

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Wednesday, September 4, 2013, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members
Tom Ellis, Chair
Maribeth Gabert, Vice Chair
Larry Lautenschlager, Secretary, at 3:50 p.m.
Bill Wingren

Administration

Morgan Hinkley, Administrator
Tom Geske, Director of Financial Services
Kathy Glander, Administrative Coordinator

Excused: Dr. Shiloh Ramos

1. Call to Order

The meeting was called to order at 3:45 p.m. by Tom Ellis, Chair. It was verified the meeting was properly noticed.

2. Approval of PVHC Minutes

It was moved and seconded to approve the August 7, 2013 PVHC Committee meeting minutes.

Resolved: Motion carried by voice vote, 3-0.

3. Public Forum – None.

4. Communications –

- PVHC's "Annual Fall Festival" is next Wednesday, Sept. 11th, starting at 1:45 with the parade. Music in the courtyard will follow.
- County Human Resources Handbook revisions/updates are on the agenda for the P&F Committee tomorrow. PVHC considerations have been shared with the Human Resources Director.
- Morgan will be at a conference and unable to attend October's PVHC Committee meeting.

5. Gardens/Pathways Update –

Chair Tom Ellis shared he walked through the Master Gardeners Project gardens and was impressed with how well maintained the area was kept.

Mike Elder stated he has been unable to connect today with James Rabe, Civil Engineering Supervisor for the City of Oshkosh Storm Water Utility, regarding the planned pathways. Mike will attempt to call him either following the PVHC Committee meeting, or tomorrow.

Bill Wingren commended the Facilities staff and PVHC gardener on the overall condition of the PVHC grounds this year.

Larry Lautenschlager asked why there was a taped off area on the grounds. Mike explained it was the east garden, where there was clean up recently done in anticipation of the landscaper replanting the area. The landscaper should be planting by mid to end of this month.

6. Financial Report –

- The income statement through August 2013 was distributed and discussed.
- In an update of the 2014 proposed budget, there were no changes following review by the County Executive, therefore it is ready for review/approval by the County Board of Supervisors.
- The PVHC Endowment Fund Quarterly Update (through the Oshkosh Area Community Foundation) was distributed and reviewed by the committee.

7. Administrator's Report –

- The August 2013 census report was distributed and reviewed. The daily census average is up a bit from last month. The number on the admission waiting list is also up slightly. Bill asked whether there is a method by which individuals on the admission waiting list can know where they are in terms of being near the top of the list. Morgan explained admissions are based on an individual's needs paired with what the facility can provide and has available.

Maribeth Gabert inquired whether identifications are confirmed upon admission, and how many days are Medicare-paid. Tom and Morgan answered that identity confirmations are completed at the time of admission, and generally residents on Medicare receive 100 days from the start of the first day at the hospital (or other Medicare-qualified benefit stay).

8. Suggested Topics for the Next Meeting –

- Gardens/Pathways Update.

9. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Wednesday, October 2, 2013, at 3:45 p.m., in the PVHC Board Room.

11. Adjournment

It was moved and seconded to adjourn the meeting.

Resolved: Motion carried by voice vote, 4-0.

The meeting was adjourned at 4:05 p.m.

Respectfully submitted by:

Kathy Glander, Administrative Coordinator

Tom Ellis, Chair – PVHC Committee

Date