

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, February 11, 2015

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Bill Wingren, Tom Egan, Chuck Farrey, Guy Hegg and David Albrecht

ALSO PRESENT: Mike Elder-Facilities & Property Management Director

Excused absence: Bill Roh

Meeting was called to order by Committee Vice Chairman, Tom Egan at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING: Please make the following changes to January minutes: (1) David Albrecht should be listed under present and removed from also present. (2) The vote for Election of Committee Vice-Chair should be 4-0 instead of 5-0. Motion to approve January minutes with changes by Bill Wingren, and 2nd by Chuck Farrey, motion passed 4-1. Guy Hegg abstained because he was not on the committee last month.

CORRESPONDENCE: None

PUBLIC INPUT ON AGENDA ITEMS: None

CHAIRMAN REPORT: None

DISCUSSION AND APPROVAL OF BUDGET TRANSFER OF \$10,000.00 FOR TRAINING: Mike said that some training needs have come up that were unexpected. A supervisor moved to Parks and the new supervisor needs some training and our back flow preventer tester retired and we need to send someone to be trained and certified to test back flow preventers. We also need to have someone trained for sprinklers. There is extra money in labor due to the supervisor moving to Parks had a higher salary than the new supervisor has and would like to transfer \$10,000 to training. Motion to approve made by Guy Hegg, 2nd by Bill Wingren. Passed 5-0.

DISCUSSION AND APPROVAL OF COURT ADMINISTRATOR OFFICE RENTAL LEASE: Mike is looking for approval to extend the lease by 1 year. Motion to approve made by Chuck Farrey, 2nd by Guy Hegg. Passed 5-0.

DISCUSSION AND ACTION OM COMMITTEE MEETING DATES AND TIMES: Tom said that the dates are set and opened up the discussion of times for the meeting. Bill Wingren said in April they picked time and date and doesn't see why it needs to be changed. Chuck Farrey agrees, said he could do 9:00 am but prefers 9:30 am. Motion to keep the time at 9:30 made by Bill Wingren, 2nd by Chuck Farrey. Passed 5-0.

DIRECTOR REPORT ON DEPARTMENT OPERATIONS: Mike said that he had to carry over a couple projects from 2014 to 2015, totaling \$90,000.00. Chuck asked how much money went back to the general fund. Mike said roughly \$200,000.00. Guy Hegg asked a question about the 2014 budget, page 4, why are there duplicate items for snow? Mike said that we have a budget line for contracted snow removal (contractor) and we also have a budget line for inter department snow removal (Highway). Mike went over the list of projects. Bill Wingren asked if the solar panels at Park View do anything this time of year. Mike said that yes they do. They create enough energy to heat the water to 70-90° so we only need to heat it the rest of the way to 120°. It was asked what the status of the Airport air conditioning was. Mike said that he has been trying to find a waiver stating that a 2nd air conditioning system was not needed, he is not having any luck tracking it down. Tom asked David Albrecht to work with the County Executive to see if this can get resolved. The City has said that we need to look at the storm water again at the Law Enforcement Center parking lot because more stalls were added.

SUGGESTIONS FOR ITEMS FOR THE NEXT MEETING AGENDA: None

SET DATE AND TIME FOR NEXT MEETING: The next Facilities and Property Management committee meeting will be held on Wednesday, March 11, 2015 at 9:30 am at the Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

ADJOURN: Motion to adjourn by Chuck Farrey, 2nd by Bill Wingren, motion passed 5-0 at 10:20 am.

Respectfully submitted,
Penny Schry, Administrative Coordinator 2/16/15