

## **PARKS & RECREATION COMMITTEE MEETING MINUTES**

DATE: November 13, 2012

PLACE: JP Coughlin Center  
Volunteer Rm.  
625 E. Cty. Rd. Y  
Oshkosh WI 54901  
8:30 a.m..

PRESENT: Parks Committee - Jerry Finch, Mike Norton, Tom Konetzke, Harold Singstock, Don Miller.

ALSO PRESENT: Rob Way, Vicky Redlin, Loren Dieck – Winnebago County Parks Dept., Peter Kardong – Kids Kart Club, Jeff Lemiesz, Larry Stratton – Impact Motorsports.

1. Call to order – meeting called to order by Chairman Finch at 8:30 a.m..
2. Approval of October 9, 2012 Minutes – Tom Konetzke moved to approve the Oct. 9, 2012 meeting minutes. Mike Norton seconded. Motion carried 4-0. Don Miller abstained.
3. Public Comments - none
4. Impact Motorsports' Request to Extend Race Night Operating Time – Jeff Lemiesz went over the written request to extend the conditional use permit from the City of Oshkosh to extend operating time for racing until 11:00 p.m.. Background was given on the reasoning for the later request including unexpected delays for some operations such as clearing the track from crashes and the need to finish classes during special events. A survey done by Mr. Lemiesz of surrounding area tracks found that all have a curfew of 11:00 p.m. or later. A list of decibel readings taken during the evening of racing events from various points surrounding the expo center was also passed out. These readings include the area where the one complaint came from last season. It was noted that the chief of OPD would like to continue to have beer sales stop at 10:30 p.m. and was considered no problem for the promoters. A copy of the tentative schedule for 2013 was also distributed. Larry Stratton stated that the new 11:00 p.m. curfew would not change operations but would rather act as a safeguard against running long in the event of an unexpected event as stated above. The issue must go to the County Planning & Zoning committee as well as the Oshkosh City Council for approval as the city has the final say on the conditional use permit. Harold Singstock moved to approve the extension of the 10:30 p.m. curfew for racing to 11:00 p.m. with beer sales to remain terminated at 10:30 p.m.. Don Miller seconded. Motion carried 5-0.
5. Report on Kids Kart Club Activities – Peter Kardong gave background and a report on operations for the Kids Kart Club which is celebrating its 20<sup>th</sup> year of existence. A new track manager will be coming onboard for 2013 though Mr. Kardong will remain president of the organization. The committee commended Mr. Kardong on a beneficial program for disadvantaged kids in the area.

6. Approval of Budget Transfer – This transfer is basically a housekeeping move to allow for the greater amount of revenue received than was originally budgeted for. Tom Konetzke moved to approve the transfer. Don Miller seconded. Motion carried 5-0.
7. Update on Pursuit of a North County Dog Park – Rob Way went over options involving 2 sites in the Town of Neenah. Staff has met with the other municipal partners that have been supporting this search for a north county dog park and feedback from all has been favorable for going with either one of the locations. However, more investigation and discussion must take place before any site is selected. Rob will be working with Martenson and Isele on whether one of the sites might be a former landfill and will come back with more info on all sites at a future meeting.
8. Expo Center Policy Statement – Vicky Redlin explained that the need for a formal rental process for any concession facility used during set up and take down days should be added to the administrative directive policy for the expo center. There was a possible conflict that took place this summer that resulted in the appearance of a loophole in the current policy. This statement will close that loophole. Mike Norton moved to approve the addition to the administrative directive policy for the expo as written. Tom Konetzke seconded. Motion carried 5-0.
9. Discussion of Parks Storage Facilities Options – Rob Way reported that nothing new had been brought to his attention from Facilities regarding the storage options. The 2013 facilities budget did include trailers for transporting fair equipment from the gray shed at the workshop site to the expo site. There was a visit from an architect hired by the Maintenance Dept. to the garages on the expo site to study their viability. Upon questioning Rob indicated that he had no information available as to what the report produced in regards to the architect's findings. Harold Singstock stated that he was told that departments requesting storage in the recently cleared buildings were to submit a square footage requirement to the County Executive. Rob has not had such a directive given to him. Rob will prepare a memo to the County Executive giving Parks square footage requirements while requesting info on the process of the storage issue so far and the invitation to attend the Dec. 11, 2012 Parks Committee meeting.
10. Discussion of WPRA Convention – All who attended gave a short run down of the topics discussed. All in all everyone thought the conference was very beneficial. Mike Norton singled out Rob and Vicky for their dedication to the entire department. The items discussed will be gone over by staff and some new initiatives will be explored.
11. Parks Director's Updates: ADA, Disc Golf Course – Vicky attended an ADA for trails workshop at the WPRA and will pursue more info for the updated trails required by the new law. Both the new bleachers and picnic tables will be delivered after Dec. 3. Following three separate donations made to the Parks Department over the past 4 months, new disc golf baskets have been ordered. This will bring the total to 33. The goal is 36 to qualify for a regional tournament. Rob also passed out info for Thursday's meeting on the open space plan.

12. Committee Chairman's Updates: none
13. Committee Member's Updates: Harold Singstock asked if the signs that he had mentioned needing replacing have been addressed. They are on order and expected to arrive next week. It was mentioned that we should be sure to invite other parks directors from the area to the open space planning meeting. Rob indicated that he had already talked to the various directors about this and that a few of them planning on attending. Tom Konezke expressed the opinion that more committee members should attend WPRA next year.
14. Staff Updates: Expo Operations Supervisor Conference Report - Loren Dieck gave a report on the various seminars he attended during the building conference in Las Vegas last month.
15. Next Meeting Date – Nov. 15, 2012 @ 8:30 a.m. for open space planning, Dec. 11, 2012 @ 8:30 a.m. regular meeting.
16. Adjournment – Tom Konezke moved to adjourn. Don Miller seconded. Motion carried 5-0. Meeting adjourned 10:58 a.m..

Respectfully Submitted,  
Vicky Redlin  
Asst. Expo Mgr.