

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Wednesday, October 9, 2013, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members
Tom Ellis, Chair
Larry Lautenschlager, Secretary
Bill Wingren

Administration
Morgan Hinkley, Administrator
Tom Geske, Director of Financial Services
Kathy Glander, Administrative Coordinator
Mike Elder, Facilities & Prop. Director
Mike Collard, Human Resources Director

Absent: Maribeth Gabert, Vice Chair
Dr. Shiloh Ramos

1. **Call to Order**

The meeting was called to order at 3:45 p.m. by Tom Ellis, Chair. It was verified the meeting was properly noticed.

2. **Approval of PVHC Minutes**

It was moved and seconded to approve the September 4, 2013 PVHC Committee meeting minutes.

Resolved: Motion carried by voice vote, 3-0.

3. **Public Forum – None.**

4. **Communications –**

Morgan communicated that PVHC is now in the survey window, and explained survey trends identified in Wisconsin. It has been recorded that in just a little over six months Wisconsin is on pace to nearly double what had been the annual high in recent years past.

Regarding hospital observation stays, there is now the ruling for individuals in the hospital under observation for two midnights or more to be eligible to have those days count as an “admission” and be qualified in calculating Medicare eligibility, however there remains the possibility that auditors can overturn this eligibility. At this time, nothing is definitive.

Morgan and a few other staff attended the annual LeadingAge Wisconsin Fall conference. Operationally, there were no significant changes warranted as a result of information shared.

5. **Gardens/Pathways Update –**

Mike reported the clean up of the Eastside Garden will be completed by the end of the week. There will be a meeting with the County Highway Dept. and contractors in the morning of October 10th regarding the pathways. Per Mike, it had been decided to use concrete. The City approved the plan for the pathways, however if there are any additional changes to the area’s surface, a plan will need to be implemented for storm water drainage. It was suggested the old garage concrete area and other obsolete impervious surfaces could be removed to help in this effort.

An urban forestry grant is being applied for to aid in planting replacement trees to the PVHC campus area among other County Department areas. The hope is to get some

trees planted before the 200 or so ash trees need to be taken down, due to the infestation of the emerald ash borer. Mike stated Park View will be first on the list for replacement trees.

Morgan reported she is working with Clover Leaf Landscaping for completion of the landscaping in the therapy addition area.

6. Human Resources Handbook Discussion –

Mike Collard explained the latest regarding the work on the County Human Resources Handbook. The main directive is to provide procedures consistency amongst all County departments. The next draft will be presented to the P & F Committee at its November 4th meeting.

Morgan added that she and Mike have been working together on behalf of Park View in regard to changes that may result.

7. Financial Report –

- The income statement through September 2013 was distributed and discussed.

8. Administrator's Report –

- The September 2013 census report was distributed and reviewed.

9. Suggested Topics for the Next Meeting –

- Gardens/Pathways Update.

As an aside, Bill recommended the PVHC Newsletter be distributed to County Board Supervisors at their next meeting, along with an announcement from Chair Ellis pointing out the resident holiday gift suggestions noted within the newsletter.

10. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Wednesday, November 6, 2013, at 3:45 p.m., in the PVHC Board Room.

11. Adjournment

It was moved and seconded to adjourn the meeting.

Resolved: Motion carried by voice vote, 3-0.

The meeting was adjourned at 4:25 p.m.

Respectfully submitted by:

Kathy Glander, Administrative Coordinator

Tom Ellis, Chair – PVHC Committee

Date