

# PARK VIEW HEALTH CENTER COMMITTEE MINUTES

**CORRECTED**

Date/Time: Tuesday, August 5, 2014, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members  
Tom Ellis, Chair  
Maribeth Gabert, Vice Chair  
Larry Lautenschlager, Secretary- at 4:50 p.m.  
Shiloh Ramos  
Bill Wingren

Administration  
Morgan Hinkley, Administrator  
Tom Geske, Director of Financial Services  
Kathy Glander, Administrative Coordinator

Guest: Mike Norton, County Board Supervisor

## 1. Call to Order

The meeting was called to order at 3:45 p.m. by Tom Ellis, Chair. It was verified the meeting was properly noticed.

## 2. Approval of PVHC Minutes

It was moved and seconded to approve the July 1, 2014 PVHC Committee meeting minutes as corrected.

*Resolved: Motion carried by unanimous voice vote, 4-0.*

## 3. Public Forum – None.

## 4. Communications –

- Morgan thanked the committee for their support of the nurse call system replacement and its approval. Mike Elder, Facilities and Property Management Director, is working at engaging an engineer to proceed with the replacement of the system.
- This week is PVHC Fair Week, with activities that include flower arrangement exhibitions, “Animals at the Garden”, and a brownies and bars bake-off/judging event.
- PVHC’s annual fall festival will be here in a little over a month. Invitations to the committee will be sent out soon.
- Nancy, Xiong, RN, has officially been named PVHC’s Director of Nursing, replacing retired Kris Walter, RN. Jessica Gilson, RN Shift Coordinator, has accepted the vacated RN Manager position, and Shannon Besaw, RN, has accepted the vacated RN Shift Coordinator position. Shannon’s vacated Neighborhood Nurse position is in the interview process.

## 5. Meeting Date/Time: Discussion & Action

Following a brief discussion, Larry Lautenschlager moved and Shiloh Ramos seconded to set the PVHC Committee date and time as the first Tuesday of each month, at 3:45 p.m.

*Resolved: Motion carried by unanimous voice vote, 5-0.*

The next committee meeting is set for September 2, 2014, at 3:45 p.m., in the PVHC Board Room.

## 6. Nurse Call System Replacement Update

Discussed in #4. Communications.

**7. Parking Lot Expansion Update**

In contacting Mike Elder, there was nothing new to report.

**8. Pathways Update**

It was expressed that the pathways need to be completed this year. Mike Elder conveyed the following to Morgan:

- He is working with the City on a permit.
- The goal is to have it completed before Fall.
- The pathways will be cement.

**9. Financial Report**

The income statement through July 2014 was distributed and discussed.

**10. Administrator's Report –**

The July 2014 census report was distributed and reviewed.

**11. Suggested Topics for the Next Meeting –**

- Nurse call system replacement update
- Pathways update
- Parking lot expansion update

**12. Future Meeting Date(s)**

The next PVHC Committee meeting is scheduled for **Tuesday, September 2<sup>nd</sup> at 3:45 p.m.** in the Park View Board Room.

**13. Adjournment**

A motion to adjourn the meeting was made and seconded.

*Resolved: Motion carried by voice vote, 5-0.*

**The meeting was adjourned at 4:25 p.m.**

*Respectfully submitted by:*

*Kathy Glander, Administrative Coordinator*

---

Tom Ellis, Chair – PVHC Committee

Date