

Adopted Budget 2013



Scenic View of a Wisconsin Lake

Winnebago County
Wisconsin

The Wave of the Future



About Our Cover.....

Scenic Wisconsin Lake View

Photographer, MaryBeth Seib, of Life Photography by MaryBeth, volunteers as an adult leader and mentor for youth in 4-H. She is the director of the WI 4-H Press Team and also enjoys teaching and guiding local youth in STEM, photography, and computer activities. MaryBeth was the AmeriCorps VISTA member working with the Winnebago County UW-Extension 4-H and Youth Development program in 2011 and now continues to work with local youth while working with the Menasha Joint School District Community Learning Center Before and After School Matters Programs as an Educational Leader. She is also finishing her undergraduate degree through the University of Wisconsin-Oshkosh online in Human Services Leadership.

This photo was taken at on October 11, 2010 at 11:00 AM with a Canon EOS 50D EF 24-70mm f/2.8L USM.

We thank MaryBeth for the beautiful picture she has contributed for this years book covers.

FISCAL YEAR 2013
ANNUAL BUDGET FOR THE
COUNTY OF WINNEBAGO

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OVERVIEW



Winnebago County
Office of the County Executive

The Wave of the Future

2013 EXECUTIVE BUDGET MESSAGE

Adopted Budget

“We make a living by what we get, but we make a life by what we give”

Winston Churchill



Mark L. Harris

Honorable Members of the Winnebago County Board and Citizens of Winnebago County:

For the fourth consecutive year the budget reflects a reduction in total county expenditures, and a reduction in intergovernmental revenues received by the County. Total County spending is below 2005 levels. The proposed 2013 levy is smaller than the prior year levy. This budget also reflects an increased commitment to economic development that includes an increase in per capita funds to the municipalities within Winnebago County. It also includes a significant joint project with the City of Oshkosh for development of an aviation industrial park adjacent to Wittman Regional Airport.

2013 BUDGET HIGHLIGHTS

REVIEW BY EXPENDITURE CATEGORY:

Labor

Total county wages are estimated to increase \$724,320 or 1.44% over 2012. Many union contracts have not been completed for 2013 so exact wages can not yet be determined.

Fringe benefits are down \$669,394 or 2.97% from 2012. There are two factors that have caused fringes to go down. Wisconsin Act 10 required employees to pay the employee share of Wisconsin Retirement. However, if there were existing labor contracts prior to the passage of Act 10, then the change did not apply to them until contracts expired. Our contract with the Park View Nursing Home employees expires at the end of 2012. Those union employees must now pay the employee share of Wisconsin Retirement. In addition to this, we have a new health insurance contract in place that significantly reduced employee health insurance cost.

Capital

Our capital outlay budget for 2013 is \$3,257,348 reflecting an increase of \$727,736 or 28.77%. We have included the purchase of land for the Airport at a cost of \$1.0 million. The capital outlay budget would have been down if you back out this land purchase. This purchase will be funded with General Fund undesignated fund balance therefore this item is not on the 2013 tax levy. There are no other significant changes.

Travel

Travel expenditures are projected to increase \$28,789 to \$758,005 or 3.95%. We are continuing to hold these costs down to the minimum that allows our staff to maintain adequate training levels. Seminars and conferences will continue to be attended locally in 2013 whenever possible. These measures should ensure our staff the ability to maintain professional licensures and certification standards.

Other Operating Expenditures

Other operating expenditures are budgeted to decrease \$6,930,391 or 8.77%. Some areas to note include:

Human Services is down roughly \$3,800,000, primarily due to the County no longer operating the W-2 program which accounts for \$1,536,000 of the total. Another portion, \$976,000, has to do with the lower contribution for the State's Family Care program. The following contracted services have been reduced; Specialty Inpatient Hospitals (\$500,000), W-2 Employment Services (\$225,000), Child Foster Care (\$196,000) and Supported Living (\$167,000).

The County eliminated the self funded health insurance plan effective October 1, 2012. As a result, claims expenses to be incurred during 2013 will be down significantly. Only "run-off" claims will be incurred related to this plan. Run-off claims are claims that existed prior to the plans termination which the County is still obligated to pay.

The Highway Fund has increased this category by about \$1,200,000 because the cost of road materials is expected to increase dramatically and Highway Department personnel are expected to do much more work on road resurfacing during 2013.

There is a decrease in the General Fund by \$500,000 because in 2012 the County authorized an additional transfer to the Industrial Development Fund. There is no corresponding transfer in 2013.

The County's total debt service payments decreased by about \$493,000.

The rest of the change to other operating expense is made up of smaller changes spread among the rest of the County departments.

REVIEW BY DIVISION:

Administration

The tax levy in this division is \$8,360,260, a decrease of \$133,140, or 1.6%. This division shows a decrease in expense of \$40,000 due to election cost being down in an odd election year. There is also a reduction of \$94,000 in the projected cost of heating because of lower expect natural gas prices. There are other smaller increases and decreases with very little effect on the levy.

Public Safety

This division shows a tax levy of \$21,456,514, an increase of \$407,877, or 1.9% over 2012. Most of the \$468,703 increase is in the Sheriff's Department and is attributable to labor costs. Part of this increase is because when we prepared the 2012 budget we assumed that corrections officers in the jail would be required to pay the employee share of Wisconsin Retirement. However, when the decision came down, there were determined to be exempt

from Act 10. The 2012 budget assumed they would pay. The 2013 budget was prepared with the County paying the employee share for this group of personnel. Thus an increase in fringe benefit costs. There were reductions in the District Attorney (\$27,000) mostly due to reductions in rent expense and small equipment purchases because of the move to the Orion King Building. . The Clerk of Courts had a reduction of (\$35,521) in its levy because of increase in charges for services and interest income.

Other departments in this division have very minor changes.

Transportation
(Includes Debt Service on Airport and Highway Funds)

This division shows a total tax levy of \$725,387, an increase of \$94,643, or 15% over 2012. Last year we applied \$300,000 of Airport fund balance to reduce the airport levy. We are applying \$1,021,412 to the 2013 Airport levy to offset expenses (1 million of General Fund balance and \$21,412 of Airport Fund balance). County Road Maintenance levy is up by \$264,063 because we are transferring less of the Highway fund balance.

Health and Human Services
(Includes Debt Service on Park View Health Center Fund)

The Health and Human Services levy is \$26,471,410, up \$295,750 or 1.1% over 2012. The majority of the increase \$752,641 is additional cost in the Public Health Department because of the consolidation of the Cities of Oshkosh and Neenah health departments. Human Services Department is down by \$394,166 because of the State of Wisconsin taking over the W-2 program and the payment for the family care program decreasing.

The other departments in this division show only minor changes.

Education, Culture and Recreation

The Division of Education, Culture, and Recreation shows a tax levy of \$1,843,251, a decrease of \$20,381 or 1% from 2012. There are no significant items that warrant explanation in this section.

Planning and Environment

This division shows a tax levy of \$833,065, a decrease of \$7,064 or 0.8%. There are no significant changes to individual departments.

Non Divisional Budgets

This area shows a surplus of \$72,828 for 2013. There was a deficit budgeted here of \$134,827 in 2012. That's a \$207,655 shift from being levy supported to generating a surplus. The explanation follows:

This area normally shows a surplus. The surplus is generally the result of some large revenue items being recorded here that do not directly benefit any specific department. They include general shared revenue and investment income. The library budget is also reflected in this area though it is a special apportionment because not all municipalities are required to pay for this service. They are exempt if they maintain their own libraries and invest a certain amount in them each year.

We have also reduced the general contingency fund by \$456,000 which is included in this section. 2012 was higher because of many uncertainties of all the effects of Wisconsin Act 10 (budget repair bill) that was passed in the second half of 2011 along with the Wisconsin biennial 2012-14 budget.

The budget under the Miscellaneous Unclassified accounts is for all other items that don't fit into another specific department or category. Expenditures include the Library Tax, Regional Planning Commission allocation, and a grant to the Industrial Development Board.

Capital Projects

Our spending on large capital projects, which require bonding, is decreasing. We will continue to see the need to bond for road construction projects because of growth in our County and an aging County Trunk System. There is also a large amount of bonding that will be used to upgrade the sheriff radio system to 800 MHz.

Debt Service – Governmental Funds

Our debt service requirements for 2013 (excluding Proprietary type funds – debt service included in their budgets) are \$7,671,000, a decrease of \$887,000, or 10.4% under 2012. All County debt is paid off using 10-year amortization periods. The large decrease in debt service on current debt was planned to make room for debt service on new debt.

Table of Organization

This budget (in total) has a net increase of two full-time employee and a net increase of three part-time employees. There is a net increase of one full-time and two part-time positions in the Public Health Department. These positions are needed to provide services to the Well Women Program and Breastfeeding Counseling programs. These positions are fully funded with grant revenues. The Public Health levy will be apportioned over a larger tax base so most municipalities will see a reduction in their tax apportionment for Public Health services.

Human Services – This department shows a net increase of three full-time and an increase of one part-time position. The changes are the result of ongoing programmatic and support changes in the different divisions of the department. Detail of the changes can be seen on the “table of organization of classified positions”, in the “overview” section of this budget book.

This budget strategically adds a few employees to departments where there has been chronic overtime or where there has been an ongoing contracted professional service. The additions are intended to reduce contracted service costs and are not approved unless the department can show that there will be an overall savings by adding the positions and reducing contracted costs.

Levy Limits and Tax Rate Limits

Our operating levy limit for 2013 has been frozen as part of the State Biennial budget for 2012-14. We can only increase it by net new construction which for 2013 was .65%. In addition, the starting point is last year's actual levy. This severely restricts our ability to raise funds needed to continue programs at the service levels Winnebago County residents have come to expect. However, this budget DOES maintain service levels while staying within the levy limits imposed by the State.

The operating tax rate limits that were imposed by the State in 1992 have been suspended for a two year period. The State decided to do this because of declining property values which would almost certainly have caused us to reduce services to stay within the limit. These rate limits have only been suspended for a two-year period and go back into effect for the 2014 County budget year. Based on economic conditions, the State could further modify this levy restriction but that is something we cannot predict but can only plan for. The 2013 levy would result in the County exceeding the operating tax rate limit by about \$213,000 or 2-cents per thousand of valuation. The budget was prepared to stay close to the operating tax rate limit in case the legislature does not extend the suspension of the rate limit.

The Finance Director believes that this budget complies with the operating levy limit and stays relatively close to the tax rate limits, even though the rate limits have been suspended.

CONCLUSION

Winnebago County continues to look for innovative ways to stretch the property tax revenue it receives. Substantial steps have been taken to reduce the size of County government while preserving the valuable services the County provides. Continued pressure in the form of levy or operating rate limits will inevitably force the County to seek alternative revenues or to abandon some services valued by this community.

I thank and commend the management and support staff of all the departments who assisted in preparing this budget document.

Respectfully submitted,



Mark L. Harris
Winnebago County Executive

WINNEBAGO COUNTY

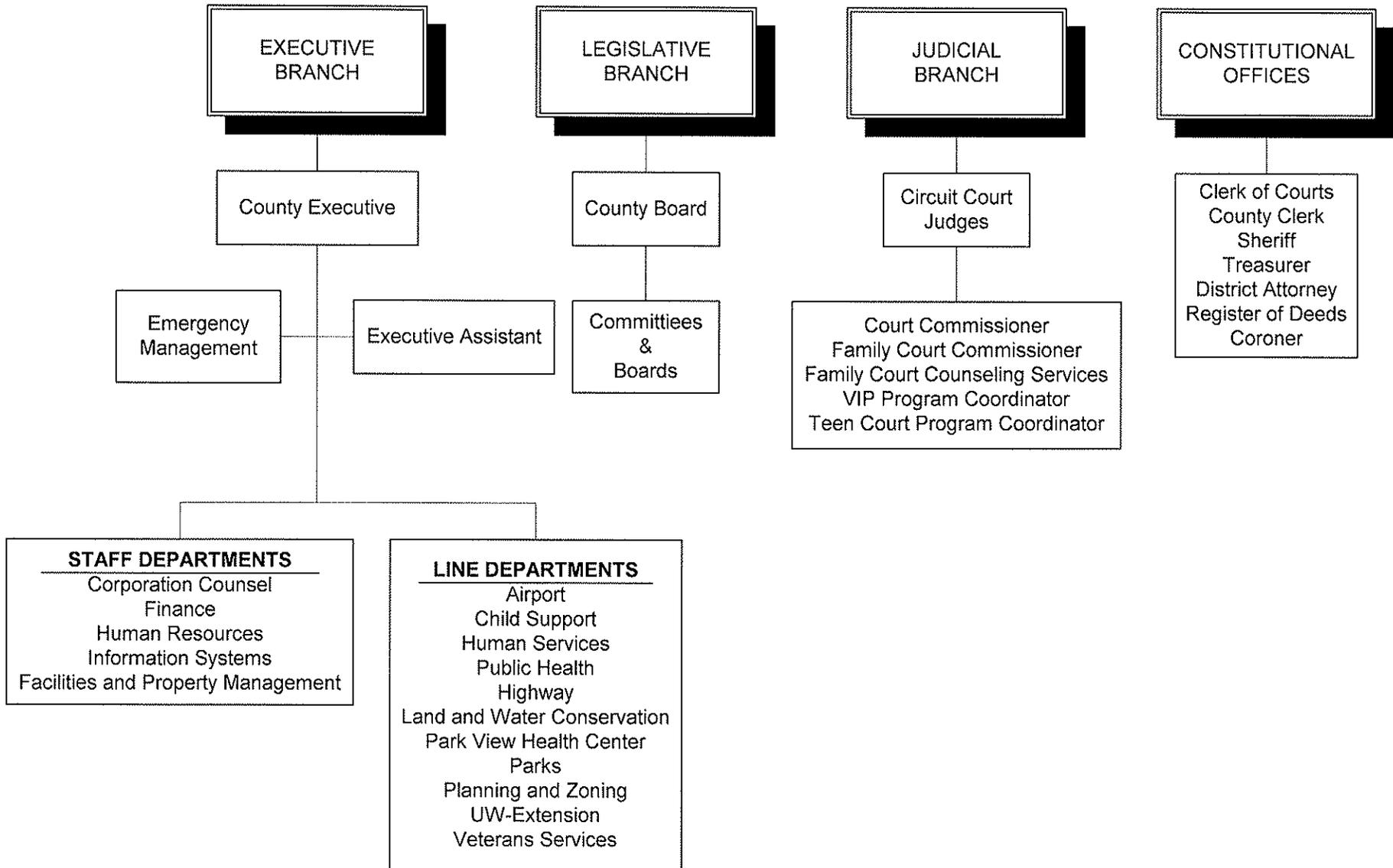
MISSION STATEMENT

The mission of Winnebago County is to economically and efficiently provide and manage delivery systems for diverse programs and services to meet basic human needs.

To carry out this mission, the following roles are required:

- To serve as an agent for the Federal and State Government to fulfill mandated programs.
- To provide optional community services as determined by the County Board.
- To provide programs and services in the most cost-effective manner.
- To encourage citizens awareness, participation, and involvement in county government.
- To encourage cooperation among business, government, labor, and education to solve common problems.
- To utilize community resources as a vehicle for good government.

WINNEBAGO COUNTY



BUDGET AND FINANCIAL POLICIES

ORGANIZATION OF BUDGET DOCUMENT:

The Winnebago County Budget is organized to provide pertinent information regarding the County's administrative structure, programs, and related financial information. The County's financial accounting system is set up on a fund basis. The funds are described later. The budget document is divided into program areas (administration, public safety, transportation, human services, education, culture and recreation, planning and environment), debt service, capital projects and non divisional.

THE BUDGET PREPARATION PROCESS:

Preparation of the County budget document is delegated to the Finance Director by the County Executive. The budget process begins early in the year when the Finance Director reviews forms and procedures and recommends changes to the County Executive. Upon the Executives approval, budget forms and instructions are printed and distributed to department heads in June,

<u>Dates</u>	<u>Event</u>
05/15/2012	Forms and Instructions made available for budget preparation
07/13-07/27/2012	Budget worksheets and all materials due from departments to Finance Department
08/13-08/31/2012	Executive holds meetings with departments to review budgets
09/28/2012	Finalized budget sent out for printing and assembly
10/15/2012	Budget delivered to County Board Supervisors
10/29-11/01/2012	County Board to deliberate on and adopt final budget

BUDGET POLICIES:

REVENUES:

Revenues are budgeted by source. These include (a) taxes, (b) intergovernmental, (c) licenses, fines and permits, (d) public services, (e) interfund and (f) other (which include interest income from investments).

Taxes:

The State of Wisconsin, with the Governor's approval has enacted property tax levy limits. These limits are described under the "Property Tax Rate Limits and Levy Limits" section of the budget book. The County relies heavily on property taxes as a revenue source (about 47.4% of the revenue budget).

Intergovernmental Revenues:

These represent grants, aides, and state and federal funding for programs and services. This revenue source is also relied on heavily to fund County programs (about 31.9% of the revenue budget).

Public Charges:

This source represents fees and charges made to users of certain government services. This revenue source makes up about 9.7% of our revenue budget.

Licenses and Permits:

This is a small revenue source comprising about .7% of the County revenue budget.

Interfund Revenues:

This category includes charges from one County department to another. It comprises about 10.2% of total revenue.

Other Revenues:

This category includes State Shared Revenues, interest income, and other revenue sources that do not fit into the other categories. Most of the revenue in this category is from State Shared Revenues and interest income. This revenue source makes up about 2.8% of the total revenue budget.

The projection is that the breakdown of revenue sources by percent will remain the same.

EXPENDITURES:

The County Board adopts the expense category totals of (1) Labor, (2) Travel, (3) Capital, and (4) Other operating expenses. The complete listing of each recommended line item is considered as substantiating detail used to arrive at the totals. Transfers can be made during the year between line

items but not between categories unless rules established by the County Board are followed. The budget adjustment process is described in more detail later. The four categories are described in more detail below:

Labor: This category includes all costs of wages, per diem, and fringe benefits. Fringe benefits include health insurance, life insurance, dental insurance, long-term disability insurance, retirement, Social Security (FICA) and workers compensation insurance.

Travel: This category includes all costs for travel and training of County employees and elected officials. This includes registration and tuition, automobile allowance, vehicle lease, airfare, meals, lodging, and other incidental travel expenses. Jury, witness, and other non-employee travel expenses are included elsewhere.

Capital: This category includes all purchases of property, equipment and vehicles having a cost of \$5,000 or more and a useful life exceeding one year. In proprietary funds, these assets are depreciated over their estimated useful lives. In governmental funds these assets are expensed in the year of purchase. In general, capital items are budgeted as part of the operating budget with the exception of major capital expenditures and capital projects. A separate document (Capital Improvements Program 5-Year Plan) is prepared as described later.

Other: This category includes all other expenses not included above. It includes costs related to office supplies, operating expenses, repairs and maintenance, contractual services, rental expenses and fixed costs such as insurance and depreciation.

CAPITAL IMPROVEMENTS PROGRAM (Five Year Plan): The County Executive submits a separate capital improvements program to the County Board each year. This document lists major capital projects over a five year period, describes recommendations as to funding the projects, recommends those projects that should be included in the current year bond issue and describes those projects in detail. It also provides detail as to the current outstanding indebtedness, briefly describes capital projects within the 5-year planning horizon, and includes graphs and tables outlining the County's current debt service, future debt service, and current and future debt service property tax mill rates. This document is presented to the County Board at its June workshop session and represents a planning tool for review of projects. The document is available for inspection in either the County Clerk's or Finance Director's offices.

Projects within the capital improvements program are not approved as part of the annual operating budget but must be voted on individually, during the year after being reviewed by the County Board at a separate "presentation" session. The purpose of this separate approval process is to make sure projects are reviewed in more detail prior to approval. Once approved, they are included in the annual operating budget under the Capital Projects section and debt service is included in the Debt Service section.

DEBT SERVICE: The County has followed a policy of not borrowing for periods of greater than 10 years. Our objective is to maintain level debt service payments each year while leaving room in later years to accommodate new debt.

THE BUDGET ADJUSTMENT PROCESS: State statutes and County Board Rules outline the procedures for obtaining budget adjustments after the budget has been adopted. They are briefly explained below:

Transfers between budget categories within a department's budget require the approval of the County Executive, Committee of Jurisdiction, and Personnel & Finance Committee.

A department requesting to increase their total approved department appropriations must obtain approval from the County Executive, Committee of Jurisdiction, Personnel & Finance Committee, and County Board (only if the transfer is for more than \$3,000). These additional appropriations are typically requested from; (a) unanticipated revenues received, (b) the contingency fund, or (c) undesignated fund balance.

BUDGETARY CONTROL:

The County does maintain an encumbrance accounting system. Department operating results are reviewed on a monthly basis for potential budget revenue shortfalls or expense overruns. Projected problems are brought to the attention of the applicable department head and appropriate actions are taken to remedy the situation. Projected budget overruns are resolved through adjustments as soon as possible. The County has not experienced any significant budget overrun problems.

FUNDS:

Agency funds, the General Fixed Asset Account Group and the General Long-Term Debt Account Group are funds that do not require annual County appropriations. Therefore, these funds are not included in the budget document. All other County funds are included. The fund types and descriptions are described below:

GENERAL FUND: Accounts for all financial resources except those required to be accounted for in another fund.

SPECIAL REVENUE FUND: Account for the proceeds from special revenue sources that are legally restricted to expenditures for special purposes. Winnebago County has one special revenue fund: Human Services.

DEBT SERVICE FUND: Account for the accumulation of resources for, and the payment of general long-term debt principal, interest and related costs.

CAPITAL PROJECT FUND: Account for financial resources to be used for the acquisition or construction of major capital facilities (other than general capital outlays and construction related to the proprietary funds) which are financed primarily through general obligation debt.

PROPRIETARY FUNDS - ENTERPRISE TYPE: Account for operations that are financed and operated in a manner similar to a private business enterprise - where intent of the County Board of Supervisors is that the costs of providing goods or services to the general public on a continuing basis

be financed or recovered primarily through user charges. Debt service on County debt issued to construct facilities relating to these operations is accounted for through the enterprise fund. County enterprise funds include: Park View Health Center, and the Airport Fund.

PROPRIETARY FUNDS - INTERNAL SERVICE TYPE: Account for the financing of goods or services provided by one department or agency to other departments or agencies of the County, or to other governments, on a cost-reimbursement basis. County internal service funds include: Self Insurance, Highway Department, and General Services Funds.

AGENCY FUNDS: Account for assets held by the County as an agent. Receipts and disbursements of these funds do not represent County activity; therefore budgets are not applicable to them. Winnebago County agency funds include: Litigant Deposits, Family Support Fund, Patient Funds – Park View Health Center, and Burial Trust Fund.

BASIS OF BUDGETING:

Basis of accounting refers to the point in time at which revenues and expenditures are recognized in the accounts and reported in the financial statements of the entity. Governmental units follow Governmental GAAP (Generally Accepted Accounting Principles) which are primarily established by the GASB (Governmental Accounting Standards Board). Winnebago County Budgets are prepared in accordance with these standards with the exception of capital outlay for proprietary funds as noted in #2 below:

- 1) The General Fund, Special Revenue Fund, Debt Service Funds, Capital Project Funds, and Agency Funds follow the modified accrual basis of accounting. This means that expenses are recorded in the period incurred and revenues are recorded when measurable and available to meet current year obligations. Generally, any revenue that is earned in the current fiscal year and will be received within 60 days after the fiscal period ends would be recorded as current year revenue. The budgets for these funds are prepared using this same basis.
 - A) Debt service funds budget principal and interest in the year paid. Interest is not budgeted nor reported on an accrual basis.
 - B) Capital outlay is budgeted in the year expended. Depreciation is not an expenditure of a capital project fund.

- 2) Proprietary funds include enterprise funds (such as Airport and Park View Health Center) and internal service funds (such as General Services, Self Insurance and Highway Department) follow the full accrual basis of accounting for financial reporting purposes. Under this basis of accounting, revenues are recognized and recorded when earned, regardless of when they are received. Expenditures are also recognized and recorded when incurred, regardless of when paid. Capital assets are expensed over their useful life through annual depreciation charges, not when purchased. Our budgetary basis is the same with the exception of capital outlay which is included as expenditure.
 - A) Proprietary funds report depreciation on a GAAP basis. Depreciation is reversed out for the purpose of calculating the tax levy support where necessary in proprietary funds because it is a non-monetary expenditure.
 - B) Capital outlay is shown as an operating expenditure for budgetary purposes even though not for GAAP financial reporting purposes. This is a budgetary requirement of the County Board. Capital outlay is included in the tax levy support calculation for proprietary funds that require tax levy support.

FUND RESERVES - PRACTICES:

The County does not have a formal written policy regarding fund reserves. In general, we strive to meet the following objectives:

- 1) The Special Revenue Fund only maintains sufficient fund balance to pay for carryovers and open invoices as of the end of the fiscal year. Tax levy dollars not needed to fund current year operations are not transferred to these funds but remain as part of general fund undesignated fund balance.
- 2) The General Fund undesignated fund balance policy sets a goal equal to 1/12th of total expenditures of the government unit (excluding the Solid Waste Fund which is a legal separate entity and is self supporting). The General Fund Unreserved Fund Balance is projected to be around \$17 million at the end of 2013 which puts it above our target.

INFORMATION ABOUT WINNEBAGO COUNTY

PROFILE

Located in East Central Wisconsin, bordered on the east by Lake Winnebago, Winnebago County anchors the southern half of the Fox River Valley -- one of the largest metropolitan areas in Wisconsin. The County is close to the urban centers of Chicago, Milwaukee, and Minneapolis-St. Paul, and is known for stability, progress, and growth.

Winnebago County is also known as the County of "big lakes". Five large lakes make up the majority of water area, ranging in size from Lake Winnebago (137,708 acres) to Little Lake Butte des Morts (1,306 acres). The Fox and Wolf are important rivers that provided early transportation and were an early power source for development of local industries. Abundant water resources have assisted the County in being ranked in the top eight industrial counties in the State.

These water resources also provide for excellent recreational activities. The lakes and rivers provide sailing and boating plus excellent fishing during both summer and winter. Ducks and geese provide local sport in the fall.

The County also hosts the Annual Experimental Aircraft Association Fly-In every August with an attendance of over 800,000.

The County's economy is most noted for the stable industrialized base that centers on the paper industry. Kimberly-Clark Corporation began its operations here and remains as one of the largest paper product companies in the world. Other major business sectors include specialized trucks, woodworking, metal work and machine manufacturing.

Five major highways and Wittman Regional Airport make travel, shipping, and delivery to and from Winnebago County convenient and economical.

The County has a population of about 167,000. The majority of people reside in five urban areas ranging in population from over 66,000 in Oshkosh, the County seat, to the Village of Winneconne with over 2,000 people. The County provides a variety of living options. One can live in a rural or urban setting or experience a river or lake setting.

The residents work hard, play hard, and are well educated. The County boasts excellent private and public schools, a four-year university, a two-year university, and a technical college.

PROPERTY TAX RATE LIMITS AND LEVY LIMITS

The property tax rate limits have been suspended by the state for a two year period.

OPERATING LEVY: It was limited to the 1992 (for taxes to be collected in 1993) operating mill rate. That limit was \$4.71 per thousand of equalized value. The rate limit was suspended for 2012 and 2013. Winnebago County's operating mill rate is roughly 1-cent over the operating rate limit. If the state legislature does not extend or adjust the operating rate limit, the County will have to take actions to reduce the operating rate when the 2014 budget is prepared.

DEBT SERVICE LEVY: Was limited to the 1992 (for taxes to be collected in 1993) debt services mill rate. That limit was 31 cents per thousand of equalized value. Winnebago County's debt service levy has exceeded this limit through use of the allowable exception that such excess be approved by a 75% vote of the County Board.

Both the operating and debt RATE limits go back into effect for budget year 2014.

SPECIAL PURPOSE LEVYS: No limitations were placed on these rates. For Winnebago County this includes the levies for libraries, public health and culvert and bridge aid.

LEGISLATIVE HISTORY:

During the 1993 State Legislative session, the legislature with the Governor's approval enacted the following:

- 1) Separated the total tax levy and rate of each county into three components: (a) the debt levy and debt levy rate, which is comprised of amounts for debt service on state trust fund loans, general obligation bonds, and long-term promissory notes; and (b) the operating levy and operating levy rate which is comprised taxes levied for general operations, and (c) special purpose levy which is comprised of taxes levied for services that are not apportionable to all municipalities within a county.
- 2) Limited the operating levy rate to that rate imposed in December 1992 for taxes collected in 1993.
- 3) Prohibited debt, as described above, from being used to fund operating expenses, except for short-term promissory notes issued in anticipation of operating revenues and debt used to comply with court orders and judgements, to fund clean water fund projects, or to fund certain types of liability insurance and risk management services.

- 4) Required debt, which would be repaid through the county's debt levy as described above, to meet one of the following conditions prior to its issuance: (a) the debt must be approved through referendum if it would cause the county's debt levy rate to exceed the 1992 debt levy rate; (b) the debt would not cause the county's levy rate to exceed the 1992 rate, based upon the "reasonable expectation" of the county board; (c) the debt is authorized prior to the effective date of the bill; (d) the debt would be used to abolish grade crossings or for regional projects; (e) the debt would be used to refund existing debt; (f) the debt is authorized by a 75% vote of the county board.
- 5) Specified that a referendum to exceed the limit would be based on either the absolute amount of the levy or the levy rate.
- 6) Provided for adjustments to the operating levy when services are transferred between the county and other local governments.
- 7) Required reductions in the shared revenue and transportation aid payments of counties that exceed the operating levy rate, equal to the amount of the excess levy.

As stated above, these rate limits have been suspended for budget years 2012 and 2013.

PROPERTY TAX LEVY LIMIT 2007

LEGISLATIVE HISTORY:

During the 2007 State Legislative session, the legislature with the Governor's approval enacted the following:

Section 66.0602 Local Levy Limits:

1. Except as provided in subs. (3), (4), and (5), no political subdivision may increase its levy in any year by a percentage that exceeds the political subdivision's valuation factor. The valuation factor is a percentage equal to the greater of either 3.0 percent or the percentage change in the political subdivision's January 1 equalized value due to new construction fewer improvements removed between the previous year and the current year.

2. In subsequent years, the State changed the allowable increase eliminating the minimum of 3% to only the increase due to net new construction. For the 2012 budget the State further restricted the levy by using the prior year actual levy as the base rather than the prior year levy limit.
 3. Debt service continues to be exempt from the levy limit freeze for all debt issued prior to July 1, 2005. Debt issued after July 1, 2005 will also be exempt if certain conditions are met. One of those is that the governing body can approve the bond issue by a $\frac{3}{4}$ vote. Winnebago County has used this provision to exceed rate limits in the past and will likely continue to do so.
 4. Penalties will be imposed upon any governing body that exceeds these levy limits.
-

The Finance Director has reviewed the limits and believes that this budget is in compliance with the tax levy limits.

SIGNIFICANT INFORMATION – 2013 BUDGET

Below are some major items to note about the 2013 budget:

1. Fund reserves are being applied to reduce the tax levy as follows:

-	Debt Service fund reserves applied to reduce the debt service levy.	\$ 200,000
-	Return a portion of accumulated surplus from Public Health Department to municipalities that were part of the Public Health function prior to the merger of the Cities of Oshkosh and Neenah Health Departments into the Winnebago County Health Department.	\$ 217,000
-	The 2013 budget includes the acquisition of land adjacent to the airport with a cost of \$1 million to Winnebago County. These funds will be taken from the General fund balance and not put on the 2013 levy.	\$ 1,000,000
-	Airport fund balance used to reduce the levy for the Airport.	\$ 21,412
	Total reserves applied	\$ 1,438,412
-	Additional operating grant to be provided to the Industrial Development Board to help to attract and or retain jobs through the capitated funds.	\$ 73,400

Explanations for fund reserves:

Debt Service Fund Reserves – these are monies that accumulate in the debt service fund primarily from investment earnings on General Obligation Note proceeds that are invested during project completion. If these funds are not needed for the project, they must be transferred to the debt service fund and applied to debt service costs.

Public Health Fund Reserves – the County Public Health Department maintained a public health fund balance separate from the General Fund because Public Health is a special apportionment that is not apportioned to the entire County. These funds need to be returned to the

Significant Information - Continued

participating municipalities excluding the Cities of Neenah and Oshkosh because they were not part of the Public Health function when the surpluses were generated. If the merger takes place, the new Public Health Department will start to build its own fund balance.

Airport – The County Executive has included \$1.0 million in the Airport capital outlay account for the purpose of purchasing land adjacent to the airport for future development. Funds to pay for this purchase will come from the General fund balance and will NOT be part of the 2013 levy.

Additional Airport fund balance of \$21,412 is being applied to the Airport 2013 budget to reduce the tax levy.

1. Total equalized value (as reduced by Tax Incremental Districts (TID)) in the County decreased 2.49% from 2012. This consists of a 3.14% market valuation *decline* and .65% growth in new or improved property.
2. Total County wages are up \$724,320, or 1.44%. Total fringes are down \$669,394, or 2.97%. There are two factors that have caused fringes to go down. Wisconsin Act 10 required employees to pay the employee share of Wisconsin Retirement. However, if there were existing labor contracts prior to the passage of Act 10, then the change did not apply to them until contracts expired. Our contract with the Park View Nursing Home employees expires at the end of 2012. Those union employees must now pay the employee share of Wisconsin Retirement. In addition to this, we have a new health insurance contract in place that significantly reduces employee health insurance. This makes up for most of the rest of the decrease.
3. The Public Health merger completed during 2012 has shifted costs from the Neenah and Oshkosh City budgets and are now assessed through the County budget to Neenah and Oshkosh residents. Residents within the prior health department service area will experience a decrease in levy from a partial rebate of surplus's that existed prior to the merger.
4. **Tax Levy Freeze** – Our tax levy has been frozen and could only increase by growth of net new construction or .65%, or 440, 000, and by an additional \$646,268 as a result of the transfer of Public Health services from the Cities of Oshkosh and Neenah to Winnebago County. This budget proposal meets the state levy limit requirement.
5. **Levy Rate Freeze** – The State has given counties a temporary reprieve from the tax rate limits that were instituted in 1992. However, after the two year reprieve, the freeze goes back into place and we will still be limited to the rate limit that was established with the 1992 budget. This budget has been prepared to keep us close to that rate limit even though we have a two year reprieve from it.
6. **Fringe Benefits** – You will notice that in 2013 we have the breakdown of the components of fringe benefits. This is something new that we are doing since we went live with our new accounting software. It was not possible to go back and restate the history for prior years actual or budget. It was not accounted for in detail in the general ledger and it was not possible to go back and restate the numbers. This detail will build each year going forward.

**Winnebago County, Wisconsin
Fringe Benefits - Components**

	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Budget	2012 to 2013 Budget - Change
Dental	\$511,484	\$480,485	\$449,340	\$475,612	\$556,175	\$606,685	\$689,294	\$82,609
Life	22,240	21,883	24,066	24,624	24,151	18,043	25,868	7,825
Long Term Disability	220,497	216,629	233,964	230,802	205,945	225,308	207,548	(17,760)
Health - employer share	9,855,927	10,784,440	12,308,164	12,098,538	11,824,356	12,875,447	12,059,408	(816,039)
Wisconsin retirement - employer share	2,708,086	2,832,663	2,845,302	3,026,137	3,234,802	3,180,018	3,841,615	661,597
Wisconsin retirement - employee share - paid by employer	2,589,341	2,689,882	2,740,230	2,886,848	2,348,976	1,097,935	501,595	(596,340)
FICA/Medicare	3,352,871	3,491,216	3,491,216	3,727,014	3,640,353	3,743,241	3,691,597	(51,644)
Unemployment Compensation							116,700	116,700
Workers Comp	1,273,433	997,381	1,043,104	1,064,878	186,804	790,000	733,598	(56,402)
Total Fringe Benefits	\$20,533,879	\$21,514,579	\$23,135,386	\$23,534,453	\$22,021,562	\$22,536,677	\$21,867,223	(\$669,454)
Health - employee share (only avail for 2008 budget forward)		1,584,681	1,584,681	1,814,781	1,537,166	1,755,743	1,567,723	
Wisconsin Retirement - employee share paid by employees					478,029	1,883,000	2,506,716	

**2013 ADOPTED BUDGET
SUMMARY OF COUNTY BOARD ACTIONS**

DEPARTMENT NAME	LINE ITEM	DETAIL	EXPENDITURES	REVENUES	FUND BALANCE APPLIED	LEVY
Levy per Executive Budget Book						67,397,378
COUNTY BOARD ACTIONS:						
Facilities & Property Mgmt.	Capital	Increase Hearing Loop	10,000	0	(10,000)	67,397,378
County Board	Capital	Increase amount for Voting/Microphone System	29,500	0	(29,500)	67,397,378
UW-Extension	Contractual Services	Increase to add one part-time Horticulturist	30,700	0	(30,700)	67,397,378
UW-Extension	Program Fees	Increase to add one part-time Horticulturist	0	4,000	(4,000)	67,397,378
Miscellaneous & Unclassified	Insurance Expense	Increase to cover Tri-County Ice Arena	2,500	0	(2,500)	67,397,378
Airport	Capital	Decrease to remove Back-Up Cooling System	(90,000)	0	0	67,307,378
Boat Launch	Correction	Correction to Executive Budget	(19,319)	0	0	67,288,059
Totals			(36,619)	4,000	(76,700)	67,288,059

NOTE: The County Board elected to apply fund balance to the expenditure increases rather than increasing the tax levy.

**WINNEBAGO COUNTY
2013 BUDGET SUMMARY**

DIVISION:	<u>Revenue</u>	<u>Expense</u>	<u>Adjustments</u>	<u>Levy</u>
Administration	\$ 4,604,032	\$ 15,532,618	\$ (2,568,326)	\$ 8,360,260
Public Safety	5,313,415	26,769,929	-	21,456,514
Transportation	17,674,591	21,591,141	(3,191,163)	725,387
Health & Human Services	40,718,588	68,065,723	(875,725)	26,471,410
Education, Culture, & Recreation	637,222	2,526,492	(46,019)	1,843,251
Planning & Environment	2,212,702	3,046,459	(692)	833,065
Divisional Total	\$ <u>71,160,550</u>	\$ <u>137,532,362</u>	\$ <u>(6,681,925)</u>	\$ <u>59,689,887</u>
 OTHER:				
Board of Supervisors	\$ -	\$ 386,787	\$ (29,500)	\$ 357,287
Scholarship Program	9,100	9,000	100	-
Unclassified	3,761,690	3,334,075	(2,500)	(430,115)
Debt Service	-	7,871,000	(200,000)	7,671,000
Other Total	\$ <u>3,770,790</u>	\$ <u>11,600,862</u>	\$ <u>(231,900)</u>	\$ <u>7,598,172</u>
Grand Total	\$ <u>74,931,340</u>	\$ <u>149,133,224</u>	\$ <u>(6,913,825)</u>	\$ <u>67,288,059</u>

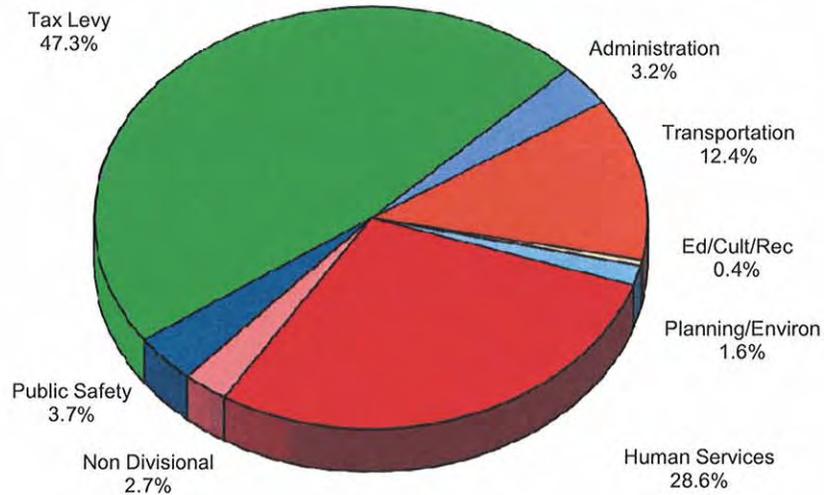
2013 APPROPRIATIONS FOR WINNEBAGO COUNTY

Department	REVENUES					EXPENDITURES				
	2011 Actual	2012 Estimated	2012 Budget	2012 Revised	2013 Budget	2011 Actual	2012 Estimated	2012 Budget	2012 Revised	2013 Budget
ADMINISTRATION										
County Executive	7,200	7,300	7,300	10,300	7,500	223,144	220,795	218,430	221,430	219,219
Corporation Counsel	17,501	14,000	18,200	18,200	21,500	483,907	473,882	471,113	471,113	471,425
County Clerk	46,577	45,025	46,750	46,750	45,025	224,967	239,393	214,505	214,505	226,018
Dog License	2,442	10,000	11,300	11,300	10,000	2,442	10,000	11,300	11,300	10,000
Elections	32,800	50,000	50,000	50,000	30,000	144,712	256,480	182,930	300,370	122,750
Treasurer	1,409,565	1,138,500	1,025,550	1,025,550	1,036,500	412,162	409,571	409,018	409,018	412,550
Human Resources and Payroll	25,284	26,220	26,100	26,100	26,100	701,683	748,231	718,392	747,489	731,886
Workers Compensation Fund	223,946	854,919	830,000	830,000	1,055,644	726,172	854,919	1,031,329	830,000	1,043,621
Self Funded Health Insurance	5,918,311	5,792,539	6,050,539	6,050,539	22,000	5,206,072	6,010,000	6,011,000	6,050,539	2,675,000
Self Funded Dental Insurance	639,589	688,000	618,965	618,965	692,500	671,016	688,000	688,000	618,965	692,500
Finance	40,500	45,500	45,500	45,500	45,500	746,999	754,983	803,876	814,279	764,025
General Services	510,549	504,380	529,700	529,700	501,700	522,011	519,773	529,119	529,700	519,015
Prop & Liab Insurance Fund	978,301	972,948	972,948	972,948	966,364	792,027	905,267	972,304	972,948	966,364
Information Systems	33,464	32,000	32,000	32,000	70,199	1,543,248	1,669,166	1,664,812	1,665,562	1,688,454
Technology Replacement	-	-	-	-	-	645,930	199,198	199,198	210,507	172,066
Facilities & Property Management	74,530	75,200	74,000	74,000	73,500	4,596,472	4,787,829	4,881,007	4,871,007	4,817,725
	9,960,559	10,256,531	10,338,852	10,341,852	4,604,032	17,642,964	18,747,487	19,006,333	18,938,732	15,532,618
PUBLIC SAFETY										
District Attorney	188,337	230,660	189,145	189,145	220,460	1,257,764	1,284,701	1,176,770	1,176,770	1,180,776
Clerk of Courts & Courts	1,993,925	2,032,947	2,032,246	2,033,147	2,085,213	4,177,956	4,116,033	4,064,405	4,065,306	4,081,851
Sheriff	2,801,896	2,736,120	2,669,382	2,680,302	2,548,508	20,011,927	20,669,121	20,285,494	20,321,135	20,633,323
Jail Improvements	174,141	181,800	181,800	181,800	177,800	158,510	181,800	181,800	181,800	177,800
Coroner	127,154	135,350	135,300	135,300	146,350	365,453	379,420	357,229	358,311	373,397
Emergency Management	189,390	135,084	135,084	135,084	135,084	326,507	326,914	325,896	325,896	322,782
	5,474,843	5,451,961	5,342,957	5,354,778	5,313,415	26,298,117	26,957,989	26,391,594	26,429,218	26,769,929
TRANSPORTATION										
Airport	2,004,160	1,775,350	1,482,500	1,482,500	1,678,200	2,804,643	2,536,137	3,215,115	3,240,115	4,256,074
Airport Debt	-	-	-	-	-	192,250	177,145	193,000	193,000	152,000
Highway Department	11,166,712	11,626,236	11,730,862	11,730,862	13,766,278	11,704,862	12,119,442	13,211,548	11,730,862	14,289,567
County Road Maintenance	2,843,984	2,991,118	2,725,918	2,875,918	2,230,113	3,124,242	3,266,536	3,079,717	3,266,536	2,892,500
Underground Storage Tanks	-	-	-	-	-	-	1,000	3,000	3,000	1,000
	16,014,856	16,392,704	15,939,280	16,089,280	17,674,591	17,825,997	18,100,260	19,702,380	18,433,513	21,591,141
HEALTH & HUMAN SERVICES										

2013 APPROPRIATIONS FOR WINNEBAGO COUNTY

Department	REVENUES					EXPENDITURES				
	2011 Actual	2012 Estimated	2012 Budget	2012 Revised	2013 Budget	2011 Actual	2012 Estimated	2012 Budget	2012 Revised	2013 Budget
Public Health	1,333,259	1,524,098	2,463,999	2,656,920	1,897,413	2,214,114	3,016,107	3,183,948	3,377,109	3,387,003
Child Support	1,305,071	1,359,965	1,359,565	1,362,061	1,354,648	1,295,557	1,257,348	1,352,447	1,354,943	1,292,387
Veterans	15,096	13,340	13,400	13,400	13,300	377,929	335,505	378,804	378,804	372,683
Human Services	27,474,271	26,906,053	27,740,546	27,740,546	24,241,397	44,475,321	44,573,645	45,933,859	45,933,859	42,040,544
Park View Health Center	12,793,970	12,736,570	12,996,466	12,996,466	13,211,830	17,134,577	17,637,168	18,089,540	18,130,707	17,593,106
Park View Health Center Debt	-	-	-	-	-	3,820,944	2,941,194	2,855,000	2,855,000	3,380,000
	42,921,667	42,540,026	44,573,976	44,769,393	40,718,588	69,318,442	69,760,967	71,793,598	72,030,422	68,065,723
EDUCATION, CULTURE, & RECREATION										
UW-Fox Valley	151,675	152,012	152,012	152,012	153,532	296,218	304,024	304,024	350,024	307,064
University Extension	27,740	32,260	39,600	39,710	42,100	516,226	502,291	526,473	526,473	552,697
Parks	301,436	291,502	296,365	296,365	300,590	1,142,720	1,559,757	1,521,112	1,556,112	1,506,412
Boat Launch	186,924	130,000	151,000	151,000	141,000	214,199	182,588	167,450	186,950	160,319
	667,775	605,774	638,977	639,087	637,222	2,169,363	2,548,660	2,519,059	2,619,559	2,526,492
PLANNING & ENVIRONMENT										
Register of Deeds	1,101,231	1,060,100	1,050,100	1,050,100	1,125,100	705,592	613,077	627,762	627,762	685,084
Planning	278,876	247,964	216,280	241,580	252,724	877,179	574,877	862,118	893,738	908,787
Tax Lister	857	1,000	1,000	1,000	1,000	156,862	170,999	170,893	170,893	158,407
Land Records Modernization	244,573	298,936	237,000	237,000	289,650	299,792	233,692	236,950	249,625	290,342
Land & Water Conservation	304,778	550,064	612,079	821,472	544,228	694,724	1,016,053	1,058,815	1,347,285	1,003,839
	1,930,315	2,158,064	2,116,459	2,351,152	2,212,702	2,734,149	2,608,698	2,956,538	3,289,303	3,046,459
NON-DIVISIONAL BUDGETS										
County Board	15,010	-	61	61	-	325,505	310,108	311,313	311,313	386,787
Scholarship Program	9,142	9,100	9,450	9,450	9,100	7,500	9,000	9,000	9,000	9,000
Unclassified	4,736,953	3,846,250	3,846,250	3,846,250	3,761,690	594,584	1,560,220	1,560,220	1,907,654	1,263,779
Library Aid						2,098,680	2,109,605	2,109,605	2,109,605	2,026,246
Bridge & Culvert Aid						176,118	44,525	44,525	44,525	44,050
Debt Service						8,775,470	8,758,000	8,758,000	8,758,000	7,871,000
Fund Adjustments			3,810,874	2,934,512	5,316,713					-
Reserves applied	675,000	800,000	800,000	800,000	1,597,112					-
Tax Levy	68,590,592	67,745,029	67,745,029	67,745,029	67,288,059					-
	74,026,697	72,400,379	76,211,664	75,335,302	77,972,674	11,977,857	12,791,458	12,792,663	13,140,097	11,600,862
	150,996,712	149,805,439	155,162,165	154,880,844	149,133,224	147,966,889	151,515,519	155,162,165	154,880,844	149,133,224

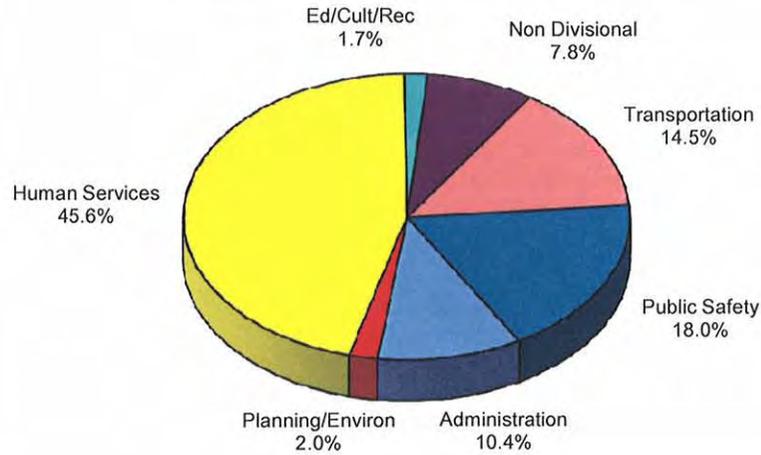
**Winnebago County
Revenues By Division
(In Thousands)**



	<u>2012</u>	<u>2013</u>	<u>Change</u>	<u>Percent</u>
Administration	10,339	4,604	(5,735)	(55.47)
Transportation	15,939	17,675	1,736	10.89
Ed/Cult/Rec	639	637	(2)	(0.31)
Planning/Environ	2,116	2,213	97	4.58
Human Services	44,574	40,718	(3,856)	(8.65)
Non Divisional	3,856	3,771	(85)	(2.20)
Public Safety	5,343	5,313	(30)	(0.56)
Tax Levy	67,745	67,288	(457)	(0.67)
	<u>150,551</u>	<u>142,219</u>	<u>(8,332)</u>	<u>(5.53)</u>
Fund Adjustments * & Reserves Applied	<u>4,611</u>	<u>6,914</u>	<u>2,303</u>	<u>49.95</u>
	<u><u>155,162</u></u>	<u><u>149,133</u></u>	<u><u>(6,029)</u></u>	<u><u>(3.89)</u></u>

* Fund adjustments represent non levy items such as depreciation and restricted funds. Reserves applied represent fund balances (savings) being used to reduce the tax levy.

**Winnebago County
Expenditures By Division
(In Thousands)**

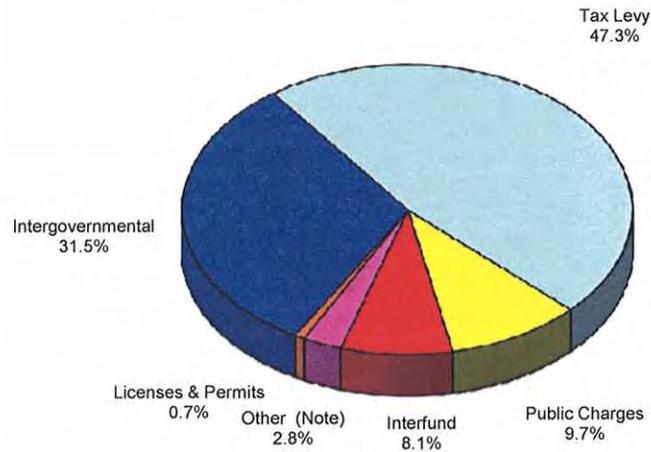


	<u>2012</u>	<u>2013</u>	<u>Change</u>	<u>Percent</u>
Administration	19,006	15,532	(3,474)	(18.28)
Planning/Environ	2,957	3,046	89	3.01
Human Services	71,794	68,066	(3,728)	(5.19)
Ed/Cult/Rec	2,519	2,527	8	0.32
Non Divisional *	12,748	11,601	(1,147)	(9.00)
Transportation	19,747	21,591	1,844	9.34
Public Safety	26,391	26,770	379	1.44
	<u>155,162</u>	<u>149,133</u>	<u>(6,029)</u>	<u>(3.89)</u>

Human Services Exp breakdown	2013 (Thousands)
Public health	\$ 3,387
Child support	1,292
Veterans	373
Human Services	42,041
Park View	20,973
Total	<u><u>\$ 68,066</u></u>

* Note: Non Divisional includes County Board, Scholarship Program, Library pass through levy, Operating Grants and Debt Service

**Winnebago County
Where The Funds Come From
(In Thousands)**



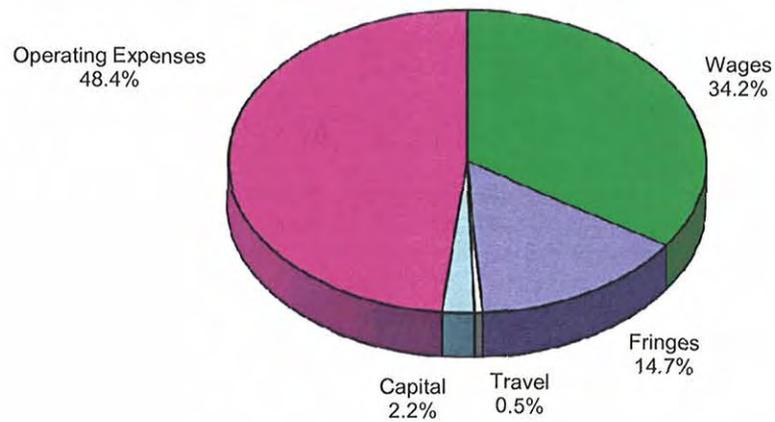
Intergov Revenue	2013 (Thousands)
Basic County allocation	6,600
Youth aids	1,655
Childrens Wavier revenue	2,069
Community options	1,063
Income maintenance	1,944
ADRC	1,558
Other Human services	5,269
Medicaid	1,650
State Shared revenue	3,176
Transportation aids	2,349
Hwy maint state	3,029
Hwy maint municipal	2,321
Other general	12,056
Total	44,739

	2012	2013	Change	Percent	% of Total Excluding Interfund
Intergovernmental	48,094	44,739	(3,355)	(6.98)	34.2%
Tax Levy	67,745	67,288	(457)	(0.67)	51.5%
Public Charges	13,950	13,763	(187)	(1.34)	10.5%
Interfund	15,390	11,462	(3,928)	(25.52)	-
Other (Note)	4,383	3,968	(415)	(9.47)	3.0%
Licenses & Permits	989	999	10	1.01	0.8%
	150,551	142,219	(8,332)	(5.53)	100.0%
Fund Adjustments & Reserves Applied	4,611	6,914	2,303	49.95	
	155,162	149,133	(6,029)	(3.89)	

* Fund adjustments represent non levy items such as depreciation and restricted funds
Reserves applied represent fund balances (savings) being used to reduce the tax levy.

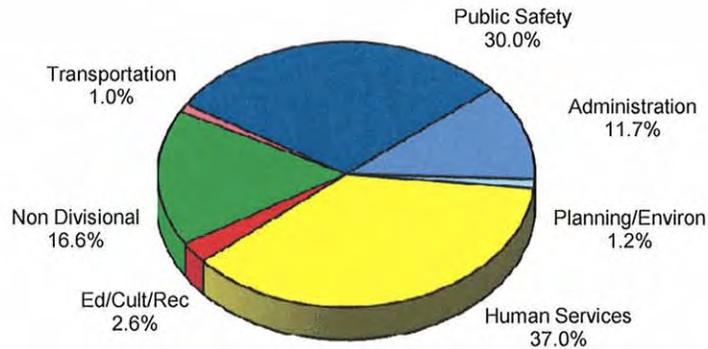
NOTE: " Other" category consists of other taxes, interest on investments, and other miscellaneous revenues such as rental, nonoperating grants, and sale of property and equipment.

**Winnebago County
Where The Funds Go
(In Thousands)**



	<u>2012</u>	<u>2013</u>	<u>Change</u>	<u>Percent</u>
Wages	50,349	51,074	725	1.44
Fringes	22,537	21,867	(670)	(2.97)
Travel	729	758	29	3.98
Capital	2,530	3,257	727	28.74
Operating Expenses	79,017	72,177	(6,840)	(8.66)
	<u>155,162</u>	<u>149,133</u>	<u>(6,029)</u>	<u>(3.89)</u>

**Winnebago County
Levy By Division
(In Thousands)**



2013	
Human Services Levy	(Thousands)
Public Health	1,273
Child Support	(62)
Veterans	359
Human Services	17,799
Park View	3,722
Park View Debt	3,380
Non-Divisional Allocation	(1,571)
Total	24,900

2013	
Non-Divisional Levy	(Thousands)
Debt Service	7,671
Library	2,026
Board	336
Misc	1,108
Total	11,141

	2012	2013	Change	Percent
Administration	7,975	7,864	(111)	(1.39)
Planning/Environ	789	784	(5)	(0.63)
Human Services	24,578	24,900	322	1.31
Ed/Cult/Rec	1,750	1,734	(16)	(0.91)
Non-Divisional	12,297	11,141	(1,156)	(9.40)
Transportation	592	682	90	15.20
Public Safety	19,764	20,183	419	2.12
	67,745	67,288	(457)	(0.67)

Note: Levy by division reflects the allocation of indirect revenues from the "Non-Divisional" category to each division.

FINANCIAL COMPARISON - TOTAL

	2012 Budget	2013 Budget	Increase/ (Decrease)	Percent Increase/ -Decrease
Wages	\$ 50,349,293	\$ 51,073,613	\$ 724,320	1.439%
Fringe Benefits	22,536,677	21,867,283	(669,394)	-2.970%
Capital Outlay	2,529,612	3,257,348	727,736	28.769%
Travel & Meetings	729,216	758,005	28,789	3.948%
Other operating expenses	79,017,367	72,176,976	(6,840,391)	-8.657%
Total Expenditures	155,162,165	149,133,225	(6,028,940)	-3.886%
Revenues	78,423,571	72,214,176	(6,209,395)	-7.918%
Non operating revenues	4,382,691	2,717,164	(1,665,527)	-38.002%
Levy before adjustments	72,355,903	74,201,885	1,845,982	2.551%
Fund adjustments	(3,810,874)	(5,297,394)	(1,486,520)	39.007%
Fund reserves applied (Note 2)	(800,000)	(1,616,431)	(816,431)	102.054%
Levy	67,745,029	67,288,060	(456,969)	-0.675%
Equalized value (TID Out)	11,452,051,900	11,167,428,200	(284,623,700)	-2.485%
Tax Rate (Note 1)	\$5.92	\$6.03	\$0.11	1.774%

Note 1: The total tax rate does not equal the sum of the individual rates because the rates are calculated based on different total property valuations. Some municipalities do not have the Library tax or Public Health tax so those rates are calculated without the non-chargeable municipalities. The above rate is a blended rate and only represents an estimate.

The 2013 tax mill rate is 11-cents higher than the 2012 rate based on equalized property values. The tax rate for operating expenses is \$4.72 per thousand dollars of equalized value.

Taxes are actually allocated to individual properties based on assessed valuation. The County experienced real growth in property value (from new construction) of about **.65%**. **Existing property values declined by an average of 3.14%**.

It is not possible to determine the impact on individual property owners because of differences in assessment among municipalities in Winnebago County.

Note 2: These are special purpose funds that must be applied to their designated purpose. An example is debt service funds. These funds must be applied to debt service if not used for capital projects. General Fund reserves of \$1 million are being applied to the purchase of land adjacent to Wittman Regional Airport.

FINANCIAL COMPARISON - OPERATING

	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Increase/ -Decrease</u>
Wages	\$ 48,323,913	\$ 48,919,580	\$ 595,667	1.233%
Fringe Benefits	21,668,248	21,018,937	(649,311)	-2.997%
Travel & Meetings	673,366	699,280	25,914	3.848%
Capital Outlay	2,529,612	3,257,348	727,736	28.769%
Other operating expenses	<u>64,698,480</u>	<u>58,219,374</u>	<u>(6,479,106)</u>	<u>-10.014%</u>
Total Expenditures	137,893,619	132,114,519	(5,779,100)	-4.191%
Revenues	76,848,653	70,320,763	(6,527,890)	-8.494%
Non operating revenues	<u>3,492,610</u>	<u>2,712,164</u>	<u>(780,446)</u>	<u>-22.346%</u>
Levy before adjustments	57,552,356	59,081,592	1,529,236	2.657%
Fund adjustments	(3,810,874)	(5,297,394)	(1,486,520)	39.007%
Fund reserves applied	<u>(400,000)</u>	<u>(1,109,431)</u>	<u>(709,431)</u>	<u>177.358%</u>
Levy	<u>53,341,482</u>	<u>52,674,767</u>	<u>(666,715)</u>	<u>-1.250%</u>
Equalized value (TID Out)	<u>11,452,051,900</u>	<u>11,167,428,200</u>	<u>(284,623,700)</u>	<u>-2.485%</u>
Tax Rate	<u>\$4.66</u>	<u>\$4.72</u>	<u>\$0.06</u>	<u>1.288%</u>

FINANCIAL COMPARISON - DEBT SERVICE

	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Increase/ -Decrease</u>
Wages	\$ -	\$ -	\$ -	0.000%
Fringe Benefits	-	-	-	0.000%
Capital Outlay	-	-	-	0.000%
Travel & Meetings	-	-	-	0.000%
Other operating expenses	<u>11,806,000</u>	<u>11,403,000</u>	<u>(403,000)</u>	<u>-3.414%</u>
Total Expenditures	<u>11,806,000</u>	<u>11,403,000</u>	<u>(403,000)</u>	<u>-3.414%</u>
Revenues	-	-	-	0.000%
Non operating revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>NA</u>
Levy before adjustments	11,806,000	11,403,000	(403,000)	-3.414%
Fund adjustments	-	-	-	0.000%
Fund reserves applied	<u>(200,000)</u>	<u>(290,000)</u>	<u>(90,000)</u>	<u>0.000%</u>
Levy	<u>11,606,000</u>	<u>11,113,000</u>	<u>(493,000)</u>	<u>-4.248%</u>
Equalized value (TID Out)	<u>11,452,051,900</u>	<u>11,167,428,200</u>	<u>(284,623,700)</u>	<u>-2.485%</u>
Tax Rate	<u>\$1.01</u>	<u>\$1.00</u>	<u>(\$0.01)</u>	<u>-0.990%</u>

FINANCIAL COMPARISON - LIBRARY TAX

	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Increase/ -Decrease</u>
Wages	\$ -	\$ -	\$ -	0.000%
Fringe Benefits	-	-	-	0.000%
Capital Outlay	-	-	-	0.000%
Travel & Meetings	-	-	-	0.000%
Other operating expenses	<u>2,109,605</u>	<u>2,026,246</u>	<u>(83,359)</u>	<u>-3.951%</u>
Total Expenditures	2,109,605	2,026,246	(83,359)	-3.951%
Revenues	-	-	-	0.000%
Non operating revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.000%</u>
Levy before adjustments	2,109,605	2,026,246	(83,359)	-3.951%
Fund adjustments	-	-	-	0.000%
Fund reserves applied	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.000%</u>
Levy	<u>2,109,605</u>	<u>2,026,246</u>	<u>(83,359)</u>	<u>-3.951%</u>
Equalized value (TID Out) Note 1	<u>4,987,917,200</u>	<u>4,883,744,500</u>	<u>(104,172,700)</u>	<u>-2.089%</u>
Tax Rate	<u>\$0.42</u>	<u>\$0.41</u>	<u>(\$0.01)</u>	<u>-2.381%</u>

The Library Tax is not apportioned to all Municipalities in the County.

<p>Note 1: Total valuation includes only those municipalities that pay the County Library Tax.</p>

FINANCIAL COMPARISON - SPECIAL PURPOSE TAXES

	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>Increase/ (Decrease)</u>	<u>Percent Increase/ -Decrease</u>
Wages	\$ 2,025,380	\$ 2,154,033	\$ 128,653	6.352%
Fringe Benefits	868,429	848,346	(20,083)	-2.313%
Capital Outlay	-	-	-	0.000%
Travel & Meetings	55,850	58,725	2,875	5.148%
Other operating expenses	<u>403,282</u>	<u>528,356</u>	<u>125,074</u>	<u>31.014%</u>
Total Expenditures	3,352,941	3,589,460	236,519	7.054%
Revenues	1,574,918	1,893,413	318,495	20.223%
Non operating revenues	<u>890,081</u>	<u>5,000</u>	<u>(885,081)</u>	<u>-99.438%</u>
Levy before adjustments	887,942	1,691,047	803,105	90.446%
Fund adjustments	-	-	-	0.000%
Fund reserves applied	<u>(200,000)</u>	<u>(217,000)</u>	<u>(17,000)</u>	<u>0.000%</u>
Levy	<u>687,942</u>	<u>1,474,047</u>	<u>786,105</u>	<u>114.269%</u>
Equalized value (TID Out) Note 1	<u>5,325,985,200</u>	<u>10,334,401,300</u>	<u>5,008,416,100</u>	<u>94.037%</u>
Tax Rate	<u>\$0.13</u>	<u>\$0.14</u>	<u>\$0.01</u>	<u>7.692%</u>

Special Levies consist of Public Health and Tax Lister.

<p>Note 1: Total valuation includes only those municipalities that pay for Public Health and Tax Lister services.</p>
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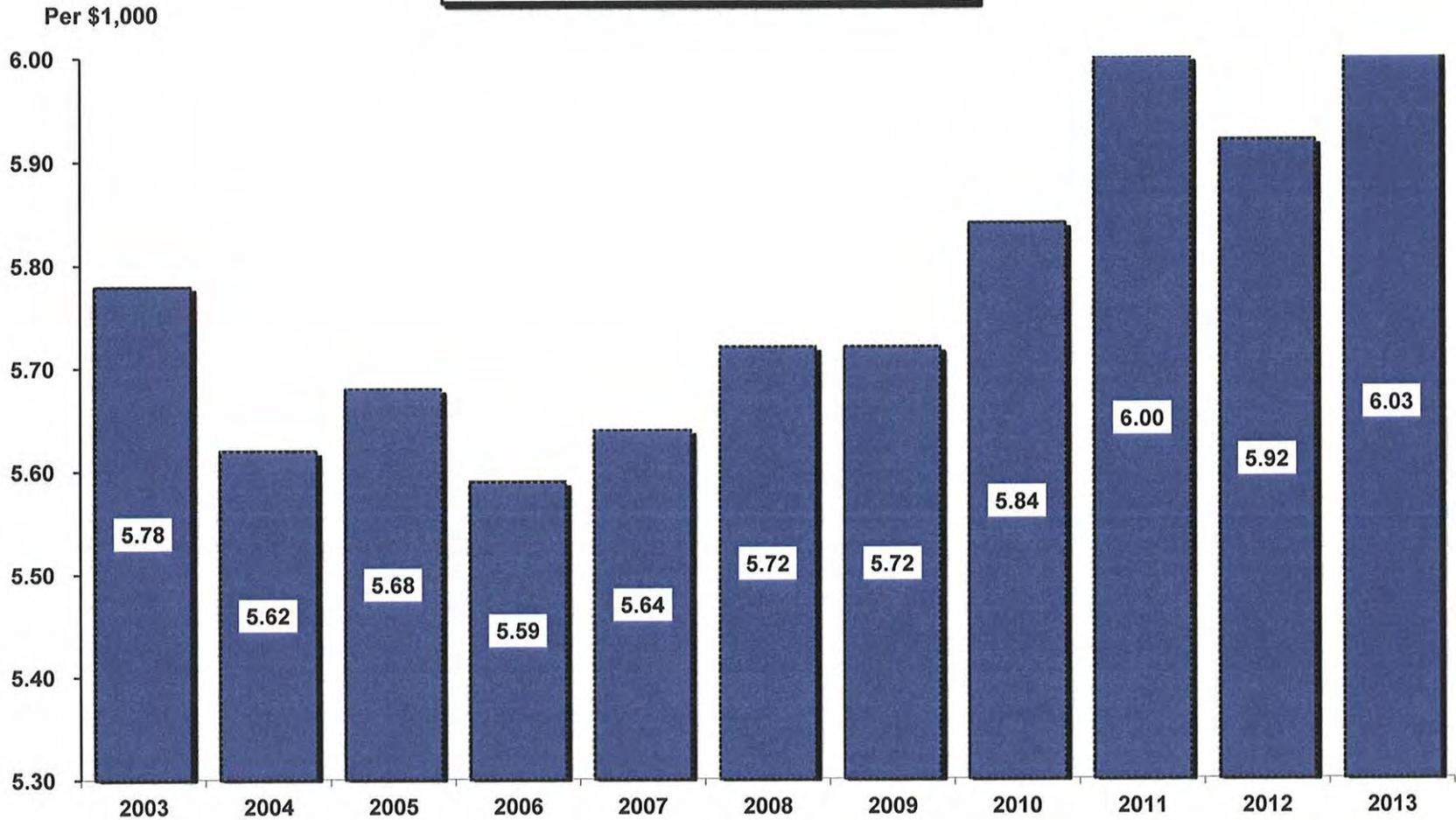
**WINNEBAGO COUNTY, WISCONSIN
INFORMATION ON COUNTY TAX RATES**

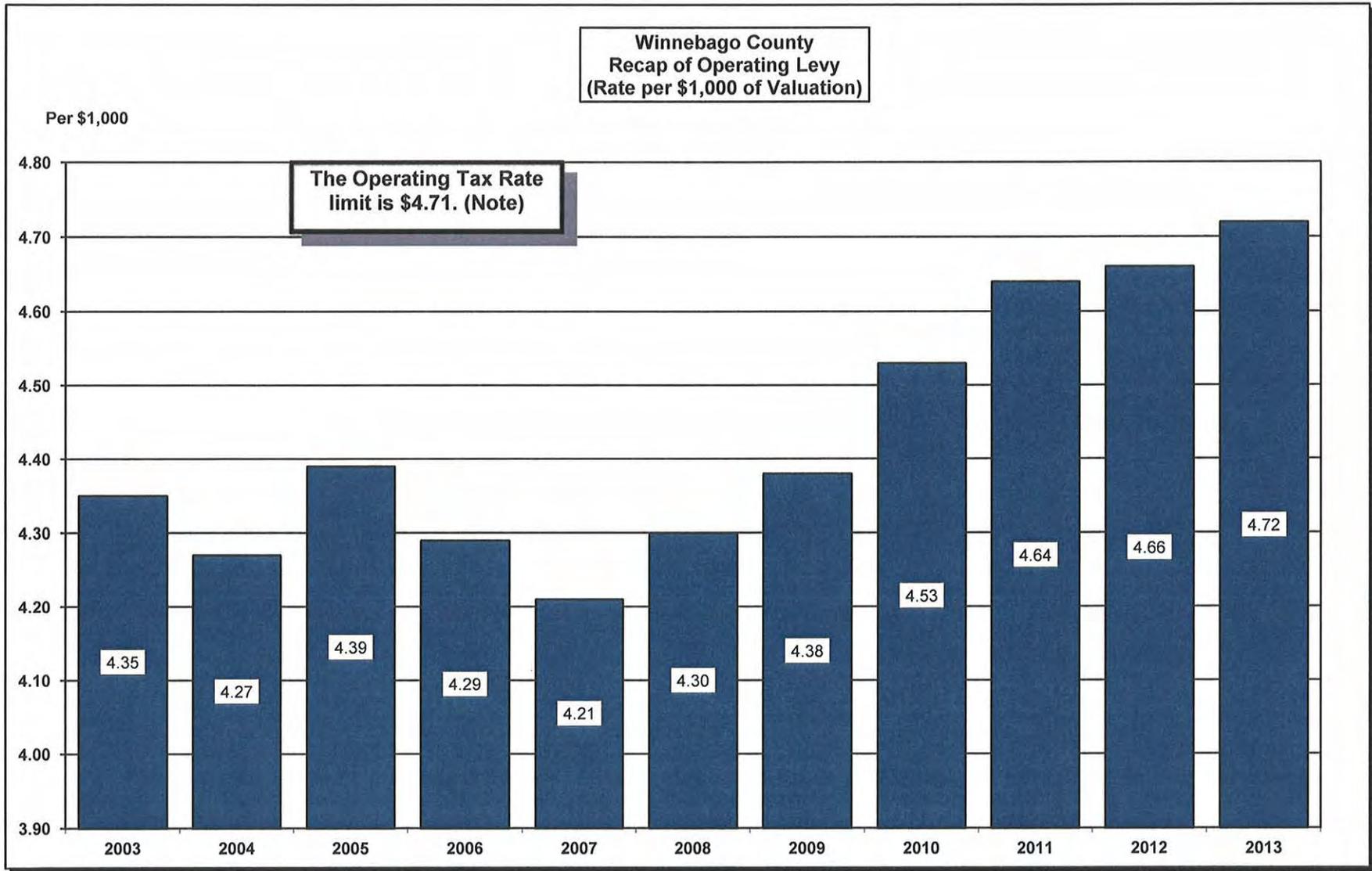
Year	Equalized Value (000) (TID Out)	Valuation Base for Library Tax	Valuation Base for Special Levy	TAX LEVY					TAX RATE				
				Total	Operating	Debt Service	Library	Special Levy	Equalized Rate	Operating	Debt Service	Library *	Special Levy *
2003	8,392,125	3,386,423	3,632,476	48,481,232	36,542,542	9,254,273	1,764,874	919,543	5.78	4.35	1.10	0.52	0.25
2004	8,961,053	3,674,495	3,933,509	50,371,973	38,248,523	9,317,423	1,826,609	979,418	5.62	4.27	1.04	0.50	0.25
2005	9,581,695	3,910,310	4,186,051	54,399,902	42,060,593	9,599,815	1,900,886	838,608	5.68	4.39	1.00	0.49	0.20
2006	10,123,586	4,257,226	4,548,784	56,551,363	43,438,735	10,223,316	1,900,886	988,426	5.59	4.29	1.01	0.45	0.22
2007	10,772,552	4,540,001	4,854,599	60,721,880	45,365,161	12,340,037	2,017,914	998,768	5.64	4.21	1.15	0.44	0.21
2008	11,163,115	4,753,310	5,082,006	63,878,273	48,043,727	12,745,445	2,085,123	1,003,978	5.72	4.30	1.14	0.44	0.20
2009	11,546,865	4,949,802	5,285,789	66,012,889	50,569,507	12,381,000	2,029,530	1,032,852	5.72	4.38	1.07	0.41	0.20
2010	11,617,689	5,028,221	5,366,235	67,790,623	52,570,377	12,069,000	2,056,999	1,094,247	5.84	4.53	1.04	0.41	0.20
2011	11,439,687	4,935,888	5,272,437	68,590,592	53,105,518	12,263,000	2,098,680	1,123,394	6.00	4.64	1.07	0.43	0.21
2012	11,452,052	4,987,917	5,325,985	67,745,029	53,341,482	11,606,000	2,109,605	687,942	5.92	4.66	1.01	0.42	0.13
2013	11,167,428	4,883,745	10,334,401	67,288,060	52,674,767	11,113,000	2,026,246	1,474,047	6.03	4.72	1.00	0.41	0.14

* Tax rate calculation for Library tax rate and Special Levy tax rates are based on total equalized value of those municipalities which pay for these services.

NOTE: Graphics for the above data are shown on the following pages.

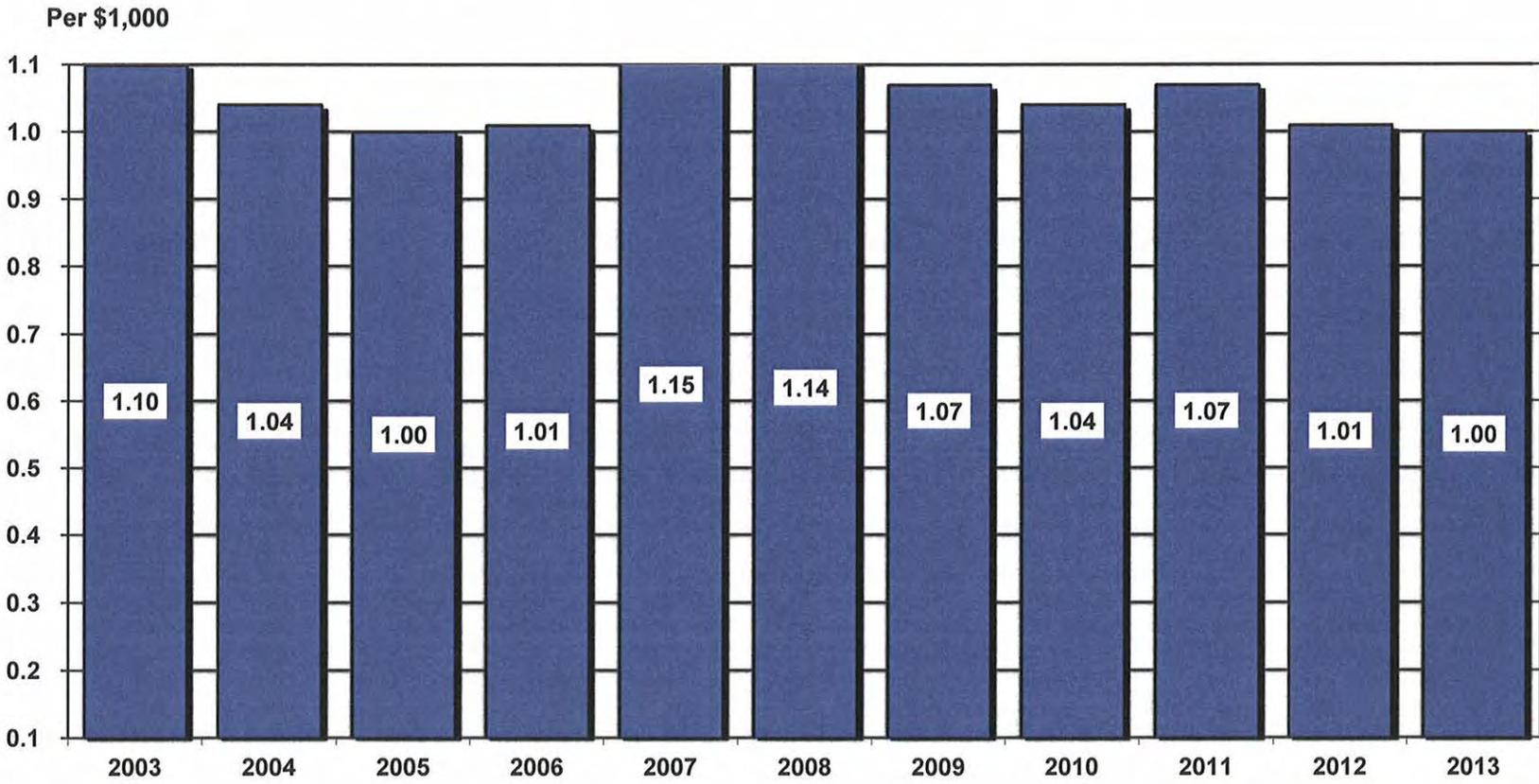
**Winnebago County
Recap of Total Tax Levy
(Rate per \$1,000 of Valuation)**



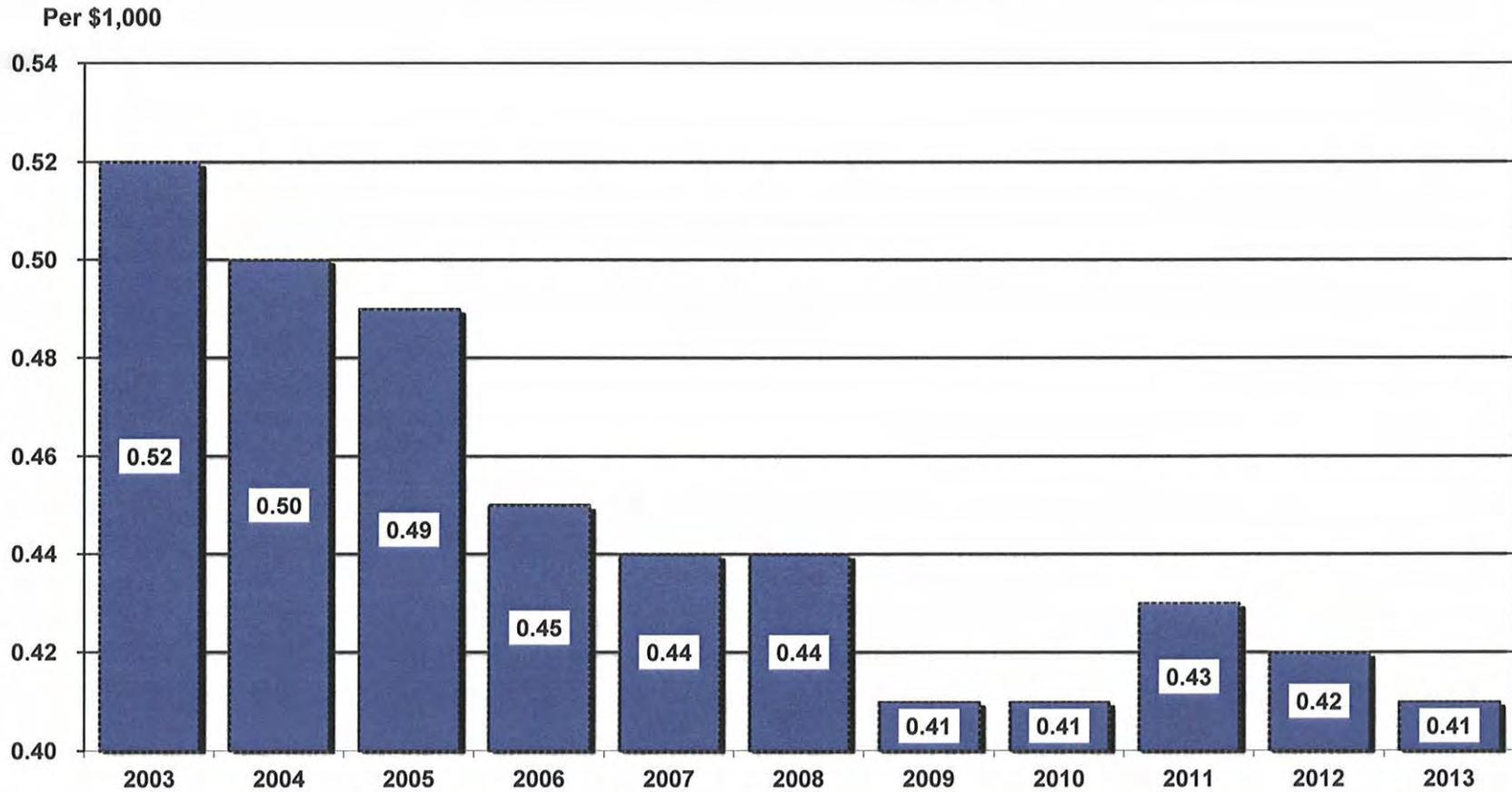


Note: The County is not subject to tax rate limits for 2012 and 2013 per the state biennial budget. The date is shown for information only.

**Winnebago County
Recap of Debt Service Levy
(Rate per \$1,000 of Valuation)**

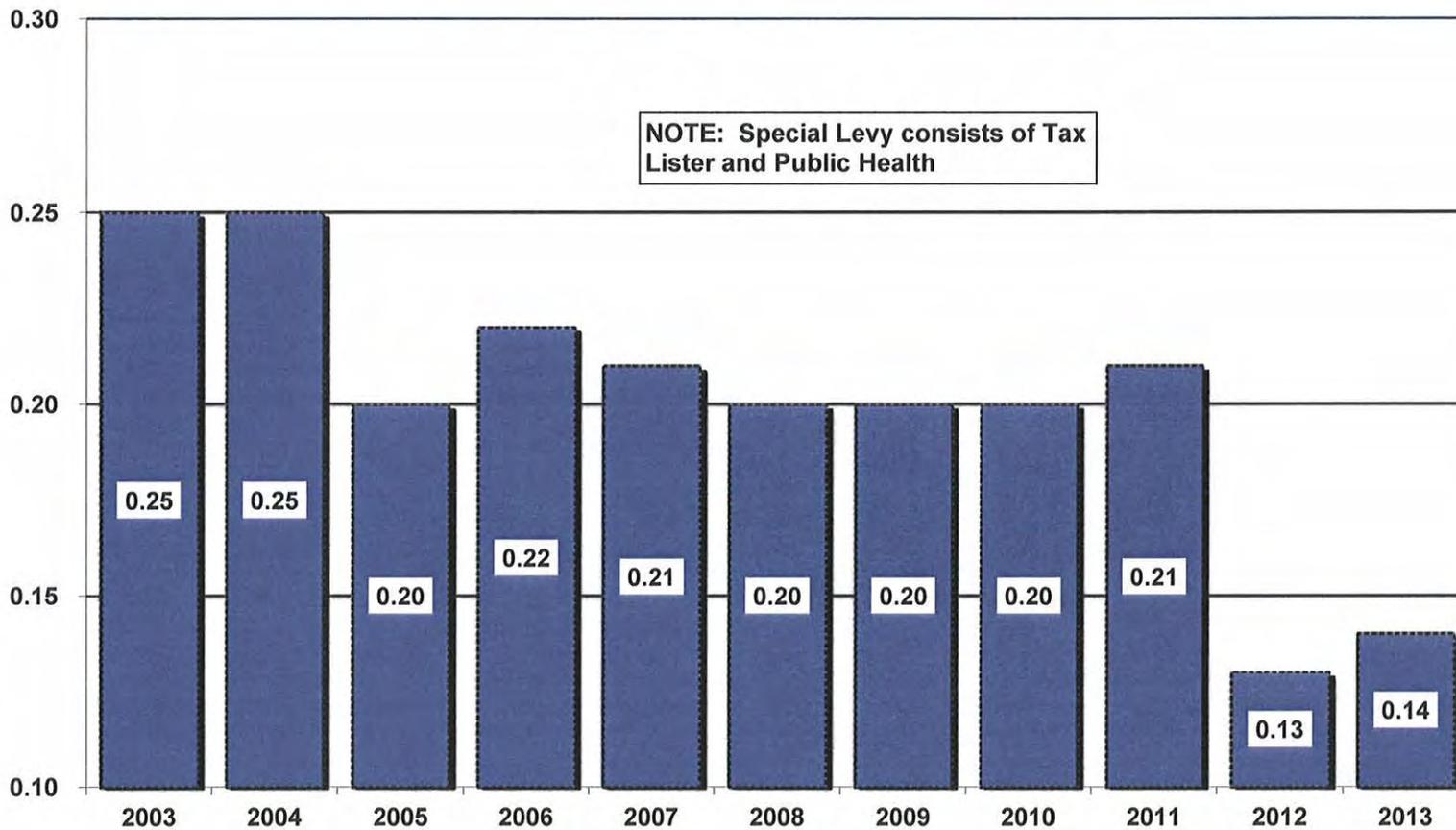


**Winnebago County
Recap of Library Tax
(Rate per \$1,000 of Valuation)**



**Winnebago County
Recap of Special Levy
(Rate per \$1,000 of Valuation)**

Per \$1,000



WINNEBAGO COUNTY, WISCONSIN
APPORTIONMENT OF TAXES AND SPECIAL CHARGES - 2013
(See Note Below)

	Equalized Value (TID out)	State Forestry Tax	State Special Charges	Charitable & Penal Charges	Total State Charges	Public Health	County Library Tax	Bridge & Culvert Aid	Tax Lister	All Other County Taxes	Total County Taxes	Net County Taxes	County Special Charges	Total County Taxes & Special Charges	Tax Apportionment
Towns															
Algoma	570,987,700	96,900.11	-	(1,613.04)	(1,613.04)	58,513.19	236,900.51	5,150.15	17,255.57	3,261,451.94	3,579,271.36	3,577,658.32	-	3,579,271.36	3,674,558.43
Black Wolf	269,482,200	45,732.78	-	(761.29)	(761.29)	27,615.77	111,807.08	2,430.65	8,143.90	1,539,268.26	1,689,265.66	1,688,504.37	-	1,689,265.66	1,734,237.15
Clayton	434,340,500	73,710.24	-	(1,227.01)	(1,227.01)	44,509.98	180,206.13	3,917.63	13,126.01	2,480,930.27	2,722,690.02	2,721,463.01	-	2,722,690.02	2,795,173.25
Menasha	1,370,537,600	232,588.63	-	(3,871.78)	(3,871.78)	140,448.79	568,630.55	12,361.86	41,418.42	7,828,439.24	8,591,298.86	8,587,427.08	-	8,591,298.86	8,820,015.71
Neenah	373,325,400	63,355.61	-	(1,054.65)	(1,054.65)	38,257.33	154,891.21	3,367.29	11,282.10	2,132,415.20	2,340,213.13	2,339,158.48	-	2,340,213.13	2,402,514.09
Nekimi	127,526,900	21,642.10	-	(360.26)	(360.26)	13,068.60	52,910.40	1,150.26	3,853.93	728,427.00	799,410.19	799,049.93	-	799,410.19	820,692.03
Nepeuskun	55,012,000	9,335.87	-	(155.41)	(155.41)	5,637.47	22,824.26	496.19	1,662.49	314,225.67	344,846.08	344,690.67	-	344,846.08	354,026.54
Omro	179,802,700	30,513.62	-	(507.94)	(507.94)	18,425.67	74,599.42	1,621.77	5,433.74	1,027,023.64	1,127,104.24	1,126,596.30	-	1,127,104.24	1,157,109.92
Oshkosh	305,691,200	51,877.67	-	(863.58)	(863.58)	31,326.37	126,830.05	2,757.25	9,238.16	1,746,092.18	1,916,244.01	1,915,380.43	-	1,916,244.01	1,967,258.10
Poygan	148,022,400	25,120.31	-	(418.16)	(418.16)	15,168.92	61,413.90	1,335.12	4,473.32	845,496.22	927,887.48	927,469.32	-	927,887.48	952,589.63
Rushford	105,688,300	17,935.95	-	(298.57)	(298.57)	10,830.63	43,849.65	953.28	3,193.96	603,686.05	662,513.57	662,215.00	-	662,513.57	680,150.95
Utica	124,550,200	21,136.93	-	(351.85)	(351.85)	12,763.55	51,675.38	1,123.41	3,763.98	711,424.24	780,750.56	780,398.71	-	780,750.56	801,535.64
Vinland	224,055,700	38,023.63	-	(632.96)	(632.96)	22,960.59	92,959.81	2,020.92	6,771.09	1,279,794.46	1,404,506.87	1,403,873.91	-	1,404,506.87	1,441,897.54
Winchester	133,324,500	22,625.98	-	(376.64)	(376.64)	13,662.72	55,315.80	1,202.55	4,029.14	761,542.59	835,752.80	835,376.16	-	835,752.80	858,002.14
Winneconne	292,046,000	49,562.00	-	(825.03)	(825.03)	29,928.04	121,168.71	2,634.17	8,825.79	1,668,151.51	1,830,708.22	1,829,883.19	-	1,830,708.22	1,879,445.19
Wolf River	169,351,200	28,739.94	-	(478.42)	(478.42)	17,354.63	70,263.14	1,527.50	5,117.90	967,325.22	1,061,588.39	1,061,109.97	-	1,061,588.39	1,089,849.91
Total Towns	4,883,744,500	828,801.37	-	(13,796.59)	(13,796.59)	500,472.25	2,026,246.00	44,050.00	147,589.50	27,895,693.69	30,614,051.44	30,600,254.85	-	30,614,051.44	31,429,056.22
Villages															
Winneconne	167,686,500	30,957.98	-	(473.72)	(473.72)	17,184.04	-	-	5,067.58	957,816.54	980,068.16	979,594.44	-	980,068.16	1,010,552.42
Cities															
Appleton	70,077,300	13,616.22	-	(197.97)	(197.97)	-	-	-	-	400,277.88	400,277.88	400,079.91	-	400,277.88	413,696.13
Menasha	762,949,600	137,033.52	-	(2,155.34)	(2,155.34)	-	-	-	-	4,357,928.29	4,357,928.29	4,355,772.95	-	4,357,928.29	4,492,806.47
Neenah	1,679,945,800	312,354.80	-	(4,745.86)	(4,745.86)	242,145.66	-	-	-	9,595,762.73	9,837,908.39	9,833,162.53	-	9,837,908.39	10,145,517.33
Omro	157,175,100	29,231.44	-	(444.02)	(444.02)	16,106.86	-	-	4,749.92	897,775.97	918,632.75	918,188.73	-	918,632.75	947,420.17
Oshkosh	3,445,849,400	638,536.46	-	(9,734.54)	(9,734.54)	496,681.19	-	-	-	19,682,511.92	20,179,193.11	20,169,458.57	-	20,179,193.11	20,807,995.03
Total Cities	6,115,997,200	1,130,772.44	-	(17,277.73)	(17,277.73)	754,933.71	-	-	4,749.92	34,934,256.79	35,693,940.42	35,676,662.69	-	35,693,940.42	36,807,435.13
Total all taxing Districts	11,167,428,200	1,990,531.79	-	(31,548.04)	(31,548.04)	1,272,590.00	2,026,246.00	44,050.00	157,407.00	63,787,767.02	67,288,060.02	67,256,511.98	-	67,288,060.02	69,247,043.77

NOTE: This schedule is a complete apportionment of all County Taxes, State Taxes and Special Charges and County Special Charges.

WINNEBAGO COUNTY, WISCONSIN
COMPARISON OF APPORTIONMENT
(See Note Below)

	Tax Apportionment		Increase/(Decrease)		Equalized Value (TID Out)		Increase/(Decrease)	
	2013	2012	Amount	Percent	2013	2012	Amount	Percent
Towns								
Algoma	3,674,558.43	3,665,207.98	9,350.45	0.26	570,987,700	573,121,900	(2,134,200)	(0.37)
Black Wolf	1,734,237.15	1,689,149.93	45,087.22	2.67	269,482,200	264,129,300	5,352,900	2.03
Clayton	2,795,173.25	2,802,545.90	(7,372.65)	(0.26)	434,340,500	438,229,000	(3,888,500)	(0.89)
Menasha	8,820,015.71	9,187,192.75	(367,177.04)	(4.00)	1,370,537,600	1,436,584,600	(66,047,000)	(4.60)
Neenah	2,402,514.09	2,399,434.48	3,079.61	0.13	373,325,400	375,195,200	(1,869,800)	(0.50)
Nekimi	820,692.03	814,862.72	5,829.31	0.72	127,526,900	127,418,600	108,300	0.08
Nepeuskun	354,026.54	346,322.38	7,704.16	2.22	55,012,000	54,153,800	858,200	1.58
Omro	1,157,109.92	1,141,631.89	15,478.03	1.36	179,802,700	178,514,900	1,287,800	0.72
Oshkosh	1,967,258.10	1,994,703.16	(27,445.06)	(1.38)	305,691,200	311,908,100	(6,216,900)	(1.99)
Poygan	952,589.63	941,519.56	11,070.07	1.18	148,022,400	147,223,700	798,700	0.54
Rushford	680,150.95	675,431.54	4,719.41	0.70	105,688,300	105,616,000	72,300	0.07
Utica	801,535.64	813,173.76	(11,638.12)	(1.43)	124,550,200	127,154,500	(2,604,300)	(2.05)
Vinland	1,441,897.54	1,502,970.10	(61,072.56)	(4.06)	224,055,700	235,016,700	(10,961,000)	(4.66)
Winchester	858,002.14	831,221.55	26,780.59	3.22	133,324,500	129,976,600	3,347,900	2.58
Winneconne	1,879,445.19	1,926,940.65	(47,495.46)	(2.46)	292,046,000	301,312,200	(9,266,200)	(3.08)
Wolf River	1,089,849.91	1,166,235.39	(76,385.48)	(6.55)	169,351,200	182,362,100	(13,010,900)	(7.13)
Total Towns	31,429,056.22	31,898,543.74	(469,487.52)	(1.47)	4,883,744,500	4,987,917,200	(104,172,700)	(2.09)
Villages								
Winneconne	1,010,552.42	1,030,998.26	(20,445.84)	(1.98)	167,686,500	172,428,000	(4,741,500)	(2.75)
Cities								
Appleton	413,696.13	394,822.02	18,874.11	4.78	70,077,300	67,329,600	2,747,700	4.08
Menasha	4,492,806.47	4,647,785.75	(154,979.28)	(3.33)	762,949,600	795,376,700	(32,427,100)	(4.08)
Neenah	10,145,517.33	10,497,075.32	(351,557.99)	(3.35)	1,679,945,800	1,795,733,300	(115,787,500)	(6.45)
Omro	947,420.17	990,429.54	(43,009.37)	(4.34)	157,175,100	165,640,000	(8,464,900)	(5.11)
Oshkosh	20,807,995.03	20,282,921.86	525,073.17	2.59	3,445,849,400	3,467,627,100	(21,777,700)	(0.63)
Total Cities	36,807,435.13	36,813,034.49	(5,599.36)	(0.02)	6,115,997,200	6,291,706,700	(175,709,500)	(2.79)
Total all taxing Districts	69,247,043.77	69,742,576.49	(495,532.72)	(0.71)	11,167,428,200	11,452,051,900	(284,623,700)	(2.49)

NOTE: This schedule reflects apportionment of all County Taxes, State Taxes and Special Charges, and County Special Charges.

2013 Budget Information on a Fund Accounting Basis

The following pages show fund balance projections along with summaries of revenues and expenditures summarized on a fund basis. Revenues are also displayed by major revenue source and by fund.

FUND PROJECTIONS:

General fund balance is maintained at a level as defined in the Executive Budget message. Our policy is an informal one. The government has not adopted a formal resolution requiring maintenance of general fund balance at a specific level in order to maintain flexibility.

It is our practice to maintain minimal fund reserves in other governmental type funds.

REVENUE SOURCES:

Property taxes and intergovernmental revenues continue to be the primary funding sources for County government. Intergovernmental revenues consist of state and federal grants that support various programs, many of them mandated (required) by those other governmental units. We have seen a trend where the state and federal government are cutting back their funding of their programs resulting in the County having to pick up more of the costs. Thus the proportion of our revenues that come from the County property tax is rising in relation to the intergovernmental source. This trend, although small, can be seen on the revenue source chart that follows.

EXPENDITURES:

Wages and benefits are the primary use of funds. The proportion of total costs ranges in the 47% area. General operating expenses consist of the following categories:

- Wages & benefits
- Travel
- Capital outlay
- Other operating expenses – some of which are:
 - Office expenses
 - Publications, dues and subscriptions
 - Repairs and maintenance

- Contracted services
- Utilities
- Insurance
- Other general operating expenses
- Debt service costs – for debt service funds and proprietary funds

The expenses are presented broken out by the four categories because that is how the Winnebago County Board adopts the budget. All of the individual line items are shown for information purposes to support the category totals.

**FUND PROJECTIONS
2011 THROUGH 2013**

FUND	FUND BALANCE 12/31/11	ESTIMATED SURPLUS / (DEFICIT) 2012	ADJUSTMENTS 2012	BALANCE 12/31/12	REVENUES 2013	EXPENSES 2013	Notes 1 & 2 ADJUSTMENTS 2013	ESTIMATED SURPLUS / (DEFICIT) 2013	TOTAL FUND BALANCE 12/31/13	Note 2 AVAILABLE RESOURCES 12/31/12
General Fund										
Designated Fund Balance	500,674	(500,674)	-	-	-	-	-	-	-	-
Undesignated Fund Balance	17,755,336			17,755,336	49,229,896	49,298,496	(1,000,000)	(1,068,600)	16,686,736	16,686,736
Land Records Modernization	54,997			54,997	289,650	290,342	-	(692)	54,305	54,305
Jail Assessment	382,956			382,956	177,800	177,800		-	382,956	382,956
Underground Storage Tanks	9,225			9,225	1,000	1,000		-	9,225	9,225
Public Health	1,068,342	(200,000)		868,342	3,170,003	3,387,003	(217,000)	(434,000)	434,342	434,342
Tax Lister	144,336			144,336	158,407	158,407		-	144,336	144,336
Technology Replacement Fund	350,403			350,403	254,717	172,066		82,651	433,054	433,054
Boat Launch Fees	168,250		-	168,250	141,000	160,319		(19,319)	148,931	148,931
Scholarship Fund	30,977			30,977	9,000	9,000		-	30,977	30,977
TOTAL GENERAL FUND	20,465,496	(700,674)	-	19,764,822	53,431,473	53,654,433	(1,217,000)	(1,439,960)	18,324,862	18,324,862
Special Revenue										
Human Services	120,831		-	509,353	42,040,544	42,040,544		-	509,353	400,000
Proprietary Funds (Unrestricted)										
Airport	3,325,252			3,325,252	1,830,200	4,408,074	2,577,874	-	3,325,252	1,397,953
Parkview Health Center	5,814,362			5,814,362	20,314,381	20,973,106	658,725	-	5,814,362	4,528,018
General Services	(22,815)			(22,815)	519,015	519,015		-	(22,815)	-
Highway	1,291,940			1,291,940	13,766,278	14,289,567	1,058,000	534,711	1,826,651	983,882
Workers Compensation Insurance	2,563,532			2,563,532	1,055,644	1,043,621		12,023	2,575,555	2,575,555
Property & Liability Insurance	634,049			634,049	966,364	966,364		-	634,049	634,049
Self Funded Health Insurance	3,653,063			3,653,063	22,000	2,675,000		(2,653,000)	1,000,063	1,000,063
Self Funded Dental Insurance	171,415			171,415	692,500	692,500		-	171,415	171,415
TOTAL PROPRIETARY FUNDS	17,430,818	-	-	17,430,818	39,166,382	45,567,247	4,294,599	(2,106,266)	15,324,552	11,290,955
Other Funds (Equity)										
Debt Service	2,698,103	(375,000)		2,323,103	7,671,000	7,871,000		(200,000)	2,123,103	2,123,103
TOTALS	40,715,248	(1,075,674)	-	40,028,096	142,309,399	149,133,224	3,077,599	(3,746,226)	36,281,870	32,138,920

Note 1: The County Board requires that all capital outlay and debt principal payments be included in the budget. As a result, proprietary funds include capital expenditures and principal paid on debt. These items need to be adjusted out to arrive at the ending fund balance because they are not true expenditures in proprietary fund accounting and should not effect fund balance.

Note 2: Available resources is a better measure of cash reserves available for appropriation. It backs out all non-cash equivalents such as inventory and undepreciated assets leaving you with available cash.

Note 3: The Executive budget includes the use of \$1 million of general fund undesignated fund balance for the purchase of land adjacent to the airport for future development. The Public Health Department will be returning \$217,000 of surplus accumulated prior to the consolidation of Health Departments with the Cities of Neenah and Oshkosh. This surplus is only being returned to the municipalities that participated in County Public Health prior to the merger. It is being returned as a reduction of Public Health levy to those applicable municipalities.

WINNEBAGO COUNTY
SOURCES OF REVENUE BY FUND

Funding Sources - 2013 Budget

	Taxes	Inter-Governmental	Licenses, Fines, Permits	Public Charges	Interfund	Interest	Other	2013 Budget	2012 Adopted Budget	Change - 2013 Over/(Under) 2012	Percent
General Fund	34,636,046	10,580,541	983,224	4,647,003	268,523	511,685	1,804,451	53,431,473	53,510,920	(79,447)	-0.15
Human Services	17,799,147	22,124,483	-	2,116,914	-	-	-	42,040,544	45,933,859	(3,893,315)	-8.48
Airport	62,000	3,750	-	1,673,500	-	-	950	1,740,200	1,714,920	25,280	1.47
Park View Health Center	7,102,551	6,362,323	-	5,307,539	-	-	1,541,968	20,314,381	20,100,578	213,803	1.06
Highway	-	5,661,823	15,400	9,895	8,022,960	15,000	41,200	13,766,278	11,730,862	2,035,416	17.35
General Services	17,315	6,000	-	4,000	491,700	-	-	519,015	529,700	(10,685)	-2.02
Workers Comp Insurance	-	-	-	-	1,027,644	28,000	-	1,055,644	830,000	225,644	27.19
Property & Liability Insurance	-	-	-	-	964,364	2,000	-	966,364	972,948	(6,584)	-0.68
Self Funded Health Insurance	-	-	-	-	-	22,000	-	22,000	6,050,539	(6,028,539)	-99.64
Self Funded Dental Insurance	-	-	-	5,000	687,000	500	-	692,500	618,965	73,535	11.88
Debt Service	7,671,000	-	-	-	-	-	-	7,671,000	8,558,000	(887,000)	-10.36
	67,288,059	44,738,920	998,624	13,763,851	11,462,191	579,185	3,388,569	142,219,399	150,551,291	(8,331,892)	-5.53

**WINNEBAGO COUNTY
SOURCES OF REVENUE BY YEAR**

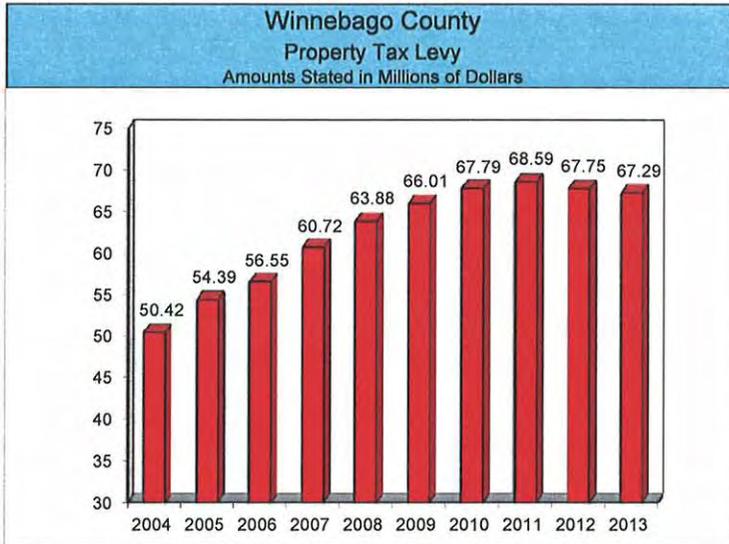
	Actual 2009	Actual 2010	Actual 2011	Adopted 2012	Executive 2013	2013 Over/(Under) 2012	
						Amount	Percent
Taxes	66,012,889	67,790,623	70,065,475	67,745,029	67,397,378	(347,651)	-0.51
Intergovernmental	73,739,932	61,143,147	58,984,163	48,096,650	44,738,920	(3,357,730)	-6.98
Licenses, Fines, Permits	1,096,741	1,052,212	1,093,191	989,385	998,624	9,239	0.93
Public Charges	14,683,867	14,181,834	23,281,582	13,949,634	13,759,851	(189,783)	-1.36
Interfund	13,800,533	14,955,679	14,221,230	15,387,902	11,462,191	(3,925,711)	-25.51
Interest	1,249,544	827,536	1,553,640	671,600	579,185	(92,415)	-13.76
Other	8,518,526	20,184,768	13,234,319	3,711,091	3,388,569	(322,522)	-8.69
Total	179,102,032	180,135,798	182,433,600	150,551,291	142,324,718	(8,226,573)	-5.46

**WINNEBAGO COUNTY
EXPENDITURES BY FUND**

	Expenditure Type - 2013				2013 Adopted Budget	2012 Adopted Budget	Change 2013 Over/(Under) 2012	Percent
	Labor	Travel	Capital	Other Operating Expenses				
General Fund	34,506,358	343,099	863,948	17,941,028	53,654,433	53,674,351	(19,918)	-0.04
Human Services	18,671,731	385,711	42,000	22,941,102	42,040,544	45,933,859	(3,893,315)	-8.48
Airport Fund	603,960	1,850	1,289,000	2,513,264	4,408,074	3,408,115	999,959	29.34
Park View Health Center	13,680,917	18,440	54,400	7,219,349	20,973,106	20,944,540	28,566	0.14
Highway Fund	5,317,594	7,805	1,008,000	7,956,168	14,289,567	13,211,548	1,078,019	8.16
General Services	94,664	200	-	424,151	519,015	529,119	(10,104)	-1.91
Workers Compensation Insurance	38,271	900	-	1,004,450	1,043,621	1,031,329	12,292	1.19
Property & Liability Insurance	27,400	-	-	938,964	966,364	972,304	(5,940)	-0.61
Self Funded Health Insurance	-	-	-	2,675,000	2,675,000	6,011,000	(3,336,000)	-55.50
Self Funded Dental Insurance	-	-	-	692,500	692,500	688,000	4,500	0.65
Debt Service Funds	-	-	-	7,871,000	7,871,000	8,758,000	(887,000)	-10.13
	72,940,895	758,005	3,257,348	72,176,976	149,133,224	155,162,165	(6,028,941)	-3.89

**WINNEBAGO COUNTY
EXPENDITURES BY YEAR**

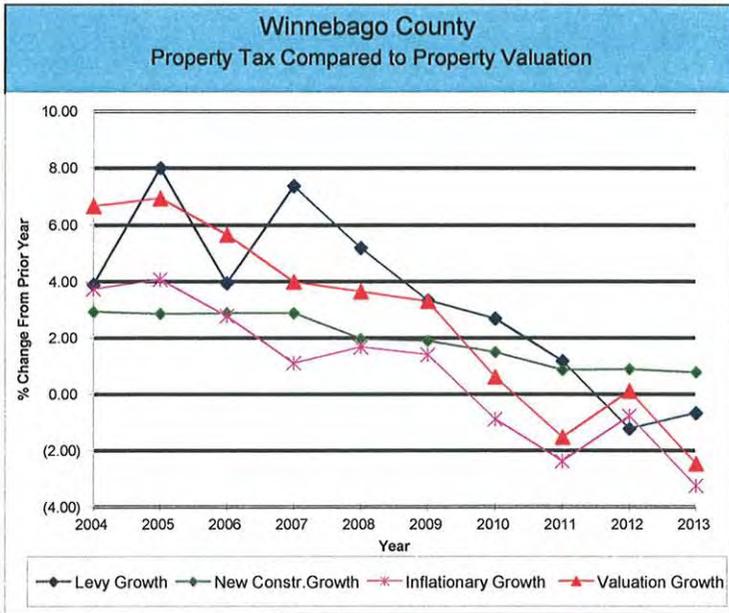
	Actual 2009	Actual 2010	Actual 2011	Adopted 2012	Adopted 2013	<u>2013 Over/(Under) 2012</u>	
						Amount	Percent
Labor	71,641,174	72,239,482	70,508,081	72,885,970	72,940,896	54,926	0.1%
Travel	660,020	632,963	614,441	729,216	758,005	28,789	3.9%
Capital	2,495,285	2,646,860	2,173,765	2,529,612	3,257,348	727,736	28.8%
Other Operating	99,484,012	92,695,326	74,670,602	79,017,367	72,176,975	(6,840,392)	-8.7%
	174,280,490	168,214,630	147,966,889	155,162,165	149,133,224	(6,028,941)	-3.9%



PROPERTY TAX REVENUES include taxes levied on real and personal property. The levy amount is the difference between the projected expenditures and revenues for all levy supported County operations. The rate of increase was slowed by the tax rate freeze that went into effect in 1993 and conservative fiscal management. The rate of increase will be slowed even more by the tax levy limit that was implemented for the 2007 budget year.

