

## PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Wednesday, December 5, 2012, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members  
Tom Ellis, Chair  
Maribeth Gabert, Vice Chair  
Larry Lautenschlager, Secretary  
Dr. Shiloh Ramos  
Bill Wingren

Administration  
Morgan Hinkley, Administrator  
Tom Geske, Director of Financial Services

Others Present: Al Jacobson, Debbie and Larry Last

### 1. **Call to Order**

The meeting was called to order at 3:45 p.m. by Tom Ellis, Chair.

### 2. **Approval of PVHC Minutes**

It was moved and seconded to approve the November 7, 2012 PVHC Committee meeting minutes.

*Resolved: Motion carried by voice vote, 5-0.*

### 3. **Public Forum – none.**

### 4. **Communications –**

Morgan Hinkley gave an update on some of the upcoming events for PVHC residents. She also informed the Committee that she and two other PVHC staff attended the annual State-hosted Focus Conference. This conference is quite valuable as it is combined educational offering to health department surveyors and long term care providers.

Bill Wingren, Supervisor, thanked the PVHC admissions team for their diligence and coordination of a recent admission. The resident and family are very pleased.

### 5. **Financial Report –**

The income statement through November 2012 was distributed and discussed.

### 6. **Administrator's Report –**

The therapy/storage addition is scheduled to be inspected by the State engineer on December 19<sup>th</sup>. An update on the progress of the addition was provided by Morgan Hinkley.

### 7. **Suggested Topics for the Next Meeting –**

PVHC Bake Sale Fundraisers to be presented for Committee approval.

### 8. **Future Meeting Date(s)**

The next PVHC Committee meeting is scheduled for Wednesday, January 2, 2013, at 3:45 p.m., in the PVHC Board Room.

**9. Adjournment**

It was moved and seconded to adjourn the meeting.

*Resolved: Motion carried by voice vote, 5-0.*

The meeting was adjourned at 4:15 p.m.

*Respectfully submitted by:*  
*Morgan Hinkley, Administrator*

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Tom Ellis, Chair – PVHC Committee

Date