

Planning & Zoning Committee

Planning Meeting

March 2nd, 2015

7:45 A.M.

PRESENT: Supervisors Egan, Kriescher, Keller, Thompson, Gabert. Jerry Bougie – Planning Director, Brian O’Rourke – Associate Planner, Cary Rowe – Zoning Administrator, Code Enforcement Officers Eric Rasmussen & Candace Zeinert. Supervisor Mike Norton.

1. Minute Approval – February 2nd & 20th, 2015.

Motion by M. Gabert to approve minutes as presented. Seconded by R. Keller. Motion carried 5-0.

2. Committee review and action to forward Farmland Preservation Zoning Ordinance text and map amendments to P & Z Public Hearing.

C. Rowe discussed the letter from the Department of Agriculture, Trade and Consumer Protection which provided conditional approval of the County’s ordinance. The conditional approval required some minor corrections to the text and map which will be addressed via public hearing.

Motion to move the required text and map amendments to a public hearing of this committee by R. Keller. Seconded by L. Kriescher. Motion carried 5-0.

There was no further discussion of this item.

3. Discussion on securing funds to enforce zoning violations.

* This item was discussed after items 4 & 5.

J. Bougie stated that Corporation Counsel was concerned that this department does not have a separate line item in the budget that would provide funds for zoning violation enforcement actions. These funds would be used for possibly removing items/materials from a property with a court order, or having septic tanks pumped that aren’t being properly maintained.

The Committee asked staff approximately how much money would be needed for this.

J. Bougie stated approximately \$10,000, but that staff should have further discussions prior to making a formal request for funds, as well as consult with Corporation Counsel to determine which scenarios could recoup the money spent via special assessments on the property.

The Committee requested that this item be placed on their next Planning Meeting in order to take action.

There was no further discussion of this item.

4. Update on Property Lister Office move.

J. Bougie stated that the intent is to now move the Property Lister's office to the first floor of the CAB building as opposed to the third floor. The Maintenance Department has some work to do in the room to be used, and that the intent is to complete the move by mid April. He also stated that all three employees would be located in the same area.

There was no further discussion of this item.

5. Discussion on State Budget proposal for County based assessment system.

J. Bougie stated that the Governor's proposal is for Counties to take over all property assessment tasks, with an exception that cities with a population over 39,000 would have the option to do their own assessments. Currently each local municipality contracts out for assessment activities. He also indicated that the cost to the County would be approximately two million dollars, or approximately 1.4 million if the City of Oshkosh conducted their own assessments; this would result in a cost of approximately \$25 per parcel in the County.

The Committee requested that staff place this item on their next Planning Meeting agenda in order to take action.

There was no further discussion of this item.

Motion to adjourn L. Kriescher. Seconded by M. Gabert. Motion carried 5-0.

Meeting adjourned at 8:30 A.M.

Brian O'Rourke – Recording Secretary