

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Friday, November 4, 2011
TIME: 8:00 a.m.
PLACE: 4th Floor Large Conference Room
PRESENT: Stan Kline
Jeanette Diakoff
Claud Thompson
David Albrecht
Bill Roh

ALSO PRESENT: Chuck Orenstein, Finance Director
Karon Kraft, Human Resources Director
Mark Harris, County Executive
Patti Francour, Director of Information Systems
Diane Fremgen, Clerk of Courts (arrived at 8:10AM)
John Haese, Highway Commissioner
John Matz, Sheriff
Paul Eisen, Winnebago County Supervisor
Dave Maccoux, CPA, Schenck & Associates

1. Stan Kline called the meeting to order at 8:03 a.m.
2. Bill Roh moved to approve the minutes of the October 6, 2011, meeting, seconded by David Albrecht. Carried 5-0.
3. Bill Roh moved to approve the minutes of the October 18, 2011, meeting, seconded by David Albrecht. Carried 5-0.
4. **Budget Transfer-Highway Department, \$100,000.** John Haese requested a transfer of \$100,000 for County Road Maintenance in anticipation of upcoming Winter road maintenance costs. David Albrecht moved for approval, seconded by Bill Roh. Carried 5-0.
5. **Budget Transfer-Sheriff's Office, \$31,500.** Sheriff John Matz requested a transfer of \$31,500 to purchase SWAT equipment. David Albrecht moved for approval, seconded by Bill Roh. Carried 5-0.
6. **Budget Transfer-District Attorney's Office, \$9,170.** Diane Fremgen spoke on this transfer to cover the cost of an expert witness for a hearing. This transfer was tabled until the December 1, 2011 meeting at which Christian Gossett is requested to attend and bring copies of all invoices for further discussion regarding this transfer request.
7. **Approve Excess Committee Days from May 1, 2010 through April 30, 2011.** A report of County Board members' billings for attendance of unauthorized committee meetings from May 1, 2010 through April 30, 2011, was distributed for committee review. David Albrecht moved for approval, seconded by Bill Roh. Carried 5-0.
8. **2010 Audit Review-Schenck Business Solutions.** Dave Maccoux of Schenck Business Solutions reported the audit found no concerns about the county's accounting procedures and controls.

9. **Discussion regarding the KRONOS timekeeping system and data recovery efforts.** The committee discussed the options for implementing a KRONOS timekeeping system throughout the County. The committee will review final cost figures before taking action at next month's meeting.
10. David Albrecht moved to approve the Resolution for Commendations for Pam Lisbeth, seconded by Claud Thompson. Carried 5-0.
11. David Albrecht moved to disallow the claim of A T & T, seconded by Bill Roh. Carried 5-0.
12. David Albrecht moved to disallow the claim of Peter J. Long, seconded by Bill Roh. Carried 5-0.
13. David Albrecht moved to disallow the claim of Wesley Potratz, seconded by Bill Roh. Carried 5-0.
14. The next scheduled meeting of the Personnel & Finance Committee is Thursday, December 1, 2011 at 8 a.m.
15. Bill Roh moved to adjourn the meeting at 10:05 a.m., seconded by Claud Thompson. Carried 5-0.
16. Bill Roh requested a list of properties owned by the County be provided to the committee at the January 2012 meeting by County Treasurer Mary Krueger or her designee; as well as a copy of the statute stating they can not be listed.

Submitted by,
Karon Kraft