

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: August 1, 2012

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
David Albrecht
Mike Easker
Jerry Finch
Gerry Konrad
Doug Nelson
Pat Brennand (9:00 a.m. – 10:26 a.m.)

ALSO PRESENT: John Rabe, Director of Solid Waste
Adrienna Bartell, Solid Waste Secretary
Kurt Pernsteiner, Facility Manager
Jennifer Semrau, Recycling Specialist

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the August 1, 2012 agenda, made by K. Robl and seconded by J. Finch. Motion carried 9-0.
3. Public Comments on Agenda Items: None.
4. Announcement/Communications: J. Rabe informed the Solid Waste Management Board (SWMB) that A. Bartell's last day with Winnebago County (WC) is Friday, August 3, 2012. J. Rabe also informed the SWMB that Inland Power Group (Inland) is not allowing staff to order parts from them until the outstanding Engine #5 repair invoice (SWMB holding as part of possible legal action) is paid. J. Rabe stated more will be discussed at the next meeting.
5. Approval of Minutes – July 11, 2012 Open and Closed Session and July 18, 2012 Open Session: Motion to approve the July 11, 2012 open and closed session minutes and July 18, 2012 open session minutes, made by J. Finch and seconded by G. Konrad. Motion carried 9-0.
6. Discussion – 2013 Budget Workshop: K. Pernsteiner distributed the draft 2013 budget packets to the SWMB members. J. Rabe apologized to the SWMB for not getting the budget documents to them prior to the meeting.

J. Rabe presented the SWMB with the draft 2013 budget as follows:

- August 1, 2012 Memorandum summarizing the Draft 2013 Budget
- Budget Narrative – Mission Statement/Program Descriptions
- Budget Narrative – 2012 Accomplishments/2013 Goals & Objectives
- Table of Organization
- Program Budgets/Budget Worksheets

P. Eisen suggested adding a reference to the SWMB's partnership with the 15 signing municipalities to the mission statement.

D. Albrecht suggested adding that the project will be complete by October 1, 2012 to the reference of landfill gas engine/generator #4 & 5 waste heat recovery systems at the WC Sheriff's Office/Law Enforcement Center in 2012 Accomplishments.

P. Eisen suggested adding a reference to maintaining/increasing tonnages in the 2013 Goals and Objectives.

M. Easker asked if the Retained Earning Fund information would be given to the SWMB. J. Rabe stated it will be ready for the next SWMB meeting.

P. O'Brien asked if the position title of Recycling Specialist could be changed to Recycling Manager. J. Rabe stated he would discuss with Human Resources.

J. Rabe informed the SWMB that there is a new line item for rebating the municipalities their recycling money (estimate).

Discussion ensued amongst the SWMB about the single stream recycling (SSR) facility debt service and possible options to not have a loss in the recycling program.

P. Eisen suggested adding an amendment to the 15 signing municipalities' contract to the 2013 Goals and Objectives.

P. Eisen requested that summaries of Travel and Conference, Small Equipment, Capital Outlay and Engineering and Construction be included in the final budget documents.

Discussion ensued amongst the SWMB.

7. Closed Session – Pursuant to 19.85(1)(e), Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
 - a. 2012/2013 Tonnage and Revenue Report
 - b. 2013 Budget Workshop – Tipping Fees

Motion made by K. Robl and seconded by J. Finch at 11:00 a.m. to convene into closed session. Motion carried 8-0 by roll call vote.

8. Return to Open Session to Resume Regular Business: Motion to return to open session at 11:17 a.m. made by J. Finch and seconded by G. Konrad. Motion carried 8-0 by roll call vote.
9. Discussion/Action – Consider Approval of 2013 Budget and Tipping Fees: No action taken by the SWMB.
10. Future Agenda Items: None.
11. Set Next Meeting Date: The next meeting date will be August 15, 2012 at 9:00 a.m.
12. Adjournment: Motion to adjourn made by G. Konrad and seconded by D. Albrecht. Motion carried 8-0. Meeting was adjourned at 11:18 a.m.

Respectfully Submitted,

Adrienna Bartell
Solid Waste Secretary