

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**JUDICIARY & PUBLIC SAFETY COMMITTEE**

DATE: April 21, 2011

TIME: 4:00 P.M.

PLACE: WINNEBAGO COUNTY COURTHOUSE  
Room 60  
415 JACKSON STREET, OSHKOSH

PRESENT: HARVEY RENGSTORF  
BILL WINGREN  
TOM ELLIS  
BILL ROH

EXCUSED: PAUL EISEN

ALSO PRESENT:	Mike Elder – Facilities	David Albrecht – County Board Chair
	Barbara Key – Circuit Judge Br. 3	Scott Woldt – Circuit Judge Br. 2
	Thomas Gritton – Circuit Judge Br. 1	Karen Seifert – Circuit Judge Br. 4
	Mark Harris – County Executive	John Matz – Sheriff
	Jerry Lang – District Court Administrator	
	Christian Gossett – District Attorney	Lindsey Bostwick – DA Office
	Diane Fremgen – Clerk of Court	Chad Lynch – CoC Office
	Larry Last – Town of Nekimi	Debbie Last – Town of Nekimi

Vice Chairman Bill Wingren called the meeting to order at 4:00 p.m.

**1. Supreme Court Rule 70.39(b)**

Judge Gritton gives overview of the Supreme Court rule and the necessity to create a long-range plan for court facilities. Discussion as to the history of the “Courthouse Security Committee” and of prior planning. Judge Woldt continues the discussion of where do we go from here and what things look like in the future.

**2. Tour of the Courthouse**

5<sup>th</sup> Floor IS Offices – Discussion of need for low traffic offices on upper levels of the building for security and logistic purposes; concerns with aging elevator system. Ideal for Corporation Counsel and Family Court Counseling offices.

4<sup>th</sup> Floor Courtroom & Clerk of Court Offices – Layout of courtroom, concern for jury box location to the witness stand. Need for jury room and witness rooms. Space concerns for the Clerk’s office and the volume of files. To eliminate high traffic volume from the 4<sup>th</sup> floor, clerk should move to 1<sup>st</sup> floor and Branch 6 could be created here.

3<sup>rd</sup> Floor Jury Rooms – Only 2 rooms shared by 4 courts; need to create additional rooms like these in the courthouse. Discuss the traffic flow of jurors to the courtrooms that these rooms serve, staircase to branch 4.

2<sup>nd</sup> Floor Branch 4 Courtroom – No change to 2<sup>nd</sup> floor proposed at this time.

1<sup>st</sup> Floor – Discussion of how to move Clerk of Court to 1<sup>st</sup> floor and bring the Court Commissioner, also high volume traffic court, from the Public Safety Building to the Courthouse.

**3. Items for Next Agenda**

None.

**4. Future Meeting Date**

Not set at this time.

**5. Adjournment**

A motion to adjourn was made at 5:15 p.m. by Bill Wingren, seconded by Tom Ellis. All in favor, motion carried 4-0.

Respectfully Submitted:

Diane Fremgen  
Clerk of Circuit Court