

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: May 15, 2013

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
Pat Brennand
Jerry Finch
Gerry Konrad
Doug Nelson

EXCUSED: David Albrecht
Mike Easker

ALSO PRESENT: John Rabe, Director of Solid Waste
Kathy Hutter, Confidential Secretary
Jennifer Semrau, Recycling Specialist
Kurt Pernsteiner, Facility Manager
John Fink, County Executive Assistant

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the May 15, 2013 agenda, made by J. Finch and seconded by G. Konrad. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Announcement/Communications: None.
5. Approval of Minutes –May 1, 2013 Open Session: Motion to approve the May 1, 2013 open session minutes made by J. Finch and seconded by D. Nelson. Motion carried 7-0.

6. Discussion – Annual RUG Recycling Meeting Summary: J. Semrau presented the Solid Waste Management Board (SWMB) with a summary from the 2013 Annual RUG meeting as follows:

- The Annual RUG meeting was held on Thursday, April 25, 2013 at the J.P. Coughlin Center at 9:00 a.m.
- Total in attendance was 24, including staff from Winnebago County (WC) and SWMB, WDNR staff and Municipal representatives. Eight of the 15 Signing Municipalities were represented (down from 13 of 15 last year); Towns of Algoma, Clayton, Nekimi, Omro, Vinland and Wolf River and Village of Winneconne did not attend.
- K. Pernsteiner and J. Semrau presented the annual financial report showing surplus revenue from 2012 of \$194,445 (total surplus of \$355,059 to the Municipalities and a deficit of - \$160,614 to the County due to the SSR MRF debt service) as discussed at the April 17, 2013 SWMB meeting. J. Semrau explained the SWMB loss would have been greater if not for successful expansion of SSR MRF processing to include non-BOW customers.
- J. Semrau suggested that the ballot will present two (2) options: distribution of \$194,445 (covering SWMB loss) or the default contract language which would be a distribution of \$355,059.
- J. Semrau presented a commodity markets report, revealing the lower markets in 2012 versus 2011.
- K. Pernsteiner presented on solid waste/recycling transfer operations, reflecting WC's operational changes as Outagamie County (OC) now serves as the regional landfill.
- J. Semrau presented on single stream recycling, including an update on the Tri-County Single Stream Processing Facility, current evaluation of new materials, joint educational efforts of the 3 Counties and information on qualifying for the Recycling Consolidation Grant program.
- J. Semrau presented a legislative update/emerging issues report on various items affecting recycling and solid waste including SB121/AB131 (pertaining to lead acid battery deposits), SB145/AB159 ("Slow Down to Get Around" legislation), DATCP Clean Sweep rule revision, AB40 (biennial budget - no solid waste/recycling revisions proposed), US DEA draft rules on controlled substances and mattress recycling.
- Jennifer Easterly, WDNR Waste Management Specialist, participated in the meeting and presented on 'Universal Wastes.'
- Packets distributed contained the agenda, 2012 financial report and 1995-2012 financial summary. All other presentations were offered to be emailed to any interested person. In addition attendees were encouraged to take bundles of the 2013 Tri-County Recycling Guide for distribution in their communities (1500 guides were taken by attendees).
- Meeting concluded around 11:30 a.m.
- Overall there was good discussion on the financials, Tri-County Facility and changes in Winnebago County as full transfer operation.
- Those who could not attend are being sent packets of presentations/handouts, as well as a small quantity of Tri-County Recycling Guides.

Discussion ensued amongst the SWMB members.

7. Discussion/Action – 2013 Retained Earnings Reservation: J. Rabe presented the SWMB with the proposed 2013 Retained Earnings Reservation as follows:

<u>Description</u>	Fund Goal Authorized By SWMB <u>2012</u>	Fund Goal Proposed by SWMB <u>2013</u>
Designated Emergency Funds:		
Regulatory Compliance	\$1,000,000	\$1,000,000
Remediation/Liability	500,000	500,000
Litigation	200,000	200,000
Interim Construction	500,000	500,000
Operational	100,000	100,000
Capital Outlay	500,000	500,000
Operational Cash Flow	1,500,000	1,500,000
Rate Stabilization – Solid Waste	---	---
Debt Service - Recycling	2,000,000	2,000,000
Surplus for Future Solid Waste Transportation	4,800,000	4,800,000
Research & Development Planning	500,000	500,000
Snell Road Landfill Long-Term Care >20 years	6,000,000	6,000,000
Sunnyview Landfill Long-Term Care >40 years	1,400,000	1,400,000
Snell Road Landfill Preventative Maintenance	---	---
Sunnyview Landfill Preventative Maintenance	---	---
Total Reserved	\$19,000,000	\$19,000,000
Balance as of December 31	\$21,793,499	Est. ~\$21,100,000
Current Surplus (Deficit)	\$2,793,499	\$2,100,000

J. Rabe explained that the 2012 Financial Report showed a \$1,038,852 increase in the retained earnings reservation fund (December 31 balance of \$21,793,499). The 2013 Budget plans for a deficit of \$694,842 (with a \$2 per ton tipping fee increase). This yields an estimated December 31, 2013 balance of ~\$21,100,000.

