

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: March 4, 2015

TIME: 9:01 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
David Albrecht
Mike Easker
Jerry Finch
Susan Locke

EXCUSED: Gerry Konrad
Doug Nelson

ALSO PRESENT: John Rabe, Director of Solid Waste
Kathy Hutter, Confidential Secretary
Kurt Pernsteiner, Facility Manager
Jennifer Semrau, Recycling Coordinator
Eric Olson, Northeast Asphalt, Inc. (9:01 a.m. - 9:24 a.m.)
Kurt Landgraf, Excel Disposal (9:01 a.m. - 9:24 a.m.)
Jodie Landgraf, Excel Disposal (9:01 a.m. - 9:24 a.m.)

1. Call to Order: P. O'Brien called the meeting to order at 9:01a.m.
2. Approve Agenda: Motion to approve the March 4, 2015 agenda, made by J. Finch and seconded by K. Robl. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Announcement/Communications: J. Semrau reported to the Solid Waste Management Board (SWMB) that she appeared in the February 23, 2015 episode of *The Larry Meiller Show*, entitled "Textile Recycling and More." *The Larry Meiller Show's* producer asked J. Semrau to participate in an episode after reading a textile recycling article she wrote for *Nature's Pathways* magazine. During the radio interview, J. Semrau provided information on textile recycling, a Goodwill Industries textile recycling collection pilot program at Outagamie County (OC) Landfill, electronics recycling and single stream recycling. J. Semrau's interview and listener

call-in session resulted in positive feedback. The 38-minute podcast is available at www.wpr.org.

J. Semrau explained to the SWMB that on February 28, 2015, she co-hosted a Tri-County Recycling booth with Chris Miller, OC, at the Answers to Energy Expo, held at Player's Choice in Appleton. J. Semrau stated that the Answers to Energy Expo was well attended and resulted in positive contact with residents of Brown County (BC), OC, and Winnebago County (WC) along with a few outlying counties. J. Semrau and C. Miller addressed questions about newly accepted recyclables, plastic bag and film recycling.

J. Semrau reported to the SWMB that Wisconsin Department of Justice (WDOJ) issued a Press Release on February 18, 2015 with Wisconsin Attorney General, Brad Schimel's decision to coordinate a prescription drug disposal program in Wisconsin. The State program will replace the Drug Enforcement Agency (DEA) drug take-back program, which was discontinued in September 2014. WDOJ will provide personnel and logistical resources to assist with prescription drug disposal for local drug take-back programs and collection boxes.

5. Approval of Minutes – February 18, 2015 Open Session: Motion to approve the February 18, 2015 open session minutes, made by K. Robl and seconded by M. Easker. Motion carried 7-0.
6. Discussion/Action – Consider Award for Recycling of Asphalt Shingles (SW03-15): J. Semrau presented the following summary of the Recycling of Asphalt Shingles Request for Proposal (RFP) (SW03-15) and RFP Tally to the SWMB.
 - WC issued the RFP on behalf of Brown, Outagamie and Winnebago Counties (BOW). Each County specified individual operation preferences:
 - WC Option 1 - current operations (shingles collected in the Transfer Station (TS)) with hauling provided by WC (Option A) or Contractor (Option B). WC loads shingles into hauling container/trailer.
 - WC Option 2 - outside storage (shingle bunker) with hauling provided by WC (Option A) or Contractor (Option B). WC loads shingles into hauling container/trailer.
 - WC Option 3 - innovative contractor solution (may also be considered by BC or OC).
 - BC Option 1 - current operations (Contractor owns/maintains an adjacent property, BC scales incoming shingles and the contractor collects, loads and hauls the shingles.)
 - BC Option 2 - outside storage at BC's TS (Contractor builds/maintains a bunker on-site. Contractor loads and hauls the shingles.)
 - OC Option - outside storage bunker. OC loads shingles into the hauling container/trailer and the contractor hauls.
 - All 3 Counties provided their insurance specifications and agreed to general contractor requirements (Contractor required to comply with Wisconsin Department of Natural Resources (WDNR) asbestos testing, provide service within 24 hours, year-round, etc.)
 - Service term is 1 year, with 3 additional 1 year options by mutual agreement of WC and Contractor.

