

Approved Minutes – July 13, 2015
University of Wisconsin-Fox Valley Board of Trustees

Trustees Present: Tom Widener, Kathy Groat, Tom Snider, Joy Hagen.

Others Present: Winnebago County Supervisor Nancy Barker, Martin Rudd, Jim Eagon, David Staerkel, Thomas Frantz, Juli McGuire, UWFox Director of Continuing Education and Outreach Christina Zitka

1. Chair Widener called the meeting to order at 11:00 a.m.
2. Public comment: None.
3. Trustee Sturn requested a revision to the draft minutes of June 8, 2015 in item 6 by email to the meeting recorder prior to this meeting. Trustee Groat moved and Trustee Snider seconded approval of minutes as amended for the meeting held June 8, 2015. The motion was approved unanimously by voice vote.
4. The Trustees reviewed the bill summary dated 07/09/15 totaling \$10,010.28. Trustee Snider moved and Trustee Groat seconded to approve payment of the bills. The motion was approved unanimously by voice vote.
5. Budget Report
 - The Trustees reviewed the May budget expenditure report dated 09-Jul-15.
 - Mr. Eagon indicated that the sidewalk repair project is proceeding. Bidding is done and contracts are with Outagamie County for signature. The approval process requires four signatures in Outagamie County and three signatures in Winnebago County. Funding for this project is included in the annual operating budget.
 - Mr. Eagon asked the Trustees to reapprove the budget transfer totaling \$216,000 (\$108,000 per county) for repairs to the outside library wall that was included as part of the 5-year Capital Improvements Plan. Trustee Snider moved and Trustee Hagen seconded to approve the budget transfer in the amount of \$216,000 for the outside library wall repairs. The motion was approved unanimously by voice vote.
6. UWFox CE Director Christina Zitka
 - The UWFox Director of Continuing Education and Outreach Christina Zitka provided information regarding the offerings and space needs of the Continuing Education program at UWFox.
 - Dean Rudd explained that the CE Director salary is funded in part by UW-Extension and also by program revenue.
7. Discussion and Approval of Budget Proposal for 2016
 - Mr. Eagon presented the budget proposal for 2016, as introduced at the previous meeting. Trustee Snider made a motion to accept the budget proposal for 2016 with the addition of \$1,500 per county targeted for blacktop repair costs. Trustee Widener seconded the motion indicating that the addition is a 1% increase to the total budget, a budget which has not been increased since 2013. Trustees Groat and Hagen opposed the proposal which included the addition for blacktop repair with Trustee Hagen requesting additional time to explain and get guidelines from her County Executive and to make the case to her committee. The motion to approve the budget with a 1% increase was defeated 2-2-0. Trustee Snider moved to approve the zero percent increase budget proposal for 2016 dated 08-Jun-15. Trustee Hagen seconded the motion. The motion was approved unanimously by voice vote. Dean Rudd thanked the Trustees for considering and approving the proposed budget.
 - The discussion of charging student for parking was reviewed. At the last meeting the question was asked whether UW-Fox Valley could charge additional fees to students who are not residents of either Outagamie or Winnebago Counties. Mr. Eagon reported that no such provision currently exists in either UW System policy or State statutes, but that a request could be initiated with UW System to approve a differential rate based on county of residence. Dean Rudd noted that the Board of Regents are less in favor of anything resembling differential fees to students. Such a practice is more common for graduate students than for undergraduate students based on their academic programs rather than residence.
8. Facilities Condition Report
 - Mr. Staerkel explained the several summer projects are under way including the sidewalk project mentioned earlier, painting of classrooms and hallways, and sealcoating and striping of parking lot areas. He also reported of a problem with the library automated/handicap door operator; a contractor is on site examining the situation.
9. Energy Conservation Project Update
 - Three projects have been completed including weather-tightening of the building envelope, low-flow toilet operators, and plumbing valve upgrades. The overall project is one-third of the way completed in cost.

