

## WINNEBAGO COUNTY BOARD OF SUPERVISORS - HIGHWAY COMMITTEE

DATE: September 22, 2011

TIME: 9:00 A.M.

PRESENT: Ken Robl, Highway Committee Chairman  
Robert Warnke, Highway Committee Member  
Tim Hamblin, Highway Committee Member  
David Albrecht, Highway Committee Member  
John Haese, Highway Commissioner

ABSENT: Tom Egan, Highway Committee Member

ALSO

PRESENT: John Fink, Assistant to the County Executive

The meeting was called to order by Chairman Robl at 9:00 A.M. A motion was made by Supervisor Warnke, second by Supervisor Hamblin to approve the minutes of the September 12, 2011 meeting as written. Motion carried 4-0.

Chairman Robl asked if there was anyone from the public who wished to address any agenda items at this time. There was no public input.

Commissioner Haese informed the committee that he has decided to implement a permit process to allow private, agricultural, commercial and miscellaneous utility installation within county highway right of way. This type of permit would allow, in certain situations such items as agricultural drain tile to be installed under a county highway. There would be stipulations in the permit that could include requiring the tile be bored under the roadway a minimum of three feet beneath the bottom of the ditch; installation of a sleeve (similar to a commercial water pipe); the project would be 100% the responsibility of the property owner; and all private owners of the utility may have to be a member of Diggers Hotline. The details for the new permit are still being developed.

Commissioner Haese reported that to date the CTH F project is approximately \$2,000 over budget due to the fact that more work was needed than initially thought. The CTH FF project has been completed and is under budget. Commissioner Haese stated that there could be incidental fees associated with the CTH FF project that have not been invoiced as of this date. He is requesting approval of a budget transfer of \$10,000 from the CTH FF project to fund the overage on the CTH F project. Any funds remaining after both projects are completed will be used to offset the bond issue that was used to fund the projects. After discussion, a motion was made by Supervisor Warnke, seconded by Supervisor Hamblin to approve a budget transfer of \$10,000 of funds from the CTH FF Project to the CTH F Project. Motion carried 4-0.

### General Operations:

- The WisDOT sent a notification of a local officials meeting regarding widening STH 44 from Ripon to the county line.
- Commissioner Haese stated that the Outagamie County airport will be extending their overlay zone in that area that includes areas CTH BB in Winnebago County.
- Chairman Robl asked when the 9<sup>th</sup> Street ramp in Oshkosh southbound to USH 41 is expected to be open. Commissioner Haese stated he thought it was late October or November 2011.
- Supervisor Hamblin inquired how the Dawes Street parking lot project was going. Commissioner Haese stated that it is progressing. He stated that the storm sewer is in and the excavating is being completed this week to remove the old asphalt and curb and gutter.
- Commissioner Haese stated that CTH P will be closed beginning October 3<sup>rd</sup> for the structure repair project.

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The next highway meeting will be held on October 3, 2011.

A motion was made by Supervisor Hamblin, seconded by Supervisor Albrecht to adjourn. The meeting adjourned at 9:40 a.m.

Laura Spanbauer  
Highway Secretary