

## **Neenah Public Library Board of Trustee Meeting Minutes – November 18, 2015**

### **Call to Order**

The Neenah Public Library Board of Trustees on Wednesday, November 18, 2015 at 4:00 p.m., in the Carpenter Conference Room. Members present: Merry Whipple (president), Carol Codner (vice-president), Tom Widener, Jan Sarnecki, Randy Fieldhack, Beth Irish, Lisa Hemes, Patricia Rickman, Tami Erickson (Aldermanic representative), Tim Kachur (Neenah Joint School District representative) and Teen representative Cassidy Kemppainen. Also present: Gretchen Raab, director, Nicole Hardina-Wilhelm, assistant director, Nancy Britten, circulation manager, and Katrina Collins, youth services manager.

With Whipple in the chair, the library board meeting was called to order at 4:01 p.m.

### **Public questions & comments**

None.

### **Minutes**

On motion of Codner, seconded by Irish, the Board approved the minutes of the Library Board Meeting of October 21, 2015.

### **Statistical Report**

Circulation of books from October 2014 to October 2015 is flat. Youth book circulation for the year is up 5%. Program attendance is up 5% for the year. Customer count is down 2%. Our gate counter malfunctioned sometime on October 29 and then resumed on November 1. The numbers for October are lower than actual because three days are not included in the count.

### **Bills for Consideration**

On motion of Sarnecki, seconded by Hemes, the Board unanimously approved payment of the November bills.

### **Director's Report**

The Library grandfather clock has been returned and is working. Thanks to generous donations, cake pans and candy molds will soon be available for checkout. There are currently three position openings in various stages of the hiring process. NBC 26 was at the Library on Saturday November 14 and spoke with Martha Moore, Assistant Librarian/Youth Services, regarding our Pooches & Pages program.

### **2016 operating budget; 2016-2020 capital improvements budget update**

The Common Council approved both budgets on November 17, with no additional changes to the Mayor's recommended budget.

### **Winnefox Automated Library Systems (WALS)**

The Board discussed possible scenarios if WALS disbanded.

### **Wisconsin Public Library Service Trends**

The Library shows the largest increase in circulation of children's materials for all public libraries in the State of Wisconsin over the last six years: 77,136 (25.7%).

On motion of Codner, seconded by Sarnecki, the Library Board adjourned at 4:48 p.m.

Respectfully submitted,

Gretchen Raab, Director