

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: January 6, 2016

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Paul Eisen, Secretary (9:00 a.m. – 10:50 a.m.; 10:53 a.m. – 11:15 a.m.)
David Albrecht (9:04 a.m. – 11:15 a.m.)
Mike Easker
Jerry Finch
Gerry Konrad
Susan Locke
Doug Nelson (9:00 a.m. – 10:50 a.m.; 10:51 a.m. – 11:15 a.m.)

EXCUSED: Ken Robl, Vice Chairman

ALSO PRESENT: John Rabe, Director of Solid Waste
Kathy Hutter, Confidential Secretary
Kurt Pernsteiner, Facility Manager
Jennifer Semrau, Recycling Coordinator
John Fink, County Executive Assistant
Steve Gohde, City of Oshkosh Public Works Department (9:00 a.m. – 9:19 a.m.)
Chris Anderson, Foth Infrastructure & Environment (9:00 a.m. – 10:50 a.m.)
Jessie Fink, Smithgroup JJR (9:00 a.m. – 10:50 a.m.)
Mark O'Leary, Smithgroup JJR (9:00 a.m. – 10:50 a.m.)

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the January 6, 2016 agenda, made by J. Finch and seconded by G. Konrad. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Semrau informed the Solid Waste Management Board (SWMB) that on January 4, 2016, Senator Robert Cowles (R-Green Bay) issued Senate

Amendment 1 to 2015 Senate Bill (SB) 340, seeking to restore \$2.3M in recycling grant funding to Responsible Units (RUs). Senate Amendment 1 increases the restored recycling grant funding from \$2.3M to \$3M. J. Semrau explained the Senate Natural Resources and Energy Committee voted 4-0 in favor of the amended SB 340.

J. Finch complimented SWMB Staff on a catchy radio advertisement for Tri-County Recycling that was broadcast on Cumulus stations in December 2015. J. Finch asked J. Semrau to pass his compliments on to the appropriate Brown County (BC) and Outagamie County (OC) Staff involved in choosing the radio promotional piece.

5. Approval of Minutes – December 16, 2015 Open and Closed Session: Motion to approve the December 16, 2015 open and closed session minutes, made by J. Finch and seconded by G. Konrad. Motion carried 6-0. M. Easker abstained.
6. Discussion/Action – Authorize Easement for City of Oshkosh Welcome Sign: J. Rabe explained to the SWMB that S. Gohde, City of Oshkosh Department of Public Works was invited to share information about the ongoing development of Oshkosh Welcome Signs and to request an easement for installation of a welcome sign on Winnebago County (WC) property at the northwest corner of Jackson Street and West County Road Y. J. Rabe indicated that the property is owned by WC but it is tied to the landfill parcel. If the easement is authorized by the SWMB it would also require consideration and approval by the WC Board.

S. Gohde explained to the SWMB that the proposed welcome sign location is adjacent to the Huber Center at the northwest corner of Jackson Street and West County Road Y. S. Gohde distributed welcome sign concept drawings to the SWMB and explained that the proposed location of the sign would be between the Huber Center security fence and existing fiber optic lines. S. Gohde stated that the City of Oshkosh is requesting the SWMB to consider a no cost easement to install and maintain the welcome sign, and to maintain the landscaping and line of sight for the sign.

J. Rabe explained to the SWMB that the future of the Huber Center is being considered by WC Facilities but the City of Oshkosh would like to continue to move forward with plans for installation of the welcome sign. J. Rabe also explained that he spoke with Mike Elder, WC Facilities Director, who stated he had no issue with the proposed sign location as long as the sign and landscaping are maintained by the City of Oshkosh.

Discussion ensued amongst the SWMB.

P. Eisen stated he found it difficult to recommend to an easement with the future of the Huber Center in question. P. Eisen asked S. Gohde if the southwest corner of the same intersection was considered. S. Gohde explained that the existing tree line and grade elevation of the SWMB property on the southwest corner of Jackson Street and West County Road Y are not favorable for sign placement.

Motion made to authorize a no cost easement for the City of Oshkosh Welcome Sign at the landfill parcel owned by WC located at the northwest corner of Jackson Street and West County Road Y, made by G. Konrad and seconded by J. Finch. Motion carried 7-0. P. Eisen abstained.