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10. Dean's Report

- **Budget / Round 1 and Round 2 Reductions:** Since the end of the Spring semester and academic year, much of the focus of the Institutional Office, and subsequently through campus involvement has been in understanding the proposed budget reductions. I will try and summarize where we are as of today:
 - The Governor proposed a \$300M reduction to the UW System's biennial budget, which would have actually been higher than that with elimination of some (usually funded) "costs to continue". An estimate annual figure was closer to \$180M. For the UW Colleges, including costs to continue, we were looking at a reduction of \$6.5M, or more than 13% of our annual operating budget.
 - In May 2015, and before any changes were made, Chancellor Sandeen indicated that the budget reductions for the UW Colleges would be made in two rounds with the first round getting underway immediately.
 - In her email, Chancellor Sandeen identified that implementation planning would begin to find \$2.6M of Round 1 reductions. An institution wide "Budget Implementation Steering Committee" is overseeing many task groups that are working on identifying how we can make those savings – actually outlined in specific areas [Student Affairs "One Stop Shop", "Learning Commons" that integrates Library Services, IT and Learning Centers] (among others). The groups have been meeting / talking regularly and for several hours to develop weekly communications and wade through the very complex issues of "what people do" so that functions can be identified for possible centralization, consolidation, reorganization within the reductions that are required. We have several faculty and staff who are serving on the Round 1 task groups. Their final reports are due in August so that prior to the start of the new academic year, an implementation plan is in place.
 - Ultimately, the legislature has approved (and this is what headed to the Governor) a marginally smaller budget reduction of \$250M over the biennium with some of the \$25M per year of savings to be redirected to assist all institutions in some way. With the legislature also approving the funding of some of the costs to continue, the UW Colleges were afforded approximately \$1.48M of relief, bringing the final reduction to \$5.0M.
 - On top of this, the institution is going to find a way to permanently fund the approx. \$600,000 that was assigned for faculty salary increases in a small attempt to bring salaries of faculty, and then staff, towards peer group averages.
 - So, it is a complex picture. We have a multitude of summer groups working on the Round 1 reductions that are targeting \$2.6M of savings with a final report due in August and implementation immediately thereafter. In the next couple of days, most likely as soon as the Governor has signed the final version of the budget, I expect the Chancellor to make an announcement about the Round 2 implementation planning that has been described as "regionalization". It would appear that Round 2 will need to provide an additional \$2.4M (at least) in savings from those regionalization proposals identified in earlier reports in spring 2015.
- **BE BOLD III:** Earlier this week, UWFox and UW Oshkosh jointly hosted a "Competitive Wisconsin Inc Briefing Session" entitled "Accelerate Wisconsin". The briefing event, which was held at the UW Oshkosh Alumni Welcome and Conference Center, included an overview of the research made through the BE BOLD initiative, a panel discussion and opportunities for local stakeholders to give input on current economic issues. The BE BOLD process is driven by a robust collaboration that results in visionary strategic economic strategies, strategies that identify opportunities to strengthen Wisconsin's economy and help our businesses, educational institutions and governments work together more effectively. Like BE BOLD I and II, BE BOLD III will identify a pivotal issue of statewide importance; conduct comprehensive research; collect expert, stakeholder and public input; and create specific, considered recommendations that will address the issue and help prosper Wisconsin's economy. We had about 65 participants present and saw a video overview from UW-Madison and WEDC researchers and then locally based presentation from Larry Burhardt and Jason White from the EDC of the Fox Cities and Oshkosh respectively.
- **Enrollments Down (Projected Revenue Down):** At present, enrollments at UWFox (and actually in general through the UW Colleges) are running about 7-8% lower than last year as we are still in the "bottom" of the well of smaller high school graduating classes. We have made some early adjustments to the curriculum for fall 2015, and will continue to do so throughout the summer with a series of meetings to ensure access for students for classes but carefully managing the offerings.

11. The next meeting of the Trustees is Monday, August 10, 11:00 a.m., in Room 1706.

12. Trustee Snider moved and Trustee Hagen seconded approval to adjourn the meeting. The motion was approved unanimously by voice vote and the meeting was adjourned at 12:59 p.m.

T. Widener, Chair; J. McGuire, Recorder