

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, October 8, 2015

TIME: 8:00 a.m.

PLACE: Human Resources Conference Room

PRESENT: David Albrecht
Bill Roh
Joel Rasmussen
Harold Singstock

EXCUSED: Claud Thompson

ALSO PRESENT: Mark Harris, County Executive
Chuck Orenstein, Finance Director
Michael Collard, Director of Human Resources
Ernie Winters, Highway Commissioner
Barry Busby, Cornor
Mary Krueger, Treasurer
Doug Petraszak, Assistant Finance Director
Marleah Keuler, Administrator-Park View Health Center
David Maccoux, Schenck Business Solutions
Mike Brooks, County Board Supervisor
Guy Hegg, County Board Supervisor
Larry Lautenschlager, County Board Supervisor

David Albrecht called the meeting to order at 8:00 a.m.

Public Comments

None

Bill Roh moved to approve the minutes of the August 6, 2015, meeting, seconded by Harold Singstock. Carried 4-0.

Joel Rasmussen moved to approve the minutes of the September 3, 2015, meeting, seconded by Harold Singstock. Carried 4-0.

Budget Transfer--Highway Department, \$250,000. This transfer was withdrawn by Ernie Winters.

Resolution: Amend Resolution 209-92015 to change the funding source for the courthouse roof replacement component of the project to using contingency funds rather than bond proceeds. The courthouse component of the roof replacement project is \$50,000 and there are sufficient funds in the general contingency fund to cover the cost. By changing the funding source, the courthouse component could be amortized separately from the highway component and borrowing for the project would be reduced by \$50,000. Harold Singstock moved for approval, seconded by Joel Rasmussen. Carried 4-0.

Coroner--Review of year-to-date financial results and projections through the end of 2015. Through September, the coroner's office used 67 percent of its 2015 budget. Barry Busby said his total budget is about \$280,000 for the year. Although the office remains within its budget now, that could change if more autopsies are required. Busby was instructed to manage the department's salaries, fringe benefits and travel costs more closely to stay within his budget.

2014 audit review – Schenck Business Solutions. David Maccoux of Schenck Business Solutions summarized three audit reports: the Comprehensive Annual Financial Report, the Management Communications Report, and the Federal Awards and State Financial Assistance Report. In 2015 the county will see the implementation of GASB Statement 68, which will recognize pension costs as employment services are provided, rather than when they are funded. Maccoux reported no concerns about the county's accounting procedures and controls.

Review and possible action on county owned foreclosed properties. Mary Krueger, Treasurer, asked that the reported value of several properties the county has been unable to sell be reduced in order to spur interest in sales. Krueger said the vacant properties are vulnerable to break-ins. Bill Roh moved to accept the treasurer's suggested value adjustments, seconded by Joel Rasmussen. Carried 4-0.

Withdrawal from the Local Government Property Insurance Fund. Doug Petraszak said the renewal rates for the insurance carried on all county owned properties are scheduled to rise 87 percent in 2016. The county can terminate the insurer, Local Government Property Insurance Fund, with approval by a majority vote by the County Board. Petraszak said A.J. Gallagher, County Mutual and Wisconsin Municipal Mutual Insurance companies will submit insurance quotes this week. Joel Rasmussen moved to terminate the policy of the current carrier, seconded by Bill Roh. Carried 4-0.

Update on 2016 health insurance renewal. Mike Collard said the county will renew the 2016 health insurance plan with Group Health Trust with some plan changes. The new in-network deductibles will be \$250 for single coverage and \$500 for double or family plans. After meeting the deductible, the employee will pay 20 percent of covered expenses until the out-of-pocket maximum of \$1,500 for single and \$3,000 for double/family has been met. A copay of \$100 for emergency room usage not resulting in hospital admission is being added, and employees will no longer be offered a health reimbursement account.

Update on the pay-for-performance and compensation study. Mike Collard said the county has hired McGrath Consulting to complete the compensation study. The Northern Illinois firm has done studies for St. Croix, Eau Claire, and Chippewa counties. Collard said departments have started submitting pay-for-performance reviews on employees.

Bill Roh moved to disallow the claims of: Kim McGownd and Aprille Wagner, seconded by Joel Rasmussen. Carried 4-0.

The next meeting of the Personnel & Finance Committee will be Thursday, November 5, 2015, at 8 a.m.

David Albrecht moved to convene into Closed Session pursuant to exemption provided in section 19.85(1) (f), Wis. Stats., for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par, (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations at 9:45 a.m. Motion seconded by Joel Rasmussen. Roll call vote: Singstock, aye; Roh, aye; Rasmussen, aye; Albrecht, aye. Motion carried 4-0.

At 10:35 a.m. David Albrecht made a motion to reconvene to open session, seconded by Bill Roh. Roll call vote: Singstock, aye; Roh, aye; Rasmussen, aye; Albrecht, aye. Motion carried 4-0.

David Albrecht moved to adjourn the meeting at 10:35 a.m., seconded by Joel Rasmussen. Carried 4-0.

Submitted by
Joan Lowe