

Winnebago County
Land Records Council
Minutes

Tuesday, July 23, 2013, 3:00 P.M.
3rd floor Conference Room
County Administration Building

PRESENT: LIO/County Planning & Zoning Director-Jerry Bougie, County Board Supervisor-Patrick Brennand (Vice Chair), County Treasurer-Mary Krueger, County Property Lister-Liz Nichols, County Register of Deeds-Julie Pagel (Secretary), Public Member/ECWRPC-Michael Zuege.

OTHERS PRESENT: Diane Culver, Dean Kaderabek, Dave Levine.

The meeting was called to order by Vice Chair Pat Brennand at 3:00 P.M.

• **INTRODUCTIONS**

- Each member of the Council introduced themselves.

• **APPROVAL OF MINUTES**

- Motion was made by Julie Pagel to approve the minutes from August 08, 2012. Motion was seconded by Mary Krueger and carried unanimously.

• **WINNEBAGO COUNTY LAND RECORDS PROGRAM UPDATE**

- Pat Brennand asked Jerry Bougie to give a program update.
 - Jerry Bougie gave a brief update on State budget changes that impact the County:
 - A Statewide parcel initiative by 2017 will serve multiple interests, uses and needs.
 - Mary Krueger asked who is establishing the format and layout?
 - Jerry replied it will be the Department of Administration (DOA); hopefully with input from the groups that produce it.
 - Dave Levine added the State would like to become the

repository for parcel data.

- Pat Brennand replied the data will follow the revenues.
- Land Records modernization Plan must be updated every 3 years.
- Document recording fee distribution:
 - Julie clarified the handout that redaction funding will end Jan. 1, 2015. She also stated that Winnebago County will be complete after 2nd quarter of 2014 and use the remainder to complete indexing.
 - After Jan. 1, 2015, \$5 redaction fee will go to the State Land Information Fund. It is unclear at this time what these funds are earmarked for.
- 2012 County Land Records account reserves exceed expenses.
- The 2014 Land Records Modernization proposed budget was kept flat in comparison to the 2013 approved budget to reflect expected revenues.
- Reports from:
 - Register of Deeds (ROD) – Julie Pagel.
 - Complete scanning of remaining volumes.
 - Indexing back to 1935 will be complete in two (2) weeks.
 - Pat Brennand asked if the data is backed up?
 - Julie Pagel replied yes. There is a replication process from Information Systems (IS) to Fidlar.
 - A statute was repealed that made decedents form \$25; contrary to the normal flat fee for documents.
 - Real Property – Liz Nichols.
 - Migrate from paper to electronic data for town assessors.
 - Continue migration to Land Records System (LRS) and keep costs

down.

- Treasurer – Mary Krueger.
 - In September, the Treasurers office will put into service LRS.
 - Adjust to the learning curve associated with the new system.
 - Pat Brennnand suggested creating a user group/discussion forum may be helpful.
 - Liz Nichols agreed.
 - Dean Kaderabek asked if payments can be received on-line?
 - Mary Krueger replied yes, and added approximately \$500,000 was collected this year in that manner.
 - Jerry Bougie expressed an interest in implementing something similar for zoning permits.
- Jerry Bougie gave a summary and explanation of the 2013 County Retained Fee/Grant Report sent to State of Wisconsin Department of Administration in accordance with s. 59.72(2)(b) WIS STATS.
- **REVIEW & POSSIBLE COMMITTEE ACTION ON PROPOSED 2014 BUDGET**
 - Jerry Bougie reviewed the proposed 2014 budget.
 - Pat Brennnand asked for questions. Upon hearing none, requested the Council make a motion to move the proposed 2014 land records budget to the Planning and Zoning Committee.
 - Mary Krueger made a motion to move the proposed 2014 land records budget to the Planning and Zoning Committee. Motion was seconded by Julie Pagel and carried unanimously.
- **ADJOURNMENT**
 - Mary Krueger made a motion to adjourn the meeting at 4:20 p.m.. Motion was seconded by Julie Pagel and carried unanimously.

Respectfully submitted,

Dean R. Kaderabek
Recording Secretary