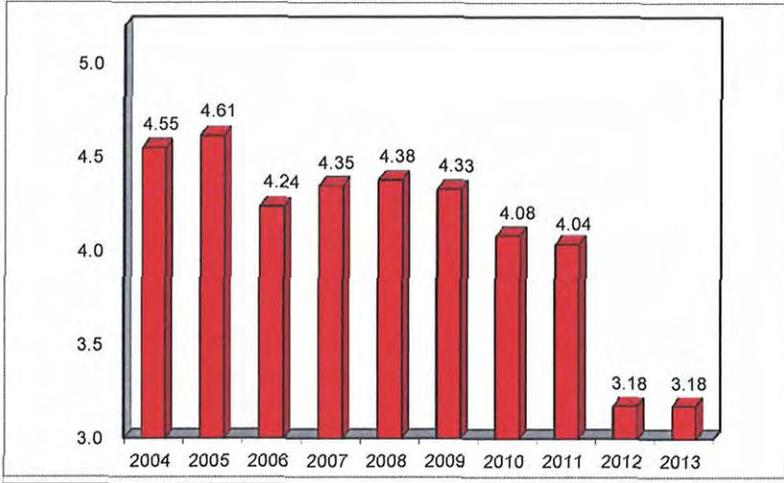
2012 figure represents the actual levy.

2013 figures are budgeted.



GROWTH IN TAX LEVY-This chart compares growth in the property tax levy to total growth in valuation. It further breaks down the valuation growth into construction/ improvements and inflationary growth. When the rate of increase in the tax levy is less then the increase due to new construction, the average taxpayer could expect to see a smaller county tax bill.

**General Fund
State Shared Tax**
Amounts Stated in Millions of Dollars

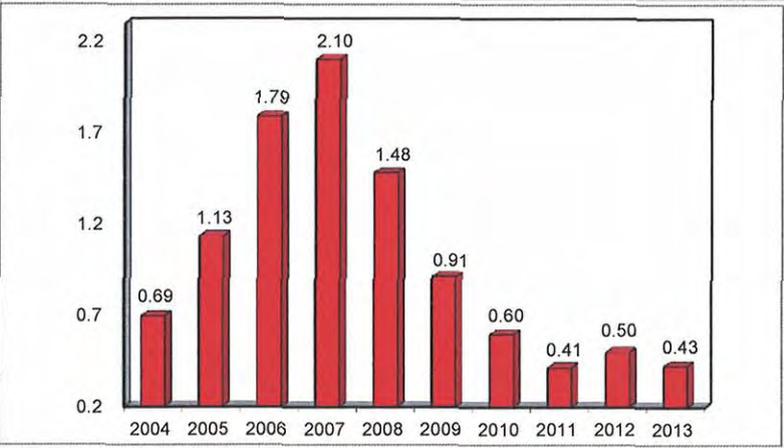


STATE SHARED TAX is distributed by the State based on a formula of spending effort and equalized values. Budget estimates are based on determinations by the State. The decrease since 2003 is due to the actual and estimated drop in shared revenue from the state.

2012 figures are estimates.

2013 figures are budgeted.

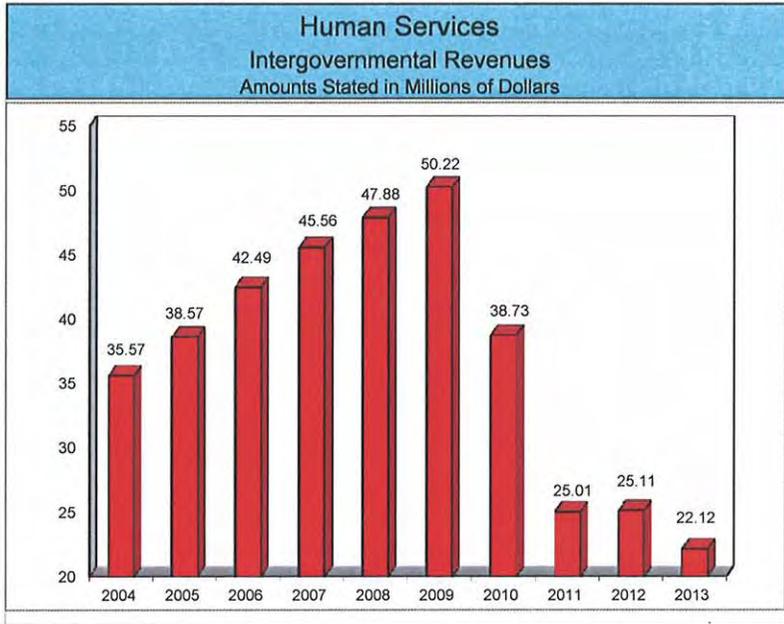
**General Fund
Interest Income Investments**
Amounts Stated in Millions of Dollars



INTEREST INCOME is the revenue earned on invested funds. Fluctuations are primarily the result of changes in the amount of funds available to invest and interest rates over the years. Estimates are based on anticipated market interest rates.

2012 figures are estimates.

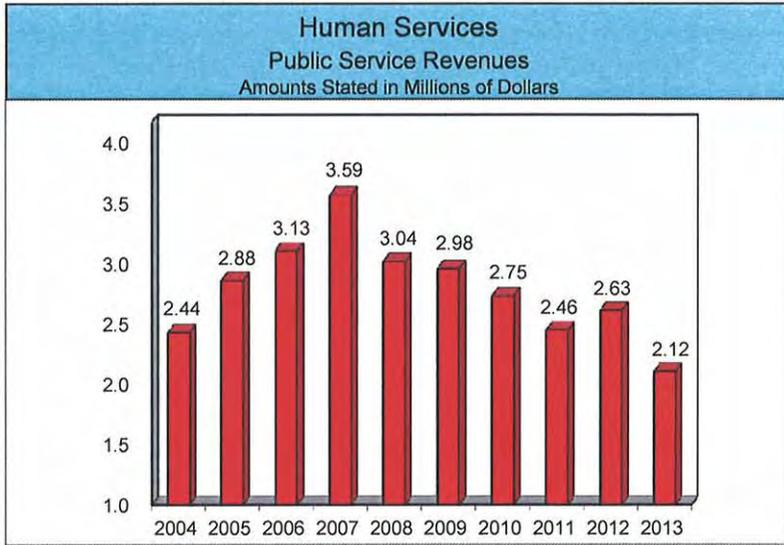
2013 figures are budgeted.



HUMAN SERVICES INTERGOVERNMENTAL REVENUES are revenues received from either the state or federal government in the form of grants and aids. Revenue estimates are based on an allocation from the state. Federal revenues from the "Federal Medical Assistance Waiver Program" are primarily responsible for the steady increase in revenues through 2009. With FamilyCare, much of this revenue will be transferred to the regional unit.

2012 figures are estimates.

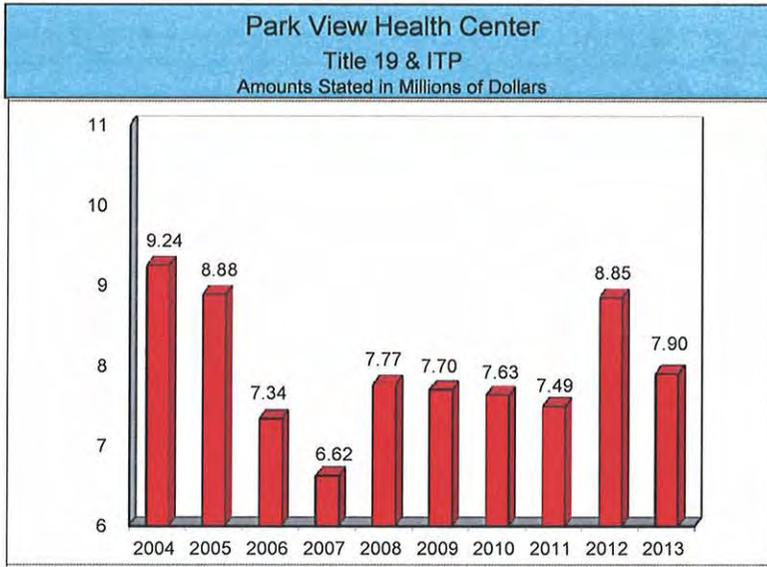
2013 figures are budgeted.



HUMAN SERVICES PUBLIC SERVICE REVENUES include revenues received from individual and third party payers for services rendered by the County. In 2008 some of the accounts that were classified as Public Revenues have been reclassified as Intergovernmental Revenues. Therefore, there is an increase for the Intergovernmental Revenues and a subsequent decrease in the Public Revenues.

2012 figures are estimates.

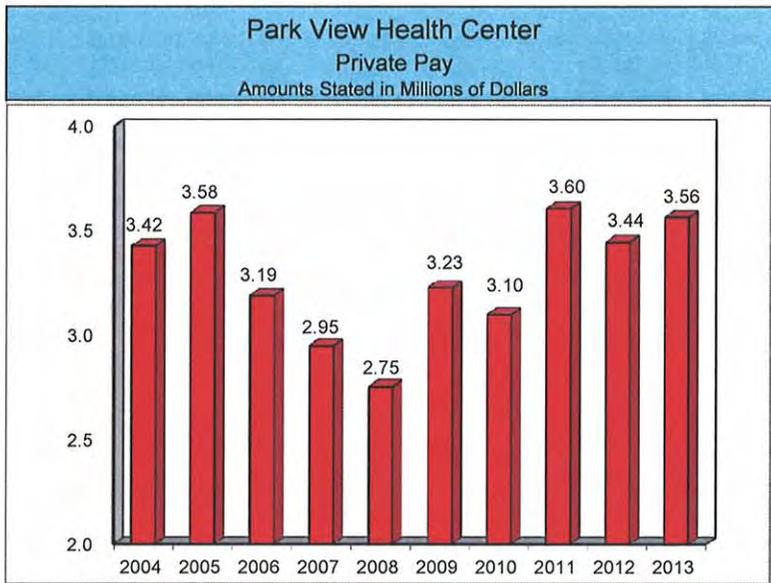
2013 figures are budgeted.



← PARK VIEW HEALTH CENTER TITLE 19 MEDICAL ASSISTANCE revenue is based on a daily rate approved by the State. The decrease in 2006 is partly due to the closing the ICF/MR unit at the Parkview Health Center. The downsizing of the facility in 2008 also had an impact on the dollars received.

2012 figures are estimates.

2013 figures are budgeted.

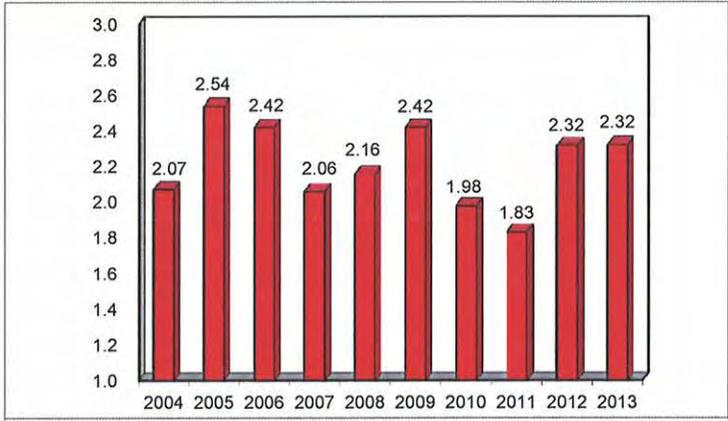


← PARK VIEW HEALTH CENTER PRIVATE PAY revenue is derived from a daily rate which reflects actual operating expenses incurred for private pay residents. Fluctuations are caused by changes in the census and rate increases.

2012 figures are estimates.

2013 figures are budgeted.

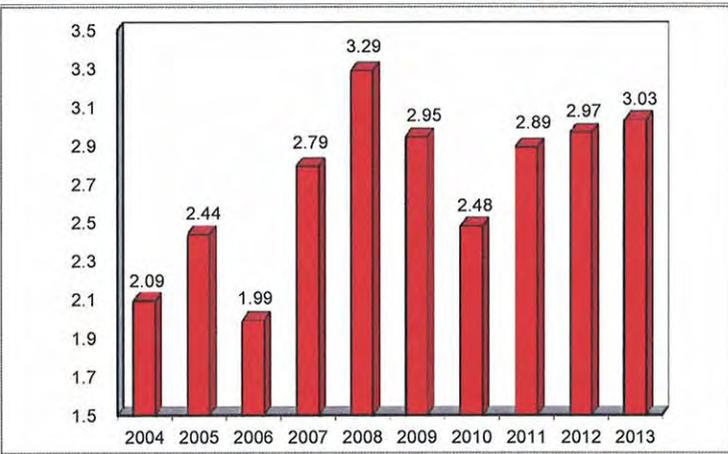
Highway
Local Government
Amounts Stated in Millions of Dollars



HIGHWAY- LOCAL GOVERNMENTAL REVENUES
The Highway Department does various maintenance and construction projects for local municipalities. The expenses incurred on these projects are fully reimbursed to the County by the municipality requesting the work.

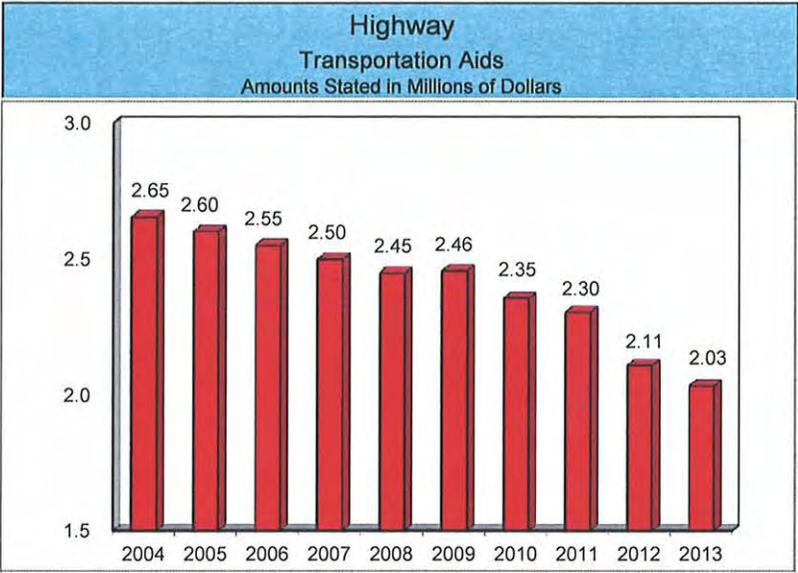
2012 figures are estimates.
2013 figures are budgeted.

Highway
State Government
Amounts Stated in Millions of Dollars



HIGHWAY- STATE GOVERNMENTAL REVENUES
The Highway Department does various maintenance and construction projects for the State of Wisconsin. The expenses incurred on these projects are fully reimbursed to the County by the State.

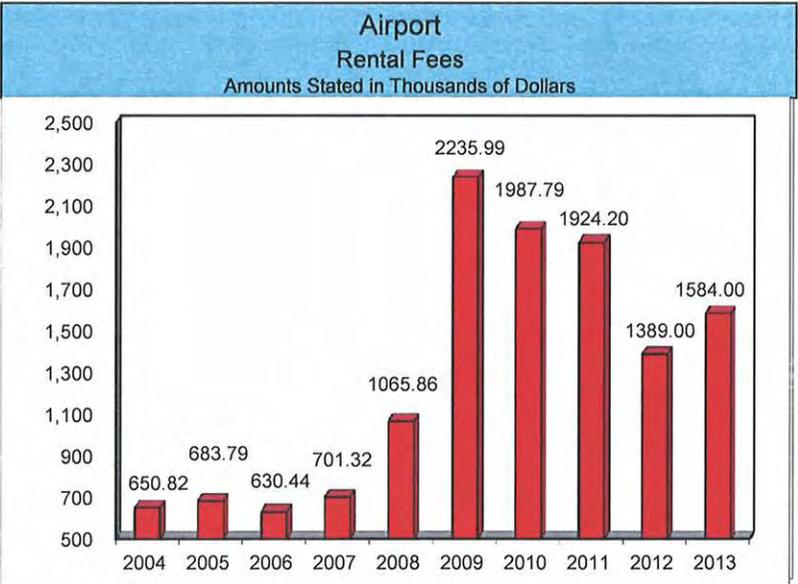
2012 figures are estimates.
2013 figures are budgeted.



HIGHWAY- TRANSPORTATION AIDS are based on prior years expenditures incurred by the Highway and Sheriff Departments and on total county trunk highway miles.

2012 figures are estimates.

2013 figures are budgeted.



AIRPORT RENTAL FEES are generated from lease agreements. The increases are the result of new hanger and other building projects and increases in rental rates.

2012 figures are estimates.

2013 figures are budgeted.

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2013

	2012		2012 Changes During Year		2013 Budget		2013 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
AIRPORT								
Airport Director	1						1	
Airport Secretary	1						1	
Supt. of Maintenance & Operations	1						1	
Mechanic	1						1	
Maintenance Equipment Operator	3						3	
Custodian/Grounds person		1						1
TOTAL	7	1	-	-	-	-	7	1
CHILD SUPPORT								
Child Support Director/Attorney	1						1	
Office Supervisor	1						1	
Child Support Specialist	12						12	
Account Clerk II	3						3	
Clerk Typist II	3						3	
Receptionist/Typist	1						1	
TOTAL	21	-	-	-	-	-	21	-
CIRCUIT COURTS								
Court Commissioner	1						1	
VIP Program Coordinator	1						1	
Teen Court Program Coordinator	1						1	
Court Reporter	1						1	
Register in Probate/Probate Registrar	1						1	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2013

	2012		2012 Changes During Year		2013 Budget		2013 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
Deputy Register in Probate	1						1	
CLERK OF COURTS								
Clerk of Courts	1						1	
Office Manager/Chief Deputy	1						1	
Accounting Supervisor	1						1	
Judicial Assistant	6						6	
Jury Clerk					1		1	
Secretary II	5						5	
Court Assistant	7		1				8	
Small Claims Clerk	3		(1)				2	
Account Clerk-Traffic	1						1	
Clerk Typist II	2	2	1				3	2
FAMILY COURT COMMISSIONER								
Court Commissioner	2						2	
Legal Secretary/Deputy Court Clerk	3		(1)				2	
FAMILY COURT COUNSELING								
Director, Family Court Counseling Services	1						1	
Family Court Counselor	3						3	
Legal Secretary	1						1	
TOTAL -Clerk of Courts & Related Depts.	43	2	-	-	1	-	44	2
CORONER								
Coroner	1						1	
Secretary I		1						1

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2013

	2012		2012 Changes During Year		2013 Budget		2013 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
TOTAL	1	1	-	-	-	-	1	1
CORPORATION COUNSEL								
Corporation Counsel	1						1	
Assistant Corporation Counsel	1						1	
Confidential Secretary/Paralegal	2						2	
TOTAL	4	-	-	-	-	-	4	-
COUNTY CLERK								
County Clerk	1						1	
Deputy County Clerk	1						1	
Account Clerk/Typist		1						1
Records/Elections Clerk	1						1	
TOTAL	3	1	-	-	-	-	3	1
COUNTY EXECUTIVE								
County Executive	1						1	
Executive Assistant	1						1	
TOTAL	2	-	-	-	-	-	2	-
DISTRICT ATTORNEY								
Special Investigator	1						1	
Domestic Abuse Investigator	1						1	
Investigator	1						1	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2013

	2012		2012 Changes During Year		2013 Budget		2013 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
Crime Analyst					1		1	
Victim Witness Program Coordinator	1						1	
Support Services Supervisor	1						1	
Legal Secretary	6						6	
Paralegal	4						4	
Receptionist/Typist	1						1	
Legal Records Clerk	1						1	
TOTAL	17	-	-	-	1	-	18	-
EMERGENCY MANAGEMENT								
Dir. of Emergency Mgmt.	1						1	
EM Planner/Deputy Director		1						1
Secretary I (Program Assistant)		1						1
TOTAL	1	2	-	-	-	-	1	2
FACILITIES & PROPERTY MGMT.								
Director of Facilities & Property Mgmt.	1						1	
Buildings and Grounds Manager	1						1	
Maintenance Supervisor	2						2	
Carpenter	1						1	
Custodian Supervisor	1						1	
Custodian III	3						3	
Custodian II	10						10	
Custodian I	5						5	
Maintenance Worker	7						7	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2013

	2012		2012 Changes During Year		2013 Budget		2013 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
Painter	1						1	
HVAC Specialist	2						2	
Plumber		1						1
Electrician	2						2	
Administrative Coordinator	1						1	
TOTAL	37	1	-	-	-	-	37	1
FINANCE								
Finance Director	1						1	
Assistant Finance Director	1						1	
General Accounting Supervisor	1						1	
Purchasing Agent/Accountant	1						1	
Account Clerk II	3	1			(1)		2	1
TOTAL	7	1	-	-	(1)	-	6	1
GENERAL SERVICES								
Clerk Typist II	1						1	
Clerk Typist I	1						1	
TOTAL	2	-	-	-	-	-	2	-
HEALTH								
Director of Public Health	1						1	
Public Health Nurse Coordinator	2						2	
Secretary II	2						2	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2013

	2012		2012 Changes During Year		2013 Budget		2013 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
Account Clerk-Public Health	1	1	1	(1)			2	
Clerk Typist II	1						1	
Public Health Nurse	11	5					11	5
Drug Free Community Grant Coordinator	1						1	
Health Educator	1						1	
Home Health Aide		1						1
Public Health Aide	2						2	
WIC Program Director/Nutritionist	1						1	
WIC Program Nutritionist	2	2					2	2
Breastfeeding Peer Counselor				1				1
WI Well Woman Prog. Case Specialist			2				2	
Environmental Health Supervisor	1						1	
Environmental Health Specialist	3						3	
Health Educator/Commun Transformation			1				1	
TOTAL	29	9	4	-	-	-	33	9
HIGHWAY								
Highway Commissioner	1						1	
Engineering Tech/Bridge Oper. Supervisor	1						1	
Accountant/Office Manager	1						1	
Account Clerk II	1						1	
Secretary/Account Clerk	1						1	
Highway Equipment Superintendent	1						1	
Highway Maintenance Superintendent	2						2	
Foreman/Mechanic	1						1	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2013

	2012		2012 Changes During Year		2013 Budget		2013 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
Night Mechanic	1						1	
Mechanic	4						4	
Janitor/Watchman	4						4	
Foreman	5						5	
Traffic Operations Supervisor	1						1	
Classification 2 Operator	29						29	
Classification 3 Operator	10		(1)				9	
Bridge tender	15	2					15	2
TOTAL	78	2	(1)	-	-	-	77	2
HUMAN RESOURCES								
Director of Human Resources	1						1	
Human Resources Manager	1				(1)			
Human Resources Specialist	1				1		2	
Payroll & Benefits Manager	1						1	
Payroll & Benefits Specialist	1						1	
Human Resources Assistant	1		(1)					
Confidential Secretary	1						1	
Payroll/Human Resources Clerk				2				2
Confidential Secretary/Receptionist	1						1	
TOTAL	8	-	(1)	2	-	-	7	2
HUMAN SERVICES-ADM. SVCS.								
Human Services Director	1						1	
Deputy Director	1						1	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2013

	2012		2012 Changes During Year		2013 Budget		2013 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
Financial Supervisor	1						1	
Office Systems & Confidential Records Supe	1						1	
Program Accountant	2						2	
Special Data Projects Coordinator	1						1	
Support Specialist Supervisor	1						1	
Confidential Secretary	1						1	
Administrative Assistant	2				(1)	2	1	2
Account Clerk	3	1					3	1
Lead Secretary	1						1	
Secretary	3						3	
AODA/IDP Secretary	2						2	
Clerk/Receptionist	3		1				4	
Medical Transcriptionist	1	2					1	2
Support Specialist	10	3					10	3
Word Processor	2						2	
Clerk Typist I	1						1	
HUMAN SERVICES-BEHAVIORAL HEALTH SERVICES								
Behavior Health Services Division Manager	1						1	
Adult Substance Abuse/Safe Streets Supervi	1						1	
Prevention Services Coordinator	1						1	
Summit House & Toward Tomorrow Coordin	1						1	
Resident Counselor – Summit House	1						1	
AODA Counselor	4	1				(1)	4	
Mental Health Crisis Worker	3						3	
Crisis Worker – After Hours		3				1		4

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2013

	2012		2012 Changes During Year		2013 Budget		2013 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
Program Specialist	8	2				1	8	3
Intensive In-Home Case Manager	1				1		2	
Intensive In-Home Therapist	1				1		2	
Staff Psychiatrist	2						2	
Resident Program Professional	1						1	
Chief Psychologist/Clinical Supervisor	1						1	
Adult Therapist Supervisor	1						1	
Psychotherapist	4					1	4	1
CSP Professionals	7						7	
Team Case Manager	7						7	
Team Case Manager/Vocational Specialist	2						2	
Oshkosh CCS/CSP Supervisor	1						1	
Neenah CCS/CSP Supervisor	1						1	
Crisis Team Supervisor	1						1	
Psychiatric Nurse	3						3	
Psychiatric Nurse-LPN					1		1	
Advanced Practice Nurse Prescriber	1				1		2	
Safe Streets Case Manager	2						2	
Youth Mental Health Supervisor	1						1	
Family Services Therapist	3	1					3	1
Lead Mental Health Technician	1						1	
Mental Health Technicians	2	2			1	(2)	3	
Behavior Specialist	1						1	
HUMAN SERVICES-LONG TERM SUPPORT								
Long Term Support Division Manager	1						1	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2013

	2012		2012 Changes During Year		2013 Budget		2013 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
Program Supv/Team Leader	3						3	
Service Coordinator/Social Worker	5	1			1	(1)	6	
SC/SW Leased to Family Care 07/01/2010	4		(1)		(3)			
ADRC Specialist	9.5		(0.5)				9.0	
Adult Access Service Coordinator/Social Wo	3.5		0.5				4.0	
Disability Benefit Specialist	2						2	
Elderly Benefit Specialist	2						2	
HUMAN SERVICES – CHILD WELFARE SERVICES								
Child Welfare Services Division Manager	1						1	
Program Supervisor	7						7	
Social Worker	52				1		53	
Chief Intake Worker	1						1	
Juvenile Intake Worker	2						2	
Home Consultant	6				1		7	
Human Service Case Aide	2						2	
Restitution Coordinator	1						1	
HUMAN SERVICES – ECONOMIC SUPPORT								
ESD Manager	1						1	
ESD Assistant Manager	2				(1)		1	
ES Lead Worker	1						1	
Economic Support Specialist	10						10	
Human Services Case Aide	2						2	
Staff Development Specialist Lead Worker	1						1	
ES or FEP Specialist	2		(1)				1	
Family Case Mgr/FEP	17	2					17	2

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2013

	2012		2012 Changes During Year		2013 Budget		2013 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
HS Case Aide w/Cert duties	1						1	
Clerk Typist II	1						1	
Problem Resolution Specialist			1				1	
Clerk Receptionist	2		(1)				1	
TOTAL HUMAN SERVICES	243	18	(1)	-	3	1	245	19
INFORMATION SYSTEMS								
Director of Information Systems	1						1	
I.S. Development Supervisor	1						1	
Senior Systems / Database Analyst	1						1	
Systems Analyst	3						3	
Telecommunications/Budget Assistant	1						1	
Telecommunications Coordinator	1						1	
Technical Support Supervisor	1						1	
Network Administrator	1						1	
Network Technician	3						3	
User Support Specialist	3						3	
TOTAL	16	-	-	-	-	-	16	-
LAND & WATER CONSERVATION								
Land & Water Conservation Director	1						1	
Resource Conservationist	1						1	
GIS Technician	1						1	
Conservation Technician	2						2	
Construction Site Erosion Control Technician	1		(1)					

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2013

	2012		2012 Changes During Year		2013 Budget		2013 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
Agronomist	1						1	
LWCD Secretary	1						1	
TOTAL	8	-	(1)	-	-	-	7	-
PARKS								
Parks Director/Expo Site Manager	1						1	
Assistant Expo Manager	1						1	
Assistant Parks Director	1						1	
Parks Secretary	1						1	
Expo Operations Supervisor	1						1	
Parks Caretaker	1	2					1	2
TOTAL	6	2	-	-	-	-	6	2
PARK VIEW HEALTH CENTER (See note)								
Administrator	1						1	
Administrative Coordinator	1						1	
Director of Financial Services	1						1	
Purchasing Coordinator	1						1	
Accountant	2						2	
Account Clerk	1						1	
Clerk-Receptionist		1						1
Nursing Scheduler	1						1	
Medical Records Coordinator	1						1	
Director of Activity/Social Services	1						1	
Activity Specialist	9						9	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2013

	2012		2012 Changes During Year		2013 Budget		2013 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
Activity Support Assistant	1						1	
Director, Food & Nutrition Svcs.	1						1	
Dietitian/Supervisor	1						1	
Registered Dietitian	1						1	
Cook	3	1					3	1
Food Service Worker	13	1					13	1
Director of Nursing	1						1	
RN Shift Coordinator	3						3	
RN Unit Manager	5						5	
Staff RN/LPN	35			(1)			35	
Staff Development Coordinator	1						1	
Unit Assistant	4		(1)				3	
Nurse Assistant (CNA)	114	1					114	1
Unit Assistant (LPN)			1				1	
Medical Social Worker	4	1					4	1
Housekeeping Supervisor		1						1
Custodian/Room Attendant	10	1					10	1
Painter		1						1
Medical Director		1						1
TOTAL	216	9	-	(1)	-	-	216	9
PLANNING & ZONING								
Planning, Zoning and GIS Director	1						1	
Associate Planner	1						1	
Planning Secretary	1						1	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2013

	2012		2012 Changes During Year		2013 Budget		2013 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
Zoning Administrator	1						1	
Code Enforcement Officer	2						2	
Construction Site Erosion Control Technician			1				1	
GIS Date Base Administrator	1		(1)					
GIS System Analyst/Administrator	1						1	
Zoning Secretary	1	1		(1)			1	
GIS Specialist	1		1				2	
Tax Listing & Assessment Coordinator	1						1	
Account Clerk I	1						1	
Clerk Typist II		1						1
TOTAL	12	2	1	(1)	-	-	13	1
REGISTER OF DEEDS								
Register of Deeds	1						1	
Deputy Register of Deeds	1						1	
Records Clerk	5						5	
TOTAL	7	-	-	-	-	-	7	-
SHERIFF								
Sheriff	1						1	
Chief Deputy	1						1	
Captain-Patrol	1						1	
Captain-Corrections	1						1	
Captain-Administration	1						1	
Captain-Detective	1						1	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2013

	2012		2012 Changes During Year		2013 Budget		2013 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
Lieutenant-Training / Special Operations	1						1	
Lieutenant-Shift Commander	5						5	
Lieutenant-GPS Professional Standards	1						1	
Lieutenant-Corrections	1						1	
Lieutenant-Court Services					1		1	
Sergeant-Patrol	4						4	
Sergeant-Detective	1						1	
Sergeant-Corrections	6						6	
Corporal Corrections - Court Services	1						1	
Corporal-Corrections	5						5	
Inmate Classification Coordinator	2						2	
Detective	5						5	
Police Officer-Patrol	34						34	
Corrections Officer - Court Services	7				(1)		6	
Police Officer - Community Services	1						1	
Corrections Officer	51	8					51	8
GPS Coordinator	1						1	
Work Release Unit Supervisor	1						1	
Account Clerk-Corrections	2						2	
Lieutenant -Communications	1						1	
Public Safety App Adm	1						1	
Dispatcher	32				(1)		31	
Acct Clerk HSU	1						1	
Administrative Coordinator	1						1	
Accountant	1						1	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2013

	2012		2012 Changes During Year		2013 Budget		2013 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
Records Clerk II	3						3	
Civil Process/Sheriff Sales Clk	1						1	
Word Processing Operator	3						3	
Master Control/Property/Record Clerk	11						11	
Warrant Clerk/Electronic Monitoring Clerk	1						1	
Evidence/Property Coordinator	1						1	
TOTAL	192	8	-	-	(1)	-	191	8
TREASURER								
Treasurer	1						1	
Deputy Treasurer	1						1	
Account Clerk II	1						1	
Account Clerk I	1						1	
TOTAL	4	-	-	-	-	-	4	-
UNIVERSITY EXTENSION								
Youth and Science Educator	1						1	
Family Living Educator	1						1	
Secretary II	1						1	
Extension Secretary	2						2	
TOTAL	5	-	-	-	-	-	5	-
VETERANS SERVICE OFFICE								
Director of Veterans' Services	1						1	

TABLE OF ORGANIZATION OF CLASSIFIED POSITIONS

2013

	2012		2012 Changes During Year		2013 Budget		2013 Classified	
	FT	PT	FT	PT	FT	PT	FT	PT
	Deputy Veterans Service Officer	1						1
Benefit Specialist	2	1					2	1
Secretary I		1						1
TOTAL	4	2	-	-	-	-	4	2
GRAND TOTALS	973	61	1	-	3	1	977	62

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2013**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
County Board -	Voting machine for County Board room	1	79,500.00	79,500.00
		1		<u>79,500.00</u>
Facilities & Property				
Management -	Install AC in NHS MDF Room	1	35,000.00	35,000.00
	Replace CH entrance doors	1	50,000.00	50,000.00
	Replacement truck	1	23,000.00	23,000.00
	Replace fire alarm at Neenah Human Services	1	35,000.00	35,000.00
	Hearing loop	1	10,000.00	10,000.00
		5		<u>153,000.00</u>
Parks -				
Expo -	Utility Carts	2	8,200.00	16,400.00
	72" Deck Zero Turn Radius Mowers	2	14,500.00	29,000.00
Boat Launch -	Poygan Boat Landing Parking Lot Paving	1	44,950.00	44,950.00
	Replacement of Asylum Point Boat Land Seawall	1	48,300.00	48,300.00
		6		<u>138,650.00</u>
Land Records				
Modernization -	Replacement large format plotter	1	15,000.00	15,000.00

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2013**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
	Replacement host server (Public web mapping service)	1	12,000.00	12,000.00
		2		27,000.00
Emergency				
Management -	MDC radios	1	7,300.00	7,300.00
	New siren	1	22,700.00	22,700.00
		2		30,000.00
Sheriff -	Squad cars	7	32,130.00	224,910.00
	Supervisor SUV squad car	1	34,130.00	34,130.00
	Detective squad car	1	19,398.00	19,398.00
	LRMS equipment	1	13,665.00	13,665.00
	Microsoft SQL server	2	2,747.50	5,495.00
	Transport vans	2	23,700.00	47,400.00
	Upgrade of jail electronic control system	1	66,800.00	66,800.00
	Video court system	1	24,000.00	24,000.00
		16		435,798.00
Human Services -	7 passenger van	2	21,000.00	42,000.00
		2		42,000.00

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2013**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Airport -	Land	1	1,000,000.00	1,000,000.00
	FAA Airport Improvement Program (AIP) Entitlement	1	150,000.00	150,000.00
	Small Turf Mower	2	42,000.00	84,000.00
	Snow Blower attachment for mower	1	5,000.00	5,000.00
	Used runway de-ice/anti-ice fluid dispensing vehicle	1	50,000.00	50,000.00
		6		1,289,000.00
Park View				
Health Center -	Replacement combi oven	1	35,000.00	35,000.00
	Replacement resident lift with scale	2	9,700.00	19,400.00
		3		54,400.00
Highway -	Roof replacement - Oshkosh Salt Storage	1	62,000.00	62,000.00
	Tri-axle truck w/ winter equipment - fleet replacement	1	290,000.00	290,000.00
	Pavement router - fleet replacement	1	10,000.00	10,000.00
	Paver - fleet replacement	1	410,000.00	410,000.00
	55' boom truck	1	62,000.00	62,000.00
	Skid steer	1	55,000.00	55,000.00
	Skid steer trailer	1	15,000.00	15,000.00

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2013**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
	Melter/applicator - fleet replacement	1	72,000.00	72,000.00
	Pickup truck - 3/4 ton - fleet replacement	1	32,000.00	32,000.00
		9		1,008,000.00
		52		3,257,348.00

ADMINISTRATION

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
ADMINISTRATION				
County Executive	\$ 7,500	\$ 219,219	\$ -	\$ 211,719
Corporation Counsel	21,500	471,425	-	449,925
County Clerk	45,025	226,018	-	180,993
Dog License	10,000	10,000	-	-
Elections	30,000	122,750	-	92,750
Treasurer	1,036,500	412,550	-	(623,950)
Human Resources and Payroll	26,100	731,886	-	705,786
Workers Compensation Fund	1,055,644	1,043,621	12,023	-
Self Funded Health Insurance	22,000	2,675,000	(2,653,000)	-
Self Funded Dental Insurance	692,500	692,500	-	-
Finance	45,500	764,025	-	718,525
General Services	501,700	519,015	-	17,315
Prop & Liab Insurance Fund	966,364	966,364	-	-
Information Systems	70,199	1,688,454	-	1,618,255
Technology Replacement	-	172,066	82,651	254,717
Facilities & Property Management	73,500	4,817,725	(10,000)	4,734,225
	<u>\$ 4,604,032</u>	<u>\$ 15,532,618</u>	<u>\$ (2,568,326)</u>	<u>\$ 8,360,260</u>

COUNTY EXECUTIVE

General Fund – Organization: 1004
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Mark Harris
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3450

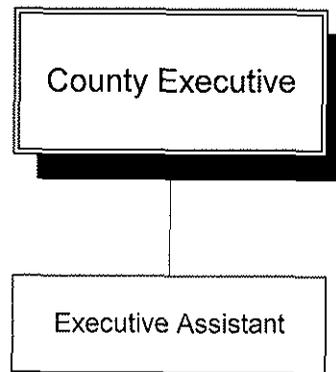
MISSION STATEMENT:

Provide leadership, supervision and direction of County departments; formulate and administer the County budget; participate in the County legislative process; represent the County in inter-governmental relations and act as spokesperson on behalf of the County.

PROGRAM DESCRIPTION:

1. Provide overall administration and management of the county on a daily basis.
2. Execute contracts/agreements/leases/internal personnel documents, etc. on behalf of the County.
3. Supervise the directors of all county departments except those elected.
4. Meet with all department heads as necessary.
5. Respond to the concerns of the general citizenry with follow-up as required.
6. Represent the county, attend meetings with other governmental entities throughout the County and the State in addition to attending County Board and related County committee meetings.
7. Develop the annual County budget proposal consistent with all applicable state limitations and budget constraints.

COUNTY EXECUTIVE



COUNTY EXECUTIVE

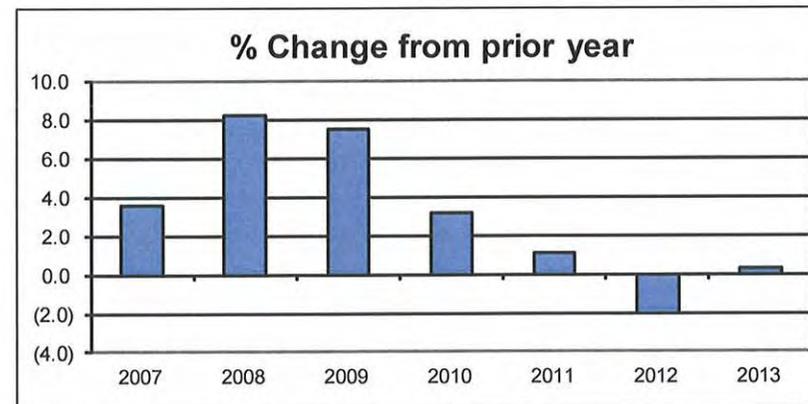
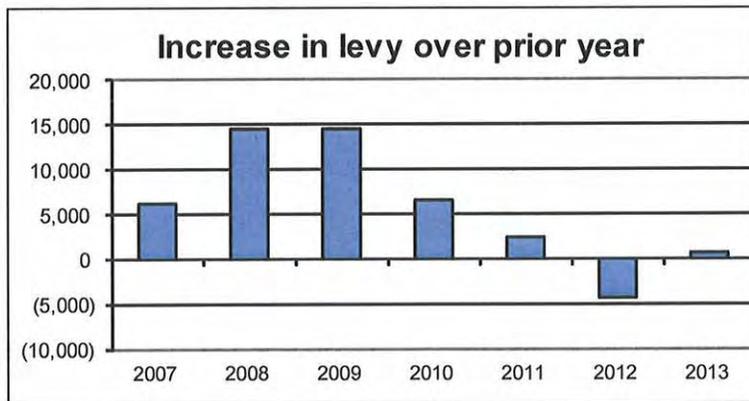
2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	2	2	2	2	2	2	2	2	2	2
Part Time	0	0	0	0	0	0	0	0	0	0
Total	2	2	2	2	2	2	2	2	2	2

There are no changes to the department staffing for 2013.

COUNTY LEVY: The tax levy for 2013 is \$211,719, an increase of \$589 or .3% over 2012.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - County Executive

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 211,130	
Revenue Changes - impact on levy:		
	-	
Expense Changes - impact on levy:		
	-	
Other small changes		
	589	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 211,719	

**Financial Summary
County Executive**

Items	2012 8-month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	4,867	7,300	7,300	7,300	7,500
Labor	146,164	212,880	210,935	210,935	212,965
Travel	1,128	2,180	3,370	3,370	2,660
Capital	-	-	-	-	-
Other Expenditures	4,336	5,735	4,125	4,125	3,594
Total Expenditures	151,627	220,795	218,430	218,430	219,219
Levy Before Adjustments	146,760	213,495	211,130	211,130	211,719
Adjustments	-	-	-	-	-
Net Levy After Adjustments	146,760	213,495	211,130	211,130	211,719

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
004 - Executive									
Revenue									
Interfund Revenue:									
Professional Services	63002	7,500	7,200	7,200	7,300	7,500	7,500	7,500	2.74%
Interfund Revenue Subtotal:		7,500	7,200	7,200	7,300	7,500	7,500	7,500	2.74%
Total Operating Revenue:		7,500	7,200	7,200	7,300	7,500	7,500	7,500	2.74%
Revenue Total:		7,500	7,200	7,200	7,300	7,500	7,500	7,500	2.74%
Expense									
Wages:									
Regular Pay	51100	143,348	149,029	152,654	156,320	158,676	158,176	158,176	1.19%
Wages Subtotal:		143,348	149,029	152,654	156,320	158,676	158,176	158,176	1.19%
Fringes Benefits:									
FICA Medicare	51200	61,105	64,555	64,413	54,615	11,858	11,858	11,858	-78.29%
Health Insurance	51201	0	0	0	0	30,864	27,994	27,994	100.00%
Dental Insurance	51202	0	0	0	0	2,056	2,056	2,056	100.00%
Workers Compensation	51203	0	0	0	0	289	289	289	100.00%
WI Retirement	51206	0	0	0	0	3,870	3,870	3,870	100.00%
Fringe Benefits Other	51207	0	0	0	0	8,722	8,722	8,722	100.00%
Fringes Benefits Subtotal:		61,105	64,555	64,413	54,615	57,659	54,789	54,789	0.32%
Total Labor:		204,452	213,585	217,068	210,935	216,335	212,965	212,965	0.96%
Travel:									
Registration Tuition	52001	375	518	185	600	300	300	300	-50.00%
Automobile Allowance	52002	1,549	1,900	1,920	2,300	2,000	2,000	2,000	-13.04%
Meals	52005	0	122	12	100	100	100	100	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr	% Change Adopted
004 - Executive									
Lodging	52006	280	467	191	350	250	250	250	-28.57%
Other Travel Exp	52007	9	18	0	20	10	10	10	-50.00%
Taxable Meals	52008	10	5	0	0	0	0	0	0.00%
Travel Subtotal:		2,224	3,029	2,309	3,370	2,660	2,660	2,660	-21.07%
Total Travel:		2,224	3,029	2,309	3,370	2,660	2,660	2,660	-21.07%
Office:									
Office Supplies	53000	36	50	102	200	150	150	150	-25.00%
Printing Supplies	53002	31	59	28	80	40	40	40	-50.00%
Print Duplicate	53003	58	0	0	50	50	50	50	0.00%
Telephone	53008	398	497	422	410	200	200	200	-51.22%
Wireless	53012	0	0	31	0	100	100	100	100.00%
Office Subtotal:		523	606	583	740	540	540	540	-27.03%
Operating:									
Subscriptions	53501	229	318	190	350	300	300	300	-14.29%
Membership Dues	53502	169	635	410	640	400	400	400	-37.50%
Food	53520	0	120	135	50	50	50	50	0.00%
Spec Service Awards	53566	1,010	669	1,150	900	800	800	800	-11.11%
Print Duplicate	73003	386	564	537	480	480	480	480	0.00%
Postage and Box Rent	73004	568	53	38	170	70	70	70	-58.82%
Operating Subtotal:		2,362	2,358	2,460	2,590	2,100	2,100	2,100	-18.92%
Repairs & Maint:									
Maintenance Equipment	54022	0	0	71	0	150	150	150	100.00%
Equipment Repairs	74029	99	66	66	120	66	66	66	-45.00%
Repairs & Maint Subtotal:		99	66	137	120	216	216	216	80.00%
Insurance Expenses:									
Prop Liab Insurance	76000	524	540	588	675	738	738	738	9.33%
Insurance Expenses Subtotal:		524	540	588	675	738	738	738	9.33%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
004 - Executive									
Total Other Operating:		3,508	3,570	3,768	4,125	3,594	3,594	3,594	-12.87%
Expense Total:		210,184	220,184	223,144	218,430	222,589	219,219	219,219	0.36%
Executive Net/(Levy):		(202,684)	(212,984)	(215,944)	(211,130)	(215,089)	(211,719)	(211,719)	0.28%

CORPORATION COUNSEL

General Fund – Organization: 1010
2013 BUDGET NARRATIVE

DEPARTMENT HEAD:
LOCATION:

John A. Bodnar
Winnebago County
448 Algoma Boulevard
Oshkosh, WI 54901

TELEPHONE: (920) 236-4752

MISSION STATEMENT:

To provide legal counsel and representation to all Winnebago County Departments, the Winnebago County Board of Supervisors, and the Winnebago County Executive.

PROGRAM DESCRIPTION:

MENTAL HEALTH COMMITMENTS: Represents Winnebago County in all Chapter 51, Wisconsin Statutes, actions.

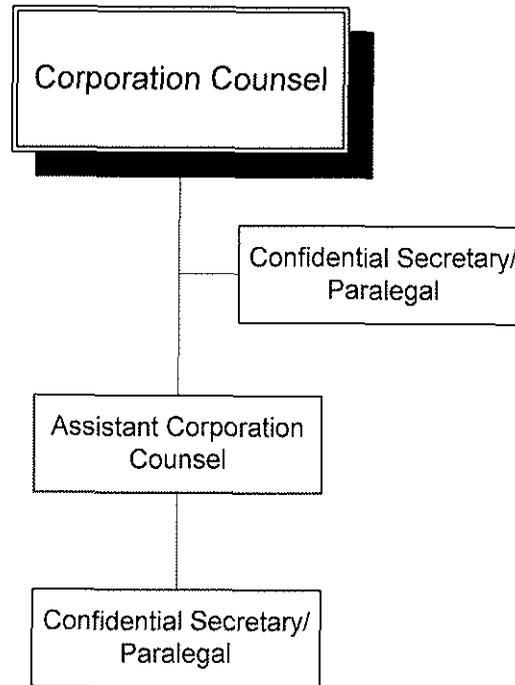
GUARDIANSHIP & PROTECTIVE PLACEMENT ACTIONS: Represents Winnebago County Department of Human Services in actions brought for guardianship and protective placements of infirm individuals under Chapter 54 and 55, Wisconsin Statutes.

CHILDREN IN NEED OF PROTECTION OR SERVICES: Prosecutes child neglect and abuse matters under Chapter 48 (Children's Code), Wisconsin Statutes.

TERMINATION OF PARENTAL RIGHTS: Represents the Winnebago County Department of Human Services when it petitions to terminate the parental rights of unfit parents under Chapter 48 (Children's Code), Wisconsin Statutes.

LEGAL COUNSEL: Serves as legal counsel to all Winnebago County employees, boards, the Winnebago County Board of Supervisors, and the Winnebago County Executive. Represents Winnebago County in civil litigation before the Courts, in state administrative hearings, and in labor matters.

CORPORATION COUNSEL



CORPORATION COUNSEL

**General Fund – Organization: 1010
2013 BUDGET NARRATIVE**

**DEPARTMENT HEAD:
LOCATION:**

**John A. Bodnar
Winnebago County
448 Algoma Boulevard
Oshkosh, WI 54901**

TELEPHONE: (920) 236-4752

2012 ACCOMPLISHMENTS:

The continued provision of effective legal counsel and representation to all Winnebago County Departments, the Winnebago County Board, and the Winnebago County Executive

2013 GOALS & OBJECTIVES:

To continue to provide effective legal representation and counsel to Winnebago County in a cost-effective, responsible manner.

CORPORATION COUNSEL

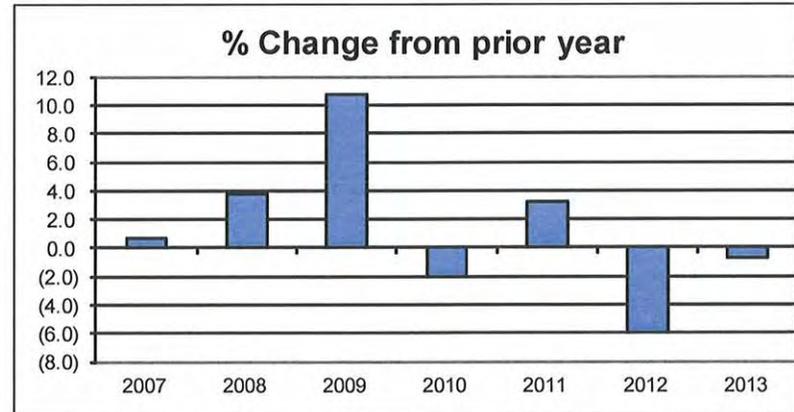
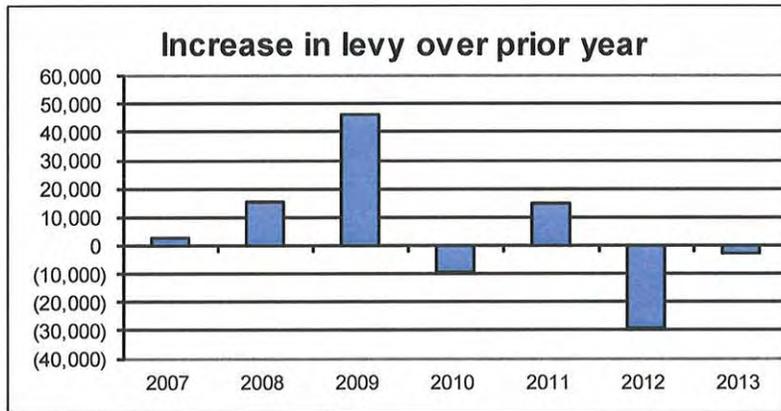
2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	4	4	4	4	4	4	4	4	4	4
Part Time	0	0	0	0	0	0	0	0	0	0
Total	4	4	4	4	4	4	4	4	4	4

There are no changes to the department staffing for 2013.

COUNTY LEVY: The 2013 tax levy is \$449,925, a decrease of \$2,988 or 0.7% under 2012.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - Corporation Counsel

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 452,913	
Revenue Changes - impact on levy:		
Other fees	(3,300)	Increase due to increase in office rates for guardianship and/or protective placement matters.
Expense Changes - impact on levy:		
	-	
Other small changes		
	312	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 449,925	

**Financial Summary
Corporation Counsel**

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	17,855	14,000	18,200	18,200	21,500
Labor	256,357	375,835	374,781	375,681	372,773
Travel	764	2,145	1,845	1,845	1,945
Capital	-	-	-	-	-
Other Expenditures	66,817	95,902	94,487	93,587	96,707
Total Expenditures	323,937	473,882	471,113	471,113	471,425
Levy Before Adjustments	306,082	459,882	452,913	452,913	449,925
Adjustments	-	-	-	-	-
Net Levy After Adjustments	306,082	459,882	452,913	452,913	449,925

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
010 - Corporation Counsel									
Revenue									
Public Services:									
Other Fees	45002	5,900	1,444	3,905	4,200	7,500	7,500	7,500	78.57%
Support Filing Applic	45006	64	845	(0)	(0)	(0)	(0)	(0)	0.00%
Public Services Subtotal:		5,964	2,289	3,905	4,200	7,500	7,500	7,500	78.57%
Interfund Revenue:									
Legal Services	65086	13,208	13,596	13,596	14,000	14,000	14,000	14,000	0.00%
Interfund Revenue Subtotal:		13,208	13,596	13,596	14,000	14,000	14,000	14,000	0.00%
Total Operating Revenue:		19,172	15,885	17,501	18,200	21,500	21,500	21,500	18.13%
Revenue Total:		19,172	15,885	17,501	18,200	21,500	21,500	21,500	18.13%
Expense									
Wages:									
Regular Pay	51100	274,712	275,004	280,955	274,184	274,163	274,163	274,163	-0.01%
Temporary Employees	51101	0	5,718	0	0	0	0	0	0.00%
Overtime	51105	1,165	6,585	8,276	5,000	5,000	5,000	5,000	0.00%
Wages Subtotal:		275,877	287,307	289,231	279,184	279,163	279,163	279,163	-0.01%
Fringes Benefits:									
FICA Medicare	51200	120,032	120,677	106,664	95,597	20,087	20,087	20,087	-78.99%
Health Insurance	51201	0	0	0	0	55,256	50,117	50,117	100.00%
Dental Insurance	51202	0	0	0	0	3,415	3,415	3,415	100.00%
Workers Compensation	51203	0	0	0	0	505	505	505	100.00%
WI Retirement	51206	0	0	0	0	17,547	17,547	17,547	100.00%
Fringe Benefits Other	51207	0	0	0	0	1,939	1,939	1,939	100.00%
Fringes Benefits Subtotal:		120,032	120,677	106,664	95,597	98,749	93,610	93,610	-2.08%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr	% Change Adopted
010 - Corporation Counsel									
Total Labor:		395,909	407,984	395,895	374,781	377,912	372,773	372,773	-0.54%
Travel:									
Registration Tuition	52001	125	395	125	500	500	400	400	-20.00%
Automobile Allowance	52002	1,141	985	1,127	1,000	1,200	1,200	1,200	20.00%
Meals	52005	56	140	33	50	50	50	50	0.00%
Lodging	52006	140	368	70	250	250	250	250	0.00%
Other Travel Exp	52007	0	11	1	10	10	10	10	0.00%
Taxable Meals	52008	18	28	9	35	35	35	35	0.00%
Travel Subtotal:		1,479	1,927	1,365	1,845	2,045	1,945	1,945	5.42%
Total Travel:		1,479	1,927	1,365	1,845	2,045	1,945	1,945	5.42%
Office:									
Office Supplies	53000	1,686	1,166	1,034	1,000	1,200	1,200	1,200	20.00%
Stationery and Forms	53001	0	270	357	400	500	500	500	25.00%
Printing Supplies	53002	1,163	1,359	1,478	1,500	1,750	1,750	1,750	16.67%
Print Duplicate	53003	0	204	0	0	0	0	0	0.00%
Postage and Box Rent	53004	17	26	45	80	80	80	80	0.00%
Computer Supplies	53005	0	0	0	50	50	50	50	0.00%
Telephone	53008	1,093	1,313	937	825	825	825	825	0.00%
Office Subtotal:		3,960	4,338	3,852	3,855	4,405	4,405	4,405	14.27%
Operating:									
Subscriptions	53501	86	136	0	90	800	800	800	788.89%
Membership Dues	53502	1,124	1,176	1,086	1,300	1,300	1,200	1,200	-7.69%
Publish Legal Notices	53503	25	566	0	500	500	500	500	0.00%
Food	53520	0	0	47	0	0	0	0	0.00%
Small Equipment	53522	0	299	0	0	0	0	0	0.00%
Legal Fees	53530	3,406	243	1,277	1,500	2,000	1,700	1,700	13.33%
Witness Expense	53535	893	0	1,422	900	1,500	1,500	1,500	66.67%
Operating Licenses Fees	53553	0	0	20	20	0	0	0	-100.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr	% Change Adopted
010 - Corporation Counsel									
Print Duplicate	73003	3,958	5,387	6,005	5,200	5,200	5,200	5,200	0.00%
Postage and Box Rent	73004	4,821	5,376	5,858	6,000	6,000	6,000	6,000	0.00%
Operating Subtotal:		14,314	13,182	15,715	15,510	17,300	16,900	16,900	8.96%
Repairs & Maint:									
Maintenance Equipment	54022	0	0	167	50	200	200	200	300.00%
Equipment Repairs	54029	39	39	39	70	70	70	70	0.00%
Equipment Repairs	74029	198	198	231	200	200	200	200	0.00%
Repairs & Maint Subtotal:		237	237	437	320	470	470	470	46.88%
Contractual Services:									
Legal Services	55001	75,996	94,151	64,997	73,000	73,000	73,000	73,000	0.00%
Transcription Services	55009	0	60	319	250	400	400	400	60.00%
Professional Service	55014	0	2,980	0	0	0	0	0	0.00%
Contractual Services Subtotal:		75,996	97,190	65,316	73,250	73,400	73,400	73,400	0.20%
Insurance Expenses:									
Prop Liab Insurance	56000	0	0	20	20	0	0	0	-100.00%
Prop Liab Insurance	76000	1,156	1,224	1,308	1,532	1,532	1,532	1,532	0.00%
Insurance Expenses Subtotal:		1,156	1,224	1,328	1,552	1,532	1,532	1,532	-1.29%
Total Other Operating:		95,663	116,172	86,648	94,487	97,107	96,707	96,707	2.35%
Expense Total:		493,051	526,083	483,907	471,113	477,064	471,425	471,425	0.07%
Corporation Counsel Net/(Levy):		(473,879)	(510,198)	(466,406)	(452,913)	(455,564)	(449,925)	(449,925)	-0.66%

COUNTY CLERK

General Fund – Organization: 1006 to 1008
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Sue Ertmer
LOCATION: Winnebago County
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-4890

MISSION STATEMENT:

The mission of the County Clerk's office is to maintain records of the Winnebago County Board of Supervisors, elections, marriage license applications and related documents, dog licensing information, titles to all county-owned vehicles, work permit applications and other records as directed by Wisconsin statutes; to administer elections and provide other office-related services to the County Board of Supervisors, citizens and municipalities within Winnebago County.

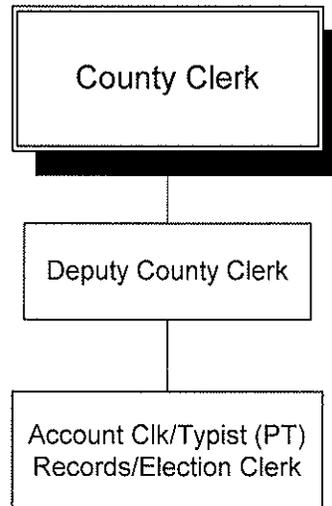
PROGRAM DESCRIPTION:

COUNTY CLERK Provides service and assistance to the public, County staff and County Board. Issues marriage licenses and maintains marriage application records; submits appropriate fees and reports to the State of Wisconsin. Stores and maintains statutorily required documents. Provides notary services, issues work permits to minors, issues county boat launch parking permits and provides a variety of other duties in keeping with the statutory duties of the office. Provides secretarial service to the County Board; distributes meeting notices and minutes for the County Board of Supervisors and County Board committees, commissions and boards, and maintains records of same.

ELECTIONS Acts as Chief Election Official for Winnebago County. Provides election information, election materials and ballots to the county's municipal clerks. Holds informational meetings on election procedures. Coordinates election programming information between municipal clerks and voting equipment vendor. Prepares and publishes all legal notices as required by statute. Records election results on election night and maintains records of same. Conducts county canvass of elections. Prepares and files appropriate election reports with the Government Accountability Board. Provides candidates and the public with election-related information. Maintains election and financial records of candidates and election committees. Provides Statewide Voter Registration System (SVRS) services to reliever county municipalities. Sets up elections in SVRS and updates, maintains and runs various SVRS reports including poll lists.

DOG LICENSE FUND Distributes dog licenses to 16 townships, 1 village and 5 cities. Maintains the records of dog licenses sold and fees collected. Submits reports and proper fees to the State. Provides license information on missing or stray dogs to local law enforcement, animal shelters and the public. Maintains records of same.

COUNTY CLERK



COUNTY CLERK

General Fund – Organization: 1006 to 1008
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Sue Ertmer
LOCATION: Winnebago County
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-4890

2012 ACCOMPLISHMENTS:

1. Prepared for and conducted Spring Election, Governor Recount Primary and Election and Fall Primary and Presidential Election.
2. Provided Statewide Voter Registration System (SVRS) services for 7 county municipalities.
3. Attended various Government Accountability Board seminars and training sessions relating to elections, elections security and SVRS.
4. Assisted the County Board Chairman and County Board Supervisors with their county board and committee meetings, as well as conference and convention registrations.

2013 GOALS & OBJECTIVES:

1. Prepare for and conduct Spring Elections.
2. Change daily cash handling system from a cash register system to Munix.
3. Transfer SVRS responsibilities to the remaining relier municipalities . Continue to assist them as they learn SVRS processes.
4. Perform the duties and services of this office in a cost-effective, efficient manner.
5. Be responsive to the needs of Winnebago County's citizens by providing them with efficient, courteous service.

COUNTY CLERK

2013 BUDGET NARRATIVE HIGHLIGHTS

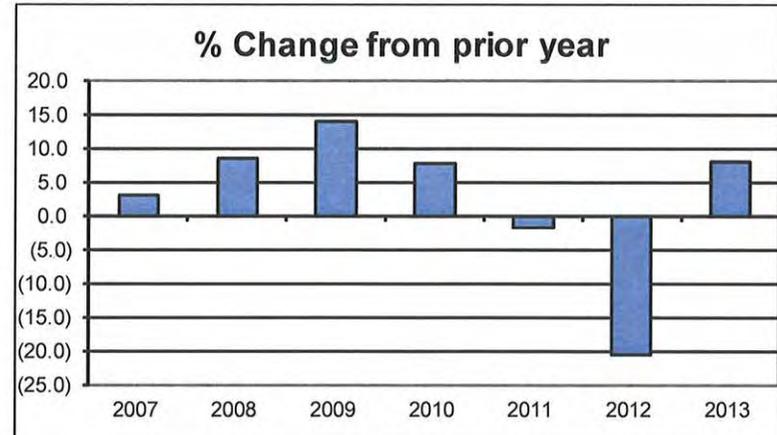
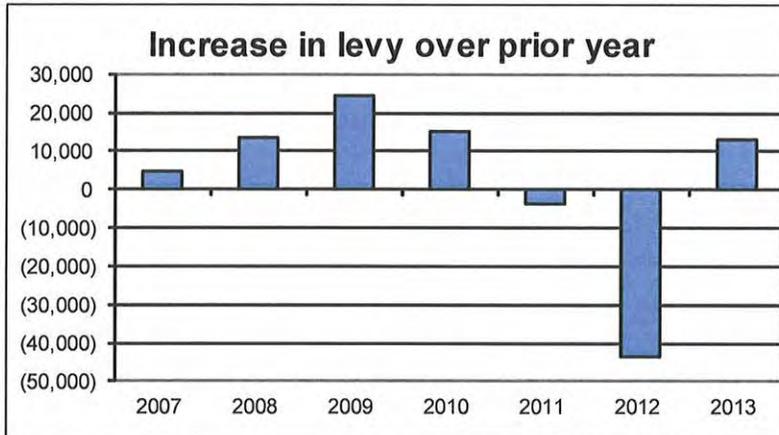
DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	3	3	3	3	3	3	3	3	3	3
Part Time	1	1	1	1	1	1	1	1	1	1
Total	4	4	4	4	4	4	4	4	4	4

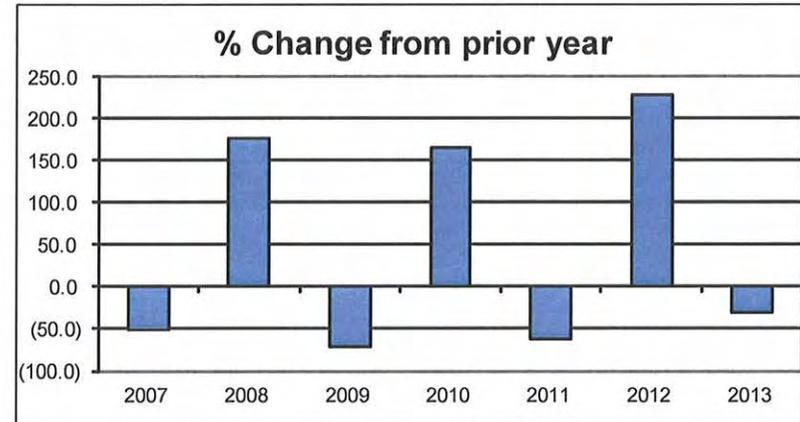
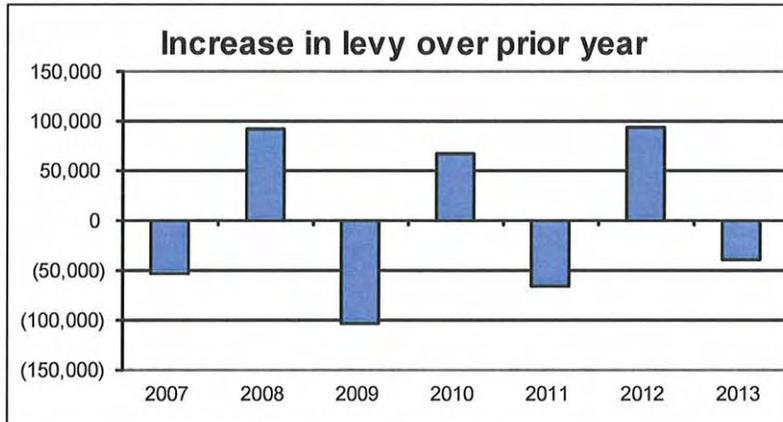
There are no changes to the department staffing for 2013.

COUNTY LEVY: The tax levy for 2013 is \$273,743, a decrease of \$26,942 or 9.0% under 2012. Most of the decrease is attributable to fewer elections and cost in odd numbered years.

This graph shows the County Clerk budget without the election cost center.



This chart shows the County Clerk election data:



SIGNIFICANT CHANGES FROM 2012 ADOPTED - County Clerk & Elections

Account	Amount		Description
	Clerk	Elections	
Significant changes from 2012			
Tax Levy 2012	\$ 167,755	\$ 132,930	
Revenue Changes - impact on levy:			
Other fees	-	20,000	Decrease due to only two elections in 2013.
Expense Changes - impact on levy:			
Fringe benefits	10,348		Increase due to changes in employee benefits with new employees.
Publish legal notices		(8,000)	Decrease due to only two elections in 2013.
Print duplicate		(50,000)	Decrease due to only two elections in 2013.
Data processing services		(7,000)	Decrease due to only two elections in 2013.
Other small changes			
	2,890	4,820	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 180,993	\$ 92,750	

**Financial Summary
County Clerk**

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	34,710	45,025	46,750	46,750	45,025
Labor	146,460	226,474	200,324	200,324	213,909
Travel	1,333	1,374	1,345	1,345	1,350
Capital	-	-	-	-	-
Other Expenditures	8,682	11,545	12,836	12,836	10,759
Total Expenditures	156,476	239,393	214,505	214,505	226,018
Levy Before Adjustments	121,765	194,368	167,755	167,755	180,993
Adjustments	-	-	-	-	-
Net Levy After Adjustments	121,765	194,368	167,755	167,755	180,993

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr	% Change Adopted
006 - Clerk									
Revenue									
Licenses:									
Marriage Licenses	44000	41,085	40,450	38,530	40,000	39,000	39,000	39,000	-2.50%
Marriage License Waiver	44001	(0)	2,025	3,625	3,000	3,200	3,200	3,200	6.67%
Work Permits	44004	798	803	830	1,000	800	800	800	-20.00%
Domestic Partnership	44011	4,270	770	560	700	500	500	500	-28.57%
Domestic Partnership Waiver	44012	170	188	30	100	50	50	50	-50.00%
Licenses Subtotal:		46,323	44,236	43,575	44,800	43,550	43,550	43,550	-2.79%
Public Services:									
Other Fees	45002	98	90	1,883	150	150	150	150	0.00%
Forms Copies Etc	45003	615	640	131	700	600	600	600	-14.29%
Telephone	45009	15	10	130	25	50	50	50	100.00%
Mail Service Revenue	45015	100	79	36	75	75	75	75	0.00%
Public Services Subtotal:		828	818	2,180	950	875	875	875	-7.89%
Interfund Revenue:									
Professional Services	63002	(1)	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Interfund Revenue Subtotal:		(1)	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Total Operating Revenue:		47,150	45,054	45,755	45,750	44,425	44,425	44,425	-2.90%
Misc Revenues:									
Material Sales	48105	583	468	823	1,000	600	600	600	-40.00%
Other Miscellaneous Revenues	48109	(0)	25	(0)	(0)	(0)	(0)	(0)	0.00%
Misc Revenues Subtotal:		583	493	823	1,000	600	600	600	-40.00%
Total Non-Operating Revenue:		583	493	823	1,000	600	600	600	-40.00%
Revenue Total:		47,732	45,547	46,577	46,750	45,025	45,025	45,025	-3.69%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
006 - Clerk									
Expense									
Wages:									
Regular Pay	51100	157,179	174,260	149,403	153,378	157,615	157,615	157,615	2.76%
Temporary Employees	51101	0	162	0	0	0	0	0	0.00%
Overtime	51105	205	404	1,854	2,000	1,000	1,000	1,000	-50.00%
Wages Subtotal:		157,383	174,826	151,256	155,378	158,615	158,615	158,615	2.08%
Fringes Benefits:									
FICA Medicare	51200	72,408	68,938	50,630	44,946	11,356	11,356	11,356	-74.73%
Health Insurance	51201	0	0	0	0	33,063	29,988	29,988	100.00%
Dental Insurance	51202	0	0	0	0	1,690	1,690	1,690	100.00%
Workers Compensation	51203	0	0	0	0	290	290	290	100.00%
WI Retirement	51206	0	0	0	0	5,662	5,662	5,662	100.00%
Fringe Benefits Other	51207	0	0	0	0	6,308	6,308	6,308	100.00%
Fringes Benefits Subtotal:		72,408	68,938	50,630	44,946	58,369	55,294	55,294	23.02%
Total Labor:		229,791	243,764	201,887	200,324	216,984	213,909	213,909	6.78%
Travel:									
Registration Tuition	52001	255	40	568	225	225	225	225	0.00%
Automobile Allowance	52002	293	339	712	370	375	375	375	1.35%
Meals	52005	83	130	137	75	75	75	75	0.00%
Lodging	52006	635	560	792	675	675	675	675	0.00%
Other Travel Exp	52007	0	3	36	0	0	0	0	0.00%
Taxable Meals	52008	22	28	16	0	0	0	0	0.00%
Travel Subtotal:		1,289	1,100	2,261	1,345	1,350	1,350	1,350	0.37%
Total Travel:		1,289	1,100	2,261	1,345	1,350	1,350	1,350	0.37%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
006 - Clerk									
Office:									
Office Supplies	53000	2,117	1,393	2,085	1,500	1,500	1,500	1,500	0.00%
Stationery and Forms	53001	353	248	447	350	350	350	350	0.00%
Printing Supplies	53002	476	376	313	400	400	400	400	0.00%
Print Duplicate	53003	0	964	67	100	100	100	100	0.00%
Postage and Box Rent	53004	6	30	8	25	256	25	25	0.00%
Telephone	53008	2,078	2,382	1,527	1,200	1,200	1,200	1,200	0.00%
Wireless	53012	0	0	257	0	0	0	0	0.00%
Office Subtotal:		5,030	5,393	4,704	3,575	3,806	3,575	3,575	0.00%
Operating:									
Membership Dues	53502	95	0	50	50	0	0	0	-100.00%
Publish Legal Notices	53503	0	0	4,417	0	0	0	0	0.00%
Registration Tuition Other	53509	0	50	0	0	0	0	0	0.00%
Food	53520	55	144	1,499	0	0	0	0	0.00%
Small Equipment	53522	172	41	194	1,280	0	0	0	-100.00%
Other Operating Supplies	53533	0	374	1,351	200	200	200	200	0.00%
Interpreter Fees	53537	110	0	0	0	0	0	0	0.00%
Operating Licenses Fees	53553	40	120	0	0	0	0	0	0.00%
Print Duplicate	73003	2,936	3,530	3,927	2,500	2,500	2,500	2,500	0.00%
Postage and Box Rent	73004	3,519	3,344	2,806	3,500	2,500	2,500	2,500	-28.57%
Operating Subtotal:		6,927	7,603	14,245	7,530	5,200	5,200	5,200	-30.94%
Repairs & Maint:									
Maintenance Equipment	54022	0	0	190	0	213	213	213	100.00%
Equipment Repairs	54029	538	39	39	39	39	39	39	0.00%
Equipment Repairs	74029	297	264	297	297	297	297	297	0.00%
Repairs & Maint Subtotal:		835	303	526	336	549	549	549	63.39%
Contractual Services:									
Administration Fee	55037	110	0	0	0	0	0	0	0.00%
Contractual Services Subtotal:		110	0	0	0	0	0	0	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
006 - Clerk									
Insurance Expenses:									
Prop Liab Insurance	56000	0	0	0	0	40	40	40	100.00%
Prop Liab Insurance	76000	1,825	924	1,344	1,395	1,395	1,395	1,395	0.00%
Insurance Expenses Subtotal:		1,825	924	1,344	1,395	1,435	1,435	1,435	2.87%
Total Other Operating:		14,726	14,224	20,819	12,836	10,990	10,759	10,759	-16.18%
Expense Total:		245,806	259,088	224,967	214,505	229,324	226,018	226,018	5.37%
Clerk Net/(Levy):		(198,074)	(213,541)	(178,389)	(167,755)	(184,299)	(180,993)	(180,993)	7.89%

Financial Summary Elections

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	45,992	50,000	50,000	50,000	30,000
Labor	6,159	2,000	1,300	500	1,000
Travel	604	550	-	-	300
Capital	-	-	-	-	-
Other Expenditures	155,194	253,930	299,070	182,430	121,450
Total Expenditures	161,956	256,480	300,370	182,930	122,750
Levy Before Adjustments	115,965	206,480	250,370	132,930	92,750
Adjustments	-	-	-	-	-
Net Levy After Adjustments	115,965	206,480	250,370	132,930	92,750

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
007 - Elections									
Revenue									
Intergov Rev:									
WI Dept of Administration	42002	600	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Intergov Rev Subtotal:		600	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Intergov Services:									
Other Fees	43001	38,927	44,787	27,550	50,000	30,000	30,000	30,000	-40.00%
Cost Share Municipalities	43016	(0)	(0)	5,250	(0)	(0)	(0)	(0)	0.00%
Intergov Services Subtotal:		38,927	44,787	32,800	50,000	30,000	30,000	30,000	-40.00%
Total Operating Revenue:		39,527	44,787	32,800	50,000	30,000	30,000	30,000	-40.00%
Revenue Total:		39,527	44,787	32,800	50,000	30,000	30,000	30,000	-40.00%
Expense									
Wages:									
Other Per Diem	51107	150	450	19,725	500	1,000	1,000	1,000	100.00%
Wages Subtotal:		150	450	19,725	500	1,000	1,000	1,000	100.00%
Total Labor:		150	450	19,725	500	1,000	1,000	1,000	100.00%
Travel:									
Registration Tuition	52001	0	105	0	0	0	0	0	0.00%
Automobile Allowance	52002	62	147	2,548	0	200	200	200	100.00%
Meals	52005	0	62	14	0	100	100	100	100.00%
Travel Subtotal:		62	314	2,561	0	300	300	300	100.00%
Total Travel:		62	314	2,561	0	300	300	300	100.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
007 - Elections									
Office:									
Office Supplies	53000	1,162	608	1,837	0	2,000	2,000	2,000	100.00%
Stationery and Forms	53001	157	2,372	283	0	1,500	1,500	1,500	100.00%
Printing Supplies	53002	0	0	81	0	0	0	0	0.00%
Print Duplicate	53003	39,556	107,237	72,638	125,000	75,000	75,000	75,000	-40.00%
Postage and Box Rent	53004	22	25	8	0	0	0	0	0.00%
Office Subtotal:		40,897	110,242	74,846	125,000	78,500	78,500	78,500	-37.20%
Operating:									
Publish Legal Notices	53503	14,149	24,401	16,423	26,000	18,000	18,000	18,000	-30.77%
Food	53520	0	0	166	0	0	0	0	0.00%
Small Equipment	53522	1,630	4,893	0	0	0	0	0	0.00%
Other Operating Supplies	53533	0	156	1,020	0	8,000	0	0	0.00%
Operating Licenses Fees	53553	1,884	4,244	6,879	4,802	5,100	5,100	5,100	6.21%
Print Duplicate	73003	276	177	133	0	150	150	150	100.00%
Operating Subtotal:		17,939	33,871	24,620	30,802	31,250	23,250	23,250	-24.52%
Repairs & Maint:									
Equipment Repairs	54029	3,558	2,192	6,320	1,628	1,700	1,700	1,700	4.42%
Repairs & Maint Subtotal:		3,558	2,192	6,320	1,628	1,700	1,700	1,700	4.42%
Contractual Services:									
Data Processing	55013	12,280	21,821	16,415	25,000	18,000	18,000	18,000	-28.00%
Other Contract Serv	55030	150	655	225	0	0	0	0	0.00%
Contractual Services Subtotal:		12,430	22,476	16,640	25,000	18,000	18,000	18,000	-28.00%
Total Other Operating:		74,824	168,781	122,425	182,430	129,450	121,450	121,450	-33.43%
Expense Total:		75,036	169,545	144,712	182,930	130,750	122,750	122,750	-32.90%
Elections Net/(Levy):		(35,510)	(124,758)	(111,911)	(132,930)	(100,750)	(92,750)	(92,750)	-30.23%

Financial Summary
Dog License Fund

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	2,450	10,000	11,300	11,300	10,000
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	1,121	10,000	11,300	11,300	10,000
Total Expenditures	1,121	10,000	11,300	11,300	10,000
Levy Before Adjustments	(1,330)	-	-	-	-
Adjustments					
Net Levy After Adjustments	(1,330)	-	-	-	-

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
008 - Dog licenses									
Revenue									
Licenses:									
Dog License	44002	8,898	9,839	2,442	11,300	10,000	10,000	10,000	-11.50%
Licenses Subtotal:		8,898	9,839	2,442	11,300	10,000	10,000	10,000	-11.50%
Total Operating Revenue:		8,898	9,839	2,442	11,300	10,000	10,000	10,000	-11.50%
Revenue Total:		8,898	9,839	2,442	11,300	10,000	10,000	10,000	-11.50%
Expense									
Office:									
Office Supplies	53000	659	0	0	700	200	200	200	-71.43%
Office Subtotal:		659	0	0	700	200	200	200	-71.43%
Operating:									
Publish Legal Notices	53503	407	324	317	600	1,000	1,000	1,000	66.67%
Other Operating Supplies	53533	690	690	627	0	0	0	0	0.00%
Operating Subtotal:		1,097	1,014	943	600	1,000	1,000	1,000	66.67%
Contractual Services:									
Other Contract Serv	55030	7,142	8,826	1,499	10,000	8,800	8,800	8,800	-12.00%
Contractual Services Subtotal:		7,142	8,826	1,499	10,000	8,800	8,800	8,800	-12.00%
Total Other Operating:		8,899	9,839	2,442	11,300	10,000	10,000	10,000	-11.50%
Expense Total:		8,899	9,839	2,442	11,300	10,000	10,000	10,000	-11.50%
Dog licenses Net/(Levy):		(1)	0	0	0	0	0	0	0.00%

**COUNTY CLERK
PROGRAM BUDGETS**

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2013 ADOPTED	2012 ADOPTED	2011 ADOPTED	2013 OVER 2012	2012 OVER 2011
County Clerk	1006	213,909	1,350	-	10,759	226,018		226,018	214,505	254,399	5.4	(15.7)
Revenues	1006						45,025	(45,025)	(46,750)	(43,000)	(3.7)	8.7
Elections	1007	1,000	300	-	121,450	122,750		122,750	182,930	82,446	(32.9)	121.9
Revenues	1007						30,000	(30,000)	(50,000)	(42,000)	(40.0)	19.0
Dog License Fund	1008	-	-	-	10,000	10,000		10,000	11,300	11,300	(11.5)	-
Revenues	1008						10,000	(10,000)	(11,300)	(11,300)	(11.5)	-
Grand Totals		<u>214,909</u>	<u>1,650</u>	<u>-</u>	<u>142,209</u>	<u>358,768</u>	<u>85,025</u>	<u>273,743</u>	<u>300,685</u>	<u>251,845</u>	<u>(9.0)</u>	<u>19.4</u>

TREASURER
General Fund – Organization: 1009
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Mary Krueger
LOCATION: Winnebago County
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-4777

MISSION STATEMENT:

To receive and disburse all County funds, settle with the taxing jurisdictions and the state for all tax collections, collect postponed and delinquent taxes, and foreclose and sell properties when delinquent taxes are not paid.

PROGRAM DESCRIPTION:

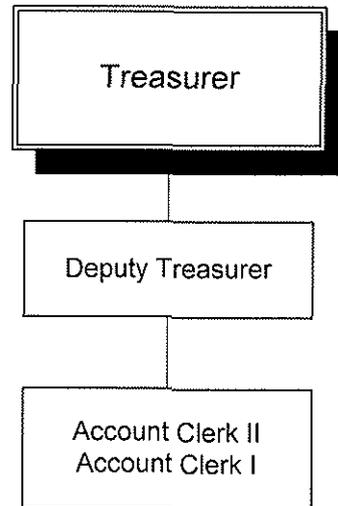
RECEIPTS AND DISBURSEMENTS Receive all funds due the county and disburse all payments made by the county.

TAX SETTLEMENTS Reconcile the tax rolls and tax collections, and settle with the taxing jurisdictions and the state for all tax collections.

TAX COLLECTIONS Collect all postponed and delinquent taxes returned to the county.

FORECLOSE TAX DELINQUENT PROPERTY Foreclose on properties for non-payment of taxes and sell the foreclosed properties to recover the unpaid taxes.

TREASURER



TREASURER

General Fund – Organization: 1009
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Mary E. Krueger
LOCATION: Winnebago County
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-4777

2012 ACCOMPLISHMENTS:

1. Survived implementation and migration of tax data to a new tax software system.
2. Transferred possession of old tax rolls to the State Historical Society.
3. Encouraged employees to participate in and obtain certification of CPR/AED.
4. Attend seminars and continuing education classes. Many state agencies are in attendance along with financial institutions and other vendors that relate to our line of work.

2013 GOALS & OBJECTIVES:

1. Process tax payments using bar code scanning.
2. Investigate the possibility of off-site tax collection (financial institutions).
3. Explore the possibility of a drop-box at the courthouse (or Otter Ave if we are relocated).
4. Continue attending continuing education classes and seminars.
5. Continue to look for ways to streamline and automate office functions.

TREASURER

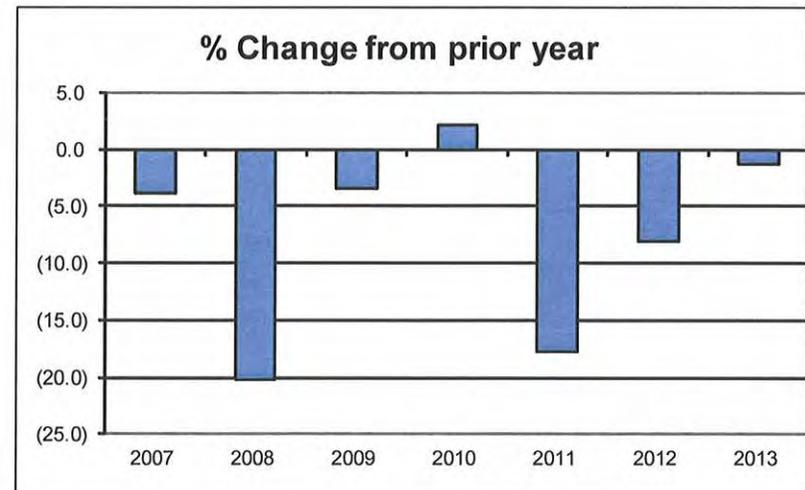
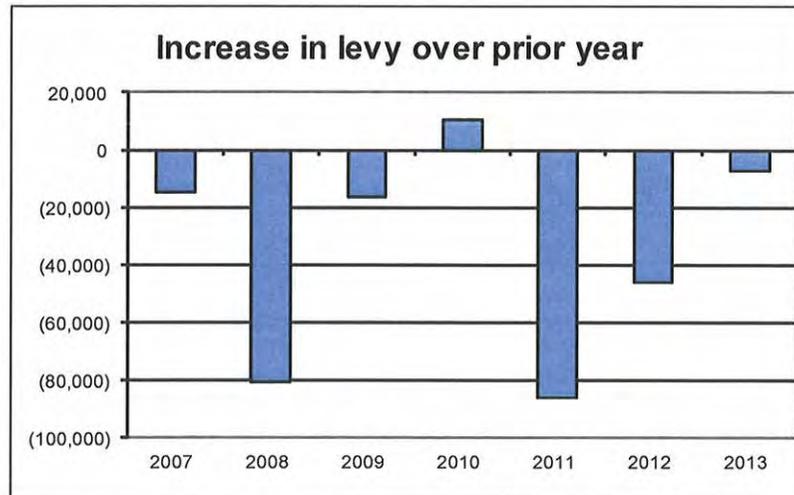
2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	4	4	4	4	4	4	4	4	4	4
Part Time	1	1	1	1	1	1	1	0	0	0
Total	5	5	5	5	5	5	5	4	4	4

There is no change to the department staffing for 2013.

COUNTY LEVY: The Treasurers office has more revenues than expenditures. As such, there is no tax levy for this operation. The excess of revenues over expenditures for 2013 is projected to be \$623,950, an increase of \$7,418 or 1.2% more than 2012. This surplus is used to reduce the overall tax levy for the County.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - County Treasurer

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ (616,532)	
Revenue Changes - impact on levy:		
Search and notice fees	(12,000)	Increase due to increasing number of properties in foreclosure.
Expense Changes - impact on levy:		
Publish legal notices	5,000	Increase due to increase in number of properties being foreclosed.
Accounting/auditing services	8,000	Increase due to increase in banking fees.
Data processing services	(15,250)	Decrease due to the annual maintenance fees now being charged to LRM.
Abstractor services	5,000	Increase due to increase in the number of properties being foreclosed.
Other small changes		
	1,832	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ (623,950)	

Financial Summary
County Treasurer

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	877,149	1,138,500	1,025,550	1,025,550	1,036,500
Labor	190,273	272,566	280,668	280,668	280,161
Travel	840	1,358	1,288	1,288	1,421
Capital	-	-	-	-	-
Other Expenditures	93,488	135,647	127,062	127,062	130,968
Total Expenditures	284,601	409,571	409,018	409,018	412,550
Levy Before Adjustments	(592,548)	(728,929)	(616,532)	(616,532)	(623,950)
Adjustments	-	-	-	-	-
Net Levy After Adjustments	(592,548)	(728,929)	(616,532)	(616,532)	(623,950)

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
009 - Treasurer									
Revenue									
Taxes:									
Interest on Taxes	41002	1,013,284	1,247,972	1,384,391	1,000,000	1,200,000	1,000,000	1,000,000	0.00%
Taxes Subtotal:		1,013,284	1,247,972	1,384,391	1,000,000	1,200,000	1,000,000	1,000,000	0.00%
Fines and Permits:									
County Fines	44100	9,714	3,320	(0)	(0)	(0)	(0)	(0)	0.00%
Fines and Permits Subtotal:		9,714	3,320	(0)	(0)	(0)	(0)	(0)	0.00%
Public Services:									
Other Fees	45002	17,444	42,253	9,753	3,000	2,000	3,000	3,000	0.00%
Forms Copies Etc	45003	2,042	1,041	539	750	500	500	500	-33.33%
Search Notice Fees	45008	850	17,640	15,600	13,000	25,000	25,000	25,000	92.31%
Public Services Subtotal:		20,337	60,935	25,892	16,750	27,500	28,500	28,500	70.15%
Interfund Revenue:									
Professional Services	63002	3,708	4,200	5,004	6,000	7,000	7,000	7,000	16.67%
Interfund Revenue Subtotal:		3,708	4,200	5,004	6,000	7,000	7,000	7,000	16.67%
Total Operating Revenue:		1,047,044	1,316,427	1,415,287	1,022,750	1,234,500	1,035,500	1,035,500	1.25%
Misc Revenues:									
Sale Of Tax Deeds Gain Loss	48103	21,762	72,163	(6,446)	2,000	(0)	(0)	(0)	-100.00%
Other Miscellaneous Revenues	48109	694	839	724	800	1,000	1,000	1,000	25.00%
Misc Revenues Subtotal:		22,456	73,001	(5,722)	2,800	1,000	1,000	1,000	-64.29%
Total Non-Operating Revenue:		22,456	73,001	(5,722)	2,800	1,000	1,000	1,000	-64.29%
Revenue Total:		1,069,500	1,389,428	1,409,565	1,025,550	1,235,500	1,036,500	1,036,500	1.07%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr	% Change Adopted
009 - Treasurer									
Expense									
Wages:									
Regular Pay	51100	185,453	173,442	174,414	181,246	183,058	183,058	183,058	1.00%
Overtime	51105	0	0	0	174	200	200	200	14.94%
Other Per Diem	51107	531	295	100	500	200	200	200	-60.00%
Wages Subtotal:		185,984	173,737	174,513	181,920	183,458	183,458	183,458	0.85%
Fringes Benefits:									
FICA Medicare	51200	106,206	103,427	114,569	98,748	13,251	13,251	13,251	-86.58%
Health Insurance	51201	0	0	0	0	74,461	67,536	67,536	100.00%
Dental Insurance	51202	0	0	0	0	2,056	2,056	2,056	100.00%
Workers Compensation	51203	0	0	0	0	337	337	337	100.00%
WI Retirement	51206	0	0	0	0	7,312	7,312	7,312	100.00%
Fringe Benefits Other	51207	0	0	0	0	6,211	6,211	6,211	100.00%
Fringes Benefits Subtotal:		106,206	103,427	114,569	98,748	103,628	96,703	96,703	-2.07%
Total Labor:		292,190	277,165	289,083	280,668	287,086	280,161	280,161	-0.18%
Travel:									
Registration Tuition	52001	270	300	250	350	375	375	375	7.14%
Automobile Allowance	52002	387	447	261	378	416	416	416	10.15%
Lodging	52006	560	668	420	560	630	630	630	12.50%
Travel Subtotal:		1,217	1,415	931	1,288	1,421	1,421	1,421	10.35%
Total Travel:		1,217	1,415	931	1,288	1,421	1,421	1,421	10.35%
Office:									
Office Supplies	53000	898	690	509	1,000	1,000	1,000	1,000	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
009 - Treasurer									
Stationery and Forms	53001	2,225	2,914	1,678	1,600	1,600	1,600	1,600	0.00%
Printing Supplies	53002	916	698	836	1,500	1,000	1,000	1,000	-33.33%
Postage and Box Rent	53004	1	1	1	0	0	0	0	0.00%
Computer Supplies	53005	99	0	0	0	0	0	0	0.00%
Computer Software	53006	0	0	5,000	5,000	5,000	5,000	5,000	0.00%
Telephone	53008	970	1,018	662	900	300	300	300	-66.67%
Office Subtotal:		5,109	5,320	8,686	10,000	8,900	8,900	8,900	-11.00%
Operating:									
Membership Dues	53502	100	100	100	100	100	100	100	0.00%
Publish Legal Notices	53503	858	16,791	13,108	10,000	15,000	15,000	15,000	50.00%
Small Equipment	53522	0	0	115	1,470	125	125	125	-91.50%
Legal Fees	53530	0	271	327	200	250	250	250	25.00%
Tax Deed Expense	53531	8,951	2,735	7,300	5,000	6,000	6,000	6,000	20.00%
Other Operating Supplies	53533	0	0	3	0	0	0	0	0.00%
Operating Licenses Fees	53553	0	20	0	80	0	0	0	-100.00%
Other Miscellaneous	53568	0	0	0	0	0	0	0	0.00%
Print Duplicate	73003	2,451	2,952	4,015	3,400	3,000	3,000	3,000	-11.76%
Postage and Box Rent	73004	17,293	18,325	16,936	17,000	19,000	19,000	19,000	11.76%
Operating Subtotal:		29,652	41,194	41,905	37,250	43,475	43,475	43,475	16.71%
Repairs & Maint:									
Maintenance Equipment	54022	0	0	119	0	150	150	150	100.00%
Equipment Repairs	74029	429	429	429	462	363	363	363	-21.43%
Repairs & Maint Subtotal:		429	429	548	462	513	513	513	11.04%
Contractual Services:									
Accounting Auditing	55012	32,695	39,369	47,189	42,000	50,000	50,000	50,000	19.05%
Data Processing	55013	5,222	4,966	4,966	15,250	0	0	0	-100.00%
Professional Service	55014	1,150	935	718	2,000	2,000	2,000	2,000	0.00%
Abstractor Services	55018	1,820	5,055	5,340	7,000	12,000	12,000	12,000	71.43%
Security Service	55028	8,102	10,024	9,880	10,100	11,000	11,000	11,000	8.91%
Other Contract Services	75030	72	53	60	60	60	60	60	0.00%
Contractual Services Subtotal:		49,061	60,403	68,153	76,410	75,060	75,060	75,060	-1.77%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr	% Change Adopted
009 - Treasurer									
Insurance Expenses:									
Prop Liab Insurance	56000	0	20	0	80	0	0	0	-100.00%
Prop Liab Insurance	76000	2,697	2,628	2,856	2,860	3,020	3,020	3,020	5.59%
Insurance Expenses Subtotal:		2,697	2,648	2,856	2,940	3,020	3,020	3,020	2.72%
Total Other Operating:		86,947	109,994	122,148	127,062	130,968	130,968	130,968	3.07%
Expense Total:		380,354	388,573	412,162	409,018	419,475	412,550	412,550	0.86%
Treasurer Net/(Levy):		689,146	1,000,855	997,403	616,532	816,025	623,950	623,950	1.20%

HUMAN RESOURCES & PAYROLL

General Fund – Organization: 1012
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Karon Kraft
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3466

MISSION STATEMENT:

The Winnebago County Human Resources Department strives to provide effective and responsible human resources and labor relations services by developing and managing a comprehensive human resource program.

PROGRAM DESCRIPTION:

RECRUITMENT Advertising, applicant screening, testing, interviewing, hiring and correspondence.

LABOR RELATIONS Negotiate and administer collective bargaining agreements in accordance with Acts 10 and 32; process grievances, work rule reviews and correspondence.

ORGANIZATIONAL STUDIES Performs organizational studies for departments as needed to determine if changes can be made to gain operating efficiencies.

TRAINING Performs orientation sessions for new employees, coordinates the County's safety training program, collaborates on management training and ongoing group training programs on various topics.

PAYROLL PROCESSING Prepares payrolls, generate checks and maintain payroll records in accordance with State, Federal, and Internal Revenue Service requirements.

PAYROLL REPORTING Prepares labor distribution reports and Federal and State Payroll Tax reports.

BENEFITS ADMINISTRATION Administers group health plans, retirement program, social security, disability, deferred compensation, flexible benefits and life insurance.

WORKERS COMPENSATION Self-funded program administration including budgeting, claims processing and payment approval, case management and

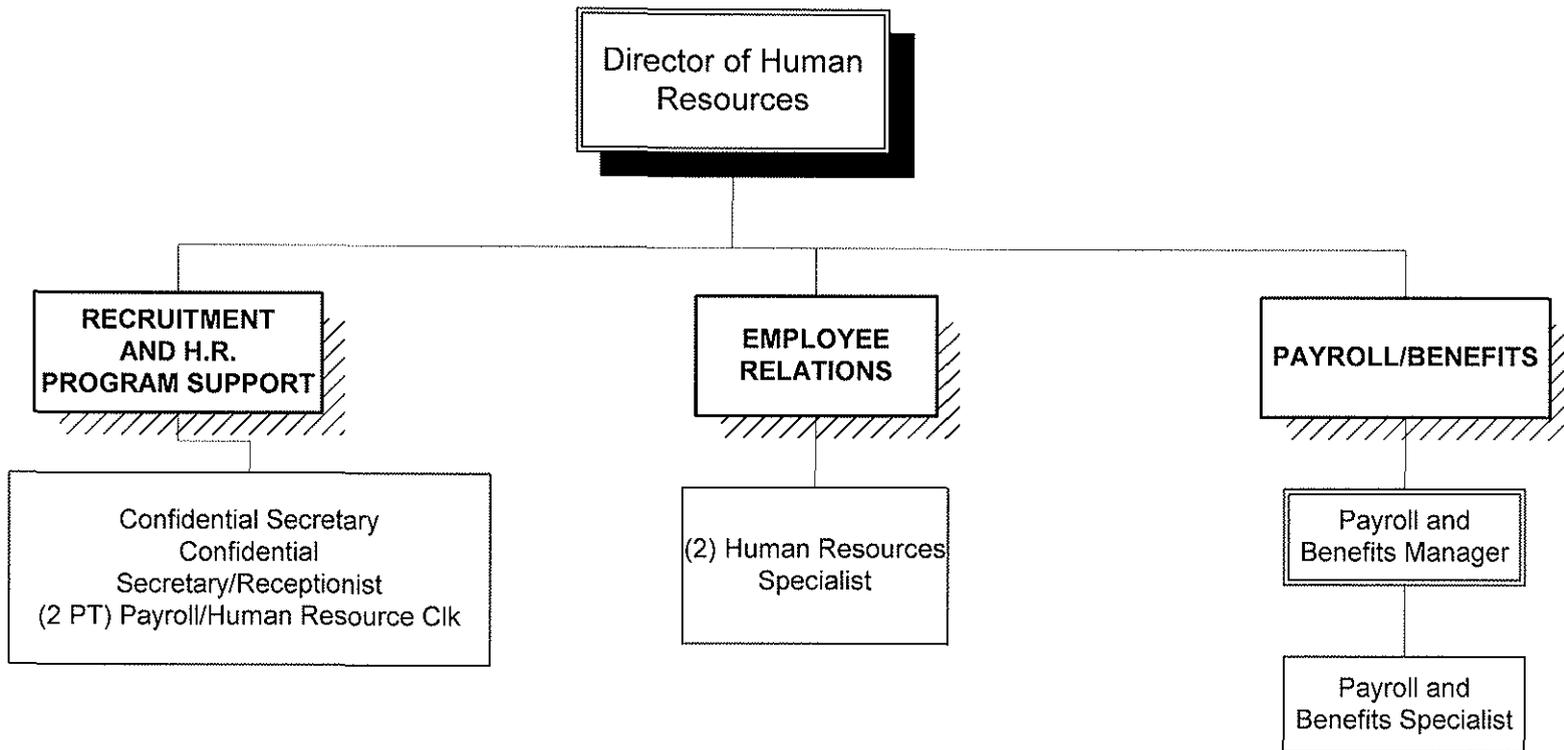
litigation management through third-party partner.

SALARY ADMINISTRATION Designs and administers salary plans for all union and non-union employees of all County departments.

BUDGETS Assist in the preparation of labor cost estimates for the annual budget, update staffing documentation and review new position requests.

SAFETY Oversees administration of countywide safety and safety training programs.

HUMAN RESOURCES



HUMAN RESOURCES & PAYROLL

**General Fund – Organization: 1012
2013 BUDGET NARRATIVE**

DEPARTMENT HEAD: Karon Kraft
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3466

2012 ACCOMPLISHMENTS:

1. Expanded the Wellness Program for Winnebago County employees to include a health fair which offered information from various outside vendors to reinforce employees be wise consumers of health care and make healthy lifestyle decisions.
2. Added new training opportunities for employees in workplace safety to help promote safe workplace behavior and help minimize worker's compensation claims.
3. Researched and enacted various program changes as a result of Wisconsin Acts 10 and 32 including labor agreements, employee handbooks and policies.
4. Completed Phase I of the installation and implementation of the new human resource management/payroll system.

2013 GOALS & OBJECTIVES:

1. Complete installation and training of Phase II (Applicant Tracking) in the new human resource management/payroll system and map the implementation of the self-service module.
2. Expand the Wellness Program to educate employees on making healthy life style choices and becoming astute shoppers of healthcare.
3. Coordinate county-wide employee information sessions regarding federal healthcare reform and upcoming insurance plan changes.
4. Continue to grow the Safety Program for Winnebago County employees to promote safe workplace behavior and minimize worker's compensation claims.
5. Monitor alternatives in healthcare insurance programs and seek new potential savings in healthcare costs.
6. Strive to create an environment which promotes positive employee relations, encourages equal opportunity and provides quality customer service.

HUMAN RESOURCES & PAYROLL

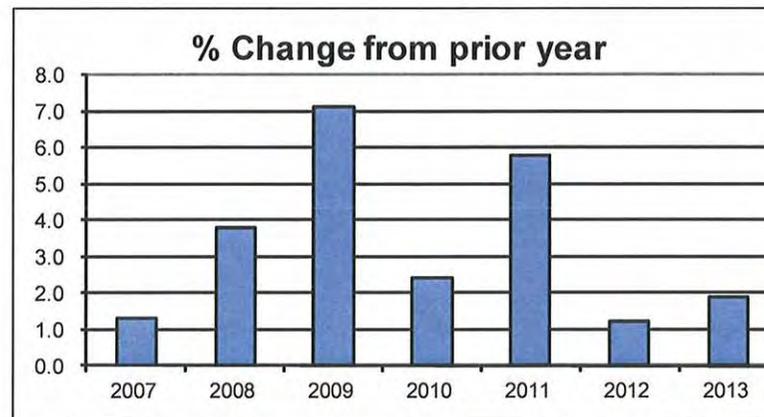
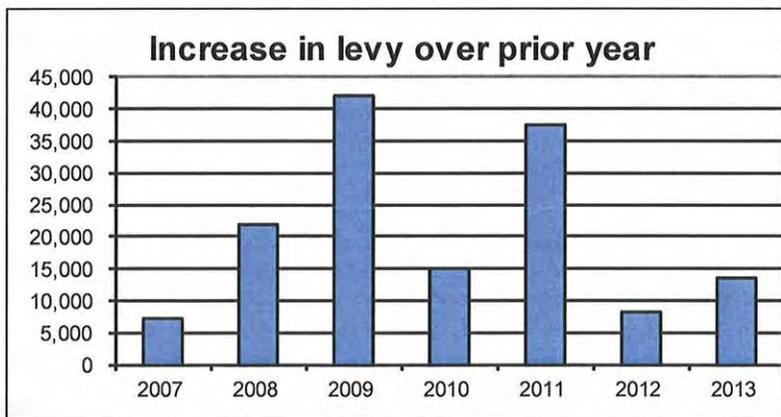
2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	12	11	10	10	10	10	9	8	8	7
Part Time	0	0	0	0	0	0	0	0	0	2
Total	12	11	10	10	10	10	9	8	8	9

There was a reduction of one full time Human Resources Assistant and the addition of two part time Payroll/Human Resources Clerk in the department staffing table during 2012.

COUNTY LEVY: The tax levy for 2013 is \$705,786, an increase of \$13,494 or 1.9% over 2012.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - Human Resources

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 692,292	
Revenue Changes - impact on levy:		
	-	
Expense Changes - impact on levy:		
Data processing services	10,402	Increase due to additional annual maintenance charge assessed by MUNIS for new Payroll/HR system.
Collection services	(15,000)	Decrease due to no longer needing funds for a study that was completed in 2012 by Milliman for the Federal Healthcare Reform. This expense should have been recorded in a different expense account such as contracted services.
Other small changes		
	18,092	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 705,786	

Financial Summary Human Resources

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	17,577	26,220	26,100	26,100	26,100
Labor	413,013	608,323	608,228	608,228	623,964
Travel	578	3,630	3,630	3,630	4,105
Capital	-	-	-	-	-
Other Expenditures	79,042	136,278	135,631	106,534	103,817
Total Expenditures	492,632	748,231	747,489	718,392	731,886
Levy Before Adjustments	475,056	722,011	721,389	692,292	705,786
Adjustments	-	-	-	-	-
Net Levy After Adjustments	475,056	722,011	721,389	692,292	705,786

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
012 - Human Resources									
Revenue									
Public Services:									
Forms Copies Etc	45003	172	116	148	100	100	100	100	0.00%
Public Services Subtotal:		172	116	148	100	100	100	100	0.00%
Interfund Revenue:									
Professional Services	63002	17,004	23,004	24,996	26,000	26,000	26,000	26,000	0.00%
Interfund Revenue Subtotal:		17,004	23,004	24,996	26,000	26,000	26,000	26,000	0.00%
Total Operating Revenue:		17,176	23,120	25,144	26,100	26,100	26,100	26,100	0.00%
Misc Revenues:									
Other Miscellaneous Revenues	48109	(0)	(0)	140	(0)	(0)	(0)	(0)	0.00%
Misc Revenues Subtotal:		(0)	(0)	140	(0)	(0)	(0)	(0)	0.00%
Total Non-Operating Revenue:		(0)	(0)	140	(0)	(0)	(0)	(0)	0.00%
Revenue Total:		17,176	23,120	25,284	26,100	26,100	26,100	26,100	0.00%
Expense									
Wages:									
Regular Pay	51100	378,123	383,715	427,743	435,641	443,286	443,286	443,286	1.75%
Overtime	51105	0	0	18	0	0	0	0	0.00%
Wages Subtotal:		378,123	383,715	427,762	435,641	443,286	443,286	443,286	1.75%
Fringes Benefits:									
FICA Medicare	51200	163,541	171,946	185,900	172,587	31,883	31,883	31,883	-81.53%
Health Insurance	51201	0	0	0	0	121,697	110,379	110,379	100.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
012 - Human Resources									
Dental Insurance	51202	0	0	0	0	6,777	6,777	6,777	100.00%
Workers Compensation	51203	0	0	0	0	817	817	817	100.00%
WI Retirement	51206	0	0	0	0	28,370	28,370	28,370	100.00%
Fringe Benefits Other	51207	0	0	0	0	2,452	2,452	2,452	100.00%
Fringes Benefits Subtotal:		163,541	171,946	185,900	172,587	191,996	180,678	180,678	4.69%
Total Labor:		541,664	555,662	613,661	608,228	635,282	623,964	623,964	2.59%
Travel:									
Registration Tuition	52001	129	912	420	1,230	1,280	1,280	1,280	4.07%
Automobile Allowance	52002	370	226	1,762	1,350	2,350	2,000	2,000	48.15%
Meals	52005	0	0	80	275	275	150	150	-45.45%
Lodging	52006	0	70	0	750	810	650	650	-13.33%
Other Travel Exp	52007	0	0	0	25	25	25	25	0.00%
Travel Subtotal:		499	1,208	2,262	3,630	4,740	4,105	4,105	13.09%
Total Travel:		499	1,208	2,262	3,630	4,740	4,105	4,105	13.09%
Office:									
Office Supplies	53000	1,424	2,168	1,447	2,000	2,100	2,100	2,100	5.00%
Stationery and Forms	53001	1,285	912	566	1,200	1,400	1,400	1,400	16.67%
Printing Supplies	53002	1,299	1,407	1,069	1,200	1,250	1,250	1,250	4.17%
Postage and Box Rent	53004	90	59	62	50	55	55	55	10.00%
Telephone	53008	1,437	1,918	1,826	1,200	1,240	1,240	1,240	3.33%
Wireless	53012	0	0	302	0	300	300	300	100.00%
Office Subtotal:		5,534	6,464	5,271	5,650	6,345	6,345	6,345	12.30%
Operating:									
Advertising	53500	8,076	12,810	5,183	9,000	9,000	9,000	9,000	0.00%
Subscriptions	53501	95	95	95	110	120	120	120	9.09%
Membership Dues	53502	450	25	896	500	800	800	800	60.00%
Food	53520	44	0	74	75	75	75	75	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
012 - Human Resources									
Small Equipment	53522	57	111	0	199	300	300	300	50.75%
Print Duplicate	73003	3,567	5,413	7,050	4,500	4,550	4,550	4,550	1.11%
Postage and Box Rent	73004	4,997	5,758	4,346	5,450	5,475	5,475	5,475	0.46%
Operating Subtotal:		17,286	24,212	17,644	19,834	20,320	20,320	20,320	2.45%
Repairs & Maint:									
Maintenance Equipment	54022	0	0	286	0	400	400	400	100.00%
Equipment Repairs	54029	736	78	736	736	750	750	750	1.90%
Equipment Repairs	74029	462	363	363	396	429	429	429	8.33%
Repairs & Maint Subtotal:		1,198	441	1,385	1,132	1,579	1,579	1,579	39.49%
Contractual Services:									
Medical and Dental	55000	947	3,758	1,837	2,000	2,000	2,000	2,000	0.00%
Data Processing	55013	46,438	48,304	55,034	40,000	50,402	50,402	50,402	26.01%
Professional Service	55014	22,429	29,095	2,933	21,000	21,000	21,000	21,000	0.00%
Collection Services	55015	0	0	0	15,000	0	0	0	-100.00%
Contractual Services Subtotal:		69,814	81,157	59,804	78,000	73,402	73,402	73,402	-5.89%
Insurance Expenses:									
Stop Loss Insurance Premium	56001	23	60	0	0	0	0	0	0.00%
Prop Liab Insurance	76000	1,475	1,548	1,656	1,918	2,171	2,171	2,171	13.19%
Insurance Expenses Subtotal:		1,498	1,608	1,656	1,918	2,171	2,171	2,171	13.19%
Total Other Operating:		95,331	113,882	85,759	106,534	103,817	103,817	103,817	-2.55%
Expense Total:		637,493	670,752	701,683	718,392	743,839	731,886	731,886	1.88%
Human Resources Net/(Levy):		(620,317)	(647,631)	(676,399)	(692,292)	(717,739)	(705,786)	(705,786)	1.95%

WORKERS COMPENSATION FUND

2013 BUDGET NARRATIVE HIGHLIGHTS

The County self insures for workers compensation and it is accounted for through an internal service fund. An internal service fund is used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

FUND MANAGEMENT:

The fund is managed jointly by the Human Resources Director and Finance Director. The Human Resources Department administers claims. The Finance Department administers the general finances and reviews fund reserves for propriety. Other functions such as purchase of stop-loss insurance, aggregate and deductible limits for the fund are reviewed jointly.

