

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, July 15, 2011  
TIME: 8:00 a.m.  
PLACE: Personnel Conference Room  
PRESENT: Stan Kline  
Jeanette Diakoff  
Claud Thompson  
David Albrecht  
Bill Roh

ALSO PRESENT: Chuck Orenstein, Finance Director  
Karon Kraft, Human Resources Director  
Mark Harris, County Executive  
John Matz, Sheriff  
Peter Moll, Airport Director  
Mary Krueger, County Treasurer  
Margie Rankin, Administrator/PVHC  
Doug Gieryn, Director of Public Health  
Larry and Deb Last  
The Oshkosh Northwestern

1. Stan Kline called the meeting to order at 8:00 a.m.
2. David Albrecht moved to approve the minutes of the June 2, 2011, meeting, seconded by Claud Thompson. Carried 5-0.
3. **Budget Transfer-Airport, \$3,000,000.** The transfer covers the costs to reconstruct the airport terminal and fixed base operator ramps. Federal and state funds of \$2,925,000 may be awarded to Winnebago County if the County Board approves the project. The remaining \$75,000 would come from the airport fund balance. David Albrecht moved for approval, seconded by Bill Roh. Carried 4-1. Bill Roh voted against.
4. **Budget Transfer-County Board, \$20,000.** The funding is needed to complete the health department consolidation study, with \$10,000 to be reimbursed by participating municipalities and the remaining \$10,000 drawn from the county's contingency fund. David Albrecht moved for approval, seconded by Bill Roh. Carried 5-0.
5. **Budget Transfer-Highway Department, \$8,850.** The budget transfer from the contingency fund represents the county's share of the culvert replacement project for the Town of Nepeuskun. David Albrecht moved for approval, seconded by Jeanette Diakoff. Carried 5-0.
6. **Budget Transfer-Highway Department, \$219,000.** The transfer represents \$219,000 in state grant funding to purchase five new automatic locator/global positioning system units. The equipment will monitor salt control data and system fault codes. It also can locate snow removal equipment and direct it to specific areas during emergencies. David Albrecht moved for approval, seconded by Claud Thompson. Carried 5-0.

7. **Budget Transfer–Park View Health Center, \$4,600.** Margie Rankin requested acceptance of a grant of \$4,600 from the Appleton Cardiology Associates Community Fund to purchase two vital-sign monitors. David Albrecht moved for approval, seconded by Bill Roh. Carried 5-0.
8. **Budget Transfer–Sheriff’s Office, \$2,000.** Sheriff John Matz requested acceptance of \$2,000 from the Wisconsin Department of Transportation Child Passenger Safety Grant program. It purchases 48 child safety seats as part of measures to improve traffic safety in Wisconsin. David Albrecht moved for approval, seconded by Bill Roh. Carried 5-0.
9. **Sale of county-owned properties to the Town of Menasha.** Mary Krueger asked for approval to sell an out lot to the Town of Menasha for the asking purchase price of \$895.16. Krueger said the Town of Menasha contacted her after last month’s Personnel and Finance Committee meeting to express its interest in purchasing the retention pond property. Bill Roh moved for approval, seconded by David Albrecht. Carried 5-0.
10. **Quarterly Investment Report.** Chuck Orenstein discussed the county’s 2010 fourth-quarter investment portfolio, reporting a \$22 million dollar surplus for 2010. Interest rates are low, as well as the risks because all the investments are either FDIC insured or fully collateralized.
11. **Discussion and Approval on a new policy regarding the county paying for retirement parties for employees with more than 20 years of service.** The committee discussed expanding the current policy to recognize all employees who retire with more than 20 years of service. The request was referred back to the Human Resources Department for review and recommendation.
12. David Albrecht moved to approve the Resolution for Commendation for Nancy Bertagnoli, Sam Demmin, Holly Fawley, Lenore Gasek, David Hammett, Priscilla Hinz, Ann Nelson, Linda Rasmussen, Christine Schlichting and William Tedlie, seconded by Bill Roh. Carried 5-0.
13. David Albrecht moved to disallow the claim from Lawyer Cole, seconded by Bill Roh. Carried 5-0.
14. David Albrecht moved to disallow the claim from Hilary Hollis, seconded by Bill Roh. Carried 5-0.
15. The next scheduled meeting of the Personnel & Finance Committee is Thursday, August 4, 2011 at 8 a.m.
16. Bill Roh moved to convene into Closed Session pursuant to exemption provided in section 19.85(1) (e), Wis. Stats., for conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically the discussion of collective bargaining strategies and for purposes of establishing a salary offer, in that competitive and bargaining reasons require at 9:20 a.m. Motion seconded by David Albrecht. Roll call vote: Thompson, aye; Roh, aye; Diakoff, aye; Kline, aye; Albrecht, aye. Motion carried 5-0.
17. At 10:30 a.m. Claud Thompson made a motion to reconvene to open session, seconded by Bill Roh. Roll call vote: Thompson, aye; Roh, aye; Diakoff, aye; Kline, aye; Albrecht, aye. Motion carried 5-0.
18. Claud Thompson moved to adjourn the meeting at 10:37 a.m., seconded by Bill Roh. Carried 5-0.

Submitted by,  
Joan Lowe