- The RFP Tally is as follows:

	Badger Material Recycling	SPS Roofing	Van's Waste, Inc.
Winnebago Co. Option 1			
A (Price/Ton)	\$22.00	\$16.00	\$22.00
B (Price/Ton)	No bid	\$20.90	\$31.00
Winnebago Co. Option 2			
A (Price/Ton)	\$22.00	\$16.00	\$22.00
B (Price/Ton)	\$32.00*	\$20.90	\$31.00
Winnebago Co. Option 3 (Price/Ton)	No bid	No bid	No bid
Brown County			
Option 1 (Price/Ton)	Alternative proposal submitted	No bid	No bid
Option 2 (Price/Ton)	Alternative proposal submitted	\$23.90	No bid
Per month lease	Alternative proposal submitted	N/A	---
Outagamie County (Price/Ton)	\$30.50*	\$20.90	\$30.00
	* See deviations.	\$2.00/ton discount offered if all 3 Counties sign contracts	provided an alternative proposal for Brown County \$33.00/ton

- On February 13, 2015, BOW Staff met with SPS Roofing (SPS), along with Northeast Asphalt and Excel Disposal (companies SPS will work with in executing the service requested in the RFP).
- SPS will pick up shingles from BOW collection sites and haul them to a central location for sorting/cleaning. Northeast Asphalt will accept the clean/sorted shingles for use in an asphalt production plant in the Town of Menasha. Excel Disposal will market and broker the finished product for Northeast Asphalt.
- In addition, WC on behalf of BOW issued a "Clarifying Questions" document to SPS with additional questions from each County.
- Each County was satisfied with responses and agreed to award the Asphalt Shingle Recycling RFP to SPS.
- Based on response to the original RFP and clarifications thereafter, rates are as follows:
- WC: \$18.90/ton for hauling and processing (whether shingles are collected inside the TS or at an outside bunker) [estimated 2,000 to 4,000 tons/yr].
- OC: \$18.90/ton for hauling and processing [estimated 5,000 to 7,000 tons/yr].

- BC: \$14.90/ton (clean shingle rate) and \$24.90/ton (dirty shingle rate) for hauling and processing [estimated 6,000 to 8,000 tons/yr].
- Each County will sign an individual contract with SPS Roofing.
- Tonnages were provided to the Contractors for informational purposes only and do not guarantee any quantity provided by any County.
- WC Staff will evaluate modification of the 2015 standard tipping fee for shingles and will present recommendations to the SWMB at a future meeting.
- SWMB Staff recommends awarding the Recycling of Asphalt Shingles Contract (SW03-15) to SPS Roofing.

M. Easker asked E. Olson, K. Landgraf and J. Landgraf to explain their partnership and the asphalt shingle recycling process.

Discussion ensued amongst the SWMB.

Motion made by J. Finch and seconded by K. Robl to award the Recycling of Asphalt Shingles Contract (SW03-15) to SPS Roofing. Motion carried 7-0.

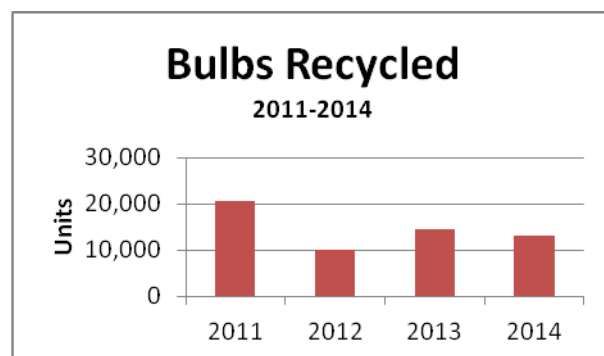
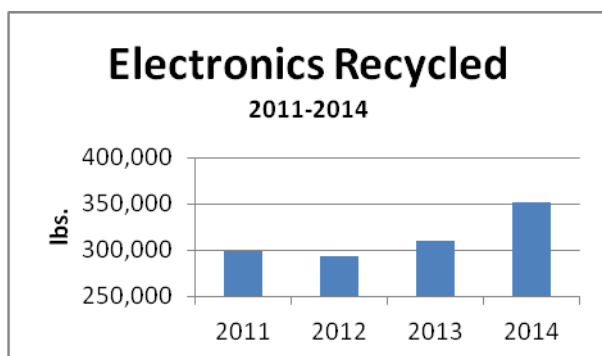
7. Discussion/Action – Legislative Update: J. Semrau presented the Legislative Update to the SWMB as follows:

