

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: June 3, 2015

TIME: 9:01 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
David Albrecht
Gerry Konrad
Susan Locke
Doug Nelson

EXCUSED: Mike Easker
Jerry Finch

ALSO PRESENT: John Rabe, Director of Solid Waste
Kathy Hutter, Confidential Secretary
Kurt Pernsteiner, Facility Manager

1. Call to Order: P. O'Brien called the meeting to order at 9:01 a.m.
2. Approve Agenda: Motion to approve the June 3, 2015 agenda, made by K. Robl and seconded by G. Konrad. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Announcement/Communications: J. Rabe reminded the Solid Waste Management Board (SWMB) Members of the Tri-County Single Stream Recycling Facility Open House on Saturday, June 13, 2015, 9:00 a.m. - Noon. J. Rabe explained that he will have a SWMB Meeting Agenda posted for the Open House due to the potential of a SWMB Member quorum in attendance.

J. Rabe notified the SWMB that a Wi-Fi internet server will soon be installed in the SWMB Meeting Room for use by Board Members.

5. Approval of Minutes – May 20, 2015 Open Session: Motion to approve the May 20, 2015 open session minutes, made by K. Robl and seconded by S. Locke. Motion carried 7-0.
6. Discussion – Engine #4 Repair Update: J. Rabe presented the SWMB with the following Engine #4 Repair Update.
 - The last Engine #4 Repair Update was presented to the SWMB on May 20, 2015.
 - The shortblock arrived at Inland Power Group from Austria on May 26, 2015.
 - The shortblock swap-out took place on May 29, 2015.
 - The target date for startup/commissioning is approximately June 12, 2015.
 - Engines #1, #2, #3 & #5 have been operating while Engine #4 is down; Maintenance Technicians will likely have to shut down an engine at Snell Road Landfill once Engine #4 comes back on-line.
 - The flare is used intermittently to control odors.

Discussion ensued amongst the SWMB.

7. Discussion/Action – 2015 Retained Earnings Allocation: J. Rabe presented the SWMB with the proposed 2015 Retained Earnings Reservation as follows:

<u>Description</u>	Fund Goal Authorized By SWMB <u>2014</u>	Fund Goal Proposed by SWMB <u>2015</u>
Designated Emergency Funds:		
Regulatory Compliance	\$1,000,000	\$1,000,000
Remediation/Liability	500,000	500,000
Litigation	200,000	200,000
Interim Construction	1,000,000	1,000,000
Operational	---	---
Capital Outlay	500,000	500,000
Future Landfill Airspace Development	3,100,000	4,000,000
Operational Cash Flow	1,500,000	1,500,000
Rate Stabilization – Solid Waste	---	---
Debt Service - Recycling	1,700,000	1,400,000
Surplus for Future Solid Waste Transportation	4,200,000	3,600,000
Research & Development Planning	800,000	800,000
Snell Road Landfill Long-Term Care >20 years	6,500,000	6,500,000
Sunnyview Landfill Long-Term Care >40 years	2,500,000	2,500,000
Landfill End Use/Beautification	1,000,000	1,000,000
Snell Road Landfill Preventative Maintenance	---	---
Sunnyview Landfill Preventative Maintenance	---	---
Total Reserved	24,500,000	24,500,000
Balance as of December 31	\$24,654,828	Est. ~\$24,500,000
Current Surplus (Deficit)	\$154,828	---

J. Rabe explained that the 2014 Financial Report showed a \$154,828 surplus in the retained earnings reservation fund (December 31 balance of \$24,654,828). The 2015 Budget plans for operational costs similar to 2014 with a small decrease of the estimated retained earnings balance.

J. Rabe suggested that the following fund goal changes could be made to meet future needs:

- Increase “Future Landfill Airspace Development” from \$3,100,000 to \$4,000,000.
- Decrease “Debt Service - Recycling” from \$1,700,000 to \$1,400,000.
- Decrease “Surplus for Future Solid Waste Transportation” from \$4,200,000 to \$3,600,000.

J. Rabe explained that Foth Infrastructure and Environment (Foth) reviewed the 2015 Retained Earnings Allocation for suggested changes.

Discussion ensued amongst the SWMB members.

P. Eisen requested that further discussion and action on the 2015 Retained Earnings Allocation be considered after Agenda Item #9.

8. Closed Session:

- a. Pursuant to Section, 19.85(1)(e), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in relationship to Future Landfill Airspace Planning.

Motion made by K. Robl and seconded by G. Konrad at 9:21 a.m. to convene into closed session. Motion carried 7-0 by roll call vote.

9. Return to Open Session and Resume Regular Business: Motion to return to open session at 10:00 a.m. made by D. Nelson and seconded by D. Albrecht. Motion carried 7-0 by roll call vote.
7. Discussion/Action – 2015 Retained Earnings Allocation: Motion to accept the 2015 Retained Earnings Reservation as presented, made by D. Nelson and seconded by G. Konrad. Motion carried 7-0.
10. Future Agenda Items: P. Eisen asked for an update on the SWMB Staff’s findings for the use of SWMB Retained Earnings to fund Municipal Bonds.
11. Set Next Meeting Date: The next SWMB meeting date is scheduled for June 17, 2015 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by G. Konrad and seconded by K. Robl. Motion carried 7-0. Meeting was adjourned at 10:04 a.m.

Respectfully Submitted,

Kathy Hutter
Confidential Secretary

Approved by SWMB – June 17, 2015