

PARKS & RECREATION COMMITTEE MEETING MINUTES

DATE & TIME: February 13, 2014 @ 8:30 a.m.
PLACE: JP Coughlin Center
Volunteer Rm.
625 E. Cty. Rd. Y
Oshkosh WI 54901
PRESENT: Parks Committee - Jerry Finch, Mike Norton, Tom Konetzke, Harold Singstock, Chuck Tews.
ALSO PRESENT: Rob Way, Vicky Redlin – Winnebago County Parks Dept., Harrison Sturgis – Town of Menasha resident.

SUBJECT MATTER OF THE MEETING

1. Call to order – Chairman Finch called the meeting to order at 8:30 a.m..
2. Approval of Minutes from January 9, 2014 and January 18, 2014 Meetings – Tom Konetzke moved to approve both sets of minutes. Chuck Tews seconded. Motion carried 5-0.
3. Public Comments - none
4. Approval of Resolution allowing submittal of DNR Snowmobile Trail Maintenance Grant Application – Rob explained that this is the annual grant application for DNR funding for snowmobile trail maintenance. The money is paid to the individual clubs for grooming the various routes and placing trail signs. The grant is based on how many miles are groomed within the County (133 miles). The grant may be higher if more trail miles are added, though this is unlikely. Mike Norton moved to approve the submittal. Chuck Tews seconded. Motion carried 5-0.
5. Approval of Resolution allowing submittal of DNR County Conservation Funds Grant Application and, if awarded, commitment of Grant Funds towards Restocking of Fish in Community Park Pond #2 - Rob explained that the fish stock within the park ponds is down. There is money in the budget to pay for the matching amount of the grant which is \$1,306.00. Mike Norton moved to approve the submittal. Tom Konetzke seconded. Motion carried 5-0.
6. Approval of Additions to be made to Exhibit “C”- Expo Administrative Directives – Rob explained the use of an administrative directive and explained that the topics added to the Exhibit C document which is attached to each Expo rental contract were gleaned from feedback at the annual User Group Meeting. Vicky then went over each item individually. There is a change in #6 that removes the wording for dogs under voice control, which is different from the text sent out in the packets. This topic will be discussed with the city attorney regarding how the City of Oshkosh will respond to complaints about dogs at the Expo. Therefore another change may become necessary at some point which will come before the committee for approval. Chairman Finch asked that a report be made in October on how the new provisions worked out during the summer season. Tom Konetzke moved to approve the update to Exhibit C. Harold Singstock seconded. Motion carried 5-0.
7. Approval of Revised Agreement between DNR and County for Operation of Tribal Heritage Trail – Rob presented the final draft of the maintenance agreement with the DNR for the Tribal Trail. There is not much that has changed from the

document that the DNR requested updating on. This document is similar to several others in effect throughout the County. Harold Singstock asked if the DNR helps monetarily in any way with regard to damages. Rob replied that the grant process is the means to request funding for repairs on these type projects, and the County is also insured. Mike Norton moved to approve the agreement. Tom Konetzke seconded. Motion carried 5-0.

8. Approval of Resolution allowing submittal of DNR Waterways Commission Grant Application for Parking Lot Improvements at Eureka Boat Landing – Rob explained that this grant would tap into the same DNR funding source that has consistently been counted on over the years to help cover similar costs of boat launch improvements. As usual, the County must cover a minimum of 50% of the expenses of the project. Mike Norton moved to approve submittal. Tom Konetzke seconded. Motion carried 5-0.
9. Approval of Resolution allowing submittal of DNR Waterways Commission Grant Application for Parking Lot Improvements at Boom Bay Boat Landing – Rob stated that this is the additional project to be funded the same way as item #8. Chuck Tews moved to approve the submittal. Mike Norton seconded. Motion carried 5-0.
10. Parks Director's Updates: Update on Com. Park road upgrade; North county dog park update; Breezewood property update – the park road project concept design has been finalized and new estimates are being tallied. Rob is attempting to set-up a meeting between Corp Counsel and the DNR officials who had been involved with a transferring of ownership from a former landfill owner over to the Village of Adell. Alpha Terra did sampling from the Breezewood property last week and they are at the lab for analysis. The cost of burning may be too high as all hazardous waste contents must be removed prior to any burning. It was requested to shoot for June 1 as a deadline to have the building down pending any remediation of substances that may be revealed through the lab tests.
11. Committee Chairman's Updates: none
12. Committee Member's Updates: Mike Norton asked for a vehicle usage report for the next meeting to look at possible CLG use, he also asked for an update on the proposed County Bike/Ped Plan and was assured that the CUP for the racetrack will be before the city planning committee on 2/18.
13. Staff Updates: none
14. Next Meeting Date: March 13, 2014 @ 8:30 a.m..
15. Next Meeting Agenda Items: ORD Softball Fields Lease Agreement, Community Park Concessionaire Agreement – Draft, Boat Landing Mowing Contract, Update on Bike – Ped Route Planning.
16. Adjournment – Chairman Finch called for a motion to adjourn. Tom Konetzke moved to adjourn. Mike Norton seconded. Motion carried 5-0. Meeting adjourned 10:00 a.m..

Respectfully Submitted,
Vicky Redlin
Program Manager
Winnebago County Parks Dept.