

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Monday, December 7, 2015

TIME: 3:00 p.m.

PLACE: Oshkosh Human Services Building, Rm. 33

MEMBERS PRESENT: Jerry Finch, Jim Koziczkowski, Donna Lohry, Mike Norton, Rob Paterson, Harold Singstock and Tom Widener

MEMBERS EXCUSED: Ron Kuehl and Larry Lautenschlager

STAFF PRESENT: Bill Topel, Ellen Shute, Tom Saari, Ann Kriegel, Carol Morack and Dorothy De Grace

Jim Koziczkowski called the meeting to order at 3:00 p.m.

AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments.

AGENDA ITEM #2: APPROVE MINUTES OF THE NOVEMBER 2, 2015 HUMAN SERVICES BOARD MEETING

Jerry Finch moved for approval of these minutes; seconded by Mike Norton and carried.

AGENDA ITEM #3: ACCEPT MINUTES OF THE OCTOBER 6, 2015 FAMILY SUPPORT PROGRAM ADVISORY COMMITTEE MEETING AND THE OCTOBER 12, 2015 ADRC COMMITTEE MEETING

Rob Paterson moved for acceptance of these minutes; seconded by Jerry Finch and carried.

AGENDA ITEM #4: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS

Ellen Shute referred to a chart of placement statistics and reported that the average daily population (ADP) through October for Child Welfare Division, Juvenile Corrections is 2.7 and below the budgeted number; the ADP for Residential Care Centers is 5.1 and below the budgeted number; under the Behavioral Health & Long Term Support Division's Specialty Hospitals for adults the ADP is 5.9 and is above the budgeted number (this number fluctuates with our ability to use or not use general hospitals); the ADP for Specialty Hospitals for individuals under age 22 is .9 (below our budgeted number) – the ADP fluctuates due to short-term hospital stays. The ADP of 6.0 for Secure Detention is below the budgeted number, but it did go up from last time due to several kids being sentenced for longer stays; and the ADP for Foster Care is 114.2 and well above the budgeted number. It is a fluctuating number and the highest on the graphs, which is good since foster care is the least costly placement and closer to getting the kids back home.

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AGENDA ITEM #5: FINANCIAL REPORT

Ellen Shute said the 2015 Financial shows an unexpended tax levy of \$1,433,718. This number includes projections for November and December.

AGENDA ITEM #6: DIRECTOR'S REPORT

Bill Topel informed the Board of the following: 1) Deputy Director of Human Services, Ellen Shute has announced her retirement for February 12, 2016; 2) we submitted three (3) things to the county for our capital improvement plan: a) in 2016 Facilities will replace the glass windows at the reception desks in our buildings to be more protective; b) for 2017 we requested repaving of our main parking lot for Oshkosh; c) for 2020 we requested to potentially build a 16-bed community-based residential facility on the grounds of PVHC.

AGENDA ITEM #7: BOARD MEMBER REPORTS

Jerry Finch reported on his attendance at the WCHSA Conference on December 4.

Mike Norton asked Bill Topel to explain the closing of the Hope & Care Center in Oshkosh. Bill said the organization couldn't find a sufficient donor base in Oshkosh to support keeping it open. The Friendship Place in Neenah is open to any Winnebago County residents, and we will help with transportation whenever we can.

Donna Lohry attended a Transportation Advisory Committee meeting where a petition was presented for a bus stop to be reinstated at Simeanna Apartments. The petition was disregarded with an explanation from the Transportation Director that a bus stop would disrupt other nearby route schedules.

PROGRAM: AODA RECOVERY STORY PRESENTATION

Tom Saari and Carol Morack presented a video about a young woman's journey into addiction and her travels on the road to recovery. The woman was referred and accepted into the Winnebago County Drug Court program where she was then referred to get the help she needed to start her recovery.

With no further business Jerry Finch moved for adjournment; seconded by Donna Lohry and carried at 4:25 p.m. The next meeting of the Human Services Board is scheduled for **Monday, January 4, 2016 at 3:00 p.m.** in the Neenah Human Services Building, Room 008.

Respectfully submitted by Mike Norton, Board Secretary/dd