SUMMARY OF ACTIVITY 2013:

The fund shows a budget surplus for 2013 of \$12,023, an increase of \$213,352, or 25.7% over 2012. Funds are maintained to handle any unexpected large claims that we may have to pay up to our stop loss amount. The stop loss for this fund is \$400,000 per occurrence, at which time our excess insurance takes over. We have been trying to maintain enough in fund reserves to cover several unanticipated large losses in a single year.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2012 ADOPTED - Workers Comp Insurance

Account	Effect on Surplus Increase (Decrease)	Total	Description
Significant changes from 2012			
2012 Budgeted Surplus (Deficit)		\$ (201,329)	
Significant changes to revenues:			
Insurance charges	237,644		Increase because in 2012 we were able to reduce the charges to draw down the fund balance.
Interest investments	(12,000)		Decrease based on lower interest rates, smaller investment balances.
Significant changes to expenses:			
Fringe benefits	(4,787)		Decrease due to health insurance cost reductions and employee paying employee share of Wisconsin Retirement for the full year.
Legal services	(5,000)		Increase due to higher projected usage - more cases projected for 2013
Other small changes			
	(2,505)		This is a combination of small increases and decreases to revenue and expense accounts.
2013 Budgeted Surplus (Deficit)		\$ 12,023	

Financial Summary
Workers Compensation Insurance

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	419,156	854,919	830,000	830,000	1,055,644
Labor	-	49,914	33,484	33,484	38,271
Travel	20	900	900	900	900
Capital	-	-	-	-	-
Other Expenditures	381,117	804,105	996,945	996,945	1,004,450
Total Expenditures	381,137	854,919	1,031,329	1,031,329	1,043,621
Levy Before Adjustments	(38,020)	-	201,329	201,329	(12,023)
Adjustments	38,020	-	(201,329)	(201,329)	12,023
Net Levy After Adjustments	-	-	-	-	-

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
630 - Workers Comp Insurance									
Revenue									
Interfund Revenue:									
Insurance Charges	63001	1,071,092	1,064,880	186,804	790,000	1,027,644	1,027,644	1,027,644	30.08%
Interfund Revenue Subtotal:		1,071,092	1,064,880	186,804	790,000	1,027,644	1,027,644	1,027,644	30.08%
Total Operating Revenue:		1,071,092	1,064,880	186,804	790,000	1,027,644	1,027,644	1,027,644	30.08%
Interest:									
Interest Investments	48000	87,060	57,492	37,141	40,000	28,000	28,000	28,000	-30.00%
Interest Subtotal:		87,060	57,492	37,141	40,000	28,000	28,000	28,000	-30.00%
Total Non-Operating Revenue:		87,060	57,492	37,141	40,000	28,000	28,000	28,000	-30.00%
Revenue Total:		1,158,152	1,122,372	223,946	830,000	1,055,644	1,055,644	1,055,644	27.19%
Expense									
Wages:									
Regular Pay	51100	22,583	22,922	23,265	23,847	24,085	24,085	24,085	1.00%
Wages Subtotal:		22,583	22,922	23,265	23,847	24,085	24,085	24,085	1.00%
Fringes Benefits:									
FICA Medicare	51200	4,556	6,551	9,881	9,637	1,842	1,842	1,842	-80.89%
Health Insurance	51201	0	0	0	0	22,000	9,977	9,977	100.00%
Dental Insurance	51202	0	0	0	0	817	817	817	100.00%
Workers Compensation	51203	0	0	0	0	50	50	50	100.00%
WI Retirement	51206	0	0	0	0	1,500	1,500	1,500	100.00%
Fringes Benefits Subtotal:		4,556	6,551	9,881	9,637	26,209	14,186	14,186	47.20%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
630 - Workers Comp Insurance									
Total Labor:		27,139	29,472	33,146	33,484	50,294	38,271	38,271	14.30%
Travel:									
Registration Tuition	52001	0	0	20	400	400	400	400	0.00%
Automobile Allowance	52002	0	100	82	500	500	500	500	0.00%
Travel Subtotal:		0	100	102	900	900	900	900	0.00%
Total Travel:		0	100	102	900	900	900	900	0.00%
Office:									
Print Duplicate	53003	0	0	0	25	50	50	50	100.00%
Office Subtotal:		0	0	0	25	50	50	50	100.00%
Operating:									
Subscriptions	53501	207	207	519	215	225	225	225	4.65%
Membership Dues	53502	120	120	120	130	175	175	175	34.62%
Small Equipment	53522	1,239	0	0	2,200	2,100	2,100	2,100	-4.55%
Medical Supplies	53524	286	242	25	800	800	800	800	0.00%
Print Duplicate	73003	0	0	0	75	100	100	100	33.33%
Operating Subtotal:		1,852	569	664	3,420	3,400	3,400	3,400	-0.58%
Contractual Services:									
Medical and Dental	55000	2,692	4,181	4,180	4,000	4,500	4,500	4,500	12.50%
Legal Services	55001	40,594	13,235	11,927	25,000	30,000	30,000	30,000	20.00%
Professional Service	55014	21,864	52,611	34,009	40,000	40,000	40,000	40,000	0.00%
Management Services	55020	49,637	40,585	41,555	49,500	49,500	49,500	49,500	0.00%
Administration Fee	55037	23,998	10,378	18,686	20,000	22,000	22,000	22,000	10.00%
Contractual Services Subtotal:		138,785	120,991	110,356	138,500	146,000	146,000	146,000	5.42%
Insurance Expenses:									

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
630 - Workers Comp Insurance									
Stop Loss Insurance Premium	56001	3,382	52,588	100,387	55,000	55,000	55,000	55,000	0.00%
Claim Payments	56002	570,638	(137,142)	481,517	800,000	800,000	800,000	800,000	0.00%
Insurance Recoveries	56003	0	(179,900)	0	0	0	0	0	0.00%
Insurance Expenses Subtotal:		574,020	(264,454)	581,904	855,000	855,000	855,000	855,000	0.00%
Total Other Operating:		714,657	(142,894)	692,925	996,945	1,004,450	1,004,450	1,004,450	0.75%
Expense Total:		741,796	(113,322)	726,172	1,031,329	1,055,644	1,043,621	1,043,621	1.19%
Workers Comp Insurance Net/Surplus (Deficit):		416,357	1,235,694	(502,226)	(201,329)	0	12,023	12,023	-105.97%

Note: There is no tax levy for the Workers Comp Insurance Fund. The fund recoups its costs through charges to Winnebago County Departments.

SELF FUNDED HEALTH INSURANCE

2013 BUDGET NARRATIVE HIGHLIGHTS

The County Human Resources Department is responsible for overseeing the activity of this fund.

There is no direct tax levy for this function. **This fund is being eliminated as of October 1, 2012. It will wind down over the next several months as existing claims that were incurred as of October 1, 2012 are processed and paid.**

This fund was created in 2000 to account for the new self-funded health insurance.

The County has purchased stop loss insurance, which takes over when medical expenses for an individual exceed \$75,000 in a plan year. Stop loss insurance pays all claims up to a maximum of \$6 million.

The amount of budgeted expenses will be used to pay for the claims submitted after year end to close out the fund.

The plan is administered by a third party administrator so there is no County staff assigned solely to this activity.

FUND BALANCE:

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2012 ADOPTED - Self Funded Health Insurance

Account	Effect on Surplus Increase (Decrease)	Total	Description
Significant changes from 2012			
2012 Budgeted Surplus		\$ 39,539	
Revenue Changes - affect on surplus:			
Insurance charges - Public service	(245,000)		Decrease due to dropping the UMR health plan.
Insurance charges - Interfund revenue	(5,770,539)		Decrease due to dropping the UMR health plan.
Interest investments	(13,000)		Decrease due to dropping the UMR health plan.
Expense Changes - affect on surplus:			
Administration fees	75,000		Decrease due to dropping the UMR health plan.
Stop loss insurance premium	480,000		Decrease due to dropping the UMR health plan.
Claim payments	2,781,000		Decrease due to dropping the UMR health plan. Because this plan is being dropped for 2013, we still must pay run-off claims for people that had coverage before the plan ended.
2013 Budgeted (deficit)		(2,653,000)	

Note: This self insurance fund is being dropped for 2013. There are still costs in 2013 because of "run-off" claims. These are claims for people who had insurance claims when the plan was in effect. We still must pay those claims out of the fund balance.

Financial Summary
Self Funded Health Insurance

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	166,960	5,792,539	6,050,539	6,050,539	22,000
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	3,061,001	6,010,000	6,050,539	6,011,000	2,675,000
Total Expenditures	3,061,001	6,010,000	6,050,539	6,011,000	2,675,000
Levy Before Adjustments	2,894,042	217,461	-	(39,539)	2,653,000
Adjustments	(2,894,042)	(217,461)	-	39,539	(2,653,000)
Net Levy After Adjustments	-	-	-	-	-

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
650 - Health Insurance Self Funded									
Revenue									
Public Services:									
Insurance Charges	45067	208,739	264,597	265,433	245,000	(0)	(0)	(0)	-100.00%
Public Services Subtotal:		208,739	264,597	265,433	245,000	(0)	(0)	(0)	-100.00%
Interfund Revenue:									
Insurance Charges	63001	5,284,015	5,374,679	5,625,142	5,770,539	(0)	(0)	(0)	-100.00%
Interfund Revenue Subtotal:		5,284,015	5,374,679	5,625,142	5,770,539	(0)	(0)	(0)	-100.00%
Total Operating Revenue:		5,492,754	5,639,276	5,890,575	6,015,539	(0)	(0)	(0)	-100.00%
Interest:									
Interest Investments	48000	54,165	40,163	27,736	35,000	22,000	22,000	22,000	-37.14%
Interest Subtotal:		54,165	40,163	27,736	35,000	22,000	22,000	22,000	-37.14%
Total Non-Operating Revenue:		54,165	40,163	27,736	35,000	22,000	22,000	22,000	-37.14%
Revenue Total:		5,546,919	5,679,439	5,918,311	6,050,539	22,000	22,000	22,000	-99.64%
Expense									
Contractual Services:									
Administration Fee	55037	143,426	146,471	146,480	150,000	75,000	75,000	75,000	-50.00%
Contractual Services Subtotal:		143,426	146,471	146,480	150,000	75,000	75,000	75,000	-50.00%
Insurance Expenses:									
Stop Loss Insurance Premium	56001	438,830	492,946	530,834	480,000	0	0	0	-100.00%
Claim Payments	56002	4,279,617	3,732,660	4,528,758	5,381,000	2,600,000	2,600,000	2,600,000	-51.68%
Insurance Expenses Subtotal:		4,718,447	4,225,606	5,059,592	5,861,000	2,600,000	2,600,000	2,600,000	-55.64%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
650 - Health Insurance Self Funded									
Total Other Operating:		4,861,873	4,372,077	5,206,072	6,011,000	2,675,000	2,675,000	2,675,000	-55.50%
Expense Total:		4,861,873	4,372,077	5,206,072	6,011,000	2,675,000	2,675,000	2,675,000	-55.50%
Health Insurance Self Funded Surplus (Deficit)		685,047	1,307,362	712,239	39,539	(2,653,000)	(2,653,000)	(2,653,000)	-6,809.83%

Note: There is no tax levy for the Self Funded Health Insurance Fund. The fund recoups costs through charges to Winnebago County Departments. This fund is being terminated as of September 30, 2012, however the fund must still pay out "run-off" claims (claims that existed at the time the plan ended). The plan must pay out those "run-off" claims.

SELF FUNDED DENTAL INSURANCE

2013 BUDGET NARRATIVE HIGHLIGHTS

The County Human Resources Department is responsible for overseeing the activity of this fund.

Premiums are charged to departments based on employees enrolled in the program. Those premiums are included in each departments budgeted fringe benefit expense for the year.

The plan is administered by a third party administrator so there is no County staff assigned solely to this activity.

Summary of Fund Activity:

The fund has been budgeted to create neither a surplus nor deficit for 2013.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2012 ADOPTED - Self Funded Dental Insurance

Account	Effect on Surplus Increase (Decrease)	Total	Description
Significant changes from 2012			
2012 Budgeted Surplus (Deficit)		\$ (69,035)	
Revenue Changes - affect on surplus:			
Insurance charges - Interfund revenue	76,035		Projected increase in charges to departments to cover plan costs.
Expense Changes - affect on surplus:			
	-		
Other small changes			
	(7,000)		This is a combination of small increases and decreases to revenue and expense accounts.
2013 Budgeted Surplus		-	

Financial Summary
Self Funded Dental Insurance

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	5,744	688,000	618,965	618,965	692,500
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	472,665	688,000	618,965	688,000	692,500
Total Expenditures	472,665	688,000	618,965	688,000	692,500
Levy Before Adjustments	466,921	-	-	69,035	-
Adjustments	(466,921)	-	-	(69,035)	-
Net Levy After Adjustments	-	-	-	-	-

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
660 - Dental Insurance Self Funded									
Revenue									
Public Services:									
Insurance Charges	45067	4,797	5,972	5,522	5,000	(0)	5,000	5,000	0.00%
Public Services Subtotal:		4,797	5,972	5,522	5,000	(0)	5,000	5,000	0.00%
Interfund Revenue:									
Insurance Charges	63001	499,267	543,299	632,284	610,965	692,000	687,000	687,000	12.45%
Interfund Revenue Subtotal:		499,267	543,299	632,284	610,965	692,000	687,000	687,000	12.45%
Total Operating Revenue:		504,064	549,270	637,807	615,965	692,000	692,000	692,000	12.34%
Interest:									
Interest Investments	48000	9,188	3,816	1,782	3,000	500	500	500	-83.33%
Interest Subtotal:		9,188	3,816	1,782	3,000	500	500	500	-83.33%
Total Non-Operating Revenue:		9,188	3,816	1,782	3,000	500	500	500	-83.33%
Revenue Total:		513,252	553,086	639,589	618,965	692,500	692,500	692,500	11.88%
Expense									
Contractual Services:									
Administration Fee	55037	39,321	40,647	41,467	41,000	41,500	41,500	41,500	1.22%
Contractual Services Subtotal:		39,321	40,647	41,467	41,000	41,500	41,500	41,500	1.22%
Insurance Expenses:									
Claim Payments	56002	581,590	607,318	629,549	647,000	651,000	651,000	651,000	0.62%
Insurance Expenses Subtotal:		581,590	607,318	629,549	647,000	651,000	651,000	651,000	0.62%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
660 - Dental Insurance Self Funded									
Total Other Operating:		620,911	647,965	671,016	688,000	692,500	692,500	692,500	0.65%
Expense Total:		620,911	647,965	671,016	688,000	692,500	692,500	692,500	0.65%
Dental Insurance Self Funded Surplus (Deficit):		(107,659)	(94,879)	(31,427)	(69,035)	(0)	(0)	(0)	-100.00%

Note: This Self Funded Insurance Fund does not have a tax levy. The fund recoups its costs through charges to Winnebago County Departments.

FINANCE

General Fund – Organization: 1015 and 1019 2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Charles L. Orenstein, CPA
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3443

MISSION STATEMENT:

To provide financial information that is both timely and useful to County management and the general public.

To procure equipment, supplies, and services for the County at the best possible quality and price.

PROGRAM DESCRIPTION:

ACCOUNTS PAYABLE Receive and pay all obligations of the County. Maintain detailed records of outstanding payable balances.

ACCOUNTS RECEIVABLE Record all receipts of the County, prepare billings, customer and client statements, perform collections of past due accounts, and report on balances, and aging.

FIXED ASSETS Maintain records of all fixed assets of the County. Record depreciation of assets and record transfers and disposals of fixed assets. Maintain records and reconcile to actual assets by doing occasional fixed asset inventories.

FINANCIAL REPORTING Prepare monthly and annual financial reports on the County's financial position and results of operations.

GRANT REPORTING Prepare grant reports for various departments.

AUDIT Coordinate the year end audit, close the County's books, prepare all audit schedules for the auditors and prepare the County's Comprehensive Annual Financial Report.

INTERNAL AUDIT Perform internal audits of departments with cash handling functions.

BUDGET Coordinate and prepare the annual budget for the County Executive.

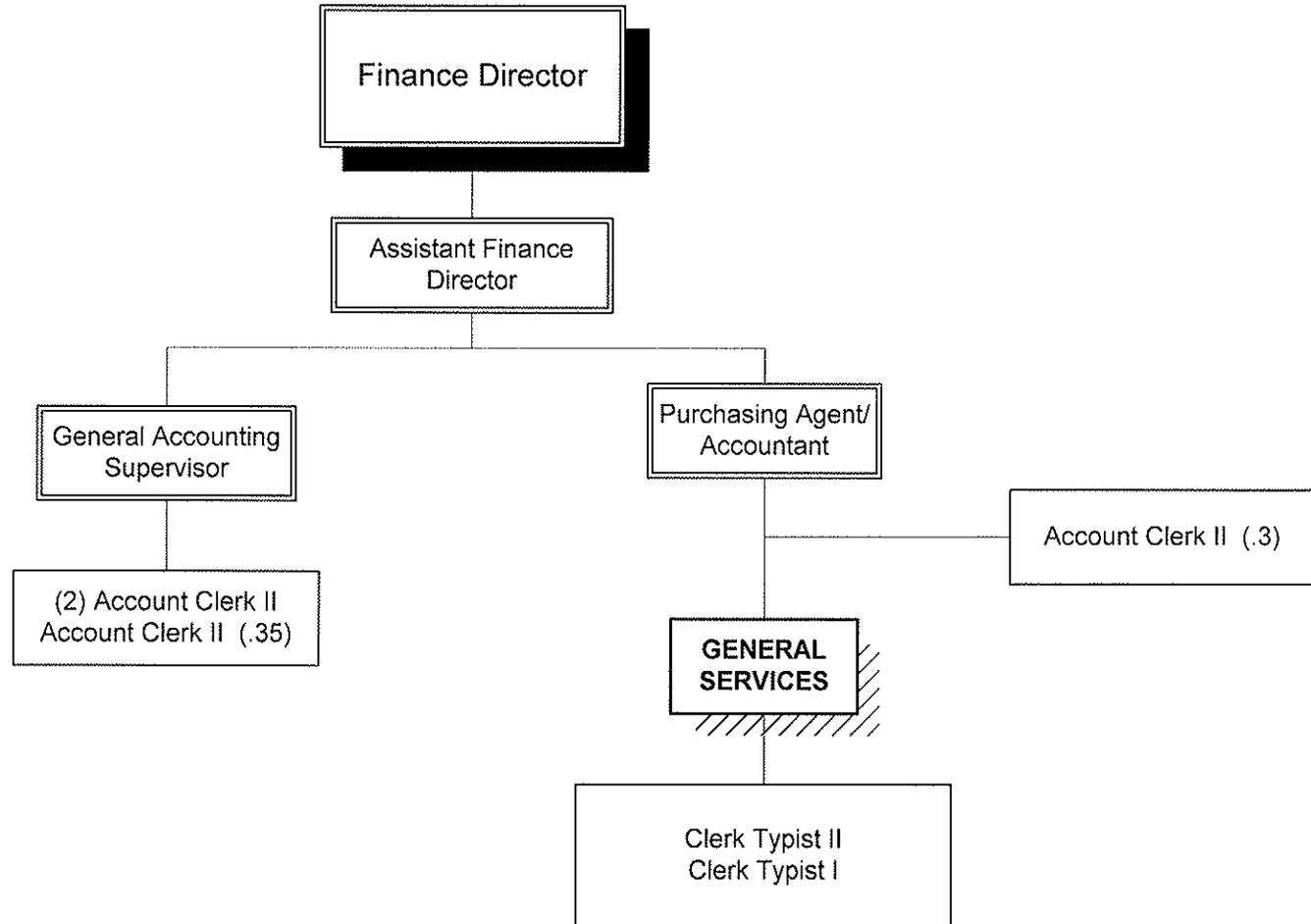
BONDING Coordinate the issuance of County debt with the financial advisors, bond counsel, and rating agency.

CAPITAL IMPROVEMENTS PROGRAM Coordinate and prepare the annual update to the County Capital Improvements - 5 Year Plan.

PURCHASING Identify items and sources, obtain pricing quotes and sealed bids for commodities required by the County. Monitor purchase documents prepared by departments for compliance with County purchasing procedures. Provide technical assistance to departments regarding equipment requirements and purchasing procedures.

INVESTMENTS Invest all County funds ensuring minimum risk and maturity, as funds are needed.

FINANCE



FINANCE

General Fund – Organization: 1015 and 1019 2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Charles L. Orenstein, CPA
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3443

2012 ACCOMPLISHMENTS:

1. Obtained an unqualified opinion on the 2011 CAFR.
2. Completed the first year end audit under our new accounting software.
3. Completed our first County budget under our new accounting software.
4. Provided top quality accounting and reporting services to our customer departments, County Board, Personnel & Finance Committee and the general public as evidenced by zero complaints and several complements from departments about working with Finance Department staff when they have problems.
5. Drew up specifications for financial reports for regular monthly income statements and for the budget book. Reports were written by our software vendor, delivered, reviewed by us and returned to vendor for update. Reports were completed and were very useful in providing departments with a monthly income statement as well as having a nicely laid out budget detail report for each department in the County budget book.
6. The department has continued to work with our new software, discovering new features, and learning more ways the software can be used to get information which is helpful to departments in running their agencies.

2013 GOALS & OBJECTIVES:

1. Continue to obtain an unqualified opinion on our annual financial statements (Comprehensive Annual Financial Report – CAFR).
2. Provide our customers (county departments) with good accurate financial reports and other services to be evidenced by no complaints about our service quality during the year.

3. **Continue to discover more about our new financial system and find ways to make it more useful to departments.**
4. **Have more reports written to automate more of the process of preparing the annual budget.**

FINANCE

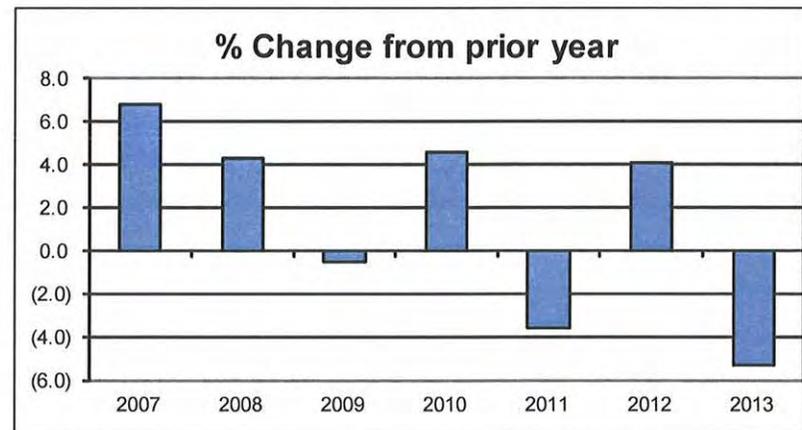
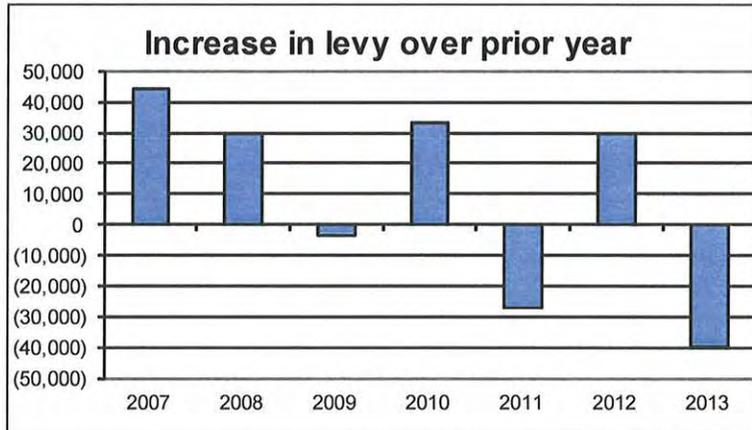
2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	8	8	8	8	8	8	8	7	7	6
Part Time	0	0	0	0	0	0	0	1	1	1
Total	8	8	8	8	8	8	8	8	8	7

There is a reduction of one full-time Account Clerk II position in the department staffing table in 2013.

COUNTY LEVY: The tax levy for 2013 is \$718,525, a decrease of \$39,851 or 5.3% under 2012.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - Finance

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 758,376	
Revenue Changes - impact on levy:		
	-	
Expense Changes - impact on levy:		
Wages	(48,345)	There were two staff positions that turned over during 2012. One was replaced with a person lower down on the pay scale. The other person was new and lower on the pay scale and that position is only going to be filled at 65% rather than full time.
Fringe benefits	(21,407)	Partially related to department pay reduction. Part is also attributable to reductions in health care costs with the new health insurance contract.
Data processing services	27,045	Increase due to software maintenance contracts for our Tyler Munis accounting software. There was a maintenance contract related to the database that we were not aware of when we prepared the 2012 budget. We had to do a budget transfer during 2012 to cover the additional cost. It is an annual recurring cost so we are now including it in the 2013 and future years budgets.
Other small changes		
	2,856	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 718,525	

Financial Summary Finance

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	29,000	45,500	45,500	45,500	45,500
Labor	368,775	561,100	617,488	617,488	550,536
Travel	479	3,504	4,025	4,025	4,005
Capital	-	-	-	-	-
Other Expenditures	119,838	190,379	192,766	182,363	209,484
Total Expenditures	489,092	754,983	814,279	803,876	764,025
Levy Before Adjustments	460,092	709,483	768,779	758,376	718,525
Adjustments	-	-	-	-	-
Net Levy After Adjustments	460,092	709,483	768,779	758,376	718,525

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
015 - Finance									
Revenue									
Public Services:									
Forms Copies Etc	45003	725	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Public Services Subtotal:		725	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Interfund Revenue:									
Professional Services	63002	6,396	7,404	8,004	10,000	9,500	9,500	9,500	-5.00%
Financial Services	65083	25,632	30,000	32,496	35,500	36,000	36,000	36,000	1.41%
Interfund Revenue Subtotal:		32,029	37,404	40,500	45,500	45,500	45,500	45,500	0.00%
Total Operating Revenue:		32,754	37,404	40,500	45,500	45,500	45,500	45,500	0.00%
Revenue Total:		32,754	37,404	40,500	45,500	45,500	45,500	45,500	0.00%
Expense									
Wages:									
Regular Pay	51100	430,286	417,392	410,639	444,087	395,742	395,742	395,742	-10.89%
Temporary Employees	51101	0	698	0	0	2,000	2,000	2,000	100.00%
Overtime	51105	0	0	380	0	800	800	800	100.00%
Wages Subtotal:		430,286	418,089	411,019	444,087	398,542	398,542	398,542	-10.26%
Fringes Benefits:									
FICA Medicare	51200	200,791	192,935	172,968	171,601	28,723	28,723	28,723	-83.26%
Health Insurance	51201	0	0	0	0	97,270	88,224	88,224	100.00%
Dental Insurance	51202	0	0	0	0	5,545	5,545	5,545	100.00%
Workers Compensation	51203	0	0	0	0	728	728	728	100.00%
Unemployment Comp	51204	0	73	976	1,800	1,200	1,200	1,200	-33.33%
WI Retirement	51206	0	0	0	0	25,326	25,326	25,326	100.00%
Fringe Benefits Other	51207	0	0	0	0	2,248	2,248	2,248	100.00%
Fringes Benefits Subtotal:		200,791	193,007	173,945	173,401	161,040	151,994	151,994	-12.35%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr	% Change Adopted
015 - Finance									
Total Labor:		631,077	611,097	584,964	617,488	559,582	550,536	550,536	-10.84%
Travel:									
Registration Tuition	52001	1,035	770	535	1,100	1,100	1,100	1,100	0.00%
Automobile Allowance	52002	1,019	684	786	1,705	1,705	1,705	1,705	0.00%
Meals	52005	127	92	20	240	240	240	240	0.00%
Lodging	52006	793	605	390	980	920	920	920	-6.12%
Other Travel Exp	52007	1	0	0	0	20	20	20	100.00%
Taxable Meals	52008	9	29	15	0	20	20	20	100.00%
Travel Subtotal:		2,984	2,180	1,745	4,025	4,005	4,005	4,005	-0.50%
Total Travel:		2,984	2,180	1,745	4,025	4,005	4,005	4,005	-0.50%
Office:									
Office Supplies	53000	444	410	427	450	490	490	490	8.89%
Stationery and Forms	53001	1,156	2,359	1,156	1,610	1,240	1,240	1,240	-22.98%
Printing Supplies	53002	654	485	493	600	500	500	500	-16.67%
Postage and Box Rent	53004	240	41	18	90	45	45	45	-50.00%
Computer Software	53006	0	0	180	180	150	150	150	-16.67%
Telephone	53008	1,739	2,190	1,568	1,800	1,500	1,500	1,500	-16.67%
Office Subtotal:		4,232	5,484	3,843	4,730	3,925	3,925	3,925	-17.02%
Operating:									
Subscriptions	53501	1,144	812	252	875	850	850	850	-2.86%
Membership Dues	53502	1,219	1,525	1,370	1,390	1,460	1,460	1,460	5.04%
Publish Legal Notices	53503	2,295	2,007	778	2,100	1,100	1,100	1,100	-47.62%
Household Supplies	53516	0	0	10	0	45	45	45	100.00%
Food	53520	20	18	0	20	50	50	50	150.00%
Small Equipment	53522	1,365	58	829	250	200	200	200	-20.00%
Operating Licenses Fees	53553	82	0	164	0	150	150	150	100.00%
Other Miscellaneous	53568	0	0	6	0	10	10	10	100.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
015 - Finance									
Print Duplicate	73003	7,833	7,080	6,224	8,000	7,506	7,506	7,506	-6.18%
Postage and Box Rent	73004	2,573	2,721	1,711	2,720	2,100	2,100	2,100	-22.79%
Food	73520	0	0	0	0	50	50	50	100.00%
Operating Subtotal:		16,532	14,221	11,345	15,355	13,521	13,521	13,521	-11.94%
Repairs & Maint:									
Maintenance Equipment	54022	0	0	286	0	330	330	330	100.00%
Equipment Repairs	54029	0	0	1,037	1,130	1,130	1,130	1,130	0.00%
Equipment Repairs	74029	330	330	330	330	297	297	297	-10.00%
Repairs & Maint Subtotal:		330	330	1,653	1,460	1,757	1,757	1,757	20.34%
Contractual Services:									
Accounting Auditing	55012	77,600	79,700	110,401	83,000	85,350	85,350	85,350	2.83%
Data Processing	55013	2,424	8,115	27,067	67,608	94,653	94,653	94,653	40.00%
Professional Service	55014	0	11,000	0	0	0	0	0	0.00%
Collection Services	55015	8,999	4,412	3,857	8,000	8,000	8,000	8,000	0.00%
State Special Charges	55055	10	10	0	10	10	10	10	0.00%
Imaging Services	75801	4,616	0	0	0	0	0	0	0.00%
Contractual Services Subtotal:		93,649	103,237	141,325	158,618	188,013	188,013	188,013	18.53%
Insurance Expenses:									
Prop Liab Insurance	76000	1,848	2,040	2,124	2,200	2,268	2,268	2,268	3.09%
Insurance Expenses Subtotal:		1,848	2,040	2,124	2,200	2,268	2,268	2,268	3.09%
Total Other Operating:		116,591	125,312	160,289	182,363	209,484	209,484	209,484	14.87%
Expense Total:		750,652	738,589	746,999	803,876	773,071	764,025	764,025	-4.96%
Finance Net/(Levy):		(717,898)	(701,185)	(706,499)	(758,376)	(727,571)	(718,525)	(718,525)	-5.25%

**FINANCE
PROGRAM BUDGETS**

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2013 ADOPTED	2012 ADOPTED	2011 ADOPTED	2013 OVER 2012	2012 OVER 2011
Finance	1015	428,707	2,885	-	206,864	638,456		638,456	650,699	611,563	(1.9)	6.4
Revenues	1015						36,000	(36,000)	(35,500)	(32,500)	1.4	9.2
Purchasing	1019	121,829	1,120	-	2,620	125,569		125,569	153,177	157,714	(18.0)	(2.9)
Revenues	1019						9,500	(9,500)	(10,000)	(8,000)	(5.0)	25.0
Grand Totals		<u>550,536</u>	<u>4,005</u>	<u>-</u>	<u>209,484</u>	<u>764,025</u>	<u>45,500</u>	<u>718,525</u>	<u>758,376</u>	<u>728,777</u>	(5.3)	4.1

GENERAL SERVICES

General Services Fund: 620
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Charles L. Orenstein, CPA
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, Wisconsin 54901

TELEPHONE: 232-3443

MISSION STATEMENT:

To provide quality centralized printing and mail services to other County departments in a timely and cost effective manner.

PROGRAM DESCRIPTION:

PRINTING: Provides large volume professional copying services to County departments at a competitive price and maintains an inventory of paper for use by departments within the County.

MAILROOM: Processes County departments' incoming and outgoing letters and packages.

GENERAL SERVICES

**General Services Fund: 620
2013 BUDGET NARRATIVE**

DEPARTMENT HEAD: Charles L. Orenstein, CPA
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3443

2012 ACCOMPLISHMENTS:

1. Updated mail procedures to comply with new USPS requirements.
2. Continued to expand personal printing for employees as an additional revenue source.
3. Provided quality printing jobs to departments in a timely manner.

2013 GOALS & OBJECTIVES:

1. To continue to promote the printing capabilities of the department to eliminate outsourcing of print jobs.
2. To continue to work with departments on how to maximize savings on postage
3. To continue to provide quality printing and mail service to County departments in a cost -effective manner.

GENERAL SERVICES

2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	3	3	2	2	2	2	2	2	2	2
Part Time	0	0	0	0	0	0	0	0	0	0
Total	3	3	2	2	2	2	2	2	2	2

There are no changes to the department staffing for 2013.

COUNTY LEVY: The General Services Fund is a proprietary activity and as such, generally operates with very little or no tax levy. Most of the department's costs are charged back to user departments. In 2013 a deficit of \$17,315 is budgeted, in 2012 a surplus of \$581 was budgeted.

SIGNIFICANT CHANGES FROM 2012 ADOPTED - General Services

Account	Effect on Surplus Increase (Decrease)	Total	Description
Significant changes from 2012			
2012 Budgeted Surplus (Deficit)		\$ 581	
Significant changes to revenues:			
Forms copies etc	(18,000)		Decrease due to the number of copies being made by departments reducing steadily. Many more documents are scanned and emailed instead of printed/mailed/faxed so there are less meter clicks on the copiers to charge back to departments.
Photocopy revenue	(9,000)		Decrease due to less large print jobs being sent to General Services as has been in the past. This may be because of documents being distributed electronically instead of by hard copy and departments using their own copier instead of sending the job to General Services.
Significant changes to expenses:			
	9,104		This is a combination of small increases and decreases to revenue and expense accounts.
2013 Budgeted Surplus (Deficit)		\$ (17,315)	

Financial Summary General Services

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	305,996	504,380	529,700	529,700	501,700
Labor	65,492	94,101	95,312	95,312	94,664
Travel	49	120	200	200	200
Capital	-	-	-	-	-
Other Expenditures	277,386	425,552	434,188	433,607	424,151
Total Expenditures	342,928	519,773	529,700	529,119	519,015
Levy Before Adjustments	36,931	15,393	-	(581)	17,315
Adjustments	(36,931)	(15,393)	-	581	(17,315)
Net Levy After Adjustments	-	-	-	-	-

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
620 - General Services									
Revenue									
Public Services:									
Offset Revenue	45013	2,017	2,959	4,521	3,000	4,000	4,000	4,000	33.33%
Public Services Subtotal:		2,017	2,959	4,521	3,000	4,000	4,000	4,000	33.33%
Intergov Services:									
Mail Service Revenue	43003	7,746	6,463	6,349	7,000	6,000	6,000	6,000	-14.29%
Imaging Revenue	43004	4,616	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Intergov Services Subtotal:		12,362	6,463	6,349	7,000	6,000	6,000	6,000	-14.29%
Interfund Revenue:									
Forms Copies Etc	65003	194,121	243,985	236,052	252,000	234,000	234,000	234,000	-7.14%
Photocopy Revenue	65014	61,010	61,502	61,997	63,000	54,000	54,000	54,000	-14.29%
Mail Service Revenue	65015	215,477	208,675	201,130	204,000	203,000	203,000	203,000	-0.49%
DP Services	65085	(0)	600	696	700	700	700	700	0.00%
Interfund Revenue Subtotal:		470,608	514,762	499,875	519,700	491,700	491,700	491,700	-5.39%
Total Operating Revenue:		484,986	524,184	510,745	529,700	501,700	501,700	501,700	-5.29%
Interest:									
Interest Investments	48000	86	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Interest Subtotal:		86	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Misc Revenues:									
Other Miscellaneous Revenues	48109	(0)	(0)	(196)	(0)	(0)	(0)	(0)	0.00%
Misc Revenues Subtotal:		(0)	(0)	(196)	(0)	(0)	(0)	(0)	0.00%
Transfers In:									
Other Transfers In	49501	5,600	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Transfers In Subtotal:		5,600	(0)	(0)	(0)	(0)	(0)	(0)	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
620 - General Services									
Total Non-Operating Revenue:		5,686	(0)	(196)	(0)	(0)	(0)	(0)	0.00%
Revenue Total:		490,672	524,184	510,549	529,700	501,700	501,700	501,700	-5.29%
Expense									
Wages:									
Regular Pay	51100	63,733	64,292	65,529	65,501	66,156	66,156	66,156	1.00%
Wages Subtotal:		63,733	64,292	65,529	65,501	66,156	66,156	66,156	1.00%
Fringes Benefits:									
FICA Medicare	51200	35,247	34,126	30,875	29,811	4,589	4,589	4,589	-84.61%
Health Insurance	51201	0	0	0	0	19,709	17,876	17,876	100.00%
Dental Insurance	51202	0	0	0	0	1,359	1,359	1,359	100.00%
Workers Compensation	51203	0	0	0	0	122	122	122	100.00%
Compensated Absences Resrv	51205	1,519	209	2,675	0	0	0	0	0.00%
WI Retirement	51206	0	0	0	0	4,234	4,234	4,234	100.00%
Fringe Benefits Other	51207	0	0	0	0	328	328	328	100.00%
Fringes Benefits Subtotal:		36,766	34,336	33,550	29,811	30,341	28,508	28,508	-4.37%
Total Labor:		100,500	98,627	99,079	95,312	96,497	94,664	94,664	-0.68%
Travel:									
Automobile Allowance	52002	68	174	178	200	200	200	200	0.00%
Travel Subtotal:		68	174	178	200	200	200	200	0.00%
Total Travel:		68	174	178	200	200	200	200	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr	% Change Adopted
620 - General Services									
Office:									
Office Supplies	53000	2,899	2,242	2,456	2,100	2,600	2,600	2,600	23.81%
Printing Supplies	53002	7,082	1,136	7,576	7,000	8,000	8,000	8,000	14.29%
Postage and Box Rent	53004	183,196	176,755	171,262	178,300	170,000	170,000	170,000	-4.66%
Telephone	53008	457	683	529	600	600	600	600	0.00%
Office Subtotal:		193,634	180,816	181,822	188,000	181,200	181,200	181,200	-3.62%
Operating:									
Subscriptions	53501	360	0	0	0	0	0	0	0.00%
Small Equipment	53522	0	0	500	0	0	0	0	0.00%
Equipment Rental	53551	193,595	209,770	211,733	213,510	210,510	210,510	210,510	-1.41%
Other Miscellaneous	53568	0	0	0	0	0	0	0	0.00%
Loss on Sale of Assets	53573	0	1,563	0	0	0	0	0	0.00%
Operating Subtotal:		193,955	211,333	212,233	213,510	210,510	210,510	210,510	-1.41%
Repairs & Maint:									
Maintenance Equipment	54022	0	0	119	0	230	230	230	100.00%
Equipment Repairs	54029	2,920	1,488	451	474	480	480	480	1.27%
Equipment Repairs	74029	66	66	66	66	66	66	66	0.00%
Repairs & Maint Subtotal:		2,986	1,554	636	540	776	776	776	43.70%
Contractual Services:									
Other Contract Serv	55030	27,534	27,682	26,611	30,000	30,000	30,000	30,000	0.00%
Contractual Services Subtotal:		27,534	27,682	26,611	30,000	30,000	30,000	30,000	0.00%
Insurance Expenses:									
Prop Liab Insurance	76000	1,301	1,320	1,452	1,557	1,665	1,665	1,665	6.94%
Insurance Expenses Subtotal:		1,301	1,320	1,452	1,557	1,665	1,665	1,665	6.94%
Deprec & Amort:									
Depreciation Expense	56503	1,103	643	0	0	0	0	0	0.00%
Deprec & Amort Subtotal:		1,103	643	0	0	0	0	0	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr	% Change Adopted
620 - General Services									
Total Other Operating:		420,512	423,349	422,754	433,607	424,151	424,151	424,151	-2.18%
Expense Total:		521,080	522,150	522,011	529,119	520,848	519,015	519,015	-1.91%
General Services Net/(Levy):		(30,407)	2,034	(11,461)	581	(19,148)	(17,315)	(17,315)	-3,080.22%

**GENERAL SERVICES
PROGRAM BUDGETS**

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2013 ADOPTED	2012 ADOPTED	2011 ADOPTED	2013 OVER 2012	2012 OVER 2011
Printing	62640	46,395	-	-	214,778	261,173		261,173	263,485	269,603	(0.9)	(2.3)
Revenues							292,000	(292,000)	(318,000)	(317,000)		
Mail Service	62641	48,269	200	-	209,373	257,842		257,842	265,634	276,145	(2.9)	(3.8)
Revenues							209,700	(209,700)	(211,700)	(232,700)		
Grand Totals		<u>94,664</u>	<u>200</u>	<u>-</u>	<u>424,151</u>	<u>519,015</u>	<u>501,700</u>	17,315	(581)	(3,952)	(3080.2)	(85.3)
Depreciation								-			N/A	N/A
(Income)/Loss on cash flow basis								<u>17,315</u>	<u>(581)</u>	<u>(3,952)</u>		

PROPERTY AND LIABILITY INSURANCE FUND

**Property and Liability Fund: 640
2013 BUDGET NARRATIVE**

DEPARTMENT HEAD: Charles L. Orenstein, CPA
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, Wisconsin 54901

TELEPHONE: 232-3443

MISSION STATEMENT:

To provide adequate property and liability coverage to all County departments. To act as a source to pay property and liability losses, deductibles, and self-insured exposures.

PROGRAM DESCRIPTION:

Insurance is purchased from various outside insurance agencies to cover things such as buildings, contents, mobile equipment, certain motor vehicles, builders risk, comprehensive liability, errors and omissions and other coverages. Premiums are charged back to County departments. Losses are processed through this department. Different deductible limits are set for various types of losses. Deductible payments are made through this department and get charged back to user departments as additional insurance charges. All departments are charged for a portion of the deductibles based on their loss histories. The staff in this department follows up on losses and obtains funds from the damaging party's insurance companies (called subrogation) where possible.

PROPERTY AND LIABILITY INSURANCE FUND

2013 BUDGET NARRATIVE HIGHLIGHTS

Winnebago County along with the majority of other Wisconsin counties participates in WCMIC, a risk-sharing pool, for its liability insurance. Premiums are paid to WCMIC annually, there is a \$50,000 deductible per incident with a policy limit of \$10,000,000 per occurrence. This insurance covers general liability, personal injury liability, automobile liability, law enforcement liability and public official errors and omission liability. Dividends by policy year, if available, are based on profit of the entity. The County also self-insures for some miscellaneous items through this fund. This is an internal service fund and as such pays all of the related insurance expenses directly from this fund and in turn charges all departments a "premium" for this coverage which is recognized as revenue in this fund.

Property insurance is purchased through various companies for the different facilities. Again, premiums are charged back to the various departments covered by the policies. Departments are also charged back for a portion of deductible payments based on past history and projections of current year expenses.

We try to maintain a fund balance of around \$750,000 (plus or minus \$100,000) in this fund to protect us in case there are significant deductible claims to be paid in a short period of time. Normally, a surplus or deficit is budgeted each year so as to maintain the fund balance at the level previously mentioned. Winnebago County has allowed the fund balance to diminish in the most recent years due to higher than normal claims.

FUND MANAGEMENT:

The fund is managed by the Finance Department. Claims covered by the liability insurance program are handled by WCMIC. All self-insured claims are handled by the Finance Department.

SUMMARY OF 2013 ACTIVITY:

Insurance purchased from the outside to cover the County has remained consistent in recent years and will continue in 2013. Claim payments will remain relatively stable as will insurance recoveries. However, these are difficult to forecast. A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2012 ADOPTED - Property & Liability Insurance

Account	Effect on Surplus Increase (Decrease)	Total	Description
Significant changes from 2012			
2012 Budgeted Surplus (Deficit)		\$ 644	
Revenue Changes - affect on surplus:			
Expense Changes - affect on surplus:			
Other small changes			
	(644)		This is a combination of small increases and decreases to revenue and expense accounts.
2013 Budgeted Surplus (Deficit)		\$ -	

**Financial Summary
Property & Liability Insurance**

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	649,703	972,948	972,948	972,948	966,364
Labor	13,401	14,500	27,417	27,417	27,400
Travel	50	-	120	120	-
Capital	-	-	-	-	-
Other Expenditures	377,782	890,767	945,411	944,767	938,964
Total Expenditures	391,233	905,267	972,948	972,304	966,364
Levy Before Adjustments	(258,469)	(67,681)	-	(644)	-
Adjustments	258,469	67,681	-	644	-
Net Levy After Adjustments	-	-	-	-	-

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
640 - Prop & Liability Insurance									
Revenue									
Interfund Revenue:									
Insurance Charges	63001	840,720	871,118	975,744	970,948	964,364	964,364	964,364	-0.68%
Interfund Revenue Subtotal:		840,720	871,118	975,744	970,948	964,364	964,364	964,364	-0.68%
Total Operating Revenue:		840,720	871,118	975,744	970,948	964,364	964,364	964,364	-0.68%
Interest:									
Interest Investments	48000	12,092	3,330	2,557	2,000	2,000	2,000	2,000	0.00%
Interest Subtotal:		12,092	3,330	2,557	2,000	2,000	2,000	2,000	0.00%
Total Non-Operating Revenue:		12,092	3,330	2,557	2,000	2,000	2,000	2,000	0.00%
Revenue Total:		852,811	874,448	978,301	972,948	966,364	966,364	966,364	-0.68%
Expense									
Wages:									
Regular Pay	51100	9,379	9,910	10,058	20,000	20,000	20,000	20,000	0.00%
Wages Subtotal:		9,379	9,910	10,058	20,000	20,000	20,000	20,000	0.00%
Fringes Benefits:									
FICA Medicare	51200	4,201	4,561	4,405	7,417	7,400	7,400	7,400	-0.23%
Fringes Benefits Subtotal:		4,201	4,561	4,405	7,417	7,400	7,400	7,400	-0.23%
Total Labor:		13,580	14,471	14,463	27,417	27,400	27,400	27,400	-0.06%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
640 - Prop & Liability Insurance									
Travel:									
Automobile Allowance	52002	75	0	0	120	0	0	0	-100.00%
Travel Subtotal:		75	0	0	120	0	0	0	-100.00%
Total Travel:		75	0	0	120	0	0	0	-100.00%
Operating:									
Membership Dues	53502	50	50	0	50	50	50	50	0.00%
Operating Subtotal:		50	50	0	50	50	50	50	0.00%
Contractual Services:									
Claim Payments	55050	0	0	2,000	0	0	0	0	0.00%
Contractual Services Subtotal:		0	0	2,000	0	0	0	0	0.00%
Insurance Expenses:									
Prop Liab Insurance	56000	867,632	618,622	667,528	757,950	752,050	752,050	752,050	-0.78%
Claim Payments	56002	513,481	225,347	187,004	210,000	209,582	209,582	209,582	-0.20%
Insurance Recoveries	56003	(242,823)	(16,904)	(81,261)	(25,000)	(25,000)	(25,000)	(25,000)	0.00%
Prop Liab Insurance	76000	1,696	2,376	2,292	1,767	2,282	2,282	2,282	29.15%
Insurance Expenses Subtotal:		1,139,986	829,441	775,564	944,717	938,914	938,914	938,914	-0.61%
Total Other Operating:		1,140,036	829,491	777,564	944,767	938,964	938,964	938,964	-0.61%
Expense Total:		1,153,692	843,962	792,027	972,304	966,364	966,364	966,364	-0.61%
Prop & Liability Insurance Surplus (Deficit):		(300,880)	30,486	186,274	644	0	0	0	-100.00%

INFORMATION SYSTEMS

General Fund – Organization: 1022
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Patty Francour
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3491

MISSION STATEMENT:

To provide excellent customer service and support to all Winnebago County information technology users, to protect Winnebago County assets and data, and to ensure Winnebago County's information technology investment is strategically positioned for the future.

PROGRAM DESCRIPTION:

USER SUPPORT Operate and maintain computer and telecommunications systems and supply support and training to sustain usability on related devices and software.

INVENTORY Maintain detailed records of all county computer hardware, software, and telecommunications equipment.

BUDGET Determine needs/requirements for computer and telecommunication requests as part of the annual budget process. Assist throughout the year in the actual purchases of these budgeted items.

NETWORK INFRASTRUCTURE Maintain the network connectivity, including Internet access, and the core network equipment and software in support of services provided by the County.

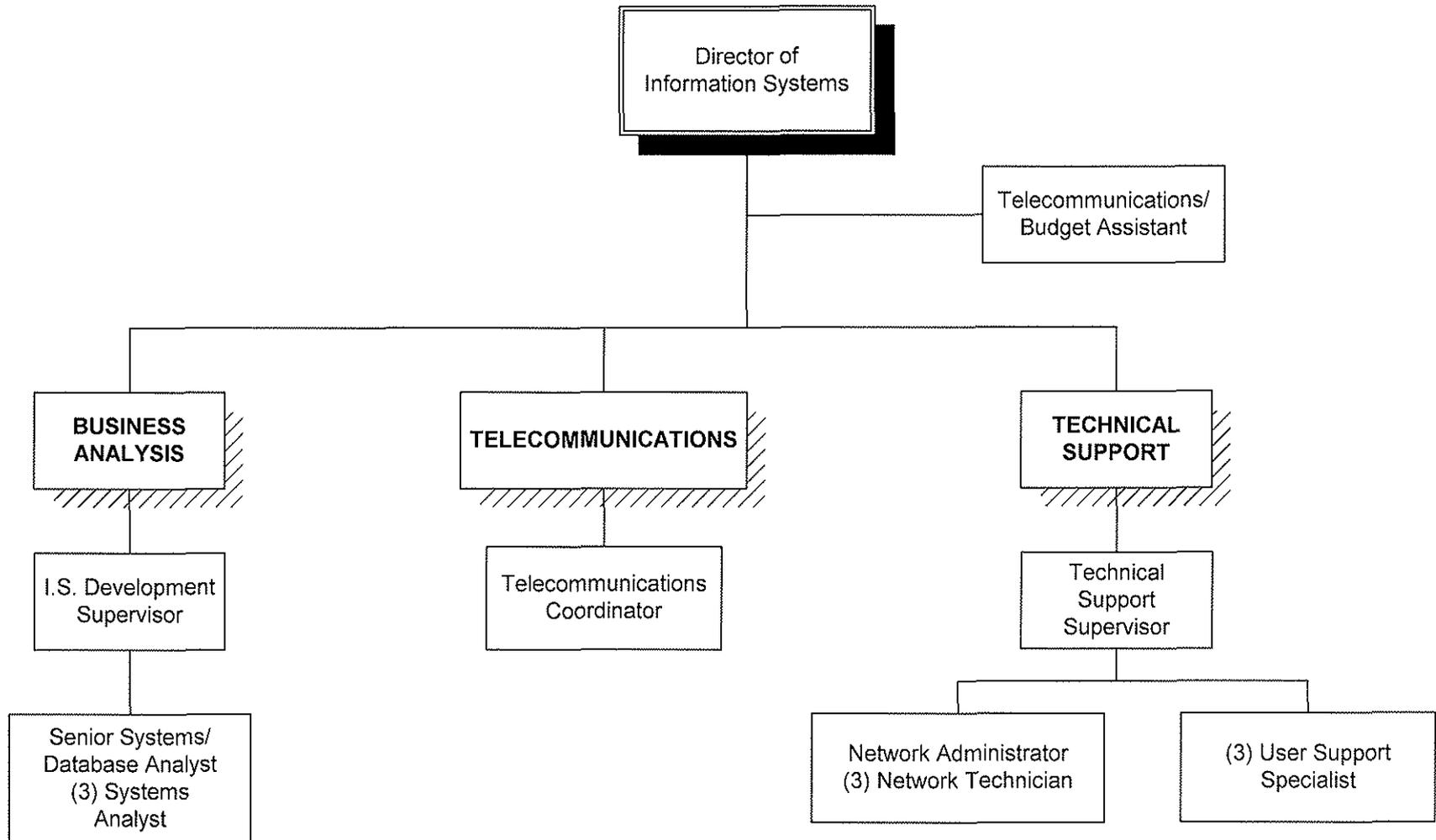
PUBLIC SAFETY Maintain and support the Public Safety Systems within Winnebago County.

SYSTEM DESIGN & DEVELOPMENT Design and develop custom applications based on departmental requests or IS observations where efficiencies can be gained.

PROJECT MANAGEMENT Manage resources necessary for both the acquisition and complete implementation of 'off-the-shelf' software or the 'in-house' development of custom applications.

TELECOMMUNICATION SUPPORT Determine and monitor County needs and maintain installed systems.

INFORMATION SYSTEMS



INFORMATION SYSTEMS

General Fund – Organization: 1022
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Patty Francour
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3491

2012 ACCOMPLISHMENTS:

1. Completed the implementation of the HR side of the MUNIS application.
2. Continued participation in the FoxComm Consortium activities – both Fiscal Advisory Board and User Technical Committee.
3. Provided several in-house training classes for Winnebago County users, and custom classes for the new Public Health employees.
4. Converted additional lines to our new telephone service provider generating monthly savings.
5. Assisted in the procurement and implementation of a new application for the Property Tax Lister and Treasurer.
6. Installed wireless access points in several additional County locations.
7. Updated our County-wide email software.
8. Implemented air cards to increase data bandwidth to the Sheriff's squads.
9. Assisted in getting Highway as-built drawings on-line to allow contractors more self service.
10. Implemented new Citrix version to maintain software currency – tested and modified applications to work with new version.
11. Created new in-house application for Coroner's department.
12. Expanded the use of Arbitrator application for the Sheriff's office.
13. Negotiated and installed hardware for additional bandwidth with our Internet service provider.
14. Assisted in the FoxComm-related CAD upgrade.
15. Expanded County data storage to accommodate retention of information.
16. Deployed new cell phones to all cell users due to contract expiration.
17. Assisted in the data setup for several special events including CountryUSA, RockUSA and EAA.

18. Repaired many pieces of hardware in-house saving money.
19. Participated on the County Sustainability Committee. Specifically worked the employee e-recycle event.
20. Assisted in upgrading the County Clerk's office from cash register receipting to MUNIS.
21. Wrote an in-house receipting system for 4H and the Sheriff's Office.
22. Assisted in the completion of an FBI audit for the Sheriff's Office – specifically the technology and security aspects.
23. Extended County data/voice network to Towards Tomorrow building on Monroe St.
24. Upgraded Highway telephone communications using County fiber, replacing their Digital phones with IP phones.
25. Implemented mandated upgrade to in-house electronic claims application for Human Services.
26. Developed an accrual module for the in-house written timecard system.

2013 GOALS & OBJECTIVES:

1. Develop an in-house application to replace Human Service's TCM which would create large savings in on-going maintenance costs.
2. Assist in investigating a replacement for Public Health's application – CHAMP.
3. Complete the redesign of the County intranet.
4. Continue to assist the Sheriff's office in the new radio system implementation.
5. Continue to have IS representatives on the FoxComm FAB and UTC Committees.
6. Assist in the wiring requirements for any department relocations.
7. Continue to reduce energy consumption where possible – consolidation and virtualization.
8. Monitor and manage County telecommunication costs – reviewing bills and recommending appropriate phone plans.
9. Actively manage our intrusion detection and prevention for the County network.
10. Provide high quality technical support behind friendly, responsive customer service.

INFORMATION SYSTEMS

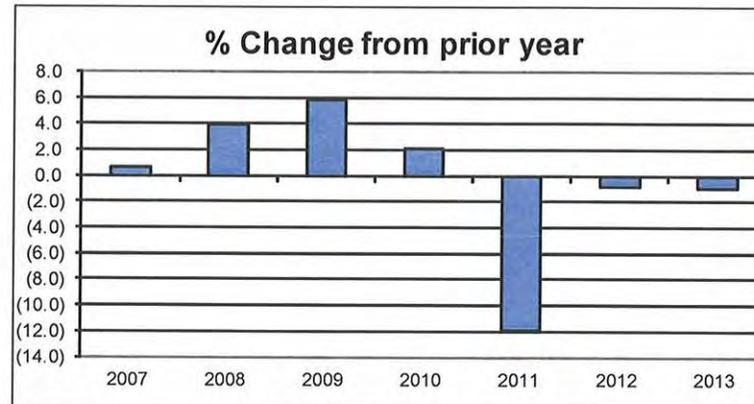
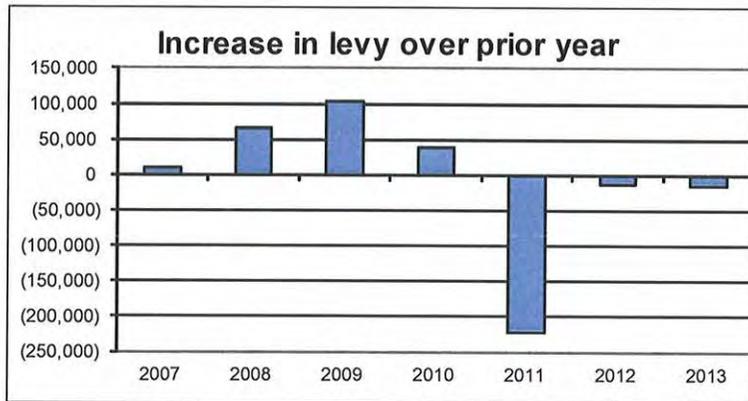
2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	17	17	17	17	16	16	16	16	16	16
Part Time	1	1	1	0	0	0	0	0	0	0
Total	18	18	18	17	16	16	16	16	16	16

There are no changes in the department staffing for 2013.

COUNTY LEVY: The tax levy for 2013 is \$1,618,255, a decrease of \$14,447 or 0.9% under 2012.



TECHNOLOGY REPLACEMENT FUND:

The technology replacement fund was established in 2000. This fund was established to accumulate funds for the replacement of personal computers, desktop software, servers and other devices related to our computer network. Rather than borrowing for these rather short-term items, it would be more appropriate to accumulate funds and pay as we go. A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2012 ADOPTED - Information Systems

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 1,632,812	
Revenue Changes - impact on levy:		
Inter-fund computer maintenance	(36,960)	Increase due to last year's revenue being offset into the interfund equipment repairs.
Expense Changes - impact on levy:		
Capital - Equipment	(22,000)	Decrease based on no 2013 capital request.
Inter-fund equipment repairs	35,409	Increase due to moving the revenue funds to inter-fund computer maintenance.
Other small changes		
	8,994	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 1,618,255	

Financial Summary Information Systems

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	27,275	34,638	32,000	32,000	70,199
Labor	886,598	1,335,248	1,330,336	1,330,336	1,336,886
Travel	2,959	14,500	14,500	14,500	14,500
Capital	21,369	21,370	22,000	22,000	-
Other Expenditures	169,902	298,048	298,726	297,976	337,068
Total Expenditures	1,080,828	1,669,166	1,665,562	1,664,812	1,688,454
Levy Before Adjustments	1,053,553	1,634,528	1,633,562	1,632,812	1,618,255
Adjustments	-	-	-	-	-
Net Levy After Adjustments	1,053,553	1,634,528	1,633,562	1,632,812	1,618,255

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
022 - Information Systems									
Revenue									
Public Services:									
Forms Copies Etc	45003	(0)	17	(0)	(0)	(0)	(0)	(0)	0.00%
Offset Revenue	45013	(0)	(0)	(160)	(0)	(0)	(0)	(0)	0.00%
Public Services Subtotal:		(0)	17	(160)	(0)	(0)	(0)	(0)	0.00%
Intergov Services:									
Cost Share Municipalities	43016	51,185	54,287	(0)	(0)	(0)	(0)	(0)	0.00%
Intergov Services Subtotal:		51,185	54,287	(0)	(0)	(0)	(0)	(0)	0.00%
Interfund Revenue:									
Computer Maintenance	65029	(0)	(0)	(0)	(0)	36,960	36,960	36,960	100.00%
DP Services	65085	10,752	15,000	16,008	17,000	18,000	18,000	18,000	5.88%
Interfund Revenue Subtotal:		10,752	15,000	16,008	17,000	54,960	54,960	54,960	223.29%
Total Operating Revenue:		61,937	69,304	15,848	17,000	54,960	54,960	54,960	223.29%
Misc Revenues:									
Other Miscellaneous Revenues	48109	(0)	(0)	50	(0)	(0)	(0)	(0)	0.00%
Cost Sharing Allocations	48110	11,730	13,082	17,566	15,000	15,239	15,239	15,239	1.59%
Misc Revenues Subtotal:		11,730	13,082	17,616	15,000	15,239	15,239	15,239	1.59%
Total Non-Operating Revenue:		11,730	13,082	17,616	15,000	15,239	15,239	15,239	1.59%
Revenue Total:		73,666	82,386	33,464	32,000	70,199	70,199	70,199	119.37%
Expense									
Wages:									

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
022 - Information Systems									
Regular Pay	51100	942,351	915,381	906,166	928,118	932,626	932,626	932,626	0.49%
Overtime	51105	686	37	975	3,997	4,009	4,009	4,009	0.30%
Wages Subtotal:		943,037	915,418	907,141	932,115	936,635	936,635	936,635	0.48%
Fringes Benefits:									
FICA Medicare	51200	457,254	440,618	402,439	398,221	69,100	69,100	69,100	-82.65%
Health Insurance	51201	0	0	0	0	273,631	248,183	248,183	100.00%
Dental Insurance	51202	0	0	0	0	13,364	13,364	13,364	100.00%
Workers Compensation	51203	0	0	0	0	3,370	3,370	3,370	100.00%
WI Retirement	51206	0	0	0	0	60,968	60,968	60,968	100.00%
Fringe Benefits Other	51207	0	0	0	0	4,624	4,624	4,624	100.00%
Fringe Benefit- OT Temp	51208	0	0	0	0	642	642	642	100.00%
Fringes Benefits Subtotal:		457,254	440,618	402,439	398,221	425,699	400,251	400,251	0.51%
Total Labor:		1,400,291	1,356,036	1,309,580	1,330,336	1,362,334	1,336,886	1,336,886	0.49%
Travel:									
Registration Tuition	52001	11,243	4,390	9,130	12,000	12,000	12,000	12,000	0.00%
Automobile Allowance	52002	832	887	493	1,100	1,100	1,100	1,100	0.00%
Meals	52005	0	0	0	200	200	200	200	0.00%
Lodging	52006	573	460	0	800	800	800	800	0.00%
Other Travel Exp	52007	8	0	0	100	100	100	100	0.00%
Taxable Meals	52008	12	19	0	300	300	300	300	0.00%
Travel Subtotal:		12,669	5,757	9,623	14,500	14,500	14,500	14,500	0.00%
Total Travel:		12,669	5,757	9,623	14,500	14,500	14,500	14,500	0.00%
Capital Outlay:									
Equipment	58004	47,002	22,882	0	22,000	0	0	0	-100.00%
Capital Outlay Subtotal:		47,002	22,882	0	22,000	0	0	0	-100.00%

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
022 - Information Systems									
Total Capital:		47,002	22,882	0	22,000	0	0	0	-100.00%
Office:									
Office Supplies	53000	809	242	632	1,100	1,100	1,100	1,100	0.00%
Printing Supplies	53002	239	180	112	250	250	250	250	0.00%
Postage and Box Rent	53004	242	220	308	300	300	300	300	0.00%
Computer Supplies	53005	1,545	2,056	1,469	1,700	1,750	1,750	1,750	2.94%
Computer Software	53006	12,107	24,136	38,027	38,574	40,000	40,000	40,000	3.70%
Telephone	53008	36,227	35,005	28,226	50,000	8,800	8,800	8,800	-82.40%
Telephone Supplies	53009	1,000	2,568	1,593	1,800	1,850	1,850	1,850	2.78%
Telephone Comm Lines	53010	2,016	967	0	0	0	0	0	0.00%
Wireless	53012	0	0	1,438	0	2,600	2,600	2,600	100.00%
Pagers	53013	0	0	137	0	360	360	360	100.00%
Voice and Data Cabling	53014	0	0	58	0	4,800	4,800	4,800	100.00%
Fiber pole rental locates	53015	0	0	6,765	0	29,000	29,000	29,000	100.00%
Office Subtotal:		54,187	65,373	78,764	93,724	90,810	90,810	90,810	-3.11%
Operating:									
Advertising	53500	0	0	27	0	50	50	50	100.00%
Subscriptions	53501	50	50	200	700	700	400	400	-42.86%
Publish Legal Notices	53503	54	0	0	0	0	0	0	0.00%
Small Equipment	53522	9,596	7,236	10,669	15,600	16,200	16,200	16,200	3.85%
Motor Fuel	53548	0	0	89	0	100	100	100	100.00%
Loss on Disposition of Assets	53569	1,611	215	0	1,200	1,200	800	800	-33.33%
Print Duplicate	73003	736	1,291	1,352	650	1,200	1,200	1,200	84.62%
Postage and Box Rent	73004	36	63	48	100	100	100	100	0.00%
Legal Fees	73041	0	0	0	0	50	50	50	100.00%
Motor Fuel	73548	671	591	798	800	800	800	800	0.00%
Operating Subtotal:		12,753	9,445	13,183	19,050	20,400	19,700	19,700	3.41%
Repairs & Maint:									
Maintenance Equipment	54022	0	0	881	0	4,400	4,400	4,400	100.00%
Equipment Repairs	54029	39,403	20,691	34,527	43,350	45,600	43,600	43,600	0.58%
Maintenance Vehicles	74023	0	0	67	1,000	1,000	300	300	-70.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr	% Change From Prior Yr Adopted
022 - Information Systems									
Equipment Repairs	74029	(36,930)	(34,914)	(33,680)	(35,409)	0	0	0	-100.00%
Repairs & Maint Subtotal:		2,472	(14,222)	1,795	8,941	51,000	48,300	48,300	440.21%
Contractual Services:									
Data Processing	55013	253,287	341,085	112,887	151,968	154,668	154,668	154,668	1.78%
Professional Service	55014	11,938	13,076	9,327	15,000	15,000	15,000	15,000	0.00%
Contractual Services Subtotal:		265,225	354,161	122,215	166,968	169,668	169,668	169,668	1.62%
Insurance Expenses:									
Prop Liab Insurance	76000	8,227	8,292	8,088	9,293	8,590	8,590	8,590	-7.56%
Insurance Expenses Subtotal:		8,227	8,292	8,088	9,293	8,590	8,590	8,590	-7.56%
Total Other Operating:		342,865	423,049	224,045	297,976	340,468	337,068	337,068	13.12%
Expense Total:		1,802,826	1,807,724	1,543,248	1,664,812	1,717,302	1,688,454	1,688,454	1.42%
Information Systems Net/(Levy):		(1,729,160)	(1,725,337)	(1,509,784)	(1,632,812)	(1,647,103)	(1,618,255)	(1,618,255)	-0.89%

Financial Summary Technology Replacement

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	-	-	-	-	-
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	80,008	60,122	11,309	-	-
Other Expenditures	11,439	139,076	199,198	199,198	172,066
Total Expenditures	91,447	199,198	210,507	199,198	172,066
Levy Before Adjustments	91,447	199,198	210,507	199,198	172,066
Adjustments	37,013	55,519	55,519	55,519	82,651
Net Levy After Adjustments	128,459	254,717	266,026	254,717	254,717

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr	% Change Adopted
023 - Technology Replacement									
Revenue									
Misc Revenues:									
Other Miscellaneous Revenues	48109	32,285	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Misc Revenues Subtotal:		32,285	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Transfers In:									
Other Transfers In	49501	38,660	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Transfers In Subtotal:		38,660	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Total Non-Operating Revenue:		70,945	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Revenue Total:		70,945	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Expense									
Capital Outlay:									
Equipment	58004	52,098	79,542	83,559	0	0	0	0	0.00%
Capital Outlay Subtotal:		52,098	79,542	83,559	0	0	0	0	0.00%
Total Capital:		52,098	79,542	83,559	0	0	0	0	0.00%
Office:									
Computer Software	53006	7,594	84,462	0	0	3,500	3,500	3,500	100.00%
Office Subtotal:		7,594	84,462	0	0	3,500	3,500	3,500	100.00%
Operating:									
Small Equipment	53522	112,327	154,936	37,371	199,198	168,566	168,566	168,566	-15.38%
Operating Subtotal:		112,327	154,936	37,371	199,198	168,566	168,566	168,566	-15.38%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr	% Change Adopted
023 - Technology Replacement									
Total Other Operating:		119,921	239,398	37,371	199,198	172,066	172,066	172,066	-13.62%
Transfers Out:									
Other Transfers Out	59501	0	0	525,000	0	0	0	0	0.00%
Transfers Out Subtotal:		0	0	525,000	0	0	0	0	0.00%
Total Non-Operating Expense:		0	0	525,000	0	0	0	0	0.00%
Expense Total:		172,019	318,940	645,930	199,198	172,066	172,066	172,066	-13.62%
Technology Replacement Net/(Levy):		(101,074)	(318,940)	(645,930)	(199,198)	(172,066)	(172,066)	(172,066)	-13.62%

FACILITIES MANAGEMENT

General Fund – Organization: 1025 to 1027
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Michael Elder
LOCATION: Winnebago County
1221 Knapp Street
Oshkosh, WI 54901

TELEPHONE: 236-4790

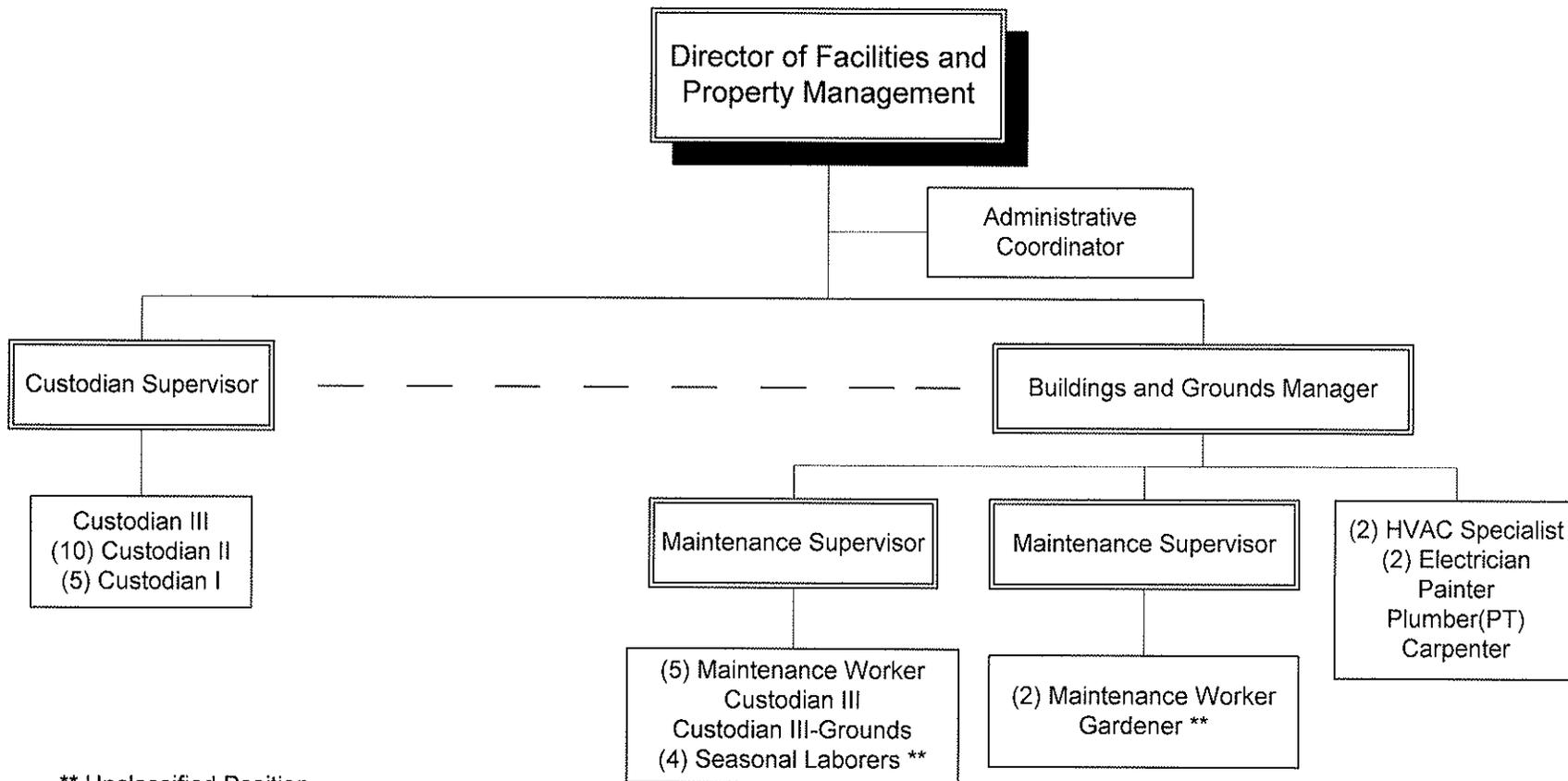
MISSION STATEMENT:

To provide a safe, efficient environment for the administration and operation of the County programs and services. To use efficient and cost effective facility management practices to provide adequate workspace for the staff and efficient access to services by the public.

PROGRAM DESCRIPTION:

The Winnebago County Facility Management Department services over 1,000,000 square feet of buildings and their respective grounds. Major services of the department include: climate control, space planning, energy management, preventive maintenance, mechanical/electrical repairs, light construction, housekeeping, liaison with contracted services, grounds and lots maintenance, signage, building security and lock services. These services are being monitored through a computerized facilities management program to assure control of priorities and efficient labor use. In addition to the previous services, the department provides consultation to other departments and Directors and manages major construction/renovation projects with Architects and Contractors.

FACILITIES AND PROPERTY MANAGEMENT



** Unclassified Position

FACILITIES MANAGEMENT

General Fund – Organization: 1025 to 1027
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Michael Elder
LOCATION: Winnebago County
1221 Knapp Street
Oshkosh, WI 54901

TELEPHONE: 236-4790

2012 ACCOMPLISHMENTS:

1. Competed the razing of the Park View health Center Pavilion and Pleasant Acres Building.
2. Completed the Physical Therapy Addition to Park View.
3. Replaced the boiler in the Airport Terminal West Wing.
4. Replaced the boiler in the Facilities Department Knapp Street building.
5. Assisted the Public Health Department with the municipal health department consolidation.
6. Completed the installation of an absorption chiller at the Jail complex using waste heat from the Landfill Cogeneration plant.
7. Completed the building façade repairs at Oshkosh Human Services Building.
8. Replaced Park View Locked Unit entrance door.
9. Replaced Courthouse Room 60 wheelchair lift.

2013 GOALS & OBJECTIVES:

1. Complete the building façade repairs at the Facilities Department Knapp Street Building.
2. Relocate County departments from the Safety Building to the Courthouse.
3. Relocate non-court related departments from the Courthouse.
4. Complete an audit of space used by all departments in County buildings.
5. Install energy efficient lighting in the Knapp Street Maintenance Building.
6. Install new windows in the Knapp Street Maintenance Facility.

FACILITIES MANAGEMENT

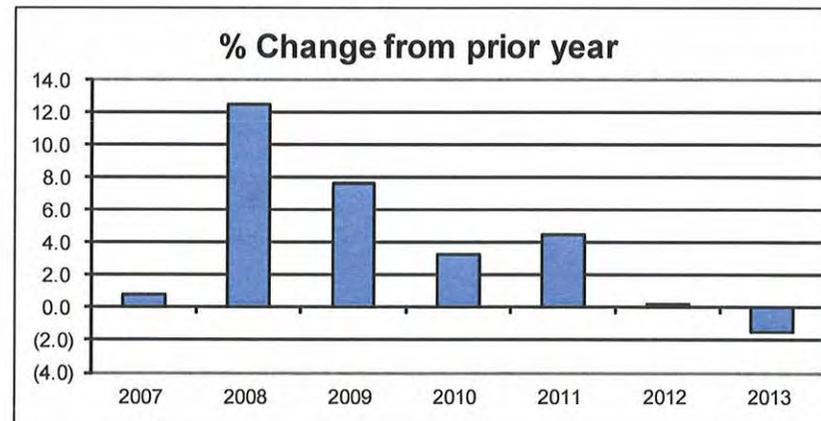
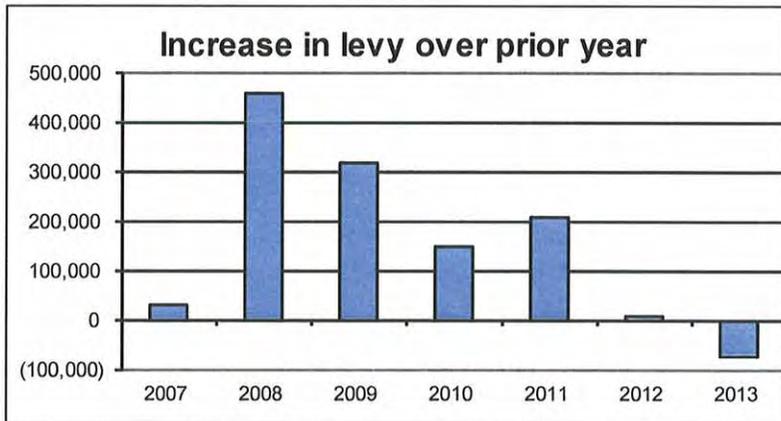
2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	40	41	39	39	38	39	37	37	37	37
Part Time	0	0	0	0	0	0	1	1	1	1
Total	40	41	39	39	38	39	38	38	38	38

There are no changes to the department staffing for 2013.

COUNTY LEVY: The tax levy for 2013 is \$4,734,225, a decrease of \$72,782 or 0.4% under 2012.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - Facilities

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 4,807,007	
Revenue Changes - impact on levy:		
	-	
Expense Changes - impact on levy:		
Overtime pay	34,665	Increase due to on-call costs for trade employees, additional snow removal costs, and regular overtime costs.
Temporary pay	17,000	Increase due to adding two seasonal workers.
Capital - Improvements	(115,200)	Decrease based on smaller projects being moved to maintenance.
Computer software	3,190	Increase due to adding 2 more licenses to the CMMS software.
Telephone	(5,400)	Decrease due to splitting accounts into various communication expenses.
Small equipment	16,705	Increase due to purchasing 4 trailers for the 4-H/Fair equipment and replacing custodial equipment.
Building rental	(17,000)	Decrease based on negotiated reduction of rent paid to the City of Oshkosh for space in the Safety Building.
Motor fuel	6,000	Increase based on increasing fuel costs.
Maintenance buildings	48,300	Increase based on repairs needed at various buildings.
Maintenance equipment	65,100	Increase based on required building equipment repairs (UPS battery replacement and repairs).
Equipment repairs	(15,000)	Decrease due to more repairs being performed by internal staff.
Maintenance vehicles	5,000	Increase due to vehicles requiring new tires and additional work as they come of warranty and age.
Heat	(144,000)	Decrease based on reduction in predicted cost of natural gas.
Water and sewer	11,050	Increase based on water and storm water rates.
Refuse collection services	42,380	Increase based on increasing disposal rates, additional hazardous waste fees, and increase in refuse quantity.
Grounds maintenance	6,600	Increase based on staff performing more of contracted work.
Building repairs	(13,900)	Decrease based on staff performing more of contracted work.
Professional services	(5,000)	Decrease based on reduction in scope of work.
Property liability insurance	6,153	Increase based on higher rates.
Other small changes		
	(19,425)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 4,734,225	

Financial Summary Facilities

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	30,247	75,200	74,000	74,000	73,500
Labor	1,597,328	2,411,957	2,403,596	2,403,596	2,445,965
Travel	-	1,000	1,000	1,000	1,000
Capital	97,345	232,858	250,672	265,200	153,000
Other Expenditures	1,268,601	2,142,014	2,219,739	2,211,211	2,217,760
Total Expenditures	2,963,274	4,787,829	4,875,007	4,881,007	4,817,725
Levy Before Adjustments	2,933,027	4,712,629	4,801,007	4,807,007	4,744,225
Adjustments	-	-	-	-	(10,000)
Net Levy After Adjustments	2,933,027	4,712,629	4,801,007	4,807,007	4,734,225

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
025 - Facilities									
Revenue									
Intergov Services:									
Other Fees	43001	(0)	4,013	10,800	5,000	5,000	5,000	5,000	0.00%
Intergov Services Subtotal:		(0)	4,013	10,800	5,000	5,000	5,000	5,000	0.00%
Total Operating Revenue:		(0)	4,013	10,800	5,000	5,000	5,000	5,000	0.00%
Misc Revenues:									
Rental Building	48100	65,950	64,270	42,270	62,000	62,000	62,000	62,000	0.00%
Sale of Scrap	48106	442	2,015	3,019	1,000	1,500	1,500	1,500	50.00%
Other Miscellaneous Revenues	48109	3,164	9,797	18,441	6,000	5,000	5,000	5,000	-16.67%
Misc Revenues Subtotal:		69,556	76,081	63,730	69,000	68,500	68,500	68,500	-0.72%
Total Non-Operating Revenue:		69,556	76,081	63,730	69,000	68,500	68,500	68,500	-0.72%
Revenue Total:		69,556	80,095	74,530	74,000	73,500	73,500	73,500	-0.68%
Expense									
Wages:									
Regular Pay	51100	1,413,376	1,525,291	1,603,254	1,613,204	1,609,754	1,609,754	1,609,754	-0.21%
Temporary Employees	51101	0	0	0	0	17,000	17,000	17,000	100.00%
Overtime	51105	6,599	7,679	9,611	9,700	44,365	44,365	44,365	357.37%
Comp Time	51108	0	0	0	0	500	500	500	100.00%
Wages Subtotal:		1,419,975	1,532,970	1,612,865	1,622,904	1,671,619	1,671,619	1,671,619	3.00%
Fringes Benefits:									
FICA Medicare	51200	744,581	809,897	794,340	780,692	116,751	116,751	116,751	-85.05%
Health Insurance	51201	0	0	0	0	529,795	480,524	480,524	100.00%
Dental Insurance	51202	0	0	0	0	29,742	29,742	29,742	100.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
025 - Facilities									
Workers Compensation	51203	0	0	0	0	33,166	33,166	33,166	100.00%
Unemployment Comp	51204	111	3,336	0	0	0	0	0	0.00%
WI Retirement	51206	0	0	(986)	0	102,690	102,690	102,690	100.00%
Fringe Benefits Other	51207	0	0	0	0	8,753	8,753	8,753	100.00%
Fringe Benefit- OT Temp	51208	0	0	0	0	2,720	2,720	2,720	100.00%
Fringes Benefits Subtotal:		744,691	813,233	793,354	780,692	823,617	774,346	774,346	-0.81%
Total Labor:		2,164,666	2,346,203	2,406,219	2,403,596	2,495,236	2,445,965	2,445,965	1.76%
Travel:									
Registration Tuition	52001	43	226	125	1,000	1,000	1,000	1,000	0.00%
Commercial Travel	52004	0	0	662	0	0	0	0	0.00%
Lodging	52006	0	0	406	0	0	0	0	0.00%
Travel Subtotal:		43	226	1,193	1,000	1,000	1,000	1,000	0.00%
Total Travel:		43	226	1,193	1,000	1,000	1,000	1,000	0.00%
Capital Outlay:									
Improvements	58002	210,601	47,007	116,514	181,500	85,000	120,000	120,000	-33.88%
Equipment	58004	51,711	32,480	40,717	30,000	23,000	23,000	33,000	10.00%
Capital Outlay Subtotal:		262,312	79,487	157,231	211,500	108,000	143,000	153,000	-27.66%
Total Capital:		262,312	79,487	157,231	211,500	108,000	143,000	153,000	-27.66%
Office:									
Office Supplies	53000	982	1,319	813	975	1,000	1,000	1,000	2.56%
Printing Supplies	53002	615	281	451	500	450	450	450	-10.00%
Print Duplicate	53003	123	0	0	100	100	100	100	0.00%
Postage and Box Rent	53004	82	36	36	80	75	75	75	-6.25%
Computer Software	53006	1,617	2,907	7,872	4,800	7,990	7,990	7,990	66.46%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
025 - Facilities									
Telephone	53008	16,671	18,432	14,615	15,000	9,600	9,600	9,600	-36.00%
Wireless	53012	0	0	800	0	1,500	1,500	1,500	100.00%
Pagers	53013	0	0	774	0	1,600	1,600	1,600	100.00%
Voice and Data Cabling	53014	0	0	0	0	300	300	300	100.00%
Office Subtotal:		20,090	22,976	25,361	21,455	22,615	22,615	22,615	5.41%
Operating:									
Advertising	53500	0	0	0	50	50	50	50	0.00%
Subscriptions	53501	35	35	35	0	50	50	50	100.00%
Membership Dues	53502	150	150	150	150	150	150	150	0.00%
Household Supplies	53516	54,124	59,512	58,151	60,000	60,000	60,000	60,000	0.00%
Small Equipment	53522	16,550	12,029	4,191	5,000	21,705	21,705	21,705	334.10%
Shop Supplies	53523	1,745	1,970	942	1,000	1,500	1,500	1,500	50.00%
Medical Supplies	53524	97	48	0	0	50	50	50	100.00%
Building Rental	53550	0	0	5,870	100,000	83,000	83,000	83,000	-17.00%
Equipment Rental	53551	343	487	778	500	750	750	750	50.00%
Operating Licenses Fees	53553	3,027	4,444	2,910	4,500	4,500	4,500	4,500	0.00%
Small Equipment Technology	53580	0	0	776	0	0	0	0	0.00%
Print Duplicate	73003	2,264	2,263	2,488	1,600	2,000	2,000	2,000	25.00%
Postage and Box Rent	73004	124	152	76	200	150	150	150	-25.00%
Motor Fuel	73548	24,199	28,413	34,604	26,000	32,000	32,000	32,000	23.08%
Operating Subtotal:		102,659	109,502	110,971	199,000	205,905	205,905	205,905	3.47%
Repairs & Maint:									
Maintenance Buildings	54020	68,438	211,267	176,108	114,000	144,300	162,300	162,300	42.37%
Maintenance Grounds	54021	143	3	3,030	500	1,000	1,000	1,000	100.00%
Maintenance Equipment	54022	70,792	80,219	136,611	101,400	166,500	166,500	166,500	64.20%
Maintenance Vehicles	54023	76	0	1,505	100	1,000	1,000	1,000	900.00%
Equipment Repairs	54029	114,999	70,177	69,727	75,000	60,000	60,000	60,000	-20.00%
Maintenance Grounds	74021	3,978	13	1,369	0	1,500	1,500	1,500	100.00%
Maintenance Vehicles	74023	12,358	10,340	15,247	7,000	12,000	12,000	12,000	71.43%
Equipment Repairs	74029	1,122	1,056	1,122	1,122	1,023	1,023	1,023	-8.82%
Repairs & Maint Subtotal:		271,906	373,076	404,720	299,122	387,323	405,323	405,323	35.50%
Utilities:									

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
025 - Facilities									
Heat	54700	457,493	492,811	434,501	651,000	557,000	507,000	507,000	-22.12%
Power and Light	54701	581,883	661,942	683,847	647,000	650,500	650,500	650,500	0.54%
Water and Sewer	54702	161,645	154,084	165,483	159,700	170,750	170,750	170,750	6.92%
Refuse Collection	74703	9,476	10,630	16,910	17,000	59,380	59,380	59,380	249.29%
Utilities Subtotal:		1,210,497	1,319,468	1,300,742	1,474,700	1,437,630	1,387,630	1,387,630	-5.90%
Contractual Services:									
Snow Removal	55003	16,348	20,638	23,372	30,000	28,500	28,500	28,500	-5.00%
Vehicle Repairs	55005	3,902	3,321	1,593	3,000	3,000	3,000	3,000	0.00%
Grounds Maintenance	55007	10,969	6,637	18,335	24,600	18,000	18,000	18,000	-26.83%
Building Repairs	55008	6,000	13,852	12,675	20,000	6,100	6,100	6,100	-69.50%
Professional Service	55014	39,808	1,754	6,362	25,000	20,000	20,000	20,000	-20.00%
Janitorial Services	55016	945	1,690	2,267	1,000	1,200	1,200	1,200	20.00%
Snow Removal	75003	59,398	43,213	67,842	50,000	50,000	50,000	50,000	0.00%
Contractual Services Subtotal:		137,371	91,104	132,446	153,600	126,800	126,800	126,800	-17.45%
Insurance Expenses:									
Prop Liab Insurance	76000	50,024	48,900	57,588	63,334	69,487	69,487	69,487	9.72%
Insurance Expenses Subtotal:		50,024	48,900	57,588	63,334	69,487	69,487	69,487	9.72%
Total Other Operating:		1,792,547	1,965,025	2,031,829	2,211,211	2,249,760	2,217,760	2,217,760	0.30%
Expense Total:		4,219,568	4,390,941	4,596,472	4,827,307	4,853,996	4,807,725	4,817,725	-0.20%
Facilities Net/(Levy):		(4,150,012)	(4,310,847)	(4,521,942)	(4,753,307)	(4,780,496)	(4,734,225)	(4,744,225)	-0.19%
Reserves applied		0	0	0	0	0	0	10,000	100.00%
Net Facilities		(4,150,012)	(4,310,847)	(4,521,942)	(4,753,307)	(4,780,496)	(4,734,225)	(4,734,225)	-0.40%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2013**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Facilities & Property				
Management -	Install AC in NHS MDF Room	1	35,000.00	35,000.00
	Replace CH entrance doors	1	50,000.00	50,000.00
	Replacement truck	1	23,000.00	23,000.00
	Replace fire alarm at Neenah Human Services	1	35,000.00	35,000.00
	Hearing loop	1	10,000.00	10,000.00
		<u>5</u>		<u>153,000.00</u>

**FACILITIES MANAGEMENT
PROGRAM BUDGETS**

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2013 ADOPTED	2012 ADOPTED	2011 ADOPTED	2013 OVER 2012	2012 OVER 2011
Other County Facilities	1025	2,445,965	1,000	143,000	2,162,910	4,752,875		4,752,875	4,769,307	4,766,995	(0.3)	0.0
Revenues	1025						73,500	(73,500)	(74,000)	(60,300)	(0.7)	22.7
Safety Building Maintenance	1027	-	-	-	12,250	12,250		12,250	12,000	11,000	2.1	9.1
Revenues	1027						-	-	-	-	N/A	N/A
Facilities-Other Depts.	1029	-	-	10,000	42,600	52,600		52,600	99,700	80,000	(47.2)	24.6
Revenues	1029						-	-	-	-	N/A	N/A
Grand Totals		<u>2,445,965</u>	<u>1,000</u>	<u>153,000</u>	<u>2,217,760</u>	<u>4,817,725</u>	<u>73,500</u>	<u>4,744,225</u>	<u>4,807,007</u>	<u>4,797,695</u>	<u>(1.3)</u>	<u>0.2</u>
Reserves applied								(10,000)	-	-	N/A	N/A
Tax levy								<u>4,734,225</u>	<u>4,807,007</u>	<u>4,797,695</u>	<u>(1.5)</u>	<u>0.2</u>

PUBLIC SAFETY

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
PUBLIC SAFETY				
District Attorney	\$ 220,460	\$ 1,180,776	\$ -	\$ 960,316
Clerk of Courts & Courts	2,085,213	4,081,851	-	1,996,638
Sheriff	2,548,508	20,633,323	-	18,084,815
Jail Improvements	177,800	177,800	-	-
Coroner	146,350	373,397	-	227,047
Emergency Management	135,084	322,782	-	187,698
	<u>\$ 5,313,415</u>	<u>\$ 26,769,929</u>	<u>\$ -</u>	<u>\$ 21,456,514</u>

DISTRICT ATTORNEY

General Fund – Organization: 1101
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Christian Gossett
LOCATION: Winnebago County
448 Algoma Boulevard
Oshkosh, WI 54901

TELEPHONE: 236-4977

MISSION STATEMENT:

The Winnebago County District Attorney's Office is dedicated to the pursuit of truth and justice by maintaining the highest ethical standards, safeguarding the rights of all members of our community, protecting the community through vigorous prosecution of criminal offenders, and providing compassionate services to the victims of crime.

To accomplish this mission we hereby resolve that:

1. We will promote the highest standards of integrity and professional conduct for ourselves and for those we work with.
2. We will serve our communities with competent professional legal representation.
3. We will treat all persons with whom we have contact with in a professional and respectful manner.
4. We will hold ourselves accountable both individually and collectively for ensuring the policies of the office and the needs of the community are served.
5. We will be forthright in our communications with all persons.
6. We will work in a collaborative manner with law enforcement and our communities to address the needs of and promote the highest possible quality of life for the citizens of Winnebago County.
7. We will show compassion and understanding to victims of crime and ensure that they are treated with dignity and respect.
8. We will put the needs and best interests of the community before the personal or political interests of any individual or individuals.

PROGRAM DESCRIPTION:

PROSECUTION: Ten person prosecution staff providing expert representation of citizens in all matters concerning the criminal justice system.

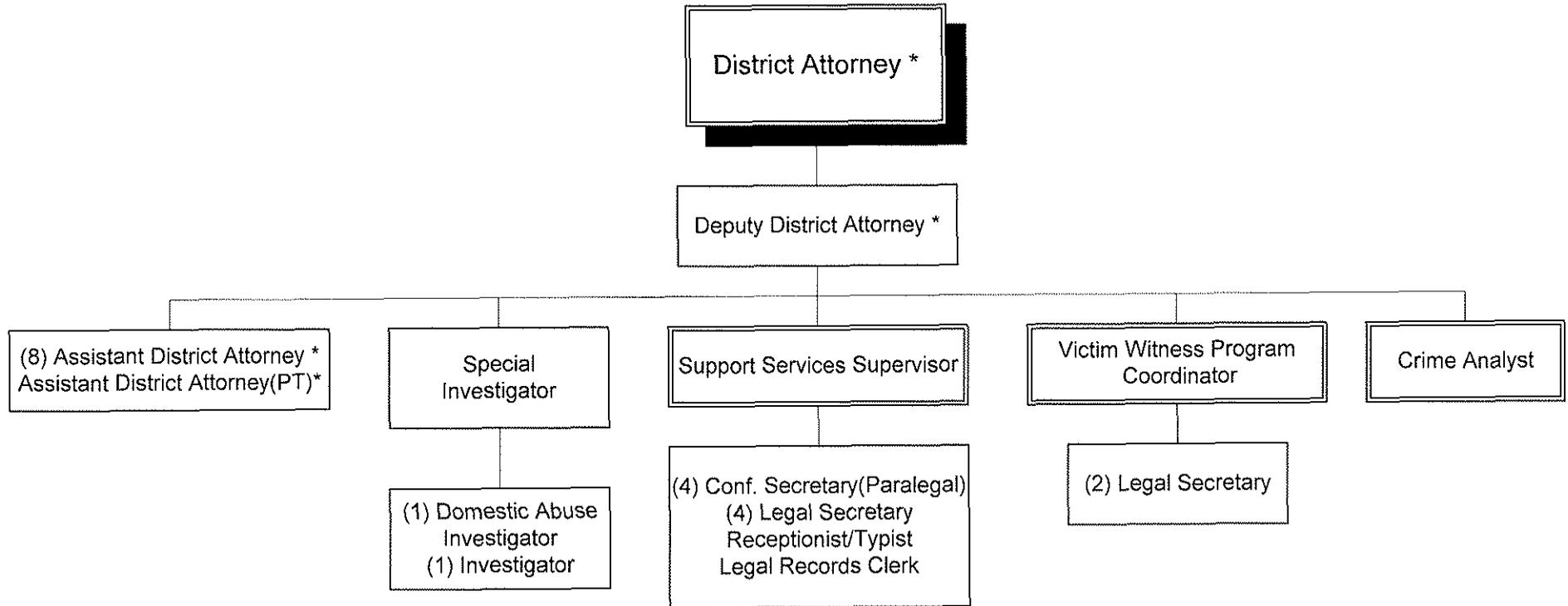
INVESTIGATION: One in-house investigator working on a variety of investigative tasks to better facilitate the preparation and processing of cases for prosecution. Two in-house investigators. One working as part of a Domestic Abuse Team and one as a Sensitive Crimes Team Member.

VICTIM/WITNESS: Full-time Victim/Witness Coordinator and two full-time victim witness assistants acting as liaison between victims and witnesses of crime and the District Attorney's Office staff attorneys.

SUPPORT STAFF: Experienced secretaries, paralegals, clerk and receptionist involved in the preparation of search/arrest warrants, motion papers, trial memoranda, briefs, monitoring alternative and diversion programs and miscellaneous legal documents, as well as the coordination.

INTERN PROGRAM: Utilization of both college and law school students to serve as interns in the District Attorney's Office for assistance in processing and prosecuting various civil and criminal matters.

DISTRICT ATTORNEY



* State Employee

DISTRICT ATTORNEY

General Fund – Organization: 1101
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Christian Gossett
LOCATION: Winnebago County
Orrin King Building
448 Algoma Blvd.
Oshkosh, WI 54901

TELEPHONE: 236-4977

2012 ACCOMPLISHMENTS:

1. Further expansion of the Domestic Abuse Diversion Program.
2. Continued updating of current District Attorney website to reflect personnel and program changes.
3. Further expansion of the Drug Diversion Program.
4. Wire the Courthouse for paperless files.

2013 GOALS AND OBJECTIVES:

1. Continuing to explore alternative/diversion programs aimed at reducing jail population.
2. Establish a secure FTP site for digital discovery documents to be sent to the State Public Defenders.
3. *Continue to work toward the implement of paperless files for certain criminal offenses.*
4. Expansion of the 24/7 Program.
5. Continued development of Predictive Modeling.
6. *Accrual development of predictive modeling.*

DISTRICT ATTORNEY

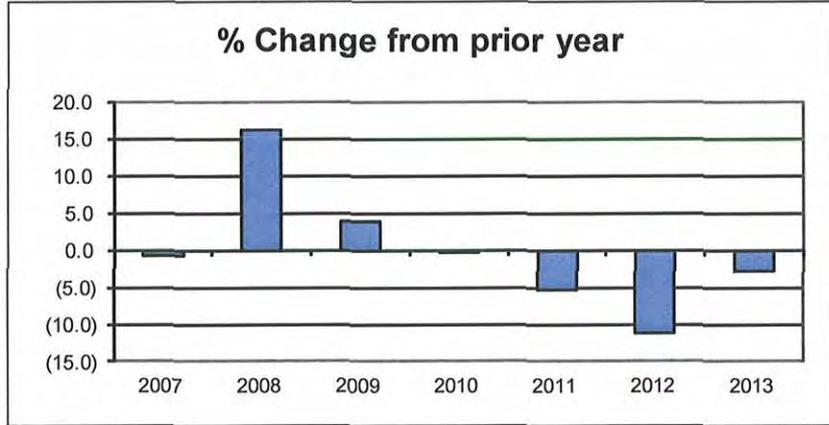
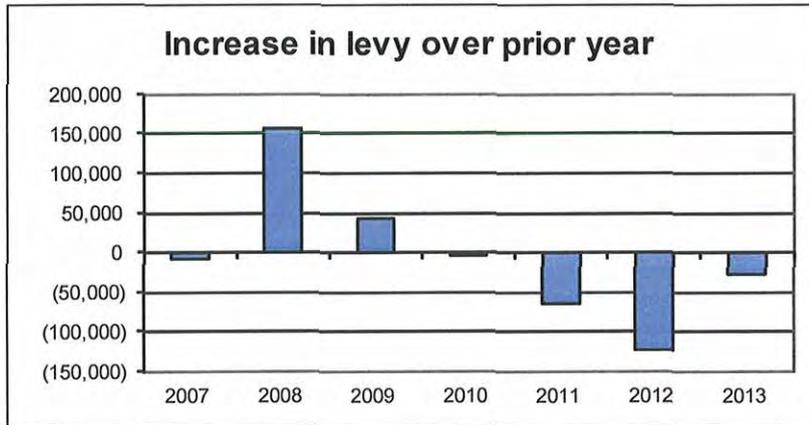
2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	14	14	13	14	16	16	16	17	17	18
Part Time	0	0	0	0	0	1	1	0	0	0
Total	14	14	13	14	16	17	17	17	17	18

There is an addition of one full-time Crime Analyst position in the department staffing table for 2013.

COUNTY LEVY: The tax levy for 2013 is \$960,316, a decrease of \$27,309 or 2.8% under 2012.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - District Attorney

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 987,625	
Revenue Changes - impact on levy:		
WI Dept of Admin	4,645	Decrease based on the projected decrease in reimbursement rate for Victim/Witness personnel.
Inter-fund other department charges	(32,460)	Increase based on the creation of Crime Analyst position which will be shared cost with Sheriff's Department.
Expense Changes - impact on levy:		
Temporary pay	6,000	Increase due to previously not having a separate category in budget, these monies are paid to summer legal interns per contract with UW-Madison Law School.
Office supplies	(4,000)	Decrease based on Instituting new cost saving measures, finding items through more cost effective means.
Printing supplies	5,000	Increase based on the cost increase in toner cartridges.
Small equipment	(7,257)	Decrease based on larger purchases no longer needed after re-location of the department.
Legal fees	(3,000)	Decrease based on costs for service of legal papers outside area decreasing and establishing an exchange program with other agencies when serving subpoenas, etc.
Witness expenses	(5,000)	Decrease based on a lesser need for out of area witnesses.
Maintenance equipment	3,500	Increase based on maintenance of phone equipment per IS.
Building rental	(14,000)	Decrease based on the re-location of the department to the Orrin King building being complete.
Other small changes		
	19,263	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 960,316	

Financial Summary
District Attorney

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	160,830	230,660	189,145	189,145	220,460
Labor	658,738	1,103,302	1,015,548	1,025,548	1,038,174
Travel	3,338	5,000	5,500	5,500	7,000
Capital	-	-	-	-	-
Other Expenditures	101,966	176,399	155,722	145,722	135,602
Total Expenditures	764,042	1,284,701	1,176,770	1,176,770	1,180,776
Levy Before Adjustments	603,211	1,054,041	987,625	987,625	960,316
Adjustments	-	-	-	-	-
Net Levy After Adjustments	603,211	1,054,041	987,625	987,625	960,316

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
101 - District Attorney									
Revenue									
Intergov Rev:									
WI Dept of Administration	42002	1,200	19,772	38,483	79,645	70,000	75,000	75,000	-5.83%
WI Dept of Health and Family S	42017	86,425	93,621	98,043	65,000	65,000	65,000	65,000	0.00%
Intergov Rev Subtotal:		87,625	113,393	136,526	144,645	135,000	140,000	140,000	-3.21%
Licenses:									
Victim Witness Surcharge	44009	12,613	11,765	9,510	7,000	9,000	9,000	9,000	28.57%
Licenses Subtotal:		12,613	11,765	9,510	7,000	9,000	9,000	9,000	28.57%
Fines and Permits:									
Drug Seizures	44104	8,170	4,370	6,991	7,500	5,000	7,000	7,000	-6.67%
Fines and Permits Subtotal:		8,170	4,370	6,991	7,500	5,000	7,000	7,000	-6.67%
Public Services:									
Other Fees	45002	(0)	14,975	22,580	15,000	15,000	15,000	15,000	0.00%
Forms Copies Etc	45003	28,428	25,467	11,531	15,000	17,000	17,000	17,000	13.33%
Warrant Fees	45005	(0)	(0)	250	(0)	(0)	(0)	(0)	0.00%
Public Services Subtotal:		28,428	40,442	34,361	30,000	32,000	32,000	32,000	6.67%
Interfund Revenue:									
Other Fees	65002	570	(0)	950	(0)	(0)	(0)	(0)	0.00%
Other Department Charges	65081	(0)	(0)	(0)	(0)	(0)	32,460	32,460	100.00%
Interfund Revenue Subtotal:		570	(0)	950	(0)	(0)	32,460	32,460	100.00%
Total Operating Revenue:		137,406	169,969	188,337	189,145	181,000	220,460	220,460	16.56%
Revenue Total:		137,406	169,969	188,337	189,145	181,000	220,460	220,460	16.56%
Expense									

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
101 - District Attorney									
Wages:									
Regular Pay	51100	647,520	646,011	654,588	683,940	702,677	702,677	702,677	2.74%
Temporary Employees	51101	0	0	0	0	6,000	6,000	6,000	100.00%
Overtime	51105	2,190	1,679	1,577	951	1,000	1,000	1,000	5.15%
Comp Time	51108	0	0	0	0	1,000	1,000	1,000	100.00%
Payroll Sundry Account	51190	0	0	0	0	50	50	50	100.00%
Wages Subtotal:		649,711	647,691	656,165	684,891	710,727	710,727	710,727	3.77%
Fringes Benefits:									
FICA Medicare	51200	283,040	308,195	295,696	330,657	53,901	53,901	53,901	-83.70%
Health Insurance	51201	0	0	0	0	239,564	217,285	217,285	100.00%
Dental Insurance	51202	0	0	0	0	15,385	15,385	15,385	100.00%
Workers Compensation	51203	0	0	0	0	4,517	4,517	4,517	100.00%
Unemployment Comp	51204	0	2,475	7,313	0	0	0	0	0.00%
WI Retirement	51206	0	0	0	0	33,190	33,190	33,190	100.00%
Fringe Benefits Other	51207	0	0	0	0	3,169	3,169	3,169	100.00%
Fringes Benefits Subtotal:		283,040	310,670	303,009	330,657	349,726	327,447	327,447	-0.97%
Total Labor:		932,751	958,361	959,174	1,015,548	1,060,453	1,038,174	1,038,174	2.23%
Travel:									
Registration Tuition	52001	2,063	1,570	1,339	2,400	2,400	2,400	2,400	0.00%
Automobile Allowance	52002	2,575	1,864	1,831	1,000	2,500	2,500	2,500	150.00%
Meals	52005	638	347	197	500	500	500	500	0.00%
Lodging	52006	1,130	1,301	809	1,200	1,200	1,200	1,200	0.00%
Other Travel Exp	52007	0	13	25	400	400	400	400	0.00%
Taxable Meals	52008	24	86	331	0	0	0	0	0.00%
Travel Subtotal:		6,430	5,181	4,533	5,500	7,000	7,000	7,000	27.27%
Total Travel:		6,430	5,181	4,533	5,500	7,000	7,000	7,000	27.27%
Capital Outlay:									

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
101 - District Attorney									
Equipment	58004	0	0	17,771	0	0	0	0	0.00%
Capital Outlay Subtotal:		0	0	17,771	0	0	0	0	0.00%
Total Capital:		0	0	17,771	0	0	0	0	0.00%
Office:									
Office Supplies	53000	10,712	12,275	11,966	15,000	11,000	11,000	11,000	-26.67%
Stationery and Forms	53001	943	1,033	707	1,300	1,700	1,300	1,300	0.00%
Printing Supplies	53002	4,384	4,855	4,628	0	5,000	5,000	5,000	100.00%
Postage and Box Rent	53004	15	286	58	0	750	0	0	0.00%
Computer Supplies	53005	0	0	0	0	160	0	0	0.00%
Computer Software	53006	(4)	36	0	200	500	500	500	150.00%
Telephone	53008	9,398	13,317	8,002	12,000	12,000	13,000	13,000	8.33%
Telephone Supplies	53009	0	0	718	0	0	0	0	0.00%
Telephone Comm Lines	53010	0	98	0	0	0	0	0	0.00%
Wireless	53012	0	0	3,715	0	13,000	0	0	0.00%
Voice and Data Cabling	53014	0	0	108	0	0	0	0	0.00%
Office Subtotal:		25,449	31,900	29,903	28,500	44,110	30,800	30,800	8.07%
Operating:									
Advertising	53500	0	0	39	0	500	250	250	100.00%
Membership Dues	53502	4,525	4,271	4,303	4,500	4,800	4,800	4,800	6.67%
Food	53520	94	165	237	100	250	250	250	150.00%
Small Equipment	53522	2,190	7,097	2,311	13,257	6,000	6,000	6,000	-54.74%
Medical Supplies	53524	0	0	34	68	50	50	50	-26.47%
Legal Fees	53530	4,044	5,770	5,435	5,000	2,000	2,000	2,000	-60.00%
Tax Deed Expense	53531	0	8	0	0	0	0	0	0.00%
Investigation Expense	53532	9,422	14,211	8,931	7,000	12,000	9,000	9,000	28.57%
Witness Expense	53535	5,243	5,201	5,028	10,000	5,000	5,000	5,000	-50.00%
Motor Fuel	53548	22	0	0	0	0	0	0	0.00%
Building Rental	53550	120,079	129,906	75,059	0	0	0	0	0.00%
Other Miscellaneous	53568	0	0	0	0	25	25	25	100.00%
Print Duplicate	73003	17,129	18,024	16,907	17,000	17,000	17,000	17,000	0.00%
Postage and Box Rent	73004	10,100	10,570	10,700	12,000	12,000	11,000	11,000	-8.33%
Motor Fuel	73548	3,271	4,446	5,733	5,500	5,500	5,500	5,500	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
101 - District Attorney									
Operating Subtotal:		176,119	199,668	134,718	74,425	65,125	60,875	60,875	-18.21%
Repairs & Maint:									
Maintenance Equipment	54022	0	0	1,175	0	3,500	3,500	3,500	100.00%
Maintenance Vehicles	54023	0	0	0	0	175	175	175	100.00%
Sign Parts Supplies	54027	55	0	0	0	0	0	0	0.00%
Equipment Repairs	54029	410	390	300	350	240	240	240	-31.43%
Equipment Repairs	74029	264	264	363	500	400	400	400	-20.00%
Repairs & Maint Subtotal:		729	654	1,838	850	4,315	4,315	4,315	407.65%
Utilities:									
Power and Light	54701	14,954	11,860	9,817	0	0	0	0	0.00%
Utilities Subtotal:		14,954	11,860	9,817	0	0	0	0	0.00%
Contractual Services:									
Legal Services	55001	0	40	40	100	100	100	100	0.00%
Vehicle Repairs	55005	1,297	708	1,457	500	500	500	500	0.00%
Transcription Services	55009	3,070	4,807	3,899	4,000	4,000	3,400	3,400	-15.00%
Professional Service	55014	0	5,737	22,155	26,929	26,929	26,929	26,929	0.00%
Building Rental	55042	0	18,204	24,182	14,000	0	0	0	-100.00%
Medical and Dental	75000	0	26,359	41,846	0	0	0	0	0.00%
Investigation Expense	75802	0	125	0	0	0	0	0	0.00%
Contractual Services Subtotal:		4,368	55,980	93,579	45,529	31,529	30,929	30,929	-32.07%
Insurance Expenses:									
Prop Liab Insurance	76000	5,575	5,592	6,432	6,418	8,683	8,683	8,683	35.29%
Insurance Expenses Subtotal:		5,575	5,592	6,432	6,418	8,683	8,683	8,683	35.29%
Total Other Operating:		227,193	305,655	276,287	155,722	153,762	135,602	135,602	-12.92%
Expense Total:		1,166,373	1,269,197	1,257,764	1,176,770	1,221,215	1,180,776	1,180,776	0.34%
District Attorney Net/(Levy):		(1,028,968)	(1,099,228)	(1,069,427)	(987,625)	(1,040,215)	(960,316)	(960,316)	-2.77%

CLERK OF COURTS & COURTS

General Fund – Organization: 1130 to 1149
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Melissa Konrad
LOCATION: Winnebago County
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-4849

MISSION STATEMENT:

The mission of the Clerk of Courts and Court System is that of providing for the efficient dispensation of justice in all legal matters brought before the courts.

