

WINNEBAGO COUNTY BOARD OF SUPERVISORS
JUDICIARY & PUBLIC SAFETY COMMITTEE

DATE: MARCH 10, 2014

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE
RICHARD MEYER COMMUNITY RESOURCE ROOM
4311 JACKSON STREET, OSHKOSH

PRESENT: BILL WINGREN
TOM ELLIS
PAUL EISEN
LARRY SMITH
BILL ROH

ALSO PRESENT: JODI MRSTIK – CHILD SUPPORT
CHRISTOPHER LARSON – REGISTER OF DEEDS
JOHN MATZ – SHERIFF
TODD CHRISTOPHERSON – SHERIFF
MIKE COLLARD – HUMAN RESOURCES
MELISSA KONRAD – CLERK OF COURTS
BARRY BUSBY – CORONER
DAVID ALBRECHT – COUNTY BOARD CHAIRMAN
CHRISTIAN GOSSETT – DISTRICT ATTORNEY
JENNIFER WOLDT – OSHKOSH NORTHWESTERN

1. Call to Order

Chairman Bill Wingren called the meeting to order at 9:00 a.m. and it was verified that the meeting was properly noticed.

2. Approval of minutes of February 10, 2014

A motion to approve the minutes was made by Paul Eisen, seconded by Tom Ellis. When asked if there were any additions or corrections, Paul Eisen advised that a dollar amount in Agenda Item #4 needed to be changed from \$1,500.00 to \$1,500,000.00. All in favor, motion carried 5-0.

3. Public comments on agenda items

None.

4. Communications

None.

5. Discussion/Action: Budget Transfer – Child Support – Kathleen Diedrich

Jodi Mrstik was present on behalf of Kathleen Diedrich and advised that they needed a budget transfer of \$900 from Medical/Dental to cover an overage in Auto Allowance.

A motion to approve the budget transfer of \$900 was made by Tom Ellis, seconded by Paul Eisen. All in favor, motion carried 5-0.

6. Discussion/Action: Budget Transfer – Register of Deeds – Chris Larson

Chris Larson advised that they needed a budget transfer to cover an overage they had with imaging. Money will be taken from five-(5) other accounts to cover the overage.

A motion to approve the budget transfer was made by Bill Roh, seconded by Larry Smith. All in favor, motion carried 5-0.

7. Discussion/Action: Budget Transfer – Sheriff - \$21,711.00 to cover 2013 Travel Expenses

Sheriff Matz advised that part of this budget transfer is due to a Law Enforcement Professional's class that was hosted by his office. His office paid the cost of \$21,000 up front and they were then reimbursed. They also went over budget in Meals/Lodging due to sending employees to Recruit Academies. Total budget transfer needed is \$21,711.00.

A motion to approve the budget transfer of \$21,711.00 was made by Tom Ellis, seconded by Paul Eisen. All in favor, motion carried 5-0.

Paul Eisen had some questions regarding changes in Jail Expenses which will be discussed further at the next meeting.

8. Discussion/Action: Sheriff – Law Enforcement Leadership Class – Sheriff Matz

This is the same as Agenda Item #7.

9. Update on salary adjustment for County Constitutional Officers to be elected in 2014

Mike Collard handed out draft resolutions regarding salary adjustments that have been approved by the Personnel and Finance Committee. Following is the salary adjustments that they approved:

A. Sheriff

\$5,000.00 increase plus 2% in 2015 and then an additional 2% for the following years.

B. Clerk of Courts

\$6,500.00 increase plus 2% in 2015 and then an additional 2% for the following years.

C. Coroner

\$2,000.00 increase plus 2% in 2015 and then an additional 2% for the following years. Gathering comparables was difficult as many counties have gone to using Medical Examiners. Paul Eisen suggested getting national figures for comparables.

10. Sheriff's Report

Sheriff Matz advised that their SWAT Team was awarded SWAT Team of the Year, along with several other County teams, from the Association of SWAT Personnel and passed the award around for the committee to view. The award was from an armed robbery incident in August of 2013.

Sheriff Matz advised that they have completed their 2013 Annual Report and handed out copies of the report and gave a brief explanation. The report will be posted on the Sheriff's Office Web Site.

11. Suggested items for next agenda

Changes in Jail Expenses

12. Next Meeting Date

April 14, 2014

13. Adjourn

A motion to adjourn was made at 10:08 a.m. by Tom Ellis, seconded by Bill Roh. All in favor, motion carried 5-0.

Respectfully Submitted:

Sandy Schauz
Winnebago County Sheriff's Office