

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Tuesday, May 13, 2014, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members
Tom Ellis, Chair
Maribeth Gabert, Vice Chair
Bill Wingren

Administration
Tom Geske, Director of Financial Services
Morgan Hinkley, Administrator
Mike Elder, Facilities & Property Mgmt Director
Kathy Glander, Administrative Coordinator

Excused: Shiloh Ramos

Absent: Larry Lautenschlager, Secretary

1. Call to Order

The meeting was called to order at 3:45 p.m. by Tom Ellis, Chair. It was verified the meeting was properly noticed. Chair Ellis noted the PVHC Committee will continue with the same serving members for 2014-15.

2. Approval of PVHC Minutes

It was moved and seconded to approve the April 2, 2014 PVHC Committee meeting minutes.

Resolved: Motion carried by unanimous voice vote, 3-0.

3. Public Forum – None.

4. Communications

The following communications were shared:

- National Nursing Home Week is this week (May 11-17).
- The annual “Volunteer Recognition Luncheon” is tomorrow; committee members received their invitations last month.
- There will be no increases in the next PVHC budget, however salaries and wages will increase by over \$237,000.
- Although the disclaimer was voiced (as in the past) that the CMS nursing home 5-star rating is subjective, it was also noted that PVHC has achieved its commendation due, in part, to supportive tax payers.

5. Nurse Call System Replacement: Discussion & Action

There was discussion regarding the proposed nurse call system replacement. The replacement system is a capital item on the budget. Additionally, a nurse call system is a requirement as well as the “life line” of PVHC operation. The current system had become obsolete approximately three years ago and parts are now scarce.

Following replacement approval, PVHC and Facilities will work with an engineer. The challenge will be to set up one neighborhood at a time, with both the old and replacement systems interacting until every old system component is completely switched out. There have been meetings with 4-5 vendors. One vendor notes they are “backward compatible”. Work has started on the RFP and a point system is being used to determine which vendor most fits PVHC’s needs.

It was noted that Brewster Village has a wireless system and they have had to replace theirs, as well. Wireless will not provide complete coverage at PVHC due to dead spots within the building, therefore PVHC has been built with a hard wire system.

Motion was made by Bill Wingren and seconded by Maribeth Gabert to move ahead with the nurse call system replacement.

Resolved: Motion carried by voice vote, 3-0. The nurse call system replacement will move on to the Personnel and Finance Committee for approval.

6. Parking Lot Expansion Update

The Facilities and Property Management Committee requested PVHC's parking lot expansion initiative to be laid over until a water distribution study and its subsequent report is completed. There will be a study team on PVHC grounds tomorrow. The report should be completed within 6-8 weeks. There was committee frustration voiced over the report wait time of 6-8 weeks before proceeding.

There is a verbal agreement with the City that unused, impervious surfaces removed from the grounds will eliminate the need to dig storm water holding ponds. Mike stated within the next few committee meetings the parking lot expansion will be ready to move forward.

Resolved: Place on next month's PVHC Committee agenda.

7. Pathways Update

Tom Karrels-Architect is working on the site plan. Mike will confirm walkway widths.

Mike contacted Michele Ohmes of Michele and Associates, who is the author of the manual, "ADA and Accessibility: Let's Get Practical" and who provided a recent article in Public Works Magazine. Her recommendation is to make pathways that are on facility grounds out of concrete, which is planned for the PVHC pathways. Now that frost is not a problem, the pathways will move ahead.

8. Meeting Date/Time: Discussion & Action

There was discussion regarding the proposed meeting date and time change. The next PVHC Committee meeting will be June 3rd (first Tuesday of the month). At that time, there will be future meeting dates planning and decision.

Resolved: No further action taken at this time.

9. Article – "Wisconsin Nursing Homes are Becoming More Than Nursing" Review

Bill Wingren shared with the committee an article from the Milwaukee Journal-Sentinel regarding Wisconsin nursing facilities moving more towards home-like settings. He stated there is great pride in how PVHC already follows this design. It was also mentioned that our community is very supportive and PVHC has a good reputation.

10. Financial Report –

The income statement through April 2014 was distributed and discussed.

11. Administrator's Report –

- The April 2014 census report was distributed and reviewed. The waiting list has been consistent - 20. It was asked what "ISN" represents; it is a skilled level of care that is more intensive, therefore a bit higher in reimbursement of care.

12. Suggested Topics for the Next Meeting –

- Parking lot expansion update
- Pathways update
- Meeting date/time decision

13. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for **Tuesday, June 3, 2014, at 3:45 p.m., in the PVHC Board Room.**

12. Adjournment

A motion to adjourn the meeting was made and seconded.

Resolved: Motion carried by voice vote, 3-0.

The meeting was adjourned at 4:25 p.m.

Respectfully submitted by:

Kathy Glander, Administrative Coordinator

Tom Ellis, Chair – PVHC Committee

Date