PROGRAM DESCRIPTION:

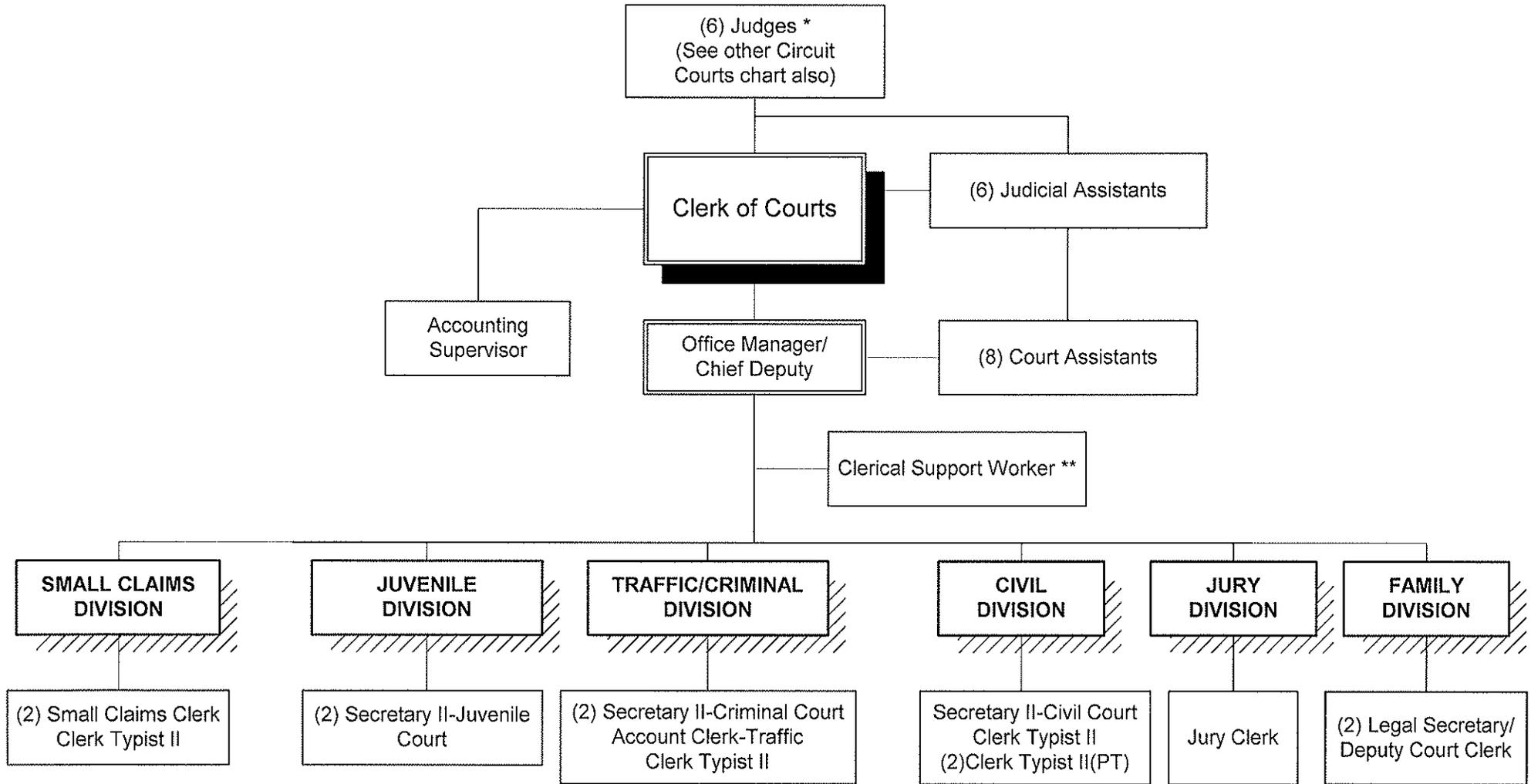
CLERK OF COURTS: Renders support to the judiciary through the recording and indexing of all official court records, providing clerical and filing services to the Courts, receiving and disbursing payments on filing fees, fines, forfeitures, restitution and attorney fee reimbursement, maintaining the jury pool, exhibits and court calendars.

FAMILY COURT COMMISSIONER: Hears family actions, temporary hearings, default divorce hearings, post judgment hearings and assists the public with family actions including restraining order hearings and other statutory requirements.

COURT COMMISSIONER: Provides assistance to the Circuit Courts by hearing initial appearances, preliminary and various other hearings on criminal, traffic, ordinance, small claims, juvenile, paternity, and mental and alcohol matters.

COURTS: Provide for the dispensation of justice in all legal matters brought before them.

CLERK OF COURTS



* State Employee
 ** Unclassified Employee

CLERK OF COURTS & COURTS

Department: 100-130 to 149 Fund: General Fund
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Melissa M. Konrad
LOCATION: Winnebago County
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-4849

2012 ACCOMPLISHMENTS:

1. Cut costs on interpreters by utilizing the State of Wisconsin Contract; while also using certified interpreters whenever possible to maximize State reimbursement.
2. Streamlined the collection of fines and restitution for discharged probation cases for added revenue.
3. Increased collection efforts for unpaid court costs, fines and forfeitures regardless of the age of the receivable in order to ensure compliance by defendants and increase revenue for the State and the County.
4. Implemented a system to monitor payment plans and take judgment when necessary to ensure the interest accrues for the County.
5. Changed the process of handling judgments when a debtor files a bankruptcy to ensure the County continues to accrue interest on debts that are non-dischargeable.
6. Used the Department of Revenue to collect unpaid fees, fines, costs through tax intercept.
7. Continued to work with attorneys and the public to market e-filing to increase use among court users.
8. Utilized bulk imaging to increase security of court records and decrease long-term storage costs.
9. Worked with Facilities to secure three additional Clerk of Courts offices and records; the financial records, confidential juvenile files, the Clerk of Court and those departments respective personnel. This creates a safer environment in the courthouse, while also giving us more space for files as we are running out of space due to record retention rules.

2013 GOALS & OBJECTIVES:

1. Continue to review and modify collection efforts for efficiency and timeliness of payment for unpaid court costs, fines and forfeitures.
2. Review and cut costs in association with jurors summonsed for trial.
3. Continue to work with the Department of Revenue to intercept tax monies for fines and unpaid judgments.
4. Continue aggressive collection efforts for unpaid court costs, fines and forfeitures regardless of the age of the receivable in order to ensure compliance by defendants and increase revenue for the State and the County.
5. Continue to work with collection agency for all unpaid court costs, fines and forfeitures that we are unable to collect through tax intercept.
6. Encourage payment plans to customers, and also increase the price minimally to offset the cost to monitor those on payment plans.
7. Continue to meet regularly with court staff and business partners to develop procedures that maintain our current high standard for court processing and customer service as caseloads increase and funding decreases.
8. Research and review each bankruptcy filing notice to determine whether we can collect on accounts or if the debt is dischargeable in order to ensure the County does not violate the bankruptcy stay; and to insure we continue to accrue interest on those debts that are non-dischargeable.
9. Continue efforts of a long range plan for security and space needs for the Courts and court related offices; with the objective to become more user friendly for constituents and decrease costs associated with renting space from the City of Oshkosh (the Public Safety Building).
10. Expand bulk imaging to increase security of court records and decrease long-term storage costs and decrease potential costs of a relocation of the Clerk of Courts office.
11. Continue to encourage attorneys and market e-filing to increase use among court users. This is a cost effective way to decrease amount of storage, postage and staff time.
12. To hold training sessions on e-filing for new attorneys and new users. This will hopefully encourage the usage of e-filing which would decrease costs to the Clerk of Courts and decrease the spatial needs of the office.
13. Reach out to the local County Bar associations to open communication and increase efficiency in the courts by having events at the courthouse for Attorneys to come and discuss questions and concerns with the Judges, Commissioners and staff of the Clerk of Courts.
14. Obtain a Jury Clerk position to manage the many jurors that come to Winnebago County courthouse weekly. The purpose is to streamline the current jury procedure in place and ensure the public has a positive experience when attending to their civic responsibility of jury duty.
15. To obtain better signage to make the Clerk of Courts more public friendly and accessible.

CLERK OF COURTS AND COURTS

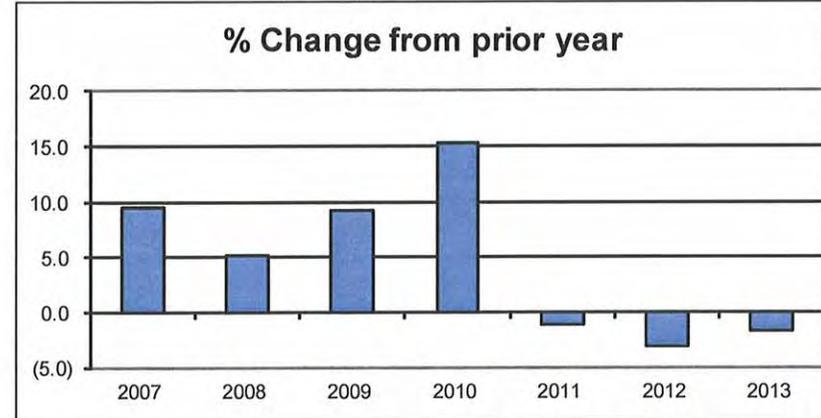
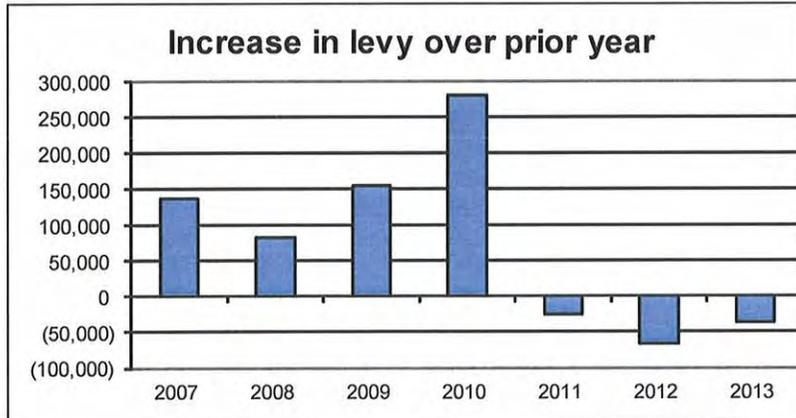
2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	42	41	41	41	42	42	43	43	43	44
Part Time	3	3	3	2	2	2	2	2	2	2
Total	45	44	44	43	44	44	45	45	45	46

There is an addition of one full-time Jury Clerk position to the department staffing table in 2013.

COUNTY LEVY: The tax levy for 2013 is \$1,996,638, a decrease of \$35,521 or 1.7% under 2012.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - Clerk of Courts

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 2,032,159	
Revenue Changes - impact on levy:		
Marriage license	4,000	Decrease based on marriage licenses are down this year.
County fines	(10,000)	Increase based on history and the YTD at the end of July 2012.
Probate fees	(6,000)	Increase based on probate fees are up, this is on target with YTD numbers as well as on target with 2011 actuals.
Forms and copies	(7,525)	Increase based on history and the YTD at the end of July 2012 (on target with 2011 actual revenue).
Counseling services	(5,000)	Increase based on court-ordered parenting classes moved from Child Support.
Legal fees reimbursed	33,000	Decrease based on history and the YTD at the end of July 2012.
Client cost sharing	4,260	Decrease based on the current trend of less fees to be shared, based on history and YTD at the end of July 2012.
Other public charges	(30,000)	Increase based on the interlock system required by OWI statues changing.
Family Court Counseling	5,000	Decrease based on services being down in 2012, the request is on target with 2011 revenue received.
Interest income	(20,585)	Increase based on history and the YTD at the end of July 2012 (on target with 2011 actual revenue).
Expense Changes - impact on levy:		
Temporary pay	10,452	Increase based on previous years being combined with regular pay, now is separated. The temporary employee has been employed for a couple years.
Telephone	(5,500)	Decrease based on moving to voice and data cabling and maintenance equipment.
Small equipment	(6,550)	Decrease due to no large requests for small equipment.
Jury expense	19,000	Increase based on mileage rate increases, more trials qualifying for public defender, and the requirement to pay full day regardless of time served.
Interpreter	9,980	Increase based on mileage rate increases, historical data, and using certified interpreters more often which is a higher cost.
Postage and box rent	(5,900)	Decrease based on fees being less because of e-filing and e-mailing.
Maintenance equipment	6,450	Increase based on moving expense from telephone.
Medical & dental	(11,000)	Decrease based on Judges using the lowest price providers.
Professional service	4,916	Increase based on court-ordered parenting classes moved from Child Support.
Other small changes		
	(24,519)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 1,996,638	

Financial Summary
Clerk of Courts and Courts

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	1,474,145	2,032,947	2,033,147	2,032,246	2,085,213
Labor	2,028,202	3,159,238	3,019,572	3,169,522	3,020,130
Travel	5,683	12,949	13,644	13,644	13,637
Capital	-	-	-	-	-
Other Expenditures	647,963	943,847	1,032,090	881,239	1,048,084
Total Expenditures	2,681,848	4,116,033	4,065,306	4,064,405	4,081,851
Levy Before Adjustments	1,207,703	2,083,086	2,032,159	2,032,159	1,996,638
Adjustments	-	-	-	-	-
Net Levy After Adjustments	1,207,703	2,083,086	2,032,159	2,032,159	1,996,638

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
130 - Courts									
Revenue									
Intergov Rev:									
WI Children and Families	42005	50,441	50,739	57,958	45,000	47,500	47,500	47,500	5.56%
WI Dept of Justice	42018	645,062	672,210	592,374	583,146	596,563	596,563	596,563	2.30%
Intergov Rev Subtotal:		695,503	722,950	650,332	628,146	644,063	644,063	644,063	2.53%
Licenses:									
Marriage Licenses	44000	29,610	29,280	28,890	30,000	26,000	26,000	26,000	-13.33%
Occupational Drivers Licenses	44005	500	580	980	600	700	700	700	16.67%
Licenses Subtotal:		30,110	29,860	29,870	30,600	26,700	26,700	26,700	-12.75%
Fines and Permits:									
County Fines	44100	202,706	185,969	190,579	190,000	200,000	200,000	200,000	5.26%
State Fines	44101	277,694	278,183	250,758	280,000	280,000	280,000	280,000	0.00%
Fines and Permits Subtotal:		480,399	464,152	441,337	470,000	480,000	480,000	480,000	2.13%
Public Services:									
Probate Fees	45001	44,932	38,444	51,310	44,000	50,000	50,000	50,000	13.64%
Other Fees	45002	504,453	466,515	468,705	465,000	470,000	470,000	470,000	1.08%
Forms Copies Etc	45003	26,334	24,909	30,796	25,000	32,525	32,525	32,525	30.10%
Support Filing Applic	45006	3,290	3,439	3,790	3,500	3,500	3,500	3,500	0.00%
Counseling Services	45007	50,600	67,936	44,964	45,000	45,000	50,000	50,000	11.11%
Search Notice Fees	45008	1,616	2,643	1,337	2,000	1,200	1,200	1,200	-40.00%
Legal Fees Reimbursed	45026	187,044	151,038	141,011	205,000	172,000	172,000	172,000	-16.10%
Client Cost Shares Fees	45035	32,700	32,962	30,737	32,500	28,240	28,240	28,240	-13.11%
Other Public Charges	45057	(0)	550	6,604	(0)	30,000	30,000	30,000	100.00%
Public Services Subtotal:		850,968	788,437	779,253	822,000	832,465	837,465	837,465	1.88%
Intergov Services:									
Family Court Counseling	43000	19,448	10,568	9,293	15,000	10,000	10,000	10,000	-33.33%
Cost Share Municipalities	43016	(0)	(0)	926	(0)	(0)	(0)	(0)	0.00%
Intergov Services Subtotal:		19,448	10,568	10,219	15,000	10,000	10,000	10,000	-33.33%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
130 - Courts									
Interfund Revenue:									
Professional Services	63002	(0)	5,000	5,000	(0)	(0)	(0)	(0)	0.00%
Professional Svs Other Funds	65001	5,000	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Interfund Revenue Subtotal:		5,000	5,000	5,000	(0)	(0)	(0)	(0)	0.00%
Total Operating Revenue:		2,081,428	2,020,966	1,916,010	1,965,746	1,993,228	1,998,228	1,998,228	1.65%
Interest:									
Interest Investments	48000	47,586	61,480	76,510	65,000	85,585	85,585	85,585	31.67%
Interest Subtotal:		47,586	61,480	76,510	65,000	85,585	85,585	85,585	31.67%
Misc Revenues:									
Other Miscellaneous Revenues	48109	2,309	1,647	1,404	1,500	1,400	1,400	1,400	-6.67%
Misc Revenues Subtotal:		2,309	1,647	1,404	1,500	1,400	1,400	1,400	-6.67%
Total Non-Operating Revenue:		49,895	63,127	77,915	66,500	86,985	86,985	86,985	30.80%
Revenue Total:		2,131,323	2,084,093	1,993,925	2,032,246	2,080,213	2,085,213	2,085,213	2.61%
Expense									
Wages:									
Regular Pay	51100	1,860,979	1,938,122	2,019,164	2,036,904	2,014,480	2,014,480	2,014,480	-1.10%
Temporary Employees	51101	0	0	0	0	10,452	10,452	10,452	100.00%
Bailiff And Matron	51104	128,310	117,570	127,120	115,000	120,640	120,640	120,640	4.90%
Overtime	51105	19,479	9,459	6,210	8,501	6,287	6,287	6,287	-26.04%
Wages Subtotal:		2,008,768	2,065,151	2,152,494	2,160,405	2,151,859	2,151,859	2,151,859	-0.40%
Fringes Benefits:									

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
130 - Courts									
FICA Medicare	51200	930,597	959,637	935,210	859,167	144,713	144,713	144,713	-83.16%
Health Insurance	51201	0	0	0	0	600,454	544,612	544,612	100.00%
Dental Insurance	51202	0	0	0	0	36,197	36,197	36,197	100.00%
Workers Compensation	51203	0	0	0	0	8,214	8,214	8,214	100.00%
Unemployment Comp	51204	9,438	2,794	15,839	0	0	0	0	0.00%
WI Retirement	51206	0	0	0	0	119,197	119,197	119,197	100.00%
Fringe Benefits Other	51207	0	0	0	0	13,876	13,876	13,876	100.00%
Fringe Benefit- OT Temp	51208	0	0	0	0	1,463	1,463	1,463	100.00%
Fringes Benefits Subtotal:		940,036	962,431	951,049	859,167	924,114	868,272	868,272	1.06%
Total Labor:		2,948,804	3,027,582	3,103,544	3,019,572	3,075,973	3,020,131	3,020,131	0.02%
Travel:									
Registration Tuition	52001	5,555	2,606	1,071	3,925	4,050	4,050	4,050	3.18%
Automobile Allowance	52002	4,236	4,497	3,931	5,138	5,113	5,113	5,113	-0.48%
Meals	52005	376	418	196	1,070	1,017	1,017	1,017	-5.00%
Lodging	52006	1,915	1,755	1,406	3,496	3,406	3,406	3,406	-2.57%
Other Travel Exp	52007	112	18	0	15	51	51	51	240.00%
Taxable Meals	52008	56	63	40	0	0	0	0	0.00%
Travel Subtotal:		12,251	9,357	6,644	13,644	13,637	13,637	13,637	-0.05%
Total Travel:		12,251	9,357	6,644	13,644	13,637	13,637	13,637	-0.05%
Capital Outlay:									
Equipment	58004	15,000	0	0	0	0	0	0	0.00%
Capital Outlay Subtotal:		15,000	0	0	0	0	0	0	0.00%
Total Capital:		15,000	0	0	0	0	0	0	0.00%
Office:									

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
130 - Courts									
Office Supplies	53000	12,992	15,686	16,058	18,450	17,300	17,300	17,300	-6.23%
Stationery and Forms	53001	13,395	11,334	12,544	12,580	10,725	10,725	10,725	-14.75%
Printing Supplies	53002	6,746	6,486	6,634	7,235	6,975	6,975	6,975	-3.59%
Postage and Box Rent	53004	850	1,489	1,643	1,250	1,150	1,150	1,150	-8.00%
Computer Supplies	53005	100	0	0	0	0	0	0	0.00%
Telephone	53008	15,195	20,118	14,415	14,825	9,325	9,325	9,325	-37.10%
Voice and Data Cabling	53014	0	0	0	0	138	138	138	100.00%
Office Subtotal:		49,279	55,112	51,293	54,340	45,613	45,613	45,613	-16.06%
Operating:									
Advertising	53500	0	0	12	0	0	0	0	0.00%
Subscriptions	53501	13,027	5,810	9,854	7,290	6,790	6,790	6,790	-6.86%
Membership Dues	53502	2,516	2,139	2,270	2,335	2,695	2,695	2,695	15.42%
Publish Legal Notices	53503	35	212	99	200	200	200	200	0.00%
Food	53520	0	20	41	0	0	0	0	0.00%
Small Equipment	53522	1,840	9,352	24,734	7,875	1,325	1,325	1,325	-83.17%
Other Operating Supplies	53533	0	0	9,529	0	900	900	900	100.00%
Witness Expense	53535	12,605	15,881	14,881	16,850	16,760	16,760	16,760	-0.53%
Jury Expense	53536	114,989	92,425	105,298	108,000	127,000	127,000	127,000	17.59%
Interpreter Fees	53537	26,850	32,001	29,458	25,100	35,080	35,080	35,080	39.76%
Small Equipment Technology	53580	0	0	270	0	0	0	0	0.00%
Print Duplicate	73003	18,378	20,247	21,034	20,625	20,050	20,050	20,050	-2.79%
Postage and Box Rent	73004	67,917	66,750	63,617	71,000	65,100	65,100	65,100	-8.31%
Operating Subtotal:		258,157	244,836	281,096	259,275	275,900	275,900	275,900	6.41%
Repairs & Maint:									
Maintenance Equipment	54022	0	643	2,499	500	6,950	6,950	6,950	1,290.00%
Equipment Repairs	54029	4,427	3,116	8,423	6,994	7,050	7,050	7,050	0.80%
Equipment Repairs	74029	1,650	1,287	1,056	1,056	1,023	1,023	1,023	-3.13%
Repairs & Maint Subtotal:		6,077	5,046	11,978	8,550	15,023	15,023	15,023	75.71%
Contractual Services:									
Medical and Dental	55000	180,326	148,054	214,207	198,000	187,000	187,000	187,000	-5.56%
Legal Services	55001	461,091	457,322	407,783	412,500	421,800	421,800	421,800	2.25%
Transcription Services	55009	8,274	7,112	7,043	8,900	8,500	8,500	8,500	-4.49%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
130 - Courts									
Professional Service	55014	8,512	8,944	10,479	9,284	9,200	14,200	14,200	52.95%
Collection Services	55015	888	1,014	267	1,050	1,000	1,000	1,000	-4.76%
Security Service	55028	9	407	77	800	850	850	850	6.25%
Mediation Services	55038	60,000	65,000	70,417	65,500	65,500	65,500	65,500	0.00%
Contractual Services Subtotal:		719,100	687,854	710,271	696,034	693,850	698,850	698,850	0.40%
Insurance Expenses:									
Prop Liab Insurance	76000	10,443	11,100	13,128	12,990	12,698	12,698	12,698	-2.25%
Insurance Expenses Subtotal:		10,443	11,100	13,128	12,990	12,698	12,698	12,698	-2.25%
Total Other Operating:		1,043,055	1,003,948	1,067,768	1,031,189	1,043,084	1,048,084	1,048,084	1.64%
Expense Total:		4,019,109	4,040,887	4,177,956	4,064,405	4,132,693	4,081,851	4,081,851	0.43%
Courts Net/(Levy):		(1,887,786)	(1,956,794)	(2,184,031)	(2,032,159)	(2,052,480)	(1,996,638)	(1,996,638)	-1.75%

**CLERK OF COURTS AND COURTS
PROGRAM BUDGETS**

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2013	2012	2011	2013	2012
								ADOPTED	ADOPTED	ADOPTED	OVER 2012	OVER 2011
Clerk of Courts Revenues	1130	1,607,301	2,320	-	268,825	1,878,446	1,924,163	1,878,446 (1,924,163)	1,881,769 (1,849,746)	2,008,621 (2,033,558)	(0.2) 4.0	(6.3) (9.0)
Circuit Court I Revenues	1131	62,802	-	-	104,278	167,080	-	167,080 -	176,247 -	185,828 -	(5.2) N/A	(5.2) N/A
Circuit Court II Revenues	1132	64,652	442	-	103,262	168,356	-	168,356 -	174,667 -	184,507 -	(3.6) N/A	(5.3) N/A
Circuit Court III Revenues	1133	66,170	442	-	108,211	174,823	-	174,823 -	177,076 -	190,314 -	(1.3) N/A	(7.0) N/A
Circuit Court IV Revenues	1134	71,185	-	-	103,030	174,215	-	174,215 -	171,707 -	193,768 -	1.5 N/A	(11.4) N/A
Circuit Court V Revenues	1135	61,679	-	-	103,292	164,971	-	164,971 -	170,825 -	201,073 -	(3.4) N/A	(15.0) N/A
Circuit Court VI Revenues	1136	58,548	-	-	103,220	161,768	-	161,768 -	164,334 -	196,013 -	(1.6) N/A	(16.2) N/A
Teen Court Revenues	1140	71,293	776	-	1,743	73,812	500	73,812 (500)	73,196 (500)	74,478 (500)	0.8 0.0	(1.7) 0.0
VIP Revenues	1141	79,065	947	-	1,828	81,840	27,050	81,840 (27,050)	81,318 (32,000)	82,499 (35,000)	0.6 (15.5)	(1.4) (8.6)
Family Court Commissioner Revenues	1142	224,039	2,674	-	93,025	319,738	47,500	319,738 (47,500)	282,220 (45,000)	236,868 (50,000)	13.3 5.6	19.1 (10.0)
Court Commissioner Revenues	1143	123,115	2,153	-	27,806	153,074	-	153,074 -	153,086 -	219,165 -	0.0 N/A	(30.2) N/A
Law Library Revenues	1144	-	-	-	4,660	4,660	-	4,660 -	4,600 -	5,100 -	1.3 N/A	(9.8) N/A
Probate Revenues	1146	140,053	381	-	13,960	154,394	-	154,394 -	155,056 -	154,201 -	(0.4) N/A	0.6 N/A
Family Court Counseling Revenues	1149	390,231	3,503	-	10,944	404,678	86,000	404,674 (86,000)	398,304 (105,000)	399,115 (115,000)	1.6 (18.1)	(0.2) (8.7)
Grand Totals		3,020,133	13,638	-	1,048,084	4,081,855	2,085,213	1,996,638	2,032,159	2,097,492	(1.7)	(3.1)

SHERIFF'S OFFICE

Department: 1110 to 1120 Fund: General Fund
2013 BUDGET NARRATIVE

DEPARTMENT HEAD:
LOCATION:

John Matz
Sheriff's Office
4311 Jackson Street
Oshkosh, WI 5901

TELEPHONE: 236-7300

MISSION STATEMENT

The Winnebago County Sheriff's Office is committed to providing comprehensive public safety services in partnership with its citizens to promote a safe and secure community.

PROGRAM DESCRIPTION

BOAT PATROL: Patrol the waterways within Winnebago County and enforce state boating laws and county ordinances. Investigate boating accidents and respond to emergencies and boaters in distress. Work in conjunction with local fire departments to provide rescue and recovery operations on both open and frozen bodies of water.

COMMUNICATIONS - E911: Receive emergency and non-emergency calls for service. Dispatch and coordinate the response of Law Enforcement, Fire Fighters, EMS and Emergency Management. Monitor activities of emergency personnel and provide logistical support to facilitate their efforts.

CORRECTIONS: Manage the Winnebago County Jail in accordance with Wisconsin State Statutes and Administrative Code. Ensure incarcerated citizens are secure and provided resources that aid in their rehabilitation. Administer alternatives to incarceration and court ordered programming that allows individuals to remain in the community.

COURT SERVICES: Provide security to the campus of the Winnebago County Courthouse. Tend to the Courts' transporting of prisoners, service of civil process and apprehension of persons with outstanding arrest warrants. Support all divisions within the Sheriff's Office by documenting, maintaining and dispensing records and reports.

CRIME PREVENTION AND COMMUNITY SERVICES: Advocate pro-active crime prevention and educational initiatives using collaborative community efforts. Partnerships include Neighborhood and Business Watch, on site security surveys, PAWS (Potentially Abusive Workplace Situations), D.A.R.E., and the 911 emergency phone program. The Sheriff's Office is also involved extensively in multi-jurisdictional community coalitions such as Re:Th!nk, Fox Valley Safe Kids, Crime Stoppers, and TRICOM.

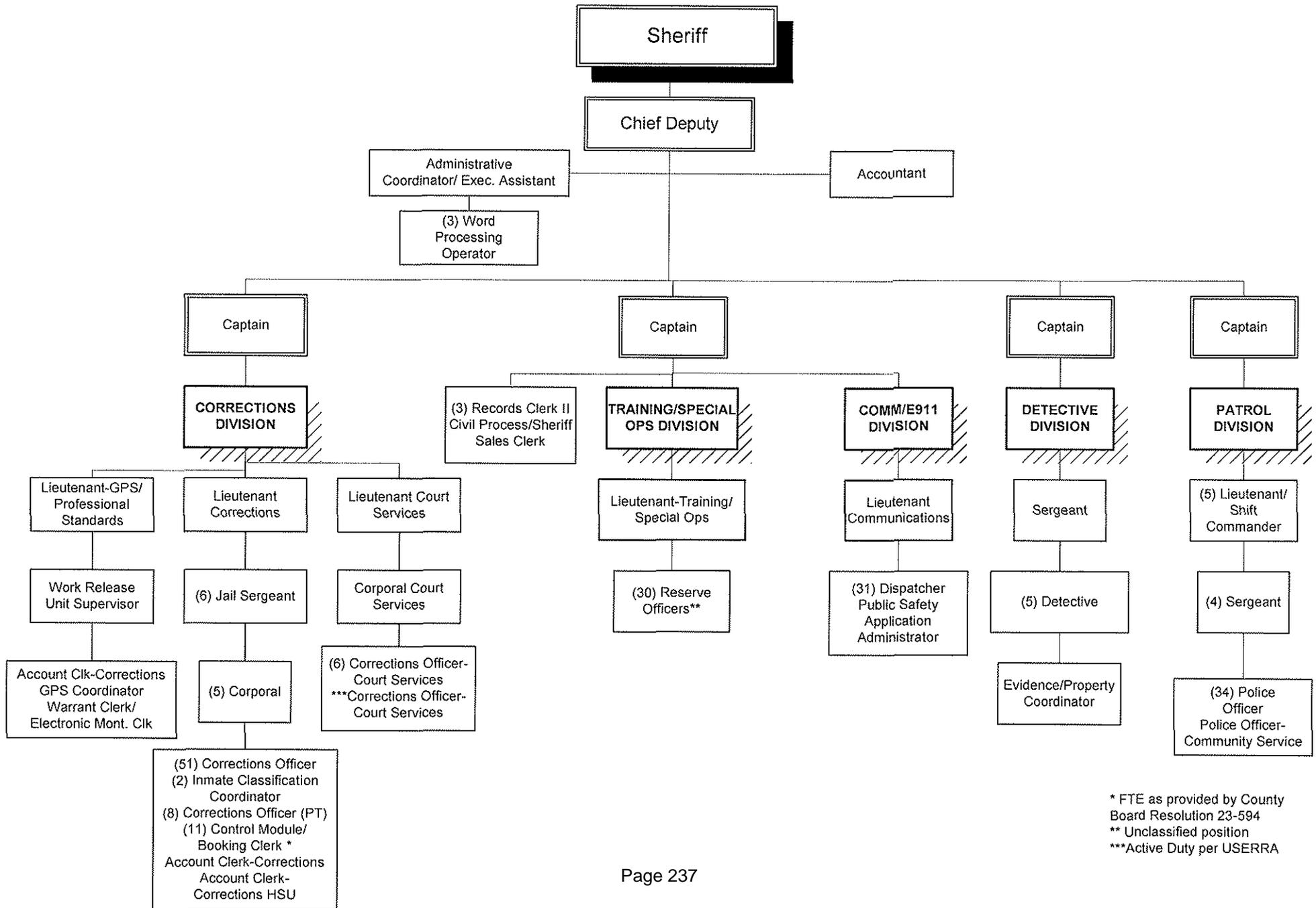
DETECTIVE: Conduct complex investigations requiring specialized training and experience to apprehend individuals who have violated local, state and federal laws. Maximize efficiency and effectiveness through peer networking and incorporating traditional investigative techniques with the most current technological resources available. Actions are focused on advocating victim's rights, enhancing the safety and security of citizens, and working for the greater good.

PATROL: Provide proactive law enforcement and protection services to the citizens of Winnebago County. Thoroughly investigate complaints and traffic crashes with fair and neutral application of state and local laws. Resolve calls for service and conflicts using problem solving strategies and mediation techniques. Focus enforcement efforts on initiatives that improve highway safety and overall quality of life within Winnebago County. Use education and community based policing strategies to garner citizen support and deter crime.

RESERVES: Support the Sheriff's Office mission by providing supplemental personnel to conduct traffic control, crowd control, event security, courthouse security and boat patrol. Provides cost effective law enforcement and security solutions for those individuals and organizations choosing to contract directly for these services.

TRAINING: Ensure that staff members are prepared to provide quality service to the citizens of Winnebago County. Instructs employees on the core competencies of their position and provides advanced continuing education. Manages risk by adopting standards and policies that meet or exceed the professional requirements of the position. Adapts to the ever evolving criminal justice system by providing the most current, relevant and realistic training germane to the employee's position.

SHERIFF



* FTE as provided by County Board Resolution 23-594
 ** Unclassified position
 ***Active Duty per USERRA

SHERIFF'S OFFICE

**Department: -1110 to 1120 Fund: General Fund
2013 BUDGET NARRATIVE**

**DEPARTMENT HEAD:
LOCATION:**

**John Matz
Sheriff's Office
4311 Jackson Street
Oshkosh, WI 54901**

TELEPHONE: 236-7300

2012 ACCOMPLISHMENTS:

- 1. Revised the Sheriff's Office Mission Statement to reflect our partnership with the community and our shared common goal**
- 2. Moved toward WILEAG and ACA accreditation by beginning to revise agency policy to comply with their standards**
- 3. Worked closely with WI DOT on the multi-year US 41 construction project to provide a safe work zone for both workers and motorists**
- 4. Upgraded storage of digital photos and interview rooms to provide a more efficient system that mirrors squad video storage**
- 5. Increased Reserve Deputy staffing levels to an excess of twenty officers to supplement operations in a cost effective manner**
- 6. Continued to work with Outagamie and Calumet Counties toward establishing a consolidated 911 Communications Center**
- 7. Expanded and moved toward County-wide SWAT Team by incorporating City of Omro and Menasha officers as team members**
- 8. Refined the 24-7 program to include end user survey and established a satellite test location in Neenah**
- 9. Acquired land and constructed a new radio tower as part of the Capital Improvement Radio Project**
- 10. Uncovered and led a state-wide investigation that resulted in clearing 129 total crimes including 99 felonies**
- 11. Updated County Ordinance Chapter 9 to make it consistent with the Wisconsin Circuit Court Forfeiture Table**
- 12. Developed statutorily compliant process to recover evidentiary blood draw costs from convicted OWI offenders**

2013 GOALS AND OBJECTIVES:

- 1. Complete the Capital Improvement Radio Project and become fully operational under the new system**
- 2. Complete the CAD upgrade to include training and migration of existing data to the new system**
- 3. Decide the viability of a consolidated 911 Communication Center with Outagamie and Calumet Counties**
- 4. Continue to work closely with the WI DOT during the multi-year US 41 construction project to provide a safe work zone for both construction workers and motorists**
- 5. Meet WILEAG and ACA professional standards and apply for accreditation**
- 6. Delay jail expansion by utilizing current programs and exploring new alternatives to incarceration**
- 7. Comply with State of Wisconsin recommended best practices and purchase a drug incinerator to dispose of seized illegal drugs**
- 8. Explore expansion of evidence storage to meet current and future space needs**

SHERIFF

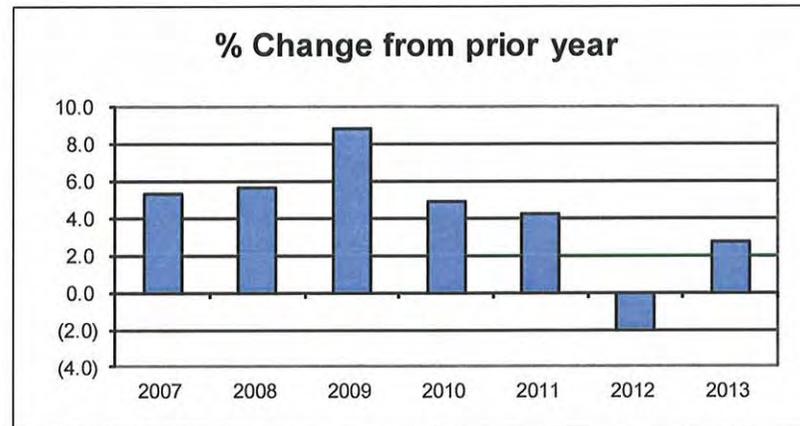
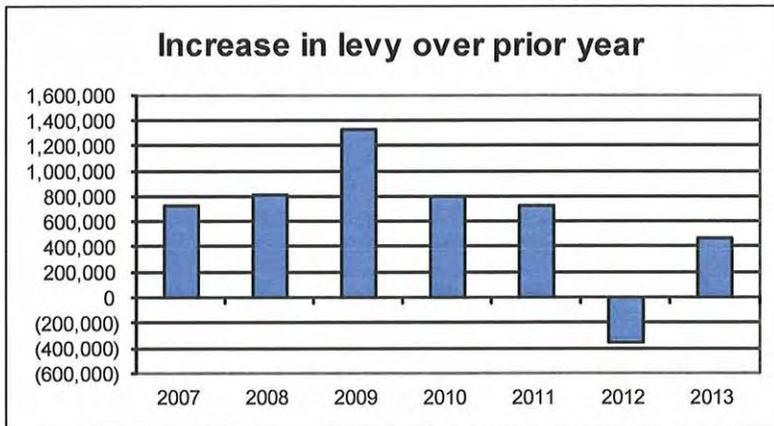
2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	212	211	193	184	189	189	191	192	192	191
Part Time	1	1	1	0	0	4	4	8	8	8
Total	213	212	194	184	189	193	195	200	200	199

There is a reduction of one full time Correction Officer – Court Services position and an addition of one full time Lieutenant- Court Services position in the department staffing table for 2013. There was also the elimination of one Dispatcher resulting in a net decrease of one full-time position in the departments table of organization.

COUNTY LEVY: The tax levy for 2013 is \$18,084,815, an increase of \$468,703 or 2.7% over 2012.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - Sheriff

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 17,616,112	
Revenue Changes - impact on levy:		
Water safety patrol	(3,000)	Increase based on history of reimbursement from State audit.
Transportation grants	9,500	Decrease due to no card or seatbelt funds from State.
Board of prisoners	(36,000)	Increase due to the history of contract inmates and probation and parole reimbursements.
Police services	98,695	Decrease due to the removal of grant funding for MEG position.
Cost share municipalities	(3,644)	Increase due to the LRMS license updates.
Day reporting fees	18,800	Decrease due to the program being eliminated.
Civil process fees	15,000	Decrease due to history and economy of foreclosures.
Board of prisoners	19,230	Decrease in the history of Huber inmates.
Police services	(12,354)	Increase due to additional event(s).
Sale of property and equipment	(7,000)	Increase based on additional vehicles being sent to auction.
Expense Changes - impact on levy:		
Computer software	7,410	Increase due to the remote BEAST and ProQA.
Clothing and uniform	(12,635)	Decrease based on less specialty team/training clothing being purchased.
Food service	(26,020)	Decrease due to the new contract coming in \$.06 per meal less.
Other contractual services	(109,971)	The main reason for the decrease is the elimination of the day report process.
Capital - Equipment	113,025	Increase due to an additional vehicle purchase for supervisor, jail security upgrade, and video court system.
Property liability insurance	13,102	Increase based on higher rates.
Other small changes		
	384,565	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 18,084,815	

Financial Summary Sheriff

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	1,627,938	2,736,120	2,680,302	2,669,382	2,548,508
Labor	10,968,616	16,599,311	16,262,093	16,258,203	16,604,114
Travel	46,900	74,982	72,782	72,688	79,680
Capital	342,471	344,029	344,029	322,772	435,798
Other Expenditures	2,271,192	3,650,799	3,642,231	3,631,831	3,513,731
Total Expenditures	13,629,180	20,669,121	20,321,135	20,285,494	20,633,323
Levy Before Adjustments	12,001,242	17,933,001	17,640,833	17,616,112	18,084,815
Adjustments	-	-	-	-	-
Net Levy After Adjustments	12,001,242	17,933,001	17,640,833	17,616,112	18,084,815

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
110 - Sheriff									
Revenue									
Intergov Rev:									
WI Dept of Administration	42002	(0)	(0)	2,500	(0)	(0)	(0)	(0)	0.00%
Office of Justice Assistance	42003	43,320	27,120	39,674	20,000	21,000	21,000	21,000	5.00%
WI Natural Resources	42009	29,919	31,955	36,356	32,000	35,000	35,000	35,000	9.38%
Dept of Transportation	42011	87,089	59,078	59,315	99,500	90,000	90,000	90,000	-9.55%
WI Dept of Health and Family S	42017	7,840	40,737	35,488	(0)	(0)	(0)	(0)	0.00%
WI Dept of Justice	42018	75,043	91,327	25,200	25,740	23,840	23,840	23,840	-7.38%
Intergov Rev Subtotal:		243,211	250,217	198,533	177,240	169,840	169,840	169,840	-4.18%
Fines and Permits:									
Parking Violations	44103	8,425	5,395	3,405	8,000	6,000	6,000	6,000	-25.00%
Drug Seizures	44104	(0)	(0)	4,934	(0)	(0)	(0)	(0)	0.00%
Fines and Permits Subtotal:		8,425	5,395	8,339	8,000	6,000	6,000	6,000	-25.00%
Public Services:									
Other Fees	45002	11,696	69,447	131,331	37,635	36,650	36,650	36,650	-2.62%
Forms Copies Etc	45003	3,449	3,977	3,662	3,500	3,500	3,500	3,500	0.00%
Warrant Fees	45005	23,857	19,678	15,916	24,000	22,500	22,500	22,500	-6.25%
Telephone	45009	160,000	167,185	147,647	152,200	148,000	148,000	148,000	-2.76%
Offset Revenue	45013	206	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Day Reporting Fees	45018	16,216	13	(0)	18,800	(0)	(0)	(0)	-100.00%
Civil Process Fees	45019	200,383	212,552	220,987	200,000	185,000	185,000	185,000	-7.50%
Board of Prisoners	45020	159,048	171,143	170,321	218,520	199,290	199,290	199,290	-8.80%
Restitution	45022	2,004	1,940	1,742	3,275	2,275	2,275	2,275	-30.53%
Police Services	45023	198,641	146,309	301,797	184,521	196,875	196,875	196,875	6.70%
Photographic Revenue	45024	41	37	203	50	50	50	50	0.00%
Identification Cards	45025	80	70	25	50	50	50	50	0.00%
Donations	45034	1,120	(9,577)	900	500	500	500	500	0.00%
Medical MA Co Pay	45043	14,305	14,826	19,316	16,000	16,000	16,000	16,000	0.00%
Monitoring Fees	45044	530,567	428,792	462,714	602,625	588,563	588,563	588,563	-2.33%
Concession Revenue	45050	108,543	112,095	86,842	109,500	109,500	109,500	109,500	0.00%
Other Public Charges	45057	3,508	1	1	(0)	(0)	(0)	(0)	0.00%
Intake Booking Fees	45063	66,890	56,310	74,313	65,000	68,000	68,000	68,000	4.62%
Damages to Monitor Equipment	45064	1,112	635	258	700	700	700	700	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
110 - Sheriff									
Public Services Subtotal:		1,501,665	1,395,432	1,637,976	1,636,876	1,577,453	1,577,453	1,577,453	-3.63%
Intergov Services:									
Board of Prisoners	43006	874,013	674,461	761,157	659,441	695,441	695,441	695,441	5.46%
Police Service	43007	99,154	93,703	95,376	98,695	(0)	(0)	(0)	-100.00%
Cost Share Municipalities	43016	(0)	(0)	52,513	62,130	65,774	65,774	65,774	5.87%
Intergov Services Subtotal:		973,167	768,164	909,046	820,266	761,215	761,215	761,215	-7.20%
Total Operating Revenue:		2,726,467	2,419,208	2,753,894	2,642,382	2,514,508	2,514,508	2,514,508	-4.84%
Misc Revenues:									
Sale Of Prop Equip	48104	11,423	45,104	45,930	23,000	30,000	30,000	30,000	30.43%
Other Miscellaneous Revenues	48109	4,613	4,007	2,071	4,000	4,000	4,000	4,000	0.00%
Misc Revenues Subtotal:		16,035	49,111	48,001	27,000	34,000	34,000	34,000	25.93%
Total Non-Operating Revenue:		16,035	49,111	48,001	27,000	34,000	34,000	34,000	25.93%
Revenue Total:		2,742,503	2,468,319	2,801,896	2,669,382	2,548,508	2,548,508	2,548,508	-4.53%
Expense									
Wages:									
Regular Pay	51100	9,733,401	10,061,109	10,072,790	10,171,777	10,427,824	10,427,824	10,427,824	2.52%
Overtime	51105	840,609	693,710	795,777	627,852	637,525	637,525	637,525	1.54%
Wages Subtotal:		10,574,011	10,754,819	10,868,567	10,799,629	11,065,349	11,065,349	11,065,349	2.46%
Fringes Benefits:									
FICA Medicare	51200	5,297,413	5,457,117	5,175,363	5,458,574	776,284	776,284	776,284	-85.78%
Health Insurance	51201	0	0	0	0	2,819,393	2,557,190	2,557,190	100.00%
Dental Insurance	51202	0	0	0	0	119,862	119,862	119,862	100.00%
Workers Compensation	51203	0	0	0	0	160,617	160,617	160,617	100.00%
Unemployment Comp	51204	6,985	123	8,047	0	0	0	0	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
110 - Sheriff									
WI Retirement	51206	0	0	0	0	1,877,203	1,877,203	1,877,203	100.00%
Fringe Benefits Other	51207	0	0	0	0	47,609	47,609	47,609	100.00%
Fringes Benefits Subtotal:		5,304,398	5,457,240	5,183,410	5,458,574	5,800,968	5,538,765	5,538,765	1.47%
Total Labor:		15,878,409	16,212,059	16,051,977	16,258,203	16,866,317	16,604,114	16,604,114	2.13%
Travel:									
Registration Tuition	52001	53,954	48,397	47,994	53,800	56,490	56,490	56,490	5.00%
Automobile Allowance	52002	2,450	1,645	1,206	800	800	800	800	0.00%
Commercial Travel	52004	1,984	2,870	1,173	1,400	2,150	2,150	2,150	53.57%
Meals	52005	3,310	4,924	4,629	9,181	10,993	10,993	10,993	19.74%
Lodging	52006	9,730	15,481	15,263	7,247	8,987	8,987	8,987	24.01%
Other Travel Exp	52007	2,561	874	653	260	260	260	260	0.00%
Taxable Meals	52008	3,881	3,242	5,028	0	0	0	0	0.00%
Travel Subtotal:		77,871	77,433	75,948	72,688	79,680	79,680	79,680	9.62%
Total Travel:		77,871	77,433	75,948	72,688	79,680	79,680	79,680	9.62%
Capital Outlay:									
Equipment	58004	205,880	373,423	449,308	322,772	411,797	435,797	435,797	35.02%
Capital Outlay Subtotal:		205,880	373,423	449,308	322,772	411,797	435,797	435,797	35.02%
Total Capital:		205,880	373,423	449,308	322,772	411,797	435,797	435,797	35.02%
Office:									
Office Supplies	53000	11,425	10,510	12,905	12,700	13,000	13,000	13,000	2.36%
Stationery and Forms	53001	2,192	2,939	2,665	2,500	2,700	2,700	2,700	8.00%
Printing Supplies	53002	14,561	12,438	12,215	12,900	12,900	12,900	12,900	0.00%
Print Duplicate	53003	0	1,380	364	800	775	775	775	-3.13%
Postage and Box Rent	53004	490	342	575	500	500	500	500	0.00%
Computer Supplies	53005	2,005	1,076	1,410	2,950	2,450	2,450	2,450	-16.95%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
110 - Sheriff									
Computer Software	53006	36,450	10,795	692	3,000	10,410	10,410	10,410	247.00%
Telephone	53008	136,578	142,881	127,756	141,342	140,342	140,342	140,342	-0.71%
Telephone Supplies	53009	0	0	14	0	0	0	0	0.00%
Wireless	53012	0	0	9,773	0	0	0	0	0.00%
Pagers	53013	0	0	653	0	0	0	0	0.00%
Voice and Data Cabling	53014	0	0	216	0	0	0	0	0.00%
Office Subtotal:		203,700	182,361	169,237	176,692	183,077	183,077	183,077	3.61%
Operating:									
Advertising	53500	0	0	48	0	0	0	0	0.00%
Subscriptions	53501	704	594	552	925	860	860	860	-7.03%
Membership Dues	53502	2,062	2,725	2,961	2,200	1,950	1,950	1,950	-11.36%
Photo Processing	53504	95	224	12	346	0	0	0	-100.00%
Household Supplies	53516	717	482	220	50	50	50	50	0.00%
Clothing Uniforms	53517	138,142	115,987	113,458	113,130	100,495	100,495	100,495	-11.17%
Professional Supplies	53518	56,724	82,426	85,079	94,256	95,733	95,733	95,733	1.57%
Food	53520	2,127	1,586	982	900	800	800	800	-11.11%
Small Equipment	53522	222,956	102,032	57,998	71,143	69,711	69,711	69,711	-2.01%
Medical Supplies	53524	4,667	1,184	848	7,400	7,400	7,400	7,400	0.00%
Investigation Expense	53532	11,592	11,462	24,766	14,400	14,300	14,300	14,300	-0.69%
Automobile Allowance-Other	53538	0	0	12	0	0	0	0	0.00%
Auto Allowance Taxable	53546	0	0	57	0	0	0	0	0.00%
Motor Fuel	53548	179,541	212,469	257,231	284,541	286,235	286,235	286,235	0.60%
Equipment Rental	53551	13,116	14,172	14,130	0	0	0	0	0.00%
Other Rents and Leases	53552	4,100	3,750	5,400	7,000	7,000	7,000	7,000	0.00%
Operating Licenses Fees	53553	972	15,986	1,088	5,000	5,000	5,000	5,000	0.00%
Operating Grants	53565	89,979	90,979	90,979	90,979	90,979	90,979	90,979	0.00%
Other Miscellaneous	53568	199	0	0	0	0	0	0	0.00%
Print Duplicate	73003	36,199	45,213	47,090	37,988	39,500	39,500	39,500	3.98%
Postage and Box Rent	73004	8,692	7,981	7,537	10,350	9,050	9,050	9,050	-12.56%
Legal Fees	73041	380	0	1,140	0	0	0	0	0.00%
Operating Subtotal:		772,963	709,253	711,589	740,608	729,063	729,063	729,063	-1.56%
Repairs & Maint:									
Small Hardware	54008	284	174	224	650	450	450	450	-30.77%
Plumbing Products	54013	0	24	0	0	0	0	0	0.00%
Lubricants	54016	266	480	717	850	850	850	850	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
110 - Sheriff									
Tires Batteries	54018	13,273	13,583	15,218	15,700	17,500	17,500	17,500	11.46%
Maintenance Equipment	54022	0	0	6,879	0	0	0	0	0.00%
Equipment Repairs	54029	85,657	70,956	68,920	85,400	86,850	86,850	86,850	1.70%
Equipment Repairs	74029	4,620	4,356	4,521	4,455	3,069	3,069	3,069	-31.11%
Repairs & Maint Subtotal:		104,100	89,573	96,479	107,055	108,719	108,719	108,719	1.55%
Utilities:									
Power and Light	54701	261	300	289	380	236	236	236	-37.89%
Utilities Subtotal:		261	300	289	380	236	236	236	-37.89%
Contractual Services:									
Medical and Dental	55000	97,470	62,686	61,919	100,200	97,500	97,500	97,500	-2.69%
Pest Extermination	55002	919	1,546	1,408	800	825	825	825	3.13%
Vehicle Repairs	55005	61,103	44,302	52,371	65,150	67,500	67,500	67,500	3.61%
Grounds Maintenance	55007	1,585	0	0	0	0	0	0	0.00%
Board of Prisoners	55011	1,000	900	0	0	0	0	0	0.00%
Professional Service	55014	382,359	371,779	322,590	375,951	384,706	384,706	384,706	2.33%
Collection Services	55015	23,824	13,691	57,878	15,000	15,000	15,000	15,000	0.00%
Food Service	55029	430,487	347,213	329,846	395,070	369,050	369,050	369,050	-6.59%
Other Contract Serv	55030	930,811	1,084,363	1,443,597	1,457,115	1,347,144	1,347,144	1,347,144	-7.55%
Medical and Dental	75000	4,332	2,550	2,596	5,000	5,000	5,000	5,000	0.00%
Contractual Services Subtotal:		1,933,890	1,929,030	2,272,205	2,414,286	2,286,725	2,286,725	2,286,725	-5.28%
Insurance Expenses:									
Prop Liab Insurance	76000	163,710	172,260	184,896	192,810	205,912	205,912	205,912	6.80%
Insurance Expenses Subtotal:		163,710	172,260	184,896	192,810	205,912	205,912	205,912	6.80%
Total Other Operating:		3,178,625	3,082,776	3,434,694	3,631,831	3,513,732	3,513,732	3,513,732	-3.25%
Expense Total:		19,340,785	19,745,691	20,011,927	20,285,494	20,871,526	20,633,323	20,633,323	1.71%
Sheriff Net/(Levy):		(16,598,282)	(17,277,372)	(17,210,032)	(17,616,112)	(18,323,018)	(18,084,815)	(18,084,815)	2.66%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2013**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Sheriff -	Squad cars	7	32,130.00	224,910.00
	Supervisor SUV squad car	1	34,130.00	34,130.00
	Detective squad car	1	19,398.00	19,398.00
	LRMS equipment	1	13,665.00	13,665.00
	Microsoft SQL server	2	2,747.50	5,495.00
	Transport vans	2	23,700.00	47,400.00
	Upgrade of jail electronic control system	1	66,800.00	66,800.00
	Video court system	1	24,000.00	24,000.00
		16		435,798.00

**SHERIFF
PROGRAM BUDGETS**

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2013 ADOPTED	2012 ADOPTED	2011 ADOPTED	2013 OVER 2012	2012 OVER 2011
Administrative	1110	542,686	200	-	437,441	980,327		980,327	954,869	1,088,741	2.7	(12.3)
Revenues	1110						213,100	(213,100)	(235,600)	(314,100)	(9.6)	(25.0)
Patrol	1112	4,215,378	-	259,041	365,525	4,839,944		4,839,944	4,812,205	4,639,575	0.6	3.7
Revenues	1112						256,000	(256,000)	(261,000)	(236,000)	(1.9)	10.6
Detective	1113	785,570	-	19,398	186,804	991,772		991,772	927,552	1,032,346	6.9	(10.2)
Revenues	1113						25,250	(25,250)	(116,451)	(154,186)	(78.3)	(24.5)
Community Services	1114	86,194	-	-	1,100	87,294		87,294	86,376	89,637	1.1	(3.6)
Revenues	1114						-	-	-	-	N/A	N/A
Reserves	1115	50,400	-	-	9,375	59,775		59,775	58,500	68,101	2.2	(14.1)
Revenues	1115						17,500	(17,500)	(15,000)	(25,000)	16.7	(40.0)
911	1116	2,820,416	-	19,159	630,761	3,470,336		3,470,336	3,278,037	3,530,037	5.9	(7.1)
Revenues	1116						71,774	(71,774)	(68,130)	(57,540)	N/A	N/A
Boat Patrol	1117	-	-	-	24,400	24,400		24,400	25,208	23,842	(3.2)	5.7
Revenues	1117						35,000	(35,000)	(32,000)	(28,000)	9.4	14.3
Training	1119	-	79,480	-	110,439	189,919		189,919	202,418	226,535	(6.2)	(10.6)
Revenues	1119						23,840	(23,840)	(25,740)	(28,380)	(7.4)	(9.3)
Jail	1120	8,103,469	-	138,200	1,747,887	9,989,556		9,989,556	9,940,329	10,034,559	0.5	(0.9)
Revenues	1120						1,906,044	(1,906,044)	(1,915,461)	(1,922,905)	(0.5)	(0.4)
Grand Totals		<u>16,604,113</u>	<u>79,680</u>	<u>435,798</u>	<u>3,513,732</u>	<u>20,633,323</u>	<u>2,548,508</u>	<u>18,084,815</u>	<u>17,616,112</u>	<u>17,967,262</u>	2.7	(2.0)

JAIL IMPROVEMENTS FUND

2013 BUDGET NARRATIVE HIGHLIGHTS

DESCRIPTION: The Jail Improvements Fund is a separate fund created under Wisconsin Statutes which receives money when fines and fees are assessed for things such as traffic violations. Monies accumulated in the fund can only be used for jail construction, improvements and any other costs that directly are of benefit to prisoners. The funds can also be used to retire debt incurred for that purpose.

COUNTY LEVY: There is no property tax levy for this activity.

FUND BALANCE: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

Financial Summary Jail Improvement Fund

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	140,135	181,800	181,800	181,800	177,800
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	92,005	181,800	181,800	181,800	177,800
Total Expenditures	92,005	181,800	181,800	181,800	177,800
Levy Before Adjustments	(48,130)	-	-	-	-
Adjustments	48,130	-	-	-	-
Net Levy After Adjustments	-	-	-	-	-

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
125 - Jail Improvement Fund									
Revenue									
Intergov Rev:									
US Dept of Justice	42013	19,764	12,287	11,255	4,000	4,000	4,000	4,000	0.00%
Intergov Rev Subtotal:		19,764	12,287	11,255	4,000	4,000	4,000	4,000	0.00%
Fines and Permits:									
Jail Assessments	44102	183,316	174,559	162,886	177,800	173,800	173,800	173,800	-2.25%
Fines and Permits Subtotal:		183,316	174,559	162,886	177,800	173,800	173,800	173,800	-2.25%
Total Operating Revenue:		203,080	186,846	174,141	181,800	177,800	177,800	177,800	-2.20%
Revenue Total:		203,080	186,846	174,141	181,800	177,800	177,800	177,800	-2.20%
Expense									
Capital Outlay:									
Equipment	58004	36,275	0	7,300	0	0	0	0	0.00%
Capital Outlay Subtotal:		36,275	0	7,300	0	0	0	0	0.00%
Total Capital:		36,275	0	7,300	0	0	0	0	0.00%
Office:									
Computer Supplies	53005	0	744	0	0	0	0	0	0.00%
Computer Software	53006	0	362	0	0	0	0	0	0.00%
Office Subtotal:		0	1,106	0	0	0	0	0	0.00%
Operating:									
Subscriptions	53501	2,413	1,394	2,469	3,650	3,500	3,500	3,500	-4.11%
Household Supplies	53516	28,832	18,375	13,568	25,350	24,250	24,250	24,250	-4.34%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
125 - Jail Improvement Fund									
Clothing Uniforms	53517	25,495	21,545	22,459	30,545	29,475	29,475	29,475	-3.50%
Linen	53519	3,451	7,282	2,351	11,000	10,750	10,750	10,750	-2.27%
Dishes and Utensils	53521	2,860	4,553	3,973	4,500	4,300	4,300	4,300	-4.44%
Small Equipment	53522	1,879	6,958	7,973	6,400	6,100	6,100	6,100	-4.69%
Hygiene Supplies	53528	21,650	17,074	20,330	16,900	16,850	16,850	16,850	-0.30%
Commercial Travel Other	53540	275	500	250	275	275	275	275	0.00%
Print Duplicate	73003	0	0	440	1,500	1,550	1,550	1,550	3.33%
Operating Subtotal:		86,855	77,682	73,812	100,120	97,050	97,050	97,050	-3.07%
Repairs & Maint:									
Equipment Repairs	54029	590	9,627	765	1,000	1,000	1,000	1,000	0.00%
Repairs & Maint Subtotal:		590	9,627	765	1,000	1,000	1,000	1,000	0.00%
Contractual Services:									
Professional Service	55014	46,771	7,263	9,038	9,750	9,750	9,750	9,750	0.00%
Other Contract Serv	55030	41,003	54,209	67,594	70,930	70,000	70,000	70,000	-1.31%
Contractual Services Subtotal:		87,775	61,472	76,633	80,680	79,750	79,750	79,750	-1.15%
Total Other Operating:		175,219	149,886	151,210	181,800	177,800	177,800	177,800	-2.20%
Expense Total:		211,494	149,886	158,510	181,800	177,800	177,800	177,800	-2.20%
Jail Improvement Fund Net/(Levy):		(8,414)	36,960	15,631	(0)	(0)	(0)	(0)	0.00%

COUNTY CORONER

Department: 100-105 Fund: General Fund
2013 BUDGET NARRATIVE

DEPARTMENT HEAD:
LOCATION:

Barry L. Busby
Winnebago County
448 Algoma Boulevard
Oshkosh, WI 54901

TELEPHONE: 236-1247

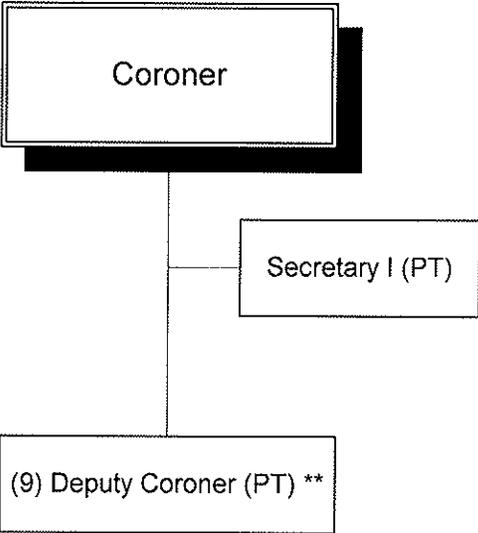
MISSION STATEMENT:

To monitor compliance with state statutes by medical facilities, funeral directors, law enforcement agencies, and the public regarding reportable deaths; to investigate and document all causes of death in reportable cases; to work with medical and legal agencies to protect and serve our community in all reportable deaths; to educate, and thereby prevent, hazardous conditions which put our County at risk; and to provide support, medical, or spiritual referrals to survivors of a deceased.

PROGRAM DESCRIPTION:

1. Investigate all deaths within the County which meet reportability guidelines, as established by State Statute and office policy.
2. Ensure that the medical and legal community is in compliance with reporting.
3. Respond to the scene of reportable deaths.
4. To assist and support the family during their time of loss.
5. Continue offering organ, tissue and eye donation to the family as an option.
6. Community support/training (educational/informative presentations).
7. Continue prevention work on alcohol & drug abuse panels and involvement with ReThink of Winnebago County and State Committees.
8. Continue working with Community for Hope to reduce suicides.
9. Continue working with child Death Review Committees and the Infant Death Center.

CORONER



** Unclassified position

COUNTY CORONER

Department: 100-105 Fund: General Fund
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Barry L. Busby
LOCATION: Winnebago County
448 Algoma Boulevard
Oshkosh, WI 54901

TELEPHONE: 236-4804

2012 ACCOMPLISHMENTS:

1. Continued education for coroner and deputies with attendance at various seminars and training sessions as budget allowed.
2. Continued working with Community for Hope regarding suicide prevention and mental health awareness, in addition to working with Survivors of Suicide programs.
3. Continued to work closely with Dr. P. Douglas Kelley, Fond du Lac County Medical Examiner, and use him primarily as our forensic pathologist. Fond du Lac added a 2nd Pathologist in August – Dr. Kris Giese.
4. We continue to be a leader in the state with regard to tissue, organ and eye donations.
5. Continued presentations at area schools and for local groups who show an interest.
6. In cooperation with the Winnebago County Health Department, initiated a Child Death Review Committee for Winnebago County and continued working with the Infant Death Center.
7. Continued working with the Winnebago County Coalition against alcohol, drug and tobacco abuse.
8. Continued partnership with ACE, an alcohol coalition on the State level, and published a booklet/report on preventive measures.
9. Completed booklet/report on prescription drug abuse for the State Controlled Substance Workgroup.

2013 GOALS & OBJECTIVES:

- 1. Continue providing the highest standards of death investigations to our community in the most respectful and cost-effective manner.**
- 2. Continue updating and improving the Winnebago county Coroner database.**
- 3. Develop a consortium in the Fox Valley (with the assistance of Dr. Doug Kelley) for training deputies.**
- 4. Purchase a more efficient color printer.**
- 5. Begin scanning files/paperwork to eliminate the amount of information being physically stored in our office.**
- 6. Continue working with alcohol/drug/tobacco abuse teams to promote awareness and help eliminate drunk drivers.**
- 7. Continue working with Child Death Review Committee.**
- 8. Continue working with Community for Hope on suicide prevention.**
- 9. Continue working with ReThink Advocacy Committee against alcohol, prescription and street drug abuse (prevention).**

CORONER

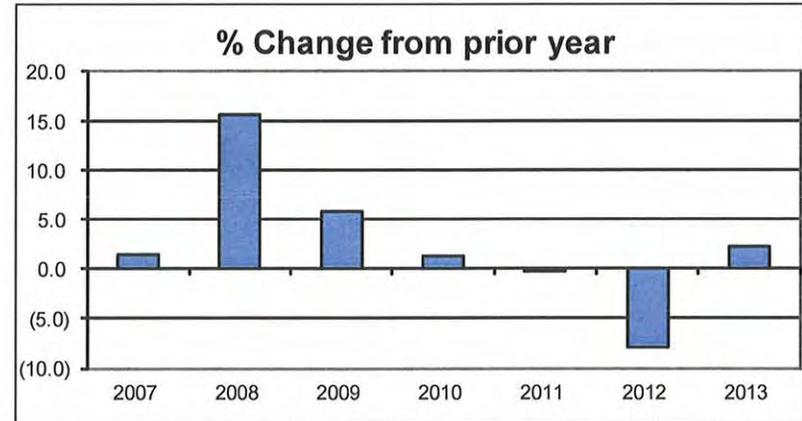
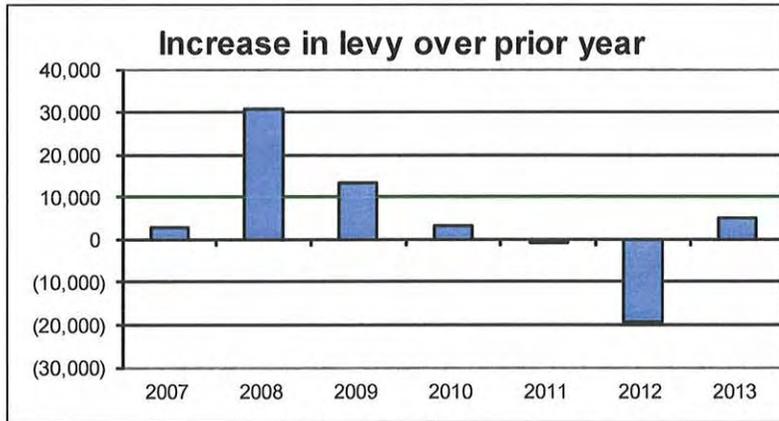
2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	1	1	1	1	1	1	1	1	1	1
Part Time	1	1	1	1	1	1	1	1	1	1
Total	2	2	2	2	2	2	2	2	2	2

There are no changes to the department staffing for 2013.

COUNTY LEVY: The tax levy for 2013 is \$227,047, an increase of \$5,118 or 2.3% over 2012.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - Coroner

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 221,929	
Revenue Changes - impact on levy:		
Other fees	(11,000)	Increase based on the rise in number of cremations.
Expense Changes - impact on levy:		
Regular pay	(5,858)	Decrease based on replacement secretary starting out at lower rate of pay.
Fringe benefits	(4,302)	Decrease based on replacement secretary starting out at lower rate of pay.
Other per diem	9,000	Increase based on the rise of cremations and cases.
Medical and dental expenses	7,106	Increase based on more testing with the increase in number of autopsies.
Pathology services	7,432	Increase based on the anticipated increase in the number of autopsies.
Other small changes		
	2,740	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 227,047	

Financial Summary Coroner

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	77,126	135,350	135,300	135,300	146,350
Labor	125,448	188,160	188,370	188,370	187,210
Travel	11,112	21,122	18,100	18,100	19,297
Capital	-	-	-	-	-
Other Expenditures	95,416	170,138	151,841	150,759	166,890
Total Expenditures	231,976	379,420	358,311	357,229	373,397
Levy Before Adjustments	154,850	244,070	223,011	221,929	227,047
Adjustments	-	-	-	-	-
Net Levy After Adjustments	154,850	244,070	223,011	221,929	227,047

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
105 - Coroner									
Revenue									
Public Services:									
Other Fees	45002	101,204	116,556	127,135	135,300	135,300	146,300	146,300	8.13%
Forms Copies Etc	45003	(0)	(0)	19	(0)	50	50	50	100.00%
Public Services Subtotal:		101,204	116,556	127,154	135,300	135,350	146,350	146,350	8.17%
Interfund Revenue:									
Other Fees	65002	(0)	125	(0)	(0)	(0)	(0)	(0)	0.00%
Interfund Revenue Subtotal:		(0)	125	(0)	(0)	(0)	(0)	(0)	0.00%
Total Operating Revenue:		101,204	116,681	127,154	135,300	135,350	146,350	146,350	8.17%
Revenue Total:		101,204	116,681	127,154	135,300	135,350	146,350	146,350	8.17%
Expense									
Wages:									
Regular Pay	51100	83,279	82,017	84,293	80,894	75,036	75,036	75,036	-7.24%
Other Per Diem	51107	55,180	64,690	75,025	75,000	84,000	84,000	84,000	12.00%
Wages Subtotal:		138,459	146,707	159,318	155,894	159,036	159,036	159,036	2.02%
Fringes Benefits:									
FICA Medicare	51200	38,546	35,816	25,501	32,476	5,459	5,459	5,459	-83.19%
Health Insurance	51201	0	0	0	0	14,123	12,810	12,810	100.00%
Dental Insurance	51202	0	0	0	0	1,276	1,276	1,276	100.00%
Workers Compensation	51203	0	0	0	0	1,263	1,263	1,263	100.00%
Unemployment Comp	51204	1,379	0	0	0	0	0	0	0.00%
Fringe Benefits Other	51207	0	0	0	0	366	366	366	100.00%
Fringe Benefit- OT Temp	51208	0	0	0	0	7,000	7,000	7,000	100.00%
Fringes Benefits Subtotal:		39,925	35,816	25,501	32,476	29,487	28,174	28,174	-13.25%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
105 - Coroner									
Total Labor:		178,384	182,523	184,818	188,370	188,523	187,210	187,210	-0.62%
Travel:									
Registration Tuition	52001	450	950	450	1,400	1,400	900	900	-35.71%
Automobile Allowance	52002	14,221	15,845	16,186	15,000	18,000	17,000	17,000	13.33%
Meals	52005	232	126	197	500	497	497	497	-0.60%
Lodging	52006	412	724	350	1,200	1,225	900	900	-25.00%
Other Travel Exp	52007	14	0	8	0	0	0	0	0.00%
Taxable Meals	52008	19	77	10	0	0	0	0	0.00%
Travel Subtotal:		15,349	17,722	17,200	18,100	21,122	19,297	19,297	6.61%
Total Travel:		15,349	17,722	17,200	18,100	21,122	19,297	19,297	6.61%
Office:									
Office Supplies	53000	434	242	451	300	300	300	300	0.00%
Stationery and Forms	53001	320	421	543	250	250	250	250	0.00%
Printing Supplies	53002	120	62	89	50	50	50	50	0.00%
Postage and Box Rent	53004	23	37	0	48	48	48	48	0.00%
Computer Supplies	53005	0	0	0	150	600	600	600	300.00%
Telephone	53008	8,509	8,515	4,860	9,000	9,000	7,000	7,000	-22.22%
Telephone Supplies	53009	0	20	0	0	0	0	0	0.00%
Wireless	53012	0	0	2,237	0	1,700	1,700	1,700	100.00%
Pagers	53013	0	0	441	0	441	441	441	100.00%
Office Subtotal:		9,407	9,297	8,621	9,798	12,389	10,389	10,389	6.03%
Operating:									
Subscriptions	53501	55	55	90	100	100	100	100	0.00%
Membership Dues	53502	285	285	265	320	320	320	320	0.00%
Photo Processing	53504	310	20	221	300	300	300	300	0.00%
Clothing Uniforms	53517	801	820	824	1,000	1,000	1,000	1,000	0.00%
Professional Supplies	53518	388	893	93	800	800	800	800	0.00%
Small Equipment	53522	342	473	0	600	600	600	600	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
105 - Coroner									
Medical Supplies	53524	1,287	3,071	2,854	2,000	2,000	2,000	2,000	0.00%
Investigation Expense	53532	0	10	0	0	0	0	0	0.00%
Interpreter Fees	53537	0	233	0	0	0	0	0	0.00%
Other Miscellaneous	53568	0	0	0	0	1,000	300	300	100.00%
Small Equipment Technology	53580	0	0	0	0	650	250	250	100.00%
Printing Supplies	73002	0	0	0	75	75	75	75	0.00%
Print Duplicate	73003	491	488	596	400	600	600	600	50.00%
Postage and Box Rent	73004	189	119	142	250	250	250	250	0.00%
Operating Subtotal:		4,148	6,468	5,084	5,845	7,695	6,595	6,595	12.83%
Repairs & Maint:									
Maintenance Equipment	54022	0	0	71	0	0	0	0	0.00%
Equipment Repairs	74029	132	99	99	99	99	99	99	0.00%
Repairs & Maint Subtotal:		132	99	170	99	99	99	99	0.00%
Contractual Services:									
Medical and Dental	55000	22,704	33,262	34,106	27,000	34,106	34,106	34,106	26.32%
Legal Services	55001	0	150	0	0	0	0	0	0.00%
Vehicle Repairs	55005	660	0	0	0	0	0	0	0.00%
Pathology Services	55010	93,108	112,540	114,432	107,000	114,432	114,432	114,432	6.95%
Contractual Services Subtotal:		116,471	145,952	148,539	134,000	148,538	148,538	148,538	10.85%
Insurance Expenses:									
Prop Liab Insurance	76000	1,791	1,044	1,020	1,017	1,269	1,269	1,269	24.78%
Insurance Expenses Subtotal:		1,791	1,044	1,020	1,017	1,269	1,269	1,269	24.78%
Total Other Operating:		131,949	162,860	163,434	150,759	169,990	166,890	166,890	10.70%
Expense Total:		325,682	363,105	365,453	357,229	379,635	373,397	373,397	4.53%
Coroner Net/(Levy):		(224,478)	(246,424)	(238,298)	(221,929)	(244,285)	(227,047)	(227,047)	2.31%

EMERGENCY MANAGEMENT

General Fund – Organization: 1107
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Linda Kollmann
LOCATION: Winnebago County
4311 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-7463

MISSION STATEMENT:

Develop an Emergency Management program that lessens the impact of natural or manmade disasters and large-scale emergencies on the citizens of Winnebago County.

PROGRAM DESCRIPTION:

GENERAL: Coordinate efforts within Winnebago County to minimize the effects of natural and manmade disasters by taking steps to eliminate or lessen their impact.

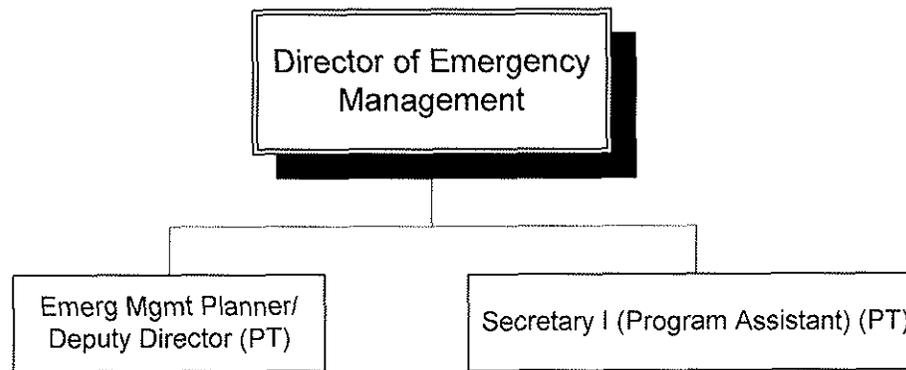
PREPAREDNESS: Secure current training and exercising opportunities for law enforcement, fire and other emergency responders. Apply for and secure equipment and training grants when available. Collaborate with private sector and school districts in emergency preparedness. Develop and distribute emergency management presentations, brochures, public service announcements to the public and civic organizations.

PLANNING: Develop and update emergency plans for all hazards impacting our community which include: Emergency Response Plan, Offsite Facility Plans, and Hazard Mitigation Plan.

RESPONSE: Maintain two emergency notification systems; a tornado warning siren system and an emergency telephone notification system. Coordinate with Red Cross in providing shelters during disasters. Maintain the Emergency Operations Center for Winnebago County.

RECOVERY: Provide liaison with local, state and federal authorities in recovery efforts. Activate the Long Term Recovery Group in providing assistance for unmet needs after a disaster.

EMERGENCY MANAGEMENT



EMERGENCY MANAGEMENT

General Fund – Organization: 1107
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Linda Kollmann
LOCATION: Winnebago County
4311 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-7463

2012 ACCOMPLISHMENTS:

1. Collaborated with Oshkosh Area School District and Neenah School District emergency planning.
2. Coordinated “NIMS” compliance countywide with department heads, local officials and first responders.
3. Working with public safety officials in areas of planning, exercising and equipment acquisitions.
4. Converting offsite facilities plans to the new WHOPRS State System.
5. Utilized a new portable tornado siren and public address system. The siren was deployed at two large events held in Winnebago County. Installed two tornado sirens in the Town of Omro and Town of Vinland.
6. Responded to severe weather events which included flooding in Oshkosh and the surrounding area. Responded to severe weather alerts by activating volunteer weather spotters and reporting severe criteria to the National Weather Service and alerting the public while working in the operations room at the Sheriff’s Office.
7. Participated and held tabletop exercises to better prepare the office and other agencies for natural or manmade disasters.
8. Promoted the “NOAA Weather Alert Radio” program with over 500 sold since implementation.
9. Winnebago County Public-Private Partnership, Inc. was able to offer a full season of meeting and training offerings in 2012 to include a tabletop exercise with representatives from the private, nonprofit, and public sectors.
10. Work with GIS to enhance the web-based, real-time damage assessment application to be used during disasters.
11. Maintain and revise “MyStateUSA”, a reverse 911 system which improves emergency notification capabilities. Also, continuing to expand and train more agencies to use this system. Continue to promote self-registration of all phone numbers for emergency cell phone notification.
12. Update the emergency operations plan.

2013 GOALS & OBJECTIVES:

1. Identify new sources of Emergency Management and Homeland Security grants while assisting other agencies with their grant development.
2. Enhance and develop emergency plans for all county special large events (CUSA, RUSA, EAA).
3. Promote severe weather awareness for the public.
4. Convert the tornado siren warning system from UHF to 800 MHz.
5. Coordinate the “National Incident Management System” (NIMS) training and compliance.
6. Update the “County Emergency Response Plan”.
7. Continue the process of “School Emergency Planning” with all county school districts.
8. Implement training with Winnebago County First Responders.
9. Continue to lead the Winnebago County Public-Private Partnership Inc.
10. Increase personal preparedness outreach to individuals and business continuity preparedness to local business.
11. Develop and implement an “Emergency Planning and Community Right to Know Act” (EPCRA) exercise.
12. Continue to utilize E-Sponder, an on-line Emergency Operations Center tool, to enhance emergency management capabilities.
13. Promote and use social media as a public information tool.
14. Continue to maintain the emergency notification tools utilized by this office which include: outdoor tornado warning sirens, NOAA weather radio sales and “MyStateUSA” phone self-registration.

EMERGENCY MANAGEMENT

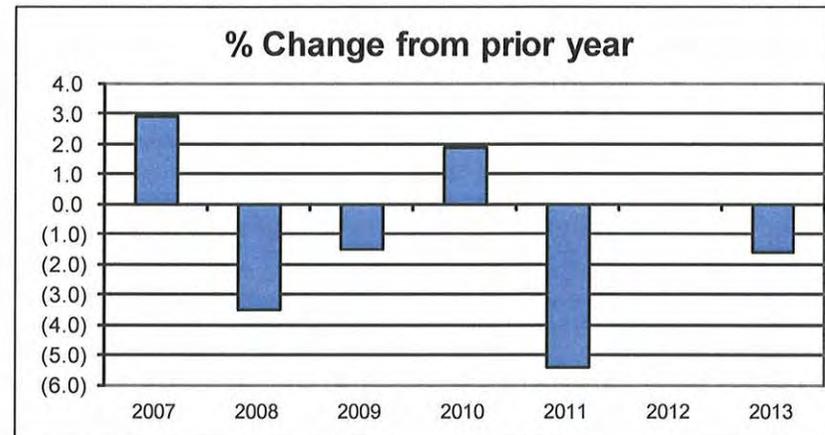
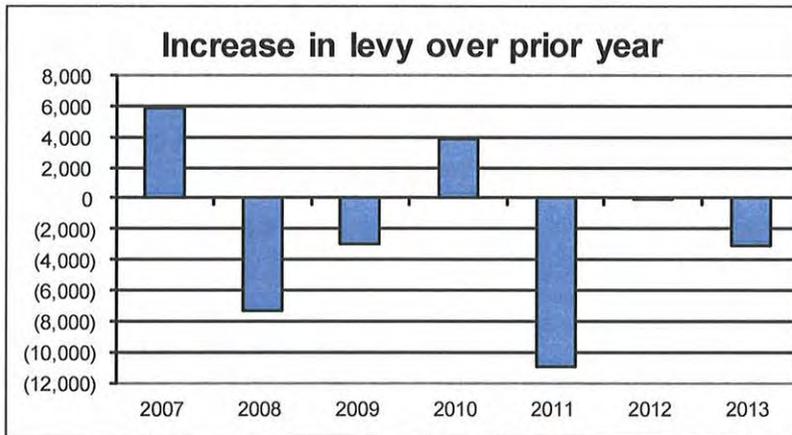
2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	2	2	2	2	1	1	1	1	1	1
Part Time	1	1	1	1	2	2	2	2	2	2
Total	3	3	3	3	3	3	3	3	3	3

There are no changes to the department staffing for 2013.

COUNTY LEVY: The tax levy for 2013 is \$187,698, a decrease of \$3,114 or 1.6% under 2012.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - Emergency Management

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 190,812	
Revenue Changes - impact on levy:		
	-	
Expense Changes - impact on levy:		
Operating grants	(6,000)	Decrease based on all grant funds designated.
Capital - Equipment	(10,500)	Decrease based on less new equipment requested in 2013.
Other small changes		
	13,386	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 187,698	

Financial Summary Emergency Management

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	140,503	135,084	135,084	135,084	135,084
Labor	125,993	183,837	185,419	185,419	185,639
Travel	2,504	6,380	6,380	6,380	6,380
Capital	39,550	40,500	40,500	40,500	30,000
Other Expenditures	26,179	96,197	93,597	93,597	100,763
Total Expenditures	194,226	326,914	325,896	325,896	322,782
Levy Before Adjustments	53,723	191,830	190,812	190,812	187,698
Adjustments	-	-	-	-	-
Net Levy After Adjustments	53,723	191,830	190,812	190,812	187,698

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
107 - Emergency Management									
Revenue									
Intergov Rev:									
WI Dept of Administration	42002	(0)	(0)	1,185	(0)	(0)	(0)	(0)	0.00%
Office of Justice Assistance	42003	40,096	(0)	24,275	(0)	(0)	(0)	(0)	0.00%
WI Military Affairs	42008	135,947	248,471	161,344	135,084	135,084	135,084	135,084	0.00%
Intergov Rev Subtotal:		176,043	248,471	186,804	135,084	135,084	135,084	135,084	0.00%
Total Operating Revenue:		176,043	248,471	186,804	135,084	135,084	135,084	135,084	0.00%
Misc Revenues:									
Material Sales	48105	1,370	1,569	2,586	(0)	(0)	(0)	(0)	0.00%
Misc Revenues Subtotal:		1,370	1,569	2,586	(0)	(0)	(0)	(0)	0.00%
Total Non-Operating Revenue:		1,370	1,569	2,586	(0)	(0)	(0)	(0)	0.00%
Revenue Total:		177,413	250,040	189,390	135,084	135,084	135,084	135,084	0.00%
Expense									
Wages:									
Regular Pay	51100	123,799	120,992	129,638	134,397	136,575	136,575	136,575	1.62%
Overtime	51105	0	73	0	0	0	0	0	0.00%
Other Per Diem	51107	0	0	0	500	500	500	500	0.00%
Wages Subtotal:		123,799	121,064	129,638	134,897	137,075	137,075	137,075	1.61%
Fringes Benefits:									
FICA Medicare	51200	49,533	49,210	49,675	50,522	10,004	10,004	10,004	-80.20%
Health Insurance	51201	0	0	0	0	30,295	27,478	27,478	100.00%
Dental Insurance	51202	0	0	0	0	1,285	1,285	1,285	100.00%
Workers Compensation	51203	0	0	0	0	251	251	251	100.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
107 - Emergency Management									
WI Retirement	51206	0	0	0	0	8,741	8,741	8,741	100.00%
Fringe Benefits Other	51207	0	0	0	0	805	805	805	100.00%
Fringes Benefits Subtotal:		49,533	49,210	49,675	50,522	51,381	48,564	48,564	-3.88%
Total Labor:		173,332	170,275	179,312	185,419	188,456	185,639	185,639	0.12%
Travel:									
Registration Tuition	52001	872	1,000	915	1,200	1,200	1,200	1,200	0.00%
Automobile Allowance	52002	2,072	1,779	3,385	2,100	2,100	2,100	2,100	0.00%
Commercial Travel	52004	0	378	(135)	0	0	0	0	0.00%
Meals	52005	256	456	391	1,050	1,050	1,050	1,050	0.00%
Lodging	52006	210	138	350	2,030	2,030	2,030	2,030	0.00%
Other Travel Exp	52007	0	19	213	0	0	0	0	0.00%
Travel Subtotal:		3,410	3,770	5,119	6,380	6,380	6,380	6,380	0.00%
Total Travel:		3,410	3,770	5,119	6,380	6,380	6,380	6,380	0.00%
Capital Outlay:									
Equipment	58004	17,893	50,859	45,000	40,500	30,000	30,000	30,000	-25.93%
Capital Outlay Subtotal:		17,893	50,859	45,000	40,500	30,000	30,000	30,000	-25.93%
Total Capital:		17,893	50,859	45,000	40,500	30,000	30,000	30,000	-25.93%
Office:									
Office Supplies	53000	1,202	2,000	1,710	1,400	1,500	1,500	1,500	7.14%
Stationery and Forms	53001	135	0	212	200	200	200	200	0.00%
Printing Supplies	53002	186	153	84	200	200	200	200	0.00%
Print Duplicate	53003	0	101	668	200	200	200	200	0.00%
Postage and Box Rent	53004	143	50	6	25	25	25	25	0.00%
Telephone	53008	5,755	8,159	3,258	6,000	7,000	7,000	7,000	16.67%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
107 - Emergency Management									
Wireless	53012	0	0	1,746	0	0	0	0	0.00%
Pagers	53013	0	0	92	0	0	0	0	0.00%
Office Subtotal:		7,420	10,463	7,775	8,025	9,125	9,125	9,125	13.71%
Operating:									
Advertising	53500	0	0	27	0	288	288	288	100.00%
Subscriptions	53501	502	927	712	710	710	710	710	0.00%
Membership Dues	53502	70	65	10	145	145	145	145	0.00%
Publish Legal Notices	53503	197	203	211	300	300	300	300	0.00%
Education Training	53513	0	1	0	0	0	0	0	0.00%
Food	53520	1,258	2,481	147	450	450	450	450	0.00%
Small Equipment	53522	17,112	3,017	7,481	10,500	12,500	12,500	12,500	19.05%
Other Operating Supplies	53533	0	148	0	0	0	0	0	0.00%
Materials for Resale	53545	1,469	1,618	105	0	0	0	0	0.00%
Motor Fuel	53548	0	0	0	2,000	2,500	2,500	2,500	25.00%
Operating Grants	53565	25,492	97,479	38,617	22,000	16,000	16,000	16,000	-27.27%
Print Duplicate	73003	1,612	1,565	1,818	1,200	2,000	2,000	2,000	66.67%
Postage and Box Rent	73004	576	518	901	700	700	700	700	0.00%
Motor Fuel	73548	236	470	256	500	0	0	0	-100.00%
Operating Subtotal:		48,524	108,492	50,286	38,505	35,593	35,593	35,593	-7.56%
Repairs & Maint:									
Maintenance Equipment	54022	128	0	356	500	500	500	500	0.00%
Maintenance Vehicles	54023	296	77	443	500	1,500	1,500	1,500	200.00%
Equipment Repairs	54029	8,174	14,558	11,206	15,000	15,000	15,000	15,000	0.00%
Lubricants	74016	56	55	41	50	50	50	50	0.00%
Maintenance Vehicles	74023	742	585	2,242	2,000	3,000	3,000	3,000	50.00%
Equipment Repairs	74029	429	495	495	495	528	528	528	6.67%
Repairs & Maint Subtotal:		9,825	15,770	14,783	18,545	20,578	20,578	20,578	10.96%
Utilities:									
Power and Light	54701	3,808	4,115	4,525	4,000	4,500	4,500	4,500	12.50%
Utilities Subtotal:		3,808	4,115	4,525	4,000	4,500	4,500	4,500	12.50%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
107 - Emergency Management									
Contractual Services:									
Vehicle Repairs	55005	0	15	0	1,500	2,500	2,500	2,500	66.67%
Data Processing	55013	4,596	4,878	675	2,500	4,640	4,640	4,640	85.60%
Professional Service	55014	51,744	47,734	16,909	17,500	20,000	20,000	20,000	14.29%
Contractual Services Subtotal:		56,340	52,627	17,584	21,500	27,140	27,140	27,140	26.23%
Insurance Expenses:									
Prop Liab Insurance	76000	1,798	1,620	2,124	3,022	3,827	3,827	3,827	26.64%
Insurance Expenses Subtotal:		1,798	1,620	2,124	3,022	3,827	3,827	3,827	26.64%
Total Other Operating:		127,715	193,087	97,076	93,597	100,763	100,763	100,763	7.66%
Expense Total:		322,350	417,990	326,507	325,896	325,599	322,782	322,782	-0.96%
Emergency Management Net/(Levy):		(144,937)	(167,951)	(137,117)	(190,812)	(190,515)	(187,698)	(187,698)	-1.63%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2013**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Emergency Management -	MDC radios	1	7,300.00	7,300.00
	New siren	1	22,700.00	22,700.00
		<u>2</u>		<u>30,000.00</u>

TRANSPORTATION

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
TRANSPORTATION				
Airport	\$ 1,678,200	\$ 4,256,074	\$ (2,577,874)	\$ -
Airport Debt	-	152,000	(90,000)	62,000
Highway Department	13,766,278	14,289,567	(523,289)	-
County Road Maintenance	2,230,113	2,892,500	-	662,387
Underground Storage Tanks	-	1,000	-	1,000
	<u>\$ 17,674,591</u>	<u>\$ 21,591,141</u>	<u>\$ (3,191,163)</u>	<u>\$ 725,387</u>

AIRPORT

Airport Fund: 510
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Peter M. Moll
LOCATION: Wittman Regional Airport
525 W. 20th Avenue
Oshkosh, WI 54902-6871

TELEPHONE: 236-4930

MISSION STATEMENT:

To provide modern facilities and support services for Aviation-related activities that will enhance sustainable economic development of the region.

PROGRAM DESCRIPTION:

ADMINISTRATION Handle accounting and record keeping, conduct correspondence, maintain statistics, administer leases, negotiate and write contracts, collect and assemble operations statistics, update operations and security manuals, manage personnel, plan and direct airport development, promote and market airport services, supervise daily airport operations.

FIELD MAINTENANCE Maintain a safe operating Airport in compliance with Federal and State regulations and directives. Operations include grass mowing, snow plowing, lighting system and pavement maintenance. Conduct FAA-required inspections and correct deficiencies.

MAINTENANCE SHOP Perform routine, preventative, and repair maintenance on the airport's fleet of grass mowers, snow plows and blowers, trucks, and other specialized equipment.

FIRE STATION Maintain the airport-owned fire station, staffed by City of Oshkosh firefighters in a joint-use facility. Provide the minimum training required by the FAA.

TOWER Maintain a facility to provide air traffic control services and provide an area-wide FAA equipment repair base.

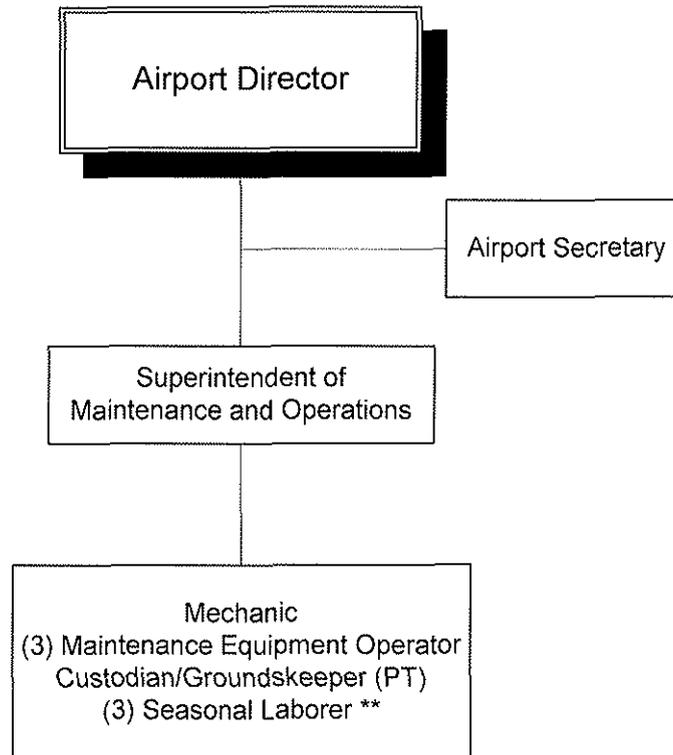
TERMINAL BUILDING Provide a central airport facility to host aviation and non-aviation related businesses and airport administration. Rent available space to concessionaires.

WEST TERMINAL BUILDING Continue full rental occupancy and maintain this facility as a long-term, revenue-producing asset.

OTHER BUILDINGS Fulfill contractual obligations by maintaining over thirty county-owned buildings, many over 40 years old. These buildings include T-hangars, multi-aircraft storage hangars, and a full-service fixed base operation. Provide hangar facilities to meet all aspects of general aviation.

UNCLASSIFIED EXPENSE Track capital outlay, including Federal and State grant programs.

AIRPORT



** Unclassified position

AIRPORT

Airport Fund: 510
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Peter M. Moll
LOCATION: Wittman Regional Airport
525 W. 20th Avenue
Oshkosh, WI 54902-6871

TELEPHONE: 236-4930

2012 ACCOMPLISHMENTS:

1. Surpassed budgeted projections with storage of government-owned military vehicles manufactured by Oshkosh Corporation.
2. Continued partnership with CommAvia to promote and market the airport through the website updates and enhancements, and began social media efforts with Twitter and Facebook accounts.
3. Continued investigation of adjacent land acquisitions.
4. Continued with small pavement repair projects to extend pavement life.
5. Acquired dedicated runway broom for snow and debris removal for air operations areas.
6. Commenced work on perimeter road and fence extension project, with 90% funding from FAA, 5% funding from State DOT BOA, and 5% airport funding.
7. Commenced and completed reconstruction of Taxiway D apron reconstruction, with 80% State DOT BOA funding and 20% airport funding.
8. Promoted airport usage through specialty aviation television filming events and aircraft type club gatherings and conventions.
9. Completed updating of airport operations area guidance signage.

2013 GOALS & OBJECTIVES:

- 1. Continue to seek additional and alternative revenue sources to ensure consistent ability to remain as a self-sufficient department.**
- 2. Continue to operate airport in a safe manner while complying with FAA regulations and guidelines, while complying with budget restrictions and directives.**
- 3. Maximize the use of Federal and State funding for development to put Wittman Regional Airport in the best financially competitive and marketable position.**
- 4. Continue partnerships with CommAvia and Chamco to attract new aviation businesses to , and to assist existing businesses at, Wittman Regional Airport.**
- 5. Continue to pursue and acquire available adjacent airport properties for greater business marketability and hangar development opportunities.**

AIRPORT

2013 BUDGET NARRATIVE HIGHLIGHTS

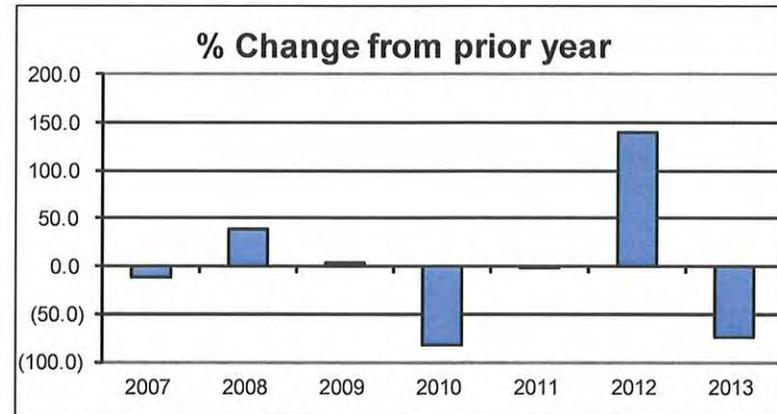
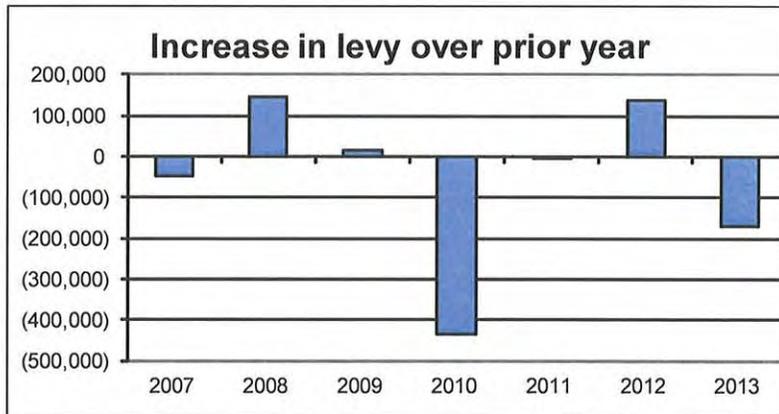
DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	7	7	7	7	7	7	7	7	7	7
Part Time	4	2	2	2	2	2	2	2	1	1
Total	11	9	9	9	9	9	9	9	8	8

There are no proposed changes to the department staffing for 2013.

NOTE FOR 2013 BUDGET: The airport budget includes \$1 million to be applied to the purchase of land adjacent to the airport for future commercial development which would help generate new jobs in Winnebago County. The \$1 million will be transferred from general fund undesignated fund balance for this land purchase, thus there will be no tax levy for this purchase.

