

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Tuesday, December 2, 2014, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members
Tom Ellis, Chair
Maribeth Gabert, Vice Chair
Larry Lautenschlager
Shiloh Ramos – Arrived at 4:02 pm
Bill Wingren

Administration
Morgan Hinkley, Administrator
Tom Geske, Director of Financial Services
Kathy Glander, Administrative Coordinator

Guests: Mike Elder, Facilities and Property Management Director
Mike Norton, Winnebago County Board Supervisor

1. Call to Order

The meeting was called to order at 3:49 p.m. by Tom Ellis, Chair.

2. Approval of PVHC Minutes

It was moved and seconded to approve the November 4, 2014 PVHC Committee meeting minutes.

Resolved: Motion carried by voice vote, 3-0, 1-abstention.

3. Public Forum – None.

4. Communications

- PVHC is under influenza outbreak control plan procedures due to an outbreak in one neighborhood. Staff who are not vaccinated for influenza are required to wear masks, and visitors are being encouraged to wear masks. Visitors are discouraged from entering the affected neighborhood and there will be no admissions in the outbreak area at this time.
- PVHC remains in the survey window period of time.
- ShoreTel phone system installations are underway. PVHC will switch over completely to the new system in a of couple weeks.
- Outdoor repairs to the building are at a halt at this time, due to weather conditions/temperatures. They will resume in the spring.

5. Nurse Call System Replacement Update

There will be a follow-up meeting, which will include the engineer, in order to firm up plans. Information Systems and Facilities and Property Management will also be involved in these meetings.

The committee will be visiting an empty resident room at January's meeting.

6. Pathways Update

In a pathways update, the bids have been returned. The lowest bid will be reviewed.

7. Parking Lot Expansion Update

The parking lot expansion plans will be presented at next week's Facilities Committee meeting as a transfer request. The expansion plans will then go to the Personnel & Finance Committee, followed by the County Board of Supervisors for two presentations.

8. Discussion & Action: Budget Transfers

Because budget over-runs are not apparent at this time, the topic will be revisited at next month's PVHC Committee meeting.

9. Financial Report

The income statement through November 2014 was distributed and discussed.

10. Administrator's Report

The November 2014 census report was distributed and reviewed. The difference between Medicare and Medicare Advantage for residents was explained, however it was recommended to contact the ADRC for more specific information.

11. Suggested Topics for the Next Meeting

- Nurse Call System Replacement Update
- Pathways Update
- Parking Lot Expansion Update
- Budget Transfers – Discussion and Action

12. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Tuesday, January 6, 2015, at 3:45 p.m., in the Park View Board Room.

13. Adjournment

A motion to adjourn the meeting was made and seconded.

Resolved: Motion carried by unanimous voice vote, 5-0.

The meeting was adjourned at 4:15 p.m.

*Respectfully submitted by:
Kathy Glander, Administrative Coordinator*

Tom Ellis, Chair – PVHC Committee

Date