

PARKS & RECREATION COMMITTEE MEETING MINUTES

DATE: February 7, 2013
PLACE: JP Coughlin Center
Volunteer Rm.
625 E. Cty. Rd. Y
Oshkosh WI 54901
8:30 a.m..
PRESENT: Parks Committee - Jerry Finch, Mike Norton, Tom Konetzke,
Harold Singstock, Don Miller.
ALSO PRESENT: Rob Way – Winnebago County Parks Dept. and Paul Klein,
Winnebago Lakes Council

1. Call to order – Chairman Finch called the meeting to order at 8:30 a.m..
2. Approval of January 3, 2013 Minutes – Chairman Finch called for a motion to approve the January 3, 2013 meeting minutes. Don Miller moved to approve the minutes. Tom Konetzke seconded. Motion carried 5-0.
3. Public Comment - none
4. Winnebago Lakes Council Presentation on Regional Aquatic Invasive Species Plan – Paul Klein, a representative of the Winnebago Lakes Council (WLC) indicated that the WLC had assigned him to attend various municipal and civic based meetings in order to introduce organizations to what the WLC does in the way of inhibiting the spread of invasive species Winnebago Lake system. The WLC plan can be found at WLC.Org/. Tom Konetzke put forth that he felt the organization is doing a good job. Harold Singstock asked what role the DNR plays in dealing with invasive species and Paul followed-up by explaining that the DNR's role is based more on providing funding support to organizations interested in engaging in invasive species eradication projects.
5. Adoption of Picnic Point Land Management Plan – Rob Way provided a brief background on how the plan was developed as well as the Parks role in helping manage the Picnic Point area. The department's part in administering the plan will primarily evolve around projects dealing with the County owned Asylum Park property. Rob went on to state that the purpose for having the County approve the plan has to do with recognizing the need to coordinate development and maintenance efforts at the site so that the two agencies do not come into conflict with one another. Further, approval of the plan will also assist in improving the chances for acquiring grant funding. Tom Konetzke motioned to approve the adoption of the Picnic Point Land Management Plan. Mike Norton seconded. Motion Carried 5 – 0.
6. Approval of DNR Snowmobile Trail Maintenance Grant Application – Rob Way put forth that administration of this grant allows the County to cover its annual snowmobile trail maintenance costs. Tom Konetzke motioned to approve having Parks staff proceed with applying for the aforementioned DNR Snowmobile Trail Maintenance Grant. Mike Norton seconded. Motion Carried 5 – 0.

7. Approval of DNR Grant Application for Replacement of Asylum Point Boat Landing Seawall – Rob Way pointed-out that the DNR’s Waterways Commission Grant is the main outside funding source that Parks regular taps into for covering up to 50% of the construction costs associated with the County’s annual boat landing improvement projects. Tom Konetzke motioned to approve having Parks staff proceed with applying for grant funding from the DNR’s Waterways Commission in order to replace the seawall at the Asylum Point Boat Landing. Don Miller seconded. Motion Carried 5 – 0.
8. Approval of DNR Grant Application for Install of Asphalt Topcoat over Lake Poygan Boat Landing Parking Lot – Rob Way described the present condition of the Lake Poygan Boat Landing parking lot and indicated that it would be desirous if the department were to place an asphalt topcoat over the new base that was recently installed. Mike Norton motioned to approve having staff complete an application for grant funding from the DNR’s Waterways Commission in order to help fund the cost of installing an asphaltic surface over the existing parking lot base at the Lake Poygan Boat Landing. Don Miller seconded. Motion Carried 5 – 0.
9. Approval of Budget Transfer – Rob Way entered into an explanation about the budget transfer stating that, given the new direction(s) that Parks management will be headed in the headquartering of its seasonal staff, it was determined that a shift in certain `13 capital purchases would be warranted. Essentially, staff has decided to place more importance on securing the department’s means of transporting seasonals throughout the Expo – Community Park campuses rather than improving the organization’s mowing capabilities. More specifically, this budget transfer would address the need to purchase three motorized utility carts instead of the two that were budgeted. In conjunction with this transfer Parks would purchase only one zero turn radius mower instead of two; no additional funds are required. Tom Konetzke motioned to approve the budget transfer. Don Miller seconded. Motion Carried 5 – 0.
10. Tri County Ice Arena Discussion – Tom Konetzke spoke of a tour that he had taken of the Tri County Ice Arena facilities during which it was pointed out that the HVAC system, while intact at the moment, would likely need to be worked on in the not to distant future. Tom added that it was also brought out that the roof is in fair condition at present. Mike Norton made mention of the need for development of a comprehensive business plan in order to assist in deciding the future of the facility. Jerry Finch indicated that he felt it appropriate for the operations to be run out of the Parks Department perhaps through lease oversight. He added that it made sense to try to have the Expo and the arena work together in the development of programming opportunities. Mike Norton made mention of an `02 study done by the previous County Executive that found the arena to have an estimated annual impact of up to 2 million dollars. He finished by stating that the County should invest in improving the conditions of the facility in order to realize a return on investment. Tom Konetzke voiced his concern that the venue not become singular in its use and that it remain multi-dimensional in its programming. Jerry Finch concluded the discussion by indicating that he would attempt to see if the County Executive could pull a meeting together of the key people involved in the review of this matter in order to study options for Parks to become involved in the process.
11. Parks Director’s Updates: ADA Update, Upcoming Tennis Court Board Presentation, Open Space Plan – Public Meetings – Rob Way provided a review of how he intended to approach the Board in his presentation of the Tennis Court Rehab Project. Rob went on to make mention of the rather low level of

attendance that had occurred at the previous public meetings addressing the Open Space Plan.

12. Committee Chairman's Updates: Chairman Finch reported on some recent difficulties he had experienced in getting through to the Parks Office.
13. Committee Member's Updates: Mike Norton asked who patrols the Picnic Point area. Rob responded by indicating that the coverage falls under the Sheriff's Department's domain. Tom Konetzke expressed his satisfaction at seeing that the Picnic Point facilities would begin to get some new attention. Harold Singstock pointed-out that the lettering on the new road signs that provide direction to Butte des Morts Boat Landing are too small. Rob Way stated that he agreed with committee member Singstock's assessment and added that he would look into correcting the situation.
14. Staff Updates; none
15. Next Meeting Date: March 7, 2013 @ 8:30 a.m..
16. Next Meeting Agenda Items: Dog Park and Storage Facility Updates
17. Adjournment – Chairman Finch called for a motion to adjourn. Tom Konetzke moved to adjourn. Don Miller seconded. Meeting adjourned 10:38 a.m..

Respectfully Submitted,
Rob Way
Parks Director/Expo Mgr.