

**Winnebago County Veterans Service Commission**  
**Meeting Minutes**

**Date:** June 12, 2015

**Present:** Bob Warnke, Dale Witzke, Jim Romnek, Tom Snider, and Joe Aulik

**Absent:** Joe Maehl

**Others Present:** None

Bob Warnke called the meeting to order at 9:00 a.m.

Bob Warnke requested a motion for the acceptance of the meeting agenda. Dale Witzke so moved, second by Jim Romnek. All ayes, motion carried.

Bob Warnke requested a motion to go into closed session. Tom Snider so moved at 9:01 a.m., second by Dale Witzke. All ayes, motioned carried. Convened in closed session for the purposes of acting on applications for financial, medical, social, or personal histories of such applicants which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or date, as provided in sec. 19.85 [1] [f], Wisconsin State Statutes.

Bob Warnke requested a motion to come out of closed session. Dale Witzke so moved at 9:15 a.m., second by Jim Romnek. All ayes, motion carried.

Bob Warnke called for Public Comments. None.

Bob Warnke called for approval of meeting minutes dated May 11, 2015. Jim Romnek so moved, second by Dale Witzke. All ayes, motion carried.

Bob Warnke called for approval of the financial report dated June 12, 2015. Dale Witzke so moved, second by Jim Romnek. All ayes, motion carried.

**Old Business:** An updated letter on the status of the Neenah office was distributed. Joe explained that a permanent space was secured in the lower level of the Neenah Human Services building, Room 002, by Mr. Harris. The Benefit Specialist will continue to staff the office seeing veterans and dependants by appointment. All Neenah files will be moved to Oshkosh 6/15/15. The office will move to the lower level on 6/17/15. Joe again detailed office changes and also potential move to Administration Building within the next 17 months. He has spoken to the architect about space requirements in the new location.

**New Business:** Joe distributed an updated VSC application renewal form to the committee. The form has been updated to state that it can be completed within 90 days of the initial application if income and expenses have not changed. The VSC guidelines were also updated to reflect this new requirement. Bob Warnke asked for a motion to approve the updated form and VSC Policy changes. Tom Snider so moved, seconded by Jim Romnek. All ayes, motion carried.

Joe requested to purchase additional gas cards. Bob Warnke asked for motion to approve the purchase gas cards in the amount \$1,500. Tom Snider so moved, seconded by Dale Witzke. All ayes, motioned carried.

Joe stated that the handicap ramp in the Oshkosh office will have maintenance repairs done on 6/17/15.

Tom Snider briefed the committee on the WI Veterans Service Commission Executive Committee meeting he attended. He stated the importance of the Commission and more involvement needed by other counties. He also discussed the Commission's importance to communicate the needs of counties to the Wisconsin Counties Association for the importance of CVSO offices.

The WI VSC annual meeting will be September 11, 2015 in Waupaca.

Joe stated that the Omro American Legion Post donated \$1,000 worth of Walmart Cards for distribution to needy veterans and dependents. He stated that the office will emphasize that no tobacco or alcohol products are to be purchased with the cards having the recipients sign a statement to that fact to protect the office from any liability. Tom Snider stated that the statement should include firearms. Jim Romnek explained why the cards were purchased as more items can be purchased at Walmart for needy veterans and dependents.

The next meeting will be **on Monday, July 13, 2015 at 9:00 a.m.** at the Orrin King Building, 1<sup>st</sup> floor conference room, 448 Algoma Blvd., Oshkosh, WI.

Tom Snider moved to adjourn, seconded by Jim Romnek. All ayes, motion carried.

Respectfully Submitted,

Joe Aulik  
VSC Secretary  
Director of Veterans Services