- J. Semrau presented the “SWMB Resolution Opposing Reduction of Recycling Grant Funding and Elimination of SHWEC and UW System Solid Waste Research Program Funding” (Resolution) to the WC Legislative Committee on February 23, 2015. Four to five State Representatives were in attendance and heard the SWMB’s and WC Executive, Mark Harris’ concerns over the loss of recycling funds. The WC Legislative Committee approved the Resolution and forwarded it for consideration at the March 17, 2015 WC Board Meeting. J. Semrau plans to attend the WC Board Meeting.
- J. Semrau developed a summary letter to go with the Resolution and distributed both items to signing municipalities of Winnebago County, Brown County, Outagamie County, Wisconsin Counties Association, Wisconsin Towns Association, League of Wisconsin Municipalities, Wisconsin Alliance of Cities, Winnebago County State Representatives and State Senators, Joint Committee on Finance and Governor Scott Walker on February 25, 2015. Copies of the Resolution and Summary Letter were also provided to SWMB Members.
- The Resolution was also discussed by attendees of the Wisconsin Integrated Resource Management Conference (WIRMC) held from February 25 - 27, 2015. Associated Recyclers of Wisconsin (AROW), Solid Waste Association of North America (SWANA), Wisconsin Counties Solid Waste Management Association (WCSWMA), Wisconsin Council on Recycling and Solid and Hazardous Waste Education Center (SHWEC) Staff requested copies of the Resolution and Summary Letter to forward through industry distribution lists.
- WDNR is accepting public comments on a draft guidance publication for 2013 WI Act 301, relating to fees imposed on the disposal of solid waste and hazardous waste at licensed solid waste and hazardous waste disposal facilities (MRF residual fee exemptions). SWMB Staff plan to review the draft guidance publication and will submit comments by the deadline, March 23, 2015.

Discussion ensued amongst the SWMB.

8. Discussion – 2014 Electronics and Bulb Recycling Report: J. Semrau presented the following 2014 Electronics and Bulbs Recycling Report to the SWMB.

- WC continues to see the electronics recycling program tremendously utilized.
- As previously discussed, WC became a ‘collector’ under the State’s E-Cycle Wisconsin program (which began 1/1/10), under which ‘eligible electronic devices’ from households and K-12 schools are accepted; business material is not accepted.
- In 2014, WC charged a fee on electronic items of \$2/unit. This yielded \$12,138 in 2014. For 2015, WC increased fees on TVs to \$5/unit (less than 32”) and \$10/unit (32” and larger) to cover handling/loading costs and changes in the market.
- WC uses Sims (electronics recycler) who paid WC \$0.05/pound for eligible electronic devices, from January 1- June 30, 2014 and \$0.00/pound for eligible electronic devices from July 1- December 31, 2014. Sims accepts non-eligible devices for no charge.
- During 2014, Sims paid WC \$6,504.25 for eligible electronic devices.
- Sims contract is up for renewal on June 30, 2015. Sims has already notified WC that they are not interested in renewing. WC will develop and issue a BOW electronics recycling RFP soon.
- In 2014, WC collected 351,276 pounds of electronics for recycling, up from 310,631 pounds collected in 2013.
- WC also continues to offer the service of bulb collection for recycling.
- Over 13,000 bulbs were collected for recycling in 2014, down slightly from 14,000 bulbs collected in 2013.
- WC uses Lamp Recyclers, which charged WC \$2,927.51 for bulb recycling services in 2014.
- WC collected a fee at the Landfill Scale of \$0.25/bulb (4’ or shorter) and \$0.50/bulb (longer than 4’) which amounted to \$3,191.50, fully covering the above expense.



Discussion ensued amongst the SWMB.

9. Closed Session:

- a. Pursuant to Section, 19.85(1)(e), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in relationship to a Container Lease Agreement with Reliable Refuse Removal.
- b. Pursuant to Section, 19.85(1)(e), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in relationship to Request for Proposals from the City of Fond du Lac for Municipal Solid Waste Disposal and Curbside Recycling Collection & Disposal.

Motion made by K. Robl and seconded by J. Finch at 9:47 a.m. to convene into closed session.
Motion carried 7-0 by roll call vote.

10. Return to Open Session and Resume Regular Business: Motion to return to open session at 10:19 a.m. made by D. Albrecht and seconded by J. Finch. Motion carried 7-0 by roll call vote.

11. Discussion/Action – Container Lease Agreement with Reliable Refuse Removal: Motion made by D. Albrecht and seconded by J. Finch, to authorize the purchase of ten (10) - 3 cubic yard containers, ten (10) - 4 cubic yard containers and two (2) - 6 cubic yard containers (not to exceed \$15,000) and to enter into a 5 year Lease Agreement with Reliable Refuse Removal. Motion carried 7-0.

12. Future Agenda Items: None.

13. Set Next Meeting Date: The next SWMB meeting date is scheduled for March 18, 2015 at 9:00 a.m.

14. Adjournment: Motion to adjourn made by J. Finch and seconded by S. Locke. Motion carried 7-0. Meeting was adjourned at 10:20 a.m.

Respectfully Submitted,

Kathy Hutter
Confidential Secretary

Approved by SWMB – March 18, 2015