COUNTY LEVY: The net tax levy for 2013 is \$62,000, a decrease of \$170,420 or 73.3% under 2012. In 2012, the County applied \$400,000 of the fund balance to reduce the tax levy. Fund reserves of \$1,021,412 are being applied in 2013, \$1,000,000 of general fund reserves to be applied to the purchase land adjacent to the Airport. The balance will come from Airport fund balances to reduce the 2013 Airport levy.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - Airport

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 232,420	
Revenue Changes - impact on levy:		
Land rental	(200,000)	Increase due to anticipated steady inventory of stored equipment for Oshkosh Corp.
Expense Changes - impact on levy:		
Capital - Land	600,000	Increase includes \$1,000,000 for proposed land purchase adjacent to the Airport. Last year the land purchase was budgeted at \$400,000, but no land was ever purchased.
Capital - Improvements	150,000	Increase due to the FAA Airport Improvement Program
Capital - Equipment	12,000	Increase due to the purchase of two small turf mowers with snow blower attachments and a used runway de-ice/anti-ice fluid dispensing vehicle
Promotions airport	5,000	Increase due to anticipated promotional activities with web, social media & advertising
Small equipment	(13,400)	Decrease due to completion of the phased program of runway/taxiway sign panel replacement
Maintenance grounds	5,000	Increase due to anticipated additional small pavement repair projects
Equipment repairs	(3,300)	Less projected repairs for 2013. Recent history from 2011 shows fewer repairs are being incurred.
Maintenance grounds - Interfund	5,000	Increase due to anticipated additional small pavement repair projects
Power and light	15,000	Increase due to large increase in storm water runoff charges by City of Oshkosh
Grounds maintenance	5,000	Increase due to planned increase in maintenance projects
Property and liability insurance	(21,816)	Decrease due to a decrease in insurance premiums
Reserves applied	(711,412)	Larger amount of reserves are being applied in 2013 due to reserves being used for a land purchase.
Debt service	(41,000)	Smaller debt service payments will be required during 2013
Other small changes:		
	23,508	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 62,000	

**Financial Summary
Airport Fund**

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	1,674,403	1,775,350	1,482,500	1,482,500	1,678,200
Labor	426,918	445,500	592,571	592,571	603,960
Travel	1,030	1,950	2,060	2,060	1,850
Capital	262,951	500,000	527,000	527,000	1,289,000
Other Expenditures	1,646,169	1,765,832	2,286,484	2,286,484	2,513,264
Total Expenditures	2,337,068	2,713,282	3,408,115	3,408,115	4,408,074
Levy Before Adjustments	662,665	937,932	1,925,615	1,925,615	2,729,874
Adjustments	(1,128,797)	(1,693,195)	(1,693,195)	(1,693,195)	(2,667,874)
Net Levy After Adjustments	(466,132)	(755,263)	232,420	232,420	62,000

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
510 - Airport									
Revenue									
Public Services:									
Rental Revenues	45011	57,765	42,884	20,675	39,000	39,000	39,000	39,000	0.00%
Airport Landing Fees	45048	3,318	4,686	352	4,000	4,500	4,500	4,500	12.50%
Fuel Flowage Fee	45049	66,382	68,541	72,792	85,000	85,000	85,000	85,000	0.00%
Land Rental - Airport	45059	1,862,013	1,590,865	1,621,399	1,000,000	1,200,000	1,200,000	1,200,000	20.00%
Building Rental Airport	45060	316,208	354,036	282,121	350,000	345,000	345,000	345,000	-1.43%
Public Services Subtotal:		2,305,686	2,061,011	1,997,339	1,478,000	1,673,500	1,673,500	1,673,500	13.23%
Intergov Services:									
Other Fees	43001	0	12,500	3,750	3,000	3,750	3,750	3,750	25.00%
Intergov Services Subtotal:		0	12,500	3,750	3,000	3,750	3,750	3,750	25.00%
Total Operating Revenue:		2,305,686	2,073,511	2,001,089	1,481,000	1,677,250	1,677,250	1,677,250	13.25%
Misc Revenues:									
Sale of Scrap	48106	1,539	761	345	500	250	250	250	-50.00%
Other Miscellaneous Revenues	48109	1,103	902	2,726	1,000	700	700	700	-30.00%
Misc Revenues Subtotal:		2,642	1,663	3,071	1,500	950	950	950	-36.67%
Transfers In:									
Other Transfers In	49501	820	58,000	0	0	0	0	0	0.00%
Transfers In Subtotal:		820	58,000	0	0	0	0	0	0.00%
Total Non-Operating Revenue:		3,462	59,663	3,071	1,500	950	950	950	-36.67%
Revenue Total:		2,309,148	2,133,174	2,004,160	1,482,500	1,678,200	1,678,200	1,678,200	13.20%
Expense									

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
510 - Airport									
Wages:									
Regular Pay	51100	392,140	394,704	396,945	400,922	384,846	384,846	384,846	-4.01%
Temporary Employees	51101	0	0	0	0	24,000	24,000	24,000	100.00%
Overtime	51105	13,106	7,024	13,791	6,653	8,000	8,000	8,000	20.25%
Comp Time	51108	0	0	0	0	5,000	2,000	2,000	100.00%
Wages Subtotal:		405,246	401,729	410,736	407,575	421,846	418,846	418,846	2.77%
Fringes Benefits:									
FICA Medicare	51200	207,210	211,243	193,142	183,896	27,692	27,692	27,692	-84.94%
Health Insurance	51201	0	0	0	0	120,942	109,694	109,694	100.00%
Dental Insurance	51202	0	0	0	0	6,168	6,168	6,168	100.00%
Workers Compensation	51203	0	0	0	0	9,918	9,918	9,918	100.00%
Unemployment Comp	51204	0	1,013	2,635	1,100	0	0	0	-100.00%
Compensated Absences Resrv	51205	1,581	3,787	(19,877)	0	0	0	0	0.00%
WI Retirement	51206	0	0	0	0	24,618	24,618	24,618	100.00%
Fringe Benefits Other	51207	0	0	2,434	0	2,384	2,384	2,384	100.00%
Fringe Benefit- OT Temp	51208	0	0	0	0	4,640	4,640	4,640	100.00%
Fringes Benefits Subtotal:		208,792	216,043	178,334	184,996	196,362	185,114	185,114	0.06%
Total Labor:		614,037	617,771	589,071	592,571	618,208	603,960	603,960	1.92%
Travel:									
Registration Tuition	52001	65	325	350	460	550	550	550	19.57%
Automobile Allowance	52002	220	91	0	0	500	500	500	100.00%
Commercial Travel	52004	0	168	0	500	0	0	0	-100.00%
Meals	52005	0	41	0	0	0	0	0	0.00%
Lodging	52006	148	931	140	1,100	800	800	800	-27.27%
Other Travel Exp	52007	0	63	0	0	0	0	0	0.00%
Travel Subtotal:		433	1,618	490	2,060	1,850	1,850	1,850	-10.19%
Total Travel:		433	1,618	490	2,060	1,850	1,850	1,850	-10.19%

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
510 - Airport									
Capital Outlay:									
Land	58000	0	0	1,000	400,000	1,000,000	1,000,000	1,000,000	150.00%
Improvements	58002	10,993	162,358	0	0	150,000	150,000	150,000	100.00%
Equipment	58004	696,595	65,119	42,859	127,000	229,000	229,000	139,000	9.45%
Capital Outlay Subtotal:		707,588	227,476	43,859	527,000	1,379,000	1,379,000	1,289,000	144.59%
Total Capital:		707,588	227,476	43,859	527,000	1,379,000	1,379,000	1,289,000	144.59%
Office:									
Office Supplies	53000	493	499	487	500	500	500	500	0.00%
Stationery and Forms	53001	122	111	0	200	200	200	200	0.00%
Printing Supplies	53002	151	185	138	175	200	200	200	14.29%
Postage and Box Rent	53004	0	62	16	0	450	0	0	0.00%
Telephone	53008	9,784	9,603	6,211	7,300	7,500	7,500	7,500	2.74%
Wireless	53012	0	0	468	0	600	600	600	100.00%
Pagers	53013	0	0	45	0	0	0	0	0.00%
Voice and Data Cabling	53014	0	0	460	0	0	0	0	0.00%
Office Subtotal:		10,550	10,459	7,824	8,175	9,450	9,000	9,000	10.09%
Operating:									
Advertising	53500	0	0	51	0	500	0	0	0.00%
Membership Dues	53502	475	965	975	975	1,250	1,250	1,250	28.21%
Promotions Airport	53505	21,647	36,683	53,966	40,000	45,000	45,000	45,000	12.50%
Small Equipment	53522	17,694	22,440	39,225	35,375	19,350	19,350	19,350	-45.30%
Other Operating Supplies	53533	4,652	10,563	5,145	5,600	6,600	6,600	6,600	17.86%
Motor Fuel	53548	30,758	28,992	29,408	30,000	30,000	30,000	30,000	0.00%
Operating Licenses Fees	53553	534	618	823	660	1,050	1,050	1,050	59.09%
Bad Debts Expense	53561	(1,025)	1,382	1,788	0	0	0	0	0.00%
Taxes & Assessments	53562	425	485	891	500	500	500	500	0.00%
Printing Supplies	73002	(10)	0	0	0	0	0	0	0.00%
Print Duplicate	73003	714	960	1,056	500	500	500	500	0.00%
Postage and Box Rent	73004	225	166	462	400	0	450	450	12.50%

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
510 - Airport									
Operating Subtotal:		76,089	103,254	133,789	114,010	104,750	104,700	104,700	-8.17%
Repairs & Maint:									
Maintenance Buildings	54020	5,609	13,282	11,247	13,350	14,200	14,200	14,200	6.37%
Maintenance Grounds	54021	47,593	32,824	43,132	36,000	41,000	41,000	41,000	13.89%
Maintenance Equipment	54022	1,404	2,430	724	2,250	1,950	1,950	1,950	-13.33%
Maintenance Vehicles	54023	30,832	47,315	40,202	40,000	40,000	40,000	40,000	0.00%
Sign Parts Supplies	54027	0	0	118	0	150	150	150	100.00%
Other Maint Supplies	54028	480	1,049	0	0	0	0	0	0.00%
Equipment Repairs	54029	23,424	12,588	9,998	12,300	9,000	9,000	9,000	-26.83%
Maintenance Grounds	74021	26,189	14,510	16,750	10,000	10,000	15,000	15,000	50.00%
Equipment Repairs	74029	297	297	297	330	500	500	500	51.52%
Repairs & Maint Subtotal:		135,828	124,295	122,467	114,230	116,800	121,800	121,800	6.63%
Utilities:									
Heat	54700	68,669	62,610	73,561	92,000	91,000	91,000	91,000	-1.09%
Power and Light	54701	119,715	120,287	118,193	101,000	116,000	116,000	116,000	14.85%
Water and Sewer	54702	170,004	176,746	197,872	171,900	151,850	175,000	175,000	1.80%
Refuse Collection	54703	2,761	3,083	3,794	3,564	4,008	4,008	4,008	12.46%
Utilities Subtotal:		361,149	362,726	393,419	368,464	362,858	386,008	386,008	4.76%
Contractual Services:									
Medical and Dental	55000	357	483	504	500	700	700	700	40.00%
Vehicle Repairs	55005	13,007	13,691	13,822	14,000	16,000	16,000	16,000	14.29%
Grounds Maintenance	55007	80,681	115,907	60,791	72,750	77,750	77,750	77,750	6.87%
Building Repairs	55008	20,816	22,885	20,334	22,950	22,950	22,950	22,950	0.00%
Architect Engineer	55019	32,835	3,318	12,657	10,000	12,500	12,500	12,500	25.00%
Contractual Services Subtotal:		147,696	156,284	108,108	120,200	129,900	129,900	129,900	8.07%
Insurance Expenses:									
Prop Liab Insurance	56000	0	20	0	0	0	0	0	0.00%
Prop Liab Insurance	76000	72,160	72,396	77,376	75,210	53,394	53,394	53,394	-29.01%
Insurance Expenses Subtotal:		72,160	72,416	77,376	75,210	53,394	53,394	53,394	-29.01%

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
510 - Airport									
Deprec & Amort:									
Depreciation Expense	56503	890,045	928,425	1,328,240	1,293,195	1,556,462	1,556,462	1,556,462	20.36%
Deprec & Amort Subtotal:		890,045	928,425	1,328,240	1,293,195	1,556,462	1,556,462	1,556,462	20.36%
Total Other Operating:		1,693,517	1,757,858	2,171,223	2,093,484	2,333,614	2,361,264	2,361,264	12.79%
Debt Payments:									
Debt Principal Payments	57000	69,626	116,322	118,815	148,000	117,000	117,000	117,000	-20.95%
Debt Interest Payments	57001	17,377	6,229	73,435	45,000	35,000	35,000	35,000	-22.22%
Debt Payments Subtotal:		87,002	122,551	192,250	193,000	152,000	152,000	152,000	-21.24%
Transfers Out:									
Other Transfers Out	59501	0	58,000	0	0	0	0	0	0.00%
Transfers Out Subtotal:		0	58,000	0	0	0	0	0	0.00%
Total Non-Operating Expense:		87,002	180,551	192,250	193,000	152,000	152,000	152,000	-21.24%
Expense Total:		3,102,577	2,785,275	2,996,893	3,408,115	4,484,672	4,498,074	4,408,074	29.34%
Airport Net/(Levy):		(793,428)	(652,101)	(992,733)	(1,925,615)	(2,806,472)	(2,819,874)	(2,729,874)	41.77%
Adjustments to calculate operating levy:									
Apply fund reserves (budget only)					400,000	1,000,000	1,111,412	1,021,412	155.35%
Remove depreciation		890,045	928,425	1,328,240	1,293,195	1,556,462	1,556,462	1,556,462	20.36%
Remove debt service		87,002	122,551	192,250	193,000	152,000	152,000	152,000	-21.24%
Net (levy) / surplus from operations:		183,619	398,875	527,757	(39,420)	(98,010)	(0)	(0)	-100.00%
Total (levy) for debt service		(87,002)	(122,551)	(192,250)	(193,000)	(152,000)	(152,000)	(152,000)	-21.24%
Less Airport fund reserves applied							90,000		100.00%
Total (levy) / surplus:		96,617	276,324	335,507	(232,420)	(250,010)	(152,000)	(62,000)	-73.32%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2013**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Airport -	Land	1	1,000,000.00	1,000,000.00
	FAA Airport Improvement Program (AIP) Entitlement	1	150,000.00	150,000.00
	Small Turf Mower	2	42,000.00	84,000.00
	Snow Blower attachment for mower	1	5,000.00	5,000.00
	Used runway de-ice/anti-ice fluid dispensing vehicle	1	50,000.00	50,000.00
		<u>6</u>		<u>1,289,000.00</u>

**AIRPORT
PROGRAM BUDGETS**

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2013 ADOPTED	2012 ADOPTED	2011 ADOPTED	2013 OVER 2012	2012 OVER 2011
AIRPORT							1,678,200	(1,678,200)	(1,482,500)	(1,195,700)	13.2	24.0
Administration	51701	603,960	1,850	-	1,834,606	2,440,416	-	2,440,416	2,219,241	1,685,168	10.0	31.7
Field Maintenance	51703	-	-	-	287,950	287,950	-	287,950	278,450	274,926	3.4	1.3
Maintenance Shop	51705	-	-	-	41,822	41,822	-	41,822	39,562	41,132	5.7	(3.8)
Fire Station	51707	-	-	-	34,950	34,950	-	34,950	30,390	33,800	15.0	(10.1)
Tower	51709	-	-	-	32,812	32,812	-	32,812	31,452	30,802	4.3	2.1
Terminal Building	51711	-	-	-	232,874	232,874	-	232,874	234,520	209,520	(0.7)	11.9
West Terminal Wing	51713	-	-	-	27,550	27,550	-	27,550	27,300	31,300	0.9	(12.8)
Other Buildings	51715	-	-	-	20,700	20,700	-	20,700	20,200	21,200	2.5	(4.7)
Unclassified	51717	-	-	1,289,000	-	1,289,000	-	1,289,000	127,000	(15,024)	915.0	(945.3)
Grand Totals		<u>603,960</u>	<u>1,850</u>	<u>1,289,000</u>	<u>2,513,264</u>	<u>4,408,074</u>	<u>1,678,200</u>	<u>2,729,874</u>	<u>1,525,615</u>	<u>1,117,124</u>	<u>78.9</u>	<u>36.6</u>
Depreciation Expense								(1,556,462)	(1,293,195)	(720,315)		
Reserves applied								(1,111,412)	-	(300,000)	N/A	N/A
(Income)/Loss on cash flow basis								<u>62,000</u>	<u>232,420</u>	<u>96,809</u>	(73.3)	140.1

HIGHWAY DEPARTMENT

Highway Fund: 540
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Ernest Winters
LOCATION: Winnebago County
901 W. County Rd Y
Oshkosh, WI 54901

TELEPHONE: 232-1750

MISSION STATEMENT:

To provide safe and efficient County and State highways to residents of Winnebago County and the public in general, through cost effective management, repair and construction of the County system and by providing maintenance on behalf of the State of Wisconsin DOT on the State highway system.

PROGRAM DESCRIPTION:

COUNTY ROAD MAINTENANCE Overall management of the County highway system including financials, planning, engineering and personnel along with providing highway maintenance, snow and ice control, pavement rehabilitation and construction, traffic control and all highway and right of way related activities. Providing and overseeing quality highway related services to insure safe, efficient travel along the County Trunk Highway System.

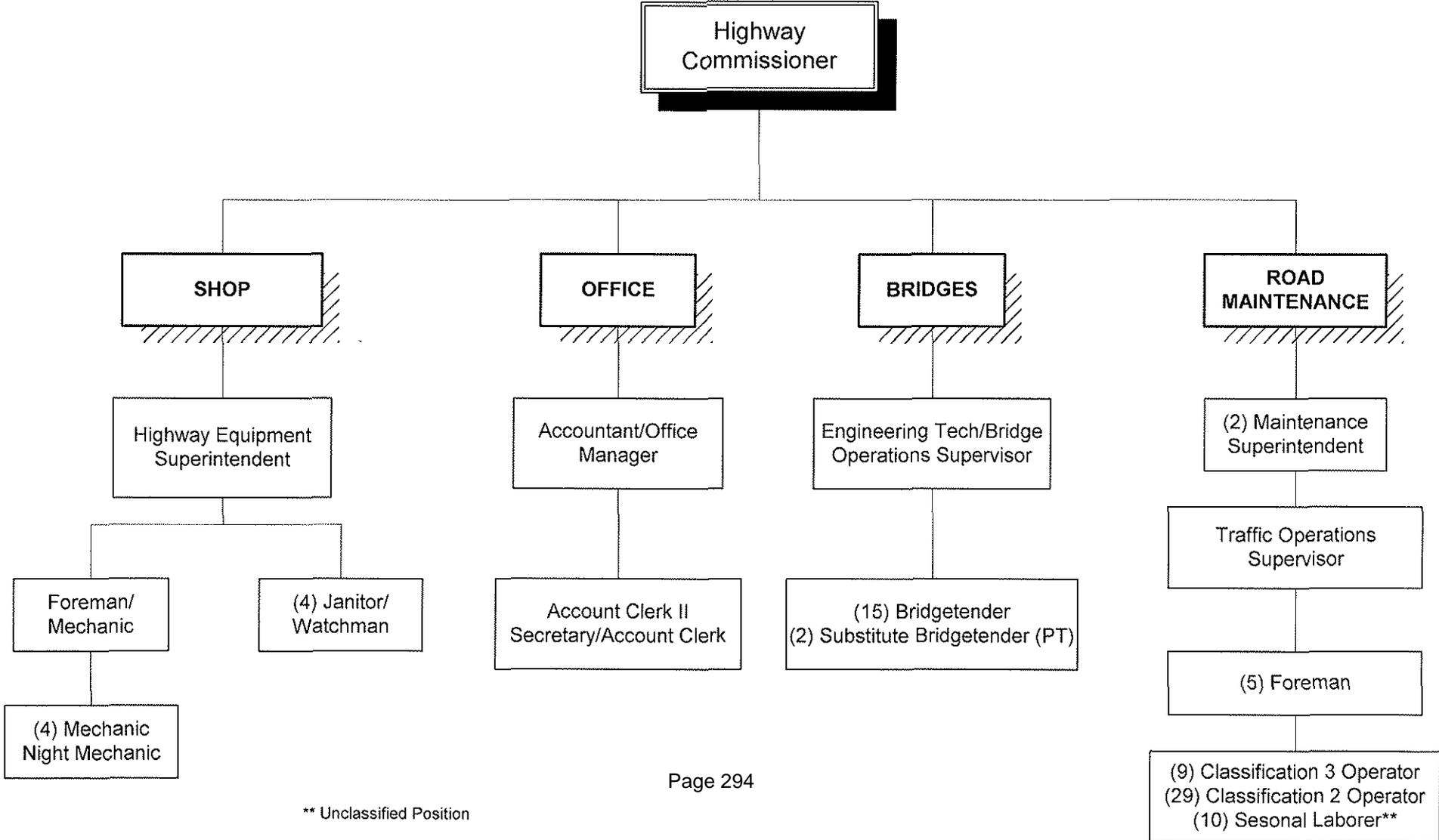
STATE ROAD MAINTENANCE The County provides highway maintenance activities on a contracted basis including winter snow and ice control, lift bridge oversight and operations, daily system and special road maintenance & incident management assistance along with assisting with construction projects. Activities include sign maintenance, drainage, structure maintenance, plowing, salting, patching and patrolling.

LOCAL ROAD MAINTENANCE The County provides daily and special maintenance to the Towns of Winnebago County on a pre-arranged basis, by letter of agreement. Provides winter, routine unique road maintenance and special improvements projects. Provides assistance in planning road improvements and maintenance. Provide routine and winter maintenance activities as required. Provide financial assistance and guidance for Bridge Aid projects.

COUNTY ROAD MAJOR IMPROVEMENTS Provides expertise in the development of needed reconstruction of County Roads utilizing maximum Federal and State funding.

UNDERGROUND STORAGE TANK PROGRAM Manages the County's underground storage tanks to comply with applicable DNR regulations.

HIGHWAY



** Unclassified Position

HIGHWAY DEPARTMENT

Highway Fund: 540
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Ernest Winters
LOCATION: Winnebago County
901 W. County Rd. Y
Oshkosh, WI 54901

TELEPHONE: 232-1750

2012 ACCOMPLISHMENTS:

1. Completed reconstruction of CTH T from CTH Y to CTH GG in the Towns of Oshkosh and Vinland.
2. Completed design of the CTH T reconstruction project from CTH GG to CTH G in the Town of Vinland.
3. Completed a pavement rehabilitation project on CTH H from the CTH AH to the County Line.
4. Completed a pavement rehabilitation project (CHIP funds) on CTH M from STH 116 to the Waushara County line.
5. Completed the design phase of engineering related to the future replacement of the CTH K Bridge over the Fox River in Eureka.
6. Completed the design phase of the CTH I project from the intersections of CTH N, north to the City of Oshkosh.
7. Completed construction of a Highway Department satellite facility at STH 45 and CTH II in Winchester.

2013 GOALS & OBJECTIVES:

1. Continue and improve on the management, administration and delivery of highway department services to all residents and travelers in Winnebago County.
2. Manage and maintain the County highway system to the most current standards, using the latest methods, materials and technology.
3. Manage, oversee and deliver the Highway Department Capital Improvement plan for 2013.
4. Continue to work with the current Winnebago County Comprehensive Transportation Plan, including the potential West Side Arterial Study & proposed project in order to meet future transportation demands of the area.
5. Work with the Wisconsin DOT, Winnebago County Towns, other County Departments and other highway stakeholders to insure the services delivered by the department are high quality, cost efficient and will meet our County and State needs into the future.

HIGHWAY

2013 BUDGET NARRATIVE HIGHLIGHTS

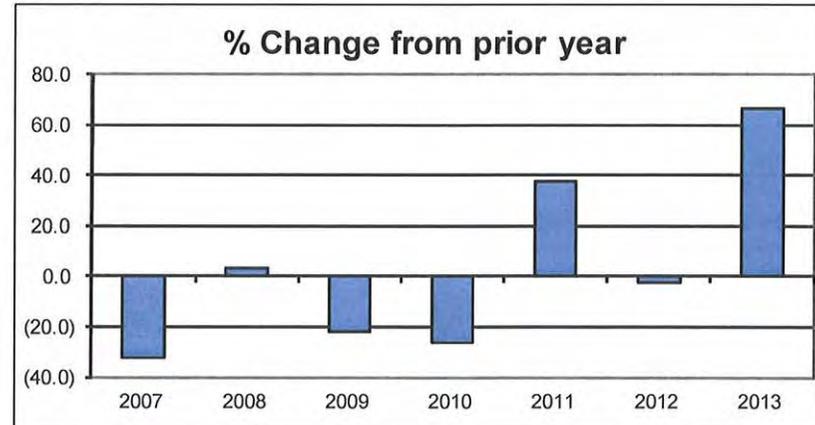
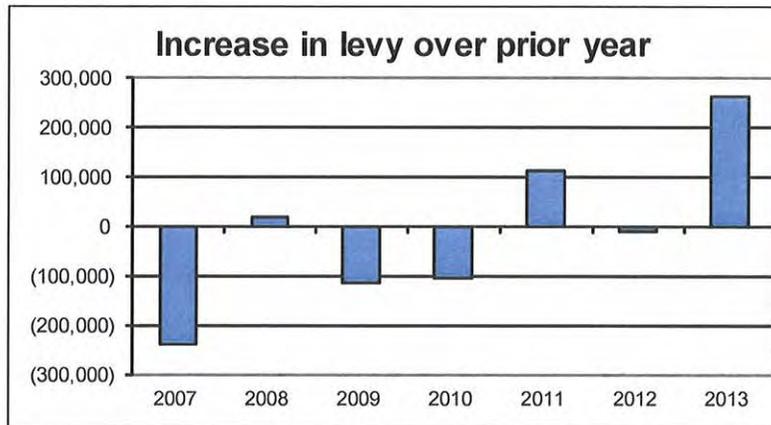
DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	83	83	83	78	78	78	78	78	78	77
Part Time	4	4	4	2	2	2	2	2	2	2
Total	87	87	87	80	80	80	80	80	80	79

There was a reduction of one full time Class III Operator in the department staffing table during 2012.

COUNTY LEVY: The Highway Department operates as a proprietary type activity and as such does not have a direct tax levy. The department provides county road maintenance, which is charged back to the general fund. The department also does work for the State and other municipalities within Winnebago County and bills those units of government for services provided.

The 2012 tax levy in the General Fund for County Road Maintenance is \$662,387, an increase of \$264,063 or 66.3% over 2012.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - Highway

Impact on the Operating Budget (Excludes Debt Service)

Account	Effect on Surplus Increase (Decrease)	Total	Description
Significant changes from 2012			
2012 Budgeted Surplus (Deficit)		\$ (452,186)	
Significant changes to revenues:			
Hwy Non Road Related Revenues	66,926		Increase due to admin rate adopted by the WISDOT yearly. 2013 estimate to be 4.73% State reimbursement.
Hwy Health Agency Revenues	(6,050)		Decrease based on past history
Highway Maintenance-State	63,851		Projected to do more State work and reimbursement rates are increasing.
Highway Services	1,909,752		Increase due to additional County road projects being done by County crew (inter-fund)
Interest investments	(10,000)		Decrease due to lower cash balance and lower interest rates.
Significant changes to expenses:			
Temporary employees	(25,000)		Increase due to previously being included with regular wages
Fringe benefits	(232,231)		Increase because fringe benefits were under budgeted in 2012.
Telephone	5,100		Decrease due to new account structure, wireless is separated
Wireless	(21,220)		Increase due to new account structure, wireless is separated and includes cost for GPS/AVL.
Small equipment	4,235		Decrease based on past history of purchases
Motor fuel	84,062		Decrease due to a decrease in usage even though increased price, volatile market estimate
Other building materials	(7,490)		Increase based on past history of usage
Machine equipment parts	(33,550)		Increase based on cost of repair parts for fleet vehicles based on past history
Road maintenance materials	(1,089,214)		Increase due to additional County road projects being done by County crew
Equipment repairs	3,600		Decrease in outsourced equipment repairs
Maintenance grounds	(6,503)		Increase in cost for Stormwater Compliance services provided by LWCD
Heat	4,700		Decrease based on past history of usage (additional amount recorded in 74700)
Power and light	(11,000)		Increase due to additional shed, lighting at CTH T, CTH Y roundabout and State bridges (reimbursed by WISDOT)
Other repair maint streets	(111,400)		Increase due to additional County road projects being done by County crew
Other transfers out	322,133		Reduction of transfers of funds to capital projects and county road maintenance because there are no longer excess fund balances to use to subsidize county road maintenance.
Building repairs	(49,400)		Increase due to replacing floor drains in shop parking area
Other small changes			
	125,596		This is a combination of small increases and decreases to revenue and expense accounts.
2013 Budgeted Surplus (Deficit)		\$ 534,711	

Financial Summary Highway Fund

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	6,436,858	11,626,236	11,730,862	11,730,862	13,766,278
Labor	3,414,801	5,079,114	5,134,914	5,134,914	5,317,594
Travel	2,580	8,455	8,405	8,405	7,805
Capital	386,790	1,028,500	1,028,500	1,028,500	1,008,000
Other Expenditures	4,032,572	7,031,873	7,066,277	7,066,277	7,956,168
Total Expenditures	7,836,743	13,147,942	13,238,096	13,238,096	14,289,567
Levy Before Adjustments	1,399,885	1,521,706	1,507,234	1,507,234	523,289
Adjustments	(1,399,885)	(1,521,706)	(1,507,234)	(1,507,234)	(523,289)
Net Levy After Adjustments	-	-	-	-	-

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
540 - Highway									
Revenue									
Licenses:									
Permit Fees	44003	12,994	14,403	17,180	15,000	15,400	15,400	15,400	2.67%
Licenses Subtotal:		12,994	14,403	17,180	15,000	15,400	15,400	15,400	2.67%
Public Services:									
Highway Services	45000	511	226	783	8,060	9,500	9,500	9,500	17.87%
Forms Copies Etc	45003	11	15	19	45	45	45	45	0.00%
Rental Revenues	45011	(0)	(0)	350	350	350	350	350	0.00%
Donations	45034	(0)	(0)	592	(0)	(0)	(0)	(0)	0.00%
Public Services Subtotal:		522	242	1,744	8,455	9,895	9,895	9,895	17.03%
Intergov Services:									
Hwy Maint State	43005	2,945,331	2,478,738	2,889,940	2,965,539	3,029,390	3,029,390	3,029,390	2.15%
Hwy Maint Municipal	43008	2,419,327	1,975,985	1,827,116	2,315,433	2,320,960	2,320,960	2,320,960	0.24%
Hwy Non Road Related Revenues	43011	243,606	240,348	287,299	230,827	297,753	297,753	297,753	28.99%
Hwy Health Agency Revenues	43012	7,999	2,012	4,027	12,850	6,800	6,800	6,800	-47.08%
Hwy Culture Rec Ed Revenues	43013	6,092	2,933	3,946	4,760	6,700	6,700	6,700	40.76%
Hwy Conservation Dev Revenue	43014	889	463	181	1,050	220	220	220	-79.05%
Intergov Services Subtotal:		5,623,245	4,700,478	5,012,508	5,530,459	5,661,823	5,661,823	5,661,823	2.38%
Interfund Revenue:									
Hwy Maint Municipal	63008	10,206	41,930	15,226	40,100	42,060	42,060	42,060	4.89%
Highway Services	65000	5,228,392	6,091,149	6,002,480	6,071,148	7,980,900	7,980,900	7,980,900	31.46%
Interfund Revenue Subtotal:		5,238,598	6,133,079	6,017,706	6,111,248	8,022,960	8,022,960	8,022,960	31.28%
Total Operating Revenue:		10,875,359	10,848,201	11,049,137	11,665,162	13,710,078	13,710,078	13,710,078	17.53%
Interest:									
Interest Investments	48000	53,253	18,431	8,429	25,000	15,000	15,000	15,000	-40.00%
Interest Subtotal:		53,253	18,431	8,429	25,000	15,000	15,000	15,000	-40.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
540 - Highway									
Misc Revenues:									
Sale of Scrap	48106	10,676	23,271	54,523	8,700	9,200	9,200	9,200	5.75%
Other Miscellaneous Revenues	48109	34,794	27,695	29,622	32,000	32,000	32,000	32,000	0.00%
Misc Revenues Subtotal:		45,470	50,966	84,146	40,700	41,200	41,200	41,200	1.23%
Transfers In:									
Other Transfers In	49501	(0)	(0)	25,000	(0)	(0)	(0)	(0)	0.00%
Transfers In Subtotal:		(0)	(0)	25,000	(0)	(0)	(0)	(0)	0.00%
Total Non-Operating Revenue:		98,722	69,397	117,575	65,700	56,200	56,200	56,200	-14.46%
Revenue Total:		10,974,082	10,917,598	11,166,712	11,730,862	13,766,278	13,766,278	13,766,278	17.35%
Expense									
Wages:									
Regular Pay	51100	3,126,279	3,199,948	3,211,906	3,298,496	3,326,094	3,326,094	3,326,094	0.84%
Temporary Employees	51101	0	0	0	0	25,000	25,000	25,000	100.00%
Overtime	51105	336,802	230,059	289,164	255,000	255,000	255,000	255,000	0.00%
Comp Time	51108	0	0	(5,940)	0	0	0	0	0.00%
Wages Subtotal:		3,463,081	3,430,006	3,495,130	3,553,496	3,606,094	3,606,094	3,606,094	1.48%
Fringes Benefits:									
FICA Medicare	51200	1,852,312	1,858,996	308,161	1,581,418	240,003	240,003	240,003	-84.82%
Health Insurance	51201	0	0	940,172	0	1,098,382	996,233	996,233	100.00%
Dental Insurance	51202	0	0	0	0	44,064	44,064	44,064	100.00%
Workers Compensation	51203	0	0	17,297	0	64,502	64,502	64,502	100.00%
Unemployment Comp	51204	0	0	41,836	0	98,000	98,000	98,000	100.00%
WI Retirement	51206	0	0	310,050	0	207,597	207,597	207,597	100.00%
Fringe Benefits Other	51207	0	0	51,596	0	16,301	16,301	16,301	100.00%
Fringe Benefit- OT Temp	51208	0	0	0	0	44,800	44,800	44,800	100.00%
Fringes Benefits Subtotal:		1,852,312	1,858,996	1,669,111	1,581,418	1,813,649	1,711,500	1,711,500	8.23%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
540 - Highway									
Total Labor:		5,315,393	5,289,003	5,164,241	5,134,914	5,419,743	5,317,594	5,317,594	3.56%
Travel:									
Registration Tuition	52001	5,157	1,989	2,056	3,130	3,170	3,170	3,170	1.28%
Automobile Allowance	52002	790	529	358	695	675	675	675	-2.88%
Vehicle Lease	52003	0	0	237	0	0	0	0	0.00%
Commercial Travel	52004	0	0	666	0	0	0	0	0.00%
Meals	52005	786	723	495	1,005	805	805	805	-19.90%
Lodging	52006	1,347	1,722	1,524	3,230	2,730	2,730	2,730	-15.48%
Other Travel Exp	52007	5	1	214	120	100	100	100	-16.67%
Taxable Meals	52008	133	175	105	225	325	325	325	44.44%
Travel Subtotal:		8,218	5,139	5,657	8,405	7,805	7,805	7,805	-7.14%
Total Travel:		8,218	5,139	5,657	8,405	7,805	7,805	7,805	-7.14%
Capital Outlay:									
Buildings	58001	0	0	0	0	62,000	62,000	62,000	100.00%
Equipment	58004	903,522	982,087	1,040,031	1,028,500	946,000	946,000	946,000	-8.02%
Capital Outlay Subtotal:		903,522	982,087	1,040,031	1,028,500	1,008,000	1,008,000	1,008,000	-1.99%
Total Capital:		903,522	982,087	1,040,031	1,028,500	1,008,000	1,008,000	1,008,000	-1.99%
Office:									
Office Supplies	53000	1,722	2,238	1,504	2,055	2,075	2,075	2,075	0.97%
Printing Supplies	53002	554	471	433	500	550	550	550	10.00%
Print Duplicate	53003	698	144	933	450	450	450	450	0.00%
Postage and Box Rent	53004	623	490	562	670	670	670	670	0.00%
Computer Software	53006	0	0	1,700	0	0	0	0	0.00%
Telephone	53008	13,060	14,941	11,608	15,530	10,430	10,430	10,430	-32.84%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
540 - Highway									
Telephone Supplies	53009	0	0	57	0	0	0	0	0.00%
Wireless	53012	0	0	3,505	0	21,220	21,220	21,220	100.00%
Office Subtotal:		16,658	18,284	20,302	19,205	35,395	35,395	35,395	84.30%
Operating:									
Advertising	53500	0	186	0	250	200	200	200	-20.00%
Subscriptions	53501	708	372	235	600	600	600	600	0.00%
Membership Dues	53502	120	120	0	120	445	445	445	270.83%
Household Supplies	53516	670	791	420	600	600	600	600	0.00%
Clothing Uniforms	53517	0	0	72	100	100	100	100	0.00%
Food	53520	0	653	0	0	0	0	0	0.00%
Small Equipment	53522	23,133	12,725	17,309	30,635	26,400	26,400	26,400	-13.82%
Shop Supplies	53523	40,171	32,057	37,487	43,200	42,000	42,000	42,000	-2.78%
Medical Supplies	53524	359	318	216	500	500	500	500	0.00%
Other Operating Supplies	53533	2,888	1,853	3,669	2,400	5,000	5,000	5,000	108.33%
Safety Supplies	53543	3,824	2,479	2,774	3,500	3,500	3,500	3,500	0.00%
Motor Fuel	53548	404,563	450,662	660,643	819,547	735,485	735,485	735,485	-10.26%
Equipment Rental	53551	34,465	49,949	47,932	47,520	46,900	46,900	46,900	-1.30%
Operating Licenses Fees	53553	739	1,414	734	940	970	970	970	3.19%
Other Miscellaneous	53568	18	0	52	0	0	0	0	0.00%
Machinery Rental	53570	(0)	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Fuel Handling	53571	(0)	0	0	0	0	0	0	0.00%
Close to Assets Lia	53572	(188)	(16,412)	31,889	(51,750)	(14,200)	(14,200)	(14,200)	-72.56%
Loss on Sale of Assets	53573	(0)	(0)	0	0	0	0	0	0.00%
Building Space Cost	53574	(0)	(0)	(71,808)	(0)	(0)	(0)	(0)	0.00%
Field Small Tools	53575	(0)	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Shop Services	53576	0	0	(0)	100	(0)	(0)	(0)	-100.00%
Employee Benefits	53577	0	0	(0)	(0)	(0)	(0)	(0)	0.00%
Print Duplicate	73003	3,094	4,325	4,067	3,010	3,520	3,520	3,520	16.94%
Postage and Box Rent	73004	1,596	1,590	1,421	2,000	2,000	2,000	2,000	0.00%
Operating Subtotal:		516,158	543,083	737,113	903,272	854,020	854,020	854,020	-5.45%
Repairs & Maint:									
Sodium Chloride	54002	165,671	93,712	161,856	180,450	180,900	180,900	180,900	0.25%
Calcium Chloride	54003	3	0	3	100	100	100	100	0.00%
Small Hardware	54008	4,875	5,544	6,263	2,800	3,000	3,000	3,000	7.14%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
540 - Highway									
Other Elect Products	54012	1,343	(720)	0	0	0	0	0	0.00%
Other Plumbing Prod.	54014	2	0	0	0	0	0	0	0.00%
Other Building Materials	54015	16,334	34,629	21,803	14,500	21,990	21,990	21,990	51.66%
Lubricants	54016	30,437	33,144	33,517	30,000	31,650	31,650	31,650	5.50%
Machine Equip Parts	54017	361,093	358,198	440,250	349,100	382,650	382,650	382,650	9.61%
Tires Batteries	54018	59,310	60,241	45,485	56,000	58,200	58,200	58,200	3.93%
Road Maintenance Materials	54019	2,921,301	3,254,024	2,842,104	3,166,570	4,255,784	4,255,784	4,255,784	34.40%
Maintenance Grounds	54021	322	10,158	2,942	0	0	0	0	0.00%
Maintenance Equipment	54022	0	0	690	0	500	500	500	100.00%
Consumable Tools	54026	11,247	14,744	10,089	8,200	9,000	9,000	9,000	9.76%
Equipment Repairs	54029	40,060	22,802	37,578	58,000	54,400	54,400	54,400	-6.21%
Maintenance Grounds	74021	8,155	13,150	16,308	13,000	19,503	19,503	19,503	50.02%
Equipment Repairs	74029	726	627	561	763	796	796	796	4.33%
Repair Maint Streets	75806	0	0	495	0	0	0	0	0.00%
Repairs & Maint Subtotal:		3,620,878	3,900,253	3,619,945	3,879,483	5,018,473	5,018,473	5,018,473	29.36%
Utilities:									
Heat	54700	25,277	10,883	6,702	31,500	26,800	26,800	26,800	-14.92%
Power and Light	54701	71,918	74,816	80,238	90,050	101,050	101,050	101,050	12.22%
Water and Sewer	54702	26,462	25,551	25,087	24,110	24,600	26,000	26,000	7.84%
Refuse Collection	54703	158	0	0	0	0	0	0	0.00%
Heat	74700	16,096	13,130	13,525	15,000	15,000	15,000	15,000	0.00%
Refuse Collection	74703	11,435	13,673	18,214	16,430	15,140	15,140	15,140	-7.85%
Utilities Subtotal:		151,346	138,051	143,766	177,090	182,590	183,990	183,990	3.90%
Contractual Services:									
Medical and Dental	55000	5,059	4,381	4,971	5,700	8,650	8,650	8,650	51.75%
Pest Extermination	55002	466	466	477	600	500	500	500	-16.67%
Other Repair Maint Streets	55004	197,882	169,090	244,634	215,000	326,400	326,400	326,400	51.81%
Grounds Maintenance	55007	2,576	0	710	200	500	500	500	150.00%
Building Repairs	55008	11,887	27,224	11,601	23,300	72,700	72,700	72,700	212.02%
Professional Service	55014	0	800	0	0	0	0	0	0.00%
Architect Engineer	55019	9,761	0	0	0	0	0	0	0.00%
Administration Fee	55037	0	73	0	0	0	0	0	0.00%
Medical and Dental	75000	0	0	74	100	100	100	100	0.00%
Contractual Services Subtotal:		227,631	202,034	262,468	244,900	408,850	408,850	408,850	66.95%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
540 - Highway									
Insurance Expenses:									
Prop Liab Insurance	76000	127,019	136,212	152,976	168,431	161,273	161,273	161,273	-4.25%
Insurance Expenses Subtotal:		127,019	136,212	152,976	168,431	161,273	161,273	161,273	-4.25%
Deprec & Amort:									
Depreciation Expense	56503	1,014,418	1,034,009	1,057,040	1,060,281	1,085,167	1,085,167	1,085,167	2.35%
Deprec & Amort Subtotal:		1,014,418	1,034,009	1,057,040	1,060,281	1,085,167	1,085,167	1,085,167	2.35%
Total Other Operating:		5,674,108	5,971,925	5,993,610	6,452,662	7,745,768	7,747,168	7,747,168	20.06%
Debt Payments:									
Debt Principal Payments	57000	17,212	19,198	22,334	26,548	7,022	50,000	50,000	88.34%
Debt Interest Payments	57001	17,013	16,598	16,991	14,934	1,767	9,000	9,000	-39.73%
Debt Payments Subtotal:		34,225	35,796	39,325	41,482	8,789	59,000	59,000	42.23%
Transfers Out:									
Other Transfers Out	59501	200,000	356,958	524,363	572,133	250,000	150,000	150,000	-73.78%
Transfers Out Subtotal:		200,000	356,958	524,363	572,133	250,000	150,000	150,000	-73.78%
Total Non-Operating Expense:		234,225	392,754	563,688	613,615	258,789	209,000	209,000	-65.94%
Expense Total:		12,135,466	12,640,908	12,767,226	13,238,096	14,440,105	14,289,567	14,289,567	7.94%
Highway Surplus / (Deficit) prior to adjustments		(1,161,385)	(1,723,309)	(1,600,515)	(1,507,234)	(673,827)	(523,289)	(523,289)	-65.28%
Adjustments to calculate operating levy:									
Remove capital outlay		903,522	982,087	1,040,031	1,028,500	1,008,000	1,008,000	1,008,000	-1.99%
Remove debt principal		17,212	19,198	22,334	26,548	7,022	50,000	50,000	88.34%
Highway Net Surplus / (Deficit)		(240,651)	(722,024)	(538,150)	(452,186)	(240,651)	534,711	534,711	218.25%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2013**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Highway -	Roof replacement - Oshkosh Salt Storage	1	62,000.00	62,000.00
	Tri-axle truck w/ winter equipment - fleet replacement	1	290,000.00	290,000.00
	Pavement router - fleet replacement	1	10,000.00	10,000.00
	Paver - fleet replacement	1	410,000.00	410,000.00
	55' boom truck	1	62,000.00	62,000.00
	Skid steer	1	55,000.00	55,000.00
	Skid steer trailer	1	15,000.00	15,000.00
	Melter/applicator - fleet replacement	1	72,000.00	72,000.00
	Pickup truck - 3/4 ton - fleet replacement	1	32,000.00	32,000.00
		9		1,008,000.00

SIGNIFICANT CHANGES FROM 2012 ADOPTED - County Road Maintenance

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 398,324	
Revenue Changes - impact on levy:		
Transportation aids	76,272	Decrease due to estimated GTA policy, actual estimate not yet provided by the State.
Other transfers in	422,133	Decrease due to discontinuation of transferring additional funds from the Highway Fund to cover County Road Maintenance, there is still \$250,000 from Highway Fund offsetting tax levy.
Expense Changes - impact on levy:		
Operating grants	(44,525)	Decrease due to this expense being moved to Miscellaneous & Unclassified for culvert and bridge aide.
Architectural engineering services	12,000	Increase due to funding for preliminary engineering services for County Roads.
Other transfers out	(200,000)	Decrease because we will no longer be transferring funds from this area to pay part of capital projects.
Repair maintenance	(15,069)	Decrease due to \$15,000 being moved to interfund winter maintenance (snow removal services).
Snow removal services	15,000	Increase due to funds being moved from repair maintenance.
Other small changes		
	(1,748)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 662,387	

**Financial Summary
County Road Maintenance**

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	1,650,111	2,991,118	2,875,918	2,725,918	2,230,113
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	1,804,413	3,311,061	3,311,061	3,124,242	2,892,500
Total Expenditures	1,804,413	3,311,061	3,311,061	3,124,242	2,892,500
Levy Before Adjustments	154,302	319,943	435,143	398,324	662,387
Adjustments	-	-	-	-	-
Net Levy After Adjustments	154,302	319,943	435,143	398,324	662,387

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
040 - County Road Maintenance									
Revenue									
Intergov Rev:									
Transportation Aids	42015	2,455,404	2,354,935	2,303,983	2,108,385	2,032,113	2,032,113	2,032,113	-3.62%
Intergov Rev Subtotal:		2,455,404	2,354,935	2,303,983	2,108,385	2,032,113	2,032,113	2,032,113	-3.62%
Intergov Services:									
Cost Share Municipalities	43016	22,431	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Intergov Services Subtotal:		22,431	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Interfund Revenue:									
Material Sales	68105	29,546	14,686	24,009	38,000	38,000	38,000	38,000	0.00%
Interfund Revenue Subtotal:		29,546	14,686	24,009	38,000	38,000	38,000	38,000	0.00%
Total Operating Revenue:		2,507,381	2,369,621	2,327,992	2,146,385	2,070,113	2,070,113	2,070,113	-3.55%
Misc Revenues:									
Insurance Recoveries	48107	16,875	10,620	16,628	7,400	10,000	10,000	10,000	35.14%
Other Miscellaneous Revenues	48109	(0)	457	(0)	(0)	(0)	(0)	(0)	0.00%
Misc Revenues Subtotal:		16,875	11,077	16,628	7,400	10,000	10,000	10,000	35.14%
Transfers In:									
Other Transfers In	49501	200,000	356,958	499,363	572,133	250,000	150,000	150,000	-73.78%
Transfers In Subtotal:		200,000	356,958	499,363	572,133	250,000	150,000	150,000	-73.78%
Total Non-Operating Revenue:		216,875	368,035	515,991	579,533	260,000	160,000	160,000	-72.39%
Revenue Total:		2,724,256	2,737,657	2,843,984	2,725,918	2,330,113	2,230,113	2,230,113	-18.19%
Expense									

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
040 - County Road Maintenance									
Operating:									
Operating Grants	53565	91,939	43,766	21,493	44,525	0	0	0	-100.00%
Operating Subtotal:		91,939	43,766	21,493	44,525	0	0	0	-100.00%
Repairs & Maint:									
Repair Maint Streets	75806	1,967,012	2,274,223	2,109,063	2,322,069	2,307,000	2,307,000	2,307,000	-0.65%
Repairs & Maint Subtotal:		1,967,012	2,274,223	2,109,063	2,322,069	2,307,000	2,307,000	2,307,000	-0.65%
Contractual Services:									
Architect Engineer	55019	9,259	1,380	9,057	0	12,000	12,000	12,000	100.00%
Snow Removal	75003	681,220	526,094	758,002	550,000	565,000	565,000	565,000	2.73%
Contractual Services Subtotal:		690,479	527,474	767,060	550,000	577,000	577,000	577,000	4.91%
Insurance Expenses:									
Prop Liab Insurance	76000	7,491	8,076	8,196	7,648	8,500	8,500	8,500	11.14%
Insurance Expenses Subtotal:		7,491	8,076	8,196	7,648	8,500	8,500	8,500	11.14%
Total Other Operating:		2,756,922	2,853,538	2,905,812	2,924,242	2,892,500	2,892,500	2,892,500	-1.09%
Transfers Out:									
Other Transfers Out	59501	330,619	100,000	400,002	200,000	0	0	0	-100.00%
Transfers Out Subtotal:		330,619	100,000	400,002	200,000	0	0	0	-100.00%
Total Non-Operating Expense:		330,619	100,000	400,002	200,000	0	0	0	-100.00%
Expense Total:		3,087,541	2,953,538	3,305,814	3,124,242	2,892,500	2,892,500	2,892,500	-7.42%
County Road Maintenance Net/(Levy):		(363,285)	(215,882)	(461,830)	(398,324)	(562,387)	(662,387)	(662,387)	66.29%

UNDERGROUND STORAGE TANKS

2013 BUDGET NARRATIVE HIGHLIGHTS

DESCRIPTION: This section is used to account for revenues and costs the County incurs to clean up underground storage tanks and related ground contamination.

COUNTY LEVY: There is a tax levy of \$1,000 in 2013.

FUND BALANCE: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

Financial Summary Storage Tanks

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	-	-	-	-	-
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	-	1,000	3,000	3,000	1,000
Total Expenditures	-	1,000	3,000	3,000	1,000
Levy Before Adjustments	-	1,000	3,000	3,000	1,000
Adjustments	-	(1,000)	(3,000)	(3,000)	(1,000)
Net Levy After Adjustments	-	-	-	-	-

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
042 - Storage Tanks									
Expense									
Travel:									
Registration Tuition	52001	0	400	0	0	0	0	0	0.00%
Travel Subtotal:		0	400	0	0	0	0	0	0.00%
Total Travel:		0	400	0	0	0	0	0	0.00%
Repairs & Maint:									
Equipment Repairs	54029	0	0	0	3,000	1,000	1,000	1,000	-66.67%
Repairs & Maint Subtotal:		0	0	0	3,000	1,000	1,000	1,000	-66.67%
Total Other Operating:		0	0	0	3,000	1,000	1,000	1,000	-66.67%
Expense Total:		0	400	0	3,000	1,000	1,000	1,000	-66.67%
Storage Tanks Net/(Levy):		0	(400)	0	(3,000)	(1,000)	(1,000)	(1,000)	-66.67%

HEALTH & HUMAN SERVICES

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
HEALTH & HUMAN SERVICES				
Public Health Department	\$ 1,897,413	\$ 3,387,003	\$ (217,000)	\$ 1,272,590
Child Support	1,354,648	1,292,387	-	(62,261)
Veterans	13,300	372,683	-	359,383
Human Services	24,241,397	42,040,544	-	17,799,147
Park View Health Center	13,211,830	17,593,106	(658,725)	3,722,551
Park View Health Center Debt	-	3,380,000	-	3,380,000
	<u>\$ 40,718,588</u>	<u>\$ 68,065,723</u>	<u>\$ (875,725)</u>	<u>\$ 26,471,410</u>

PUBLIC HEALTH

General Fund – Organization: 1052 to 1054
2013 BUDGET NARRATIVE

DEPARTMENT HEAD:	Doug Gieryn		TELEPHONE: 232-3029
LOCATION:	Winnebago County Health Department 112 Otter Avenue, Second Floor Oshkosh, WI 54903-2808	Neenah City Hall 211 Walnut Street, Second Floor Neenah, WI 54956	FAX: 303-3023
WIC LOCATIONS:	Winnebago County Human Services Building 220 Washington Avenue Oshkosh, WI 54901	Winnebago County Neenah Human Services Building 211 North Commercial Street Neenah, WI 54956	

MISSION STATEMENT:

To protect and promote the health of the residents of Winnebago County.

PROGRAM DESCRIPTIONS:

ADMINISTRATION Provides departmental leadership, planning, supervision, programmatic oversight, support staffing, accounting and budget. Responsible for health assessment, policies, enforcement, data management, community partnership, planning, fund seeking and workforce development.

ENVIRONMENTAL HEALTH Ensures an environment that protects and promotes health by assessing, correcting, controlling, and preventing those factors in the environment that can potentially adversely affect the health of individuals and the community. Programs include:

- Sanitarian – Inspection, consultation, code enforcement and licensure of food service establishments, campgrounds, temporary restaurants, swimming pools, hotel/motels, bed & breakfasts, mobile home parks, transient non-community wells and tattoo parlors.
- Environmental Health – Inspection, consultation and education to prevent and minimize adverse environmental exposures from air, water, housing, occupation, toxic materials, vector control, human health hazards and nuisances.
- re:TH!NK Community Coalition – Addresses substance abuse through community partnership, education, policy, environment and prevention. Promotion of smoke free policies and tobacco use cessation, education, youth advocacy and tobacco retailer compliance checks. Promotion of general health through lifestyle choices, healthy food, physical activity and prevention of chronic disease.

GENERAL PUBLIC HEALTH Services are provided to clients of all age groups in the following areas:

- **General Public Health** – General consultation including home visitation on health issues especially to those with chronic diseases and disabilities, health education, injury prevention, wellness promotion, health prevention programming, community monitoring and referral.
- **Communicable Disease** – Communicable disease surveillance, epidemiologic follow-up, disease containment, education, outbreak investigation, case referral and reporting. Tuberculosis skin testing for general public, county employees and contracted agencies.
- **Immunizations** – Provision and monitoring of required immunizations to prevent vaccine preventable diseases in children. Vaccines for adults on a fee for service basis.
- **Seasonal Influenza** – Monitoring of disease, public education, and provision of flu vaccine to homebound elderly and contracted agencies.
- **Jail Services** – Hepatitis A vaccination of food service workers and HIV counseling and testing.
- **HIV Partner Referral/Counseling & Testing** – HIV partner referral for HIV positive clients. HIV testing and counseling.

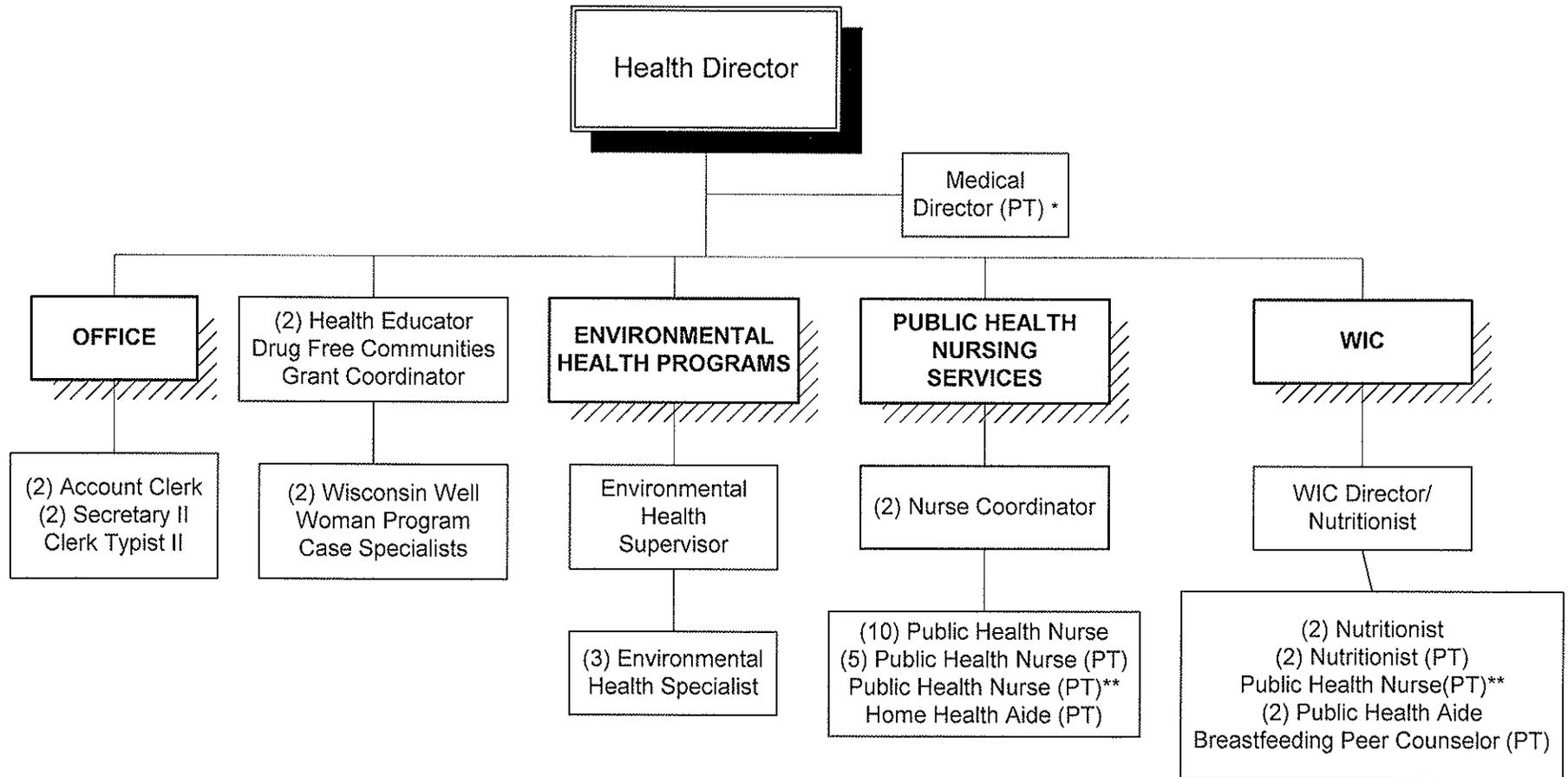
PUBLIC HEALTH NURSING Provides public health nurse based services in the following program areas and other related services:

- **MCH** – Provides coordinated health care services to women during and after pregnancy and to infants and children by providing assessment, planning, monitoring, education and referral.
- **Older Adult** – Services including home visit support, clinic based screenings, nail care and medication set-ups.
- **PNCC - Prenatal Care Coordination** is a Medicaid program providing case management services for low income high risk pregnant women and their families to improve birth outcomes by early identification, psychosocial support, education and access to medical and other services.
- **Daycare** – Health education and monitoring of immunization, communicable disease, food safety and injury prevention for daycare children, staff and parents.
- **Housing Authority - Nursing services** including assessment, referral, medication set-up, health monitoring and service coordination provided to Housing Authority residents in Omro, Winneconne and Oshkosh via a contractual agreement between the two agencies.
- **Long Term Assessments** – Nursing assessment for health as part of a screening for individuals requesting participation in the Community Options Program run by the Division of Social Services in the County Human Services department.
- **Health Check/Well Child** – Provides health screening and education for ages birth to 21 years. Services include physical assessment, health and nutrition education, immunizations, lead testing, counseling and referral.
- **School Nursing** – School nursing services for the Neenah Joint School District.

PUBLIC HEALTH PREPAREDNESS Community preparedness planning and exercises to respond to crisis or disaster including pandemic influenza, mass clinic operation, nuclear/biological/chemical accident or terrorism, participation in regional consortium activities and overall 24/7/365 availability of health department staff.

WOMEN, INFANTS, AND CHILDREN (WIC) A food supplement and nutrition education program offered to eligible low to moderate income pregnant women, breast-feeding women, women who have had a baby in the last six months, infants, and children up to age five.

HEALTH



* Contracted Services

**1 full-time position that works .5 @ WIC & .5 @PH

PUBLIC HEALTH

General Fund – Organization: 1052 to 1054
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Doug Gieryn
LOCATION: Winnebago County Health Department
112 Otter Avenue
Oshkosh, WI 54901

TELEPHONE: 232-3029
FAX: 303-3023

2012 ACCOMPLISHMENTS:

1. Carried out an agreement to consolidate the City of Oshkosh, City of Neenah and County Health Departments and operate the expanded County Health Department out of the current County and former City of Neenah sites.
2. Responded to a significant Pertussis (whooping cough) outbreak in the Fox Valley area.
3. Awarded a \$460K Community Transformation Grant to reduce tobacco use, increase access to facilities for physical fitness and start a Farm to School Program as a part of our re:TH!NK coalition.
4. Developed a Strategic Plan and a Quality Improvement Plan for newly consolidated department. Received a \$20K grant to assist.
5. Transferred in the Wisconsin Well Woman program for a four county area from Planned Parenthood. Services nearly doubled from the norm for months after the transition.
6. Updated Oshkosh office waiting room with new carpet and seating.
7. Moved environmental health inspection documentation to an internet based software program.
8. Re:TH!NK kicked off a Mental Health Shareshop that led to the formation of two community workgroups to work on mental health system navigation and the reduction of the stigma of mental health issues.
9. Opened clinic based pre-natal care service at both WIC clinic sites.
10. Awarded a leadership development grant by the Healthy Wisconsin Leadership Institute to address high rates of sexually transmitted infections in the 15-24 year old age group.
11. Entered into contract with the State to provide health screenings to about 100 refugees resettling in the Oshkosh area with the opening of a new resettlement agency in Oshkosh.

12. Developed MARC, a large mobile kiosk shaped like an exclamation mark, for use in promoting re:TH!NK at community events.
13. Started a Strong Bones program to help reduce falls for age 55 and over and obtained grant funding from United Way to fund equipment.
14. Through re:TH!NK worked toward the passage of a new social host ordinance, conducted a social norming campaign in Oshkosh middle and high schools, developed a staggered handout for parents of middle and high school students addressing tobacco, substance abuse, mental health, nutrition and physical activity, launched pilot programs for Active Schools in Oshkosh, and launched an Eat Smart pilot with restaurants.

2013 GOALS & OBJECTIVES:

1. Finish the consolidation process by consolidating all remaining policies and procedures.
2. Develop a community wide older adult coalition.
3. Increase outreach of department mission, goals and services.
4. Use updated strategic plan to define action plans and objectives in all program areas.
5. Apply for voluntary national accreditation.
6. Apply for a five year continuation of our Drug Free Communities Grant from the federal government.
7. Expand fall prevention program efforts and Strong Bones classes to address high fall injury rate in Winnebago County.
8. Apply for Wisconsin Partnership Plan funding to address sexually transmitted diseases rates in adolescents and young adults.
9. Increase community awareness of local environmental health issues including arsenic in well water, radon in homes and surface water quality on area lakes.

HEALTH

2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	18	18	18	18	19	20	21	21	29	30
Part Time	8	8	8	7	6	6	6	7	9	11
Total	26	26	26	25	25	26	27	28	38	41

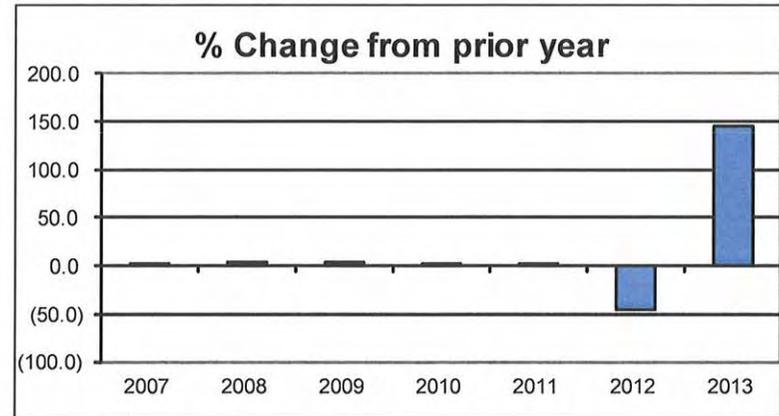
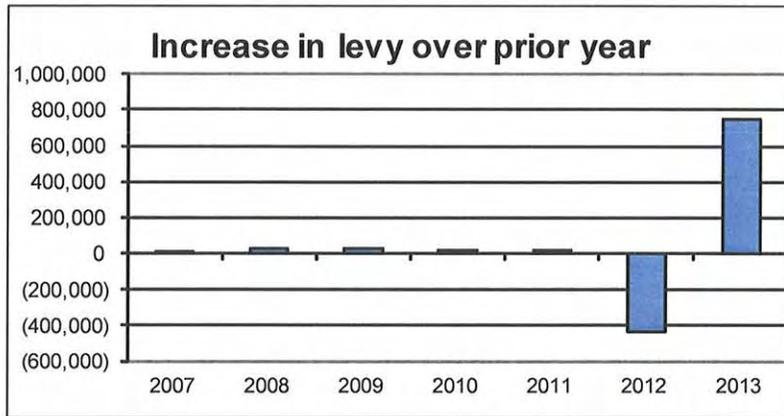
The department staffing table shows an increase of one full time and one part time Well Women Program Case Specialists and one part time Breastfeeding Peer Counselor.

COUNTY LEVY: The net tax levy for the department for 2013 is \$1,272,590, an increase of \$752,641 or 144.8% over 2012, which reflects applying \$217,000 of fund balance to reduce the levy. **This \$217,000 will only be apportioned to the municipalities that were part of the Public Health function prior to the merger since the surplus was generated prior to the merger.** The levy will be spread over a tax base that is increasing from \$5.3 billion to \$10.5 billion or 99%. The result is that almost all of the municipalities will see lower apportionments for Public Health and lower tax rates.

The municipalities that participated in the County Public Health function prior to the proposed merger will see smaller apportionments and tax rates for a few years as the fund balance that has built up prior to the proposed merger is returned to those municipalities.

The comparison of activity to prior year's budgets is difficult because of the consolidation of Health services.

As mentioned earlier, Public Health is a special levy because not all municipalities participate. Cities can elect to not be covered if they have their own Health Department. Because of this, the surplus or deficit of the Health Department does not close out to General Fund balance at year end. It is closed out to its own fund balance.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - Public Health

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 519,949	As reduced by fund reserves applied.
Revenue Changes - impact on levy:		
Cost share revenue	711,483	The large revenue reduction is because when we prepared the 2012 budget we were uncertain as to when the Public Health consolidation with the Cities of Neenah and OshKosh would be complete. Therefore the expenditure budget was prepared as if they would be consolidated at the beginning of the year. Knowing that it would probably occur at a later date, we incorporated revenue from the two cities to cover the costs associated with their employees that were being moved over to the County Health Department.
All other revenues	(144,897)	Increases and decreases to other revenue accounts resulting from the Public Health Consolidation with the cities of Neenah and Oshkosh.
Expense Changes - impact on levy:		
Total all expenses	203,055	Increases in expenses are generally related to the consolidation of Health Departments with the Cities of Neenah and Oshkosh and changes in the 2013 budgets to complete the consolidation of departments.
Fund reserves	200,000	Fund reserves returned with the 2012 budget are subtracted because without this the levy would have been higher.
Fund reserves	(217,000)	Fund reserves to be returned with the 2013 budget will reduce the total levy for 2013. These reserves will only be credited against the taxes for the municipalities that were part of the County Health function prior to the consolidation.
Other small changes		
	-	
Tax Levy 2013	\$ 1,272,590	

Financial Summary Public Health

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	1,537,798	1,524,098	2,854,420	2,463,999	1,897,413
Labor	1,509,949	2,626,686	2,886,668	2,751,280	2,858,826
Travel	23,505	42,775	65,300	55,750	58,125
Capital	-	-	-	-	-
Other Expenditures	226,977	346,646	610,528	376,918	470,052
Total Expenditures	1,760,432	3,016,107	3,562,496	3,183,948	3,387,003
Levy Before Adjustments	222,634	1,492,009	708,076	719,949	1,489,590
Adjustments	(133,333)	(200,000)	(200,000)	(200,000)	(217,000)
Net Levy After Adjustments	89,300	1,292,009	508,076	519,949	1,272,590

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
052 - Public Health									
Revenue									
Intergov Rev:									
Medicaid Title 19	42000	138,077	84,035	32,203	5,000	5,000	5,000	5,000	0.00%
WI Dept of Administration	42002	(0)	13,733	148,855	(0)	(0)	(0)	(0)	0.00%
WI Children and Families	42005	477,511	591,996	560,708	516,079	534,198	534,198	534,198	3.51%
WI Health Services	42007	399,324	515,183	304,523	638,883	755,080	755,080	755,080	18.19%
Other Grantor Agencies	42019	(0)	(0)	14,808	(0)	150,000	150,000	150,000	100.00%
Intergov Rev Subtotal:		1,014,912	1,204,947	1,061,098	1,159,962	1,444,278	1,444,278	1,444,278	24.51%
Public Services:									
Forms Copies Etc	45003	104	105	93	(0)	(0)	(0)	(0)	0.00%
Offset Revenue	45013	(0)	(0)	13,395	(0)	13,395	13,395	13,395	100.00%
Inspection Fees	45021	99,666	99,723	95,033	301,200	305,000	305,000	305,000	1.26%
Housing Authority	45028	94,141	81,743	90,919	89,456	92,290	92,290	92,290	3.17%
Donations	45034	551	479	375	200	350	350	350	75.00%
Client Cost Shares Fees	45035	19,702	11,075	19,396	20,000	10,000	10,000	10,000	-50.00%
County Client Services	45036	829	128	(0)	(0)	(0)	(0)	(0)	0.00%
State Testing Reimbursements	45038	2,636	2,001	1,005	500	2,000	2,000	2,000	300.00%
Private Pay Fees	45046	9,834	8,303	630	500	500	500	500	0.00%
Other Public Charges	45057	4,363	1,523	2,254	2,100	1,750	1,750	1,750	-16.67%
Public Services Subtotal:		231,826	205,080	223,099	413,956	425,285	425,285	425,285	2.74%
Intergov Services:									
Cost Share Municipalities	43016	(0)	(0)	(0)	711,483	(0)	(0)	(0)	-100.00%
Intergov Services Subtotal:		(0)	(0)	(0)	711,483	(0)	(0)	(0)	-100.00%
Interfund Revenue:									
Nursing Services	65084	36,357	33,468	33,480	174,598	22,850	22,850	22,850	-86.91%
Interfund Revenue Subtotal:		36,357	33,468	33,480	174,598	22,850	22,850	22,850	-86.91%
Total Operating Revenue:		1,283,095	1,443,495	1,317,676	2,459,999	1,892,413	1,892,413	1,892,413	-23.07%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
052 - Public Health									
Misc Revenues:									
Other Miscellaneous Revenues	48109	17,385	2,666	15,583	4,000	5,000	5,000	5,000	25.00%
Misc Revenues Subtotal:		17,385	2,666	15,583	4,000	5,000	5,000	5,000	25.00%
Total Non-Operating Revenue:		17,385	2,666	15,583	4,000	5,000	5,000	5,000	25.00%
Revenue Total:		1,300,480	1,446,162	1,333,259	2,463,999	1,897,413	1,897,413	1,897,413	-22.99%
Expense									
Wages:									
Regular Pay	51100	1,276,754	1,307,502	1,283,300	1,880,816	2,029,388	2,029,388	2,029,388	7.90%
Temporary Employees	51101	20,913	2,232	6,150	28,754	12,000	12,000	12,000	-58.27%
Overtime	51105	4,675	133	252	5,000	0	0	0	-100.00%
Wages Subtotal:		1,302,342	1,309,867	1,289,701	1,914,570	2,041,388	2,041,388	2,041,388	6.62%
Fringes Benefits:									
FICA Medicare	51200	546,543	565,753	487,062	836,710	168,374	168,374	168,374	-79.88%
Health Insurance	51201	0	0	0	0	493,474	447,581	447,581	100.00%
Dental Insurance	51202	0	0	0	0	28,962	28,962	28,962	100.00%
Workers Compensation	51203	0	0	0	0	37,180	37,180	37,180	100.00%
Unemployment Comp	51204	0	467	0	0	0	0	0	0.00%
WI Retirement	51206	0	0	0	0	127,064	127,064	127,064	100.00%
Fringe Benefits Other	51207	0	0	0	0	8,277	8,277	8,277	100.00%
Fringes Benefits Subtotal:		546,543	566,220	487,062	836,710	863,331	817,438	817,438	-2.30%
Total Labor:		1,848,885	1,876,087	1,776,763	2,751,280	2,904,719	2,858,826	2,858,826	3.91%
Travel:									
Registration Tuition	52001	7,704	12,095	8,668	14,100	14,500	14,500	14,500	2.84%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
052 - Public Health									
Automobile Allowance	52002	28,586	28,332	19,451	34,475	33,000	33,000	33,000	-4.28%
Vehicle Lease	52003	232	78	32	50	500	500	500	900.00%
Commercial Travel	52004	2,051	1,721	50	1,650	2,000	2,000	2,000	21.21%
Meals	52005	1,067	1,558	1,226	1,240	1,500	1,500	1,500	20.97%
Lodging	52006	5,284	6,385	4,899	3,650	6,000	6,000	6,000	64.38%
Other Travel Exp	52007	352	173	111	110	125	125	125	13.64%
Taxable Meals	52008	475	322	336	475	500	500	500	5.26%
Travel Subtotal:		45,750	50,663	34,772	55,750	58,125	58,125	58,125	4.26%
Total Travel:		45,750	50,663	34,772	55,750	58,125	58,125	58,125	4.26%
Capital Outlay:									
Improvements	58002	0	0	9,331	0	0	0	0	0.00%
Capital Outlay Subtotal:		0	0	9,331	0	0	0	0	0.00%
Total Capital:		0	0	9,331	0	0	0	0	0.00%
Office:									
Office Supplies	53000	5,358	5,876	7,146	7,630	8,000	8,000	8,000	4.85%
Printing Supplies	53002	948	698	886	1,050	1,050	1,050	1,050	0.00%
Print Duplicate	53003	10,554	5,175	7,692	7,175	7,500	7,500	7,500	4.53%
Postage and Box Rent	53004	2,060	438	458	1,700	1,000	1,000	1,000	-41.18%
Computer Supplies	53005	230	380	0	0	100	100	100	100.00%
Computer Software	53006	1,085	2,730	1,148	750	2,000	2,000	2,000	166.67%
Telephone	53008	16,089	20,005	12,624	23,250	25,000	25,000	25,000	7.53%
Telephone Supplies	53009	0	0	125	0	0	0	0	0.00%
Wireless	53012	0	0	3,537	0	8,000	8,000	8,000	100.00%
Pagers	53013	0	0	126	0	200	200	200	100.00%
Voice and Data Cabling	53014	0	0	54	0	200	200	200	100.00%
Office Subtotal:		36,323	35,304	33,797	41,555	53,050	53,050	53,050	27.66%
Operating:									

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
052 - Public Health									
Advertising	53500	1,732	10,371	3,045	3,500	10,000	10,000	10,000	185.71%
Subscriptions	53501	908	4,260	5,112	3,875	4,000	4,000	4,000	3.23%
Membership Dues	53502	2,021	2,104	1,935	3,920	4,500	4,500	4,500	14.80%
Photo Processing	53504	0	0	75	0	50	50	50	100.00%
Food	53520	3,261	3,845	5,438	1,250	5,000	5,000	5,000	300.00%
Small Equipment	53522	6,143	5,653	17,582	4,000	6,000	6,000	6,000	50.00%
Medical Supplies	53524	25,205	27,938	15,895	13,300	15,000	15,000	15,000	12.78%
Other Operating Supplies	53533	20,674	29,459	33,989	42,775	60,000	60,000	60,000	40.27%
Motor Fuel	53548	44	17	125	100	125	125	125	25.00%
Operating Licenses Fees	53553	150	0	15	0	13,572	13,572	13,572	100.00%
Operating Grants	53565	33	0	0	0	200	200	200	100.00%
Small Equipment Technology	53580	0	0	3,673	0	0	0	0	0.00%
Print Duplicate	73003	10,171	12,090	11,084	11,800	12,000	12,000	12,000	1.69%
Postage and Box Rent	73004	7,644	7,235	7,757	7,000	8,000	8,000	8,000	14.29%
Motor Fuel	73548	2,459	3,024	3,133	3,190	3,500	3,500	3,500	9.72%
Operating Subtotal:		80,447	105,996	108,856	94,710	141,947	141,947	141,947	49.88%
Repairs & Maint:									
Maintenance Equipment	54022	0	138	1,500	1,340	2,800	2,800	2,800	108.96%
Maintenance Vehicles	54023	460	387	41	60	500	500	500	733.33%
Repair Maintenance Supplies	54024	375	0	0	0	0	0	0	0.00%
Equipment Repairs	54029	117	117	123	200	200	200	200	0.00%
Maintenance Vehicles	74023	1,058	929	590	800	0	0	0	-100.00%
Equipment Repairs	74029	1,320	1,452	1,811	1,617	2,500	2,500	2,500	54.61%
Repairs & Maint Subtotal:		3,330	3,023	4,065	4,017	6,000	6,000	6,000	49.37%
Contractual Services:									
Vehicle Repairs	55005	0	103	0	300	100	100	100	-66.67%
Professional Service	55014	0	0	0	3,000	2,000	2,000	2,000	-33.33%
Other Contract Serv	55030	55,616	183,437	229,566	172,140	205,000	205,000	205,000	19.09%
Administration Fee	55037	5,583	6,927	6,207	7,200	7,000	7,000	7,000	-2.78%
Interpreter	55041	4,138	5,120	3,306	3,900	10,000	10,000	10,000	156.41%
Building Rental	75042	21,300	22,000	0	33,000	35,000	35,000	35,000	6.06%
Contractual Services Subtotal:		86,636	217,586	239,078	219,540	259,100	259,100	259,100	18.02%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
052 - Public Health									
Insurance Expenses:									
Prop Liab Insurance	76000	6,483	6,708	7,452	17,096	9,955	9,955	9,955	-41.77%
Insurance Expenses Subtotal:		6,483	6,708	7,452	17,096	9,955	9,955	9,955	-41.77%
Total Other Operating:		213,220	368,617	393,248	376,918	470,052	470,052	470,052	24.71%
Expense Total:		2,107,855	2,295,366	2,214,114	3,183,948	3,432,896	3,387,003	3,387,003	6.38%
Public Health Net/(Levy):		(807,375)	(849,204)	(880,855)	(719,949)	(1,535,483)	(1,489,590)	(1,489,590)	106.90%
Reserves applied		0	0	0	200,000	217,000	217,000	217,000	8.50%
Net Public Health		(807,375)	(849,204)	(880,855)	(519,949)	(1,318,483)	(1,272,590)	(1,272,590)	144.75%

CHILD SUPPORT

General Fund – Organization: 1050
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Kathleen M. Diedrich
LOCATION: Winnebago County
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-1088

MISSION STATEMENT:

To establish and enforce child support orders, pursue delinquent accounts, establish paternity, medical support and maximize the amount of associated revenues for Winnebago County as authorized by Title IV-D of the Social Security Act.

PROGRAM DESCRIPTION:

ESTABLISH CHILD SUPPORT ORDERS: Determine a parent's legal obligation to support his/her dependent children pursuant to Chapter 767, Wis. Statutes, Actions Affecting the Family.

ESTABLISHMENT OF PATERNITY: Commence paternity actions to establish the parentage of a child through stipulation or trial to secure financial and medical support for the child and recovery of the birth-related costs.

SUBSTITUTE CARE: Coordinate and provide services to determine parental liability when child/children are placed in outside the home.

UIFSA: (Uniform Interstate Family Support Act) Request another state to establish/enforce a IV-D support order when the obligor is in that state, and to cooperate with other states when the obligor is in Wisconsin.

MEDICAL SUPPORT: To monitor and assure that responsibility for medical support obligations is included in all new and modified IV-D court orders under new DCF 150 regulations.

INCOME WITHHOLDING: Implement immediate wage withholding in all cases in which there is an order for child support and the employer is known.

ENFORCE CHILD SUPPORT ORDERS: Monitor all IV-D cases for default and follow up with appropriate legal and administrative enforcement actions.

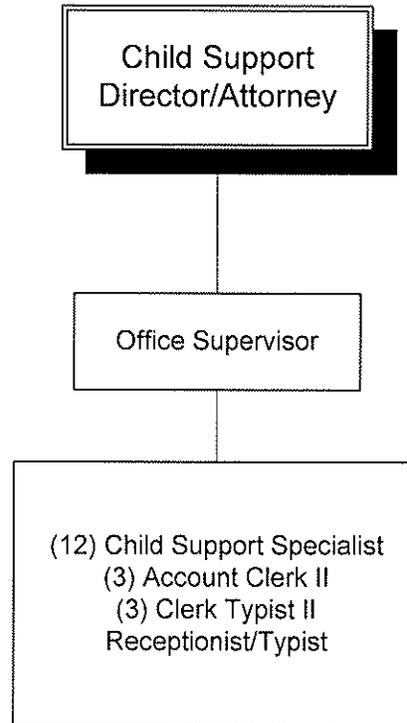
CHILD SUPPORT ORDER REVISION: Review all IV-D orders with payments assigned to the state within 36 months of the last court action, or at the request of either parent, and provide services for adjustment in those cases where there has been a substantial change in circumstances and the support does not adhere to state guidelines for setting child support.

PARENT LOCATE: Maintain records from accessing DOT, DIHLR, credit reports, State and Federal Parent Locate Service requests and any other sources available for locate purposes.

DELINQUENT ACCOUNTS: Prepare documents necessary to commence remedial contempt action to enforce IV-D court orders. Determine and refer all applicable cases to District Attorney's office for criminal nonsupport prosecution. Certify all appropriate cases for state and federal tax intercept. Pursue all applicable administrative enforcement remedies, including but not limited to license suspension and account seizure.

IV-A & IV-D INTERFACE: Coordinate and prepare proper notices between Economic Support Agencies and Child Support Agencies to assure proper assignment of court ordered child support and maintenance to the State of Wisconsin.

CHILD SUPPORT



CHILD SUPPORT

General Fund - Organization: 1050

2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Kathleen M. Diedrich
LOCATION: Winnebago County
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-1088

2012 ACCOMPLISHMENTS:

1. Received Committee approval for charging NIVD fees but cost/benefit analysis unremarkable to implement.
2. Continued Scanning project for all files in order for paperless and environmentally friendly office
3. All closed files scanned.
4. Created and filled additional work stations to serve increased case load.
5. Increased performance levels by 1.5%.
6. Cooperated with facilities to create plan for child support office to relocate to one location for better teamwork and collaboration within the department.

2013 GOALS & OBJECTIVES:

1. Train all current staff in accordance with state and federal funding awareness.
2. Create and Implement incentives for staff to achieve improvements in state and federal guidelines for incentive reimbursement
3. Improve consistency in procedure and customer service for participants.
4. Facilitate objectives and goals with Family Court Commissioners office and Clerk of Courts for better cooperation between departments.

CHILD SUPPORT

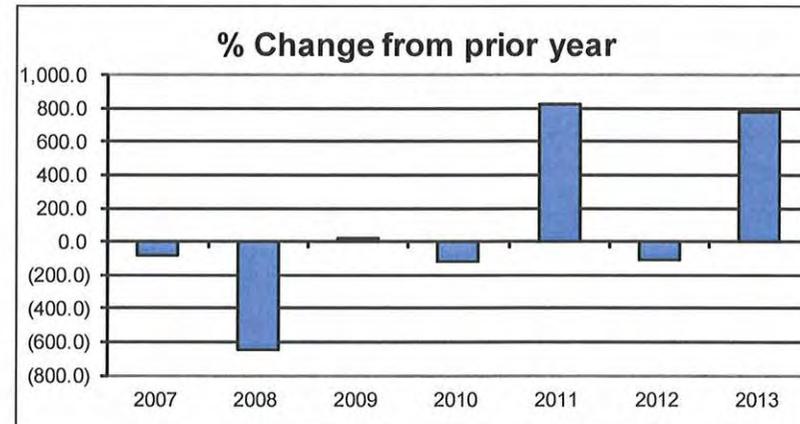
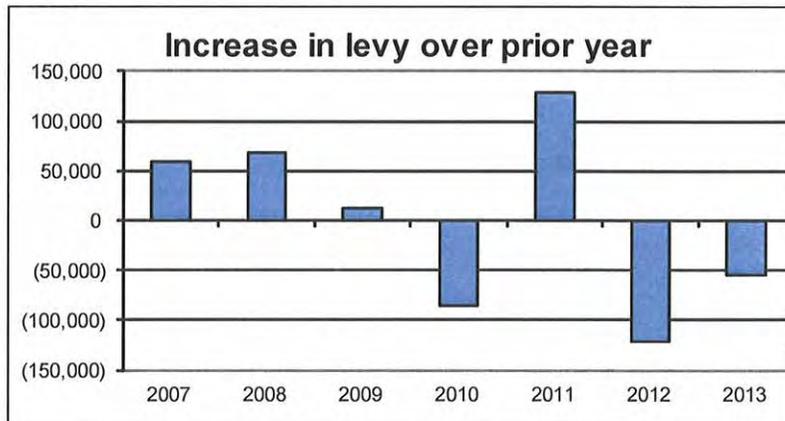
2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	20	20	20	19	19	19	19	21	21	21
Part Time	0	0	0	0	0	0	0	0	0	0
Total	20	20	20	19	19	19	19	21	21	21

There are no proposed changes to the department staffing in 2013.

COUNTY LEVY: The Child Support office has more revenues than expenditures. As such, there is no tax levy for this operation. The excess of revenues over expenditures for 2013 is projected to be \$62,261. The primary reason for the surplus is that the department receives funding for indirect costs we are able to report. Those indirect costs show up in other departments. The surplus is used to reduce the overall tax levy for the County. The 2012 department budget had more revenues than expenditures of \$7,118.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - Child Support

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ (7,118)	
Revenue Changes - impact on levy:		
Expense Changes - impact on levy:		
Wages	(32,230)	Decrease due to staffing changes for state reporting purposes (reimbursements and personnel changes).
Fringe benefits	(35,222)	Decrease due to staffing changes for state reporting purposes (reimbursements and personnel changes).
Legal fees	3,000	Increase in costs of service and interstate service fees.
Inter-fund personnel services	(5,000)	Decrease due to paternity classes no longer being paid to the Child Support office.
Other small changes		
	14,309	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ (62,261)	

Financial Summary Child Support

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	857,982	1,359,965	1,362,061	1,359,565	1,354,648
Labor	774,691	1,153,424	1,252,589	1,252,589	1,185,137
Travel	697	3,491	3,469	3,469	3,935
Capital	-	-	-	-	-
Other Expenditures	71,710	100,433	98,885	96,389	103,315
Total Expenditures	847,097	1,257,348	1,354,943	1,352,447	1,292,387
Levy Before Adjustments	(10,885)	(102,617)	(7,118)	(7,118)	(62,261)
Adjustments	-	-	-	-	-
Net Levy After Adjustments	(10,885)	(102,617)	(7,118)	(7,118)	(62,261)

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
050 - Child Support									
Revenue									
Intergov Rev:									
Office of Justice Assistance	42003	711,702	381,282	625,219	455,973	846,212	470,436	470,436	3.17%
WI Children and Families	42005	370,461	750,672	676,549	863,592	470,436	846,212	846,212	-2.01%
WI Health Services	42007	(0)	37,164	(0)	(0)	(0)	(0)	(0)	0.00%
Intergov Rev Subtotal:		1,082,163	1,169,117	1,301,767	1,319,565	1,316,648	1,316,648	1,316,648	-0.22%
Public Services:									
Other Fees	45002	1,645	2,190	(33,772)	2,000	(0)	(0)	(0)	-100.00%
Support Filing Applic	45006	1,245	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Counseling Services	45007	149	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Blood Tests	45016	16,384	13,706	15,733	18,000	18,000	18,000	18,000	0.00%
Sheriff Fees	45017	21,447	18,271	21,343	20,000	20,000	20,000	20,000	0.00%
Public Services Subtotal:		40,870	34,167	3,304	40,000	38,000	38,000	38,000	-5.00%
Total Operating Revenue:		1,123,033	1,203,284	1,305,071	1,359,565	1,354,648	1,354,648	1,354,648	-0.36%
Revenue Total:		1,123,033	1,203,284	1,305,071	1,359,565	1,354,648	1,354,648	1,354,648	-0.36%
Expense									
Wages:									
Regular Pay	51100	769,246	735,762	750,888	810,000	773,770	773,770	773,770	-4.47%
Overtime	51105	0	0	6,838	0	0	0	0	0.00%
Comp Time	51108	0	0	0	0	4,000	4,000	4,000	100.00%
Wages Subtotal:		769,246	735,762	757,726	810,000	777,770	777,770	777,770	-3.98%
Fringes Benefits:									
FICA Medicare	51200	375,396	380,742	414,809	442,589	55,589	55,589	55,589	-87.44%
Health Insurance	51201	0	0	0	0	309,545	280,757	280,757	100.00%
Dental Insurance	51202	0	0	0	0	16,744	16,744	16,744	100.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
050 - Child Support									
Workers Compensation	51203	0	0	0	0	1,423	1,423	1,423	100.00%
WI Retirement	51206	0	0	0	0	49,521	49,521	49,521	100.00%
Fringe Benefits Other	51207	0	0	0	0	3,333	3,333	3,333	100.00%
Fringes Benefits Subtotal:		375,396	380,742	414,809	442,589	436,155	407,367	407,367	-7.96%
Total Labor:		1,144,642	1,116,505	1,172,535	1,252,589	1,213,925	1,185,137	1,185,137	-5.38%
Travel:									
Registration Tuition	52001	70	70	360	1,105	900	900	900	-18.55%
Automobile Allowance	52002	368	905	748	574	1,030	1,030	1,030	79.44%
Meals	52005	0	343	86	300	380	380	380	26.67%
Lodging	52006	0	1,430	1,050	1,440	1,575	1,575	1,575	9.38%
Other Travel Exp	52007	0	44	131	0	0	0	0	0.00%
Taxable Meals	52008	62	136	72	50	50	50	50	0.00%
Travel Subtotal:		500	2,929	2,447	3,469	3,935	3,935	3,935	13.43%
Total Travel:		500	2,929	2,447	3,469	3,935	3,935	3,935	13.43%
Office:									
Office Supplies	53000	3,692	5,167	5,841	5,000	6,000	6,000	6,000	20.00%
Printing Supplies	53002	1,561	1,937	1,680	2,000	2,500	2,500	2,500	25.00%
Postage and Box Rent	53004	32	36	10	0	0	0	0	0.00%
Computer Software	53006	2,989	3,398	5,450	2,000	2,100	2,100	2,100	5.00%
Telephone	53008	2,776	3,764	2,980	3,000	3,000	3,000	3,000	0.00%
Telephone Supplies	53009	0	0	0	0	750	750	750	100.00%
Office Subtotal:		11,050	14,302	15,962	12,000	14,350	14,350	14,350	19.58%
Operating:									
Subscriptions	53501	273	376	158	200	2,300	2,300	2,300	1,050.00%
Membership Dues	53502	1,385	1,597	1,602	1,125	1,125	1,125	1,125	0.00%
Education Training	53513	5,790	0	0	0	0	0	0	0.00%
Small Equipment	53522	0	37,463	0	0	2,500	2,500	2,500	100.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
050 - Child Support									
Legal Fees	53530	38,937	35,816	40,038	35,000	38,000	38,000	38,000	8.57%
Operating Licenses Fees	53553	80	60	0	80	80	80	80	0.00%
Print Duplicate	73003	4,770	5,409	4,548	5,100	5,100	5,100	5,100	0.00%
Postage and Box Rent	73004	15,531	14,393	17,414	15,800	16,800	16,800	16,800	6.33%
Operating Subtotal:		66,766	95,114	63,760	57,305	65,905	65,905	65,905	15.01%
Repairs & Maint:									
Maintenance Equipment	54022	0	0	571	0	1,000	1,000	1,000	100.00%
Equipment Repairs	54029	156	156	156	200	200	200	200	0.00%
Equipment Repairs	74029	1,287	1,287	1,353	2,100	1,452	1,452	1,452	-30.86%
Repairs & Maint Subtotal:		1,443	1,443	2,080	2,300	2,652	2,652	2,652	15.30%
Contractual Services:									
Medical and Dental	55000	12,961	17,149	16,888	16,000	16,000	16,000	16,000	0.00%
Legal Services	55001	0	0	13,401	0	0	0	0	0.00%
Interpreter	55041	10	85	354	300	500	500	500	66.67%
Personnel Services	75800	0	5,000	5,000	5,000	0	0	0	-100.00%
Contractual Services Subtotal:		12,972	22,234	35,642	21,300	16,500	16,500	16,500	-22.54%
Insurance Expenses:									
Prop Liab Insurance	56000	80	60	0	0	0	0	0	0.00%
Prop Liab Insurance	76000	2,939	2,880	3,132	3,484	3,908	3,908	3,908	12.17%
Insurance Expenses Subtotal:		3,019	2,940	3,132	3,484	3,908	3,908	3,908	12.17%
Total Other Operating:		95,250	136,033	120,576	96,389	103,315	103,315	103,315	7.19%
Expense Total:		1,240,391	1,255,466	1,295,557	1,352,447	1,321,175	1,292,387	1,292,387	-4.44%
Child Support Net/(Levy):		(117,359)	(52,182)	9,513	7,118	33,473	62,261	62,261	774.69%

VETERANS' SERVICES

General Fund – Organization: 1059
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Robert Stone - Director
LOCATION: Winnebago County
504 Algoma Boulevard
Oshkosh, WI 54901-4704

TELEPHONE: 236-4823

MISSION STATEMENT:

Assist the service person with restoration – return to the level of function before they went off to service or better. Promote veterans and veterans programs in the Winnebago County area. Provide input to state and federal department of Veterans' Affairs on matters related to veterans' programs.

PROGRAM DESCRIPTION:

LOANS Loan Programs including home purchase, improvement and personnel.

GRANTS Major programs including educational, subsistence, medical, job retaining, relief and rehabilitation for the homeless.

MEDICAL Assist veterans accessing major VA hospitals, outpatient clinics, short-term/custodial/skilled care Veteran Homes and Vet Centers.

COMPENSATION & PENSION Programs for service connected disabled, totally disabled or retired veterans and spouses.

INSURANCE Insurance programs, life and medical, including conversions, beneficiary change, cash surrender and loan.

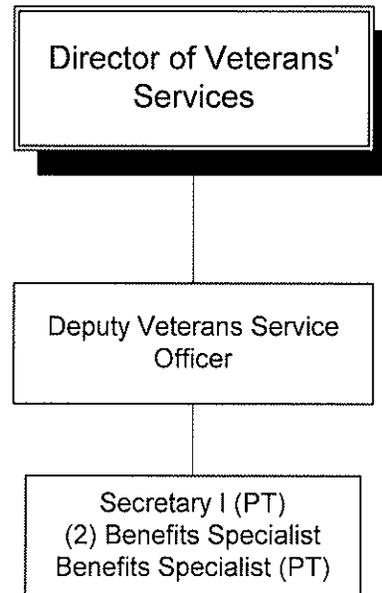
EDUCATION Educational programs, including GI Bill, vocational rehabilitation, retraining, VetEd and Wisconsin G.I. Bill.

APPEALS Programs including preparation for court for Board of Veterans Appeals, notice of disagreements, waivers and hearings.

BURIAL Programs including care of veteran's graves, headstones, county markers, cemetery flags, presidential memorial certificates, burial and plot allowances.

TAXES Property tax credit.

VETERANS' SERVICES



VETERANS' SERVICES

General Fund – Organization: 1059
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Robert Stone - Director
LOCATION: Winnebago County
504 Algoma Boulevard
Oshkosh, WI 54901-4704

TELEPHONE: 236-4823

2012 ACCOMPLISHMENTS:

1. In an effort to continue to promote public awareness of veterans benefits, we have established an outreach initiative with the Veteran Resource Center at UW-O, as well as conducted public presentations, contact with administration and service providers in long and short term care facilities, service organizations and the news media. A room has been established for group counseling services provided by the Vet Center-Green Bay.
2. We have established contact with and are working on a memorandum of understanding with the Salvation Army on the issue of transportation of veterans to local VA medical facilities.
3. Benefit Specialists staff has completed requirements for Training, Responsibility, Involvement and Preparation of Claims (TRIP) Program which affords them the ability to interface on-line with the Federal VA which enhances the Benefits Specialists involvement in claims processing. Due to advancements in technology, no additional hardware/software was needed.
4. As a result of our philosophy in Fully Developed Claims (FDC) we have seen significant reductions in processing times in some of the claims for veterans' benefits. VA work-study students as well as special resource employees have been utilized to extend office personnel.
5. In an attempt to comply with the major shift in philosophy by the Wisconsin Dept. of Veterans Affairs from veterans' benefits to employment, we have enhanced coordination with Workforce Development and special community job fairs and employment promotions. Continued accreditation of staff by the State and National CVSIO Associations.
6. As a result of our efforts to enhance public awareness of the WI Dept. of Veterans Affairs property tax credit program, we have seen significant increase in it's usage.

2013 GOALS & OBJECTIVES:

1. Continue to promote public awareness of veterans and veterans' programs. Continue our outreach to veterans in assisted living and nursing care facilities to include the WI Veterans Homes, as well as participation in Supermarket of Veterans Benefits, job fairs, university activities, Winnebago County Fair, Veterans Recognition and Tribute event, various veteran service organization meetings and district as well as department activities. Continue our referral and promotion of the group and individual counseling services provided by the Vet Center-Green Bay.
2. Continue to refine our use of the VIMS program in claims initiation and development.
3. We are continuing our efforts to shift resources that are currently available for veterans' transportation into the veterans' benefits aspect of the office.
4. Continue our regular scheduled staff meetings to include ongoing training.
5. Continue our referral and promotion of the group and individual counseling services provided by the Vet Center-Green Bay.

VETERANS SERVICE

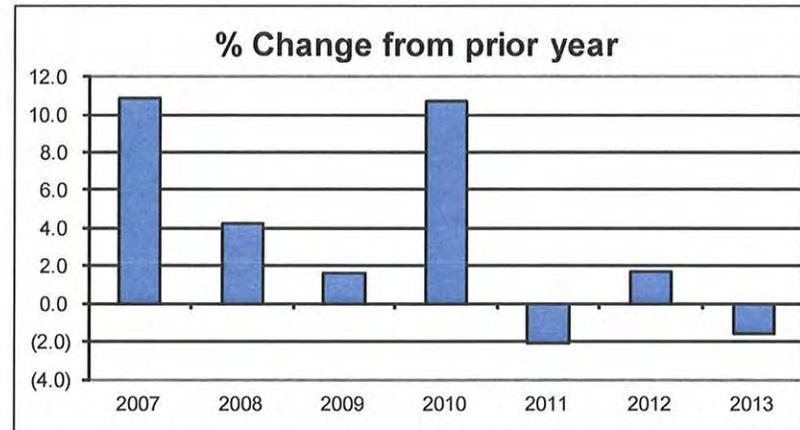
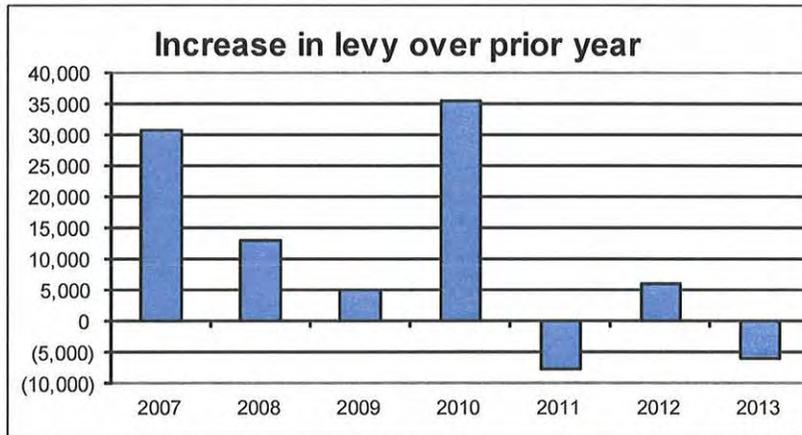
2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	4	4	4	4	4	4	4	4	4	4
Part Time	1	1	1	1	1	1	2	2	2	2
Total	5	5	5	5	5	5	6	6	6	6

There are no changes to the department staffing for 2013.

COUNTY LEVY: The tax levy for 2013 is \$359,383, a decrease of \$6,021 or 1.6% under 2012.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - Veterans

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 365,404	
Revenue Changes - impact on levy:		
	-	
Expense Changes - impact on levy:		
Regular pay	11,257	Increase in wages and part-time employee authorized to work additional two hours/day.
Fringe benefits	(20,484)	Decrease based on new financial software and the ability to accurately forecast fringe benefits.
Other small changes		
	3,206	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 359,383	

Financial Summary Veterans Services

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	13,406	13,340	13,400	13,400	13,300
Labor	187,993	269,854	289,796	289,796	280,569
Travel	5,812	10,170	10,670	10,670	11,512
Capital	-	-	-	-	-
Other Expenditures	52,190	78,481	78,338	78,338	80,602
Total Expenditures	245,995	358,505	378,804	378,804	372,683
Levy Before Adjustments	232,589	345,165	365,404	365,404	359,383
Adjustments	-	-	-	-	-
Net Levy After Adjustments	232,589	345,165	365,404	365,404	359,383

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
059 - Veterans Services									
Revenue									
Intergov Rev:									
WI Military Affairs	42008	13,050	13,000	13,000	13,000	13,000	13,000	13,000	0.00%
Intergov Rev Subtotal:		13,050	13,000	13,000	13,000	13,000	13,000	13,000	0.00%
Public Services:									
Other Fees	45002	132	600	75	200	100	100	100	-50.00%
Donations	45034	1,010	2,245	2,021	200	200	200	200	0.00%
Public Services Subtotal:		1,142	2,845	2,096	400	300	300	300	-25.00%
Total Operating Revenue:		14,192	15,845	15,096	13,400	13,300	13,300	13,300	-0.75%
Revenue Total:		14,192	15,845	15,096	13,400	13,300	13,300	13,300	-0.75%
Expense									
Wages:									
Regular Pay	51100	192,606	205,745	227,370	206,054	217,311	217,311	217,311	5.46%
Overtime	51105	140	0	48	0	0	0	0	0.00%
Wages Subtotal:		192,746	205,745	227,418	206,054	217,311	217,311	217,311	5.46%
Fringes Benefits:									
FICA Medicare	51200	57,768	70,739	72,582	83,742	15,129	15,129	15,129	-81.93%
Health Insurance	51201	0	0	0	0	31,699	28,751	28,751	100.00%
Dental Insurance	51202	0	0	0	0	4,103	4,103	4,103	100.00%
Workers Compensation	51203	0	0	0	0	387	387	387	100.00%
WI Retirement	51206	0	0	0	0	13,448	13,448	13,448	100.00%
Fringe Benefits Other	51207	0	0	0	0	1,440	1,440	1,440	100.00%
Fringes Benefits Subtotal:		57,768	70,739	72,582	83,742	66,206	63,258	63,258	-24.46%
Total Labor:		250,514	276,483	300,001	289,796	283,517	280,569	280,569	-3.18%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
059 - Veterans Services									
Travel:									
Registration Tuition	52001	230	875	675	1,260	990	990	990	-21.43%
Automobile Allowance	52002	2,894	3,054	3,504	3,150	4,250	4,250	4,250	34.92%
Commercial Travel	52004	0	0	0	500	500	500	500	0.00%
Meals	52005	621	986	788	1,760	1,770	1,770	1,770	0.57%
Lodging	52006	1,379	2,940	1,679	3,750	3,752	3,752	3,752	0.05%
Other Travel Exp	52007	11	5	0	50	50	50	50	0.00%
Taxable Meals	52008	217	230	205	200	200	200	200	0.00%
Travel Subtotal:		5,352	8,089	6,851	10,670	11,512	11,512	11,512	7.89%
Total Travel:		5,352	8,089	6,851	10,670	11,512	11,512	11,512	7.89%
Office:									
Office Supplies	53000	486	1,220	959	800	800	800	800	0.00%
Stationery and Forms	53001	0	117	60	125	125	125	125	0.00%
Printing Supplies	53002	739	592	472	450	450	450	450	0.00%
Postage and Box Rent	53004	0	13	14	0	0	0	0	0.00%
Telephone	53008	1,658	1,875	1,209	1,700	1,700	1,700	1,700	0.00%
Office Subtotal:		2,884	3,816	2,715	3,075	3,075	3,075	3,075	0.00%
Operating:									
Advertising	53500	0	0	18	0	0	0	0	0.00%
Subscriptions	53501	331	370	335	450	550	550	550	22.22%
Membership Dues	53502	160	110	160	200	200	200	200	0.00%
Food	53520	137	119	386	225	225	225	225	0.00%
Small Equipment	53522	0	0	993	200	200	200	200	0.00%
Other Operating Supplies	53533	9,331	10,000	9,877	10,000	10,000	10,000	10,000	0.00%
Automobile Allowance-Other	53538	2,874	1,423	1,230	1,000	1,000	1,000	1,000	0.00%
Meals Other	53541	9	0	0	0	0	0	0	0.00%
Auto Allowance Taxable	53546	8,418	3,229	3,465	2,500	2,500	2,500	2,500	0.00%
Operating Licenses Fees	53553	0	80	40	120	40	40	40	-66.67%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
059 - Veterans Services									
Veterans Relief Assistance	53559	23,767	23,715	25,076	25,500	25,500	26,000	26,000	1.96%
Veterans Graves	53560	12,789	13,995	13,902	14,000	15,000	15,000	15,000	7.14%
Operating Grants	53565	7,620	5,204	4,166	13,000	13,000	13,000	13,000	0.00%
Print Duplicate	73003	2,492	3,204	2,417	1,900	2,200	2,200	2,200	15.79%
Postage and Box Rent	73004	3,732	4,253	4,021	3,700	3,900	3,900	3,900	5.41%
Operating Subtotal:		71,660	65,702	66,086	72,795	74,315	74,815	74,815	2.77%
Repairs & Maint:									
Maintenance Equipment	54022	0	0	167	0	160	160	160	100.00%
Equipment Repairs	54029	78	78	78	200	200	200	200	0.00%
Equipment Repairs	74029	495	396	396	495	429	429	429	-13.33%
Repairs & Maint Subtotal:		573	474	641	695	789	789	789	13.53%
Contractual Services:									
Other Contract Serv	55030	700	700	700	700	700	700	700	0.00%
Contractual Services Subtotal:		700	700	700	700	700	700	700	0.00%
Insurance Expenses:									
Prop Liab Insurance	76000	839	924	936	1,073	1,223	1,223	1,223	13.98%
Insurance Expenses Subtotal:		839	924	936	1,073	1,223	1,223	1,223	13.98%
Total Other Operating:		76,656	71,616	71,078	78,338	80,102	80,602	80,602	2.89%
Expense Total:		332,523	356,189	377,929	378,804	375,131	372,683	372,683	-1.62%
Veterans Services Net/(Levy):		(318,331)	(340,344)	(362,834)	(365,404)	(361,831)	(359,383)	(359,383)	-1.65%

HUMAN SERVICES

Department: 200-XXX Fund: Human Services
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Dr. Bill Topel – Director

TELEPHONE: (920) 236-4815

LOCATION: Winnebago County Human Services
220 Washington Avenue
Oshkosh, WI 54901

Winnebago County Human Services
211 North Commercial St.
Neenah, WI 54956

Workforce Development Center
Corner of Jackson St and Algoma Blvd.
Oshkosh, WI 54901

Mission:

To serve our clients with professional, quality and cost-effective services that focus on prevention, protection, mental health, family integration, self-determination and recovery with respect for and in partnership with individuals, families, caregivers and the community.

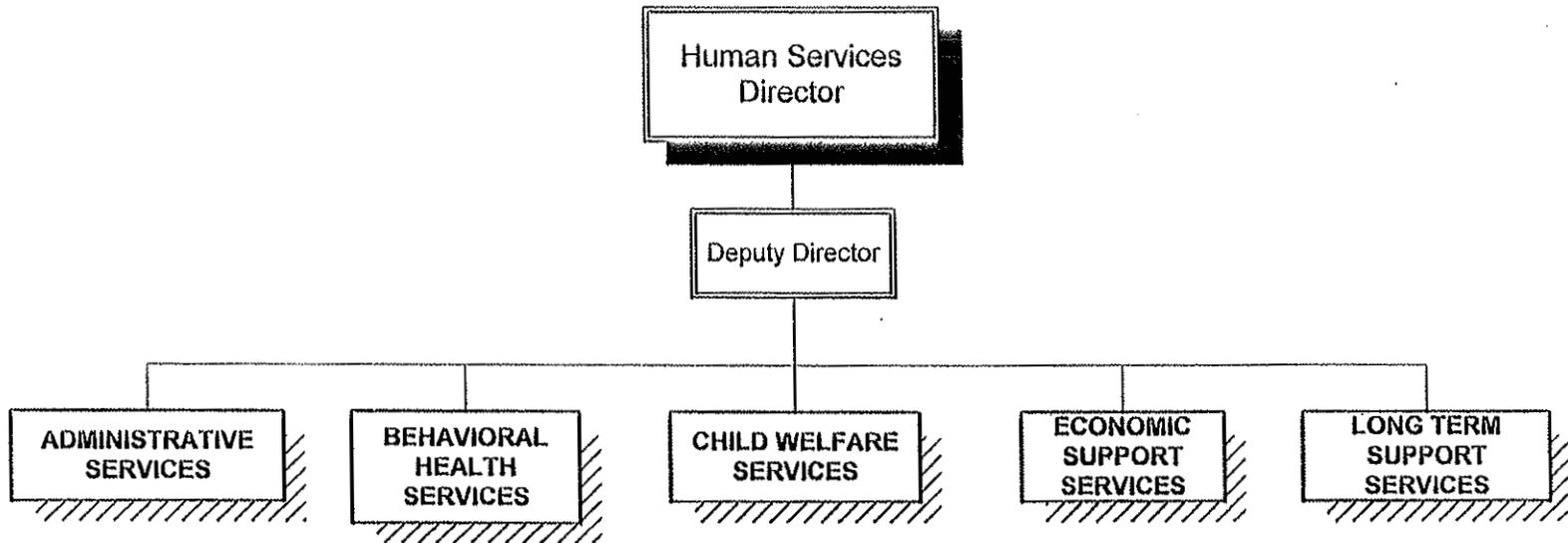
Department Summary:

The Department's Vision, Mission Statements, Goals and Objectives are identified in the following 2 pages. Also, included are the number of persons anticipated to be served in 2013 and are identified as an individual consumer, family or case as defined by each unique program area.

Target Population and Service Category Descriptions:

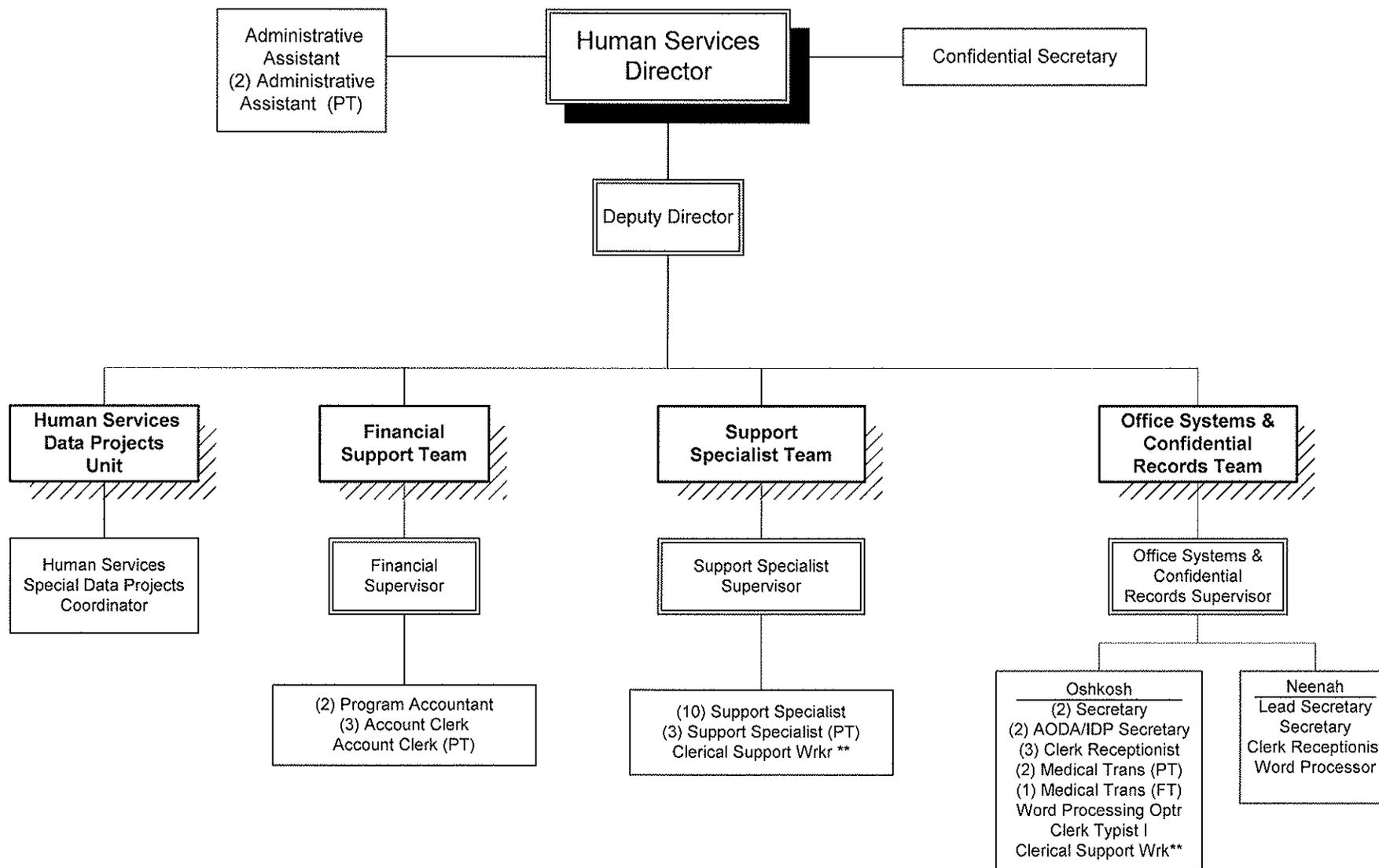
The Department's Target Population and its Service Categories are included as supplemental reference information.