J. Rabe suggested that the following fund goal changes could be made to increase the total fund goal amount by \$2,100,000:

- Increase “Surplus for Future Solid Waste Transportation” from \$4,800,000
- Increase “Snell Road Landfill Long-Term Care >20 years” from \$6,000,000
- Increase “Sunnyview Landfill Long-Term Care >40 years” from \$1,400,000

P. O’Brien asked where the funding would come from for closed landfill beautification projects. J. Rabe explained that LTC funding would cover this, but if the SWMB members preferred, a new fund goal line item could be added to address future “Closed Landfill End Use/ Beautification.”

P. Eisen asked the SWMB to consider future funding of equipment and personnel to self-haul solid waste and recycling loads to the regional landfill and recycling facility..

Discussion ensued amongst the SWMB members.

D. Nelson asked for a line item to be added to the 2013 Retained Earnings Reservation to set aside funding for future “Closed Landfill End Use/ Beautification.”

P. Brennand requested that funds be moved to “Research & Development Planning” for evaluating other possible solid waste hauling and transfer station options.

P. O’Brien requested that J. Rabe to determine the flexibility of the fund goals, make the discussed changes to the proposed 2013 Retained Earnings Reservation and re-submit to the SWMB at the June 5, 2013 meeting.

8. Discussion – Fox Valley Energy Center Update: J. Rabe updated the SWMB on Fox Valley Energy Center (FVEC) as follows:
- The last update was presented on December 19, 2012.
 - WC’s current sludge disposal agreement with FVEC runs through December 31, 2017.
 - FVEC continues to operate normally.
 - There is some concern regarding status of an SCA contract extension, which could potentially impact FVEC facility operations and the SWMB disposal agreement.
 - Approximately 150,000 cubic yards of airspace remains in the WC sludge monofill, as of December 31, 2012.
 - An update on the SCA contract status is expected soon and J. Rabe will discuss with the SWMB at the June 5, 2013 meeting.

Discussion ensued amongst the SWMB members.

9. Discussion – Landfill Gas Operations Report: J. Rabe updated the SWMB on the landfill gas operations as follows:

Landfill Gas Operations – May 15, 2013		
Engine #1	Down for head replacement.	Expected to be running by end of day.
Engine #2	Running at 987 KW	
Engine #3	Down for intercooler replacement.	Possibly running by end of day.
Engine #4	Running at 1000 KW	
Engine #5	Running at 1100 KW	Recurring generator fault issue. Requested assistance from Inland.
Sunnyview Compressor	Compressor A running at 62%. Pipeline outflow 1031 scfm.	Compressor B repaired and ready to run.
Sunnyview Flare	Flare – On; Flow – 1182 scfm; Vacuum = -40” wc; Blower 103 + 105 on at 75%	
Sunnyview Gas Field	CH4 = 51.5% O2 = 0.6%	

Snell Rd Flare	Flare – On; Flow – 139 scfm; Vacuum = -13.9” wc; Blower speed 62%	
Snell Rd Gas Field	CH4 = 48.2% O2 = 1.2%	

J. Rabe updated the SWMB on site odors, WPS revenues, compressor repairs, p-BACT and landfill projects as follows:

- Site Odors – continue to be good; will continue to monitor/evaluate/mitigate.
- WPS/Highway Revenues – \$256,020 in April 2013, even with Engine #5 electrical issues late in the month.
- Compressor Repairs – the problem with Compressor B was due to a buildup on the vanes caused by oil and landfill gas contaminants. Compressor B has been rebuilt and reinstalled. Continuing to run Compressor A only; Compressor B will be restarted after RoFlo recommends an oil product (they no longer recommend use of BioBlend products). After Compressor B is restarted, Compressor A will be shutdown and inspected/rebuilt.
- p-BACT – May 15, 2013 meeting in Madison with WDNR personnel and interested parties/consultants. Preventive maintenance guidelines are being recommended by interested parties as BACT.
- Landfill Final Cover Project – will include the temporary disconnection/reconnection of gas wells; will closely monitor and mitigate odors accordingly.

Discussion ensued amongst the SWMB.

10. Future Agenda Items: 2013 Retained Earnings Reservation and FVEC report.

11. Set Next Meeting Date: The next SWMB meeting date will be June 5, 2013 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by J. Finch and seconded by G. Konrad. Motion carried 7-0. Meeting was adjourned at 10:15 a.m.

Respectfully Submitted,

Kathryn Hutter
Confidential Secretary

Approved by SWMB – June 5, 2013