

## **PARKS & RECREATION COMMITTEE MEETING MINUTES**

DATE & TIME: August 7, 2014 @ 3:30 p.m.

PLACE: JP Coughlin Center  
Volunteer Rm.  
625 E. Cty. Rd. Y  
Oshkosh WI 54901

PRESENT: Parks Committee - Jerry Finch, Mike Norton, Tom Konetzke. Absent – Guy Hegg, Brady Kiel.

ALSO PRESENT: Rob Way, Vicky Redlin – Winnebago County Parks Dept., Harrison Sturgis – citizen, Larry Lautenschlager – Winnebago County Board

1. Call to order – Chairman Finch called the meeting to order 3:30 p.m..
2. Approval of Minutes from July 8, 2014- Chairman Finch called for a motion to approve the July 8, 2014 meeting minutes. Tom Konetzke moved to approve the minutes as written. Mike Norton seconded. Motion carried 3-0.
3. Public Comments – Harrison Sturgis would like a copy of the presentation given at the last Parks Committee meeting by the FWCDP sub-committee for a north county dog park.
4. Approval of Updated Five-Year Expo Rental Fee Schedule - Vicky Redlin went over the proposed fee schedule for 2016-2020. It has always been our practice to press forward with getting the next schedule approved well ahead of time so that promoters are provided plenty of advanced notice concerning changes that are due to occur in the subsequent five year fee cycle. Major updates to the fee schedule include: The 15% multi-day discount is being reduced over years 2016 & 2017 and discontinued after that. The 2015 pricing will hold while the discount is being eliminated. Fees will then increase 5% per year 2018 – 2020, the new fee schedule keeps the Expo Building pricing in line with other facilities, the covered arena and barns within the livestock area will remain competitive as the Expo complex provides more in the way of amenities than our sister counties offer. A new template for the fee schedule was also introduced to make it easier for clients to read. Mike Norton motioned for approval of the updated Five-Year Expo Rental Fee Schedule. Tom Konetzke seconded the motion. Motion carried 3 – 0. Jerry Finch asked that Rob make sure to provide Guy Hegg and Brady Kiel with copies of the reformatted fee schedule.
5. Conclude Review of Parks Department's 2015 Proposed Goals and Objectives – due to the abundance of material to go over for the 2015 budget at the last meeting time is being taken now to address questions and concerns regarding what was submitted to the Committee. Some items discussed; the NPA metrics used for determining priorities in major maintenance decisions, depositing of fill in low areas of the current dog park, Pro-Lite's sponsorship of funds for a message board kiosk at the multi-sport court, the ongoing efforts with Outagamie County and the Town of Menasha regarding attracting a state as well as a national disc golf tournament, progress on the ADA plan and presence of a Winnebago County You Tube channel.
6. Approval of Resolution Confirming County Board Support of Efforts to Establish a North County Dog Park Site – Rob went over the proposed resolution included in Committee members' packets. This resolution is strictly to show support for trying to establish a north county dog park in general. Tom Konetzke asked to amend the resolution as follows; 'Whereas 3' to read... overuse by directing staff energies towards..., on which to 'create' a second dog park... 'Whereas 5' ... conveniently located dog park; , and... 'Whereas 6'... elected bodies wholehearted moral support for a dog park... Mike Norton then moved to approve the resolution as amended. Tom Konetzke seconded. Motion carried 3-0. Rob noted that Kathy Casperson is putting together a presentation packet for County Board supervisors prior to her presentation for the County Board at their next

- meeting. A copy of the cover letter for this packet was given out and Committee members were asked to contact Kathy with any questions or concerns. The packet will include resolutions for other municipalities showing support for a dog park, as well as the locations for some of the sites that are being considered.
7. Parks Director's Updates: Resignation of Management Level Employee; Community Park Road/Shared Use Path Project Update; and, Update on Status of Tribal Heritage Trail - Rob reported that Assistant Parks Director Loren Dieck will be leaving the department on August 26 as he has accepted the position of Parks Director for Outagamie County Parks. The Assistant Parks Director position will be posted soon and in the mean time some projects may be suspended this fall and the same could ultimately happen summer as well as the new person acquaints him/herself with the Parks Department in general. Once a new Assistant is on board it may take up to a year or more for the individual to get acclimated to the job. The current job description will not change significantly only updated. The park road project will hopefully get under way just after Labor Day as the deadline for DNR approval occurs just prior to the first week in September. The tribal Trail is well used and there are no problems with litter and etc. with the exception of parking. Recent complaints regarding cars blocking driveways and mailboxes on Marine Drive within the cul de sac have been received. In response Rob has been working with the Hwy. Dept. to come up with a plan for striping and posting signs in the area. One aspect of the plan will require that the closest hard surface parking space to the trail head be dedicated towards an ADA parking spot. There are still issues on the south end of the trail regarding parking but the area in question is within the City of Oshkosh.
  8. Committee Chairman's Updates: Chairman Finch reported that he would like to discuss changing the meeting day to the last Thursday of the month at 3:30pm to accommodate the process of getting items on the P&F Committee agenda for their morning meetings on the first Thursday each month. He would like Committee Members to take days and times into consideration and be ready to make a final decision on when meetings will take place at the Sept. 4 Committee meeting. Currently he as been attending the County Fair going on at the Expo and has only heard a few issues brought up; garbage cans (4H cans do not seem to be dispersed), water hook ups for campers (some were removed because expensive back flow preventers were requires), moveable bleachers (the Fair directors decide where these are to be placed and they are moved by staff).
  9. Committee Member's Updates: Mike Norton reported that if the decision to continue having Committee meetings at 3:30pm is determined at the next meeting, that items needing approval be put at the head of the agenda in case members have to leave before the meeting is over. He also called attention to a TV2 broadcast on Brown County's difficulty in enforcing their trail fees also please send out info on the new multi-sport court to area recreation departments. Tom Konetzke asked if the carry in, carry out program is working throughout the parks system, it is.
  10. Staff Updates: None
  11. Future Agenda items: Discussion and Selection of Dates and Times for Committee's Monthly Meetings, north county dog park, bike/ped plan for Winnebago County
  12. Next Meeting: September 4, 2014 at 3:30 p.m..
  13. Adjournment – Chairman Finch called for a motion to adjourn. Tom Konetzke moved to adjourn. Mike Norton seconded. Motion carried 3-0. Meeting adjourned at 4:55 p.m..

Respectfully Submitted,  
Vicky Redlin  
Winnebago County Parks/Sunnyview Expo Center  
Program Manager