

Winnebago County

LOCAL EMERGENCY PLANNING COMMITTEE
Town of Menasha Fire Department

May 2, 2013

Members present: Doug Gieryn, Nick Cluppert, Barti Omarou, Nick Austin, Frank Bell, Janelle Tatro, Linda Kollmann, Bob Doemel, Rick Krumenauer, Larry Smith

Alternates present: Bernie Sorenson

Members excused: Peter Running, Keith Kiesow, Mike Sipin

Also present: Bryon Bensen, Matt Stubbs, Sue Verwey

The LEPC meeting was called to order by Chairman Gieryn at 9:30 a.m.

1. Roll call and approval of past minutes

Roll call was taken and a quorum was met.

MOTION to approve minutes from the October 25, 2012 meeting by Larry Smith; seconded by Bob Doemel; all in favor; motion carried.

2. Public comment period – None

3. Presentation from TransCanada Pipeline Co.

Bryon Bensen, subcontractor from Enertech representing TransCanada Pipeline, gave a very informative presentation on the location of pipeline assets running through Winnebago County; including contact information and supply materials.

Matt Stubbs from TransCanada Pipeline was also on-hand answering questions from the LEPC members during the presentation.

4. Annual Update of the LEPC Bylaws

MOTION to approve, without any changes, the required yearly update of the Local Emergency Planning Committee Bylaws by Linda Kollmann; seconded by Rick Krumenauer; all in favor; motion carried.

5. EPCRA Plan update

Report by Bernie S. on the EPCRA facility updates he has scheduled for the second-half planning period.

6. Sub-committee reports

Outreach – The “Residential Guide to Emergency Preparedness” has been has been printed and is ready for distribution. Some booklets were handed out at meeting; however the emergency management office has more if you need them.

Thank you to JJ Keller & Associates, Winnebago County Public Health, and Emergency Management for donating monetarily to the reprinting of the Residential Guide to Emergency Preparedness.

Linda K. reported that Oshkosh Corporation has contacted her on the possibility of conducting a full-scale EPCRA exercise with their facility in the next couple of years.

Cost Recovery – none

Nominations – working on membership vacancies.

7. Quarterly Spill Report

Handout (Janell T.) and discussion.

8. Current events update

- Doug G. (Public Health) – The Public Health Department, working on preparedness, recently hosted an “Ice Storm Exercise”.
- Rick K. (Oshkosh Fire) – The NE Hazmat Team has a recent change with the addition of Green Bay Fire. The Team will now include Oshkosh Fire, Appleton Fire and Green Bay Fire.
- Barti O. (DNR) – Informed the committee that the Buckstaff Company closed in March 2011 and left quite a bit of waste behind. The DNR is working with responsible parties on who will conduct the clean-up. This process is ongoing.
- Nick C. (ARC) – “Functional Needs Trailer” for the American Red Cross is stocked and ready to go.
- Bob D. (Highway) – The Highway Department received their new radios and are working on the programming, which should be done soon.

9. Adjourn

MOTION to adjourn **by** Rick Krumenauer; seconded by Larry Smith; all in favor; meeting adjourned.

Respectfully submitted by,
Sue Verwey