

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, September 11, 2014

TIME: 8:00 a.m.

PLACE: Human Resources Conference Room

PRESENT: David Albrecht
Bill Roh
Claud Thompson
Joel Rasmussen
Harold Singstock

ALSO PRESENT: Mark Harris, County Executive
Chuck Orenstein, Finance Director
Michael Collard, Director of Human Resources
John Matz, Sheriff
Todd Christopherson, Chief Deputy Sheriff
Mike Elder, Director of Facilities and Property Mgmt.
Peter Moll, Airport Director
Ernie Winters, Highway Commissioner
Barry Busby, Coroner

David Albrecht called the meeting to order at 8:00 a.m.

Bill Roh moved to approve the minutes of the August 7, 2014, meeting, seconded by Claud Thompson. Carried 5-0.

Budget Transfer – Airport, \$15,000. The transfer covers engineering and design fees for the reconstruction of taxiway B. If the project funding is not approved by the FAA and WI DOT Bureau of Aeronautics, the design work alone will be done initially, with additional county funding needed to extend the life of the runway. David Albrecht moved for approval, seconded by Joel Rasmussen. Carried 4-1. Bill Roh voted against.

Budget Transfer – Facilities & Property Management, \$367,000. The transfer covers costs to reconstruct the asphalt parking lot at the Knapp Street maintenance facility. The estimated cost of \$367,000 was based on the respective costs for three prior construction projects done within the past ten years. Mike Elder was asked if an engineering design study would be needed to obtain an accurate cost figure. Chuck Orenstein said all capital projects are budgeted to reflect estimated costs, since actual costs aren't determined. David Albrecht moved for approval, seconded by Bill Roh. Carried 5-0.

Budget Transfer – Sheriff, \$2,118. Sheriff John Matz requested a transfer of \$2,118 from the drug seizure liability account to the sheriff's operating budget for purchasing parental social media monitoring software. The software will be distributed on CD's to parents who want to monitor their children's social media accounts. Bill Roh moved for approval, seconded by Joel Rasmussen. Carried 5-0.

Discussion of deputy positions and part-time employees in the Coroner's Office. The coroner's office has two regular positions: the coroner and a part-time secretary. There are also nine deputy coroners, including the chief deputy coroner, who are classified as temporary or casual employees. Due to increases in the number of hours worked by the coroner's secretary and chief deputy, the Wisconsin Retirement System requires the two positions to become eligible for WRS contributions. The chief deputy is not classified as a full-time position, but is paid per call and for being on call according to the resolution. Barry Busby, when asked by Bill Roh why the chief deputy handles more than half the office calls, said he is

doing other things. The coroner's office did budget more money to cover the additional WRS-related costs in 2015. During the 2014 budget process the coroner had requested to convert one deputy coroner to a full-time salaried deputy coroner. The request was turned down.

Update on health insurance renewal for 2015. Mike Collard said the new health insurance carrier for 2015 will be provided by the Wisconsin Counties Association Group Health Trust. Since the county will be entering into a one year contract, it will not need county board approval. The health premium from Group Health Trust is slightly higher but includes products and services such as, health risk assessments, flu shots and a wellness program that was not included in the Network Health Plan's premium. The Group Health Trust uses the United Healthcare Choice Plus network, which has a broader state-wide provider listing. Group Health Trust has agreed to pay any costs associated with the proposed health clinic scheduled for operation in 2015. Informational meetings outlining the insurance changes to employees will be presented in late October.

Sheriff John Matz briefed the committee of the notice of claim from Nikki Baeber, whose picture appeared on a billboard on Highway 41 wrongly indicating she was wanted on a felony warrant. In fact, Matz said, Baeber was sought on a less serious misdemeanor warrant. Bill Roh moved to disallow the claim, seconded by Joel Rasmussen. Carried 5-0.

The next meeting of the Personnel & Finance Committee will be Thursday, October 2, 2014, at 8 a.m.

David Albrecht moved to adjourn the meeting at 9:05 a.m., seconded by Bill Roh. Carried 5-0.

Submitted by
Joan Lowe