

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Monday, January 4, 2016

TIME: 3:00 p.m.

PLACE: Neenah Human Services Building, Rm. 008

MEMBERS PRESENT: Jerry Finch, Jim Koziczkowski, Ron Kuehl, Larry Lautenschlager, Donna Lohry, Mike Norton, Harold Singstock and Tom Widener

MEMBERS EXCUSED: Rob Paterson

STAFF PRESENT: Bill Topel, Ellen Shute, Mary Krueger, Ann Kriegel, Julienne Gohde and Dorothy De Grace

Jim Koziczkowski called the meeting to order at 3:00 p.m.

AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments.

AGENDA ITEM #2: APPROVE MINUTES OF THE DECEMBER 7, 2015 HUMAN SERVICES BOARD MEETING

Jerry Finch moved for approval of these minutes; seconded by Ron Kuehl and carried.

AGENDA ITEM #3: ACCEPT MINUTES OF THE NOVEMBER 9, 2015 ADRC COMMITTEE MEETING AND THE NOVEMBER 10, 2015 SPECIALIZED TRANSPORTATION COUNCIL MEETING

Donna Lohry moved for acceptance of these minutes; seconded by Ron Kuehl and carried.

AGENDA ITEM #4: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS

Ellen Shute reported on the information given on the statistical chart for inpatient and institutional placements. Child Welfare Division–Juvenile Corrections shows that the average daily population (ADP) through November was 2.8 and below the budgeted number; for Child Residential Care Centers the ADP was 5.1 and below the budget of 8; for Behavioral Health & LTS Division–Specialty Hospitals for adults the ADP was 5.9 which has been above budget; Specialty Hospitals for individuals under 22 years of age shows an ADP of .9 ; Secure Detention’s ADP was 6.4 and below the budgeted number; the ADP for Foster Care for children was 111.9 and above the budgeted number (foster care is usually for youth transitioning out of placement facilities).

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AGENDA ITEM #5: FINANCIAL REPORT

Ellen Shute said the 2015 Financial Report shows \$1,605,811 unexpended tax levy. It reflects the transfer of money from the program expense account to travel expenses for an amended amount of \$412,632 in the travel budget to cover leftover employee travel reimbursements. Ellen shared a breakdown of the summary variances by Division to reflect the total budget surplus.

AGENDA ITEM #6: CONSIDER AND ACT ON BUDGET TRANSFER REQUEST TO REPLACE RECEPTION AREA GLASS

Bill Topel presented information on a request to transfer \$498,000 from capital outlay to replace reception area glass in the two Human Service buildings. The glass is to be bullet-proof; structural modifications would need to be made; and inter-com systems would need to be installed. Jerry Finch moved to bring the request to the floor for discussion; seconded by Mike Norton. After discussion, the Board unanimously approved the request which will now move to the Personnel & Finance Committee for approval.

AGENDA ITEM #7: REVIEW AND APPROVE ACCEPTANCE OF CRISIS INTERVENTION TRAINING GRANT

Bill Topel explained that we received a grant on behalf of 12 counties in the region for a specific model of crisis intervention training. The grant money will be used to send 179 county and local law enforcement personnel to the training and to pay for the replacement officers' time while they are away. Jerry Finch moved to bring the request to the floor for discussion; seconded by Larry Lautenschlager and carried. Bill Topel said it is a week-long program that has been available for several years. After discussion, the Board unanimously approved the acceptance of the \$501,333 grant for crisis intervention training. Winnebago County will be the administrator of the grant.

AGENDA ITEM #8: DIRECTOR'S REPORT

Bill Topel reported that the vacancy notice for the deputy director position will soon be posted both internally and externally.

AGENDA ITEM #9: BOARD MEMBER REPORTS

Mike Norton reported that there will be a Greater Winnebago Mobility Advocacy meeting on Thursday, January 7.

Larry Lautenschlager said there will be a press conference at the Courthouse on Thursday, January 7 at 11:30 a. m. regarding overtime hours of the Department of Correction workers.

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PROGRAM: AFFORDABLE CARE ACT OPEN ENROLLMENT UPDATE:

Julienne Gohde is one of two application assistors working for Human Services to help people sign up for health insurance under the Affordable Care Act. Julienne said at the end of October they mailed over 220 outreach letters to Behavioral Health clients whose Badger Care was running out or who didn't have any current insurance. The intent was to make them aware of their presence to assist them in identifying whether they are eligible for Badger Care or for insurance through the Marketplace. So far they've met face-to-face with 25 customers to help them start the application process, and they were able to help 15 of them complete their enrollment. They've received over 300 contacts or phone calls that involved doing lots of research to answer each individual caller's questions. They are partnered with Outagamie County assistors and the Partnership Community Health Center in Appleton. Julienne said open enrollment is from November 1, 2015 through January 31, 2016.

With no further business Mike Norton moved for adjournment; seconded by Jerry Finch and carried at 4:20 p.m. The next meeting of the Human Services Board will be on **Monday, February 1, 2016 at 3:00 p.m.** in the Oshkosh Human Services Building, Room 33.

Respectfully submitted by Mike Norton, Board Secretary

/dd