7. Discussion/Action – Snell Road Landfill End Use Planning Workshop: J. Rabe explained to the SWMB that the initial Snell Road Landfill End Use Planning Workshop (Workshop) was held on September 2, 2015. At that time, the SWMB authorized Smithgroup JJR to use the information gathered from SWMB Members to develop preliminary designs for the Snell Road Landfill End Use Plan/Ken Robl Conservation Park. J. Rabe explained that J. Fink and M. O’Leary from Smithgroup JJR would again lead the Workshop and C. Anderson from Foth Infrastructure & Environmental was present to participate in the discussion.

J. Fink explained to the SWMB that she and M. O’Leary developed Concept Plans and Phase Discussion Points for the Workshop. J. Fink presented two Concept Plans to the SWMB:

- Master Plan Alternative #1 – Naturalized
- Master Plan Alternative #2 – Geometric

J. Fink explained that Master Plan #1 and #2 both incorporate vegetative plantings, parking areas, roadway/entrance development, habitat restoration, hiking trails and potential conservation activity zones. J. Fink further explained that the most notable difference is that Master Plan Alternative #1 depicts naturalized vegetation with design elements that soften the man-made portions of the site while Master Plan Alternative #2 depicts geometric and gridded vegetation with design elements that compliment the man-made portions of the site.

J. Fink explained that during the first Workshop, the SWMB expressed interest in developing the area around the Northwest pond. J. Fink presented the SWMB with a potential Phase 1 Development Area and explained that design elements could potentially include: access trails, a fishing pier and group camp area at the Northwest pond, a parking area, a restroom/picnic shelter and tree plantings/habitat improvements. J. Fink asked the SWMB to consider the total area and design elements for Phase 1 Development.

D. Albrecht asked if park users would be exposed to methane gas generated within the landfill. C. Anderson explained that landfill gas (LFG) collection systems control the methane levels within the landfill and LFG emissions and migration monitoring is in place. C. Anderson stated that restricting the landfill hills, leachate system and monitoring points from public access during initial park development will minimize potential exposure to LFG; LFG levels continue to decrease and future phases could potentially include access to landfill hills.

J. Finch asked to have City of Oshkosh and WC Parks Directors involved in the planning process. J. Rabe stated that he intends to involve the Parks Department Directors once the SWMB reaches consensus on the initial design elements.

Motion made to accept Master Plan Alternative #1 (Naturalized) as presented by J. Fink and discussed by the SWMB and to begin Phase #1 with preliminary layout, grading plans and

conceptual details for site features that include access to the Northwest pond, made by D. Albrecht and seconded by D. Nelson.

Discussion ensued amongst the SWMB.

J. Fink presented the SWMB with potential trail/boardwalk materials, parking lot surface options, fishing access at the Northwest pond, habitat enhancements and group camp amenities. J. Fink also suggested the SWMB consider establishing a buffer around the LFG Facility early on so that natural screening is mature when further Phase developments are considered. M. O'Leary added that habitat in a more naturalized park would be woodland, wetland and savannah.

D. Nelson indicated that he preferred the trail to the Northwest pond be handicap accessible.

M. Easker stated that he would prefer emphasis on landfill end-use, LFG and recycling based educational themes to be included in conceptual details.

Motion made by M. Easker and seconded by D. Nelson, to amend the original motion by adding a landfill conservation/recycling based educational theme in planning and design of Master Plan Alternative #1 (Naturalized), Phase #1. Motion carried 8-0.

Motion made to accept Master Plan Alternative #1 (Naturalized), Phase #1 with development of preliminary layout, grading plans and conceptual details for site features beginning with access to the Northwest pond and that conceptual details are based on a landfill/recycling educational theme and developed with participation from the City of Oshkosh and WC Parks Directors, made by D. Albrecht and seconded by D. Nelson. Motion carried 8-0.

8. Closed Session – Pursuant to Section 19.85(1)(e), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in relationship to the following:
 - a. City of Neenah Container Lease Agreement

Motion made by J. Finch and seconded by M. Easker at 10:50 a.m. to convene into closed session. Motion carried 6-0 by roll call vote.

9. Return to Open Session and Resume Regular Business: Motion to return to open session at 11:15 a.m. made by J. Finch and seconded by D. Nelson. Motion carried 8-0 by roll call vote.
10. Discussion/Action – City of Neenah Container Lease Agreement: No discussion or action at this time.
11. Future Agenda Items: None.

12. Set Next Meeting Date: The next SWMB meeting date is scheduled for January 20, 2016 at 9:00 a.m.

13. Adjournment: Motion to adjourn made by G. Konrad and seconded by D. Albrecht. Motion carried 8-0. Meeting was adjourned at 11:15 a.m.

Respectfully Submitted,

Kathy Hutter
Confidential Secretary

Approved by SWMB – January 20, 2016