

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, March 3, 2011

TIME: 8:00 a.m.

PLACE: Personnel Conference Room

PRESENT: Stan Kline
Jeanette Diakoff
Claud Thompson
David Albrecht

ABSENT: Bill Roh

ALSO PRESENT: Karon Kraft, Human Resources Director
Chuck Orenstein, Finance Director
John Haese, Highway Commissioner
Peter Moll, Airport Director
Rob Way, Parks Director
Mary Jo Turner, Public Health
Margery Rankin, Parkview Health Center
Patti Francour, Information Systems Director
Jim Eagon, Assistant Dean for Admin. Services-UW-Fox Valley
Mark Harris, County Executive
Larry and Debra Last

1. Stan Kline called the meeting to order at 8:00 a.m.
2. David Albrecht moved to approve the minutes of the February 3, 2011 meeting, seconded by Jeanette Diakoff. Carried 4-0.
3. **Budget Transfer-Parkview Health Center, \$5,000.** Margery Rankin requested acceptance of a donation from the Community Foundation of the Fox Valley to help meet residents' needs. This is the 5th and final annual payment of a 5-year grant. David Albrecht moved for approval, seconded by Claud Thompson. Carried 4-0.
4. **Budget Transfer-Parkview Health Center, \$2,282.** Margery Rankin requested acceptance of a donation from the from the Wisconsin State Council – Knights of Columbus for the purchase of two (2) low profile beds with bumpers and controls. Claud Thompson moved for approval, seconded by Jeanette Diakoff. Carried 4-0.
5. **Budget Transfer-Parkview Health Center, \$26,420.** This transfer will cover the cost of replacing ten (10) obsolete employee time clocks located throughout the facility for employee time and attendance recording. The current units will no longer be covered under warranty later this year by the manufacturer. David Albrecht moved for approval, seconded by Stan Kline. Carried 3-0, with Claud Thompson abstaining.
6. **Budget Transfer-Highway Department, \$20,000.** This transfer will cover the costs for engineering and consulting fees for CTH P project, including the design of approaches to the structure over STH 441. David Albrecht moved for approval, seconded by Jeanette Diakoff. Carried 4-0.

7. **Budget Transfer-Public Health Department, \$4,000.** The Public Health Department requested acceptance of grant dollars from the Wisconsin Department of Transportation Highway Safety Fund to purchase car seats for low income families. David Albrecht moved for approval, seconded by Claud Thompson. Carried 4-0.
8. **Budget Transfer-Winnebago County Airport, \$650,000.** The Airport requested this budget transfer to cover the cost of replacing an aged runway snow blower. This piece of equipment is needed plow snow from the runways. David Albrecht moved for approval, seconded by Claud Thompson. Carried 4-0.
9. **Budget Transfer-County Executive, \$900.** This transfer covers a 2010 budget overage in travel and other operating expenses. David Albrecht moved for approval, seconded by Jeanette Diakoff. Carried 4-0.
10. **Budget Transfer-Type II Budget Carryovers, \$2,192,350.** This transfer covers various departments' Type II Budget Carryovers from 2010 to 2011. Claud Thompson moved for approval, seconded by Jeanette Diakoff. Carried 4-0.
11. David Albrecht moved to approve the Resolution to authorize execution of multi-year agreement with Radtke Contractors, Inc. for maintenance of navigation aids. David Albrecht asked for verification this was bid out and Rob Way explained it was and this contract is the same language as the County has had in previous years. Stan Kline asked for verification of how many buoys were involved and Rob Way stated there 120 buoys. This motion was seconded by Jeanette Diakoff. Carried 4-0.
12. David Albrecht moved to approve and Claud Thompson seconded the Resolution to authorize execution of a multi-year agreement with North American Communications Resource, Inc. (NACR) for the Avaya Phone System maintenance. Carried 4-0.
13. Jeanette Diakoff moved to approve and Claud Thompson seconded the Resolution to authorize execution of a multi-year agreement with One Communication Corporation for prime telephone lines. Carried 4-0.
14. David Albrecht moved to approve and Jeanette Diakoff seconded the Resolution to amend the Table of Organization for Winnebago County Airport and eliminate one (1) part-time custodian position (10 hours per week) and add those hours onto another part-time position increasing it from 20 hours per week to 30 hours per week for increased operating efficiency. Carried 4-0.
15. David Albrecht moved to approve the Resolution for Commendation for Kathleen J. Auck, seconded by Jeanette Diakoff. Carried 4-0.
16. David Albrecht moved to approve the Resolution for Commendation for Judy Wiczek, seconded by Jeanette Diakoff. Carried 4-0.
17. David Albrecht moved to disallow the claim of Michael Drexler, seconded by Stan Kline. Carried 4-0.
18. David Albrecht moved to disallow the claim of John Meyer, seconded by Stan Kline. Carried 4-0.
19. David Albrecht moved to disallow the claim of Douglas Eake, seconded by Stan Kline. Carried 4-0.

20. David Albrecht moved to disallow the claim of Tanya Wilkens on behalf of Lakeshore Mart LLC, seconded by Stan Kline. Carried 4-0.
21. The next scheduled meeting of the Personnel & Finance Committee is Thursday, April 7, 2011 at 8 a.m.
22. David Albrecht moved to convene into Closed Session pursuant to exemption provided in section 19.85(1) (e), Wis. Stats., for conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically the discussion of collective bargaining strategies and for purposes of establishing a salary offer, in that competitive and bargaining reasons require at 8:38 a.m. Motion seconded by Claud Thompson. Roll call vote: Thompson, aye; Diakoff, aye; Kline, aye; Albrecht, aye. Motion carried 4-0.
23. At 9:15 a.m. David Albrecht made a motion to reconvene to open session, seconded by Claud Thompson. Roll call vote: Thompson, aye; Diakoff, aye; Kline, aye; Albrecht, aye. Motion carried 4-0.
24. David Albrecht moved to adjourn the meeting at 9:16 a.m., seconded by Claud Thompson. Carried 4-0.

Submitted by,
Karon Kraft