

**MEETING OF THE  
WINNEBAGO COUNTY  
DEPARTMENT OF HUMAN SERVICES BOARD**

**Minutes**

**DATE:** Monday, February 2, 2015

**TIME:** 3:00 p.m.

**PLACE:** Neenah Human Services Building, Rm. 008

**MEMBERS PRESENT:** Jim Koziczkowski, Ron Kuehl, Larry Lautenschlager, Donna Lohry, Mike Norton, and Harold Singstock

**MEMBERS EXCUSED:** Jerry Finch, Rob Paterson, and Tom Widener

**STAFF PRESENT:** Bill Topel, Ellen Shute, Leo Podoski, and Dorothy De Grace

**OTHERS PRESENT:** Lawrence Schomer, consumer advocate and Doug Gieryn, Public Health

Jim Koziczkowski called the meeting to order at 3:00 p.m.

**AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS**

There were no comments.

**AGENDA ITEM #2: APPROVE MINUTES OF THE JANUARY 5, 2015 HUMAN SERVICES BOARD MEETING**

Mike Norton moved for approval of these minutes; seconded by Harold Singstock and carried.

**AGENDA ITEM #3: ACCEPT MINUTES OF THE DECEMBER 8, 2014 ADRC COMMITTEE MEETING AND THE DECEMBER 16, 2014 FAMILY SUPPORT PROGRAM ADVISORY COMMITTEE MEETING**

Larry Lautenschlager moved for acceptance of these minutes; seconded by Ron Kuehl and carried.

**AGENDA ITEM #4: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS**

Ellen Shute reported that the average daily population (ADP) for Child Welfare Division—Juvenile Corrections through December is 4.2, which is slightly higher than the budgeted number; Child Welfare Division—Residential Care Centers has an ADP of 7.5, which is lower than last year at this time and slightly under the budgeted level; for Behavioral Health & Long Term Support Division—Specialty Hospitals the ADP is 4.8, which is similar on average to the most recent years (the overage is absorbed by other areas that were under budget); the ADP for Specialty Hospitals for the under age 22 population is 1.9 with a low budget impact because of Medicaid payments for most of the expenses; for Secure Detention the ADP is 5.7, which is under budget and under the previous three years' ADP of 7.5; and Foster Care's ADP for 2014 is 116.6 and higher than the previous three years; although areas that are under budget will cover the extra costs.

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### **AGENDA ITEM #5: FINANCIAL REPORT**

Ellen Shute said we continue to process year-end expenses for 2014, and we will have an unaudited final financial report at the March 2 meeting. Ellen doesn't anticipate deviating from the unexpended tax levy of \$1.3 million.

### **AGENDA ITEM #6: DIRECTOR'S REPORT**

Bill Topel informed the Board of the following: 1) a Human Services Day at the Capitol is scheduled for Wednesday, April 8; 2) if a change to the bylaws of WCHSA is passed, the organization would elect representation for the board; 3) an executive director for WCHSA has been appointed; 4) a proposal is pending at the state level to return 17-year-olds back into the Juvenile Justice system (first-time offenders and non-violent); and 5) Lincoln Hills is getting rid of some of their short-term programming because of a decrease in the number of low-risk youth being referred to their program.

### **AGENDA ITEM #7: BOARD MEMBER REPORTS**

Donna Lohry informed the Board that the ADRC Committee has scheduled public hearings for March 30 in both Menasha and Oshkosh. It will be an opportunity for the public to express concerns or positive comments about the ADRC and Long Term Care programs. She said transportation issues are still unsettled, but we are seeing some positive feedback.

Jim Koziczowski reported that Lakeland Care District (LCD) recently renegotiated its new contracts and their bid on new Family Care counties was accepted. A resolution will now be required to change the make-up of the representation on the Board of Directors.

### **PROGRAM: SECURE DETENTION/SHELTER CARE**

Leo Podoski explained that our secure detention census has dropped since we moved the program from Outagamie County to Fond du Lac County last January. The average daily population was 7.5 for the years 2011—2014; and the population was 5.7 for the year 2014. Our efforts were to place more youth into our new Shelter Care facility last year vs. secure detention. Leo said the Sheriff's Department rarely makes a group transport of youth to the Fond du Lac facility on weekends as originally set up, but instead law enforcement generally takes them during the week when there's a need to get them there sooner.

Leo said our daily population at Shelter Care for the new facility for 2014 was 7.5; previous years had a population of around 9. The average length of stay is typically under two weeks; the longest stay was approximately 30 days. Expanded programming is helping keep a low population. We continue to meet with Lutheran Social Services management staff and decision-makers regarding communication, programming, and school transports.

With no further business Ron Kuehl moved for adjournment; seconded by Mike Norton and carried at 4:05 p.m. The next meeting of the Human Services Board will be held on **Monday, March 2, 2015 at 3:00 p.m.** in the Oshkosh Human Services Building, Room 33.

Respectfully submitted by Mike Norton, Board Secretary/dd