HUMAN SERVICES



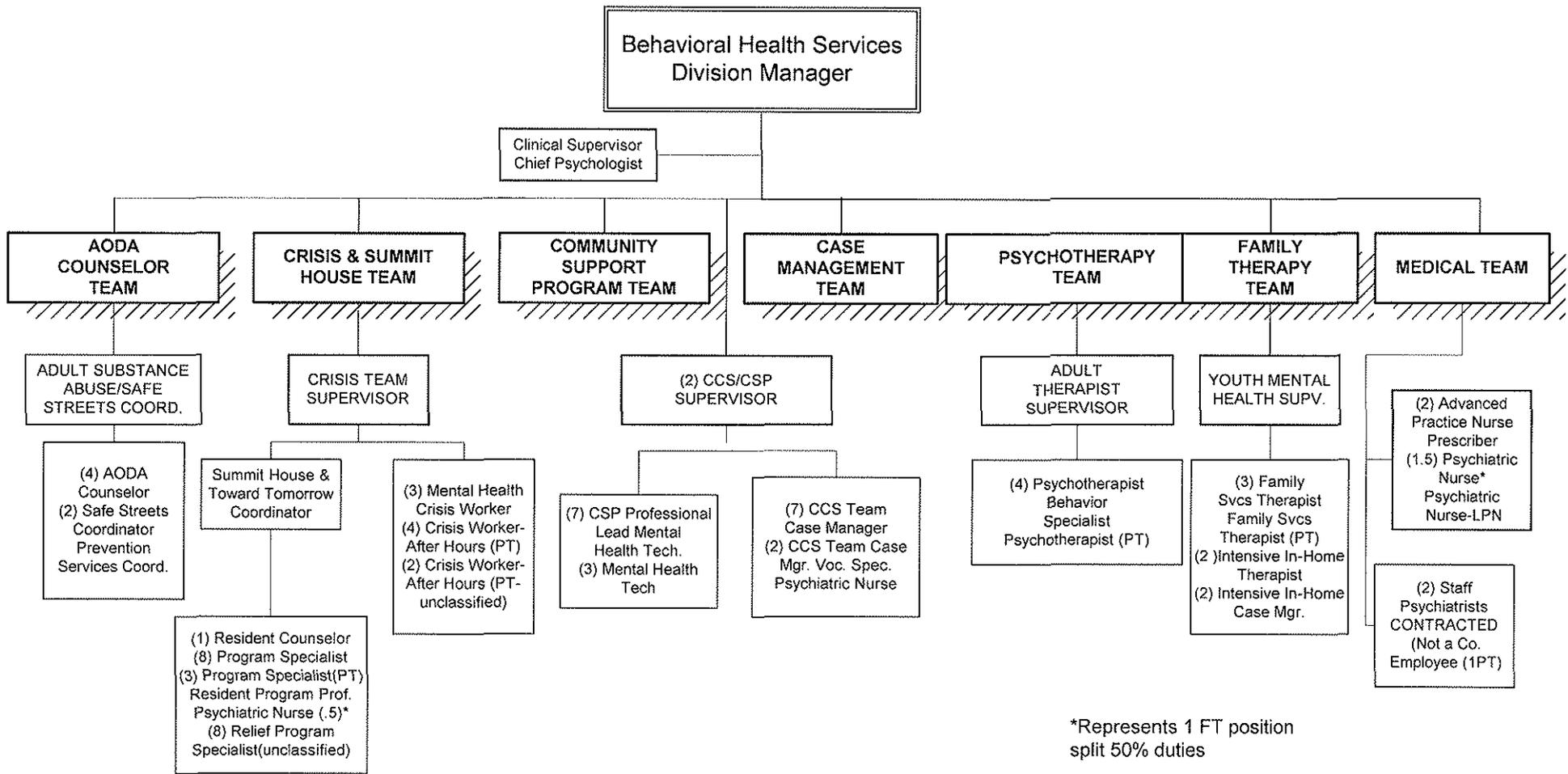
HUMAN SERVICES

Administrative Services



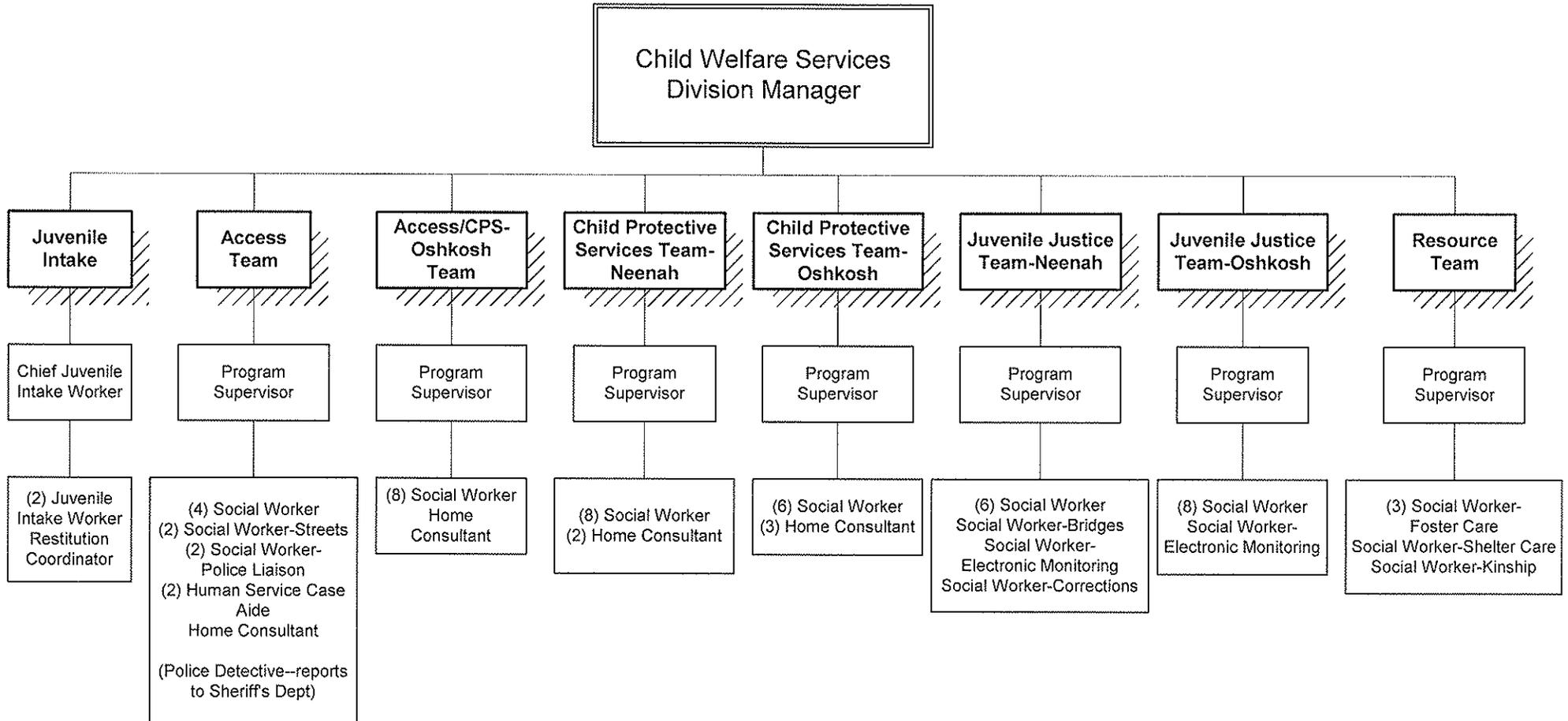
HUMAN SERVICES

Behavioral Health Services



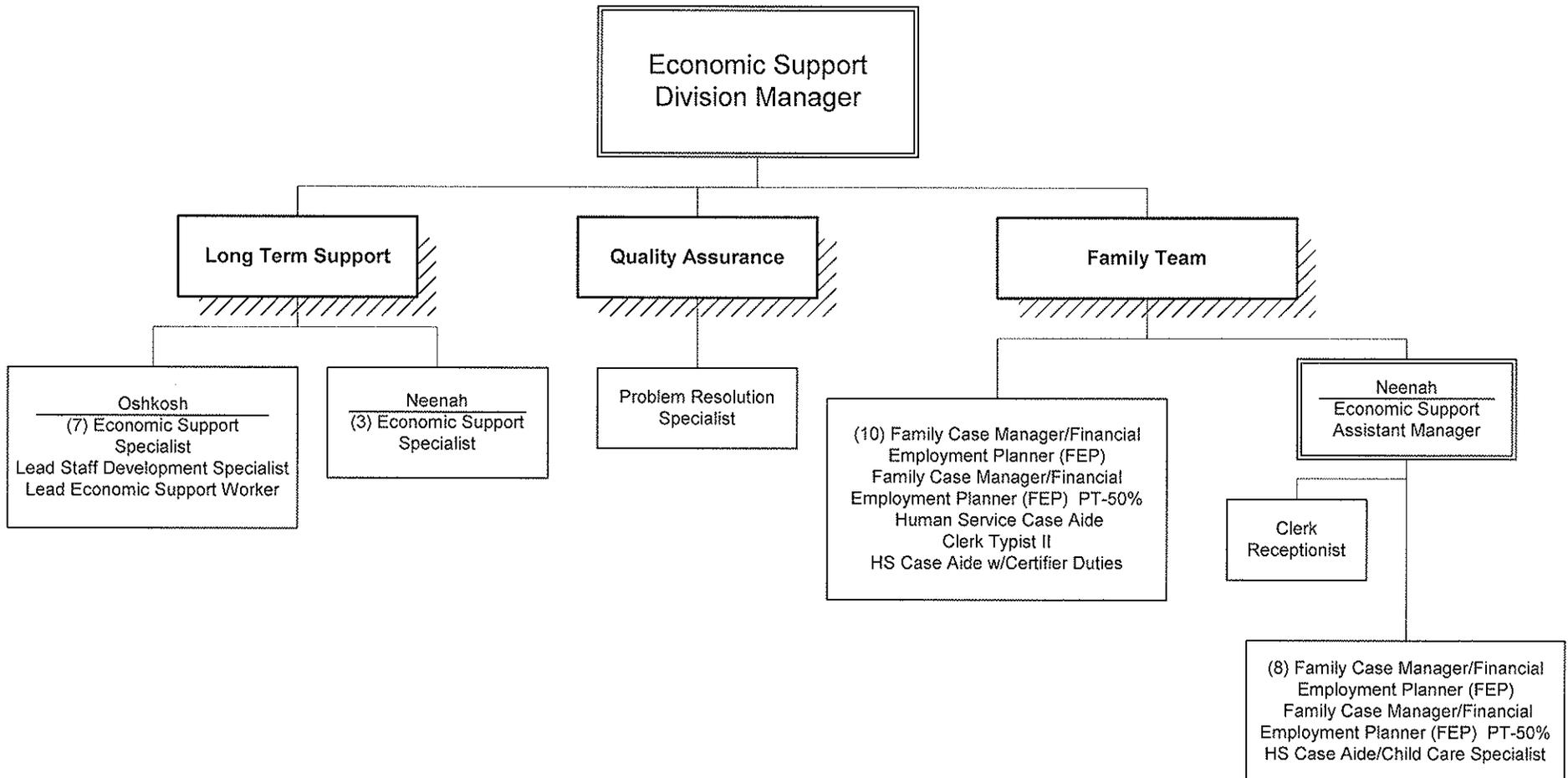
HUMAN SERVICES

Child Welfare Services



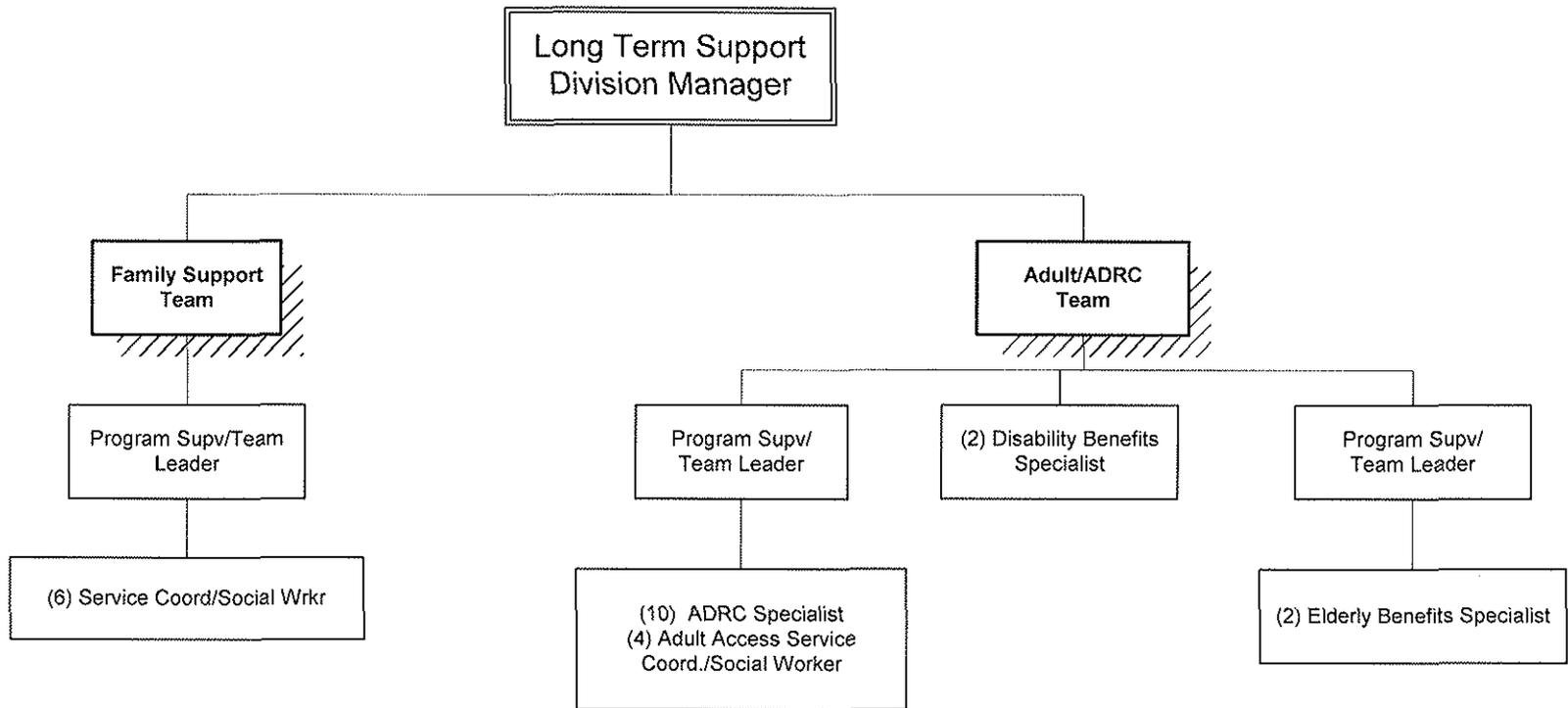
HUMAN SERVICES

Economic Support Services



HUMAN SERVICES

Long Term Support Services



HUMAN SERVICES

Human Services – Fund: 200
2013 BUDGET NARRATIVE

DEPARTMENT HEAD:
LOCATION:

Dr. Bill Topel – Director
Winnebago County Human Services
220 Washington Avenue
Oshkosh, WI 54901

TELEPHONE: 236-4815

Winnebago County Human Services
211 North Commercial Street
Neenah, WI 54956

Workforce Development Center
Corner of Jackson St and Algoma Blvd.
Oshkosh, WI 54901

2012 ACCOMPLISHMENTS:

Administrative Services Division

1. Provided additional administrative support to direct service employee to help maximize their direct service time through a variety of methods to include continued expansion of electronic dictation equipment and other service facilitation tasks.
2. Refined various internal processes to include the assurance that consumer case notes are approved for processing on a timely basis which will result in rapid turn-around of payments from third party payers; research aging unpaid claims in more timely basis to include greater use of system reports to manage enhanced processes.
3. Refined consumer tracking and reporting software system functionalities and continued to implement enhancements and/or changes to simplify tracking and reporting requirements for direct care staff and/or managers.
4. Continued to identify consumers eligible for the indigent medication program and / or Medicaid programs and services.
5. Continued to promote technological advances through ongoing training to use new electronic equipment for videoconferencing, webinars, team meetings and conference calls. Use of this mode of communication will preserve direct worker and supervisory time.
6. Provided training for new dictation software system yielding greater efficiencies and quality work product by minimizing turn-around time, expanding accessibility modes and security over confidential consumer-based dictation.

Behavioral Health Division

- 1. Examined possible expansion needs for additional adult crisis beds. Currently, we are offering crisis bed services to other counties when vacancies occurred.**
- 2. Continued to provide direct service staff resources for the Tri-County Juvenile Sex Offender program and assessed achieved program's outcomes.**
- 3. Reviewed the impact of the new "walk-in" model for therapy intake services and committed to providing services via this model.**
- 4. Collaborated with judges, District Attorney's Office, local law enforcement, Public Defender's Office and others regarding adult and juvenile court initiatives.**
- 5. Developed broader based contracted in-home therapy and case management services for families as alternatives to costly out-of-home services.**

Child Welfare Division

- 1. Continued to increase the number of county licensed foster homes through focused recruitment efforts that increased public awareness via public meeting presentations.**
- 2. Continued to enhance foster home based skills through increased learning and offered other skill building opportunities to meet the needs of children, especially those with challenging behaviors.**
- 3. Reviewed therapeutic mentoring service provision related to consumer needs, and provided staff training opportunities.**
- 4. Enhanced supportive in-home services to children and families, including coordination of service provisions, across the Child Welfare and Behavioral Health Divisions.**
- 5. Scheduled cross-division case staffing consultation from all service areas within HS to assist workers in service planning for challenging cases.**

Economic Support Division

- 1. Responded to inquiries regarding Economic Support programs and eligibility criteria through outreach efforts in the community and internally through inquiries from HS staff.**
- 2. Prioritized communication with other HS staff to facilitate excellent customer service.**
- 3. Relayed pertinent program changes and case specific information to appropriate HS staff when eligibility issues arose.**

4. Attended internal team/staff meetings to give program updates and other changes that impacted clientele.
5. Facilitated Winnebago County's transition to a new centralized call center based administration of Income Maintenance programs.
6. Developed outreach at community agencies that included accepting program applications at the community food pantry.

Long Term Support Division

1. Identified consumer satisfaction by implementing Quality Assurance activity for county and contracted services. Incorporated consumer satisfaction inquiry in each consumer planning meeting and implemented an ADRC Quality Assurance plan.
2. Increased the timely and efficient access to program staff by reviewing current access process for children with disabilities and ADRC consumers.
3. Provided alternatives to ADRC inquirers to assist them to use their own, as well as community resources. As a means to prevent and delay the need for publically funded long term care, we increased the number of contacts with private pay consumers aimed at helping them plan for future long term care needs.
4. Identified availability of foster family homes for adults not eligible for Family Care/IRIS by identifying recruitment and placement activity and arranged for certification.
5. Increased availability of services that help families support children with difficult to manage behaviors, and recommended strategies/services/programs.
6. Identified potential MA Waiver eligible children by screening all Long Term Support referred children, and informed BH and CW staff based on outcomes.

2013 GOALS & OBJECTIVES:

1. Individuals and families will be stronger and more stable.
2. More cost-effective community-based service alternatives will be available.
3. Consumers will overcome limitations and become stronger.
4. Quality outcomes and service capacities will be achieved.
5. Institutional and out-of-home placement will be reduced.
6. Individuals and families will achieve self-sufficiency through empowerment.

Administrative Services Division

- 1. Provide administrative support to providers to help maximize their direct service time through a variety of methods to include continued expansion of electronic records and other service facilitation tasks.**
- 2. Facilitate completion of the consumer financial means test and electronic remit posting technology at the earliest juncture, which will expedite access to third party payer resources and third party insurance claims. Review PPS and recommend enhancements to simplify tracking and reporting requirements.**
- 3. Maximize Federal Medicaid funding sources to the level eligible throughout the array of services provided by Human Services.**
- 4. Provide project-manager based technical systems transition from multiple independent systems to centralized TCM database. Continue review of claims management system and components to enhance efficiency and effective claims processing including new functionality.**
- 5. Continue to identify record retention enhancements that will comply with additional HIPAA compliance requirements and expedited secure record retrieval.**
- 6. Continue to review work space and implement changes that will enhance the customer service focus of the aesthetics and overall first impression of the agency. Create family friendly supervised visitation rooms with age appropriate educational toys.**
- 7. Enhance the Human Services website content for the persons we serve and the community that include additional functionality regarding services and applicable payment processes.**
- 8. Identify consumers eligible for indigent medication and/or Medicaid programs and services.**

Behavioral Health Division

- 1. Review possible changes in SSTOP eligibility requirements, as well as, the need for expansion of operated outpatient treatment services for this population. Participate in discussions regarding the potential development of an adult mental health court to keep mentally ill individuals out of the county jail.. Relocate County departments from the Safety Building to the Courthouse.**
- 2. Review the need for crisis service expansion in the jail. Pursue expansion of the new DBT services for individuals with borderline personality disorders which would involve a new half time therapist in 2013.**
- 3. Monitor developments in juvenile treatment court. Explore possible need for expansion beyond our current numbers. Expansion would require additional staff time which is not included in the initial 2013 budget request.**
- 4. Pursue, with interested counties in this region, the development of a centrally located non-hospital youth mental health diversion facility.**

5. Pursue expansion of mental health therapy services including in-home for families by planning for the development of a second county operated in-home therapy team in 2013. This would involve the hiring of a full time therapist and a full time case manager.
6. Review and assess the impact of the "walk-in" model of intake for the clinic's therapy population by monitoring the continued increase in service activity and its potential impact on our ability to provide ongoing therapy services. Assess whether therapy service remains the same or moves to a triage service delivery model.
7. Monitor the ongoing need for child psychiatry time by continuing to monitor requests for doctor time emanating from our Child Welfare Division for the child/adolescent population. An additional four (4) hours a week was added in 2012 and will be continued in 2013. Pursue expansion of Prescriber time (APNP) and supportive staff (LPN) necessary to reduce the wait time to see new consumers as well as enable existing consumers to be seen for follow up in a more timely fashion.

Child Welfare Division

1. Increase foster home recruitment efforts by increasing public meeting presentations and continue collaborative work with local foster parent organization.
2. Supervised visitation service is to provide increased focus on parent mentoring and skill building curriculum.
3. Continue focus to coordinate service provision to families across the Child Welfare and Behavioral Health Divisions for in-home services of mental health, AODA and crisis intervention.
4. Review needs for therapeutic monitoring services program changes and/or expansion and provide needed learning/training for this service.
5. Continue to learn and train staffs providing the specialized services of the Tri-County Youth Sexual Perpetrator program. Continue to refer youth consumers and families to this service.

Economic Support Division

1. Enhance outreach at community agencies by accepting applications at community food pantry, maintain relationships with health providers, and provide information and outreach to agencies.
2. Continue emphasis to respond to phone messages and e-mails in a friendly, helpful manner and ensure questions are answered.
3. Relay pertinent information to staff in other divisions to facilitate excellent customer service. When appropriate, allow and encourage social workers to aid customer.
4. Utilize supervisor forums to inform other divisions of changes impacting their clientele by keeping staff up-to-date so proper planning and budgeting can occur.

5. Continue to monitor and prioritize time frames of new application requests by using reports to track application time frames. Supervisors will monitor and redistribute work as necessary to foster timely processing.

Long Term Support Division

1. Coordinate and increase cost-effective transportation services by exploring with other community partners, rural transportation options and additional options for children. Continue to explore grant opportunities and transportation alternatives for demand responses. Focus on a coordinated transportation network.
2. Increase availability of services to help families support children with difficult to manage behavior by re-defining specific service need, and identifying and exploring current and additional potential provider capability.
3. Identify potential MA Waiver eligible children within by screening all referred children per their assessed needs and plans, and based on outcome plans, inform other divisions of potential waiver eligible children.
4. Increase opportunity for ADRC customers to remain healthy at home by participating in community provided prevention/intervention activities.
5. Identify customer satisfaction by refining LTS Quality Assurance customer survey and provider performance review. Incorporate satisfaction inquiry in each consumer planning meeting. Develop the ADRC QA Plan based on known QA indicators and implement plan.
6. Provide alternatives to ADRC inquirers to assist them to use their own, as well as, community resources by exploring options of ADRC involvement in health care transitions. Respond to all ADRC inquirers in a timely manner researching and sharing alternative options and maintaining a user friendly resource directory both online and in printed format.
7. Review current intake process for children with disabilities and recommend changes if needed.

HUMAN SERVICES

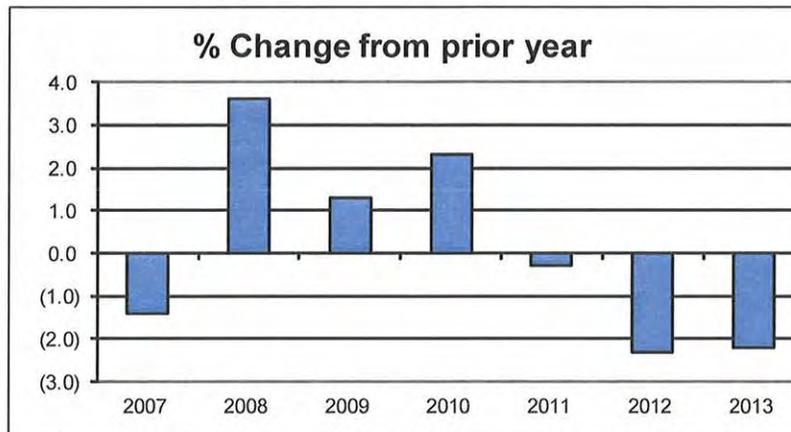
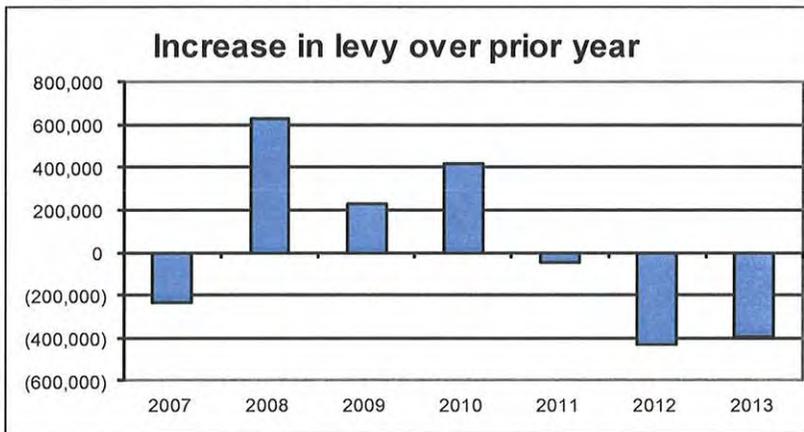
2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	237	237	236	238	239	245	245	239	243	246
Part Time	21	21	22	23	23	23	22	21	18	19
Total	258	258	258	261	262	268	267	260	261	265

The changes in the 2013 department staffing can be found within the Table of Organization of Classified Positions schedule found in the Overview section of the budget book.

COUNTY LEVY: The tax levy for 2013 is \$17,799,147, a decrease of \$394,166 or 2.2% under 2012.



Financial Summary Human Services

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	29,093,683	26,906,053	27,740,546	27,740,546	24,241,397
Labor	12,565,096	18,312,021	18,739,525	18,739,525	18,671,731
Travel	234,530	361,041	369,743	369,743	385,711
Capital	41,141	20,581	41,581	40,000	42,000
Other Expenditures	15,035,644	25,880,002	26,783,010	26,784,591	22,941,102
Total Expenditures	27,876,411	44,573,645	45,933,859	45,933,859	42,040,544
Levy Before Adjustments	(1,217,271)	17,667,592	18,193,313	18,193,313	17,799,147
Adjustments	-	-	-	-	-
Net Levy After Adjustments	(1,217,271)	17,667,592	18,193,313	18,193,313	17,799,147

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
200 - Human Services - All Divisions									
Revenue									
Intergov Rev:									
Medicaid Title 19	42000	(0)	2,773	1,583	(0)	(0)	(0)	(0)	0.00%
WI Dept of Administration	42002	333,931	328,917	(0)	(0)	(0)	(0)	(0)	0.00%
Office of Justice Assistance	42003	(0)	(0)	(0)	26,359	(0)	(0)	(0)	-100.00%
WI Corrections	42006	2,334,084	2,198,393	(0)	(0)	(0)	(0)	(0)	0.00%
WI Health Services	42007	55,825,517	34,721,700	(0)	3,452,370	(0)	(0)	(0)	-100.00%
Dept of Transportation	42011	342,961	350,271	(0)	(0)	(0)	(0)	(0)	0.00%
GWA Agency on Aging Resources	42012	639,252	596,515	(0)	48,861	(0)	(0)	(0)	-100.00%
Transportation Aids	42015	238,000	286,628	(0)	197,000	(0)	(0)	(0)	-100.00%
WI Dept of Health and Family S	42017	(0)	(0)	(0)	64,512	(0)	(0)	(0)	-100.00%
MA Comprehensive Comm Serv	42102	(0)	(0)	368,703	550,000	375,000	375,000	375,000	-31.82%
MA Crisis MH Svcs	42104	(0)	36,461	261,901	300,234	360,234	360,234	360,234	19.98%
CLTS - Childrens Waiver	42106	(0)	(0)	2,048,132	2,307,988	2,069,027	2,069,027	2,069,027	-10.35%
BCA State	42108	(0)	(0)	6,403,746	5,896,775	5,935,404	5,935,404	5,935,404	0.66%
State-County Match	42110	(0)	(0)	650,485	644,831	665,160	665,160	665,160	3.15%
ADRC	42112	(0)	(0)	1,485,433	(0)	1,557,657	1,557,657	1,557,657	100.00%
APS	42114	(0)	(0)	144,966	(0)	144,966	144,966	144,966	100.00%
IIIE Grant	42116	(0)	(0)	61,002	60,373	62,360	62,360	62,360	3.29%
Elderly Handicapped 85.21	42118	(0)	(0)	361,986	361,986	365,606	365,606	365,606	1.00%
Birth to Three	42122	(0)	(0)	336,492	302,000	302,000	302,000	302,000	0.00%
SHIP	42126	(0)	10,006	5,000	(0)	1,250	1,250	1,250	100.00%
Block Grnt AODA	42128	(0)	(0)	253,027	253,027	253,027	253,027	253,027	0.00%
Block Grant MI	42130	(0)	(0)	68,961	(0)	68,961	68,961	68,961	100.00%
Certified Mental Health Progra	42132	(0)	71,681	79,283	(0)	80,000	80,000	80,000	100.00%
Non Resident	42134	(0)	(0)	2,724	(0)	5,000	5,000	5,000	100.00%
Fraud	42136	(0)	(0)	20,784	(0)	21,000	21,000	21,000	100.00%
Law Education	42138	(0)	(0)	130	340	(0)	(0)	(0)	-100.00%
IMD Reg Rel	42140	(0)	(0)	192,152	206,683	195,000	195,000	195,000	-5.65%
Safe Street Drug	42142	(0)	26,359	41,846	(0)	(0)	(0)	(0)	0.00%
Adam Walsh FringerPrint	42144	(0)	(0)	2,683	1,340	1,340	1,340	1,340	0.00%
Family Support Program	42146	(0)	(0)	127,060	126,074	126,074	126,074	126,074	0.00%
Other State Adjustments	42148	(0)	20	14,201	9,687	10,000	10,000	10,000	3.23%
SACWIS	42150	(0)	(0)	(0)	3,000	(0)	(0)	(0)	-100.00%
Alz Family Caregiver	42152	(0)	(0)	51,997	45,200	40,680	40,680	40,680	-10.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
200 - Human Services - All Divisions									
Youth Aids	42154	(0)	(0)	1,971,117	2,057,369	1,614,186	1,614,186	1,614,186	-21.54%
Youth Aids AODA	42156	(0)	(0)	24,620	21,000	35,600	35,600	35,600	69.52%
Independ Living ETV	42158	(0)	(0)	45,478	40,000	45,000	45,000	45,000	12.50%
Elder Abuse	42160	(0)	(0)	48,788	(0)	48,861	48,861	48,861	100.00%
Community Options	42162	(0)	(0)	999,208	1,063,468	1,063,468	1,063,468	1,063,468	0.00%
Safe & Stable Families	42164	(0)	(0)	61,800	61,800	61,800	61,800	61,800	0.00%
Kinship Care Grant	42166	(0)	(0)	445,518	(0)	456,000	456,000	456,000	100.00%
Income Maint Admin	42168	(0)	(0)	1,887,681	1,944,123	1,944,123	1,944,123	1,944,123	0.00%
W-2 Adm Services	42170	(0)	(0)	2,275,614	1,900,204	2,224,091	(0)	(0)	-100.00%
IIID Grant	42172	(0)	(0)	8,700	8,720	8,727	8,727	8,727	0.08%
Community Intervention YAPO	42174	(0)	(0)	119,732	(0)	88,140	88,140	88,140	100.00%
LIEAP	42176	(0)	(0)	325,048	374,467	374,467	374,467	374,467	0.00%
Emergency Assistance	42178	(0)	(0)	89,143	120,000	120,000	(0)	(0)	-100.00%
Funeral & Cemetery	42180	(0)	(0)	261,010	200,000	(0)	(0)	(0)	-100.00%
MA Transport XIX	42182	(0)	(0)	86,472	(0)	(0)	(0)	(0)	0.00%
Refugee Aid	42184	(0)	(0)	6,165	(0)	10,000	(0)	(0)	0.00%
Contracted Child Care	42186	(0)	(0)	31,086	36,450	33,000	(0)	(0)	-100.00%
Child Care Administration	42188	(0)	(0)	414,533	447,667	423,000	423,000	423,000	-5.51%
SS MultiPurpose	42190	(0)	(0)	125,909	126,117	127,586	127,586	127,586	1.16%
Nutr Congregate C1	42192	(0)	(0)	280,047	280,748	280,850	280,850	280,850	0.04%
Nutr Home Delv C2	42194	(0)	(0)	96,051	96,169	96,136	96,136	96,136	-0.03%
Nutr Services Incent Prog	42196	(0)	(0)	70,649	64,473	63,623	63,623	63,623	-1.32%
State Senior Comm	42198	(0)	(0)	9,859	9,859	9,859	9,859	9,859	0.00%
Benefit Specialist	42200	(0)	(0)	33,437	33,438	33,438	33,438	33,438	0.00%
Transportation Aid	42202	(0)	(0)	305,649	(0)	317,213	317,213	317,213	100.00%
MA Targeted Case Mgmt	42204	(0)	(0)	126,137	58,785	119,800	119,800	119,800	103.79%
MA CSP Funds	42206	(0)	14,268	357,322	(0)	360,000	360,000	360,000	100.00%
MA Personal Care	42208	(0)	238,618	(0)	(0)	(0)	(0)	(0)	0.00%
MA Outpatient	42210	(0)	960	219,056	(0)	356,500	356,500	356,500	100.00%
MA Inpatient	42212	(0)	(0)	73,663	(0)	78,000	78,000	78,000	100.00%
Persons in Treatment	42214	(0)	(0)	16,200	(0)	(0)	(0)	(0)	0.00%
IMD OBRA Relocations	42216	(0)	(0)	11,031	10,840	10,840	10,840	10,840	0.00%
Intoxicated Driver Program	42218	(0)	(0)	45,880	64,627	45,000	45,000	45,000	-30.37%
Regional Foster Care Training	42220	(0)	(0)	(0)	4,800	4,800	4,800	4,800	0.00%
Brighter Futures	42222	(0)	(0)	196,892	(0)	202,720	202,720	202,720	100.00%
CSDRB	42224	(0)	(0)	380,308	280,000	280,000	280,000	280,000	0.00%
WIMCR	42226	(0)	(0)	248,731	700,000	700,000	700,000	700,000	0.00%
Health Checks	42228	(0)	(0)	3,974	5,000	5,000	5,000	5,000	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
200 - Human Services - All Divisions									
Prior Year Intergovt	42230	(0)	47,409	96,582	(0)	(0)	(0)	(0)	0.00%
FSET 100%	42232	(0)	(0)	111,412	128,114	124,000	124,000	124,000	-3.21%
TPR Adoption Federal	42234	(0)	(0)	46,921	57,000	57,000	57,000	57,000	0.00%
OWI Municipality Fee	42236	(0)	(0)	43,389	55,000	45,000	45,000	45,000	-18.18%
ROLO Conditional Release	42238	(0)	1,298	15,733	(0)	(0)	(0)	(0)	0.00%
MIPPA (GWAAR)	42240	(0)	(0)	6,000	(0)	(0)	(0)	(0)	0.00%
Intergov Rev Subtotal:		59,713,745	38,932,278	25,006,822	25,108,878	24,507,574	22,120,483	22,120,483	-11.90%
Public Services:									
Other Fees	45002	8,159	11,771	14,207	12,300	12,801	12,801	12,801	4.07%
Forms Copies Etc	45003	161	649	867	300	700	700	700	133.33%
Offset Revenue	45013	(0)	266,993	412,133	462,294	(0)	(0)	(0)	-100.00%
OWI Assessment Fees	45030	273,737	279,613	263,578	275,000	290,000	290,000	290,000	5.45%
Third Party Insurance	45033	739,153	618,098	549,096	620,000	550,000	550,000	550,000	-11.29%
Client Cost Shares Fees	45035	1,116,233	720,418	505,612	529,375	522,414	522,414	522,414	-1.31%
State Fee Collections	45037	187,837	187,211	188,085	190,000	190,000	190,000	190,000	0.00%
Prior Year Contractual	45039	(31,911)	71,497	(3,104)	3,400	(0)	(0)	(0)	-100.00%
Child Support	45041	250,776	221,817	242,635	240,000	245,000	245,000	245,000	2.08%
Other Public Charges	45057	909	28,990	1,238	(0)	17,000	17,000	17,000	100.00%
W2 Loans Repayment	45058	150	500	(0)	(0)	(0)	(0)	(0)	0.00%
Child Welfare Reimbursement	45062	1,006	460	(0)	(0)	(0)	(0)	(0)	0.00%
Collection Agency	45066	434,087	342,442	289,195	294,999	288,999	288,999	288,999	-2.03%
Public Services Subtotal:		2,980,297	2,750,460	2,463,543	2,627,668	2,116,914	2,116,914	2,116,914	-19.44%
Intergov Services:									
Incentives	43009	(1,638)	470	3,531	4,000	4,000	4,000	4,000	0.00%
Intergov Services Subtotal:		(1,638)	470	3,531	4,000	4,000	4,000	4,000	0.00%
Interfund Revenue:									
Child Welfare Match- Levy	61100	(0)	(0)	115,000	(0)	110,700	110,700	110,700	100.00%
Grant Revenue Allocation	62000	(9,490,596)	(8,864,233)	(1,814,374)	(0)	(1,911,005)	(1,851,005)	(1,851,005)	100.00%
Grant - BCA	62100	(0)	6,429,998	(0)	(0)	(0)	(0)	(0)	0.00%
Grant - Independent Living	62102	(0)	20,000	20,000	30,000	30,000	30,000	30,000	0.00%
Grant - Community Options	62104	(0)	553,923	575,800	630,675	670,805	670,805	670,805	6.36%
Grant - Income Maintenance	62106	(0)	450,858	450,858	450,858	452,000	452,000	452,000	0.25%
Grant - W-2 Administration	62108	(0)	60,902	60,902	60,902	60,000	(0)	(0)	-100.00%

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Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
200 - Human Services - All Divisions									
Grant-Long Term Supp Admin	62110	(0)	1,042,738	536,000	536,019	535,500	535,500	535,500	-0.10%
Grant - Child Care Admin	62112	(0)	105,814	55,814	52,403	52,000	52,000	52,000	-0.77%
Other Fees	65002	(0)	(0)	(0)	75,234	(0)	(0)	(0)	-100.00%
Interfund Revenue Subtotal:		(9,490,596)	(200,000)	(0)	1,836,091	(0)	(0)	(0)	-100.00%
Total Operating Revenue:		53,201,807	41,483,208	27,473,897	29,576,637	26,628,488	24,241,397	24,241,397	-18.04%
Misc Revenues:									
Other Miscellaneous Revenues	48109	10,972	55	374	(0)	(0)	(0)	(0)	0.00%
Misc Revenues Subtotal:		10,972	55	374	(0)	(0)	(0)	(0)	0.00%
Transfers In:									
Other Transfers In	49501	33,515	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Transfers In Subtotal:		33,515	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Total Non-Operating Revenue:		44,487	55	374	(0)	(0)	(0)	(0)	0.00%
Revenue Total:		53,246,294	41,483,263	27,474,271	29,576,637	26,628,488	24,241,397	24,241,397	-18.04%
Expense									
Wages:									
Regular Pay	51100	13,158,921	13,104,011	12,911,544	13,206,239	13,216,415	13,207,399	13,207,399	0.01%
Temporary Employees	51101	0	0	6,148	0	132,000	132,000	132,000	100.00%
Labor Fringes Allocated	51102	0	0	0	0	0	0	0	0.00%
Overtime	51105	104,377	93,998	96,714	117,198	122,499	122,499	122,499	4.52%
Wages Subtotal:		13,263,298	13,198,009	13,014,406	13,323,437	13,470,914	13,461,898	13,461,898	1.04%
Fringes Benefits:									
FICA Medicare	51200	5,851,711	5,834,865	5,358,680	5,416,088	941,895	941,836	941,836	-82.61%
Health Insurance	51201	0	0	0	0	3,234,231	2,928,389	2,928,389	100.00%
Dental Insurance	51202	0	0	0	0	190,282	190,282	190,282	100.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
200 - Human Services - All Divisions									
Workers Compensation	51203	0	0	0	0	198,696	199,789	199,789	100.00%
Unemployment Comp	51204	11,052	2,685	3,836	0	0	0	0	0.00%
WI Retirement	51206	0	0	0	0	844,778	844,666	844,666	100.00%
Fringe Benefits Other	51207	0	0	0	0	64,175	64,153	64,153	100.00%
Fringe Benefit- OT Temp	51208	0	0	0	0	40,718	40,718	40,718	100.00%
Fringes Benefits Subtotal:		5,862,763	5,837,550	5,362,516	5,416,088	5,514,775	5,209,833	5,209,833	-3.81%
Total Labor:		19,126,061	19,035,560	18,376,922	18,739,525	18,985,689	18,671,731	18,671,731	-0.36%
Travel:									
Registration Tuition	52001	36,971	38,277	38,837	47,237	47,250	47,250	47,250	0.03%
Automobile Allowance	52002	315,576	285,608	279,507	297,761	310,866	311,516	311,516	4.62%
Commercial Travel	52004	342	195	1,077	1,000	1,199	1,199	1,199	19.90%
Meals	52005	1,786	3,446	3,437	3,800	4,073	4,073	4,073	7.18%
Lodging	52006	11,825	17,431	16,910	15,140	17,697	17,697	17,697	16.89%
Other Travel Exp	52007	197	1,091	479	1,280	774	774	774	-39.53%
Taxable Meals	52008	3,431	3,656	2,973	3,525	3,202	3,202	3,202	-9.16%
Travel Subtotal:		370,128	349,703	343,220	369,743	385,061	385,711	385,711	4.32%
Total Travel:		370,128	349,703	343,220	369,743	385,061	385,711	385,711	4.32%
Capital Outlay:									
Equipment	58004	29,677	0	17,700	40,000	42,000	42,000	42,000	5.00%
Capital Outlay Subtotal:		29,677	0	17,700	40,000	42,000	42,000	42,000	5.00%
Total Capital:		29,677	0	17,700	40,000	42,000	42,000	42,000	5.00%
Office:									
Office Supplies	53000	34,104	32,148	47,243	35,000	40,628	40,628	40,628	16.08%
Printing Supplies	53002	13,756	11,345	10,511	11,000	11,000	11,000	11,000	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
200 - Human Services - All Divisions									
Print Duplicate	53003	8,749	7,036	6,244	10,552	6,500	6,500	6,500	-38.40%
Postage and Box Rent	53004	14,132	13,871	11,590	14,000	12,500	12,500	12,500	-10.71%
Computer Software	53006	17,972	31,181	39,811	30,000	30,000	30,000	30,000	0.00%
Telephone	53008	86,391	98,182	75,598	102,809	81,999	81,999	81,999	-20.24%
Telephone Supplies	53009	0	0	3,320	0	3,000	3,000	3,000	100.00%
Wireless	53012	0	0	5,763	0	7,600	7,600	7,600	100.00%
Pagers	53013	0	0	1,063	0	1,100	1,100	1,100	100.00%
Voice and Data Cabling	53014	0	0	1,444	0	1,500	1,500	1,500	100.00%
Office Subtotal:		175,103	193,762	202,587	203,361	195,827	195,827	195,827	-3.70%
Operating:									
Advertising	53500	2,804	6,660	6,402	9,500	10,500	10,500	10,500	10.53%
Subscriptions	53501	1,970	3,040	4,064	2,495	2,495	2,495	2,495	0.00%
Membership Dues	53502	10,405	16,523	12,592	14,200	14,199	14,199	14,199	-0.01%
Publish Legal Notices	53503	67	1,835	718	120	700	700	700	483.33%
Misc Child Welfare Prog Exps	53506	0	302	641	0	0	0	0	0.00%
Foster Care Banquet	53507	2,834	2,884	50	3,200	3,200	3,200	3,200	0.00%
Emergency Rent Assistance	53508	17,171	18,108	18,796	27,500	25,500	25,500	25,500	-7.27%
Registration Tuition Other	53509	3,312	5,767	4,225	3,000	3,600	3,600	3,600	20.00%
Consumer Program Expenses	53510	62,869	102,709	164,233	151,362	160,764	148,286	148,286	-2.03%
Consumer Outreach	53511	168,261	164,577	169,455	146,983	146,984	146,984	146,984	0.00%
Education Training	53513	0	625	0	0	0	0	0	0.00%
Consumer Transportation	53514	87,361	88,537	84,237	70,692	74,390	74,390	74,390	5.23%
Household Supplies	53516	4,264	2,626	5,991	7,103	12,000	12,000	12,000	68.94%
Food	53520	8,324	7,306	10,405	21,267	24,150	24,150	24,150	13.56%
Small Equipment	53522	19,603	36,715	43,231	26,563	31,200	31,200	31,200	17.46%
Medical Supplies	53524	107,600	105,576	113,291	160,100	100,101	100,101	100,101	-37.48%
Automobile Allowance-Other	53538	10	0	0	0	0	0	0	0.00%
Internet Taxable	53547	0	0	0	180	0	0	0	-100.00%
Motor Fuel	53548	3,606	4,819	7,852	5,500	7,800	7,800	7,800	41.82%
Building Rental	53550	194,482	162,756	131,196	138,340	131,196	131,196	131,196	-5.16%
Equipment Rental	53551	30,310	34,608	23,890	38,000	29,000	29,000	29,000	-23.68%
Other Rents and Leases	53552	55,874	50,954	55,874	50,954	55,874	0	0	-100.00%
Operating Licenses Fees	53553	2,883	6,605	7,847	8,092	10,000	10,000	10,000	23.58%
Medical Transportation Assist	53554	90,121	137,414	82,185	0	0	0	0	0.00%
Emergency Assistance	53555	80,619	119,078	112,175	120,000	120,000	0	0	-100.00%
Refugee Assistance	53556	434	6,408	6,165	10,000	10,000	0	0	-100.00%

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
200 - Human Services - All Divisions									
Funeral Cemetery	53557	168,406	196,256	263,205	200,000	0	0	0	-100.00%
W2 Benefits	53558	446,047	984,496	1,690,616	1,536,000	1,600,000	0	0	-100.00%
Bad Debts Expense	53561	38,258	220	3,124	0	0	0	0	0.00%
Taxes & Assessments	53562	0	715	1,795	0	0	0	0	0.00%
Operating Grants	53565	172,998	158,353	171,903	191,928	171,928	171,928	171,928	-10.42%
Family Care Contribution	53567	0	2,750,638	5,012,945	4,036,282	3,059,618	3,059,618	3,059,618	-24.20%
Other Miscellaneous	53568	4,042	2,596	2,000	0	0	0	0	0.00%
Loss on Disposition of Assets	53569	0	15	0	0	0	0	0	0.00%
Small Equipment Technology	53580	0	0	11,997	0	8,000	8,000	8,000	100.00%
Office Supplies	73000	0	176	301	300	300	300	300	0.00%
Print Duplicate	73003	71,877	94,371	86,744	75,500	75,500	75,500	75,500	0.00%
Postage and Box Rent	73004	41,189	36,733	35,778	42,000	36,000	36,000	36,000	-14.29%
Legal Fees	73041	0	210	0	0	0	0	0	0.00%
Motor Fuel	73548	6,544	7,712	6,260	8,000	7,000	7,000	7,000	-12.50%
Operating Subtotal:		1,904,540	5,318,924	8,352,182	7,105,161	5,931,999	4,133,647	4,133,647	-41.82%
Repairs & Maint:									
Maintenance Buildings	54020	3,402	0	0	0	0	0	0	0.00%
Maintenance Equipment	54022	0	0	8,545	0	0	0	0	0.00%
Repair Maintenance Supplies	54024	43,925	2,878	1,292	0	600	600	600	100.00%
Equipment Repairs	54029	3,154	7,705	4,659	5,000	12,000	12,000	12,000	140.00%
Maintenance Vehicles	74023	9,827	10,819	8,460	5,000	5,000	5,000	5,000	0.00%
Equipment Repairs	74029	12,606	11,517	11,319	12,882	13,506	13,506	13,506	4.84%
Repairs & Maint Subtotal:		72,913	32,918	34,275	22,882	31,106	31,106	31,106	35.94%
Utilities:									
Heat	54700	3,965	3,540	1,284	4,800	7,000	7,000	7,000	45.83%
Power and Light	54701	10,144	8,354	3,292	8,325	9,000	9,000	9,000	8.11%
Water and Sewer	54702	5,429	4,377	1,767	5,500	5,500	5,500	5,500	0.00%
Refuse Collection	54703	3,154	3,707	4,958	4,000	4,800	4,800	4,800	20.00%
Utilities Subtotal:		22,693	19,978	11,302	22,625	26,300	26,300	26,300	16.24%
Contractual Services:									
Medical and Dental	55000	237,214	233,713	236,885	269,458	304,563	304,563	304,563	13.03%
Vehicle Repairs	55005	754	782	924	1,020	1,020	1,020	1,020	0.00%
Building Repairs	55008	2,367	7,880	1,102	1,000	1,000	1,000	1,000	0.00%

**Winnebago County
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Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
200 - Human Services - All Divisions									
Data Processing	55013	480	38,775	41,760	44,000	42,000	42,000	42,000	-4.55%
Professional Service	55014	168,944	185,373	178,957	184,000	186,048	186,048	186,048	1.11%
Collection Services	55015	106,744	85,189	71,915	90,950	63,320	63,320	63,320	-30.38%
Janitorial Services	55016	13,794	11,036	7,358	11,000	10,999	0	0	-100.00%
Community Residential Svcs	55021	15,577,877	8,092,938	702,063	797,705	773,132	773,132	773,132	-3.08%
Community Treatment	55022	1,308,185	1,093,778	1,015,711	1,002,064	1,059,988	1,059,988	1,059,988	5.78%
Supportive Home Care	55023	10,892,650	5,915,516	584,054	407,582	743,282	743,282	743,282	82.36%
Work related and Day Services	55024	2,564,005	1,330,643	32,570	45,940	35,671	35,671	35,671	-22.35%
Supervised Family Visitation	55025	61,735	68,660	587	93,000	167,000	167,000	167,000	79.57%
Transportation	55026	33,403	53,386	56,400	50,000	72,001	17,908	17,908	-64.18%
Specialized Transportation	55027	1,073,643	921,910	854,057	768,610	890,781	890,781	890,781	15.90%
Other Contract Serv	55030	44,160	58,155	75,956	170,721	390,106	365,106	365,106	113.86%
Emergency Medical Care	55031	104,304	33,151	32,339	50,000	50,000	50,000	50,000	0.00%
Respite Care	55032	56,493	57,450	48,611	63,000	63,000	63,000	63,000	0.00%
Receiving Home Bed Hold	55033	34,728	38,712	9,720	44,000	25,000	25,000	25,000	-43.18%
Recruitment Non Staff	55034	2,666	1,080	3,110	2,500	2,500	2,500	2,500	0.00%
Foster Care Recog Retention	55035	1,041	759	2,101	750	750	750	750	0.00%
Child Day Care	55036	59,545	72,264	69,076	71,580	72,000	40,000	40,000	-44.12%
Mentoring	55039	23,748	35,258	23,700	37,001	37,000	37,000	37,000	0.00%
Counseling Consumer/Family	55040	77,478	62,150	61,613	79,001	79,000	79,000	79,000	0.00%
Interpreter	55041	25,344	56,994	29,452	53,900	29,911	15,141	15,141	-71.91%
Other State Adjustments	55044	3,795	8,972	6,049	10,000	10,000	10,000	10,000	0.00%
Child Foster Care	55045	1,865,055	1,662,904	1,847,988	1,940,000	1,820,000	1,743,247	1,743,247	-10.14%
Group Homes	55046	687,459	790,767	924,085	805,000	900,000	900,000	900,000	11.80%
Child Residential Care Centers	55047	825,184	584,109	458,396	753,344	715,000	715,000	715,000	-5.09%
Kinship Care	55052	420,898	434,021	406,972	420,000	420,000	420,000	420,000	0.00%
Nutrition Programs	55053	782,843	828,011	859,858	884,018	887,087	887,087	887,087	0.35%
Adoption Assessments	55057	1,840	2,710	3,141	3,000	3,300	3,300	3,300	10.00%
Truancy Intervention Preventio	55058	58,077	56,603	52,862	63,000	63,000	63,000	63,000	0.00%
Outpatient Services	55059	297,046	311,356	263,240	345,001	273,028	273,028	273,028	-20.86%
General Hospital Psychiatric	55060	396,850	327,180	304,755	375,000	316,084	316,084	316,084	-15.71%
Residential Inpatient AODA	55061	104,593	286,045	340,028	240,000	352,669	340,000	340,000	41.67%
Specialty Inpatient Hospitals	55062	1,455,515	1,404,687	1,402,644	2,000,000	1,500,000	1,500,000	1,500,000	-25.00%
Supported Employment	55063	658,921	318,001	20,000	10,547	22,789	22,789	22,789	116.07%
Supported Living	55064	2,663,430	1,730,756	708,945	1,069,208	902,523	902,523	902,523	-15.59%
Comm Based Res Facility	55065	1,081,660	1,088,928	974,454	960,894	974,999	974,999	974,999	1.47%
Medical Detoxification	55066	170,434	277,351	221,969	260,000	230,221	230,221	230,221	-11.45%
Birth 3 Early Intervention	55067	600,238	669,315	658,025	693,720	693,720	693,720	693,720	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
200 - Human Services - All Divisions									
Contracted Case Mgmt	55068	766,861	513,007	0	0	0	0	0	0.00%
LSS Adult Family Care SA	55069	(55)	0	0	0	0	0	0	0.00%
Secure Juvenile Detention	55070	439,162	376,316	369,395	450,000	395,000	395,000	395,000	-12.22%
Family Training Skills	55071	547,520	552,122	595,474	628,300	640,299	640,299	640,299	1.91%
Youth Wrap Around Services	55072	669,706	799,406	840,986	984,999	823,000	823,000	823,000	-16.45%
Alternative School	55073	65,636	73,661	70,646	77,000	77,000	77,000	77,000	0.00%
Health Assessments	55074	21,060	8,100	109	300	0	0	0	-100.00%
Juvenile Shelter Care	55075	529,342	538,222	527,245	695,000	615,000	590,000	590,000	-15.11%
Juvenile Restitution	55076	275	469	295	3,500	3,500	3,500	3,500	0.00%
Employment Services W2	55077	179,491	232,918	285,719	225,000	225,000	0	0	-100.00%
Juvenile Correctional Institut	55078	980,353	204,074	316,478	625,000	526,000	526,000	526,000	-15.84%
Emergency Energy Services	55079	276,993	324,689	319,993	370,467	370,499	370,499	370,499	0.01%
Medical and Dental	75000	756	833	768	0	1,000	1,000	1,000	100.00%
Other Contract Services	75030	484	0	0	0	0	0	0	0.00%
Building Rental	75042	10,200	10,020	10,020	10,200	10,200	10,200	10,200	0.00%
Contractual Services Subtotal:		49,032,921	32,871,105	16,930,556	19,241,280	18,870,990	18,394,706	18,394,706	-4.40%
Insurance Expenses:									
Prop Liab Insurance	56000	7,926	3,718	3,812	9,000	10,500	10,500	10,500	16.67%
Prop Liab Insurance	76000	172,534	184,872	202,764	180,282	149,016	149,016	149,016	-17.34%
Insurance Expenses Subtotal:		180,460	188,590	206,576	189,282	159,516	159,516	159,516	-15.73%
Total Other Operating:		51,388,630	38,625,278	25,737,478	26,784,591	25,215,738	22,941,102	22,941,102	-14.35%
Other Financing Uses:									
Revenue Allocated	59998	0	0	0	1,836,091	0	0	0	-100.00%
Other Financing Uses Subtotal:		0	0	0	1,836,091	0	0	0	-100.00%
Total Non-Operating Expense:		0	0	0	1,836,091	0	0	0	-100.00%
Expense Total:		70,914,496	58,010,540	44,475,321	47,769,950	44,628,488	42,040,544	42,040,544	-11.99%
Human Services Net/(Levy):		(17,668,202)	(16,527,278)	(17,001,050)	(18,193,313)	(18,000,000)	(17,799,147)	(17,799,147)	-2.17%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2013**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Human Services -	7 passenger van	2	21,000.00	42,000.00
		2		42,000.00

SIGNIFICANT CHANGES FROM 2012 ADOPTED - ADMINISTRATIVE SERVICES DIVISION

MISSION STATEMENT

To provide strategic planning and support in the fiscal and administrative areas of Human Services as it relates to the programmatic aspects of service delivery. Our goal is to ensure that all services delivered by the Department are in accordance with established federal, state and local requirements at minimal cost to the taxpayer. We strive to provide timely cost-efficient services to our consumers that will enhance the quality of their lives.

HIGHLIGHTS

The Administrative Services Division shows a budget to budget levy decrease of \$6,458 or 0.1%. This is primarily due to the loss of W-2 Administration funds. As of 1/1/2013, Winnebago County will no longer administer the W-2 Program; the State has eliminated counties as a service provider and has awarded the program to private sector companies.

Account	Amount	Description
Significant changes from 2012		
Tax Levy (Contribution) 2012	(5,366,502)	
Revenue Changes - impact on levy:		
Offset Revenue (Lakeland Lease revenue)	45,889	Lakeland Leased Employee Agreement ends 12/31/2012, resulting in revenue reduction.
Grant - W-2 Administration	60,902	Beginning 1/1/2013, Winnebago County will no longer be administering the W-2 Program.
Expense Changes - impact on levy:		
Fringe Benefits	(65,339)	Decrease of (1) Lakeland leased employee; the Lakeland Leased Employee Agreement ends 12/31/2012; in addition, decrease in health insurance costs.
Telephone	(21,800)	The telephone account, in prior years, was (1) account; now it is broken down into (5) expense types. So, while it appears that telephone expense decreased \$21,800, the other accounts total \$10,800.
Small Equipment	4,700	The budgeted amount is based on average cost in recent years.
Small Equipment Technology	8,000	Increase to upgrade electronic devices such as monitors and imaging equipment which increases efficiency & saves paper.
Postage and Box Rent	(6,000)	Lower cost due to higher utilization of electronic, fax and email correspondence.
Equipment Repairs	7,000	In 2013B, Equipment Repairs combines (2) accounts: Maintenance Equipment 54022 and Equipment Repairs 54029. In 2011 the total expense incurred in these (2) accounts was \$12,347.
Property & Liability Insurance	(31,266)	Dept's share of county-wide allocation; decr expense the result of Family Care reduction.
Other small changes		
	4,372	This is a net of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	(5,360,044)	

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
210 - Administrative Services									
Revenue									
Intergov Rev:									
WI Dept of Administration	42002	51,642	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
WI Health Services	42007	9,249,700	7,045,363	(0)	(0)	(0)	(0)	(0)	0.00%
BCA State	42108	(0)	(0)	6,403,746	5,896,775	5,935,404	5,935,404	5,935,404	0.66%
State-County Match	42110	(0)	(0)	650,485	644,831	665,160	665,160	665,160	3.15%
SACWIS	42150	(0)	(0)	(0)	3,000	(0)	(0)	(0)	-100.00%
WIMCR	42226	(0)	(0)	248,731	700,000	700,000	700,000	700,000	0.00%
Intergov Rev Subtotal:		9,301,342	7,045,363	7,302,963	7,244,606	7,300,564	7,300,564	7,300,564	0.77%
Public Services:									
Forms Copies Etc	45003	161	649	867	300	700	700	700	133.33%
Offset Revenue	45013	(0)	21,716	44,854	45,889	(0)	(0)	(0)	-100.00%
Client Cost Shares Fees	45035	(0)	(0)	2,457	(0)	(0)	(0)	(0)	0.00%
Other Public Charges	45057	(0)	28,990	(0)	(0)	(0)	(0)	(0)	0.00%
Public Services Subtotal:		161	51,355	48,179	46,189	700	700	700	-98.48%
Interfund Revenue:									
Grant Revenue Allocation	62000	(6,960,668)	(6,429,998)	(0)	(0)	(0)	(0)	(0)	0.00%
Grant - Income Maintenance	62106	(0)	450,858	450,858	450,858	452,000	452,000	452,000	0.25%
Grant - W-2 Administration	62108	(0)	60,902	60,902	60,902	60,000	(0)	(0)	-100.00%
Grant-Long Term Supp Admin	62110	(0)	1,042,738	536,000	536,019	535,500	535,500	535,500	-0.10%
Grant - Child Care Admin	62112	(0)	55,814	55,814	52,403	52,000	52,000	52,000	-0.77%
Interfund Revenue Subtotal:		(6,960,668)	(4,819,686)	1,103,574	1,100,182	1,099,500	1,039,500	1,039,500	-5.52%
Total Operating Revenue:		2,340,835	2,277,032	8,454,715	8,390,977	8,400,764	8,340,764	8,340,764	-0.60%
Misc Revenues:									
Other Miscellaneous Revenues	48109	10,972	10	374	(0)	(0)	(0)	(0)	0.00%
Misc Revenues Subtotal:		10,972	10	374	(0)	(0)	(0)	(0)	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
210 - Administrative Services									
Transfers In:									
Other Transfers In	49501	33,515	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Transfers In Subtotal:		33,515	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Total Non-Operating Revenue:		44,487	10	374	(0)	(0)	(0)	(0)	0.00%
Revenue Total:		2,385,322	2,277,042	8,455,089	8,390,977	8,400,764	8,340,764	8,340,764	-0.60%
Expense									
Wages:									
Regular Pay	51100	1,820,230	1,746,730	1,646,934	1,665,185	1,676,273	1,676,273	1,676,273	0.67%
Temporary Employees	51101	0	0	0	0	25,000	25,000	25,000	100.00%
Overtime	51105	204	454	20,066	1,000	9,000	9,000	9,000	800.00%
Wages Subtotal:		1,820,434	1,747,184	1,667,000	1,666,185	1,710,273	1,710,273	1,710,273	2.65%
Fringes Benefits:									
FICA Medicare	51200	825,882	797,429	707,433	742,286	119,716	119,716	119,716	-83.87%
Health Insurance	51201	0	0	0	0	440,158	399,223	399,223	100.00%
Dental Insurance	51202	0	0	0	0	30,427	30,427	30,427	100.00%
Workers Compensation	51203	0	0	0	0	5,975	5,975	5,975	100.00%
Unemployment Comp	51204	11,052	2,685	3,724	0	0	0	0	0.00%
WI Retirement	51206	0	0	0	0	107,284	107,284	107,284	100.00%
Fringe Benefits Other	51207	0	0	0	0	8,882	8,882	8,882	100.00%
Fringe Benefit- OT Temp	51208	0	0	0	0	5,440	5,440	5,440	100.00%
Fringes Benefits Subtotal:		836,934	800,114	711,156	742,286	717,882	676,947	676,947	-8.80%
Total Labor:		2,657,368	2,547,298	2,378,156	2,408,471	2,428,155	2,387,220	2,387,220	-0.88%
Travel:									
Registration Tuition	52001	4,642	3,034	7,515	4,000	4,000	4,000	4,000	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
210 - Administrative Services									
Automobile Allowance	52002	10,378	7,884	10,605	8,000	8,005	8,655	8,655	8.19%
Meals	52005	72	161	300	200	275	275	275	37.50%
Lodging	52006	616	990	876	500	800	800	800	60.00%
Other Travel Exp	52007	0	22	121	100	100	100	100	0.00%
Taxable Meals	52008	553	281	336	300	300	300	300	0.00%
Travel Subtotal:		16,261	12,372	19,752	13,100	13,480	14,130	14,130	7.86%
Total Travel:		16,261	12,372	19,752	13,100	13,480	14,130	14,130	7.86%
Capital Outlay:									
Equipment	58004	29,677	0	17,700	40,000	42,000	42,000	42,000	5.00%
Capital Outlay Subtotal:		29,677	0	17,700	40,000	42,000	42,000	42,000	5.00%
Total Capital:		29,677	0	17,700	40,000	42,000	42,000	42,000	5.00%
Office:									
Office Supplies	53000	31,280	28,941	40,591	33,000	34,628	34,628	34,628	4.93%
Printing Supplies	53002	11,559	9,742	9,021	9,000	9,000	9,000	9,000	0.00%
Print Duplicate	53003	7,583	5,629	5,009	5,000	5,000	5,000	5,000	0.00%
Postage and Box Rent	53004	14,132	13,871	11,590	14,000	12,500	12,500	12,500	-10.71%
Computer Software	53006	17,883	26,192	39,633	30,000	30,000	30,000	30,000	0.00%
Telephone	53008	61,772	71,127	48,276	71,000	49,200	49,200	49,200	-30.70%
Telephone Supplies	53009	0	0	3,320	0	3,000	3,000	3,000	100.00%
Wireless	53012	0	0	5,102	0	5,200	5,200	5,200	100.00%
Pagers	53013	0	0	1,063	0	1,100	1,100	1,100	100.00%
Voice and Data Cabling	53014	0	0	1,444	0	1,500	1,500	1,500	100.00%
Office Subtotal:		144,209	155,501	165,048	162,000	151,128	151,128	151,128	-6.71%
Operating:									
Advertising	53500	0	78	553	0	500	500	500	100.00%
Subscriptions	53501	305	304	3,033	350	350	350	350	0.00%
Membership Dues	53502	665	350	1,011	500	500	500	500	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
210 - Administrative Services									
Publish Legal Notices	53503	67	30	87	120	100	100	100	-16.67%
Education Training	53513	0	625	0	0	0	0	0	0.00%
Household Supplies	53516	280	0	0	0	0	0	0	0.00%
Food	53520	620	168	152	350	150	150	150	-57.14%
Small Equipment	53522	14,333	24,948	29,426	15,300	20,000	20,000	20,000	30.72%
Medical Supplies	53524	0	7	103	100	100	100	100	0.00%
Motor Fuel	53548	3,564	4,819	7,852	5,500	7,800	7,800	7,800	41.82%
Operating Licenses Fees	53553	383	200	320	500	500	500	500	0.00%
Bad Debts Expense	53561	(4,549)	220	1,588	0	0	0	0	0.00%
Other Miscellaneous	53568	56	0	0	0	0	0	0	0.00%
Loss on Disposition of Assets	53569	0	15	0	0	0	0	0	0.00%
Small Equipment Technology	53580	0	0	7,759	0	8,000	8,000	8,000	100.00%
Print Duplicate	73003	71,011	93,873	86,323	75,000	75,000	75,000	75,000	0.00%
Postage and Box Rent	73004	41,189	36,733	35,778	42,000	36,000	36,000	36,000	-14.29%
Motor Fuel	73548	6,544	7,712	6,260	8,000	7,000	7,000	7,000	-12.50%
Operating Subtotal:		134,469	170,083	180,244	147,720	156,000	156,000	156,000	5.61%
Repairs & Maint:									
Maintenance Buildings	54020	3,402	0	0	0	0	0	0	0.00%
Maintenance Equipment	54022	0	0	7,688	0	0	0	0	0.00%
Repair Maintenance Supplies	54024	43,925	2,878	1,292	0	600	600	600	100.00%
Equipment Repairs	54029	3,154	7,705	4,659	5,000	12,000	12,000	12,000	140.00%
Maintenance Vehicles	74023	9,827	10,819	8,460	5,000	5,000	5,000	5,000	0.00%
Equipment Repairs	74029	11,649	10,758	10,494	11,882	12,506	12,506	12,506	5.25%
Repairs & Maint Subtotal:		71,956	32,159	32,593	21,882	30,106	30,106	30,106	37.58%
Utilities:									
Refuse Collection	54703	3,154	3,707	4,958	4,000	4,800	4,800	4,800	20.00%
Utilities Subtotal:		3,154	3,707	4,958	4,000	4,800	4,800	4,800	20.00%
Contractual Services:									
Medical and Dental	55000	2,526	1,925	2,682	2,000	2,800	2,800	2,800	40.00%
Vehicle Repairs	55005	754	782	924	1,020	1,020	1,020	1,020	0.00%
Data Processing	55013	480	38,775	41,760	44,000	42,000	42,000	42,000	-4.55%
Professional Service	55014	8,302	2,735	605	0	500	500	500	100.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
210 - Administrative Services									
Contractual Services Subtotal:		12,063	44,217	45,971	47,020	46,320	46,320	46,320	-1.49%
Insurance Expenses:									
Prop Liab Insurance	76000	172,534	184,872	202,764	180,282	149,016	149,016	149,016	-17.34%
Insurance Expenses Subtotal:		172,534	184,872	202,764	180,282	149,016	149,016	149,016	-17.34%
Total Other Operating:		538,386	590,540	631,579	562,904	537,370	537,370	537,370	-4.54%
Expense Total:		3,241,692	3,150,209	3,047,187	3,024,475	3,021,005	2,980,720	2,980,720	-1.45%
Administrative Services Net/(Levy):		(856,370)	(873,167)	5,407,902	5,366,502	5,379,759	5,360,044	5,360,044	-0.12%

SIGNIFICANT CHANGES FROM 2012 ADOPTED - BEHAVIORAL HEALTH SERVICES DIVISION

MISSION STATEMENT

To develop a comprehensive range of services offering continuity of care for persons with an alcohol and other drug abuse disorder and/or mental illness. These services shall focus upon prevention, increased awareness and treatment of both mental illness and alcohol and other drug abuse disorders and shall strive to enhance the individual's self-sufficiency and recovery. Services shall be provided on individual need, utilizing the most appropriate, normalized, least restrictive care whenever possible. Services shall be provided in the most cost-effective manner. An emphasis will be placed on services which provide intervention and prevention where possible, enhancing independence and self-sufficiency, emphasizing community integration, strengthening community care and fostering overall recovery.

HIGHLIGHTS

The Behavioral Health Division shows an annual tax levy increase of \$186,233 or 2.9%. This is primarily the result of the 4.5 new positions requested and the continued focus on enhancing community based services for the MH and AODA populations and continuing diversion of persons to the Summit House Crisis Diversion Center in lieu of costly inpatient hospitalizations.

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	6,402,748	
Revenue Changes - impact on levy:		
Intergovernmental Revenue	28,551	Termination of Safe Street DA Drug Grant.
OWI Assessment Fees	(15,000)	Rate Increase for OWI Assessment Fee charged to clients.
Third Party Insurance Payors	70,000	Serving fewer clients with Private Insurance.
Client Cost Shares	(27,053)	Collecting more fees for room & board from CBRF clients.
Other Public Charges	(17,000)	New program, lab monitoring for Sherriff's Department.
Collection Agency	19,000	Prior year accounts reduction at Valley Credit.
Expense Changes - impact on levy:		
Regular Pay	261,844	Increased - New positions (4.5 FTE).
Temporary Employees	80,000	In MUNIS, all unclassified staff (temporary and regular unclassified) are now categorized as Temporary Employees instead of Regular Pay.
Fringe Benefits	207,559	Increased - New positions (4.5 FTE).
Registration & Tuition	3,311	Increased - New positions (4.5 FTE).
Automobile Allowance	11,901	Increased - New positions (4.5 FTE) and anticipated inflationary increase.
Household Supplies	4,897	Full 12 months of TT operation under County mgmt.
Food	3,083	Full 12 months of TT operation under County mgmt.
Medical Supplies	(60,000)	Decrease the result of increased client enrollments in the private Pharmaceuticals Patient Assistance Programs.

Account	Amount	Description
Building Rent	(23,343)	The 2012B estimated the Toward Tomorrow lease costs to be higher. 2013B reduces lease per 2013 lease terms.
Operating Grants	(20,000)	Decrease due to reclassification. This \$20,000 is now classified in the Contractual Services account and represents grants to Friendship Place and Hope & Care.
Medical and Dental	31,999	Increasing lab testing as part of treatment; also includes Sherriff UA testing starting 1/1/2013.
Professional Service	(9,451)	Variation in contracted Psychiatrists for the clinic.
Collection Services	(25,630)	Prior year accounts reduction at Valley Credit, directly related to hospital diversions.
Community Residential Services	49,602	Increase in COP funded services for MH consumers.
Supportive Home Care	39,989	Increase in COP funded services for MH consumers.
Other Contract Services	107,192	Continued enhancement of community based programs to support persons in the community to avoid high cost institutional admissions.
Interpreter	(25,000)	Reduction in services needed as we hire more bi-lingual staff and greater use of tele-interpreter services.
Outpatient Services	(71,973)	Utilization decreasing.
General Hospital Psychiatric	(58,916)	Utilization decreasing, result of crisis diversions to Summit House.
Residential Inpatient AODA	100,000	Utilization increasing, increased AODA clients.
Specialty Inpatient Hospitals	(500,000)	Utilization decreasing, result of crisis diversions to Summit House.
Supported Employment	20,000	Grants to Friendship Place and Hope and Care, reclassified.
Community Based Residential Facility	14,105	Increase in COP funded services for MH consumers.
Medical Detoxification	(29,779)	Utilization decreasing.
Other small changes		
	16,345	This is a net of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	6,588,981	

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
230 - Behavioral Health									
Revenue									
Intergov Rev:									
Medicaid Title 19	42000	(0)	2,773	1,583	(0)	(0)	(0)	(0)	0.00%
Office of Justice Assistance	42003	(0)	(0)	(0)	26,359	(0)	(0)	(0)	-100.00%
WI Health Services	42007	4,476,852	2,786,504	(0)	712,961	(0)	(0)	(0)	-100.00%
WI Dept of Health and Family S	42017	(0)	(0)	(0)	64,512	(0)	(0)	(0)	-100.00%
MA Comprehensive Comm Serv	42102	(0)	(0)	368,703	550,000	375,000	375,000	375,000	-31.82%
MA Crisis MH Svcs	42104	(0)	(0)	231,097	300,234	300,234	300,234	300,234	0.00%
Block Grnt AODA	42128	(0)	(0)	253,027	253,027	253,027	253,027	253,027	0.00%
Block Grant MI	42130	(0)	(0)	68,961	(0)	68,961	68,961	68,961	100.00%
Certified Mental Health Progra	42132	(0)	71,681	79,283	(0)	80,000	80,000	80,000	100.00%
Non Resident	42134	(0)	(0)	2,724	(0)	5,000	5,000	5,000	100.00%
IMD Reg Rel	42140	(0)	(0)	192,152	206,683	195,000	195,000	195,000	-5.65%
Safe Street Drug	42142	(0)	26,359	41,846	(0)	(0)	(0)	(0)	0.00%
MA Targeted Case Mgmt	42204	(0)	(0)	26,721	25,000	28,000	28,000	28,000	12.00%
MA CSP Funds	42206	(0)	14,268	357,322	(0)	360,000	360,000	360,000	100.00%
MA Outpatient	42210	(0)	960	219,056	(0)	356,500	356,500	356,500	100.00%
MA Inpatient	42212	(0)	(0)	73,663	(0)	78,000	78,000	78,000	100.00%
Persons in Treatment	42214	(0)	(0)	16,200	(0)	(0)	(0)	(0)	0.00%
IMD OBRA Relocations	42216	(0)	(0)	11,031	10,840	10,840	10,840	10,840	0.00%
Intoxicated Driver Program	42218	(0)	(0)	45,880	64,627	45,000	45,000	45,000	-30.37%
CSDRB	42224	(0)	(0)	380,308	280,000	280,000	280,000	280,000	0.00%
OWI Municipality Fee	42236	(0)	(0)	43,389	55,000	45,000	45,000	45,000	-18.18%
Intergov Rev Subtotal:		4,476,852	2,902,545	2,412,946	2,549,243	2,480,562	2,480,562	2,480,562	-2.69%
Public Services:									
OWI Assessment Fees	45030	273,737	279,613	263,578	275,000	290,000	290,000	290,000	5.45%
Third Party Insurance	45033	543,468	618,098	549,096	620,000	550,000	550,000	550,000	-11.29%
Client Cost Shares Fees	45035	259,510	281,710	302,714	280,446	307,499	307,499	307,499	9.65%
State Fee Collections	45037	187,837	187,211	188,085	190,000	190,000	190,000	190,000	0.00%
Prior Year Contractual	45039	(0)	33,788	(0)	(0)	(0)	(0)	(0)	0.00%
Other Public Charges	45057	(0)	(0)	1,238	(0)	17,000	17,000	17,000	100.00%
Collection Agency	45066	333,062	259,739	206,193	225,000	206,000	206,000	206,000	-8.44%
Public Services Subtotal:		1,597,613	1,660,160	1,510,904	1,590,446	1,560,499	1,560,499	1,560,499	-1.88%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
230 - Behavioral Health									
Interfund Revenue:									
Grant Revenue Allocation	62000	(138,000)	(65,000)	(0)	(0)	(0)	(0)	(0)	0.00%
Grant - BCA	62100	(0)	1,612,956	(0)	(0)	(0)	(0)	(0)	0.00%
Grant - Independent Living	62102	(0)	20,000	20,000	30,000	30,000	30,000	30,000	0.00%
Grant - Community Options	62104	(0)	553,923	575,800	630,675	670,805	670,805	670,805	6.36%
Interfund Revenue Subtotal:		(138,000)	2,121,879	595,800	660,675	700,805	700,805	700,805	6.07%
Total Operating Revenue:		5,936,465	6,684,584	4,519,650	4,800,364	4,741,866	4,741,866	4,741,866	-1.22%
Revenue Total:		5,936,465	6,684,584	4,519,650	4,800,364	4,741,866	4,741,866	4,741,866	-1.22%
Expense									
Wages:									
Regular Pay	51100	3,817,759	3,926,071	3,934,102	4,170,946	4,432,790	4,432,790	4,432,790	6.28%
Temporary Employees	51101	0	0	6,148	0	80,000	80,000	80,000	100.00%
Labor Fringes Allocated	51102	0	(0)	0	0	0	0	0	0.00%
Overtime	51105	5,208	5,510	5,339	2,999	3,500	3,500	3,500	16.71%
Wages Subtotal:		3,822,967	3,931,581	3,945,590	4,173,945	4,516,290	4,516,290	4,516,290	8.20%
Fringes Benefits:									
FICA Medicare	51200	1,533,203	1,577,549	1,497,924	1,463,803	309,915	309,915	309,915	-78.83%
Health Insurance	51201	0	0	0	0	994,009	901,566	901,566	100.00%
Dental Insurance	51202	0	0	0	0	56,307	56,307	56,307	100.00%
Workers Compensation	51203	0	0	0	0	87,655	87,655	87,655	100.00%
Unemployment Comp	51204	0	0	112	0	0	0	0	0.00%
WI Retirement	51206	0	0	0	0	282,625	282,625	282,625	100.00%
Fringe Benefits Other	51207	0	0	0	0	19,934	19,934	19,934	100.00%
Fringe Benefit- OT Temp	51208	0	0	0	0	13,360	13,360	13,360	100.00%
Fringes Benefits Subtotal:		1,533,203	1,577,549	1,498,036	1,463,803	1,763,805	1,671,362	1,671,362	14.18%
Total Labor:		5,356,170	5,509,130	5,443,626	5,637,748	6,280,095	6,187,652	6,187,652	9.75%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
230 - Behavioral Health									
Travel:									
Registration Tuition	52001	16,474	20,323	18,270	21,689	25,000	25,000	25,000	15.27%
Automobile Allowance	52002	62,616	65,571	69,416	69,100	81,001	81,001	81,001	17.22%
Commercial Travel	52004	342	195	1,077	1,000	1,199	1,199	1,199	19.90%
Meals	52005	663	1,280	1,287	1,300	1,500	1,500	1,500	15.38%
Lodging	52006	4,227	7,044	7,287	4,999	7,500	7,500	7,500	50.03%
Other Travel Exp	52007	131	1,013	81	1,000	500	500	500	-50.00%
Taxable Meals	52008	590	1,039	516	999	750	750	750	-24.92%
Travel Subtotal:		85,044	96,465	97,934	100,087	117,450	117,450	117,450	17.35%
Total Travel:		85,044	96,465	97,934	100,087	117,450	117,450	117,450	17.35%
Office:									
Office Supplies	53000	130	0	249	0	500	500	500	100.00%
Computer Software	53006	89	89	178	0	0	0	0	0.00%
Telephone	53008	11,280	13,207	14,178	16,208	18,000	18,000	18,000	11.06%
Office Subtotal:		11,499	13,296	14,605	16,208	18,500	18,500	18,500	14.14%
Operating:									
Advertising	53500	0	0	39	0	0	0	0	0.00%
Subscriptions	53501	1,503	2,555	1,031	2,000	2,000	2,000	2,000	0.00%
Membership Dues	53502	70	8,023	2,786	3,000	3,000	3,000	3,000	0.00%
Consumer Program Expenses	53510	2,121	2,421	3,510	2,500	3,601	3,601	3,601	44.04%
Consumer Outreach	53511	0	268	0	0	0	0	0	0.00%
Consumer Transportation	53514	0	15	1,614	0	1,600	1,600	1,600	100.00%
Household Supplies	53516	3,868	2,626	5,954	7,103	12,000	12,000	12,000	68.94%
Food	53520	7,703	7,138	10,103	20,917	24,000	24,000	24,000	14.74%
Small Equipment	53522	5,270	2,692	4,192	4,054	4,000	4,000	4,000	-1.33%
Medical Supplies	53524	107,538	105,004	113,053	160,000	100,001	100,001	100,001	-37.50%
Building Rental	53550	72,696	69,096	65,556	88,899	65,556	65,556	65,556	-26.26%
Operating Licenses Fees	53553	2,500	6,405	7,527	7,592	9,500	9,500	9,500	25.13%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
230 - Behavioral Health									
Taxes & Assessments	53562	0	715	1,795	0	0	0	0	0.00%
Operating Grants	53565	20,000	20,000	20,000	40,000	20,000	20,000	20,000	-50.00%
Operating Subtotal:		223,270	226,957	237,161	336,065	245,258	245,258	245,258	-27.02%
Repairs & Maint:									
Maintenance Equipment	54022	0	0	71	0	0	0	0	0.00%
Repairs & Maint Subtotal:		0	0	71	0	0	0	0	0.00%
Utilities:									
Heat	54700	1,364	1,306	1,284	4,800	7,000	7,000	7,000	45.83%
Power and Light	54701	3,191	3,239	3,292	8,325	9,000	9,000	9,000	8.11%
Water and Sewer	54702	1,855	1,735	1,767	5,500	5,500	5,500	5,500	0.00%
Utilities Subtotal:		6,410	6,280	6,344	18,625	21,500	21,500	21,500	15.44%
Contractual Services:									
Medical and Dental	55000	22,482	20,854	14,756	24,000	55,999	55,999	55,999	133.33%
Professional Service	55014	68,338	84,640	68,559	89,999	80,548	80,548	80,548	-10.50%
Collection Services	55015	86,127	67,626	54,688	70,950	45,320	45,320	45,320	-36.12%
Community Residential Svcs	55021	468,802	495,616	497,339	500,374	549,976	549,976	549,976	9.91%
Supportive Home Care	55023	56,509	118,285	142,426	117,511	157,500	157,500	157,500	34.03%
Work related and Day Services	55024	6,290	6,426	7,032	6,384	7,777	7,777	7,777	21.82%
Other Contract Serv	55030	0	0	0	861	108,053	108,053	108,053	12,449.71%
Emergency Medical Care	55031	104,304	32,976	32,263	50,000	50,000	50,000	50,000	0.00%
Child Day Care	55036	1,156	0	0	0	0	0	0	0.00%
Interpreter	55041	8,180	32,982	5,481	30,000	5,000	5,000	5,000	-83.33%
Outpatient Services	55059	297,046	311,356	263,240	345,001	273,028	273,028	273,028	-20.86%
General Hospital Psychiatric	55060	396,850	327,180	304,755	375,000	316,084	316,084	316,084	-15.71%
Residential Inpatient AODA	55061	104,593	286,045	340,028	240,000	352,669	340,000	340,000	41.67%
Specialty Inpatient Hospitals	55062	1,126,131	1,404,687	1,402,644	2,000,000	1,500,000	1,500,000	1,500,000	-25.00%
Supported Employment	55063	17,500	17,500	20,000	0	20,000	20,000	20,000	100.00%
Supported Living	55064	15,349	14,500	13,326	14,405	15,482	15,482	15,482	7.48%
Comm Based Res Facility	55065	1,081,660	1,088,928	974,454	960,894	974,999	974,999	974,999	1.47%
Medical Detoxification	55066	170,434	277,351	221,969	260,000	230,221	230,221	230,221	-11.45%
Contractual Services Subtotal:		4,031,751	4,586,953	4,362,958	5,085,379	4,742,656	4,729,987	4,729,987	-6.99%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
230 - Behavioral Health									
Insurance Expenses:									
Prop Liab Insurance	56000	7,926	3,718	3,812	9,000	10,500	10,500	10,500	16.67%
Insurance Expenses Subtotal:		7,926	3,718	3,812	9,000	10,500	10,500	10,500	16.67%
Total Other Operating:		4,280,856	4,837,204	4,624,951	5,465,277	5,038,414	5,025,745	5,025,745	-8.04%
Expense Total:		9,722,070	10,442,800	10,166,510	11,203,112	11,435,959	11,330,847	11,330,847	1.14%
Behavioral Health Net/(Levy):		(3,785,604)	(3,758,216)	(5,646,860)	(6,402,748)	(6,694,093)	(6,588,981)	(6,588,981)	2.91%

SIGNIFICANT CHANGES FROM 2012 ADOPTED - CHILD WELFARE DIVISION

MISSION STATEMENT

To ensure the safety and well-being of the community, in accordance with federal and state mandates, by assisting children and families to utilize their strengths and community resources.

HIGHLIGHTS

The Child Welfare Division shows a budget-to-budget levy increase of \$78,579, or .7%. Increase due to continued focus on enhancing community based programming to avoid out of home placements and/or shorten lengths of stay through more timely reunification with families as required by State/Federal standards. This budget includes (1) full-time Home Consultant position that will provide week-end and after hour community based supportive contacts with clients and families and (1) Social Worker Permanency Specialist that will focus primarily on timely documentation requirements to achieve permanency in termination of parental rights cases.

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	10,894,259	
Revenue Changes - impact on levy:		
Intergovernmental Revenues	472,903	Youth Aids & Community Interv funds reduced by the State (\$377,543); Independent Living Funds transferred to BH Division.
Client Cost Share Fees	9,474	Decreasing placements result in decreasing cost share fees.
Collection Agency	(13,000)	Budgeted revenue amount based on collection experience in 2011, which increased.
Expense Changes - impact on levy:		
Regular Pay	58,188	(1) Social Worker Permanency Specialist requested; and (1) Home Consultant requested to provide week-end and after hour community based support.
Temporary Employees	27,000	In MUNIS, unclassified staff are categorized as Temporary Employees instead of Regular Pay (Juvenile Restitution clients and Temporary Social Workers).
Fringe Benefits	(88,245)	Reduced health insurance costs.
Equipment Rental	(9,000)	Electronic monitoring bracelets now rented from the State at a lower rate.
Professional Services	11,000	Psychological evaluations related to children and family cases increasing.
Supervised Family Visitation	74,000	Contracted Visitation, Mentoring & Aftercare to reduce placements, increase in programming.
Other Contractual Services	107,193	Continued enhancement of community based services utilized as alternatives to out-of-home placements.
Receiving Home Bed Hold	(19,000)	Decrease in utilization.
Child Foster Care	(196,753)	New social worker requested to enhance efforts of permanency for children sooner.
Group Homes	95,000	Increase in placements as alternative to more expensive out of home care in residential treatment centers.

Account	Amount	Description
Child Residential Care Centers	(38,344)	Variable out of home placement experience/rate.
Secure Juvenile Detention	(55,000)	Decrease in utilization, primary provider is Outagamie County Secure Juvenile Detention.
Youth Wrap Around Services	(161,999)	Decrease in utilization of LSS wraparound services with greater focus on alternative community programs.
Juvenile Shelter Care	(105,000)	Provider operates at lower staff level than anticipated.
Juvenile Correctional Institute	(99,000)	Decrease in court ordered Institutional placements.
Other small changes		
	9,162	This is a net of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	10,972,838	

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
260 - Child Welfare									
Revenue									
Intergov Rev:									
WI Corrections	42006	2,334,084	2,198,393	(0)	(0)	(0)	(0)	(0)	0.00%
WI Health Services	42007	3,748,029	905,464	(0)	820,374	(0)	(0)	(0)	-100.00%
MA Crisis MH Srvs	42104	(0)	36,461	30,804	(0)	60,000	60,000	60,000	100.00%
Law Education	42138	(0)	(0)	130	340	(0)	(0)	(0)	-100.00%
Adam Walsh FringerPrint	42144	(0)	(0)	2,683	1,340	1,340	1,340	1,340	0.00%
Youth Aids	42154	(0)	(0)	1,971,117	2,057,369	1,614,186	1,614,186	1,614,186	-21.54%
Youth Aids AODA	42156	(0)	(0)	24,620	21,000	35,600	35,600	35,600	69.52%
Independ Living ETV	42158	(0)	(0)	45,478	40,000	45,000	45,000	45,000	12.50%
Safe & Stable Families	42164	(0)	(0)	61,800	61,800	61,800	61,800	61,800	0.00%
Kinship Care Grant	42166	(0)	(0)	445,518	(0)	456,000	456,000	456,000	100.00%
Community Intervention YAPO	42174	(0)	(0)	119,732	(0)	88,140	88,140	88,140	100.00%
Regional Foster Care Training	42220	(0)	(0)	(0)	4,800	4,800	4,800	4,800	0.00%
Brighter Futures	42222	(0)	(0)	196,892	(0)	202,720	202,720	202,720	100.00%
Health Checks	42228	(0)	(0)	3,974	5,000	5,000	5,000	5,000	0.00%
Prior Year Intergovt	42230	(0)	(0)	(354)	(0)	(0)	(0)	(0)	0.00%
TPR Adoption Federal	42234	(0)	(0)	46,921	57,000	57,000	57,000	57,000	0.00%
Intergov Rev Subtotal:		6,082,113	3,140,318	2,949,314	3,069,023	2,631,586	2,631,586	2,631,586	-14.25%
Public Services:									
Other Fees	45002	1,714	1	1	1,200	1,200	1,200	1,200	0.00%
Client Cost Shares Fees	45035	225,103	131,598	158,238	184,474	175,000	175,000	175,000	-5.14%
Prior Year Contractual	45039	5,098	1,388	5,804	3,400	(0)	(0)	(0)	-100.00%
Child Support	45041	250,776	221,817	242,635	240,000	245,000	245,000	245,000	2.08%
Child Welfare Reimbursement	45062	1,006	460	(0)	(0)	(0)	(0)	(0)	0.00%
Collection Agency	45066	100,974	82,703	83,002	69,999	82,999	82,999	82,999	18.57%
Public Services Subtotal:		584,671	437,967	489,680	499,073	504,199	504,199	504,199	1.03%
Interfund Revenue:									
Grant Revenue Allocation	62000	(155,000)	(155,000)	(135,000)	(0)	(140,700)	(140,700)	(140,700)	100.00%
Grant - BCA	62100	(0)	2,589,296	(0)	(0)	(0)	(0)	(0)	0.00%
Grant - Child Care Admin	62112	(0)	50,000	(0)	(0)	(0)	(0)	(0)	0.00%
Interfund Revenue Subtotal:		(155,000)	2,484,296	(135,000)	(0)	(140,700)	(140,700)	(140,700)	100.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
260 - Child Welfare									
Total Operating Revenue:		6,511,784	6,062,581	3,303,994	3,568,096	2,995,085	2,995,085	2,995,085	-16.06%
Misc Revenues:									
Other Miscellaneous Revenues	48109	(0)	44	(0)	(0)	(0)	(0)	(0)	0.00%
Misc Revenues Subtotal:		(0)	44	(0)	(0)	(0)	(0)	(0)	0.00%
Total Non-Operating Revenue:		(0)	44	(0)	(0)	(0)	(0)	(0)	0.00%
Revenue Total:		6,511,784	6,062,625	3,303,994	3,568,096	2,995,085	2,995,085	2,995,085	-16.06%
Expense									
Wages:									
Regular Pay	51100	3,869,133	4,001,464	4,046,691	4,010,723	4,019,083	4,068,911	4,068,911	1.45%
Temporary Employees	51101	0	0	0	0	27,000	27,000	27,000	100.00%
Labor Fringes Allocated	51102	0	(0)	0	0	0	0	0	0.00%
Overtime	51105	79,701	71,728	63,757	86,700	81,999	81,999	81,999	-5.42%
Wages Subtotal:		3,948,834	4,073,192	4,110,448	4,097,423	4,128,082	4,177,910	4,177,910	1.96%
Fringes Benefits:									
FICA Medicare	51200	1,763,917	1,864,845	1,717,975	1,714,773	289,988	294,234	294,234	-82.84%
Health Insurance	51201	0	0	0	0	983,196	906,736	906,736	100.00%
Dental Insurance	51202	0	0	0	0	54,309	55,337	55,337	100.00%
Workers Compensation	51203	0	0	0	0	70,959	72,160	72,160	100.00%
WI Retirement	51206	0	0	0	0	257,221	260,875	260,875	100.00%
Fringe Benefits Other	51207	0	0	0	0	19,464	19,747	19,747	100.00%
Fringe Benefit- OT Temp	51208	0	0	0	0	17,439	17,439	17,439	100.00%
Fringes Benefits Subtotal:		1,763,917	1,864,845	1,717,975	1,714,773	1,692,576	1,626,528	1,626,528	-5.15%
Total Labor:		5,712,751	5,938,038	5,828,422	5,812,196	5,820,658	5,804,438	5,804,438	-0.13%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
260 - Child Welfare									
Travel:									
Registration Tuition	52001	9,690	9,055	8,449	9,999	10,001	10,001	10,001	0.02%
Automobile Allowance	52002	164,243	158,829	154,425	165,000	166,201	166,201	166,201	0.73%
Meals	52005	509	1,208	1,408	1,400	1,399	1,399	1,399	-0.07%
Lodging	52006	4,890	6,146	6,828	6,599	6,600	6,600	6,600	0.02%
Other Travel Exp	52007	20	45	151	100	99	99	99	-1.00%
Taxable Meals	52008	1,482	1,316	1,364	1,150	1,150	1,150	1,150	0.00%
Travel Subtotal:		180,834	176,599	172,624	184,248	185,450	185,450	185,450	0.65%
Total Travel:		180,834	176,599	172,624	184,248	185,450	185,450	185,450	0.65%
Office:									
Office Supplies	53000	149	199	186	0	0	0	0	0.00%
Print Duplicate	53003	14	0	0	0	0	0	0	0.00%
Telephone	53008	8,564	7,979	7,480	9,500	8,599	8,599	8,599	-9.48%
Office Subtotal:		8,728	8,178	7,666	9,500	8,599	8,599	8,599	-9.48%
Operating:									
Advertising	53500	1,970	1,455	3,033	3,000	3,000	3,000	3,000	0.00%
Subscriptions	53501	162	180	0	145	145	145	145	0.00%
Membership Dues	53502	9,670	8,150	8,150	9,700	9,700	9,700	9,700	0.00%
Publish Legal Notices	53503	0	1,805	631	0	600	600	600	100.00%
Misc Child Welfare Prog Exps	53506	0	302	641	0	0	0	0	0.00%
Foster Care Banquet	53507	1,538	1,252	50	3,200	3,200	3,200	3,200	0.00%
Emergency Rent Assistance	53508	17,171	18,108	18,796	27,500	25,500	25,500	25,500	-7.27%
Registration Tuition Other	53509	739	3,247	3,990	3,000	3,600	3,600	3,600	20.00%
Consumer Program Expenses	53510	35,988	60,295	66,696	62,001	66,302	66,302	66,302	6.94%
Consumer Transportation	53514	48,199	67,454	71,814	68,055	70,000	70,000	70,000	2.86%
Household Supplies	53516	115	0	0	0	0	0	0	0.00%
Medical Supplies	53524	62	565	117	0	0	0	0	0.00%
Automobile Allowance-Other	53538	10	0	0	0	0	0	0	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
260 - Child Welfare									
Internet Taxable	53547	0	0	0	180	0	0	0	-100.00%
Motor Fuel	53548	41	0	0	0	0	0	0	0.00%
Building Rental	53550	27,240	27,240	27,240	27,240	27,240	27,240	27,240	0.00%
Equipment Rental	53551	30,310	34,608	23,890	38,000	29,000	29,000	29,000	-23.68%
Bad Debts Expense	53561	42,806	0	1,536	0	0	0	0	0.00%
Operating Grants	53565	147,500	133,820	147,294	147,500	147,500	147,500	147,500	0.00%
Office Supplies	73000	0	176	301	300	300	300	300	0.00%
Legal Fees	73041	0	210	0	0	0	0	0	0.00%
Operating Subtotal:		363,522	358,867	374,177	389,821	386,087	386,087	386,087	-0.96%
Contractual Services:									
Medical and Dental	55000	16,784	23,654	29,436	32,000	31,000	31,000	31,000	-3.13%
Building Repairs	55008	0	6,310	0	0	0	0	0	0.00%
Professional Service	55014	82,231	84,586	99,172	84,001	95,000	95,000	95,000	13.09%
Collection Services	55015	20,617	17,496	17,228	20,000	18,000	18,000	18,000	-10.00%
Supervised Family Visitation	55025	61,735	68,660	587	93,000	167,000	167,000	167,000	79.57%
Other Contract Serv	55030	0	0	0	860	108,053	108,053	108,053	12,464.30%
Emergency Medical Care	55031	0	175	0	0	0	0	0	0.00%
Respite Care	55032	56,493	57,450	48,611	63,000	63,000	63,000	63,000	0.00%
Receiving Home Bed Hold	55033	34,728	38,712	9,720	44,000	25,000	25,000	25,000	-43.18%
Recruitment Non Staff	55034	2,666	1,080	3,110	2,500	2,500	2,500	2,500	0.00%
Foster Care Recog Retention	55035	808	759	2,101	750	750	750	750	0.00%
Child Day Care	55036	27,597	36,311	38,212	40,500	40,000	40,000	40,000	-1.23%
Mentoring	55039	23,748	35,258	23,700	37,001	37,000	37,000	37,000	0.00%
Counseling Consumer/Family Interpreter	55040 55041	77,478 3,045	62,150 6,826	61,613 6,716	79,001 6,400	79,000 6,500	79,000 6,500	79,000 6,500	0.00% 1.56%
Child Foster Care	55045	1,865,055	1,662,904	1,847,988	1,940,000	1,820,000	1,743,247	1,743,247	-10.14%
Group Homes	55046	687,459	790,767	924,085	805,000	900,000	900,000	900,000	11.80%
Child Residential Care Centers	55047	825,184	584,109	458,396	753,344	715,000	715,000	715,000	-5.09%
Kinship Care	55052	420,898	434,021	406,972	420,000	420,000	420,000	420,000	0.00%
Adoption Assessments	55057	1,840	2,710	3,141	3,000	3,300	3,300	3,300	10.00%
Truancy Intervention Preventio	55058	58,077	56,603	52,862	63,000	63,000	63,000	63,000	0.00%
Secure Juvenile Detention	55070	439,162	376,316	369,395	450,000	395,000	395,000	395,000	-12.22%
Family Training Skills	55071	547,520	552,122	595,474	628,300	640,299	640,299	640,299	1.91%
Youth Wrap Around Services	55072	669,706	799,406	840,986	984,999	823,000	823,000	823,000	-16.45%
Alternative School	55073	65,636	73,661	70,646	77,000	77,000	77,000	77,000	0.00%
Juvenile Shelter Care	55075	529,342	538,222	527,245	695,000	615,000	590,000	590,000	-15.11%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
260 - Child Welfare									
Juvenile Restitution	55076	275	469	295	3,500	3,500	3,500	3,500	0.00%
Juvenile Correctional Institut	55078	980,353	204,074	316,478	625,000	526,000	526,000	526,000	-15.84%
Medical and Dental	75000	756	833	768	0	1,000	1,000	1,000	100.00%
Other Contract Services	75030	484	0	0	0	0	0	0	0.00%
Building Rental	75042	10,200	10,020	10,020	10,200	10,200	10,200	10,200	0.00%
Contractual Services Subtotal:		7,509,875	6,525,663	6,764,954	7,961,356	7,685,102	7,583,349	7,583,349	-4.75%
Total Other Operating:		7,882,125	6,892,709	7,146,797	8,360,677	8,079,788	7,978,035	7,978,035	-4.58%
Other Financing Uses:									
Revenue Allocated	59998	0	0	0	105,234	0	0	0	-100.00%
Other Financing Uses Subtotal:		0	0	0	105,234	0	0	0	-100.00%
Total Non-Operating Expense:		0	0	0	105,234	0	0	0	-100.00%
Expense Total:		13,775,709	13,007,346	13,147,844	14,462,355	14,085,896	13,967,923	13,967,923	-3.42%
Child Welfare Net/(Levy):		(7,263,925)	(6,944,721)	(9,843,849)	(10,894,259)	(11,090,811)	(10,972,838)	(10,972,838)	0.72%

SIGNIFICANT CHANGES FROM 2012 ADOPTED - ECONOMIC SUPPORT DIVISION

MISSION STATEMENT

To provide mandated services and benefits to all eligible residents of Winnebago County as promptly, accurately and efficiently as possible.

HIGHLIGHTS

The Economic Support Division shows a budget to budget decrease in levy of (\$155,723) or (24.8%), which is primarily attributable to relocating staff to the Human Services building in Oshkosh and no longer having a physical presence at the Workforce Development Center in Oshkosh, due to Winnebago County no longer administering the W-2 Program effective 1/1/2013. This reduces the overhead costs for ESD, including (1) less management position. In addition, health insurance costs have been reduced for all staff.

