

PARKS & RECREATION COMMITTEE MEETING MINUTES

DATE: January 3, 2013

PLACE: JP Coughlin Center
Volunteer Rm.
625 E. Cty. Rd. Y
Oshkosh WI 54901
8:30 a.m..

PRESENT: Parks Committee - Jerry Finch, Mike Norton, Tom Konetzke,
Harold Singstock, Don Miller.

ALSO PRESENT: Rob Way, Vicky Redlin – Winnebago County Parks Dept.

1. Call to order – Chairman Finch called the meeting to order at 8:32 a.m..
2. Approval of December 6, 2012 and December 11, 2012 Minutes – Chairman Finch called for a motion to approve the December 6 and 11, 2012 meeting minutes. Tom Konetzke moved to approve the minutes. Mike Norton seconded. Motion carried 5-0.
3. Public Comment - none
4. Renewal of DNR Lease – Asylum Bay Access Site – Rob Way went over the history of the property leased from the DNR. The current 20 year lease is up and needs to be renewed; the new term would be for 5 years. There is a gray area where maintenance of the roadway is concerned and an issue for the DNR of cordoning off the roadway to their facilities after hours due to vandalism occurring out at the DNR's fish camp. Rob will be meeting with the DNR to discuss whether-or-not it may be necessary to install additional wording in the lease renewal document in order to better clarify the responsibilities of both parties regarding the roadway and the opening and closing of any restrictive barrier to the DNR facilities during off hours. Mike Norton moved to approve the renewal of the DNR lease with the additional clarifications on roadway maintenance and access included. Don Miller seconded. Motion carried 5-0.
5. Parks Personnel Status – Rob Way stated that the current Parks Caretaker is officially retired as of the end of today. Bob Lohry's last official day as Assistant Parks Director will be February 21, 2013. Changes to the hierarchy of the department are being looked at with HR and the County Executive to better unify the various facilities' maintenance needs. The Parks Caretaker position will be posted immediately and the job description will not change much from what is current. Part time caretakers will be filling in where needed until the full time replacement is hired. The Assistant Parks Director position may be adjusted to encompass more responsibilities connected to the Expo grounds and facilities operations. The Expo Operations Supervisor position may or may not remain in its current status.
6. Parks Director's Updates: ADA Update, Winter Storage Program, Parks Open Space Plan – Adjusted Public Hearing Dates – Rob reported that the ADA bleachers have been delayed while the manufacturer waits for additional material. The winter storage program will be shifting from barns

A and B to A and A+ due to concerns that the OFD had on public storage in those facilities. The required sprinkler system will be repaired and activated year 'round to satisfy those concerns and the other buildings that are not sprinkled will be used as temporary garage space for county vehicles and equipment during the off season. The open space plan public meeting dates will be held as follows after a few changes to avoid conflicts; Winneconne/Omro – January 21 (if available otherwise on January 22), Town of Menasha – February 4, Oshkosh – February 18. Rob will have these meeting posted. Rob also explained the process for opening and closing of the snowmobile trails and the importance of limited use before the snowmobile clubs finish grooming. The official public communication of snowmobile trail opening and closing is through the phone message on the parks office line. If any committee member gets calls regarding trail opening or closing during the off hours they are to contact Rob directly.

7. Committee Chairman's Updates: none
8. Committee Member's Updates; Tom Konetzke would like to have the Tri County Ice Arena put on the next agenda to discuss if the facility is retained as a county facility what the parks department's role might be, if any.
9. Staff Updates; none
10. Next Meeting Date; February 7, 2013 @ 8:30 a.m..
11. Next Meeting Agenda Items: Aquatics Invasive Species Presentation by Winnebago Lakes Council Representative, Tri County Ice Arena
12. Adjournment – Chairman Finch called for a motion to adjourn. Tom Konetzke moved to adjourn. Don Miller seconded. Meeting adjourned 9:30 a.m..

Respectfully Submitted,
Vicky Redlin
Asst. Expo Mgr.