

## PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Wednesday, September 5, 2012, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members  
Tom Ellis, Chair  
Maribeth Gabert, Vice Chair  
Larry Lautenschlager, Secretary  
Dr. Shiloh Ramos  
Bill Wingren

Administration  
Morgan Hinkley, Administrator  
Tom Geske, Director of Financial Services

Guests: Bob Beese  
Larry and Deb Last

### 1. **Call to Order –**

The meeting was called to order at 3:45 p.m. by Tom Ellis, Chair. It was verified that the meeting was properly noticed.

### 2. **Approval of PVHC Minutes –**

It was moved and seconded to approve the August 1, 2012 PVHC Committee meeting minutes.

*Resolved: Motion carried by voice vote, 5-0.*

### 3. **Public Forum –**

Member of the public iterated commendation of Park View staff's empathy and concern for all involved during a recent resident passing.

### 4. **Communications –**

All Committee members were verbally invited to PVHC's Annual Fall Festival on September 12, 2012.

An update was provided as to recent Information Systems agenda items pertaining to the Kronos timekeeping system and Advanced Scheduling software.

The railroad crossing at Butler Avenue and County Trunk A will be identified by the City of Oshkosh as a "Quiet Zone". Improvements to this crossing are scheduled for completion in October.

### 5. **PVHC Committee Meetings Schedule Approval –**

It was moved and seconded to continue to hold the PVHC Committee Meeting at 3:45p.m. on the first Wednesday of each month.

*Resolved: Motion carried by voice vote, 5-0.*

### 6. **Waiting List Discussion –**

Committee members were provided with handouts prior to this meeting. Committee members commented on the handouts and questions were asked of and responded to by PVHC administrator.

**7. Locked Unit Discussion –**

Committee members were provided with handouts prior to this meeting. Committee members commented on the handouts and questions were asked of and responded to by PVHC administrator.

**8. Financial Report –**

- The income statement through August 2012 was distributed and discussed.
- The committee reviewed the most recent draft of the proposed 2013 budget.

**9. Administrator's Report –**

- Facilities Report and Addition Update – Interior and exterior studs are in place. Substantial completion is scheduled for November 15, 2012.
- The Resident Census Report for August 2012 was distributed and reviewed.

**10. Suggested Topics for the Next Meeting –**

- N/A

**11. Future Meeting Date(s)**

The next PVHC Committee meeting is scheduled for Wednesday, October 3, 2012, at 3:45 p.m., in the PVHC Board Room.

**11. Adjournment**

It was moved and seconded to adjourn the meeting.

*Resolved: Motion carried by voice vote, 5-0.*

The meeting was adjourned at 4:30 p.m.

*Respectfully submitted by:  
Morgan Hinkley, Administrator*

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Tom Ellis, Chair – PVHC Committee

Date