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	628,208	
Revenue Changes - impact on levy:		
Intergovernmental Revenue	2,235,056	Beginning 1/1/ 2013, Winnebago County will no longer operate W-2 and related programs (Emergency Assistance and Refugee Assistance).
Expense Changes - impact on levy:		
Regular Pay	(85,679)	(1) less Mgmt position as result of loss of W-2 program.
Fringe Benefits	(43,858)	(1) less Mgmt position as result of loss of W-2 program and reduced health insurance costs.
Consumer Program Expense	(12,478)	Winnebago County, as of 1/1/2013, will no longer operate W-2 and related Programs (privatized).
Other Rents and Leases	(50,954)	Economic Support Division staff will vacate Workforce Development Center Building.
Emergency Assistance	(120,000)	Winnebago County, as of 1/1/2013, will no longer operate W-2 and related Programs (privatized).
Refugee Assistance	(10,000)	Winnebago County, as of 1/1/2013, will no longer operate W-2 and related Programs (privatized).
Funeral and Cemetery	(200,000)	State assumed primary program administration 1/1/2012.
W-2 Benefits	(1,536,000)	Winnebago County, as of 1/1/2013, will no longer operate W-2 and related Programs (privatized).
Janitorial Services	(11,000)	Economic Support Division staff will vacate Workforce Development Center Building.
Transportation	(32,092)	Winnebago County, as of 1/1/2013, will no longer operate W-2 and related Programs (privatized).
Other Contract Services	(20,000)	Lakeside Packaging contract will end due to loss of W-2 Program.
Child Day Care	(31,080)	Economic Support Division staff will vacate Workforce Development Center Building.
Interpreter	(13,770)	Winnebago County, as of 1/1/2013, will no longer operate W-2 and related Programs (privatized).
Employment Services W2	(225,000)	Winnebago County, as of 1/1/2013, will no longer operate W-2 and related Programs (privatized).
Other small changes	1,132	This is a net of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	472,485	

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
250 - Economic Support									
Revenue									
Intergov Rev:									
WI Dept of Administration	42002	282,289	328,917	(0)	(0)	(0)	(0)	(0)	0.00%
WI Health Services	42007	3,756,378	4,418,355	(0)	31,097	(0)	(0)	(0)	-100.00%
Fraud	42136	(0)	(0)	20,784	(0)	21,000	21,000	21,000	100.00%
Other State Adjustments	42148	(0)	20	14,201	9,687	10,000	10,000	10,000	3.23%
Income Maint Admin	42168	(0)	(0)	1,887,681	1,944,123	1,944,123	1,944,123	1,944,123	0.00%
W-2 Adm Services	42170	(0)	(0)	2,275,614	1,900,204	2,224,091	(0)	(0)	-100.00%
LIEAP	42176	(0)	(0)	325,048	374,467	374,467	374,467	374,467	0.00%
Emergency Assistance	42178	(0)	(0)	89,143	120,000	120,000	(0)	(0)	-100.00%
Funeral & Cemetery	42180	(0)	(0)	261,010	200,000	(0)	(0)	(0)	-100.00%
MA Transport XIX	42182	(0)	(0)	86,472	(0)	(0)	(0)	(0)	0.00%
Refugee Aid	42184	(0)	(0)	6,165	(0)	10,000	(0)	(0)	0.00%
Contracted Child Care	42186	(0)	(0)	31,086	36,450	33,000	(0)	(0)	-100.00%
Child Care Administration	42188	(0)	(0)	414,533	447,667	423,000	423,000	423,000	-5.51%
Prior Year Intergovt	42230	(0)	47,409	32,327	(0)	(0)	(0)	(0)	0.00%
FSET 100%	42232	(0)	(0)	111,412	128,114	124,000	124,000	124,000	-3.21%
Intergov Rev Subtotal:		4,038,667	4,794,702	5,555,476	5,191,809	5,283,681	2,896,590	2,896,590	-44.21%
Public Services:									
Other Fees	45002	1,350	2,070	3,963	1,500	2,000	2,000	2,000	33.33%
Prior Year Contractual	45039	4,345	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Other Public Charges	45057	909	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
W2 Loans Repayment	45058	150	500	(0)	(0)	(0)	(0)	(0)	0.00%
Public Services Subtotal:		6,754	2,570	3,963	1,500	2,000	2,000	2,000	33.33%
Intergov Services:									
Incentives	43009	(1,638)	470	3,531	4,000	4,000	4,000	4,000	0.00%
Intergov Services Subtotal:		(1,638)	470	3,531	4,000	4,000	4,000	4,000	0.00%
Interfund Revenue:									
Grant Revenue Allocation	62000	(660,667)	(617,574)	(567,574)	(0)	(564,000)	(504,000)	(504,000)	100.00%
Grant - BCA	62100	(0)	116,000	(0)	(0)	(0)	(0)	(0)	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
250 - Economic Support									
Interfund Revenue Subtotal:		(660,667)	(501,574)	(567,574)	(0)	(564,000)	(504,000)	(504,000)	100.00%
Total Operating Revenue:		3,383,115	4,296,168	4,995,396	5,197,309	4,725,681	2,398,590	2,398,590	-53.85%
Revenue Total:		3,383,115	4,296,168	4,995,396	5,197,309	4,725,681	2,398,590	2,398,590	-53.85%
Expense									
Wages:									
Regular Pay	51100	1,434,523	1,426,639	1,376,478	1,544,356	1,517,521	1,458,677	1,458,677	-5.55%
Overtime	51105	17,599	5,839	1,858	25,000	25,000	25,000	25,000	0.00%
Wages Subtotal:		1,452,123	1,432,477	1,378,335	1,569,356	1,542,521	1,483,677	1,483,677	-5.46%
Fringes Benefits:									
FICA Medicare	51200	758,536	774,287	756,901	718,296	107,537	103,232	103,232	-85.63%
Health Insurance	51201	0	0	0	0	500,669	434,071	434,071	100.00%
Dental Insurance	51202	0	0	0	0	29,742	28,714	28,714	100.00%
Workers Compensation	51203	0	0	0	0	4,101	3,993	3,993	100.00%
WI Retirement	51206	0	0	0	0	97,121	93,355	93,355	100.00%
Fringe Benefits Other	51207	0	0	0	0	7,378	7,073	7,073	100.00%
Fringe Benefit- OT Temp	51208	0	0	0	0	4,000	4,000	4,000	100.00%
Fringes Benefits Subtotal:		758,536	774,287	756,901	718,296	750,548	674,438	674,438	-6.11%
Total Labor:		2,210,659	2,206,764	2,135,236	2,287,652	2,293,069	2,158,115	2,158,115	-5.66%
Travel:									
Registration Tuition	52001	406	1,046	1,505	1,000	1,000	1,000	1,000	0.00%
Automobile Allowance	52002	5,624	5,201	6,821	7,500	7,500	7,500	7,500	0.00%
Meals	52005	201	158	45	500	500	500	500	0.00%
Lodging	52006	768	428	210	500	500	500	500	0.00%
Other Travel Exp	52007	0	7	104	0	0	0	0	0.00%
Taxable Meals	52008	223	311	307	300	400	400	400	33.33%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
250 - Economic Support									
Travel Subtotal:		7,222	7,152	8,992	9,800	9,900	9,900	9,900	1.02%
Total Travel:		7,222	7,152	8,992	9,800	9,900	9,900	9,900	1.02%
Office:									
Office Supplies	53000	2,545	1,901	2,783	2,000	2,000	2,000	2,000	0.00%
Printing Supplies	53002	2,197	1,603	1,490	2,000	2,000	2,000	2,000	0.00%
Print Duplicate	53003	1,053	873	1,235	1,000	1,500	1,500	1,500	50.00%
Telephone	53008	4,607	5,729	4,361	5,000	5,000	5,000	5,000	0.00%
Office Subtotal:		10,403	10,106	9,869	10,000	10,500	10,500	10,500	5.00%
Operating:									
Advertising	53500	0	0	18	0	0	0	0	0.00%
Consumer Program Expenses	53510	10,375	17,592	22,886	18,000	18,000	5,522	5,522	-69.32%
Consumer Transportation	53514	0	0	7,506	0	0	0	0	0.00%
Household Supplies	53516	0	0	37	0	0	0	0	0.00%
Food	53520	0	0	149	0	0	0	0	0.00%
Small Equipment	53522	0	0	0	1,000	1,000	1,000	1,000	0.00%
Medical Supplies	53524	0	0	18	0	0	0	0	0.00%
Other Rents and Leases	53552	55,874	50,954	55,874	50,954	55,874	0	0	-100.00%
Medical Transportation Assist	53554	90,121	137,414	82,185	0	0	0	0	0.00%
Emergency Assistance	53555	80,619	119,078	112,175	120,000	120,000	0	0	-100.00%
Refugee Assistance	53556	434	6,408	6,165	10,000	10,000	0	0	-100.00%
Funeral Cemetery	53557	168,406	196,256	263,061	200,000	0	0	0	-100.00%
W2 Benefits	53558	446,047	984,496	1,690,616	1,536,000	1,600,000	0	0	-100.00%
Other Miscellaneous	53568	3,986	2,596	2,000	0	0	0	0	0.00%
Print Duplicate	73003	866	497	422	500	500	500	500	0.00%
Operating Subtotal:		856,726	1,515,292	2,243,111	1,936,454	1,805,374	7,022	7,022	-99.64%
Repairs & Maint:									
Maintenance Equipment	54022	0	0	762	0	0	0	0	0.00%
Equipment Repairs	74029	957	759	825	1,000	1,000	1,000	1,000	0.00%
Repairs & Maint Subtotal:		957	759	1,587	1,000	1,000	1,000	1,000	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
250 - Economic Support									
Contractual Services:									
Medical and Dental	55000	163,242	155,785	155,571	153,901	154,901	154,901	154,901	0.65%
Janitorial Services	55016	13,794	11,036	7,358	11,000	10,999	0	0	-100.00%
Transportation	55026	33,403	53,386	56,400	50,000	72,001	17,908	17,908	-64.18%
Other Contract Serv	55030	44,160	57,520	64,558	150,000	155,000	130,000	130,000	-13.33%
Emergency Medical Care	55031	0	0	76	0	0	0	0	0.00%
Child Day Care	55036	30,792	35,954	30,864	31,080	32,000	0	0	-100.00%
Interpreter	55041	8,530	13,251	15,528	15,000	16,000	1,230	1,230	-91.80%
Other State Adjustments	55044	3,795	8,972	6,049	10,000	10,000	10,000	10,000	0.00%
Employment Services W2	55077	179,491	232,918	285,719	225,000	225,000	0	0	-100.00%
Emergency Energy Services	55079	276,993	324,689	319,993	370,467	370,499	370,499	370,499	0.01%
Contractual Services Subtotal:		754,199	893,511	942,116	1,016,448	1,046,400	684,538	684,538	-32.65%
Total Other Operating:		1,622,285	2,419,668	3,196,682	2,963,902	2,863,274	703,060	703,060	-76.28%
Other Financing Uses:									
Revenue Allocated	59998	0	0	0	564,163	0	0	0	-100.00%
Other Financing Uses Subtotal:		0	0	0	564,163	0	0	0	-100.00%
Total Non-Operating Expense:		0	0	0	564,163	0	0	0	-100.00%
Expense Total:		3,840,166	4,633,584	5,340,911	5,825,517	5,166,243	2,871,075	2,871,075	-50.72%
Economic Support Net/(Levy):		(457,050)	(337,417)	(345,515)	(628,208)	(440,562)	(472,485)	(472,485)	-24.79%

SIGNIFICANT CHANGES FROM 2012 ADOPTED - LONG TERM SUPPORT DIVISION

MISSION STATEMENT

To discover and promote individual-directed, natural, community-based supports and services to meet identified outcomes for all persons eligible for services within the Long Term Support Division.

HIGHLIGHTS

The Long Term Support Division shows a budget-to-budget decrease in levy of \$509,713, or 9.0%, which is directly attributable to the decrease in the Family Care Contribution that is due to the State in 2013 as compared to 2012.

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	5,634,600	
Revenue Changes - impact on levy:		
Intergovernmental Revenue	247,161	Decrease in revenues due to reduction in Children's Waiver population. Once children turn 18 they now go directly into Family Care.
Offset Revenue (Lakeland lease revenue)	416,405	Lakeland Leased Employee Agreement ends 12/31/2012.
Client Cost Shares/Fees	24,541	Adjustment the result of Family Care implementation.
Expense Changes - impact on levy:		
Regular Pay	(244,281)	Decrease due to Lakeland Leased Employee Agreement ending 12/31/2012, offset by increasing an 80% Social Worker/Service Coordinator position to full time.
Fringe Benefits	(216,372)	Decrease due to Lakeland Leased Employee Agreement ending 12/31/2012 and lower health insurance costs, offset by increasing an 80% SW/SC position to full time.
Building Rental	16,199	2012B assumed the lease with the Housing Authority for Westfield Court would end, due to Family Care, but the lease is in effect until 12/31/2015.
Family Care Contribution	(976,644)	Per the State's Family Care, County, 5 year Contribution Schedule.
Community Residential Services	(74,175)	Family Care: result of full entitlement status.
Community Treatment	57,924	Family Care: result of full entitlement status.
Supportive Home Care	295,711	Family Care: result of full entitlement status.
Work Related and Day services	(11,662)	Family Care: result of full entitlement status.
Specialized Transportation	122,171	Unanticipated need to continue to fund transportation at pre-Family Care levels.
Supported Employment	(7,758)	Family Care: result of full entitlement status.
Supported Living	(167,762)	Family Care: result of full entitlement status.
Other small changes		
	8,829	This is a net of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	5,124,887	

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
240 - Long Term Support									
Revenue									
Intergov Rev:									
WI Health Services	42007	34,594,559	19,566,015	(0)	1,887,938	(0)	(0)	(0)	-100.00%
Dept of Transportation	42011	342,961	350,271	(0)	(0)	(0)	(0)	(0)	0.00%
GWA Agency on Aging Resources	42012	639,252	596,515	(0)	48,861	(0)	(0)	(0)	-100.00%
Transportation Aids	42015	238,000	286,628	(0)	197,000	(0)	(0)	(0)	-100.00%
CLTS - Childrens Waiver	42106	(0)	(0)	2,048,132	2,307,988	2,069,027	2,069,027	2,069,027	-10.35%
ADRC	42112	(0)	(0)	1,485,433	(0)	1,557,657	1,557,657	1,557,657	100.00%
APS	42114	(0)	(0)	144,966	(0)	144,966	144,966	144,966	100.00%
IIIE Grant	42116	(0)	(0)	61,002	60,373	62,360	62,360	62,360	3.29%
Elderly Handicapped 85.21	42118	(0)	(0)	361,986	361,986	365,606	365,606	365,606	1.00%
Birth to Three	42122	(0)	(0)	336,492	302,000	302,000	302,000	302,000	0.00%
SHIP	42126	(0)	10,006	5,000	(0)	1,250	1,250	1,250	100.00%
Family Support Program	42146	(0)	(0)	127,060	126,074	126,074	126,074	126,074	0.00%
Alz Family Caregiver	42152	(0)	(0)	51,997	45,200	40,680	40,680	40,680	-10.00%
Elder Abuse	42160	(0)	(0)	48,788	(0)	48,861	48,861	48,861	100.00%
Community Options	42162	(0)	(0)	999,208	1,063,468	1,063,468	1,063,468	1,063,468	0.00%
IIID Grant	42172	(0)	(0)	8,700	8,720	8,727	8,727	8,727	0.08%
SS MultiPurpose	42190	(0)	(0)	125,909	126,117	127,586	127,586	127,586	1.16%
Nutr Congregate C1	42192	(0)	(0)	280,047	280,748	280,850	280,850	280,850	0.04%
Nutr Home Delv C2	42194	(0)	(0)	96,051	96,169	96,136	96,136	96,136	-0.03%
Nutr Services Incent Prog	42196	(0)	(0)	70,649	64,473	63,623	63,623	63,623	-1.32%
State Senior Comm	42198	(0)	(0)	9,859	9,859	9,859	9,859	9,859	0.00%
Benefit Specialist	42200	(0)	(0)	33,437	33,438	33,438	33,438	33,438	0.00%
Transportation Aid	42202	(0)	(0)	305,649	(0)	317,213	317,213	317,213	100.00%
MA Targeted Case Mgmt	42204	(0)	(0)	99,416	33,785	91,800	91,800	91,800	171.72%
MA Personal Care	42208	(0)	238,618	(0)	(0)	(0)	(0)	(0)	0.00%
Prior Year Intergovt	42230	(0)	(0)	64,609	(0)	(0)	(0)	(0)	0.00%
ROLO Conditional Release	42238	(0)	1,298	15,733	(0)	(0)	(0)	(0)	0.00%
MIPPA (GWAAR)	42240	(0)	(0)	6,000	(0)	(0)	(0)	(0)	0.00%
Intergov Rev Subtotal:		35,814,772	21,049,351	6,786,123	7,054,197	6,811,181	6,811,181	6,811,181	-3.44%
Public Services:									
Other Fees	45002	5,095	9,700	10,244	9,600	9,601	9,601	9,601	0.01%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
240 - Long Term Support									
Offset Revenue	45013	(0)	245,277	367,279	416,405	(0)	(0)	(0)	-100.00%
Third Party Insurance	45033	195,686	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Client Cost Shares Fees	45035	631,621	307,110	42,203	64,455	39,915	39,915	39,915	-38.07%
Prior Year Contractual	45039	(41,354)	36,321	(8,908)	(0)	(0)	(0)	(0)	0.00%
Collection Agency	45066	50	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Public Services Subtotal:		791,097	598,408	410,818	490,460	49,516	49,516	49,516	-89.90%
Interfund Revenue:									
Child Welfare Match- Levy	61100	(0)	(0)	115,000	(0)	110,700	110,700	110,700	100.00%
Grant Revenue Allocation	62000	(1,576,261)	(1,596,661)	(1,111,800)	(0)	(1,206,305)	(1,206,305)	(1,206,305)	100.00%
Grant - BCA	62100	(0)	2,111,746	(0)	(0)	(0)	(0)	(0)	0.00%
Other Fees	65002	(0)	(0)	(0)	75,234	(0)	(0)	(0)	-100.00%
Interfund Revenue Subtotal:		(1,576,261)	515,085	(996,800)	75,234	(1,095,605)	(1,095,605)	(1,095,605)	-1,556.26%
Total Operating Revenue:		35,029,608	22,162,844	6,200,141	7,619,891	5,765,092	5,765,092	5,765,092	-24.34%
Revenue Total:		35,029,608	22,162,844	6,200,141	7,619,891	5,765,092	5,765,092	5,765,092	-24.34%
Expense									
Wages:									
Regular Pay	51100	2,217,276	2,003,107	1,907,339	1,815,029	1,570,748	1,570,748	1,570,748	-13.46%
Labor Fringes Allocated	51102	0	0	0	0	0	0	0	0.00%
Overtime	51105	1,664	10,467	5,694	1,499	3,000	3,000	3,000	100.13%
Wages Subtotal:		2,218,941	2,013,575	1,913,033	1,816,528	1,573,748	1,573,748	1,573,748	-13.37%
Fringes Benefits:									
FICA Medicare	51200	970,173	820,755	678,448	776,930	114,739	114,739	114,739	-85.23%
Health Insurance	51201	0	0	0	0	316,199	286,793	286,793	100.00%
Dental Insurance	51202	0	0	0	0	19,497	19,497	19,497	100.00%
Workers Compensation	51203	0	0	0	0	30,006	30,006	30,006	100.00%
WI Retirement	51206	0	0	0	0	100,527	100,527	100,527	100.00%
Fringe Benefits Other	51207	0	0	0	0	8,517	8,517	8,517	100.00%
Fringe Benefit- OT Temp	51208	0	0	0	0	479	479	479	100.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
240 - Long Term Support									
Fringes Benefits Subtotal:		970,173	820,755	678,448	776,930	589,964	560,558	560,558	-27.85%
Total Labor:		3,189,113	2,834,330	2,591,482	2,593,458	2,163,712	2,134,306	2,134,306	-17.70%
Travel:									
Registration Tuition	52001	5,759	4,819	3,099	10,549	7,249	7,249	7,249	-31.28%
Automobile Allowance	52002	72,715	48,122	38,240	48,161	48,159	48,159	48,159	0.00%
Meals	52005	340	639	397	400	399	399	399	-0.25%
Lodging	52006	1,324	2,824	1,709	2,542	2,297	2,297	2,297	-9.64%
Other Travel Exp	52007	46	3	22	80	75	75	75	-6.25%
Taxable Meals	52008	583	708	451	776	602	602	602	-22.42%
Travel Subtotal:		80,768	57,116	43,918	62,508	58,781	58,781	58,781	-5.96%
Total Travel:		80,768	57,116	43,918	62,508	58,781	58,781	58,781	-5.96%
Office:									
Office Supplies	53000	0	1,107	3,435	0	3,500	3,500	3,500	100.00%
Print Duplicate	53003	97	534	0	4,552	0	0	0	-100.00%
Computer Software	53006	0	4,900	0	0	0	0	0	0.00%
Telephone	53008	168	139	1,303	1,101	1,200	1,200	1,200	8.99%
Wireless	53012	0	0	661	0	2,400	2,400	2,400	100.00%
Office Subtotal:		265	6,680	5,399	5,653	7,100	7,100	7,100	25.60%
Operating:									
Advertising	53500	834	5,127	2,761	6,500	7,000	7,000	7,000	7.69%
Membership Dues	53502	0	0	645	1,000	999	999	999	-0.10%
Foster Care Banquet	53507	1,295	1,632	0	0	0	0	0	0.00%
Registration Tuition Other	53509	2,573	2,520	235	0	0	0	0	0.00%
Consumer Program Expenses	53510	14,385	22,402	71,141	68,861	72,861	72,861	72,861	5.81%
Consumer Outreach	53511	168,261	164,309	169,455	146,983	146,984	146,984	146,984	0.00%
Consumer Transportation	53514	39,162	21,068	3,303	2,637	2,790	2,790	2,790	5.80%
Small Equipment	53522	0	9,075	9,612	6,209	6,200	6,200	6,200	-0.14%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
240 - Long Term Support									
Building Rental	53550	94,546	66,420	38,400	22,201	38,400	38,400	38,400	72.97%
Funeral Cemetery	53557	0	0	144	0	0	0	0	0.00%
Operating Grants	53565	5,498	4,533	4,609	4,428	4,428	4,428	4,428	0.00%
Family Care Contribution	53567	0	2,750,638	5,012,945	4,036,282	3,059,618	3,059,618	3,059,618	-24.20%
Small Equipment Technology	53580	0	0	4,238	0	0	0	0	0.00%
Operating Subtotal:		326,553	3,047,725	5,317,489	4,295,101	3,339,280	3,339,280	3,339,280	-22.25%
Repairs & Maint:									
Maintenance Equipment	54022	0	0	24	0	0	0	0	0.00%
Repairs & Maint Subtotal:		0	0	24	0	0	0	0	0.00%
Utilities:									
Heat	54700	2,601	2,234	0	0	0	0	0	0.00%
Power and Light	54701	6,953	5,115	0	0	0	0	0	0.00%
Water and Sewer	54702	3,575	2,642	0	0	0	0	0	0.00%
Utilities Subtotal:		13,129	9,991	0	0	0	0	0	0.00%
Contractual Services:									
Medical and Dental	55000	32,179	31,495	34,440	57,557	59,863	59,863	59,863	4.01%
Building Repairs	55008	2,367	1,570	1,102	1,000	1,000	1,000	1,000	0.00%
Professional Service	55014	10,073	13,411	10,622	10,000	10,000	10,000	10,000	0.00%
Collection Services	55015	0	68	0	0	0	0	0	0.00%
Community Residential Svcs	55021	15,109,075	7,597,322	204,724	297,331	223,156	223,156	223,156	-24.95%
Community Treatment	55022	1,308,185	1,093,778	1,015,711	1,002,064	1,059,988	1,059,988	1,059,988	5.78%
Supportive Home Care	55023	10,836,141	5,797,231	441,628	290,071	585,782	585,782	585,782	101.94%
Work related and Day Services	55024	2,557,715	1,324,216	25,538	39,556	27,894	27,894	27,894	-29.48%
Specialized Transportation	55027	1,073,643	921,910	854,057	768,610	890,781	890,781	890,781	15.90%
Other Contract Serv	55030	0	635	11,398	19,000	19,000	19,000	19,000	0.00%
Foster Care Recog Retention	55035	233	0	0	0	0	0	0	0.00%
Interpreter	55041	5,589	3,935	1,727	2,500	2,411	2,411	2,411	-3.56%
Nutrition Programs	55053	782,843	828,011	859,858	884,018	887,087	887,087	887,087	0.35%
Specialty Inpatient Hospitals	55062	329,384	0	0	0	0	0	0	0.00%
Supported Employment	55063	641,421	300,501	0	10,547	2,789	2,789	2,789	-73.56%
Supported Living	55064	2,648,082	1,716,256	695,619	1,054,803	887,041	887,041	887,041	-15.90%
Birth 3 Early Intervention	55067	600,238	669,315	658,025	693,720	693,720	693,720	693,720	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
240 - Long Term Support									
Contracted Case Mgmt	55068	766,861	513,007	0	0	0	0	0	0.00%
LSS Adult Family Care SA	55069	(55)	0	0	0	0	0	0	0.00%
Health Assessments	55074	21,060	8,100	109	300	0	0	0	-100.00%
Contractual Services Subtotal:		36,725,032	20,820,761	4,814,557	5,131,077	5,350,512	5,350,512	5,350,512	4.28%
Total Other Operating:		37,064,979	23,885,156	10,137,469	9,431,831	8,696,892	8,696,892	8,696,892	-7.79%
Other Financing Uses:									
Revenue Allocated	59998	0	0	0	1,166,694	0	0	0	-100.00%
Other Financing Uses Subtotal:		0	0	0	1,166,694	0	0	0	-100.00%
Total Non-Operating Expense:		0	0	0	1,166,694	0	0	0	-100.00%
Expense Total:		40,334,860	26,776,602	12,772,869	13,254,491	10,919,385	10,889,979	10,889,979	-17.84%
Long Term Support Net/(Levy):		(5,305,252)	(4,613,758)	(6,572,727)	(5,634,600)	(5,154,293)	(5,124,887)	(5,124,887)	-9.05%

PARK VIEW HEALTH CENTER

Department: 530-XXX Fund: Park View
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Morgan Hinkley
LOCATION: Winnebago County
Park View Health Center
725 Butler Avenue
Oshkosh, WI 54901-8149

TELEPHONE: 237-6900

MISSION STATEMENT:

Park View Health Center is a county owned skilled nursing facility dedicated to providing services to residents of the Winnebago County community in need of long-term care, short-term rehabilitative care and specialized behavioral services.

PROGRAM DESCRIPTION:

NURSING Provides specialized quality care for residents with long and short-term needs.

ACTIVITIES/VOLUNTEER SERVICES Provides an ongoing program of resident activities that meets the interests and well being of each resident. Coordinates volunteers to assist in providing resident activities and to facilitate quality of life for residents.

SOCIAL SERVICES Responds to each individuals psychosocial needs to ensure a high quality of life for each resident while maintaining the highest level of function.

FOOD & NUTRITION Provides each resident with a nourishing, palatable, well-balanced diet that meets the daily nutritional and therapeutic dietary needs.

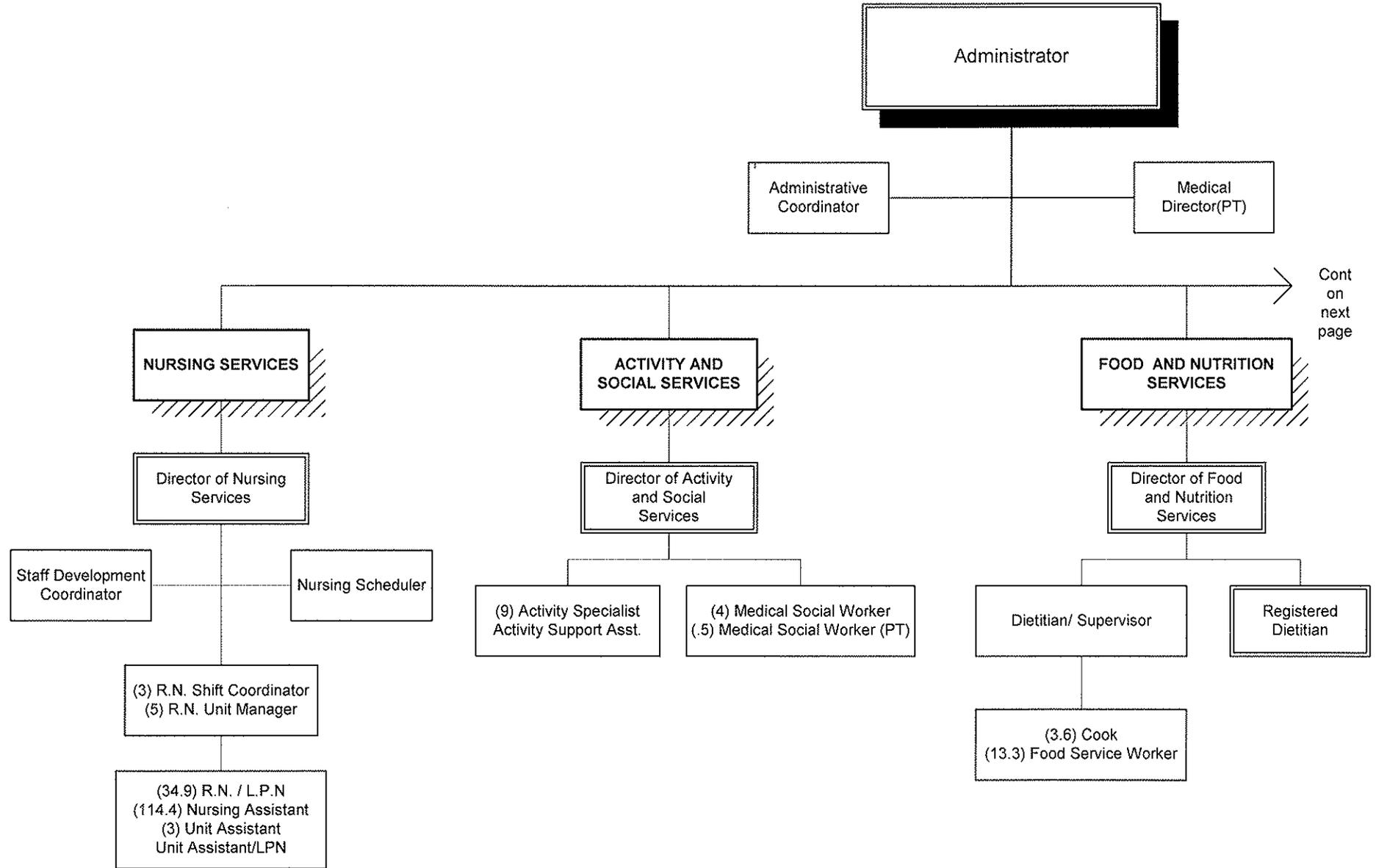
MAINTENANCE Provides a safe and secure environment. Maintains property, plant and equipment.

HOUSEKEEPING Provides a clean and homelike environment meeting all sanitation and infection control regulations.

LAUNDRY Contracted service which provides general linen services.

ADMINISTRATION Administration provides safe keeping of residents personal accounts, billing, financial reports for Medical Assistance and Medicare reimbursement rates and filing of annual appeal reports for additional revenue. Purchase facility supplies and equipment to meet resident needs. Maintains residents' medical records in compliance with State and Federal codes. Prepares annual budget and maintains an efficient operation within budgetary monies. Coordinates yearly mandatory programs and keeps all in-service records of all employees. Responsible for adhering to all State and Federal regulations.

PARK VIEW HEALTH CENTER



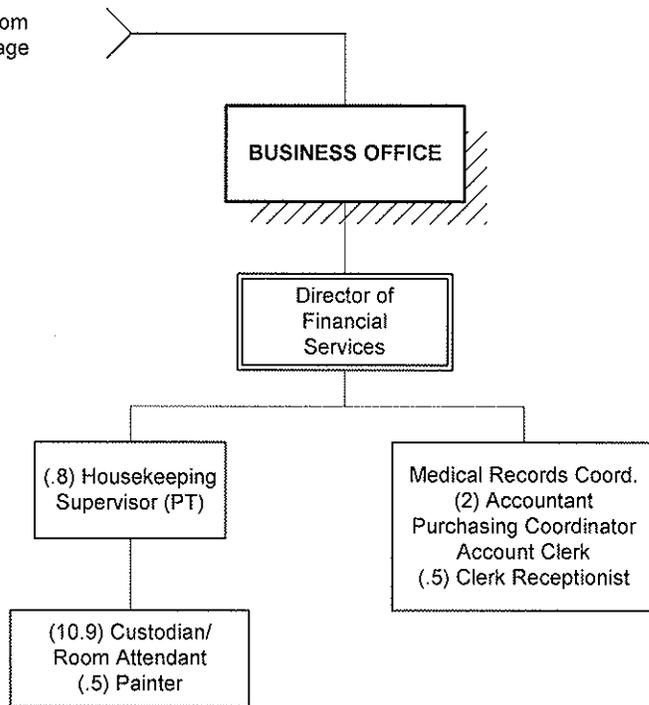
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* Contracted Services

Note: Nursing, Food, and Activity Services positions are in terms of full time equivalents, as well as the Clerk Receptionist position.

PARK VIEW HEALTH CENTER

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prior page



PARK VIEW HEALTH CENTER

Department: 530-XXX Fund: Park View
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Morgan Hinkley
LOCATION: Winnebago County
Park View Health Center
725 Butler Avenue
Oshkosh, WI 54901-8149

TELEPHONE: 237-6300

2012 ACCOMPLISHMENTS:

1. Installed new door access card system to employee, visitor and front entrance doors.
2. Purchased additional bariatric equipment primarily through grant funding in order to meet the needs of bariatric residents who are referred to Park View.
3. Arranged for specialized training for an RN to become certified in wound care so that a certified wound care nurse is available on both the a.m. and the p.m. shift.
4. Arranged for specialized training for an additional RN to become certified as a Resident Assessment Coordinator.
5. Received donations and grants totaling approximately \$10,920 through June 2012.
6. Completed the construction and moves for the new storage/therapy space.

2013 GOALS & OBJECTIVE:

1. Redevelop campus borders and develop plans and campus map for gardens and garden walkways.
2. Begin a 2-3 year alarm free program by eliminating resident bed/chair alarms and side rails.

3. **Eliminate inner spring mattresses thru attrition and replace with new clinical mattresses to heal and prevent pressure ulcers**
4. **Expand visitor parking lot.**
5. **Revise monthly Quality Assurance program to meet federal guidelines.**
6. **Replace existing nurse call system.**

PARK VIEW HEALTH CENTER

2013 BUDGET NARRATIVE HIGHLIGHTS

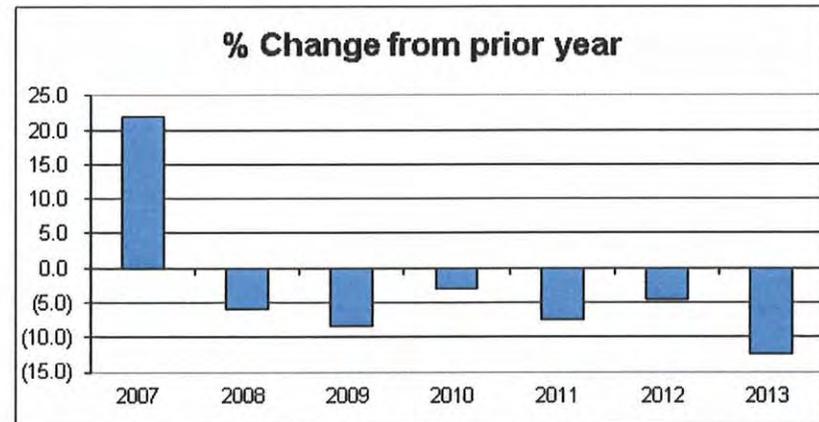
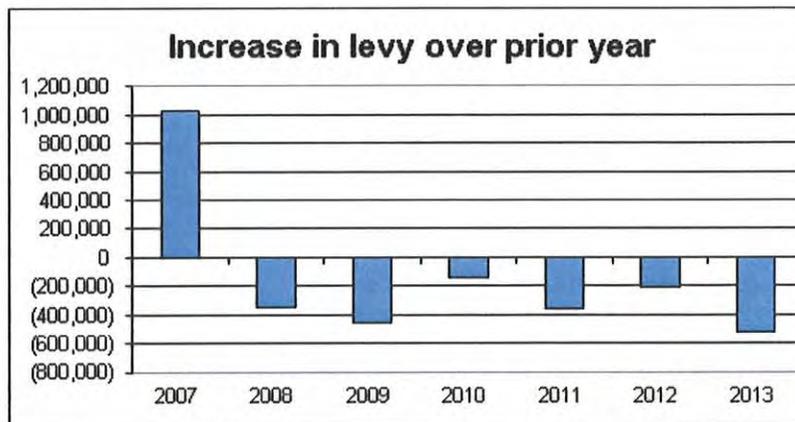
DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	271	269	249	245	212	213	213	216	216	216
Part Time	13	12	12	12	13	10	10	9	9	9
Total	284	281	261	257	225	223	223	225	225	225

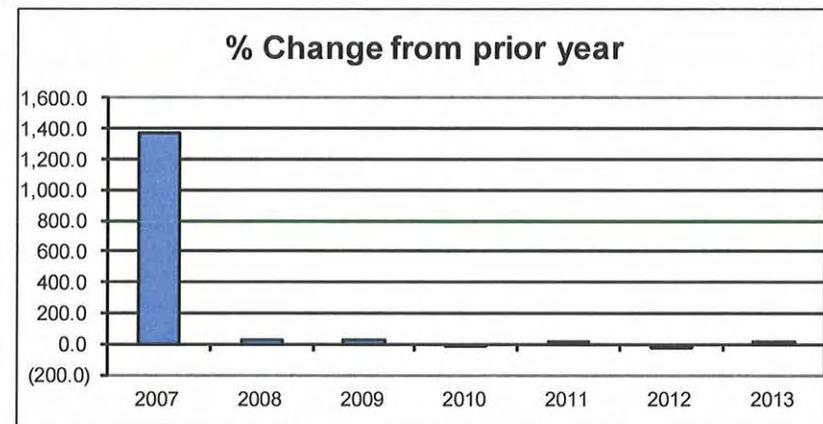
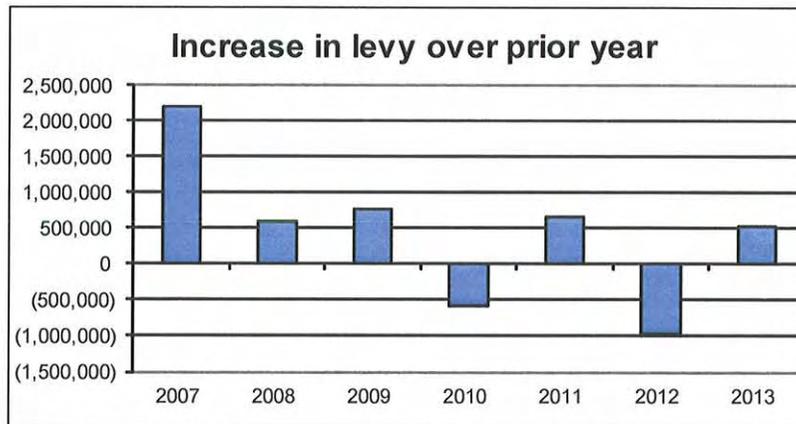
There are no net changes to the department staffing for 2013, but the Table of Organization of Classified of Positions shows changes that have taken place during 2012.

COUNTY LEVY: The net operating tax levy for Park View for 2013 is \$3,722,551, a decrease of \$526,561 or 12.4% under 2012. The levy for Park View debt service for 2013 is \$3,380,000, an increase of \$525,000 or 18.4% over 2012.

Levy for operations:



Levy for debt:



SIGNIFICANT CHANGES FROM 2012 ADOPTED - Park View Health Center

Impact on the Operating Budget (Excludes Debt Service)

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 4,249,112	
Revenue Changes - impact on levy:		
Medicaid title 19	1,013,252	Decrease due to an error when budget data was loaded into Munis. Actual adopted budget for 2012 was \$6,169,748 so compared to 2013 budget this would be a net increase of \$138,409 or 2.24%.
WI health services	9,523	Decrease in residents enrolled in family care.
Medicare title 18	(600,440)	Increase due to an error when budget data was loaded into Munis. Actual adopted budget for 2012 was \$1,406,661 so compared to 2013 budget this would be a net decrease of \$551,221 or 39.19%. Decrease is due to more Medicare resident admissions having Medicare Advantage plans compared to the traditional Medicare.
Medicare adv rm brd	(441,109)	Increase due to more resident admissions now having Medicare Advantage plans compared to the traditional Medicare.
Medical asst fees	3,285	Decrease based on one less resident receiving specialized services.
Other miscellaneous revenues	(22,000)	Increase due to an addition for clinical reimbursement received for residents enrolled in Evercare.
Expense Changes - impact on levy:		
Overtime	24,350	Increased based on staffing requirements needed to cover shifts where staff have called in or out on leave.
Fringe benefits	(686,260)	Decrease due to all staff now contributing to WI Retirement and reduction in health insurance.
Capital - Equipment	46,400	Increase due to the replacement of new combi oven (\$35,000) and two new resident lifts (\$19,400).
Small equipment	(5,146)	Decrease due to resident equipment needs and replacement.
Medical supplies	38,200	Increased based on including pharmacy over the counter supplies, urologicals and per diem rate for medicare resident medications.
Incontinent products	(6,000)	Decrease due to residents utilizing adult briefs.
Equipment rental	(19,000)	Decrease due to the rental of specialized medical bed no longer being needed.
Machine equipment parts	3,500	Increase due to additional repair parts needed for equipment (neighborhood dishwashers, lifts, etc.).
Water and sewer	4,000	Increase based on notification from City indicating higher rates for 2013.
Building repairs	4,600	Increase due to higher costs for annual inspections and testing fees for facility smoke/fire/sprinkler systems, elevator maintenance, nurse call repairs, window washing, and other miscellaneous repairs.
Other small changes:		
	106,284	This is a combination of small increases and decreases to revenue and expense accounts.
2013 Levy (Excluding Debt)	\$ 3,722,551	

Financial Summary
Park View Health Center

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	9,547,360	12,736,570	13,212,466	12,996,466	13,211,830
Labor	9,938,367	13,628,796	14,101,529	14,101,529	13,680,917
Travel	5,320	18,660	18,875	18,875	18,440
Capital	1,318,922	8,000	257,167	8,000	54,400
Other Expenditures	2,640,409	6,922,906	4,465,136	6,816,136	7,219,349
Total Expenditures	13,903,018	20,578,362	18,842,707	20,944,540	20,973,106
Levy Before Adjustments	4,355,658	7,841,792	5,630,241	7,948,074	7,761,276
Adjustments	(448,741)	(843,962)	(843,962)	(843,962)	(658,725)
Net Levy After Adjustments	3,906,917	6,997,830	4,786,279	7,104,112	7,102,551

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
530 - Park View Health Center									
Revenue									
Intergov Rev:									
Medicaid Title 19	42000	5,835,447	6,203,646	5,914,429	7,321,409	6,308,157	6,308,157	6,308,157	-13.84%
WI Health Services	42007	(0)	33,067	116,691	63,689	54,166	54,166	54,166	-14.95%
Intergov Rev Subtotal:		5,835,447	6,236,712	6,031,120	7,385,098	6,362,323	6,362,323	6,362,323	-13.85%
Public Services:									
Medicare Title 18	45031	1,554,332	1,579,082	1,081,520	255,000	855,440	855,440	855,440	235.47%
Med Adv Rm Brd	45032	493,394	556,186	559,826	382,151	823,260	823,260	823,260	115.43%
Donations	45034	43,741	55,693	48,983	61,000	60,000	60,000	60,000	-1.64%
Medical Asst Fees	45045	16,353	12,384	7,317	6,570	3,285	3,285	3,285	-50.00%
Private Pay Fees	45046	3,227,072	3,097,077	3,602,869	3,443,762	3,561,554	3,561,554	3,561,554	3.42%
Dietary Fees	45047	54,617	45,397	3,437	2,500	4,000	4,000	4,000	60.00%
Medicare Part B	45061	4,547	3,803	(0)	(0)	(0)	(0)	(0)	0.00%
Public Services Subtotal:		5,394,056	5,349,622	5,303,951	4,150,983	5,307,539	5,307,539	5,307,539	27.86%
Interfund Revenue:									
Food Service	65082	707	477	120	(0)	(0)	(0)	(0)	0.00%
Interfund Revenue Subtotal:		707	477	120	(0)	(0)	(0)	(0)	0.00%
Total Operating Revenue:		11,230,210	11,586,811	11,335,192	11,536,081	11,669,862	11,669,862	11,669,862	1.16%
Interest:									
Interest Investments	48000	(0)	2,443	(0)	(0)	(0)	(0)	(0)	0.00%
Interest Subtotal:		(0)	2,443	(0)	(0)	(0)	(0)	(0)	0.00%
Misc Revenues:									
Non Operating Grant Revenues	48102	1,866,766	1,449,000	1,458,620	1,460,385	1,519,968	1,519,968	1,519,968	4.08%
Other Miscellaneous Revenues	48109	(0)	3,084	278	(0)	22,000	22,000	22,000	100.00%
Misc Revenues Subtotal:		1,866,766	1,452,084	1,458,898	1,460,385	1,541,968	1,541,968	1,541,968	5.59%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
530 - Park View Health Center									
Transfers In:									
Other Transfers In	49501	12,924	334	(0)	(0)	(0)	(0)	(0)	0.00%
Transfers In Subtotal:		12,924	334	(0)	(0)	(0)	(0)	(0)	0.00%
Total Non-Operating Revenue:		1,879,690	1,454,861	1,458,898	1,460,385	1,541,968	1,541,968	1,541,968	5.59%
Revenue Total:		13,109,900	13,041,672	12,794,090	12,996,466	13,211,830	13,211,830	13,211,830	1.66%
Expense									
Wages:									
Regular Pay	51100	8,709,255	8,888,904	8,958,957	9,055,780	9,296,880	9,296,880	9,296,880	2.66%
Temporary Employees	51101	102,529	44,384	49,646	77,902	78,100	78,100	78,100	0.25%
Overtime	51105	428,139	489,048	484,888	416,900	441,250	441,250	441,250	5.84%
Wages Subtotal:		9,239,923	9,422,335	9,493,490	9,550,582	9,816,230	9,816,230	9,816,230	2.78%
Fringes Benefits:									
FICA Medicare	51200	4,437,141	4,505,666	4,019,230	4,470,947	660,994	660,994	660,994	-85.22%
Health Insurance	51201	0	0	0	0	2,414,947	2,190,357	2,190,357	100.00%
Dental Insurance	51202	0	0	0	0	128,804	128,804	128,804	100.00%
Workers Compensation	51203	0	0	0	0	179,185	179,185	179,185	100.00%
Unemployment Comp	51204	35,176	46,021	21,426	0	0	0	0	0.00%
Compensated Absences Resrv	51205	25,298	7,771	(94,202)	80,000	0	0	0	-100.00%
WI Retirement	51206	0	0	(4,318)	0	579,472	579,472	579,472	100.00%
Fringe Benefits Other	51207	0	0	30,308	0	42,795	42,795	42,795	100.00%
Fringe Benefit- OT Temp	51208	0	0	0	0	83,080	83,080	83,080	100.00%
Fringes Benefits Subtotal:		4,497,614	4,559,458	3,972,445	4,550,947	4,089,277	3,864,687	3,864,687	-15.08%
Total Labor:		13,737,538	13,981,793	13,465,935	14,101,529	13,905,507	13,680,917	13,680,917	-2.98%
Travel:									
Registration Tuition	52001	8,090	8,535	9,680	12,500	12,500	12,500	12,500	0.00%
Automobile Allowance	52002	1,546	967	847	1,600	1,000	1,000	1,000	-37.50%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
530 - Park View Health Center									
Meals	52005	623	908	1,107	900	1,200	1,200	1,200	33.33%
Lodging	52006	989	1,690	1,657	2,500	2,400	2,400	2,400	-4.00%
Other Travel Exp	52007	10	5	10	25	50	50	50	100.00%
Taxable Meals	52008	1,083	1,095	991	1,350	1,290	1,290	1,290	-4.44%
Travel Subtotal:		12,341	13,200	14,292	18,875	18,440	18,440	18,440	-2.30%
Total Travel:		12,341	13,200	14,292	18,875	18,440	18,440	18,440	-2.30%
Capital Outlay:									
Equipment	58004	51,921	17,124	24,700	8,000	54,400	54,400	54,400	580.00%
Capital Outlay Subtotal:		51,921	17,124	24,700	8,000	54,400	54,400	54,400	580.00%
Total Capital:		51,921	17,124	24,700	8,000	54,400	54,400	54,400	580.00%
Office:									
Office Supplies	53000	10,914	9,490	9,610	11,000	11,500	11,500	11,500	4.55%
Stationery and Forms	53001	1,260	1,638	0	0	0	0	0	0.00%
Printing Supplies	53002	5,740	4,881	4,774	7,000	7,500	7,500	7,500	7.14%
Print Duplicate	53003	1,619	1,621	2,185	2,000	1,800	1,800	1,800	-10.00%
Postage and Box Rent	53004	6,747	5,849	4,113	6,900	6,500	6,500	6,500	-5.80%
Computer Supplies	53005	0	0	167	500	500	500	500	0.00%
Computer Software	53006	1,085	8,346	3,503	2,000	4,000	4,000	4,000	100.00%
Telephone	53008	28,764	34,136	26,644	35,000	34,000	34,000	34,000	-2.86%
Telephone Supplies	53009	0	0	317	0	0	0	0	0.00%
Wireless	53012	0	0	686	0	0	0	0	0.00%
Pagers	53013	0	0	126	0	0	0	0	0.00%
Voice and Data Cabling	53014	0	0	2,120	0	0	0	0	0.00%
Office Subtotal:		56,128	65,961	54,245	64,400	65,800	65,800	65,800	2.17%
Operating:									
Advertising	53500	0	0	1,512	300	300	300	300	0.00%
Subscriptions	53501	979	1,026	2,277	1,500	1,200	1,200	1,200	-20.00%
Membership Dues	53502	12,935	14,119	14,413	17,000	17,000	17,000	17,000	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
530 - Park View Health Center									
Publish Legal Notices	53503	55	0	0	0	0	0	0	0.00%
Education Training	53513	5,172	4,813	1,620	1,000	1,000	1,000	1,000	0.00%
Agricultural Supplies	53515	320	1,126	133	3,000	2,500	2,500	2,500	-16.67%
Household Supplies	53516	92,588	110,621	110,245	109,300	113,800	113,800	113,800	4.12%
Linen	53519	1,917	2,026	8,420	7,500	6,500	6,500	6,500	-13.33%
Food	53520	389,489	382,630	374,271	382,500	395,000	395,000	395,000	3.27%
Dishes and Utensils	53521	3,024	3,969	3,075	3,000	3,000	3,000	3,000	0.00%
Small Equipment	53522	49,981	99,758	132,534	87,246	82,100	82,100	82,100	-5.90%
Shop Supplies	53523	2,556	3,716	2,161	3,900	4,500	4,500	4,500	15.38%
Medical Supplies	53524	263,685	276,500	307,137	299,800	338,000	338,000	338,000	12.74%
Medical Oxygen	53525	41,789	44,150	38,996	45,500	45,000	45,000	45,000	-1.10%
Incontinent Supplies	53526	2,028	5,283	4,563	4,250	6,450	6,450	6,450	51.76%
Incontinent Products	53527	72,931	71,269	61,704	74,000	68,000	68,000	68,000	-8.11%
Recreation Supplies	53529	2,231	2,258	2,266	2,400	2,400	2,400	2,400	0.00%
Other Operating Supplies	53533	320	433	2,013	500	600	600	600	20.00%
Donated Goods Services	53534	32,864	51,864	27,807	61,000	60,000	60,000	60,000	-1.64%
Motor Fuel	53548	66	(1,476)	978	3,000	2,000	2,000	2,000	-33.33%
Equipment Rental	53551	27,956	40,131	34,070	33,300	14,300	14,300	14,300	-57.06%
Operating Licenses Fees	53553	810	1,165	1,348	1,300	1,825	1,825	1,825	40.38%
Bad Debts Expense	53561	(3,409)	0	4,517	0	0	0	0	0.00%
Taxes & Assessments	53562	226,800	322,560	342,720	342,720	342,720	342,720	342,720	0.00%
Other Miscellaneous	53568	3,927	2,871	5,266	3,400	3,800	3,800	3,800	11.76%
Print Duplicate	73003	32,474	34,734	31,515	38,000	38,000	38,000	38,000	0.00%
Motor Fuel	73548	4,083	4,463	2,468	3,500	2,800	2,800	2,800	-20.00%
Operating Subtotal:		1,267,570	1,480,011	1,518,027	1,528,916	1,552,795	1,552,795	1,552,795	1.56%
Repairs & Maint:									
Calcium Chloride	54003	183	531	1,287	1,200	1,300	1,300	1,300	8.33%
Small Hardware	54008	896	968	500	1,200	1,100	1,100	1,100	-8.33%
Lumber and Plywood	54009	0	31	0	1,500	750	750	750	-50.00%
Other Elect Products	54012	3,240	1,375	(281)	2,800	3,000	3,000	3,000	7.14%
Other Plumbing Prod.	54014	776	660	509	1,500	1,400	1,400	1,400	-6.67%
Other Building Materials	54015	2,217	484	817	1,800	1,700	1,700	1,700	-5.56%
Lubricants	54016	766	149	207	500	500	500	500	0.00%
Machine Equip Parts	54017	18,263	19,349	21,812	20,500	24,000	24,000	24,000	17.07%
Tires Batteries	54018	5,037	3,526	3,127	4,500	4,200	4,200	4,200	-6.67%
Maintenance Equipment	54022	0	0	4,213	0	0	0	0	0.00%
Painting Supplies	54025	600	284	1,048	1,500	1,500	1,500	1,500	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
530 - Park View Health Center									
Consumable Tools	54026	81	63	130	100	200	200	200	100.00%
Sign Parts Supplies	54027	516	174	202	200	200	200	200	0.00%
Other Maint Supplies	54028	2,491	2,743	2,248	3,500	3,400	3,400	3,400	-2.86%
Equipment Repairs	54029	18,396	28,260	41,481	37,000	40,000	40,000	40,000	8.11%
Maintenance Vehicles	74023	7,897	4,690	2,591	2,500	2,000	2,000	2,000	-20.00%
Equipment Repairs	74029	5,049	5,940	6,006	6,138	6,300	6,300	6,300	2.64%
Repair Maint Streets	75806	0	0	0	4,500	4,500	4,500	4,500	0.00%
Repairs & Maint Subtotal:		66,406	69,227	85,896	90,938	96,050	96,050	96,050	5.62%
Utilities:									
Heat	54700	118,262	112,434	98,396	140,000	138,000	138,000	138,000	-1.43%
Power and Light	54701	178,520	189,417	191,742	206,000	202,000	202,000	202,000	-1.94%
Water and Sewer	54702	38,019	38,260	43,134	46,000	50,000	50,000	50,000	8.70%
Refuse Collection	54703	577	1,203	1,426	1,200	1,600	1,600	1,600	33.33%
Refuse Collection	74703	2,628	2,808	7,062	7,700	10,525	10,525	10,525	36.69%
Utilities Subtotal:		338,006	344,122	341,760	400,900	402,125	402,125	402,125	0.31%
Contractual Services:									
Medical and Dental	55000	8,297	6,570	5,169	7,000	7,500	7,500	7,500	7.14%
Pest Extermination	55002	1,325	1,525	1,175	1,500	1,650	1,650	1,650	10.00%
Vehicle Repairs	55005	89	291	0	400	400	400	400	0.00%
Building Repairs	55008	107,449	28,137	31,697	32,300	36,900	36,900	36,900	14.24%
Transcription Services	55009	689	1,379	1,270	1,600	1,500	1,500	1,500	-6.25%
Accounting Auditing	55012	2,500	2,500	2,500	2,700	2,700	2,700	2,700	0.00%
Data Processing	55013	23,348	21,410	24,454	27,280	26,850	26,850	26,850	-1.58%
Professional Service	55014	908,760	840,752	749,485	863,055	888,887	888,887	888,887	2.99%
Medical and Dental	75000	827	204	0	0	0	0	0	0.00%
Snow Removal	75003	663	2,451	10,150	15,000	15,000	15,000	15,000	0.00%
Contractual Services Subtotal:		1,053,947	905,218	825,899	950,835	981,387	981,387	981,387	3.21%
Insurance Expenses:									
Insurance Recoveries	56003	0	(51,457)	0	0	0	0	0	0.00%
Prop Liab Insurance	76000	73,034	68,376	81,360	81,185	82,467	82,467	82,467	1.58%
Insurance Expenses Subtotal:		73,034	16,919	81,360	81,185	82,467	82,467	82,467	1.58%
Deprec & Amort:									

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
530 - Park View Health Center									
Depreciation Expense	56503	740,925	731,818	722,462	843,962	658,725	658,725	658,725	-21.95%
Deprec & Amort Subtotal:		740,925	731,818	722,462	843,962	658,725	658,725	658,725	-21.95%
Total Other Operating:		3,596,018	3,613,276	3,629,650	3,961,136	3,839,349	3,839,349	3,839,349	-3.07%
Debt Payments:									
Debt Principal Payments	57000	2,950,092	2,446,811	3,228,393	2,351,000	3,135,000	3,135,000	3,135,000	33.35%
Debt Interest Payments	57001	786,677	681,243	588,564	504,000	245,000	245,000	245,000	-51.39%
Debt Service Fees	57002	0	3,987	3,987	0	0	0	0	0.00%
Debt Payments Subtotal:		3,736,769	3,132,041	3,820,943	2,855,000	3,380,000	3,380,000	3,380,000	18.39%
Transfers Out:									
Other Transfers Out	59501	0	334	0	0	0	0	0	0.00%
Transfers Out Subtotal:		0	334	0	0	0	0	0	0.00%
Total Non-Operating Expense:		3,736,769	3,132,375	3,820,943	2,855,000	3,380,000	3,380,000	3,380,000	18.39%
Expense Total:		21,134,587	20,757,769	20,955,520	20,944,540	21,197,696	20,973,106	20,973,106	0.14%
Park View Health Center (Levy) before		(8,024,687)	(7,716,096)	(8,161,430)	(7,948,074)	(7,985,866)	(7,761,276)	(7,761,276)	-2.35%
Adjustments to calculate operating levy:									
Remove depreciation		740,925	731,818	722,462	843,962	658,725	658,725	658,725	-21.95%
Remove debt service		3,736,769	3,132,041	3,820,943	2,855,000	3,380,000	3,380,000	3,380,000	18.39%
Net (levy) / surplus from operations:		(3,546,992)	(3,852,238)	(3,618,025)	(4,249,112)	(3,947,141)	(3,722,551)	(3,722,551)	-12.39%
Net (levy) for debt service		(3,736,769)	(3,132,041)	(3,820,943)	(2,855,000)	(3,380,000)	(3,380,000)	(3,380,000)	18.39%
Total (levy) / surplus		(7,283,762)	(6,984,279)	(7,438,968)	(7,104,112)	(7,283,762)	(7,102,551)	(7,102,551)	-0.02%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2013**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Park View				
Health Center -	Replacement combi oven	1	35,000.00	35,000.00
	Replacement resident lift with scale	2	9,700.00	19,400.00
		3		54,400.00

**PARK VIEW HEALTH CENTER
PROGRAM BUDGETS**

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2013 ADOPTED	2012 ADOPTED	2011 ADOPTED	2013 OVER 2012	2012 OVER 2011
PARK VIEW HEALTH CENTER							13,211,830	(13,211,830)	(12,996,466)	(12,771,420)	1.7	1.8
Nursing	53540	10,318,846	1,190	-	1,221,112	11,541,148		11,541,148	11,653,840	11,702,349	(1.0)	(0.4)
Activities	53541	616,763	-	-	2,400	619,163		619,163	639,874	643,483	(3.2)	(0.6)
Social Services	53542	437,035	-	-	-	437,035		437,035	431,749	446,489	1.2	(3.3)
Food & Nutrition	53544	1,007,627	-	-	464,675	1,472,302		1,472,302	1,571,028	1,587,198	(6.3)	(1.0)
Maintenance	53545	9,380	-	-	553,525	562,905		562,905	550,700	519,100	2.2	6.1
Housekeeping	53546	575,613	-	-	108,825	684,438		684,438	726,689	704,557	(5.8)	3.1
Laundry	53547	-	-	-	221,000	221,000		221,000	205,000	196,000	7.8	4.6
Administration	53548	715,653	17,250	-	3,989,087	4,721,990		4,721,990	4,313,698	5,205,632	9.5	(17.1)
Personnel	53549	-	-	-	-	-		-	-	10,500	N/A	N/A
Unclassified	53559	-	-	54,400	658,725	713,125		713,125	851,962	757,899	(16.3)	12.4
Grand Totals		<u>13,680,917</u>	<u>18,440</u>	<u>54,400</u>	<u>7,219,349</u>	<u>20,973,106</u>	<u>13,211,830</u>	<u>7,761,276</u>	<u>7,948,074</u>	<u>9,001,787</u>	(2.4)	(11.7)
Depreciation Expense								(658,725)	(843,962)	(732,799)	(21.9)	15.2
Reserves applied								0	0	0	0.0	100.0
Tax levy								<u>7,102,551</u>	<u>7,104,112</u>	<u>8,268,988</u>	<u>0.0</u>	<u>(14.1)</u>

EDUCATION, CULTURE & RECREATION

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
EDUCATION, CULTURE, & RECREATION				
UW-Fox Valley	\$ 153,532	\$ 307,064	\$ -	\$ 153,532
University Extension	42,100	552,697	(26,700)	483,897
Parks	300,590	1,506,412	-	1,205,822
Boat Launch	141,000	160,319	(19,319)	-
	<u>\$ 637,222</u>	<u>\$ 2,526,492</u>	<u>\$ (46,019)</u>	<u>\$ 1,843,251</u>

UW - FOX VALLEY

Department: 1062 Fund: General Fund
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Martin Rudd
LOCATION: 1478 Midway Road
Menasha, WI 54952

TELEPHONE: 832-2610

MISSION STATEMENT:

The University of Wisconsin-Fox Valley delivers accessible and high quality university education providing liberal arts and pre-professional instruction that engages students in baccalaureate and professional programs. The learning environment allows our students to seek and discover their potential for leadership, service, and responsible citizenship and encourages life-long learning. UW Fox Valley serves our community through civic engagement by providing access to information, knowledge and cultural enrichment opportunities. The University of Wisconsin-Fox Valley will be an innovative and responsive educational leader, providing superior education to undergraduate students and improving the quality of life and work in the region.

PROGRAM DESCRIPTION:

Through an agreement made in 1959 with the State of Wisconsin, Winnebago County and Outagamie County jointly own the buildings and grounds of the campus of the University of Wisconsin-Fox Valley. County funding provides for the maintenance and improvement of these campus facilities. The University of Wisconsin, with state, federal and program funds, provide the campus budget for salaries and program expenses, totaling \$8 million for the 2011-2012 fiscal year, with an economic impact on the local economy of \$20 million. Additionally, UWFox students received \$4 million in scholarships, grants, loans, and work-study earnings in 2011-12, adding further to the economic impact in the Fox Valley. The campus web site is <http://www.uwfox.uwc.edu>

The University of Wisconsin-Fox Valley commits itself to the following goals:

1. To plan and deliver the freshman-sophomore years of baccalaureate programs and professional studies.
2. To place major emphasis on teaching excellence.
3. To support the development, testing, and use of effective teaching methods.
4. To assess the learning outcomes of our students.
5. To foster the development and provide collaborative bachelor's degree programs in high-demand areas for adult learners, including Organizational Administration, Leadership Development, Mechanical Engineering, Electrical Engineering, and American Studies, in addition to the pursuit of new partnership degrees.
6. To provide, in collaboration with UW-Oshkosh, an accelerated path for teacher certification and licensure.
7. To expect scholarly activity including research, scholarship and creative endeavor, that supports its programs at the associate degree level.

8. To serve the citizens in the UW-Fox Valley service area by (1) promoting the integration of the extension function and encouraging faculty and staff to participate in outreach activity through, for example, providing continuing educational programs, (2) facilitating the delivery of programs offered by other University of Wisconsin System institutions.
9. To participate in inter-institutional relationships including but not limited to private colleges, public schools, other University of Wisconsin institutions, the College of the Menominee Nation, and the WTC System in order to maximize educational opportunity and resources for the citizens of the area.
10. To serve the special needs of minority, disadvantaged, disabled and nontraditional students, especially those in immediate service areas.
11. To provide opportunities for cultural enrichment.
12. To make available, as a service to business, industry and the general public, the unique professional expertise of the faculty and staff.

UW - FOX VALLEY

Department: 1062 Fund: General Fund
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Martin Rudd
LOCATION: 1478 Midway Road
Menasha, WI 54952

TELEPHONE: 832-2610

2012 ACCOMPLISHMENTS:

1. Achieved a record enrollment of over 3,500 students in freshman and sophomore courses that lead to a university degree.
2. Served an additional 4,000(+) community members through Continuing Education courses, WisView Network programs and other educational offerings.
3. Served as host site for more than 50 different community and state-wide organization meetings, with hundreds of meetings held on campus during the year.
4. The Communication Arts Center was used more than 325 times for performances, rehearsals, lectures, meetings and other campus and community events.
5. The campus space created by the renovation of the new UWFox/UW-Platteville Engineering facility (\$2M +) has been transformed into new classrooms, distance education rooms, new faculty and staff offices and a suite of learning areas for the Writing Center and Academic Tutoring
6. Through salaries paid and campus purchases, the campus has an economic impact on the local economy of \$20 million.
7. More than four hundred (400+) students enrolled in collaborative baccalaureate degree programs with UW-Oshkosh in organizational administration, with UW-Platteville in engineering, and with UW-Stevens Point in general studies. Students are able to complete an undergraduate degree while attending the UWFox campus. Work is underway to expand collaborative degree programs with other UW institutions.
8. The Barlow Planetarium and the Weis Earth Science Museum continued to provide unique, high quality educational opportunities to citizens from around the area and from around the world. These science educational facilities provide one of the best K-12 educational opportunities in the state. In the preceding 12 months, the Barlow Planetarium hosted 532 public shows for more than 8000 people and 449 school / group shows to 21000 students. The Weis Earth Science Museum was visited by more than 10500 general admissions and 11500 school children.
9. The campus art gallery, dedicated to the works of Wisconsin and contemporary artists, sponsored 8 exhibitions during the year. In addition to campus students, more than 1,000 visitors from the community viewed the exhibitions and attended talks by the artists.

2013 GOALS & OBJECTIVES:

Goal: Provide educational, cultural, and economic opportunities, primarily to the residents of Winnebago County and Outagamie County.

Objectives:

1. Serve approximately 3,500 students with high-quality, close-to-home, and reasonably priced university education through the sophomore year, and assist those students in completing university degrees through successful transfer.
2. Receive and originate distance learning courses, including compressed video as part of the UW Colleges distance education network.
3. Offer students a well-rounded university experience, including opportunities for out-of-class experiences relevant to their education and similar to those offered to students at any other outstanding university.
4. Serve approximately 4,000 adult residents through continuing education courses and programs including opportunities through distance learning technologies.
5. Serve approximately 65,000 residents through cultural resources including the University Theatre, Aylward Gallery, Barlow Planetarium, Weis Earth Science Museum, UW Fox Valley Concert Band, UW Fox Valley Chorale, UWFox Scholars Series, and meeting and seminar facilities.
6. Continue exploration of UW-Fox Valley's role in FOXNET.

Goal: Develop, manage, and maintain the buildings and grounds of the campus in an effective and cost-wise way.

Objectives:

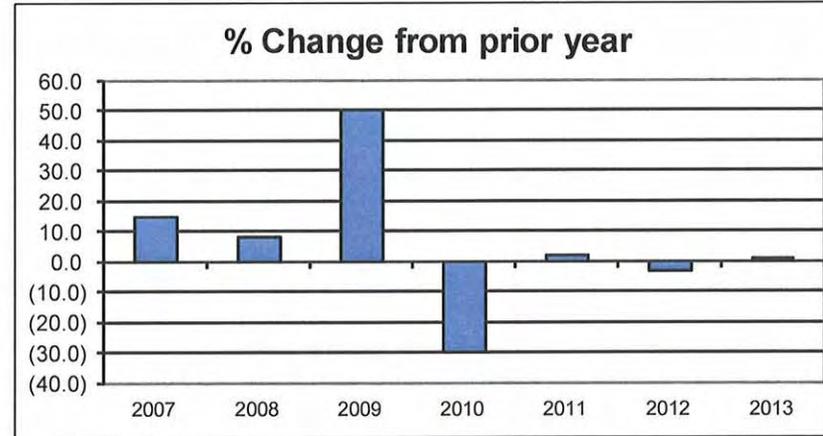
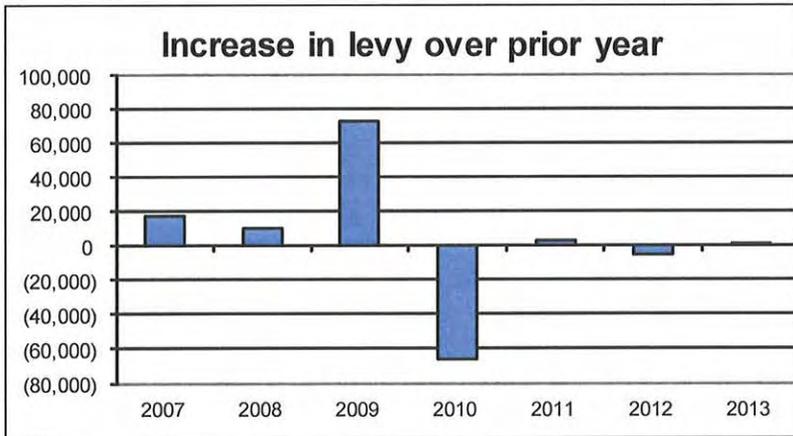
1. Continue development and implementation of a strategic plan for maintenance and repair.
2. Continue to explore, through use of a state certified vendor, improvements in energy efficiency and sustainability
3. Continue to work with County leaders to plan for long-range improvements to the facility. Renovations to the complete roofing structure will be undertaken in 2012-13 to ensure the long-term viability of the large area of roofing.

UW - FOX VALLEY

2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING: There is no County staff assigned to this facility.

COUNTY LEVY: The tax levy for 2013 is \$ 153,532, an increase of \$1,520 or 1.0% over 2012.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - UW - Fox Valley

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 152,012	
Revenue Changes - impact on levy:		
	-	
Expense Changes - impact on levy:		
Maintenance buildings	22,740	Increase based on shifting projects from capital to maintenance buildings (projects under the amount required to be capital).
Snow removal services	8,000	Increase based on rising costs.
Grounds maintenance	10,314	Increase based on small asphalt repair project (regular grounds maintenance was reduced slightly to accommodate this project).
Architectural engineering	5,500	Increase based on project needs to evaluate roof conditions and provide detailed recommendations for roof repairs and maintenance.
Capital - Expenditures	(48,240)	Decrease based on shifting projects from capital to maintenance buildings (projects under the amount required to be capital).
Other small changes		
	3,206	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 153,532	

Financial Summary
UW - Fox Valley

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	32,779	152,012	152,012	152,012	153,532
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	48,240	48,240	48,240	-
Other Expenditures	122,310	255,784	255,784	255,784	307,064
Total Expenditures	122,310	304,024	304,024	304,024	307,064
Levy Before Adjustments	89,532	152,012	152,012	152,012	153,532
Adjustments	-	-	-	-	-
Net Levy After Adjustments	89,532	152,012	152,012	152,012	153,532

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
062 - UW Fox Valley									
Revenue									
Misc Revenues:									
Other Miscellaneous Revenues	48109	111	(0)	(10,793)	(0)	(0)	(0)	(0)	0.00%
Cost Sharing Allocations	48110	102,281	95,147	162,468	152,012	153,532	153,532	153,532	1.00%
Misc Revenues Subtotal:		102,392	95,147	151,675	152,012	153,532	153,532	153,532	1.00%
Total Non-Operating Revenue:		102,392	95,147	151,675	152,012	153,532	153,532	153,532	1.00%
Revenue Total:		102,392	95,147	151,675	152,012	153,532	153,532	153,532	1.00%
Expense									
Capital Outlay:									
Improvements	58002	0	157,247	36,132	48,240	0	0	0	-100.00%
Equipment	58004	27,198	8,230	44,486	0	0	0	0	0.00%
Capital Outlay Subtotal:		27,198	165,477	80,618	48,240	0	0	0	-100.00%
Total Capital:		27,198	165,477	80,618	48,240	0	0	0	-100.00%
Operating:									
Publish Legal Notices	53503	130	0	0	0	0	0	0	0.00%
Agricultural Supplies	53515	998	811	316	1,200	1,200	1,200	1,200	0.00%
Small Equipment	53522	2,200	5,808	4,332	1,000	1,000	1,000	1,000	0.00%
Equipment Rental	53551	0	355	123	150	150	150	150	0.00%
Operating Subtotal:		3,328	6,974	4,771	2,350	2,350	2,350	2,350	0.00%
Repairs & Maint:									
Maintenance Buildings	54020	45,735	9,959	49,679	99,060	121,800	121,800	121,800	22.96%
Maintenance Equipment	54022	39,318	35,241	32,024	37,000	37,000	37,000	37,000	0.00%
Equipment Repairs	54029	24,753	21,706	21,653	24,600	26,600	26,600	26,600	8.13%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
062 - UW Fox Valley									
Repairs & Maint Subtotal:		109,806	66,907	103,356	160,660	185,400	185,400	185,400	15.40%
Contractual Services:									
Pest Extermination	55002	612	612	586	672	672	672	672	0.00%
Snow Removal	55003	24,065	21,658	37,539	22,000	30,000	30,000	30,000	36.36%
Grounds Maintenance	55007	20,518	6,894	14,774	18,000	28,314	28,314	28,314	57.30%
Building Repairs	55008	25,188	22,733	28,967	30,000	32,000	32,000	32,000	6.67%
Architect Engineer	55019	0	0	0	0	5,500	5,500	5,500	100.00%
Contractual Services Subtotal:		70,384	51,896	81,866	70,672	96,486	96,486	96,486	36.53%
Insurance Expenses:									
Prop Liab Insurance	76000	19,747	21,564	25,608	22,102	22,828	22,828	22,828	3.28%
Insurance Expenses Subtotal:		19,747	21,564	25,608	22,102	22,828	22,828	22,828	3.28%
Total Other Operating:		203,265	147,341	215,600	255,784	307,064	307,064	307,064	20.05%
Expense Total:		230,463	312,818	296,218	304,024	307,064	307,064	307,064	1.00%
UW Fox Valley Net/(Levy):		(128,071)	(217,671)	(144,543)	(152,012)	(153,532)	(153,532)	(153,532)	1.00%

UW - EXTENSION

General Fund – Organization: 1064
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Christine Kniep
LOCATION: Winnebago County
625 E. County Road Y Suite 600
Oshkosh, WI 54901-9774

TELEPHONE: 232-1980

MISSION STATEMENT:

To provide Winnebago County residents with access to university resources and opportunities to engage in lifelong learning, wherever they live and work. Programs support the community, youth, families and agriculture. To ensure educational programs meet local needs, staff seek input from residents and community leaders throughout Winnebago County.

PROGRAM DESCRIPTION:

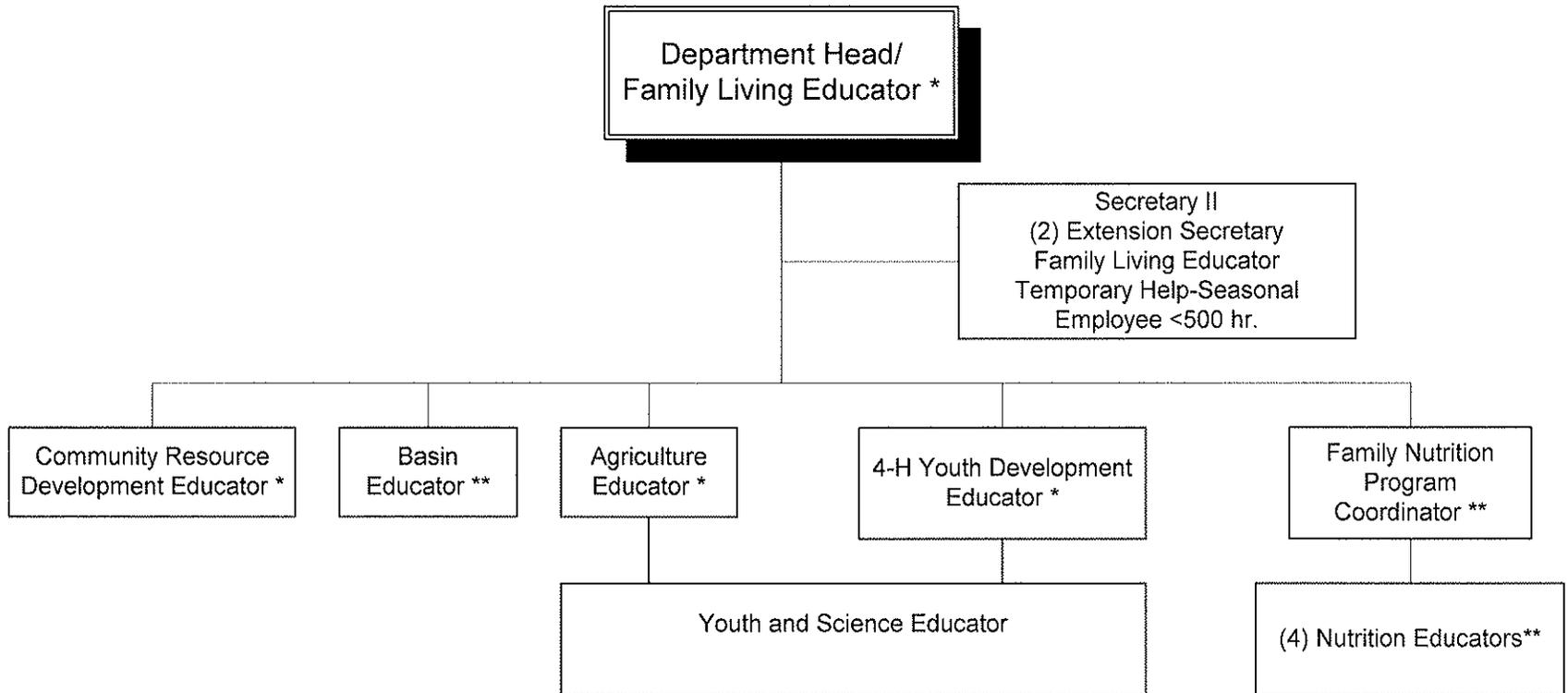
COMMUNITY, NATURAL RESOURCE and ECONOMIC DEVELOPMENT Programs strengthen the ability of citizens, businesses, community leaders and local officials to identify and solve critical community needs and issues. Focus is placed on local government, community development, natural resource management and business and economic development. The Natural Resources Program for the Fox-Wolf River Basin is housed in Winnebago County and focuses on building partnerships to address basin-wide natural resources issues.

4-H YOUTH DEVELOPMENT Wisconsin's 4-H mission "UW-Extension 4-H Youth Development integrates research, education and community based partnerships enabling youth to learn and practice skills to be productive citizens." Focus on positive youth development brings a diverse and changing population of youth, adults and families together to learn, share and grow in supportive neighborhood groups, 4-H clubs, school enrichment programs, county collaborations and educational activities.

FAMILY LIVING EDUCATION Programs provide education promoting family strengths and help communities become positive environments for family life. Programs respond to issues identified by county needs assessments to help families and individuals make decisions about family relations/parenting, money management/maximizing resources, food safety and quality, housing, environmental resources and strengthening community/family partnerships. Programs and collaborative efforts with agencies focus on building community capacity to deal with family issues and concerns. The Family Nutrition Program targets food stamp eligible families with nutrition and food safety information.

AGRICULTURE, HORTICULTURE and NATURAL RESOURCES Agriculture programs are designed to provide farm operators with the latest information to empower them to improve crop and animal production practices, business management, environmental protection, and marketing. On-farm research and demonstration is emphasized. Youth with agriculture interests are trained in farmstead safety and raising quality livestock. Horticulture programs provide an education foundation for the use, production and maintenance of horticulture in an environmentally responsible manner. Programs focus on developing the knowledge and skills of Master Gardener Volunteers in order to empower them to respond to home horticulture inquiries. Through the community gardens initiative, leadership and support is provided to garden sites so that people may be able to raise food for their families.

U.W. EXTENSION SERVICES



* UW Position with County Supplement
 ** State or Grant funded position
 (Rest of positions are fully county funded)

UW - EXTENSION

**General Fund – Organization: 1064
2013 BUDGET NARRATIVE**

DEPARTMENT HEAD: Christine Kniep
LOCATION: Winnebago County
625 E. County Road Y Suite 600
Oshkosh, WI 54901

TELEPHONE: 232-1980

2012 ACCOMPLISHMENTS:

1. Programs and resources were developed to meet the educational needs identified in multiple planning processes and community needs assessments. Educational outreach included direct teaching, one-on-one counseling, department and university Website, displays, newspaper, radio and television.
2. Supported local planning by holding 4 Plan Commissioner Network meetings and supported the County Planning and Zoning Department's Zone Code Rewrite and Farmland Preservation Planning process through outreach, education, facilitation, and research.
3. Supported Land & Water Conservation Dept. by promoting understanding of lake ecology through a seminar series hosted in Fond du Lac.
4. Provided forestry education to Winnebago County woodland owners through annual conference and a seminar series.
5. Provided oversight to two community gardens, Sherman Road and Riverside, providing 170 garden plots, serving 97 households.
6. Collaborated with Land and Water Conservation to train six farm operators to write and implement their own nutrient management plans.
7. Plant Health Advisors, specially trained Master Gardeners, responded to over 300 horticulture calls.
8. Partnered with community agencies including the Winnebago County Sheriffs Department, Department of Correction, Christine Ann Center, and Oshkosh Area Community Pantry to teach life skill class on financial management, healthy relationships, decision making, and housing.
9. Worked with area landlords, local Housing Authorities and the Winnebagoland Housing coalition to address community housing needs including tenant-training programs. Expanded delivery of tenant training program to Father Carrs' Place 2B.
10. Provided after school staff trainings to approximately 150 staff members from Menasha, Neenah, and Oshkosh School Districts in the areas of classroom management, teamwork, youth leadership, and character development benefitting over 1,500 students.
11. 4-H youth and adult leaders increased their understanding of youth leadership roles, ages and stages of youth and levels of adult involvement by

participating in “Youth Leaders That Make a Difference “ training.

12. Work with community agencies and organizations on organizational capacity building, strategic planning and evaluating outcomes including groups such as ReThink, Sustainable Fox Valley, Oshkosh Area Community Pantry, Winnebago County Health Department, Day by Day Warming Shelter, Neighbor CARE, Oshkosh Collaboration Workgroup, Wisconsin WIC Association and DHS.
13. Coordinated meetings/use of JP Coughlin Center for over 950 county department, county-board supervisors or community group meetings.

2013 GOALS & OBJECTIVES:

1. Support the Plan Commission Network building capacity to address local land use issues. Conduct research on program effectiveness and impacts.
2. Provide support, training and facilitation to Winnebago County communities and organizations focusing on sustainable community development.
3. Conduct economic impact and business retention research with the Wittman Regional Airport and City of Oshkosh.
4. Support water quality initiatives by providing support to ongoing efforts of better collaboration among counties surrounding the Lake Winnebago system.
5. Implement new agriculture research projects, field demonstrations and education emphasizing cover crops.
6. Create online educational webpages on tile drainage and manure management and lead on-line training initiatives for conservation professionals/
7. Work with community agencies and organizations to help families set priorities and use sound decision making practices to meet basic needs, obtain affordable housing, develop money management skills and strengthen families.
8. Provided workshops for agencies and the general public on enhancing resiliency skills and addressing family changes across the lifespan.
9. Partner with community agencies and organizations to meet the education and resource needs of limited income individuals and families.
10. Work with community partners to expand 4-H STEM (Science, Technology, Engineering, and Math)/ Youth Development opportunities.
11. Provide leadership, training and educational opportunities for 4-H youth leaders, 4-H adult volunteers, and other youth service agencies/staff/volunteers on relevant youth development and volunteer development topics.
12. Provide training, facilitation and process support for agency staff and community organizations on organizational development, strategic planning, evaluating outcomes, and evaluation strategies.

UW-EXTENSION

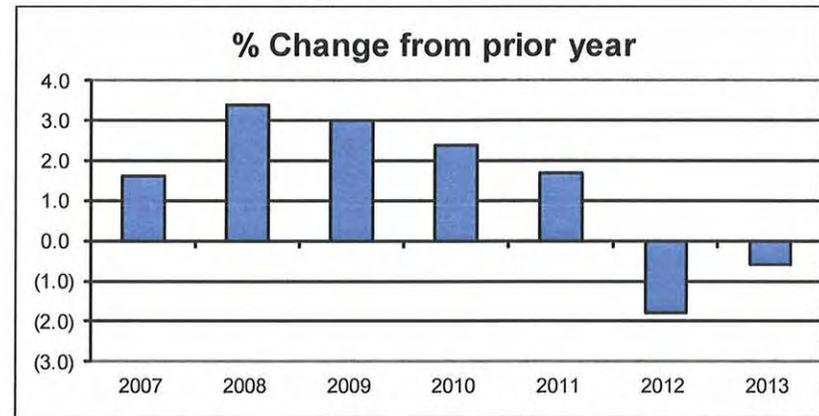
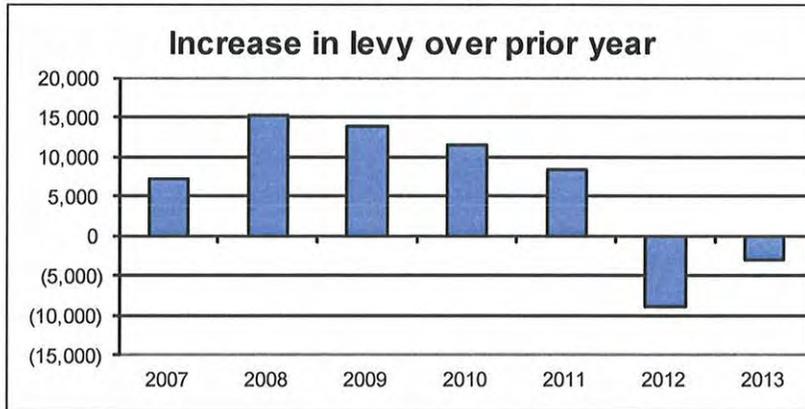
2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	8	8	8	8	8	8	9	9	9	9
Part Time	4	2	2	2	2	2	0	0	0	0
Total	12	10	10	10	10	10	9	9	9	9

There are no changes to the department staffing in 2013.

COUNTY LEVY: The tax levy for 2013 is \$483,897, a decrease of \$2,976 or 0.6% under 2012.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - University Extension

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 486,873	
Revenue Changes - impact on levy:		
WI Dept of Administration	(10,000)	Increase due to revenue being shifted from DOA to DOJ.
WI Dept of Justice	10,000	Decrease due to revenue being shifted from DOA to DOJ.
Program fees	(4,500)	Increase based on a restoration of a part-time horticulturist position.
Expense Changes - impact on levy:		
Regular pay	(12,503)	Decrease based on retirement of a long term employee filled with new employee at start of pay scale.
Fringe benefits	6,138	Increase based on single person coverage to family plans and estimates for open position.
Other contractual services	32,125	Increase based on a restoration of a part-time horticulturist position.
Other small changes:		
	(24,236)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 483,897	

Financial Summary University Extension

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	19,922	32,260	39,710	39,600	42,100
Labor	164,592	271,430	292,647	292,647	286,282
Travel	6,095	12,600	12,485	12,485	13,480
Capital	-	-	-	-	-
Other Expenditures	101,821	218,261	221,341	221,341	252,935
Total Expenditures	272,508	502,291	526,473	526,473	552,697
Levy Before Adjustments	252,585	470,031	486,763	486,873	510,597
Adjustments	-	-	-	-	(26,700)
Net Levy After Adjustments	252,585	470,031	486,763	486,873	483,897

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
064 - University Extension									
Revenue									
Intergov Rev:									
WI Dept of Administration	42002	3,850	1,555	400	0	10,000	10,000	8,500	100.00%
WI Dept of Justice	42018	29,668	11,807	2,934	14,500	4,500	4,500	4,500	-68.97%
Intergov Rev Subtotal:		33,518	13,362	3,334	14,500	14,500	14,500	13,000	-10.34%
Public Services:									
Other Fees	45002	1,613	7,341	915	6,500	4,000	4,000	4,000	-38.46%
Forms Copies Etc	45003	3,742	4,786	7,810	5,000	7,000	7,000	7,000	40.00%
Mail Service Revenue	45015	4,560	4,395	3,887	4,500	4,500	4,500	4,500	0.00%
Donations	45034	0	0	3,350	0	0	0	0	0.00%
Garden Fees	45054	1,453	4,943	3,503	1,600	1,600	1,600	1,600	0.00%
Program Fees	45055	1,249	4,704	4,941	7,500	6,500	6,500	12,000	60.00%
Public Services Subtotal:		12,616	26,169	24,405	25,100	23,600	23,600	29,100	15.94%
Total Operating Revenue:		46,134	39,531	27,740	39,600	38,100	38,100	42,100	6.31%
Revenue Total:		46,134	39,531	27,740	39,600	38,100	38,100	42,100	6.31%
Expense									
Wages:									
Regular Pay	51100	188,053	194,946	193,461	195,224	182,721	182,721	182,721	-6.40%
Overtime	51105	0	0	642	0	0	0	0	0.00%
Wages Subtotal:		188,053	194,946	194,103	195,224	182,721	182,721	182,721	-6.40%
Fringes Benefits:									
FICA Medicare	51200	103,001	104,674	106,693	97,423	12,570	12,570	12,570	-87.10%
Health Insurance	51201	0	0	0	0	81,524	73,942	73,942	100.00%
Dental Insurance	51202	0	0	0	0	4,443	4,443	4,443	100.00%
Workers Compensation	51203	0	0	0	0	336	336	336	100.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
064 - University Extension									
Unemployment Comp	51204	0	10	6	0	0	0	0	0.00%
WI Retirement	51206	0	0	0	0	11,694	11,694	11,694	100.00%
Fringe Benefits Other	51207	0	0	0	0	576	576	576	100.00%
Fringes Benefits Subtotal:		103,001	104,684	106,699	97,423	111,143	103,561	103,561	6.30%
Total Labor:		291,054	299,629	300,802	292,647	293,864	286,282	286,282	-2.17%
Travel:									
Registration Tuition	52001	2,850	1,399	2,338	2,825	2,750	2,750	2,750	-2.65%
Automobile Allowance	52002	5,207	4,489	5,449	5,650	6,500	6,500	6,500	15.04%
Commercial Travel	52004	1,458	657	564	1,400	1,400	1,400	1,400	0.00%
Meals	52005	229	386	345	750	300	300	300	-60.00%
Lodging	52006	1,138	999	1,395	1,700	1,900	1,900	1,900	11.76%
Other Travel Exp	52007	71	221	117	160	130	130	130	-18.75%
Taxable Meals	52008	256	230	176	0	500	500	500	100.00%
Travel Subtotal:		11,209	8,380	10,384	12,485	13,480	13,480	13,480	7.97%
Total Travel:		11,209	8,380	10,384	12,485	13,480	13,480	13,480	7.97%
Office:									
Office Supplies	53000	5,744	4,120	5,872	7,050	7,050	7,050	7,050	0.00%
Stationery and Forms	53001	228	821	573	400	750	750	750	87.50%
Printing Supplies	53002	2,340	2,392	2,230	2,500	2,500	2,500	2,500	0.00%
Print Duplicate	53003	2,623	5,375	4,799	5,650	6,250	6,250	6,250	10.62%
Postage and Box Rent	53004	5,973	5,919	5,877	6,750	6,750	6,750	6,750	0.00%
Computer Software	53006	53	429	618	350	600	600	600	71.43%
Telephone	53008	6,050	6,654	4,280	6,745	2,250	2,250	2,250	-66.64%
Wireless	53012	0	0	153	0	450	450	450	100.00%
Voice and Data Cabling	53014	0	0	743	0	500	500	500	100.00%
Office Subtotal:		23,012	25,709	25,145	29,445	27,100	27,100	27,100	-7.96%
Operating:									

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
064 - University Extension									
Advertising	53500	119	156	287	200	450	450	450	125.00%
Subscriptions	53501	821	975	1,246	1,200	1,300	1,300	1,300	8.33%
Membership Dues	53502	615	960	775	1,035	1,200	1,200	1,200	15.94%
Agricultural Supplies	53515	2,150	4,168	2,060	3,500	3,500	3,500	3,500	0.00%
Household Supplies	53516	122	169	91	200	200	200	200	0.00%
Food	53520	1,252	3,210	2,472	2,400	2,400	2,400	2,400	0.00%
Small Equipment	53522	5,063	5,231	4,066	5,100	1,500	1,500	1,500	-70.59%
Other Operating Supplies	53533	3,644	4,513	5,513	4,900	4,900	4,900	4,900	0.00%
Motor Fuel	53548	193	22	20	150	125	125	125	-16.67%
Building Rental	53550	20	0	0	0	0	0	0	0.00%
Other Rents and Leases	53552	30	39	60	100	100	100	100	0.00%
Operating Grants	53565	790	238	750	0	0	0	0	0.00%
Small Equipment Technology	53580	0	0	4,298	0	3,200	3,200	3,200	100.00%
Print Duplicate	73003	12,651	15,628	16,978	20,000	20,000	20,000	20,000	0.00%
Postage and Box Rent	73004	237	433	238	500	500	500	500	0.00%
Motor Fuel	73548	1,126	1,288	1,895	1,500	1,500	1,500	1,500	0.00%
Operating Subtotal:		28,832	37,029	40,748	40,785	40,875	40,875	40,875	0.22%
Repairs & Maint:									
Small Hardware	54008	0	0	0	50	50	50	50	0.00%
Maintenance Equipment	54022	0	0	714	0	1,300	1,300	1,300	100.00%
Maintenance Vehicles	54023	0	0	73	0	150	150	150	100.00%
Equipment Repairs	54029	471	205	622	300	300	300	300	0.00%
Maintenance Vehicles	74023	707	462	937	2,000	2,000	2,000	2,000	0.00%
Equipment Repairs	74029	858	924	924	825	891	891	891	8.00%
Repairs & Maint Subtotal:		2,036	1,592	3,270	3,175	4,691	4,691	4,691	47.75%
Contractual Services:									
Grounds Maintenance	55007	0	200	0	0	0	0	0	0.00%
Data Processing	55013	780	780	780	800	800	800	800	0.00%
Other Contract Serv	55030	128,533	129,939	131,705	144,600	146,025	146,025	176,725	22.22%
Other Contract Services	75030	0	548	703	0	0	0	0	0.00%
Contractual Services Subtotal:		129,313	131,466	133,189	145,400	146,825	146,825	177,525	22.09%
Insurance Expenses:									

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
064 - University Extension									
Prop Liab Insurance	76000	2,743	2,412	2,688	2,536	2,744	2,744	2,744	8.20%
Insurance Expenses Subtotal:		2,743	2,412	2,688	2,536	2,744	2,744	2,744	8.20%
Total Other Operating:		185,936	198,208	205,040	221,341	222,235	222,235	252,935	14.27%
Expense Total:		488,199	506,218	516,226	526,473	529,579	521,997	552,697	4.98%
University Extension Net/(Levy):		(442,065)	(466,687)	(488,486)	(486,873)	(491,479)	(483,897)	(510,597)	4.87%
Reserves applied		0	0	0	0	0	0	26,700	100.00%
Net University Extension		(442,065)	(466,687)	(488,486)	(486,873)	(491,479)	(483,897)	(483,897)	-0.60%

PARKS

General Fund – Organization: 1065 to 1070
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Robert A. Way
LOCATION: Winnebago County
625 East County Road Y
Oshkosh, WI 54901

TELEPHONE: 232-1961

MISSION STATEMENT:

To provide for the physical maintenance and development of County-owned park lands; facilitate recreational programming; provide access to, and navigation aides for, the major bodies of water; provide multi-use recreation trails; and promote the use of the County Exposition grounds for the annual County Fair and other special events.

PROGRAM DESCRIPTION:

PARKS Provide park sites that can serve as a destination with enough and varied support facilities to provide for a daylong recreation experience on the site.

BOAT LANDINGS Provide quality boat launch sites on major bodies of water that possess site amenities and can serve as day use park sites for boaters and non-boaters alike.

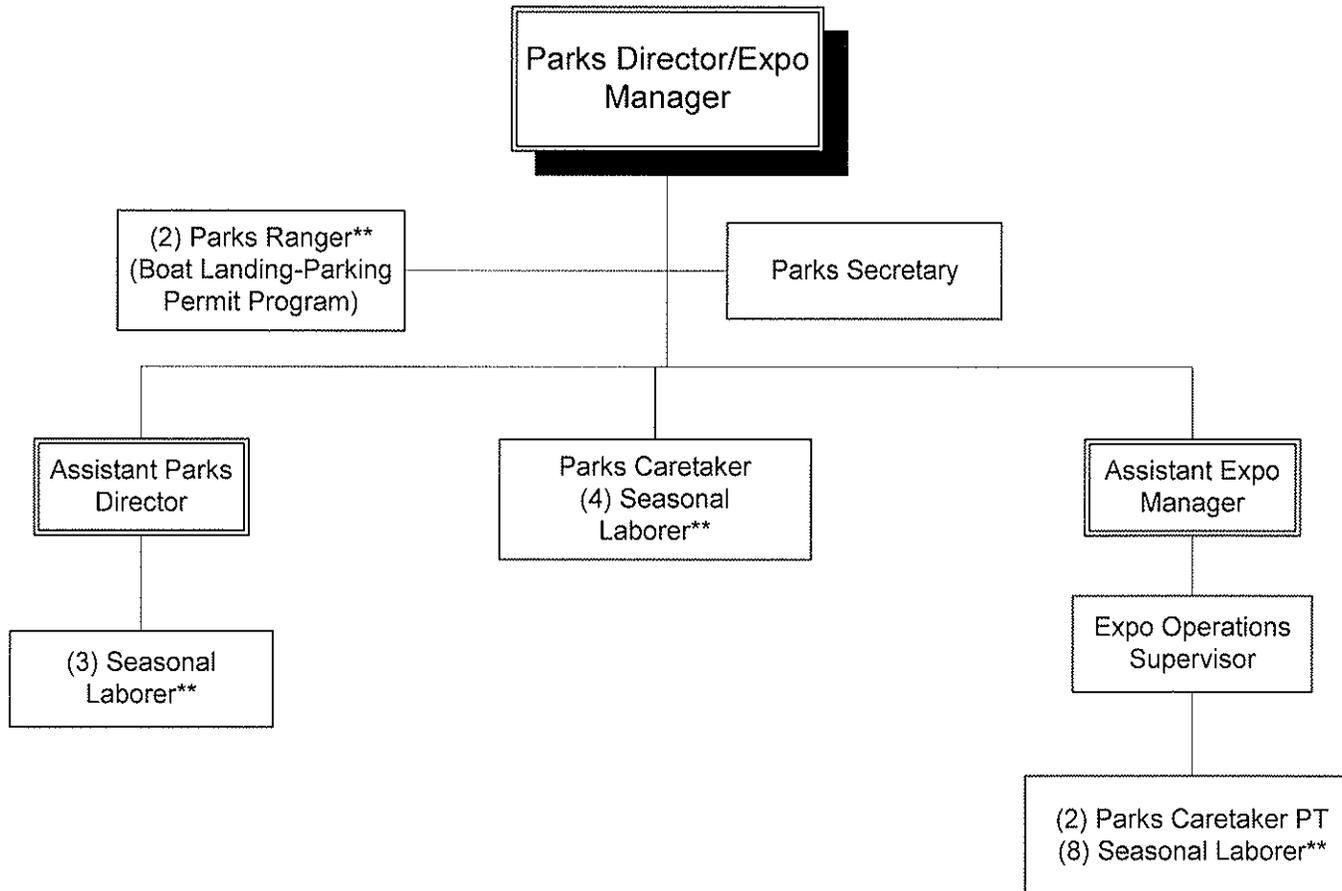
NAVIGATION AIDS Mark major navigation channels throughout the Winnebago County lakes system with both lighted and unlighted buoys to assist boaters in reaching their destination.

RECREATION TRAILS Provide multipurpose trail corridors through ownership and leasing for a variety of recreational activities.

EXPO CENTER Provide a facility where a wide variety of events, festivals, competitive shows and meeting/training sessions can occur.

PRESERVATION AND CONSERVATION AREAS Provide for perpetuation of sensitive lands and areas of historical, archaeological or vegetative significance.

PARKS



** Unclassified Position

PARKS

General Fund – Organization: 1065 to 1070 2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Robert A. Way
LOCATION: Winnebago County
625 East County Road Y
Oshkosh, WI 54901

TELEPHONE: 232-1961

2012 ACCOMPLISHMENTS:

1. Negotiated and signed a one year sponsorship agreement with WXMM 92.9 radio as official radio station of the Winnebago County Parks Department garnering free advertising for parks rentals and programs and renewed exclusivity agreement with Pepsi America's resulting in significant increase in rebate income for the Parks Department.
2. Successfully engaged in rehabilitation of and a rental program for the former Beach House/Service Center, now Pavilion, surpassing income goals, while using inmate labor in rehab efforts whenever possible.
3. Completed the annual Boat Trailer Parking Fee facility improvement project with expansion of the Osh-O-Nee Boat Landing parking lot and rehabbing of the adjacent breakwall structure.
4. Upgraded Expo PA speakers in all Barns.
5. Installed commemorative kiosk on WIOUWASH Trail at location of Public Enemies production site.
6. Expanded the winter storage program at the Expo Center using additional barn space and exceeding income goals.
7. Began rental program of picnic kits and disc golf equipment for park users.
8. Installed gutters on the Expo Building to prevent under-wall seepage during heavy rains.
9. Hosted a new multi-day concert event at the Expo Center and added four additional events with new promoters.
10. Upgraded bleachers and picnic tables at both Expo Center and Community Park to comply with new ADA and IBC standards.
11. Replaced 30 year old underground electric service feeds to all 4 Community Park shelters.

2013 GOALS AND OBJECTIVES

1. Promote Parks Department's active participation in the workings of the re:THINK Healthy Recreational Opportunities Work Group and its goal to develop a marketing campaign for promoting the use of outdoor recreation in Winnebago County; to help facilitate increased opportunities for leisure based activities in the area; and, to develop community partnerships to support policy changes for promoting pedestrian mobility.
2. Update the 5 Year Open Space Plan for the Parks System with assistance from East Central Wisconsin Regional Planning Commission.
3. Begin a multi-year phased replacement of various signage in the Community Park utilizing a unified graphics theme throughout.
4. Engage in annual Boat Trailer Parking Fee Program facility improvement project with goal of replacing over 126 feet of sea wall at Asylum Point Boat Landing as well as upgrading the parking lot surface at Poygan Boat Landing
5. Begin phased removal of the aged Community Park road lighting system and proceed to install more efficient fixtures as well as sturdier light poles.
6. Continue efforts in investigating options for establishing a dog park facility located in the northern section of the County.
7. Employ public survey tools in development of a long range pedestrian./bike plan for the Community Park.
8. Continue to improve electrical hook ups for campers by revamping existing pedestals and continuing with bulb replacement rotation in barns.
9. In light of the near completion of the final holes of the Community Park disc golf course, begin implementation of a donor recognition sign program.
10. Enter into second phase of plan for addressing mandated ADA mobility and access requirements within the Parks System.
11. Depending upon the success in having the City of Oshkosh modify its outdoor burning ordinances, engage in a Community Park prairie burn plan aimed at rehabbing various sections of the park's prairie areas through systematic controlled burning.
12. Begin multi-year project involving conversion of the upper areas of the former swimming beach into a walkway – native plant setting.

PARKS

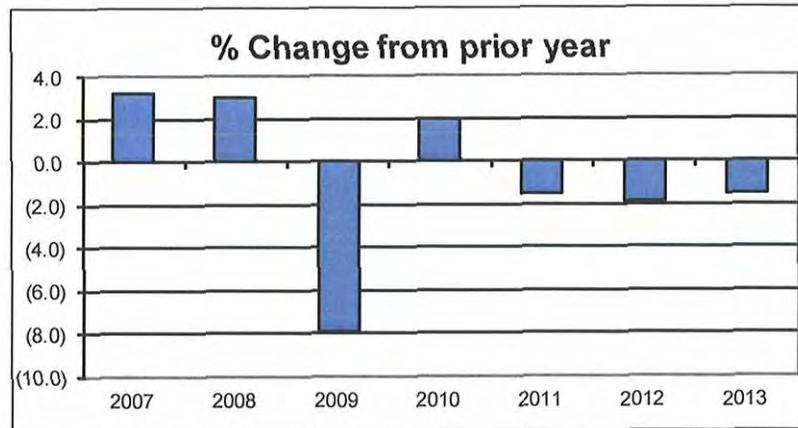
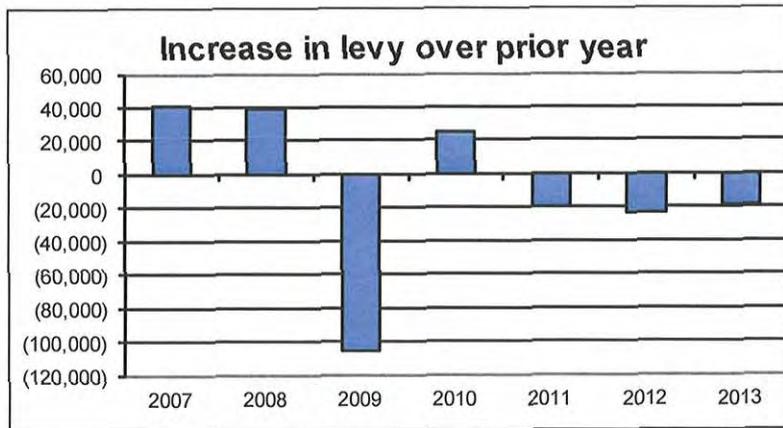
2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	10	10	10	10	10	7	7	6	6	6
Part Time	2	2	2	2	2	2	2	2	2	2
Total	12	12	12	12	12	9	9	8	8	8

There are no changes to the department staffing for 2013.

COUNTY LEVY: The 2013 net levy is \$1,205,822, a decrease of \$18,925 or 1.5% under 2012.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - Parks

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 1,224,747	
Significant changes to revenues:		
WI DNR	22,000	Decrease based on smaller scope of projects being conducted at the boat landings.
Boat launch fees	(12,000)	Increases in the amount of daily launch fees and sticker sales.
Rental revenue	5,000	Decrease based on 2012 estimate for Expo overstated.
Concession revenue	(18,500)	Increase based on revenue from Pepsi licensing contract coming in higher than anticipated.
Sale of property and equipment	7,100	Decrease based on no sale of large old trucks with attachments expected.
Significant changes to expenses:		
Regular pay	(85,065)	Decrease due to previously combining regular and temporary pay, now separated. The regular pay account reflects the removal of \$90,000+ in seasonal employee wages.
Temporary pay	93,455	Increase based on previously combining regular pay and temporary pay and addition of one seasonal (winter) employee.
Small equipment	(11,550)	Decrease based on less equipment needed in 2013.
Recreational supplies	14,000	Increase due to the purchase of Pepsi stock going through this account being reflected through
Maintenance buildings	(6,650)	Decrease due to the removal of the gutter repair project.
Maintenance grounds	12,000	Increase based on the EAB remediation efforts for planting trees in the community park.
Power and light	6,400	Increase based on expected rises in fees.
Vehicle repairs	6,500	Increase based on the loss of the Parks mechanic 2 years ago and the repair work that the highway mechanics are unable to perform.
Grounds maintenance	(18,500)	Decrease based on moving from boat landing division to boat landing parking fee program - mowing
Professional services	(9,200)	Decrease due to re-directing funds.
Capital - Improvements	(53,600)	Decreased based on smaller scope of projects being conducted at the boat landings.
Capital - Equipment	11,600	Increase based on the purchase of two mowers.
Inter-fund maintenance grounds	8,000	Increase based on a 25% increase in dumpster fees.
Other small changes		
	10,085	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 1,205,822	

Financial Summary
Parks (Excludes Boat Launch)

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	216,241	291,502	296,365	296,365	300,590
Labor	453,575	623,599	606,808	606,808	621,491
Travel	178	2,148	2,468	2,468	2,148
Capital	13,964	72,000	87,400	87,400	45,400
Other Expenditures	481,879	862,010	859,436	824,436	837,373
Total Expenditures	949,596	1,559,757	1,556,112	1,521,112	1,506,412
Levy Before Adjustments	733,355	1,268,255	1,259,747	1,224,747	1,205,822
Adjustments	-	-	-	-	-
Net Levy After Adjustments	733,355	1,268,255	1,259,747	1,224,747	1,205,822

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
065 - Parks									
Revenue									
Intergov Rev:									
WI Military Affairs	42008	12,248	1,632	(0)	1,000	(0)	(0)	(0)	-100.00%
WI Natural Resources	42009	42,221	33,400	39,534	30,000	30,000	30,000	30,000	0.00%
Intergov Rev Subtotal:		54,469	35,032	39,534	31,000	30,000	30,000	30,000	-3.23%
Licenses:									
Zoning Permits	44006	(0)	(10)	(0)	(0)	(0)	(0)	(0)	0.00%
Licenses Subtotal:		(0)	(10)	(0)	(0)	(0)	(0)	(0)	0.00%
Public Services:									
Other Fees	45002	2,986	3,691	3,115	2,800	(0)	(0)	(0)	-100.00%
Forms Copies Etc	45003	(0)	1	(0)	(0)	(0)	(0)	(0)	0.00%
Rental Revenues	45011	216,696	245,576	201,203	213,000	208,000	208,000	208,000	-2.35%
Photocopy Revenue	45014	22	14	1	15	(0)	(0)	(0)	-100.00%
Restitution	45022	190	400	(0)	100	(0)	(0)	(0)	-100.00%
Donations	45034	17,476	3,222	7,376	1,750	600	600	600	-65.71%
Concession Revenue	45050	12,118	8,663	37,927	11,600	23,500	33,600	33,600	189.66%
Admission	45053	3,051	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Park Reservations	45056	7,440	8,365	8,006	11,000	13,000	13,000	13,000	18.18%
Public Services Subtotal:		259,980	269,931	257,628	240,265	245,100	255,200	255,200	6.22%
Intergov Services:									
Other Fees	43001	224	4,655	(0)	(0)	(0)	(0)	(0)	0.00%
Cost Share Municipalities	43016	(0)	2,875	(0)	2,800	(0)	(0)	(0)	-100.00%
Intergov Services Subtotal:		224	7,530	(0)	2,800	(0)	(0)	(0)	-100.00%
Total Operating Revenue:		314,673	312,483	297,161	274,065	275,100	285,200	285,200	4.06%
Misc Revenues:									

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
065 - Parks									
Sale Of Prop Equip	48104	(0)	(0)	20,140	22,100	15,000	15,000	15,000	-32.13%
Sale of Scrap	48106	(0)	(0)	629	(0)	190	190	190	100.00%
Other Miscellaneous Revenues	48109	(0)	72	240	200	200	200	200	0.00%
Rummage Sales	48111	(0)	924	1,009	(0)	(0)	(0)	(0)	0.00%
Misc Revenues Subtotal:		(0)	996	22,017	22,300	15,390	15,390	15,390	-30.99%
Total Non-Operating Revenue:		(0)	996	22,017	22,300	15,390	15,390	15,390	-30.99%
Revenue Total:		314,673	313,479	319,179	296,365	290,490	300,590	300,590	1.43%
Expense									
Wages:									
Regular Pay	51100	499,239	496,543	441,731	441,790	356,725	356,725	356,725	-19.25%
Temporary Employees	51101	0	0	0	0	93,455	93,455	93,455	100.00%
Overtime	51105	10,725	3,633	1,127	3,971	2,900	2,900	2,900	-26.97%
Wages Subtotal:		509,964	500,176	442,858	445,761	453,080	453,080	453,080	1.64%
Fringes Benefits:									
FICA Medicare	51200	196,779	200,192	165,035	149,047	32,342	32,342	32,342	-78.30%
Health Insurance	51201	0	0	0	0	99,542	90,285	90,285	100.00%
Dental Insurance	51202	0	0	0	0	3,415	3,415	3,415	100.00%
Workers Compensation	51203	0	0	0	0	6,954	6,954	6,954	100.00%
Unemployment Comp	51204	14,072	15,729	8,423	12,000	12,000	12,000	12,000	0.00%
WI Retirement	51206	0	0	0	0	21,205	21,205	21,205	100.00%
Fringe Benefits Other	51207	0	0	0	0	2,210	2,210	2,210	100.00%
Fringes Benefits Subtotal:		210,850	215,920	173,458	161,047	177,668	168,411	168,411	4.57%
Total Labor:		720,814	716,096	616,316	606,808	630,748	621,491	621,491	2.42%
Travel:									
Registration Tuition	52001	330	2,139	1,765	705	485	485	485	-31.21%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
065 - Parks									
Automobile Allowance	52002	0	35	0	660	540	540	540	-18.18%
Meals	52005	55	193	0	243	303	303	303	24.69%
Lodging	52006	297	852	154	860	820	820	820	-4.65%
Other Travel Exp	52007	0	84	0	0	0	0	0	0.00%
Taxable Meals	52008	0	0	17	0	0	0	0	0.00%
Travel Subtotal:		682	3,302	1,936	2,468	2,148	2,148	2,148	-12.97%
Total Travel:		682	3,302	1,936	2,468	2,148	2,148	2,148	-12.97%
Capital Outlay:									
Land	58000	9,120	0	0	0	0	0	0	0.00%
Improvements	58002	15,631	1,121	0	70,000	16,400	16,400	16,400	-76.57%
Equipment	58004	100,535	84,495	0	0	29,000	29,000	29,000	100.00%
Capital Outlay Subtotal:		125,286	85,616	0	70,000	45,400	45,400	45,400	-35.14%
Total Capital:		125,286	85,616	0	70,000	45,400	45,400	45,400	-35.14%
Office:									
Office Supplies	53000	574	752	537	1,000	900	900	900	-10.00%
Stationery and Forms	53001	140	69	0	150	150	150	150	0.00%
Printing Supplies	53002	155	193	84	225	225	225	225	0.00%
Postage and Box Rent	53004	192	345	53	140	140	140	140	0.00%
Telephone	53008	10,389	10,552	4,211	10,000	8,000	8,000	8,000	-20.00%
Telephone Supplies	53009	0	0	0	0	40	40	40	100.00%
Wireless	53012	0	0	1,183	0	1,120	1,120	1,120	100.00%
Pagers	53013	0	0	74	0	0	0	0	0.00%
Voice and Data Cabling	53014	0	0	0	0	275	275	275	100.00%
Office Subtotal:		11,450	11,911	6,142	11,515	10,850	10,850	10,850	-5.78%
Operating:									
Advertising	53500	6,611	4,857	4,904	4,150	3,150	3,150	3,150	-24.10%
Subscriptions	53501	0	0	0	0	30	30	30	100.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
065 - Parks									
Membership Dues	53502	175	335	185	200	250	250	250	25.00%
Clothing Uniforms	53517	0	162	327	185	200	200	200	8.11%
Food	53520	315	333	0	0	0	0	0	0.00%
Small Equipment	53522	34,200	28,388	22,475	37,550	26,000	26,000	26,000	-30.76%
Recreation Supplies	53529	7,881	9,801	30,806	7,000	21,000	21,000	21,000	200.00%
Other Operating Supplies	53533	21,328	15,243	4,914	3,500	3,500	3,500	3,500	0.00%
Motor Fuel	53548	8,327	11,027	14,369	14,000	14,000	14,000	14,000	0.00%
Land Rental	53549	96	0	48	48	48	48	48	0.00%
Equipment Rental	53551	10,023	3,430	3,789	3,500	3,000	3,000	3,000	-14.29%
Operating Licenses Fees	53553	836	622	1,125	1,055	55	1,055	1,055	0.00%
Taxes & Assessments	53562	0	10	5	15	20	20	20	33.33%
Small Equipment Technology	53580	0	0	0	0	40	40	40	100.00%
Printing Supplies	73002	0	0	0	0	200	200	200	100.00%
Print Duplicate	73003	836	1,020	894	950	850	850	850	-10.53%
Postage and Box Rent	73004	482	391	356	500	500	500	500	0.00%
Motor Fuel	73548	7,348	10,698	13,656	12,000	13,000	13,000	13,000	8.33%
Operating Subtotal:		98,458	86,318	97,851	84,653	85,843	86,843	86,843	2.59%
Repairs & Maint:									
Maintenance Buildings	54020	21,772	11,379	20,286	28,250	21,600	21,600	21,600	-23.54%
Maintenance Grounds	54021	25,210	24,420	19,606	20,800	32,800	32,800	32,800	57.69%
Maintenance Equipment	54022	6,648	3,479	4,799	5,500	7,700	7,700	7,700	40.00%
Maintenance Vehicles	54023	33,446	26,668	7,109	0	1,500	1,500	1,500	100.00%
Other Maint Supplies	54028	1,511	5,172	1,240	2,200	2,700	2,700	2,700	22.73%
Equipment Repairs	54029	8,307	301	5,104	2,800	4,000	4,000	4,000	42.86%
Maintenance Grounds	74021	55,487	41,003	115,871	47,350	55,350	55,350	55,350	16.90%
Equipment Repairs	74029	561	1,895	3,429	96,000	96,363	96,363	96,363	0.38%
Repairs & Maint Subtotal:		152,942	114,315	177,445	202,900	222,013	222,013	222,013	9.42%
Utilities:									
Heat	54700	35,236	32,013	29,006	37,400	38,100	38,100	38,100	1.87%
Power and Light	54701	101,080	97,185	92,950	98,500	104,900	104,900	104,900	6.50%
Water and Sewer	54702	61,579	61,474	60,504	80,000	81,520	81,520	81,520	1.90%
Utilities Subtotal:		197,895	190,672	182,460	215,900	224,520	224,520	224,520	3.99%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
065 - Parks									
Contractual Services:									
Medical and Dental	55000	1,987	2,209	1,690	2,500	2,500	2,500	2,500	0.00%
Vehicle Repairs	55005	1,171	264	2,508	7,500	14,000	14,000	14,000	86.67%
Grounds Maintenance	55007	152,544	149,523	163,902	201,500	183,000	183,000	183,000	-9.18%
Building Repairs	55008	28,864	34,457	52,733	44,300	46,500	46,500	46,500	4.97%
Professional Service	55014	3,729	9,643	6,731	14,200	5,000	5,000	5,000	-64.79%
Security Service	55028	1,515	1,900	1,568	3,000	3,600	3,600	3,600	20.00%
Contractual Services Subtotal:		189,810	197,996	229,131	273,000	254,600	254,600	254,600	-6.74%
Insurance Expenses:									
Insurance Recoveries	56003	25	0	0	0	0	0	0	0.00%
Prop Liab Insurance	76000	34,267	32,664	37,884	36,468	38,547	38,547	38,547	5.70%
Insurance Expenses Subtotal:		34,292	32,664	37,884	36,468	38,547	38,547	38,547	5.70%
Total Other Operating:		684,847	633,875	730,913	824,436	836,373	837,373	837,373	1.57%
Expense Total:		1,531,629	1,438,890	1,349,165	1,503,712	1,514,669	1,506,412	1,506,412	0.18%
Parks Net/(Levy):		(1,216,956)	(1,125,411)	(1,029,986)	(1,207,347)	(1,224,179)	(1,205,822)	(1,205,822)	-0.13%

Boat Launch Fee Program - Parks

2013 BUDGET NARRATIVE

HIGHLIGHTS

DESCRIPTION: The Boat Launch Fee program is a program that started several years ago. The County instituted a fee for people to launch boats onto Winnebago County waterways. The intent of this was to establish a program that would fund the maintenance of the boat launch's, docks and other boating related facilities therefore removing it from the general tax levy.

