

*WINNEBAGO COUNTY BOARD OF SUPERVISORS
Facilities & Property Management Committee*

DATE: Wednesday, November 11, 2015

TIME 9:30 AM

PLACE: Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

PRESENT: Bill Wingren, Guy Hegg, Chuck Farrey and Tom Egan

ALSO PRESENT: Mike Norton – County Board Supervisor and Mike Elder – Facilities Director

EXCUSED: Bill Roh

Meeting was called to order by Committee Vice Chairman, Tom Egan at 9:30 AM.

APPROVE MINUTES FROM PREVIOUS MEETING 10/14/15: Motion to approve made by Bill Wingren and 2nd by Chuck Farrey, passed 3-0. Guy Hegg arrived right after the approval of the minutes.

CORRESPONDENCE: Tom Egan thanked the Veterans for their service.

PUBLIC INPUT ON AGENDA ITEMS: None

CHAIRMAN REPORT: Tom Egan informed the committee that there is a joint Facilities and Airport meeting next Tuesday November 17, 2015 at 5:00pm prior to the County Board meeting.

DISCUSSION AND POSSIBLE ACTION ON BUTLER AVENUE REPAIRS: Mike said that after last month's meeting this project became a Facilities project. Highways will do the asphalt work. Facilities is in the process of patching the bad areas between Park View and Cty Rd Y. Tom Egan asked Mike how many roads has Facilities done before. Mike said none, Facilities has done parking lots. Butler Ave is considered a driveway, not a road. Facilities will hire a consultant.

DISCUSSION OF DEPARTMENT MOVE OUT OF AND INTO THE COURTHOUSE: Mike is in the process of writing the RFP for design services. Public Health needs more space so they may be moving to the 3rd floor of the County Administration Building. General Services will be staying at the Courthouse as the Clerk of Courts uses them several times a day. General Services is a 1 person department that requires approximately 5,000 sq. ft. of space. Chuck Farrey stated that the City of Oshkosh is looking to add a municipal court in which they may need the space that Winnebago County is currently using in the Public Safety Building.

DIRECTOR REPORT ON DEPARTMENT OPERATIONS: Branch 1 ceiling has went out for bids twice, both times only one contractor bid on it. The 1st time it came in at \$96,000 and the 2nd time it came in at \$98,500.00. Mike has looked into the cost of doing the project with individual contractors and is getting a price of about \$50,000.00. Chuck asked if the project could wait and be completed with the Courthouse Security Addition. Mike said yes. The project should be ready to go out for bid in mid-December and start the work in spring 2016. Park View nurse call has been approved, waiting to get a waiver for the wireless system. The 2015 budget is 75-80% completed for the year, we are at 74.2%.

SUGGESTIONS FOR ITEMS FOR THE NEXT MEETING AGENDA: Joint meeting with the Highway Dept. and the County Executive to see who's responsible for what roads, discussion of the Airport Terminal Building and discussion on the boiler house. Guy Hegg thinks that the joint meeting with the Aviation Committee can wait until December.

SET MEETING DATE AND TIME: The next Facilities and Property Management committee meeting will be held on Wednesday, December 9, 2015 at 9:30 am at the Facilities and Property Management, 1221 Knapp St, Oshkosh, WI 54902

ADJOURN: Motion to adjourn by Chuck Farrey, 2nd by Guy Hegg, motion passed 4-0 at 10:30 am.

Respectfully submitted,
Penny Schry, Administrative Coordinator 11/13/15