

# PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Tuesday, December 1, 2015, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members  
Tom Ellis, Chair  
Maribeth Gabert, Vice Chair  
Larry Lautenschlager, Secretary at 3:50 pm  
Dr. Shiloh Ramos at 3:55 pm  
Bill Wingren

Administration  
Marleah Keuler, Administrator  
Kathy Glander, Administrative Coordinator

Guests: Mike Elder, Dir. of Facilities and Property Management  
Bill Roh, Supervisor – Winnebago County Board of Supervisors  
Debbie Pulver, Dir. of Food and Nutrition Services at 4:05 p.m.

**1. Call to Order**

The meeting was called to order at 3:45 p.m. by Tom Ellis, Chair. It was verified the meeting was properly noticed.

**2. Approval of PVHC Minutes**

It was moved and seconded to approve the November 3, 2015 PVHC Committee meeting minutes.

*Resolved: Motion carried by unanimous voice vote, 3-0.*

**3. Public Forum –** Bill Roh, Winnebago County Board Supervisor, provided positive feedback regarding PVHC.

**4. Communications –**

- Tom Geske, Director of Financial Services, will be out of the office until January 4, 2016.

**5. Nurse Call System Replacement Update**

Bids for the nurse call system replacement are due back early next week.

**6. Parking Lot Expansion Update**

Radtke Construction is ready to lay the groundwork for the first phase of the parking lot expansion. Awaiting paperwork to be signed, but they should be able to start as early as next Monday the 7<sup>th</sup>.

**7. Financial Report**

The income statement through November 2015 was distributed and discussed.

**8. Administrator's Report**

The census report through November 2015 was distributed and discussed.

**9. Suggested Topics for the Next Meeting**

- Nurse Call System Replacement Update
- Parking lot Update

**10. Presentation from Food and Nutrition Services**

Debbie Pulver, Director of Food and Nutrition Services at PVHC, gave a PowerPoint presentation to the committee of her department's services to PVHC residents.

**11. Future Meeting Date(s)**

The next PVHC Committee meeting is scheduled for Tuesday, January 5, 2016, at 3:45 p.m., in the Park View Board Room.

**12. Adjournment**

A motion to adjourn the meeting was made and seconded.

*Resolved: Motion carried by unanimous voice vote, 5-0.*

The meeting was adjourned at 5:20 p.m.

*Respectfully submitted by:  
Kathy Glander, Administrative Coordinator*

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Tom Ellis, Chair – PVHC Committee

Date