

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Wednesday, April 2, 2014, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members
Tom Ellis, Chair
Maribeth Gabert, Vice Chair
Larry Lautenschlager, Secretary
Shiloh Ramos
Bill Wingren

Administration
Tom Geske, Director of Financial Services
Morgan Hinkley, Administrator
Kathy Glander, Administrative Coordinator

Guests: Michael Norton, County Board Supervisor

1. Call to Order

The meeting was called to order at 3:45 p.m. by Tom Ellis, Chair.

2. Approval of PVHC Minutes

It was moved and seconded to approve the March 5, 2014 PVHC Committee meeting minutes.

Resolved: Motion carried by unanimous voice vote, 5-0.

3. Public Forum – None.

4. Communications –

Morgan shared the following communications:

- “National Nursing Home Week” is May 11-17.
- PVHC volunteers will be recognized at a luncheon on Wednesday, May 14th. Committee members received invitations via email.
- County Board Supervisors will have in their next meeting packets an announcement that had been sent to PVHC staff regarding the CMS 5-star rating.
- PVHC annual satisfaction surveys will be sent out to residents/legal representatives later this month. There will likely be an update on results for the committee’s review at the June meeting.
- In a Kronos Project update, the system is close to being fully implemented.

5. Call Light System Update

Morgan shared, in Mike Elder’s (Director of Facilities and Property Management) absence, that an engineer will be hired to complete the drawings. There is some urgency for completion as the current call light system is obsolete and there is difficulty in obtaining replacement parts. The system was new when the facility was built, however the company who manufactured the system was bought out by another company, who then eliminated the system as they already had one comparable that they were manufacturing.

6. Parking Lot Expansion/Garden Pathways Update

Mike sent a report to Morgan that there has now been enough impervious surface removed to offset the laying of the garden pathways, which will occur this season.

There will be enough remaining impervious surface removed on the grounds to also allow for parking lot expansion without any water retention ponds, etc. Mike has taken

the lead in engaging an engineer this year. The engineering has been budgeted this year, with the laying of parking lot asphalt budgeted for next year.

7. Meeting Date/Time Discussion

In a discussion regarding changing the meeting date/time, Tom noted it may be premature to change the date/time, as this year's PVHC Committee won't be officially designated until later in the month. However, the committee should keep in mind the possibility.

Resolved: This topic will be revisited at next month's meeting.

8. Financial Report –

The income statement through March 2014 was distributed and discussed.

9. Administrator's Report –

The March 2014 census report was distributed and reviewed. The report remains fairly consistent with past reports. There are twenty on the waiting list.

Maribeth asked the ages of the youngest and oldest residents. The youngest resident is 29; the oldest is 103.

Committee members were thanked for their commitment to, and support of, Park View.

10. Suggested Topics for the Next Meeting –

- Parking lot expansion; possible "action".
- Meeting date/time change discussion.

11. Future Meeting Date(s)

The next PVHC Committee meeting is "tentatively" scheduled for Wednesday, May 7, 2014, at 3:45 p.m., in the PVHC Board Room.

12. Adjournment

It was moved and seconded to adjourn the meeting.

Resolved: Motion carried by voice vote, 5-0.

The meeting was adjourned at 4:05 p.m.

Respectfully submitted by:

Kathy Glander, Administrative Coordinator

Tom Ellis, Chair – PVHC Committee

Date