

## PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Wednesday, July 6, 2011, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members  
Bill Wingren, Chair  
Dr. Shiloh Ramos, Vice Chair  
Maribeth Gabert, Secretary  
Al Jacobson  
Tom Ellis

Administration  
Margie Rankin, Administrator

Guest: Bob Beese

1. **Call to Order** - The meeting was called to order at 3:45 p.m. by Bill Wingren, Chair. It was verified that the meeting was properly noticed.

2. **Approval of PVHC Minutes –**

It was moved and seconded to approve the June 1, 2011 PVHC Committee minutes.

*Resolved: Motion carried by voice vote, 5-0.*

3. **Public Forum** – Mr. Beese asked the status of the demolition of the old buildings. The bids for razing will go out around 7/21/11, and the razing will proceed as soon as possible thereafter.

4. **Communications** – A county board supervisor's letter regarding Park View's consumer information reports was shared. The PVHC Committee noted that the consumer information reports are available online. It was also noted that the County Board sets policies, and operations are handled between the County Executive and department heads.

5. **Follow-up Discussion: Trempealeau County Campus Planning Presentation**

Phil Borreson's insights on Trempealeau County's past, present and future campus planning and expansion initiatives were reviewed. One aspect that resonated from his presentation last month was their emphasis on strategic planning, specifically regarding their campus' assets and how best to utilize those assets effectively.

*Resolved: Following the completion of Park View's addition, the committee may choose to bring back the topic.*

6. **Budget Transfers/Grants/Donations – None.**

7. **Discussion and Action: 2012 Private Pay Rate**

Tom Geske, Business Manager, prepared a 2012 private pay rate spreadsheet for the committee's review. Private pay rates did not increase in last year's budget. Due to a very challenging 2012 budget, a private pay rate increase was recommended.

Following discussion, Dr. Ramos made a motion to approve a 2012 private pay rate increase of 2%. Chair Wingren seconded the motion. More discussion followed.

*Resolved: Motion carried by voice vote, 4-1.*

8. **Financial Report –**

- The income statement through June 2011 was distributed and discussed. Due to new accounting software being installed, future financial reports may appear differently beginning with next month's meeting.
- The preliminary 2012 budget was discussed. 2011 Budget Narrative Highlights were distributed which revealed the continued savings brought about due to the new facility's efficiencies.

It was stated that the County Executive is calling for Park View's 2012 budget to be cut by 1.8%. The committee will take this under consideration and this issue will be brought back to the next committee meeting for further discussion.

**9. Administrator's Report –**

- The Resident Census Report for June 2011 was distributed and reviewed.
- Facilities Report –  
Mike Elder, Facilities and Property Management Director, sent information noting that:
  - There is sheet metal that needs repair on the outside of the building once the ground hardens.
  - Estimates from Boldt Construction for the new addition will be available by next week.

The Fall Festival parade is cancelled this year due to the demolition of the two old buildings and staging for the new addition taking place during the same time. The festival will go on in the Great Room with the "Geriatric Gentlemen of Jazz" performing.

- Gardener Position Update – A full-time seasonal gardener was hired. The other gardener who handles the lawn mowing, is part-time.

**10. Suggested Topics for the Next Meeting**

- Update on the 2012 budget planning and the totals in reserves.

**11. Future Meeting Date(s)**

The next PVHC Committee meeting is scheduled for Wednesday, August 3, 2011, at 3:45 p.m. in the PVHC Board Room.

**12. Adjournment**

It was moved and seconded to adjourn the meeting.

*Resolved: Motion carried by voice vote, 5-0.*

The meeting was adjourned at 5:00 p.m.

*Respectfully submitted by:*

*Kathy Glander, Administrative Coordinator*

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Bill Wingren, Chair – PVHC Committee

Date