COUNTY LEVY: There is no tax levy for this function. It is self supporting from boat launch fees.

FUND BALANCE: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

Financial Summary Boat Launch

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	100,913	130,000	151,000	151,000	141,000
Labor	2,310	18,418	15,800	15,800	18,418
Travel	-	-	-	-	-
Capital	-	110,000	139,500	120,000	93,251
Other Expenditures	18,606	54,170	31,650	31,650	48,650
Total Expenditures	20,916	182,588	186,950	167,450	160,319
Levy Before Adjustments	(79,997)	52,588	35,950	16,450	19,319
Adjustments	79,997	(52,588)	(35,950)	(16,450)	(19,319)
Net Levy After Adjustments	-	-	-	-	-

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
070 - Boat Launch									
Revenue									
Intergov Rev:									
WI Natural Resources	42009	134,067	0	83,415	60,000	38,000	38,000	38,000	-36.67%
Intergov Rev Subtotal:		134,067	0	83,415	60,000	38,000	38,000	38,000	-36.67%
Fines and Permits:									
Boat Launching Fees	44106	115,703	105,598	103,509	91,000	103,000	103,000	103,000	13.19%
Fines and Permits Subtotal:		115,703	105,598	103,509	91,000	103,000	103,000	103,000	13.19%
Total Operating Revenue:		249,771	105,598	186,924	151,000	141,000	141,000	141,000	-6.62%
Revenue Total:		249,771	105,598	186,924	151,000	141,000	141,000	141,000	-6.62%
Expense									
Wages:									
Regular Pay	51100	10,413	10,017	0	11,000	0	0	0	-100.00%
Temporary Employees	51101	0	0	0	0	12,000	12,000	12,000	100.00%
Wages Subtotal:		10,413	10,017	0	11,000	12,000	12,000	12,000	9.09%
Fringes Benefits:									
FICA Medicare	51200	1,180	1,129	0	1,300	918	918	918	-29.38%
Unemployment Comp	51204	0	0	1,252	3,500	5,500	5,500	5,500	57.14%
Fringes Benefits Subtotal:		1,180	1,129	1,252	4,800	6,418	6,418	6,418	33.71%
Total Labor:		11,593	11,146	1,252	15,800	18,418	18,418	18,418	16.57%
Capital Outlay:									
Improvements	58002	13,631	208,842	189,324	120,000	93,251	93,251	93,251	-22.29%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
070 - Boat Launch									
Capital Outlay Subtotal:		13,631	208,842	189,324	120,000	93,251	93,251	93,251	-22.29%
Total Capital:		13,631	208,842	189,324	120,000	93,251	93,251	93,251	-22.29%
Office:									
Office Supplies	53000	0	15	58	50	50	50	50	0.00%
Stationery and Forms	53001	4,388	3,562	4,257	3,850	4,100	4,100	4,100	6.49%
Print Duplicate	53003	1,205	145	106	500	0	0	0	-100.00%
Postage and Box Rent	53004	0	0	156	0	0	0	0	0.00%
Office Subtotal:		5,593	3,722	4,577	4,400	4,150	4,150	4,150	-5.68%
Operating:									
Small Equipment	53522	1,289	3,007	959	550	0	0	0	-100.00%
Other Operating Supplies	53533	0	0	102	100	100	100	100	0.00%
Equipment Rental	53551	0	7,474	9,628	5,200	5,200	5,200	5,200	0.00%
Print Duplicate	73003	127	13	0	0	0	0	0	0.00%
Motor Fuel	73548	826	1,304	1,772	1,300	1,900	1,900	1,900	46.15%
Operating Subtotal:		2,242	11,798	12,461	7,150	7,200	7,200	7,200	0.70%
Repairs & Maint:									
Maintenance Buildings	54020	0	172	0	200	0	0	0	-100.00%
Maintenance Grounds	54021	1,312	766	0	500	500	500	500	0.00%
Maintenance Equipment	54022	0	953	0	200	200	200	200	0.00%
Maintenance Vehicles	54023	0	0	4	100	100	100	100	0.00%
Other Maint Supplies	54028	0	42	0	0	0	0	0	0.00%
Maintenance Grounds	74021	0	7,700	1,542	3,600	3,000	3,000	3,000	-16.67%
Repairs & Maint Subtotal:		1,312	9,633	1,546	4,600	3,800	3,800	3,800	-17.39%
Utilities:									
Power and Light	54701	0	4,790	4,559	5,000	5,000	5,000	5,000	0.00%
Water and Sewer	54702	0	480	480	500	500	500	500	0.00%
Power Light	74701	0	14	0	0	0	0	0	0.00%
Utilities Subtotal:		0	5,284	5,039	5,500	5,500	5,500	5,500	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
070 - Boat Launch									
Contractual Services:									
Professional Service	55014	0	61	0	10,000	28,000	28,000	28,000	180.00%
Contractual Services Subtotal:		0	61	0	10,000	28,000	28,000	28,000	180.00%
Total Other Operating:		9,147	30,496	23,623	31,650	48,650	48,650	48,650	53.71%
Expense Total:		34,372	250,484	214,199	167,450	160,319	160,319	160,319	-4.26%
Boat Launch Surplus (Deficit):		215,399	(144,886)	(27,274)	(16,450)	(19,319)	(19,319)	(19,319)	17.44%
Reserves applied		(215,399)	144,886	27,274	16,450	19,319	19,319	19,319	17.44%
Net Boat Launch		(0)	(0)	(0)	0	0	0	0	0.00%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2013**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Parks -				
Expo -	Utility Carts	2	8,200.00	16,400.00
	72" Deck Zero Turn Radius Mowers	2	14,500.00	29,000.00
Boat Launch -	Poygan Boat Landing Parking Lot Paving	1	44,950.00	44,950.00
	Replacement of Asylum Point Boat Land Seawall	1	48,300.00	48,300.00
		6		138,650.00

**PARKS
PROGRAM BUDGETS**

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2013 ADOPTED	2012 ADOPTED	2011 ADOPTED	2013 OVER 2012	2012 OVER 2011
Administration	1065	621,491	2,148	-	331,026	954,665		954,665	959,769	1,026,549	(0.5)	(6.5)
Revenues	1065						30,990	(30,990)	(40,565)	(35,365)	(23.6)	14.7
Swimming Lake	1066	-	-	-	20,250	20,250		20,250	22,850	27,750	(11.4)	(17.7)
Revenues	1066						2,100	(2,100)	-	-	N/A	N/A
Recreation Trails	1067	-	-	-	47,079	47,079		47,079	41,586	41,837	13.2	(0.6)
Revenues	1067						30,000	(30,000)	(30,000)	(28,500)	0.0	5.3
Boat Landings	1068	-	-	-	119,020	119,020		119,020	129,850	124,900	(8.3)	4.0
Revenues	1068						-	-	(2,800)	(2,232)	(100.0)	25.4
Exhibition Site	1069	-	-	45,400	319,998	365,398		365,398	367,057	287,892	(0.5)	27.5
Revenues	1069						237,500	(237,500)	(223,000)	(194,500)	6.5	14.7
Boat Launch	1070	18,418	-	93,251	48,650	160,319		160,319	167,450	241,959	(4.3)	(30.8)
Revenues	1070						141,000	(141,000)	(151,000)	(195,500)	(6.6)	(22.8)
Grand Totals		<u>639,909</u>	<u>2,148</u>	<u>138,651</u>	<u>886,023</u>	<u>1,666,731</u>	<u>441,590</u>	<u>1,225,141</u>	<u>1,241,197</u>	<u>1,294,790</u>	<u>(1.3)</u>	<u>(4.1)</u>
Back out boat launch								(19,319)	(16,450)	1,889		
Adjusted Levy								<u>1,205,822</u>	<u>1,224,747</u>	<u>1,296,679</u>	<u>(1.5)</u>	<u>(5.5)</u>

PLANNING & ENVIRONMENT

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
PLANNING & ENVIRONMENT				
Register of Deeds	\$ 1,125,100	\$ 685,084	\$ -	\$ (440,016)
Planning	252,724	908,787	-	656,063
Tax Lister	1,000	158,407	-	157,407
Land Records Modernization	289,650	290,342	(692)	-
Land & Water Conservation	544,228	1,003,839	-	459,611
	<u>\$ 2,212,702</u>	<u>\$ 3,046,459</u>	<u>\$ (692)</u>	<u>\$ 833,065</u>

REGISTER OF DEEDS

General Fund – Organization: 1080
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Julie Pagel
LOCATION: Winnebago County
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-4887

MISSION STATEMENT:

To record, index, and accurately maintain official records and documents of the county relating to vital statistics and real estate as required by State Statutes.

PROGRAM DESCRIPTION:

LAND RECORDS: Index and maintain the history of all lands located in Winnebago County and provide public access to those records.

VITAL RECORDS: Index all vital records including births, deaths, marriages and military discharges.

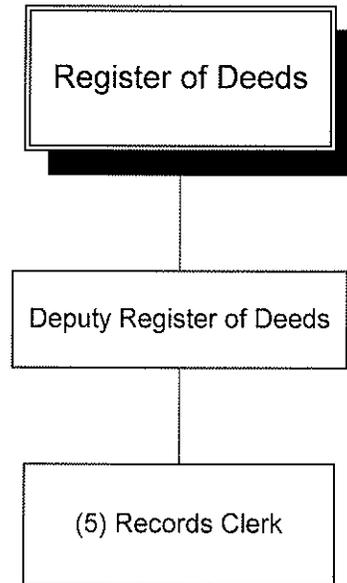
UCC: File and provide copies of all Realty related Uniform Commercial Code documents; maintain and provide copies and searches for all additional filings prior to July 1, 2001.

CHILD SUPPORT LIEN DOCKET: Provide public access information and search assistance for all child support arrears information.

INTER-DEPARTMENTAL SERVICES: Share resources with other departments.

PRESERVATION: Preserve information contained in old record books through filming, scanning, and back entry of information into the automated data bank.

REGISTER OF DEEDS



REGISTER OF DEEDS

General Fund – Organization: 1080
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Julie Pagel
LOCATION: Winnebago County Courthouse
415 Jackson Street
Oshkosh, WI 54901

TELEPHONE: 236-4887

2012 ACCOMPLISHMENTS:

1. Redacted social security numbers from documents recorded 1973 through 2005.
2. Recorded approximately 7,500 new vital records and recorded approximately 34,000 new land records.
3. Began preparation for scanning and historically preserving remaining land records dating back to 1848.
4. Continued to promote Property Fraud Alert, a free service to our citizens to help combat property fraud.
5. Continued back-indexing land documents for more comprehensive on-line access for our customers.

2013 GOALS AND OBJECTIVES:

1. Continue collecting redaction fee to pay for back-indexing and redaction of social security numbers on documents back to 1935.
2. Continue back-indexing of land record documents to improve public access and to ensure historical preservation.
3. Continue to promote on-line land record access and Property Fraud Alert.
4. Continue preservation efforts to eventually digitize all remaining paper records of the Register of Deeds Office.

REGISTER OF DEEDS

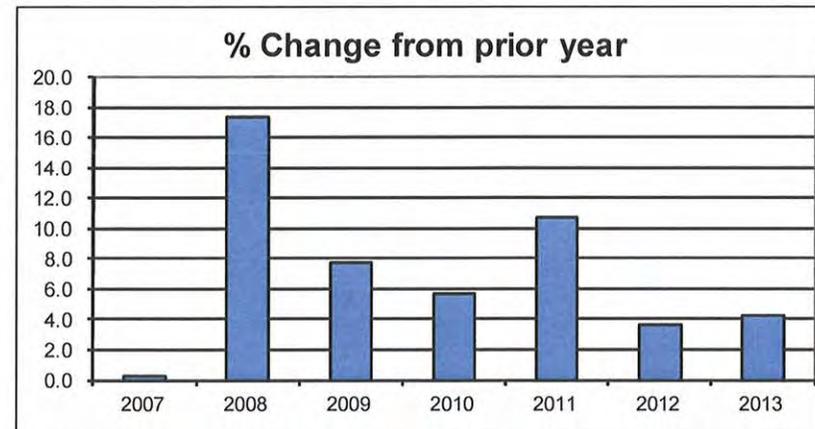
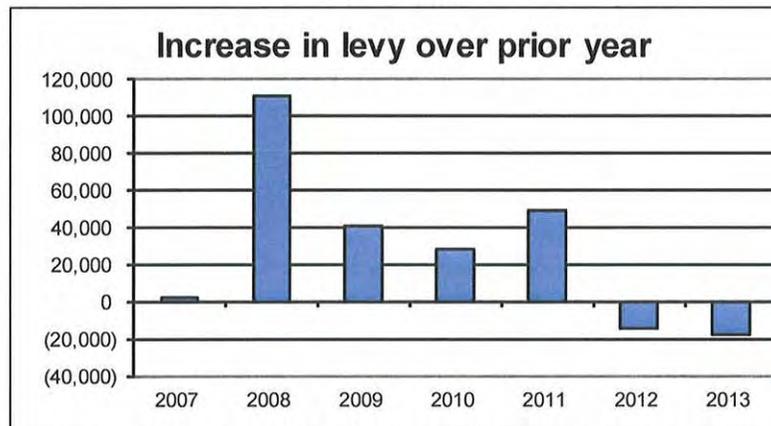
2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	9	9	8	8	8	8	8	8	7	7
Part Time	0	0	0	0	0	0	0	0	0	0
Total	9	9	8	8	8	8	8	8	7	7

There are no changes in the department staffing for 2013.

COUNTY LEVY: The Register of Deeds office has more revenues than expenditures. As such, there is no tax levy for this operation. The excess of revenues over expenditures for 2012 is projected to be \$440,016, an increase of \$17,678 or 4.2% over 2011. This increase translates into an overall decrease in total County tax levy.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - Register of Deeds

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ (422,338)	
Revenue Changes - impact on levy:		
Transfer tax	(20,000)	Increase based on projected increase in documents recorded.
Other fees	(5,000)	Increase based on average increase in Laredo contracts for off-site access to land records.
Forms and copies	(15,000)	Increase based on the steady increase in copies of land records on Laredo accounts.
Recording fees	(15,000)	Increase based on projected increase in documents recorded.
Redaction fees	(20,000)	Increase based on projected increase in documents recorded.
Expense Changes - impact on levy:		
Professional services	15,000	Increase based on newer hardware/software installation in 2012 which result in fewer upgrade requirements.
Microfilming services	42,000	Increase based on additional funding needed to complete imaging project and document indexing.
Other small changes		
	322	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ (440,016)	

Financial Summary
Register of Deeds

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	913,890	1,060,100	1,050,100	890,100	1,125,100
Labor	295,340	424,490	428,520	428,520	430,050
Travel	1,459	2,935	2,935	2,935	2,959
Capital	-	-	-	-	-
Other Expenditures	121,124	185,651	196,307	36,307	252,075
Total Expenditures	417,923	613,077	627,762	467,762	685,084
Levy Before Adjustments	(495,967)	(447,023)	(422,338)	(422,338)	(440,016)
Adjustments	-	-	-	-	-
Net Levy After Adjustments	(495,967)	(447,023)	(422,338)	(422,338)	(440,016)

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
080 - Register of Deeds									
Revenue									
Taxes:									
Transfer Tax	41003	253,596	249,650	235,575	230,000	240,000	250,000	250,000	8.70%
Taxes Subtotal:		253,596	249,650	235,575	230,000	240,000	250,000	250,000	8.70%
Public Services:									
Other Fees	45002	49,868	52,705	55,689	60,000	65,000	65,000	65,000	8.33%
Forms Copies Etc	45003	70,710	68,576	88,298	75,000	90,000	90,000	90,000	20.00%
Recording Fees	45010	506,891	505,635	542,177	525,000	540,000	540,000	540,000	2.86%
Redaction Fees	45027	(0)	90,215	(0)	(0)	(0)	(0)	(0)	0.00%
Public Services Subtotal:		627,469	717,130	686,164	660,000	695,000	695,000	695,000	5.30%
Interfund Revenue:									
Forms Copies Etc	65003	3	24	(0)	(0)	(0)	(0)	(0)	0.00%
Recording Fees	65010	219	1,579	358	100	100	100	100	0.00%
Interfund Revenue Subtotal:		222	1,603	358	100	100	100	100	0.00%
Total Operating Revenue:		881,287	968,383	922,097	890,100	935,100	945,100	945,100	6.18%
Revenue Total:		881,287	968,383	922,097	890,100	935,100	945,100	945,100	6.18%
Expense									
Wages:									
Regular Pay	51100	325,258	284,532	273,547	276,910	282,073	282,073	282,073	1.86%
Overtime	51105	307	93	36	375	375	375	375	0.00%
Wages Subtotal:		325,564	284,625	273,583	277,285	282,448	282,448	282,448	1.86%
Fringes Benefits:									
FICA Medicare	51200	170,068	160,853	157,940	151,235	20,564	20,564	20,564	-86.40%
Health Insurance	51201	0	0	0	0	110,437	100,166	100,166	100.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
080 - Register of Deeds									
Dental Insurance	51202	0	0	0	0	5,802	5,802	5,802	100.00%
Workers Compensation	51203	0	0	0	0	520	520	520	100.00%
WI Retirement	51206	0	0	0	0	13,651	13,651	13,651	100.00%
Fringe Benefits Other	51207	0	0	0	0	6,899	6,899	6,899	100.00%
Fringes Benefits Subtotal:		170,068	160,853	157,940	151,235	157,873	147,602	147,602	-2.40%
Total Labor:		495,632	445,478	431,523	428,520	440,321	430,050	430,050	0.36%
Travel:									
Registration Tuition	52001	360	310	200	575	575	575	575	0.00%
Automobile Allowance	52002	1,282	1,143	1,023	1,450	1,460	1,460	1,460	0.69%
Lodging	52006	553	738	890	910	924	924	924	1.54%
Travel Subtotal:		2,195	2,190	2,112	2,935	2,959	2,959	2,959	0.82%
Total Travel:		2,195	2,190	2,112	2,935	2,959	2,959	2,959	0.82%
Office:									
Office Supplies	53000	1,645	1,655	1,637	1,600	1,600	1,600	1,600	0.00%
Stationery and Forms	53001	2,039	1,923	2,435	1,500	1,500	1,500	1,500	0.00%
Printing Supplies	53002	842	543	1,123	1,000	1,000	1,000	1,000	0.00%
Postage and Box Rent	53004	74	7	4	50	50	50	50	0.00%
Computer Supplies	53005	157	385	0	400	400	400	400	0.00%
Telephone	53008	1,373	1,699	1,170	1,500	1,000	1,000	1,000	-33.33%
Voice and Data Cabling	53014	0	0	301	0	0	0	0	0.00%
Office Subtotal:		6,130	6,212	6,671	6,050	5,550	5,550	5,550	-8.26%
Operating:									
Subscriptions	53501	160	80	0	120	120	120	120	0.00%
Membership Dues	53502	100	100	100	100	100	100	100	0.00%
Small Equipment	53522	532	5,423	350	1,500	0	0	0	-100.00%
Operating Licenses Fees	53553	0	0	0	50	50	50	50	0.00%
Other Miscellaneous	53568	(9)	(19)	51,999	0	50	50	50	100.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
080 - Register of Deeds									
Print Duplicate	73003	2,693	3,066	3,075	2,000	2,000	2,000	2,000	0.00%
Postage and Box Rent	73004	10,861	10,407	9,110	10,000	9,500	9,500	9,500	-5.00%
Operating Subtotal:		14,337	19,057	64,633	13,770	11,820	11,820	11,820	-14.16%
Repairs & Maint:									
Maintenance Equipment	54022	0	0	214	0	500	500	500	100.00%
Equipment Repairs	54029	2,295	3,123	3,123	4,000	4,000	4,000	4,000	0.00%
Equipment Repairs	74029	825	759	594	627	825	825	825	31.58%
Repairs & Maint Subtotal:		3,120	3,882	3,931	4,627	5,325	5,325	5,325	15.09%
Contractual Services:									
Professional Service	55014	12,306	8,987	12,995	10,000	5,000	5,000	5,000	-50.00%
Microfilming Services	55017	0	0	0	0	42,000	42,000	42,000	100.00%
Contractual Services Subtotal:		12,306	8,987	12,995	10,000	47,000	47,000	47,000	370.00%
Insurance Expenses:									
Prop Liab Insurance	56000	0	0	0	30	30	30	30	0.00%
Prop Liab Insurance	76000	1,390	1,428	1,440	1,830	2,350	2,350	2,350	28.42%
Insurance Expenses Subtotal:		1,390	1,428	1,440	1,860	2,380	2,380	2,380	27.96%
Total Other Operating:		37,283	39,566	89,671	36,307	72,075	72,075	72,075	98.52%
Expense Total:		535,110	487,234	523,307	467,762	515,355	505,084	505,084	7.98%
Register of Deeds Net/(Levy):		346,177	481,150	398,790	422,338	419,745	440,016	440,016	4.19%

PLANNING

General Fund – Organization: 1086 to 1089 2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Jerry Bougie
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54903

TELEPHONE: 232-3340

MISSION STATEMENT:

To ensure sound land use growth by implementing the goals of the Winnebago County Comprehensive Plan and providing comprehensive and technical planning assistance to Winnebago County's committees, departments and political subdivisions. To promote Winnebago County as a good place to live and do business. Implement land record modernization technology to reduce the cost of general purpose government and provide better and more efficient access to land records for the public.

PROGRAM DESCRIPTION:

LAND USE PLANNING Prepare and implement ordinances and studies related to land use issues in Winnebago County.

SUBDIVISION REVIEW Review subdivision plats to conform to County ordinances and State Statutes.

ZONING To assure sound land use growth through providing courteous and efficient staff assistance.

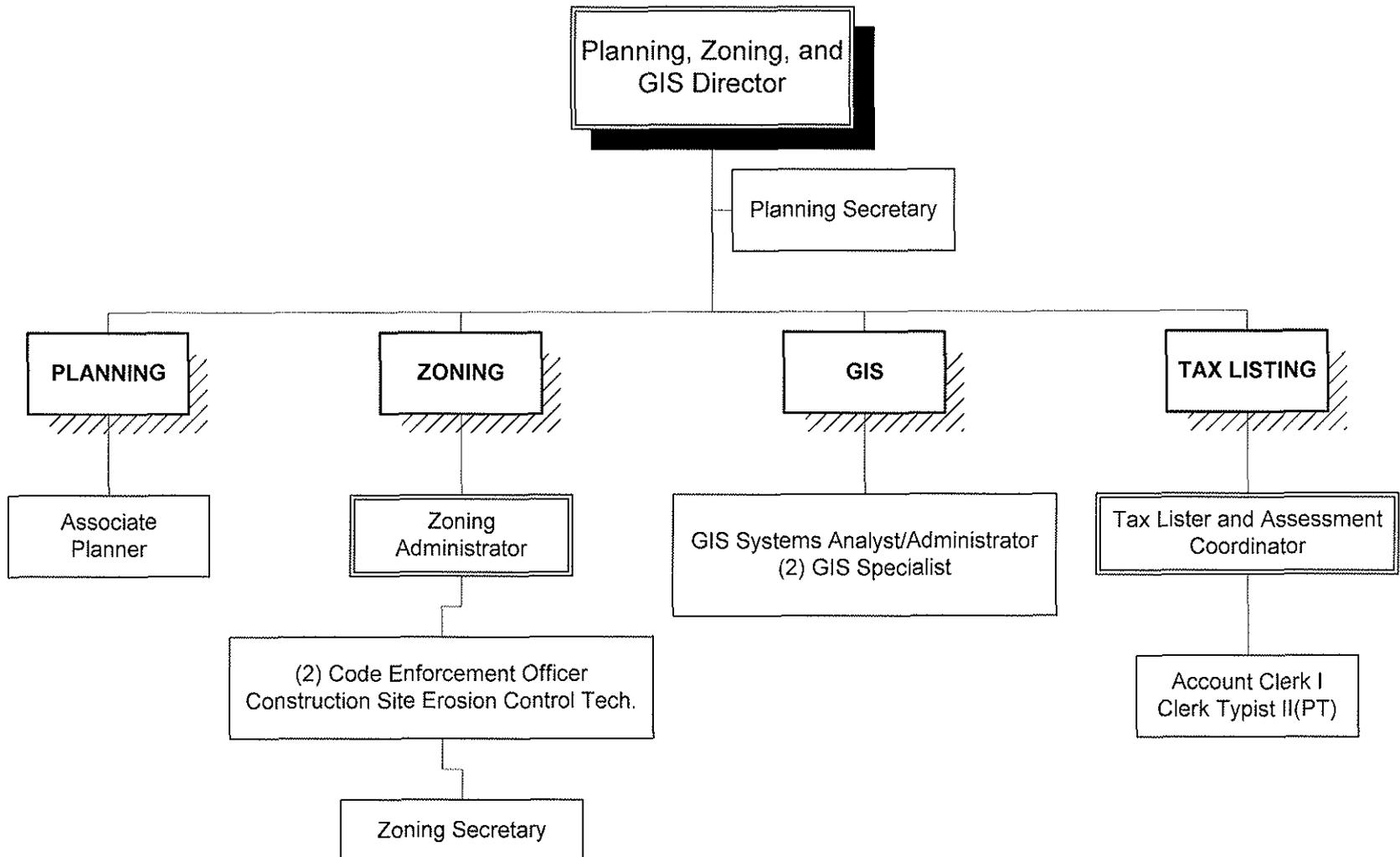
GEOGRAPHIC INFORMATION SYSTEM (GIS) To maintain the GIS database and provide data to all users.

LAND RECORDS MODERNIZATION To provide efficient, low cost, and modernized land records for the public, government officials & private entities.

PROPERTY LISTER To assist cities and towns in annual tax roll preparation and to provide general property listing services and information to the public. Provide to municipal assessors all deed transfers, partitions of land, name and address updates, acreage, assessment and legal description changes. Provide to municipal clerks updated totals for all municipal assessing.

ECONOMIC DEVELOPMENT Develop industrial parks & economic development in the County & its local communities for the purposes of increasing the tax base & creating job opportunities through the Industrial Development Board Revolving Loan Fund & Per Capita Funding Programs.

PLANNING AND ZONING



PLANNING

Department: 100-086 to 089 Fund: General Fund
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Jerry Bougie
LOCATION: Winnebago County
112 Otter Avenue
Oshkosh, WI 54901

Telephone: 232-3340

2012 ACCOMPLISHMENTS:

1. Successfully completed and received County Board approval of new Winnebago County Zoning Ordinance.
2. Successfully administered two adopted zoning ordinances in a transitional period during which towns have the opportunity to get in or out of County zoning.
3. Successfully completed and received State Certification of Winnebago County's new Farmland Preservation Plan and Ordinance.
4. Successfully implemented new Property Listing and Tax Collection Software System.
5. Completed the delineation of new election districts which provide representational equality for all potential voters within the County.
6. Executed GIS modifications required during the revision and implementation process of the County Zoning Ordinance to support the Planning and Zoning Department staff.
7. Established an internal centralized data management and web application environment to enable more efficient and broader use of GIS information across the organization.
8. Successfully notified approximately 1800 owners of private onsite wastewater treatment systems (septic systems) of the requirement to have their septic tanks pumped out and inspected by a licensed pumper. Full compliance with the septic system maintenance program was achieved.
9. Successfully converted septic system maintenance program to on-line reporting saving time and paper in the Zoning Department.
10. Provided Staff support and guidance to the Industrial Development Board on Economic Development related activities in Winnebago County, including managing Revolving Loan Fund Programs to assist communities and businesses for job creation.

2013 GOALS & OBJECTIVES

1. Establish a centralized enterprise GIS environment that supports the County's current and future needs.
 - a. Continue data migration from GenaMap to a local government data model that simplifies data management, provides more access to current information, supports interoffice workflows, increases staff productivity, and provides a platform for business specific spatial solutions.
2. Increase discovery and access to County geospatial resources to improve service delivery and reduce costs.
 - a. Develop and operate enterprise mapping data, geospatial applications, and Web services that enhance the utility, reduce the cost, and expand the interoperability of County IT systems.
 - b. Redesign WINGS web site to make it more accessible, user-friendly, and informative.
3. Sustain and improve GIS coordination and partnerships in the County, the region, and the state.
 - a. Implement a shared storage and retrieval infrastructure for data and services.
 - b. Engage in more private-public partnerships, for geospatial data access and services to improve efficiencies and eliminate duplication.
4. Send out third year of the second cycle of septic system maintenance notices to approximately 1800 residents.
5. Continue to participate in Community Rating System Insurance program resulting in continued reduction in flood insurance premiums for residents of unincorporated areas of the County. Monitoring and reporting local flooding events is imperative to participate in the program.
6. Administer the new zoning code and track issues with the new ordinance to amend code as necessary.
7. Begin revisions to County ordinances: County Subdivision, and County Stormwater and Erosion Control Ordinances.
8. Begin 10 year update to County Comprehensive Plan pursuant to state statutes.
9. Continue extensive migration and implementation of considerable information for new Property Listing and Tax Assessment software system.
10. Utilize new software features for more efficient transition of information.

PLANNING & ZONING

2013 BUDGET NARRATIVE HIGHLIGHTS

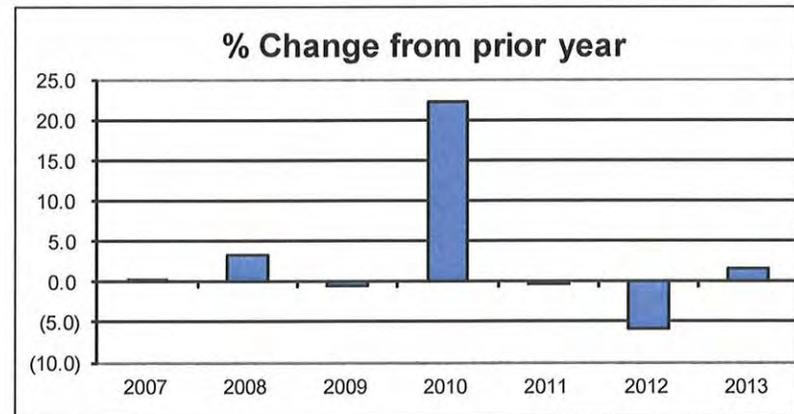
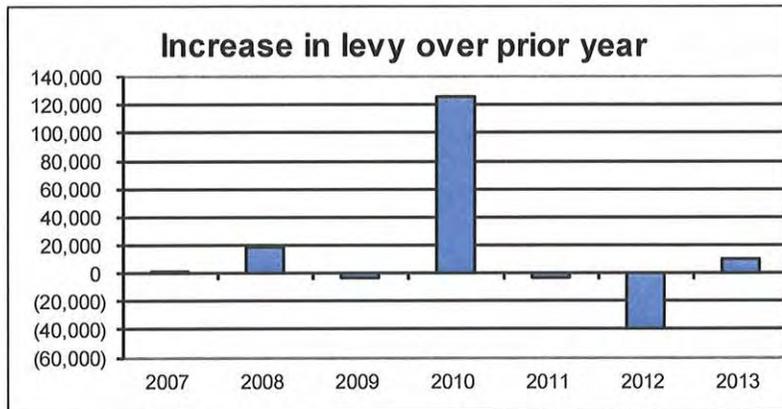
NOTE: This section contains Planning, Zoning, Geographic Information Systems (GIS), and Property Lister. All of these areas report to the County Planner. The financial information for Planning **excludes** the Property Lister from the totals. The Property Lister data is shown separately because it is a special apportionment.

DEPARTMENT STAFFING (including Property Lister):

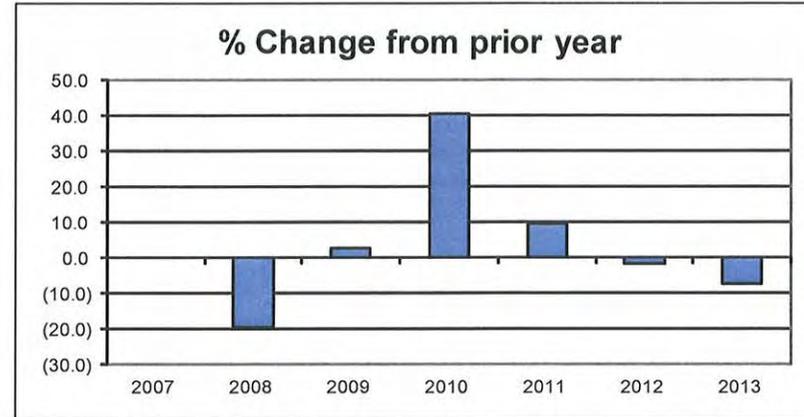
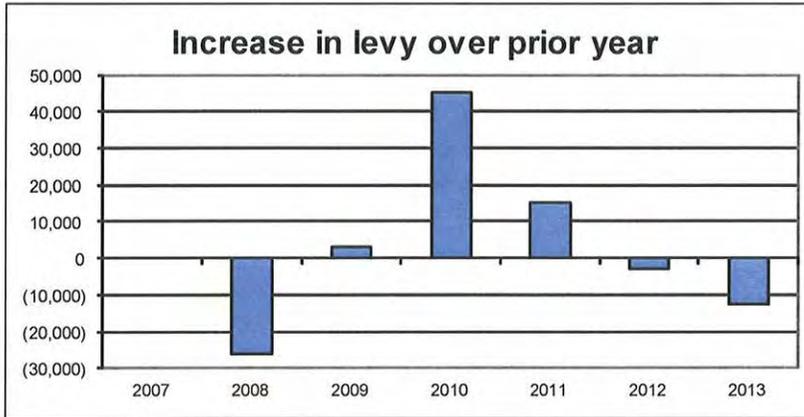
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	16	16	16	16	16	14	14	13	12	13
Part Time	0	0	0	0	0	2	2	2	2	1
Total	16	16	16	16	16	16	16	15	14	14

During 2012 there were the following changes to the department staffing table, a reduction of a part time Zoning Secretary and a full time GIS Database Administrator, an increase of one full time Construction Site Erosion Control Technician (which was a transfer from the Land & Water Conservation Department), and one full time GIS Specialist.

COUNTY LEVY PLANNING DEPT (EXCLUDING PROPERTY LISTER): The tax levy for 2013 is \$656,063, an increase of \$10,225 or 1.6% over 2012.



LEVY FOR PROPERTY LISTER: The net tax levy for 2013 for this function is \$157,407, a decrease of \$12,486, or 7.3% under 2012. This levy is a special apportionment and is not levied to all municipalities of the County. As such we must reserve any unused funds from that department at year end and carry them forward to be applied against the Property Lister levy in the succeeding or future years.



FUND BALANCE – PROPERTY LISTER: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2012 ADOPTED - Planning, Zoning & GIS

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 645,838	
Revenue Changes - impact on levy:		
Zoning permits	(6,889)	Increase due to increasing trends.
Stormwater permits	(24,400)	Increase due to the transition of stormwater/erosion control program being moved to Zoning.
Forms and copies	3,300	Decrease based on expected certified survey trends.
Zoning fees	(6,485)	Increase based on the increase of public hearing items.
Expense Changes - impact on levy:		
Regular pay	34,552	Increase due to the employee transfer from LWCD.
Other small changes		
	10,147	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 656,063	

Financial Summary
Planning (Excludes Tax Lister)

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	186,802	247,964	241,580	216,280	252,724
Labor	555,845	514,679	829,564	797,944	843,113
Travel	1,899	3,910	4,780	4,780	4,600
Capital	-	-	-	-	-
Other Expenditures	26,559	56,288	59,394	59,394	61,074
Total Expenditures	584,303	574,877	893,738	862,118	908,787
Levy Before Adjustments	397,501	326,913	652,158	645,838	656,063
Adjustments	-	-	-	-	-
Net Levy After Adjustments	397,501	326,913	652,158	645,838	656,063

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
086 - Planning									
Revenue									
Intergov Rev:									
Other Grantor Agencies	42019	6,100	9,379	17,491	16,000	15,000	15,000	15,000	-6.25%
Intergov Rev Subtotal:		6,100	9,379	17,491	16,000	15,000	15,000	15,000	-6.25%
Licenses:									
Zoning Permits	44006	85,320	84,035	59,950	34,485	41,374	41,374	41,374	19.98%
Sanitation Permits	44007	53,200	61,660	50,705	50,000	50,000	50,000	50,000	0.00%
Storm Water Permits	44008	29,402	6,730	9,232	5,600	30,000	30,000	30,000	435.71%
Licenses Subtotal:		167,922	152,425	119,887	90,085	121,374	121,374	121,374	34.73%
Fines and Permits:									
County Fines	44100	3,858	2,494	2,443	2,000	2,500	2,500	2,500	25.00%
Fines and Permits Subtotal:		3,858	2,494	2,443	2,000	2,500	2,500	2,500	25.00%
Public Services:									
Forms Copies Etc	45003	27,880	34,965	20,384	22,370	19,040	19,040	19,040	-14.89%
Zoning Fees	45012	39,780	43,560	32,920	19,525	26,010	26,010	26,010	33.21%
Inspection Fees	45021	48,635	48,475	48,646	46,000	46,000	46,000	46,000	0.00%
Public Services Subtotal:		116,295	127,000	101,950	87,895	91,050	91,050	91,050	3.59%
Interfund Revenue:									
DP Services	65085	695	283	105	300	300	300	300	0.00%
Interfund Revenue Subtotal:		695	283	105	300	300	300	300	0.00%
Total Operating Revenue:		294,870	291,581	241,876	196,280	230,224	230,224	230,224	17.29%
Transfers In:									
Other Transfers In	49501	75,000	25,000	37,000	20,000	22,500	22,500	22,500	12.50%
Transfers In Subtotal:		75,000	25,000	37,000	20,000	22,500	22,500	22,500	12.50%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
086 - Planning									
Total Non-Operating Revenue:		75,000	25,000	37,000	20,000	22,500	22,500	22,500	12.50%
Revenue Total:		369,870	316,581	278,876	216,280	252,724	252,724	252,724	16.85%
Expense									
Wages:									
Regular Pay	51100	662,086	639,511	567,206	570,555	604,721	604,721	604,721	5.99%
Overtime	51105	475	81	387	514	500	500	500	-2.72%
Comp Time	51108	0	0	0	0	400	400	400	100.00%
Wages Subtotal:		662,561	639,592	567,593	571,069	605,621	605,621	605,621	6.05%
Fringes Benefits:									
FICA Medicare	51200	315,069	280,055	241,631	226,875	44,455	44,455	44,455	-80.41%
Health Insurance	51201	0	0	0	0	154,499	140,131	140,131	100.00%
Dental Insurance	51202	0	0	0	0	9,217	9,217	9,217	100.00%
Workers Compensation	51203	0	0	0	0	1,918	1,918	1,918	100.00%
WI Retirement	51206	0	0	0	0	38,703	38,703	38,703	100.00%
Fringe Benefits Other	51207	0	0	0	0	2,988	2,988	2,988	100.00%
Fringe Benefit- OT Temp	51208	0	0	0	0	80	80	80	100.00%
Fringes Benefits Subtotal:		315,069	280,055	241,631	226,875	251,860	237,492	237,492	4.68%
Total Labor:		977,630	919,647	809,224	797,944	857,481	843,113	843,113	5.66%
Travel:									
Registration Tuition	52001	1,084	1,468	950	1,780	1,430	1,430	1,430	-19.66%
Automobile Allowance	52002	706	851	1,180	975	950	950	950	-2.56%
Vehicle Lease	52003	683	810	765	700	1,080	1,080	1,080	54.29%
Meals	52005	103	70	0	250	250	250	250	0.00%
Lodging	52006	608	70	280	900	700	700	700	-22.22%
Other Travel Exp	52007	9	27	39	75	75	75	75	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
086 - Planning									
Taxable Meals	52008	59	40	110	100	115	115	115	15.00%
Travel Subtotal:		3,253	3,336	3,325	4,780	4,600	4,600	4,600	-3.77%
Total Travel:		3,253	3,336	3,325	4,780	4,600	4,600	4,600	-3.77%
Office:									
Office Supplies	53000	2,623	1,966	2,463	2,925	2,975	2,975	2,975	1.71%
Stationery and Forms	53001	336	285	465	250	250	250	250	0.00%
Printing Supplies	53002	627	446	498	550	625	625	625	13.64%
Print Duplicate	53003	14	0	0	50	50	50	50	0.00%
Postage and Box Rent	53004	31	21	3	50	50	50	50	0.00%
Computer Supplies	53005	0	0	0	100	75	75	75	-25.00%
Computer Software	53006	0	0	0	100	50	50	50	-50.00%
Telephone	53008	5,597	7,388	5,757	5,825	5,425	5,425	5,425	-6.87%
Telephone Supplies	53009	0	0	0	0	100	100	100	100.00%
Wireless	53012	0	0	123	0	175	175	175	100.00%
Office Subtotal:		9,228	10,105	9,309	9,850	9,775	9,775	9,775	-0.76%
Operating:									
Subscriptions	53501	373	484	484	500	540	540	540	8.00%
Membership Dues	53502	1,108	945	1,428	1,050	2,050	2,050	2,050	95.24%
Publish Legal Notices	53503	4,243	4,239	3,130	4,700	4,600	4,600	4,600	-2.13%
Food	53520	34	0	0	25	0	0	0	-100.00%
Small Equipment	53522	395	623	179	550	550	550	550	0.00%
Legal Fees	53530	0	0	4,954	300	300	300	300	0.00%
Operating Licenses Fees	53553	682	420	79	120	380	380	380	216.67%
Operating Grants	53565	6,100	9,379	16,501	16,000	15,000	15,000	15,000	-6.25%
Print Duplicate	73003	3,914	4,235	5,092	2,950	2,550	2,550	2,550	-13.56%
Postage and Box Rent	73004	5,611	5,337	5,013	5,540	4,630	4,630	4,630	-16.43%
Motor Fuel	73548	1,415	1,458	2,242	1,900	2,350	2,350	2,350	23.68%
Operating Subtotal:		23,874	27,119	39,101	33,635	32,950	32,950	32,950	-2.04%
Repairs & Maint:									

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
086 - Planning									
Maintenance Grounds	54021	0	0	0	25	25	25	25	0.00%
Maintenance Equipment	54022	0	0	1,095	0	1,655	1,655	1,655	100.00%
Equipment Repairs	54029	600	0	0	400	400	400	400	0.00%
Maintenance Grounds	74021	0	262	0	300	150	150	150	-50.00%
Maintenance Vehicles	74023	250	400	874	1,000	1,000	1,000	1,000	0.00%
Equipment Repairs	74029	1,254	1,188	1,056	1,056	1,155	1,155	1,155	9.38%
Repairs & Maint Subtotal:		2,104	1,850	3,025	2,781	4,385	4,385	4,385	57.68%
Contractual Services:									
Vehicle Repairs	55005	905	449	63	1,250	1,450	1,450	1,450	16.00%
Transcription Services	55009	1,745	2,050	2,426	1,500	2,500	2,500	2,500	66.67%
Professional Service	55014	9,093	0	0	0	0	0	0	0.00%
Other Contract Services	75030	4,006	5,388	3,602	3,500	4,000	4,000	4,000	14.29%
Contractual Services Subtotal:		15,749	7,888	6,091	6,250	7,950	7,950	7,950	27.20%
Insurance Expenses:									
Prop Liab Insurance	76000	5,312	6,408	7,104	6,878	6,014	6,014	6,014	-12.56%
Insurance Expenses Subtotal:		5,312	6,408	7,104	6,878	6,014	6,014	6,014	-12.56%
Total Other Operating:		56,267	53,369	64,630	59,394	61,074	61,074	61,074	2.83%
Expense Total:		1,037,149	976,352	877,179	862,118	923,155	908,787	908,787	5.41%
Planning Net/(Levy):		(667,279)	(659,771)	(598,303)	(645,838)	(670,431)	(656,063)	(656,063)	1.58%

SIGNIFICANT CHANGES FROM 2012 ADOPTED - Property Lister

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 169,893	
Revenue Changes - impact on levy:		
	-	
Expense Changes - impact on levy:		
Data processing services	(15,050)	Decrease based on costs shifting to Land Records Modernization and conversion to new software reducing costs related to old software system.
Other small changes		
	2,564	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 157,407	

Financial Summary Property Lister

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	300	1,000	1,000	1,000	1,000
Labor	98,029	142,700	142,529	142,529	143,553
Travel	-	100	100	100	600
Capital	-	-	-	-	-
Other Expenditures	19,720	28,199	28,264	28,264	14,254
Total Expenditures	117,749	170,999	170,893	170,893	158,407
Levy Before Adjustments	117,449	169,999	169,893	169,893	157,407
Adjustments	-	-	-	-	-
Net Levy After Adjustments	117,449	169,999	169,893	169,893	157,407

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
089 - Property Lister									
Revenue									
Public Services:									
Forms Copies Etc	45003	1,184	655	857	1,000	1,000	1,000	1,000	0.00%
Public Services Subtotal:		1,184	655	857	1,000	1,000	1,000	1,000	0.00%
Total Operating Revenue:		1,184	655	857	1,000	1,000	1,000	1,000	0.00%
Revenue Total:		1,184	655	857	1,000	1,000	1,000	1,000	0.00%
Expense									
Wages:									
Regular Pay	51100	94,555	102,735	109,469	110,810	112,645	112,645	112,645	1.66%
Wages Subtotal:		94,555	102,735	109,469	110,810	112,645	112,645	112,645	1.66%
Fringes Benefits:									
FICA Medicare	51200	33,025	34,403	34,307	31,719	8,303	8,303	8,303	-73.82%
Health Insurance	51201	0	0	0	0	15,335	13,909	13,909	100.00%
Dental Insurance	51202	0	0	0	0	662	662	662	100.00%
Workers Compensation	51203	0	0	0	0	208	208	208	100.00%
WI Retirement	51206	0	0	0	0	7,210	7,210	7,210	100.00%
Fringe Benefits Other	51207	0	0	0	0	616	616	616	100.00%
Fringes Benefits Subtotal:		33,025	34,403	34,307	31,719	32,334	30,908	30,908	-2.56%
Total Labor:		127,581	137,138	143,775	142,529	144,979	143,553	143,553	0.72%
Travel:									
Registration Tuition	52001	0	0	0	0	100	100	100	100.00%
Automobile Allowance	52002	88	0	28	75	200	200	200	166.67%
Lodging	52006	0	0	0	0	200	200	200	100.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
089 - Property Lister									
Taxable Meals	52008	27	0	0	25	100	100	100	300.00%
Travel Subtotal:		115	0	28	100	600	600	600	500.00%
Total Travel:		115	0	28	100	600	600	600	500.00%
Office:									
Office Supplies	53000	554	1,386	1,452	1,900	2,000	2,000	2,000	5.26%
Printing Supplies	53002	221	147	271	315	300	300	300	-4.76%
Postage and Box Rent	53004	3	0	0	0	100	100	100	100.00%
Telephone	53008	718	889	517	900	600	600	600	-33.33%
Office Subtotal:		1,495	2,422	2,240	3,115	3,000	3,000	3,000	-3.69%
Operating:									
Membership Dues	53502	60	60	60	60	60	60	60	0.00%
Small Equipment	53522	0	0	0	0	500	500	500	100.00%
Office Supplies	73000	695	283	105	250	250	250	250	0.00%
Print Duplicate	73003	1,668	1,589	1,790	2,000	2,300	2,300	2,300	15.00%
Postage and Box Rent	73004	37	46	45	100	100	100	100	0.00%
Operating Subtotal:		2,460	1,978	2,001	2,410	3,210	3,210	3,210	33.20%
Repairs & Maint:									
Maintenance Equipment	54022	0	0	71	0	300	300	300	100.00%
Equipment Repairs	74029	330	198	198	198	198	198	198	0.00%
Repairs & Maint Subtotal:		330	198	269	198	498	498	498	151.52%
Contractual Services:									
Data Processing	55013	8,116	8,116	8,116	22,050	7,000	7,000	7,000	-68.25%
Contractual Services Subtotal:		8,116	8,116	8,116	22,050	7,000	7,000	7,000	-68.25%
Insurance Expenses:									
Prop Liab Insurance	76000	381	408	432	491	546	546	546	11.20%
Insurance Expenses Subtotal:		381	408	432	491	546	546	546	11.20%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
089 - Property Lister									
Total Other Operating:		12,782	13,122	13,059	28,264	14,254	14,254	14,254	-49.57%
Expense Total:		140,477	150,260	156,862	170,893	159,833	158,407	158,407	-7.31%
Property Lister Net/(Levy):		(139,294)	(149,605)	(156,005)	(169,893)	(158,833)	(157,407)	(157,407)	-7.35%

**PLANNING
PROGRAM BUDGETS**

NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	TOTALS BY YEAR			ANNUAL PERCENT INCREASES	
								2013 ADOPTED	2012 ADOPTED	2011 ADOPTED	2012 OVER 2011	2011 OVER 2010
Planning	1086	253,897	990	-	9,661	264,548		264,548	337,925	341,048	(21.7)	(0.9)
Revenues	1086	-	-	-	-	-	-	-	-	-	N/A	N/A
Zoning	1087	330,140	2,510	-	48,117	380,767		380,767	337,906	433,086	12.7	(22.0)
Revenues	1087	-	-	-	-	-	224,074	(224,074)	(185,480)	(228,435)	20.8	(18.8)
GIS	1088	259,075	1,100	-	3,296	263,471		263,471	186,287	189,338	41.4	(1.6)
Revenues	1088	-	-	-	-	-	28,650	(28,650)	(30,800)	(49,400)	(7.0)	(37.7)
Property Lister	1089	143,553	600	-	14,254	158,407		158,407	170,893	173,597	(7.3)	(1.6)
Revenues	1089	-	-	-	-	-	1,000	(1,000)	(1,000)	(1,000)	-	-
Grand Totals		<u>986,665</u>	<u>5,200</u>	<u>-</u>	<u>75,328</u>	<u>1,067,193</u>	<u>253,724</u>	<u>813,469</u>	<u>815,731</u>	<u>858,234</u>	<u>(0.3)</u>	<u>(5.0)</u>
Reserves applied								-	-	-	N/A	N/A
Net Levy								<u>813,469</u>	<u>815,731</u>	<u>858,234</u>	<u>(0.3)</u>	<u>(5.0)</u>

LAND RECORDS MODERNIZATION FUND

2013 BUDGET NARRATIVE

HIGHLIGHTS

DESCRIPTION: The Land Records Modernization Fund is a separate fund created under Wisconsin Statutes which receives money when people register documents at the Register of Deeds office. Monies accumulated in this fund can be used for land records modernization project costs which can include equipment and software purchases as well as training in their use. The funds can also be used to retire debt incurred to purchase and install these systems.

COUNTY LEVY: There is no property tax levy for this activity.

FUND BALANCE: A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2012 ADOPTED - Land Records Modernization

Account	Effect on Surplus Increase (Decrease)	Total	Description
Significant changes from 2012			
2012 Budgeted Surplus / (Deficit)		\$ (50)	
Revenue Changes - impact on surplus:			
Recording fees - 45010	19,000		Decreased based on the projected decrease in recorded documents.
Recording fees - 45068	(72,000)		Increase based on the projected increase in recorded documents.
Expense Changes - impact on surplus:			
Computer software	64,000		Increase based on the replacement web server for public GIS access and support upgrade for County 911 system (P1CAD).
Data processing services	29,025		Increase based on the additional software maintenance for new land records system (LRS) and GIS.
Professional services	(70,000)		Decrease based on the concluded enterprise advantage program that fulfilled general technical advisory and consulting services support for GIS platform migration.
Capital - Equipment	27,000		Increase based on the host web server replacement for public GIS access and a purchase of a large format plotter.
Other small changes			
	3,617		This is a combination of small increases and decreases to revenue and expense accounts.
2013 Budgeted Surplus / (Deficit)		\$ 692	

Financial Summary
Land Records Modernization

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	209,019	298,936	237,000	237,000	289,650
Labor	-	-	-	-	-
Travel	6,349	8,025	9,686	9,686	8,100
Capital	-	-	-	-	27,000
Other Expenditures	148,596	225,667	239,939	227,264	255,242
Total Expenditures	154,945	233,692	249,625	236,950	290,342
Levy Before Adjustments	(54,074)	(65,244)	12,625	(50)	692
Adjustments	54,074	65,244	(12,625)	50	(692)
Net Levy After Adjustments	-	-	-	-	-

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
081 - Land Records Modernization									
Revenue									
Intergov Rev:									
WI Dept of Administration	42002	300	300	11,864	300	300	300	300	0.00%
Intergov Rev Subtotal:		300	300	11,864	300	300	300	300	0.00%
Public Services:									
Recording Fees	45010	186,815	217,095	203,196	235,000	216,000	216,000	216,000	-8.09%
Recording Fees	45068	(0)	(0)	28,622	(0)	72,000	72,000	72,000	100.00%
Public Services Subtotal:		186,815	217,095	231,818	235,000	288,000	288,000	288,000	22.55%
Intergov Services:									
Cost Share Municipalities	43016	70,550	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Intergov Services Subtotal:		70,550	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Interfund Revenue:									
Recording Fees	65010	50	496	120	400	350	350	350	-12.50%
Redaction Fees	65028	(0)	5	(0)	(0)	(0)	(0)	(0)	0.00%
Interfund Revenue Subtotal:		50	501	120	400	350	350	350	-12.50%
Total Operating Revenue:		257,715	217,896	243,802	235,700	288,650	288,650	288,650	22.46%
Interest:									
Interest Investments	48000	2,907	1,322	772	1,300	1,000	1,000	1,000	-23.08%
Interest Subtotal:		2,907	1,322	772	1,300	1,000	1,000	1,000	-23.08%
Total Non-Operating Revenue:		2,907	1,322	772	1,300	1,000	1,000	1,000	-23.08%
Revenue Total:		260,622	219,218	244,573	237,000	289,650	289,650	289,650	22.22%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
081 - Land Records Modernization									
Expense									
Travel:									
Registration Tuition	52001	225	70	0	8,050	7,500	7,500	7,500	-6.83%
Automobile Allowance	52002	0	0	69	236	200	200	200	-15.25%
Meals	52005	0	0	0	450	150	150	150	-66.67%
Lodging	52006	0	0	0	950	200	200	200	-78.95%
Other Travel Exp	52007	0	0	0	0	50	50	50	100.00%
Travel Subtotal:		225	70	69	9,686	8,100	8,100	8,100	-16.37%
Total Travel:		225	70	69	9,686	8,100	8,100	8,100	-16.37%
Capital Outlay:									
Equipment	58004	0	0	8,033	0	27,000	27,000	27,000	100.00%
Capital Outlay Subtotal:		0	0	8,033	0	27,000	27,000	27,000	100.00%
Total Capital:		0	0	8,033	0	27,000	27,000	27,000	100.00%
Office:									
Print Duplicate	53003	0	0	0	500	2,500	2,500	2,500	400.00%
Computer Software	53006	0	945	103,990	3,000	67,000	67,000	67,000	2,133.33%
Office Subtotal:		0	945	103,990	3,500	69,500	69,500	69,500	1,885.71%
Operating:									
Small Equipment	53522	2,022	143	2,610	1,750	1,750	1,750	1,750	0.00%
Small Equipment Technology	53580	0	0	19,652	0	1,300	1,300	1,300	100.00%
Operating Subtotal:		2,022	143	22,262	1,750	3,050	3,050	3,050	74.29%
Repairs & Maint:									
Equipment Repairs	54029	2,039	2,371	2,371	2,491	1,511	1,511	1,511	-39.34%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
081 - Land Records Modernization									
Repairs & Maint Subtotal:		2,039	2,371	2,371	2,491	1,511	1,511	1,511	-39.34%
Contractual Services:									
Grounds Maintenance	55007	650	0	484	500	400	400	400	-20.00%
Data Processing	55013	77,948	76,459	76,767	68,500	97,525	97,525	97,525	42.37%
Professional Service	55014	116,264	51,600	48,360	130,000	60,000	60,000	60,000	-53.85%
Microfilming Services	55017	68,814	34,558	0	0	0	0	0	0.00%
Contractual Services Subtotal:		263,676	162,617	125,611	199,000	157,925	157,925	157,925	-20.64%
Insurance Expenses:									
Prop Liab Insurance	76000	474	492	456	523	756	756	756	44.55%
Insurance Expenses Subtotal:		474	492	456	523	756	756	756	44.55%
Total Other Operating:		268,211	166,568	254,690	207,264	232,742	232,742	232,742	12.29%
Transfers Out:									
Other Transfers Out	59501	75,000	25,000	37,000	20,000	22,500	22,500	22,500	12.50%
Transfers Out Subtotal:		75,000	25,000	37,000	20,000	22,500	22,500	22,500	12.50%
Total Non-Operating Expense:		75,000	25,000	37,000	20,000	22,500	22,500	22,500	12.50%
Expense Total:		343,436	191,638	299,792	236,950	290,342	290,342	290,342	22.53%
Land Records Modernization Net/(Levy):		(82,815)	27,580	(55,219)	50	(692)	(692)	(692)	-1,484.00%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2013**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Land Records				
Modernization -	Replacement large format plotter	1	15,000.00	15,000.00
	Replacement host server (Public web mapping service)	1	12,000.00	12,000.00
		<u>2</u>		<u>27,000.00</u>

LAND & WATER CONSERVATION

General Fund – Organization: 1082
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Thomas Davies
LOCATION: James P. Coughlin Center
625 E. County Road Y, Suite 100
Oshkosh, WI 54901

TELEPHONE: 232-1951

MISSION STATEMENT:

To provide a full range of professional services in the planning, design, and implementation of programs and projects that protect, restore, and sustain the natural resources of Winnebago County.

PROGRAM DESCRIPTION:

LAND & WATER RESOURCE MANAGEMENT- Land and water resource assessments, inventories, NR151/ATCP50 compliance reviews, management plans, training and information and education services provided to landowners on individual land parcels and units of government for site specific and regional concerns. Complete, maintain and revise the State mandated, Winnebago County Land and Water Resource Management Plan.

RESOURCE PLAN REVIEWS- Review surface drainage, erosion control plans and agricultural land development projects and issue livestock waste management/erosion control permits and conduct onsite inspections of installed practices. These services are provided in accordance with the Winnebago County Livestock Waste Management, and Stormwater / Erosion Control ordinances. Provide State MS4 and Stormwater compliance and storm water utility credit calculation service for all required county owned properties.

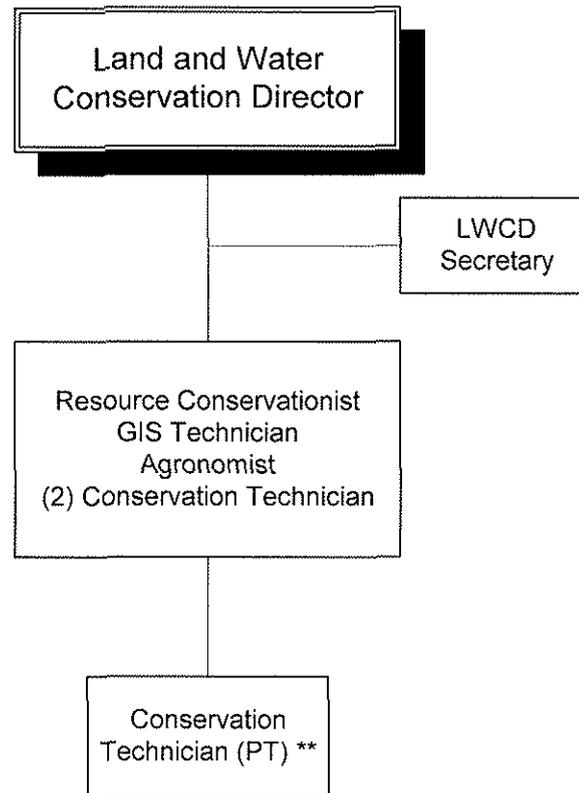
DESIGN & CONSTRUCTION MANAGEMENT- Design, cost estimation, layout, and construction oversight services for "best management practices" installed to improve and protect surface and ground water quality; prevent soil erosion; manage stormwater runoff; protect and expand woodland resources; restore and enhance wetlands and upland habitat and protect and restore stream banks and shorelands. This includes the administration and delivery of the USDA/WI Conservation Reserve Enhancement Program (CREP), the State mandated Agricultural Performance Standards and Prohibitions, and the State Farmland Preservation Tax Credit Program (FPP).

GRANTS ADMINISTRATION:

SOIL & WATER RESOURCE MANAGEMENT PROGRAM - source: WDATCP & WDNR, \$766,000 for staff support and cost sharing the installation of pollution abatement and water quality protection practices throughout the county. LWCD requested \$434,000 for cost share payments to landowners participating in this program.

COUNTY WATER QUALITY IMPROVEMENT PROGRAM – source: Winnebago County; provides \$80,000 to \$100,000 annually to cost-share the installation of best management practices for the abatement of non-point pollution, to educate citizens on the importance of natural resource protection and the financial and technical assistance available, and to leverage additional funds by providing matching or contributory dollars within grant requests.

LAND AND WATER CONSERVATION



** Unclassified Position

LAND & WATER CONSERVATION

General Fund – Organization: 1082
2013 BUDGET NARRATIVE

DEPARTMENT HEAD: Thomas E. Davies
LOCATION: Winnebago County LWCD
James P. Coughlin Center
625 E. County Road Y, Suite 100
Oshkosh, WI 54901-8131

TELEPHONE: 232-1951

2012 ACCOMPLISHMENTS:

1. Technical assistance services provided on 42 separate practices involving the planning, design and construction of land and water resource improvement, restoration and protection components. These include shoreline protection and restoration, waterways and diversions, roof runoff controls, livestock waste transfer and storage facilities, barnyard runoff control systems, wetland restorations and well abandonments.
2. Technical assistance services were provided for 1294 individuals, 23 groups (1094 people), and 349 times for units of government.
3. Approximately 65 cost-share contracts with landowners were processed, accounting for approx. \$328,000 in county, state and federal cost-share funds paid out for the installation of non-point pollution abatement measures throughout the county.
4. Issued approximately 49 LWMO permits to various livestock operations around the county for new or expanded facilities. Continued the LWMO review program during permit issuance to inform livestock operators of the impacts of the ordinance on their operations and to help them avoid water pollution problems.
5. Secured state & local grants for \$594,500 to support implementation of the LWCD's soil and water resource protection programs, including Land and Water Resource Mgmt. Plan Implementation, the State Ag Performance Standards and locally identified resource concerns.
6. Completed Farmland Preservation Program compliance certifications for 84 landowners, affecting 14,292 acres of cropland and providing an estimated \$107,190 in tax credits for county participants.
7. Continued formal implementation of the Ag Performance Standards in accordance with NR 151 and DATCP 50 targeting the FPP participants, and tracked compliance on the GIS based recording system.
8. Began sale and distribution of the new Winnebago County plat book.

9. Completed WDNR MS4 phase two permit requirements for WC.
10. Issued approximately 135 Erosion Control Permits and completed over 215 EC permit inspections generating approx. \$35,000 in revenue.
11. Coordinated and administered the sale of 42,250 trees, 10,500 trees planted with county planters, 20 acres of prairie planted with the county seeder and the sale of related supplies to approx. 29 landowners in Winnebago County.
12. Coordinated, conducted and installed numerous I & E presentations and demonstration projects, including Conservation Field Days, SECO, Working Lands Initiative & LWMO informational meetings, and LWCD Awareness presentations to Local, State and Federal Agencies, the Media, Private Organizations and Industry. Complete the LWCD Annual Report and distribute to Federal, State, County, Town and Local government/agencies.

2013 GOALS & OBJECTIVES:

1. Secure \$615,000 in funding sources to support administrative and technical components of the department's soil and water resource protection programs including cost-sharing for pollution abatement measures installed by landowners throughout Winnebago County.
2. Continue the County funded Water Quality Improvement Program, providing \$90,000 to \$100,000 in annual cost-share funds toward pollution abatement projects at critical or high priority sites throughout the county.
3. Continue implementation of the Agricultural Performance Standards as identified in the Winnebago County LWRMP and required by the State Law, targeting the FPP participants required to meet the Standards in order to receive their tax credits.
4. Continue to improve interdepartmental and intergovernmental communication regarding ordinance enforcement, LWMO permits, the implementation/administration of NR216/MS4 – Storm water Pollution Prevention Program, and Chapter 88- Drainage of Lands, to better serve the Towns and Constituents of Winnebago County.
5. Sign 40 new cost share agreements for the installation of conservation practices with landowners of Winnebago County and utilize the Targeted Runoff Management Grant on the Oakridge Road Groundwater Remediation Project.
6. Coordinate, conduct and install numerous I & E presentations and demonstration projects, including Conservation Field Days, Town meetings, LWMO informational meetings and overall LWCD Awareness presentations to Local and Regional Organizations and Industry.
7. Assist local organizations and municipalities with Invasive Species issues.
8. Seek out new funding and grant sources to implement conservation practices on developed and undeveloped sites and to provide information and education throughout Winnebago County.
9. Sell 300 Winnebago County 2012 Plat Books generating \$10,200 of levy reducing revenue.

LAND & WATER CONSERVATION

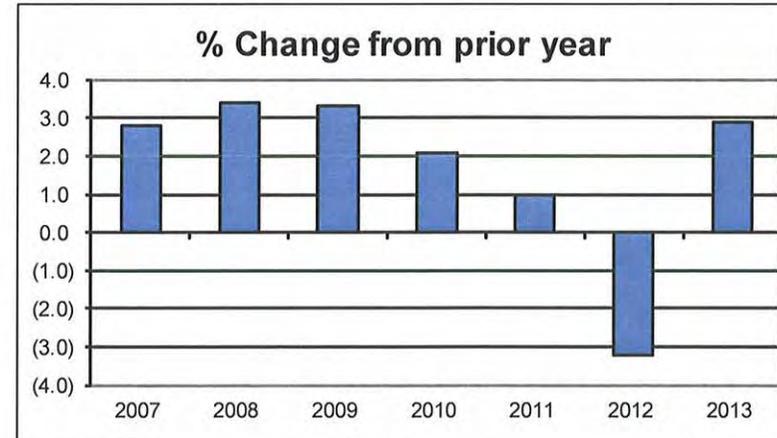
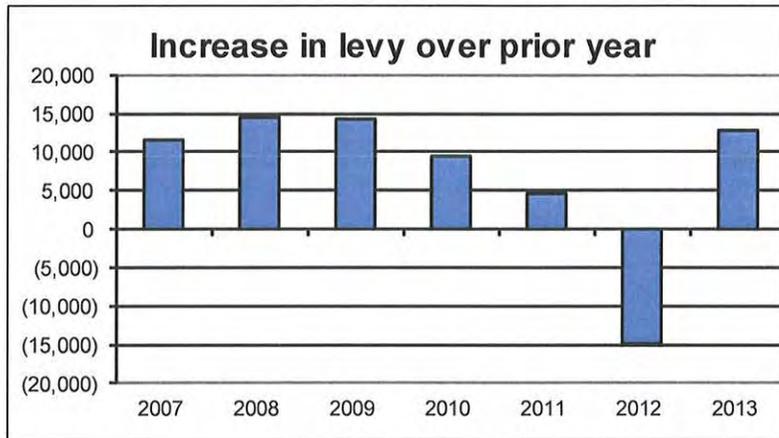
2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	8	8	7	7	7	7	7	8	8	7
Part Time	0	0	1	1	1	1	1	0	0	0
Total	8	8	8	8	8	8	8	8	8	7

There was a reduction of one full time Construction Site Erosion Control Technician in the department staffing table during 2012. This position was moved to the Planning Department because of the nature of work being performed, making it more logical that the position be part of that department.

COUNTY LEVY: The tax levy for 2013 is \$459,611, an increase of \$12,875 or 2.9% over 2012.



SIGNIFICANT CHANGES FROM 2012 ADOPTED - Land & Water Conservation

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 446,736	
Revenue Changes - impact on levy:		
EC permits	34,000	Decrease due to permits no longer being sold in LWCD.
EC inspections	10,800	Decrease due to inspections no longer being performed in LWCD.
Sale of property and equipment	6,500	Decreased based on no property or equipment to sell in 2013.
Expense Changes - impact on levy:		
Regular pay	(37,677)	Decrease due to employee transfer to Zoning.
Capital - Expenditures	(20,000)	Decrease due to no capital request for 2013.
Other small changes		
	19,252	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 459,611	

Financial Summary
Land & Water Conservation

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	173,731	550,064	821,472	612,079	544,228
Labor	322,053	524,436	517,904	549,524	510,878
Travel	3,226	5,250	6,192	6,192	5,200
Capital	19,659	19,659	20,000	20,000	-
Other Expenditures	62,844	466,708	803,189	483,099	487,761
Total Expenditures	407,782	1,016,053	1,347,285	1,058,815	1,003,839
Levy Before Adjustments	234,051	465,989	525,813	446,736	459,611
Adjustments	-	-	-	-	-
Net Levy After Adjustments	234,051	465,989	525,813	446,736	459,611

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
082 - Land and Water Conservation									
Revenue									
Intergov Rev:									
WI Dept of Administration	42002	0	30,717	0	40,000	40,000	40,000	40,000	0.00%
Agri Trade Consumer Protection	42004	377,923	223,672	229,193	420,000	404,500	404,500	404,500	-3.69%
WI Natural Resources	42009	37,774	31,359	14,681	48,000	48,000	48,000	48,000	0.00%
Intergov Rev Subtotal:		415,697	285,747	243,874	508,000	492,500	492,500	492,500	-3.05%
Licenses:									
EC Permits	44010	8,295	29,805	24,015	34,000	0	0	0	-100.00%
Licenses Subtotal:		8,295	29,805	24,015	34,000	0	0	0	-100.00%
Fines and Permits:									
County Fines	44100	0	0	0	300	300	300	300	0.00%
Fines and Permits Subtotal:		0	0	0	300	300	300	300	0.00%
Public Services:									
Forms Copies Etc	45003	10	12	33	25	25	25	25	0.00%
Conservation Services	45004	1,073	1,568	4,865	7,200	6,200	6,200	6,200	-13.89%
Inspection Fees	45021	9,630	9,450	6,525	10,800	0	0	0	-100.00%
Donations	45034	69	0	0	0	0	0	0	0.00%
Other Public Charges	45057	2,929	2,250	4,541	9,000	9,000	9,000	9,000	0.00%
Public Services Subtotal:		13,710	13,279	15,964	27,025	15,225	15,225	15,225	-43.66%
Intergov Services:									
Cost Share Municipalities	43016	25	0	0	0	0	0	0	0.00%
Intergov Services Subtotal:		25	0	0	0	0	0	0	0.00%
Interfund Revenue:									
Conservation Services	65004	15,666	13,150	16,308	18,604	19,503	19,503	19,503	4.83%
Interfund Revenue Subtotal:		15,666	13,150	16,308	18,604	19,503	19,503	19,503	4.83%

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
082 - Land and Water Conservation									
Total Operating Revenue:		453,393	341,981	300,160	587,929	527,528	527,528	527,528	-10.27%
Misc Revenues:									
Rental Equipment	48101	1,254	1,391	744	1,400	1,000	1,000	1,000	-28.57%
Sale Of Prop Equip	48104	0	0	0	6,500	0	0	0	-100.00%
Material Sales	48105	7,959	5,586	3,873	16,250	15,700	15,700	15,700	-3.38%
Misc Revenues Subtotal:		9,213	6,976	4,617	24,150	16,700	16,700	16,700	-30.85%
Total Non-Operating Revenue:		9,213	6,976	4,617	24,150	16,700	16,700	16,700	-30.85%
Revenue Total:		462,606	348,958	304,778	612,079	544,228	544,228	544,228	-11.09%
Expense									
Wages:									
Regular Pay	51100	368,896	356,257	383,113	391,340	353,663	353,663	353,663	-9.63%
Wages Subtotal:		368,896	356,257	383,113	391,340	353,663	353,663	353,663	-9.63%
Fringes Benefits:									
FICA Medicare	51200	166,329	153,902	155,106	158,184	26,030	26,030	26,030	-83.54%
Health Insurance	51201	0	0	0	0	103,683	94,040	94,040	100.00%
Dental Insurance	51202	0	0	0	0	5,802	5,802	5,802	100.00%
Workers Compensation	51203	0	0	0	0	6,755	6,755	6,755	100.00%
WI Retirement	51206	0	0	0	0	22,636	22,636	22,636	100.00%
Fringe Benefits Other	51207	0	0	0	0	1,952	1,952	1,952	100.00%
Fringes Benefits Subtotal:		166,329	153,902	155,106	158,184	166,858	157,215	157,215	-0.61%
Total Labor:		535,225	510,159	538,219	549,524	520,521	510,878	510,878	-7.03%

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
082 - Land and Water Conservation									
Travel:									
Registration Tuition	52001	2,460	1,926	2,233	4,000	3,000	3,000	3,000	-25.00%
Automobile Allowance	52002	0	0	67	150	150	150	150	0.00%
Meals	52005	86	204	296	500	500	500	500	0.00%
Lodging	52006	706	690	708	1,342	1,200	1,200	1,200	-10.58%
Other Travel Exp	52007	0	1	0	50	50	50	50	0.00%
Taxable Meals	52008	55	22	90	150	300	300	300	100.00%
Travel Subtotal:		3,307	2,843	3,394	6,192	5,200	5,200	5,200	-16.02%
Total Travel:		3,307	2,843	3,394	6,192	5,200	5,200	5,200	-16.02%
Capital Outlay:									
Equipment	58004	0	0	0	20,000	0	0	0	-100.00%
Capital Outlay Subtotal:		0	0	0	20,000	0	0	0	-100.00%
Total Capital:		0	0	0	20,000	0	0	0	-100.00%
Office:									
Office Supplies	53000	756	971	997	1,200	1,200	1,200	1,200	0.00%
Stationery and Forms	53001	136	277	169	250	250	250	250	0.00%
Printing Supplies	53002	324	346	183	400	400	400	400	0.00%
Print Duplicate	53003	593	36	50	400	300	300	300	-25.00%
Postage and Box Rent	53004	1,371	88	147	150	180	180	180	20.00%
Computer Supplies	53005	0	151	261	250	250	250	250	0.00%
Computer Software	53006	9,306	4,267	3,677	4,200	4,200	4,200	4,200	0.00%
Telephone	53008	1,741	2,082	1,385	2,000	1,500	1,500	1,500	-25.00%
Telephone Supplies	53009	0	0	0	0	100	100	100	100.00%
Wireless	53012	0	0	126	0	400	400	400	100.00%
Office Subtotal:		14,226	8,218	6,995	8,850	8,780	8,780	8,780	-0.79%

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
082 - Land and Water Conservation									
Operating:									
Advertising	53500	463	30	45	150	150	150	150	0.00%
Subscriptions	53501	193	151	303	200	200	200	200	0.00%
Membership Dues	53502	2,118	2,580	2,650	4,900	3,900	3,900	3,900	-20.41%
Agricultural Supplies	53515	5,147	2,121	3,465	3,500	3,500	3,500	3,500	0.00%
Food	53520	233	125	80	200	200	200	200	0.00%
Small Equipment	53522	1,288	1,233	664	1,500	1,100	1,100	1,100	-26.67%
Other Operating Supplies	53533	66	165	269	300	400	400	400	33.33%
Motor Fuel	53548	21	35	16	76	145	145	145	90.79%
Operating Licenses Fees	53553	569	788	500	700	700	700	700	0.00%
Operating Grants	53565	264,462	94,393	106,795	422,200	426,000	426,000	426,000	0.90%
Small Equipment Technology	53580	0	0	202	0	600	600	600	100.00%
Print Duplicate	73003	1,040	1,862	1,190	1,800	1,800	1,800	1,800	0.00%
Postage and Box Rent	73004	724	704	389	800	600	600	600	-25.00%
Motor Fuel	73548	3,007	3,653	5,048	3,000	3,500	3,500	3,500	16.67%
Operating licenses fees	73553	101	94	390	250	400	400	400	60.00%
Operating Subtotal:		279,432	107,933	122,005	439,576	443,195	443,195	443,195	0.82%
Repairs & Maint:									
Maintenance Equipment	54022	120	249	366	200	500	500	500	150.00%
Maintenance Vehicles	54023	240	240	240	200	400	400	400	100.00%
Equipment Repairs	54029	258	130	158	300	300	300	300	0.00%
Maintenance Vehicles	74023	998	590	1,441	1,500	1,600	1,600	1,600	6.67%
Equipment Repairs	74029	363	363	363	363	330	330	330	-9.09%
Repairs & Maint Subtotal:		1,979	1,573	2,568	2,563	3,130	3,130	3,130	22.12%
Contractual Services:									
Vehicle Repairs	55005	1,035	0	552	300	500	500	500	66.67%
Other Contract Serv	55030	18,588	16,501	13,887	25,700	25,700	25,700	25,700	0.00%
Contractual Services Subtotal:		19,623	16,501	14,439	26,000	26,200	26,200	26,200	0.77%
Insurance Expenses:									

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
082 - Land and Water Conservation									
Prop Liab Insurance	76000	6,209	6,084	7,104	6,110	6,456	6,456	6,456	5.66%
Insurance Expenses Subtotal:		6,209	6,084	7,104	6,110	6,456	6,456	6,456	5.66%
Total Other Operating:		321,468	140,308	153,111	483,099	487,761	487,761	487,761	0.97%
Expense Total:		860,001	653,311	694,724	1,058,815	1,013,482	1,003,839	1,003,839	-5.19%
Land and Water Conservation Net/(Levy):		(397,394)	(304,353)	(389,947)	(446,736)	(469,254)	(459,611)	(459,611)	2.88%

NON-DIVISIONAL

SUMMARY BY DIVISION

	<u>Revenues</u>	<u>Expenses</u>	<u>Adjustments</u>	<u>Levy</u>
NON-DIVISIONAL BUDGETS				
County Board	\$ -	\$ 386,787	\$ (29,500)	\$ 357,287
Scholarship Program	9,100	9,000	100	-
Unclassified	3,761,690	3,334,075	(2,500)	(430,115)
	<u>\$ 3,770,790</u>	<u>\$ 3,729,862</u>	<u>\$ (31,900)</u>	<u>\$ (72,828)</u>

COUNTY BOARD

**General Fund – Organization: 1001
2013 BUDGET NARRATIVE**

DEPARTMENT HEAD:

David Albrecht

TELEPHONE: 232-3439

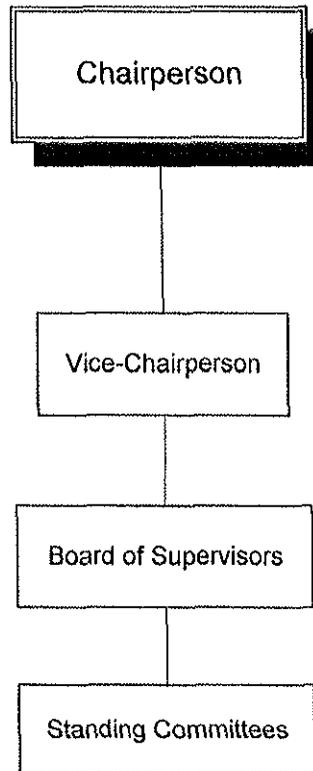
LOCATION:

**Winnebago County
112 Otter Avenue
Oshkosh, WI 54901**

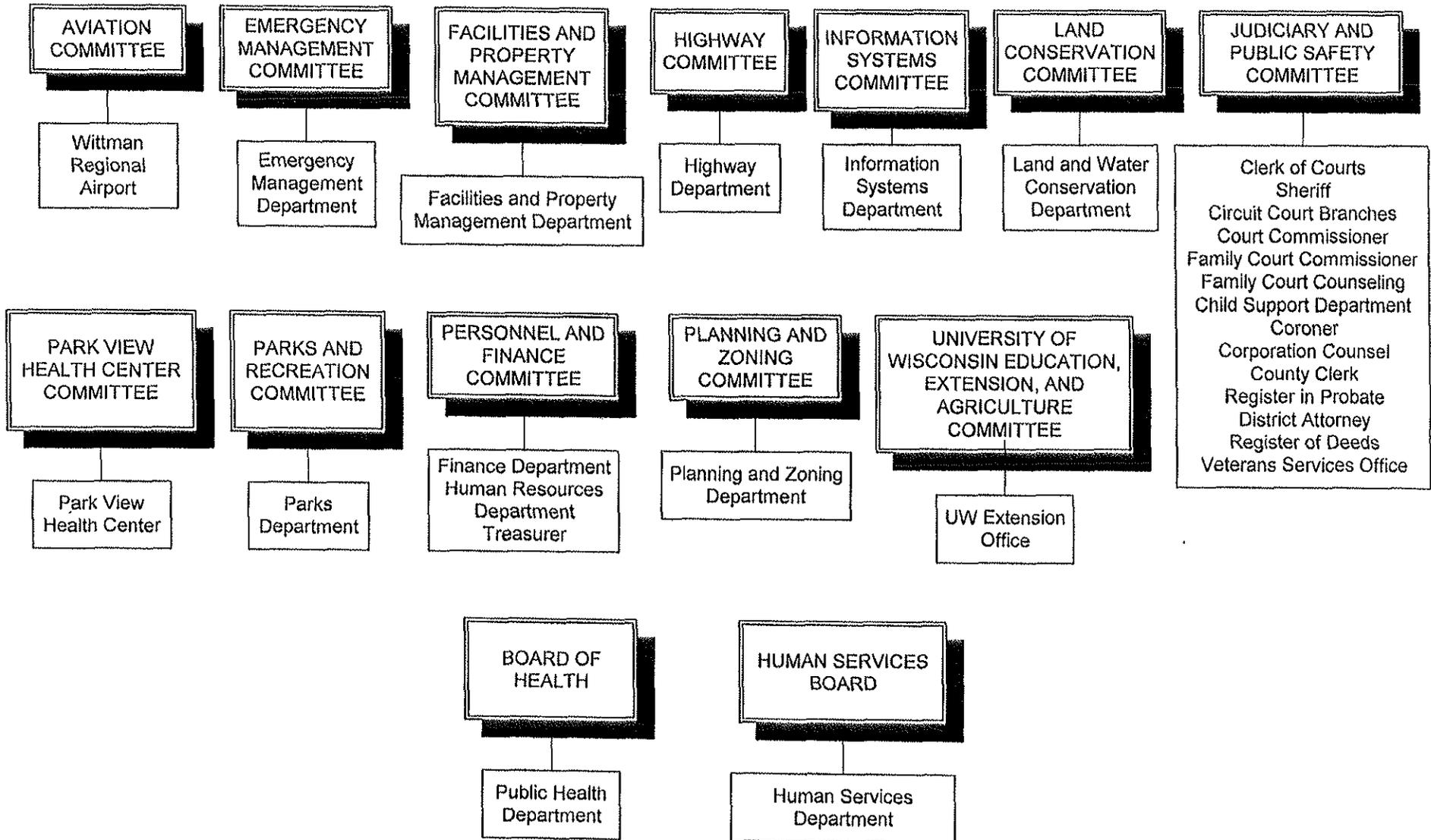
MISSION STATEMENT:

To set broad policy measures with regard to the needs of the County taxpayer. Evaluate the results of this policy and ongoing programs that have been previously established. Measure the effectiveness of the personnel assigned to oversee the policies and programs.

COUNTY BOARD



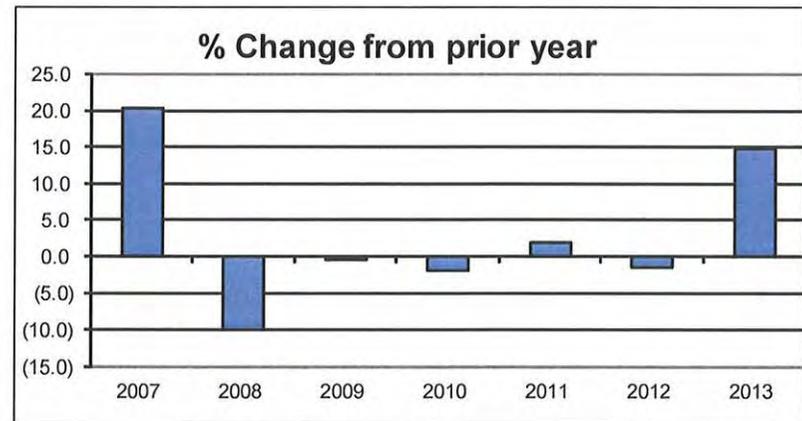
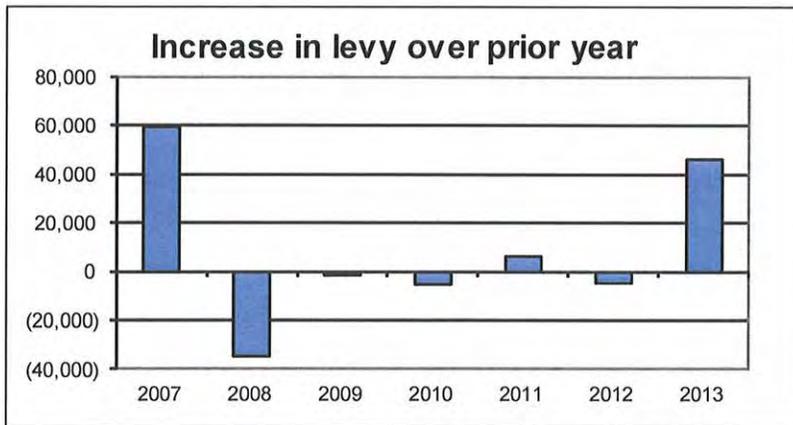
COUNTY BOARD COMMITTEES AND BOARDS OF JURISDICTION



COUNTY BOARD

2013 BUDGET NARRATIVE HIGHLIGHTS

COUNTY LEVY: The 2013 tax levy is \$357,287, an increase of \$46,035 or 14.8% over 2012.



Scholarship Fund:

COUNTY LEVY: The tax levy for the scholarship program is \$9,000 for 2013, no change from 2012. It is treated as an operating grant in the General Fund Misc unclassified cost center and is treated as grant revenue on the Scholarship Program budget detail sheet.

A fund balance roll forward schedule can be viewed in the Overview section of the budget book. It is listed as Fund Projections in the table of contents.

SIGNIFICANT CHANGES FROM 2012 ADOPTED - County Board

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ 311,252	
Revenue Changes - impact on levy:		
	-	
Expense Changes - impact on levy:		
Capital - Equipment	79,500	Increase due to purchasing a voting machine for County Board room.
Other small changes		
	(33,465)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ 357,287	

Financial Summary County Board

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	-	-	61	61	-
Labor	117,428	179,607	178,963	178,963	179,615
Travel	40,054	72,060	73,063	73,063	75,160
Capital	-	-	-	-	79,500
Other Expenditures	32,661	58,441	59,287	59,287	52,512
Total Expenditures	190,142	310,108	311,313	311,313	386,787
Levy Before Adjustments	190,142	310,108	311,252	311,252	386,787
Adjustments	-	-	-	-	(29,500)
Net Levy After Adjustments	190,142	310,108	311,252	311,252	357,287

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
001 - Board									
Revenue									
Intergov Services:									
Cost Share Municipalities	43016	(0)	(0)	15,000	(0)	(0)	(0)	(0)	0.00%
Intergov Services Subtotal:		(0)	(0)	15,000	(0)	(0)	(0)	(0)	0.00%
Total Operating Revenue:		(0)	(0)	15,000	(0)	(0)	(0)	(0)	0.00%
Misc Revenues:									
Material Sales	48105	10	38	10	61	(0)	(0)	(0)	-100.00%
Misc Revenues Subtotal:		10	38	10	61	(0)	(0)	(0)	-100.00%
Total Non-Operating Revenue:		10	38	10	61	(0)	(0)	(0)	-100.00%
Revenue Total:		10	38	15,010	61	(0)	(0)	(0)	-100.00%
Expense									
Wages:									
Elected Officials	51103	132,362	119,602	119,910	139,372	140,000	139,372	139,372	0.00%
Citizen Board Per Diem	51106	26,114	23,232	21,868	25,245	25,500	25,245	25,245	0.00%
Other Per Diem	51107	0	0	176	2,510	2,500	2,500	2,500	-0.40%
Wages Subtotal:		158,476	142,834	141,954	167,127	168,000	167,117	167,117	-0.01%
Fringes Benefits:									
FICA Medicare	51200	12,322	11,157	11,726	11,836	12,498	12,498	12,498	5.59%
Workers Compensation	51203	0	0	0	0	12	0	0	0.00%
Unemployment Comp	51204	0	1,937	0	0	0	0	0	0.00%
Fringes Benefits Subtotal:		12,322	13,094	11,726	11,836	12,510	12,498	12,498	5.59%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
001 - Board									
Total Labor:		170,798	155,928	153,680	178,963	180,510	179,615	179,615	0.36%
Travel:									
Registration Tuition	52001	6,659	6,799	6,737	11,108	11,000	11,000	11,000	-0.97%
Automobile Allowance	52002	38,706	30,967	32,402	39,382	39,500	39,500	39,500	0.30%
Commercial Travel	52004	760	573	854	3,117	4,000	4,000	4,000	28.33%
Meals	52005	1,663	1,698	1,184	4,362	4,000	4,000	4,000	-8.30%
Lodging	52006	9,114	8,620	9,089	13,428	15,000	15,000	15,000	11.71%
Other Travel Exp	52007	798	910	435	1,010	1,010	1,010	1,010	0.00%
Taxable Meals	52008	696	641	790	656	650	650	650	-0.91%
Travel Subtotal:		58,395	50,208	51,490	73,063	75,160	75,160	75,160	2.87%
Total Travel:		58,395	50,208	51,490	73,063	75,160	75,160	75,160	2.87%
Capital Outlay:									
Equipment	58004	0	0	0	0	68,000	50,000	79,500	100.00%
Capital Outlay Subtotal:		0	0	0	0	68,000	50,000	79,500	100.00%
Total Capital:		0	0	0	0	68,000	50,000	79,500	100.00%
Office:									
Office Supplies	53000	46	230	251	327	350	350	350	7.03%
Stationery and Forms	53001	127	42	42	151	190	190	190	25.83%
Printing Supplies	53002	0	112	0	101	100	100	100	-0.99%
Print Duplicate	53003	0	166	0	30	0	0	0	-100.00%
Postage and Box Rent	53004	0	0	132	0	100	100	100	100.00%
Computer Software	53006	2,165	0	0	0	0	0	0	0.00%
Telephone	53008	485	622	166	707	200	200	200	-71.71%
Wireless	53012	0	0	291	0	500	500	500	100.00%
Office Subtotal:		2,823	1,172	882	1,316	1,440	1,440	1,440	9.42%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
001 - Board									
Operating:									
Advertising	53500	0	0	0	832	800	800	800	-3.85%
Subscriptions	53501	940	1,250	838	1,212	1,200	1,200	1,200	-0.99%
Membership Dues	53502	19,461	22,781	22,686	24,830	24,830	24,830	24,830	0.00%
Publish Legal Notices	53503	21,860	33,936	27,244	35,700	31,000	25,000	25,000	-29.97%
Photo Processing	53504	3,511	1,102	0	404	404	404	404	0.00%
Food	53520	67	106	710	50	710	710	710	1,320.00%
Small Equipment	53522	0	5	10	0	100	100	100	100.00%
Other Operating Supplies	53533	665	802	1,625	505	500	500	500	-0.99%
Donated Goods Services	53534	50	0	0	0	0	0	0	0.00%
Jury Expense	53536	0	2	0	0	0	0	0	0.00%
Print Duplicate	73003	3,097	3,174	2,482	4,140	2,500	2,500	2,500	-39.61%
Postage and Box Rent	73004	3,336	3,041	3,075	3,635	3,635	3,635	3,635	0.00%
Operating Subtotal:		52,987	66,199	58,670	71,308	65,679	59,679	59,679	-16.31%
Repairs & Maint:									
Maintenance Equipment	54022	0	0	24	0	0	0	0	0.00%
Equipment Repairs	54029	0	0	160	0	450	450	450	100.00%
Equipment Repairs	74029	132	165	132	168	168	168	168	0.00%
Repairs & Maint Subtotal:		132	165	316	168	618	618	618	267.86%
Contractual Services:									
Professional Service	55014	0	0	67,484	0	0	0	0	0.00%
Personnel Services	75800	(9,933)	(9,714)	(7,820)	(14,280)	(10,000)	(10,000)	(10,000)	-29.97%
Contractual Services Subtotal:		(9,933)	(9,714)	59,663	(14,280)	(10,000)	(10,000)	(10,000)	-29.97%
Insurance Expenses:									
Prop Liab Insurance	76000	782	756	804	775	775	775	775	0.00%
Insurance Expenses Subtotal:		782	756	804	775	775	775	775	0.00%
Total Other Operating:		46,791	58,579	120,335	59,287	58,512	52,512	52,512	-11.43%
Expense Total:		275,984	264,716	325,505	311,313	382,182	357,287	386,787	24.24%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
001 - Board									
Board Net/(Levy):		(275,975)	(264,678)	(310,495)	(311,252)	(382,182)	(357,287)	(386,787)	24.27%
Reserves applied		0	0	0	0	0	0	29,500	100.00%
Net County Board		(275,975)	(264,678)	(310,495)	(311,252)	(382,182)	(357,287)	(357,287)	14.79%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2013**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
County Board -	Voting machine for County Board room	1	79,500.00	79,500.00

Financial Summary Scholarship Program

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	182	9,100	9,450	9,450	9,100
Labor	-	-	-	-	-
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	4,500	9,000	9,000	9,000	9,000
Total Expenditures	4,500	9,000	9,000	9,000	9,000
Levy Before Adjustments	4,318	(100)	(450)	(450)	(100)
Adjustments	(4,318)	100	450	450	100
Net Levy After Adjustments	-	-	-	-	-

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
060 - Scholarship									
Revenue									
Intergov Rev:									
WI Dept of Justice	42018	9,000	9,000	(0)	9,000	7,000	9,000	9,000	0.00%
Other Grantor Agencies	42019	(0)	(0)	9,000	(0)	(0)	(0)	(0)	0.00%
Intergov Rev Subtotal:		9,000	9,000	9,000	9,000	7,000	9,000	9,000	0.00%
Public Services:									
Donations	45034	60	70	(0)	150	(0)	(0)	(0)	-100.00%
Public Services Subtotal:		60	70	(0)	150	(0)	(0)	(0)	-100.00%
Total Operating Revenue:		9,060	9,070	9,000	9,150	7,000	9,000	9,000	-1.64%
Interest:									
Interest Investments	48000	681	359	142	300	100	100	100	-66.67%
Interest Subtotal:		681	359	142	300	100	100	100	-66.67%
Total Non-Operating Revenue:		681	359	142	300	100	100	100	-66.67%
Revenue Total:		9,741	9,429	9,142	9,450	7,100	9,100	9,100	-3.70%
Expense									
Operating:									
Operating Grants	53565	6,500	7,000	7,500	9,000	9,000	9,000	9,000	0.00%
Operating Subtotal:		6,500	7,000	7,500	9,000	9,000	9,000	9,000	0.00%
Total Other Operating:		6,500	7,000	7,500	9,000	9,000	9,000	9,000	0.00%
Expense Total:		6,500	7,000	7,500	9,000	9,000	9,000	9,000	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
060 - Scholarship									
Scholarship Surplus (Deficit):		3,241	2,429	1,642	450	(1,900)	100	100	-77.78%
Reserves applied		(3,241)	(2,429)	(1,642)	(450)	1,900	(100)	(100)	-77.78%
Net Scholarship		(0)	0	(0)	0	0	0	0	0.00%

MISCELLANEOUS AND UNCLASSIFIED

2013 BUDGET NARRATIVE

HIGHLIGHTS

DEPARTMENT DESCRIPTION: This area of the budget contains expenditures and revenues that cannot be assigned to a particular department. This includes contingency funds and transfers to other funds in the expenditure area. The revenues are state-shared revenues, investment income, and indirect costs.

DEPARTMENT STAFFING: There is no county staffing charged to this department.

OVERALL:

The net overall impact on property taxes is that the levy will go down by \$253,690. Projected decrease of \$75,000 in investment earnings and a reduction in the reserved for contingencies of \$431,000 were the two biggest items that affected the levy.

SIGNIFICANT CHANGES FROM 2012 ADOPTED - Miscellaneous & Unclassified

Account	Amount	Description
Significant changes from 2012		
Tax Levy 2012	\$ (176,425)	
Revenue Changes - impact on levy:		
Forest crop tax revenue	4,600	Decrease based on being over budgeted in 2012.
Indirect cost	10,000	Decrease based on past history.
Investment income	75,000	Decrease due to lower interest rates.
Sale of property	(5,000)	Increase to more closely match past years history.
Expense Changes - impact on levy:		
Health insurance	75,000	Increase based on paying retirees on county health insurance \$750/\$1,500 for health care costs to match active employees reimbursement as part of the new health insurance contract.
Tax refunds	10,000	Increase to more closely match past years history.
Operating grants	34,878	Increase - Most of the increase is because the culvert and bridge aid grants were moved to this account. They are not at all related to county road maintenance so we have moved that cost here.
Professional service	(26,000)	The decrease is because every other year we have to hire actuaries to determine some liability accounts that are required by current accounting pronouncements. These liabilities include unreported claims in the workers compensation and dental plans and the value of post retirement health insurance benefits. Retired employees are able to purchase health insurance through the county at the same rate as active employees. Normally they would pay higher rates because they are higher risk. Current accounting standards require the County to record a liability for the value of the rate subsidy.
General contingency fund	(456,000)	Decrease - Last year there were uncertainties related to Act 10 so we budgeted extra funds. Not needed for 2013.
Salary contingency fund	25,000	The increase in the budget for this item is due to uncertainty relating to State budget changes.
Other small changes		
	(1,168)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2013	\$ (430,115)	

**Financial Summary
Miscellaneous & Unclassified**

Items	2012 8-Month Actual	2012 12-Month Estimate	2012 Adjusted Budget	2012 Adopted Budget	2013 Adopted Budget
Total Revenues	1,435,623	3,841,100	3,841,100	3,846,250	3,761,690
Labor	259,513	176,361	175,471	-	75,000
Travel	-	-	-	-	-
Capital	-	-	-	-	-
Other Expenditures	1,463,949	2,598,444	3,088,825	3,669,825	3,259,075
Total Expenditures	1,723,462	2,774,805	3,264,296	3,669,825	3,334,075
Levy Before Adjustments	287,839	(1,066,295)	(576,804)	(176,425)	(427,615)
Adjustments	-	-	-	-	(2,500)
Net Levy After Adjustments	287,839	(1,066,295)	(576,804)	(176,425)	(430,115)

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
039 - Miscellaneous unclassified									
Revenue									
Taxes:									
Forest Crop Tax	41001	373	5,087	395	5,000	400	400	400	-92.00%
Retained Sales Tax	41004	166	104	52	150	190	190	190	26.67%
Taxes Subtotal:		539	5,191	446	5,150	590	590	590	-88.54%
Intergov Rev:									
State Shared Revenue	42001	4,329,383	4,082,225	4,035,701	3,176,000	3,176,000	3,176,000	3,176,000	0.00%
Indirect Cost	42020	109,214	52,564	101,211	110,000	100,000	100,000	100,000	-9.09%
Intergov Rev Subtotal:		4,438,597	4,134,790	4,136,912	3,286,000	3,276,000	3,276,000	3,276,000	-0.30%
Public Services:									
Landfill Fees	45051	(0)	51	350	(0)	(0)	(0)	(0)	0.00%
Other Public Charges	45057	105	225	45	100	100	100	100	0.00%
Public Services Subtotal:		105	276	395	100	100	100	100	0.00%
Total Operating Revenue:		4,439,241	4,140,257	4,137,754	3,291,250	3,276,690	3,276,690	3,276,690	-0.44%
Interest:									
Interest Investments	48000	913,067	595,049	414,705	500,000	425,000	425,000	425,000	-15.00%
Interest IDB Loans	48001	1,890	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Interest Subtotal:		914,957	595,049	414,705	500,000	425,000	425,000	425,000	-15.00%
Misc Revenues:									
Sale Of Prop Equip	48104	9,766	15,081	7,845	5,000	10,000	10,000	10,000	100.00%
Sale of Scrap	48106	150	(0)	(0)	(0)	(0)	(0)	(0)	0.00%
Other Miscellaneous Revenues	48109	45,970	86,237	176,651	50,000	50,000	50,000	50,000	0.00%
Misc Revenues Subtotal:		55,886	101,318	184,495	55,000	60,000	60,000	60,000	9.09%
Total Non-Operating Revenue:		970,843	696,367	599,200	555,000	485,000	485,000	485,000	-12.61%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted From Prior Yr Adopted	% Change
039 - Miscellaneous unclassified									
Revenue Total:		5,410,084	4,836,624	4,736,954	3,846,250	3,761,690	3,761,690	3,761,690	-2.20%
Expense									
Wages:									
Regular Pay	51100	0	0	3,722	0	0	0	0	0.00%
Wages Subtotal:		0	0	3,722	0	0	0	0	0.00%
Fringes Benefits:									
FICA Medicare	51200	0	0	504	0	0	0	0	0.00%
Health Insurance	51201	0	0	0	0	0	75,000	75,000	100.00%
Fringes Benefits Subtotal:		0	0	504	0	0	75,000	75,000	100.00%
Total Labor:		0	0	4,226	0	0	75,000	75,000	100.00%
Office:									
Postage and Box Rent	53004	432	157	137	150	125	125	125	-16.67%
Office Subtotal:		432	157	137	150	125	125	125	-16.67%
Operating:									
Subscriptions	53501	630	0	0	0	0	0	0	0.00%
Bad Debts Expense	53561	4,793	0	159,305	5,000	5,000	5,000	5,000	0.00%
Taxes & Assessments	53562	10,143	11,274	47,443	15,000	15,000	15,000	15,000	0.00%
Tax Refunds	53564	472	60,709	23,703	15,000	25,000	25,000	25,000	66.67%
Operating Grants	53565	2,463,121	2,550,471	2,423,063	2,510,872	2,543,750	2,545,750	2,545,750	1.39%
Other Miscellaneous	53568	2,121	58,871	5,367	1,000	3,000	3,000	3,000	200.00%
Postage and Box Rent	73004	16	41	0	50	0	0	0	-100.00%
Operating Subtotal:		2,481,296	2,681,365	2,658,882	2,546,922	2,591,750	2,593,750	2,593,750	1.84%

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
039 - Miscellaneous unclassified									
Contractual Services:									
Accounting Auditing	55012	0	0	6,524	0	0	0	0	0.00%
Professional Service	55014	0	0	15,419	26,000	0	0	0	-100.00%
Taxes Assessments	55054	0	23,281	0	2,000	2,000	2,000	2,000	0.00%
Contractual Services Subtotal:		0	23,281	21,943	28,000	2,000	2,000	2,000	-92.86%
Insurance Expenses:									
Claim Payments	56002	0	5,000	0	5,000	2,000	2,000	2,000	-60.00%
Prop Liab Insurance	76000	6,788	6,612	8,076	8,753	8,700	8,700	11,200	27.96%
Insurance Expenses Subtotal:		6,788	11,612	8,076	13,753	10,700	10,700	13,200	-4.02%
Total Other Operating:		2,488,516	2,716,415	2,689,038	2,588,825	2,604,575	2,606,575	2,609,075	0.78%
Transfers Out:									
Other Transfers Out	59501	161,519	513,400	0	0	0	0	0	0.00%
Transfers Out Subtotal:		161,519	513,400	0	0	0	0	0	0.00%
Other Financing Uses:									
Res Contingencies	59502	0	0	0	756,000	756,000	300,000	300,000	-60.32%
Res Salaries	59503	0	0	0	325,000	350,000	350,000	350,000	7.69%
Other Financing Uses Subtotal:		0	0	0	1,081,000	1,106,000	650,000	650,000	-39.87%
Total Non-Operating Expense:		161,519	513,400	0	1,081,000	1,106,000	650,000	650,000	-39.87%
Expense Total:		2,650,035	3,229,815	2,693,264	3,669,825	3,710,575	3,331,575	3,334,075	-9.15%
Miscellaneous unclassified Net/(Levy):		2,760,049	1,606,808	2,043,689	176,425	51,115	430,115	427,615	142.38%
Reserves applied		0	0	0	0	0	0	2,500	100.00%
Net Miscellaneous unclassified		2,760,049	1,606,808	2,043,689	176,425	51,115	430,115	430,115	143.79%

WINNEBAGO COUNTY
2013 BUDGET
SCHEDULE OF MISCELLANEOUS OPERATING GRANT PAYMENTS

				<u>Increase / (decrease)</u>	
	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>Amount</u>	<u>Percent</u>
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>		
Library (See attached schedule)	\$ 2,059,741	\$ 2,066,755	\$ 1,984,113	(82,642)	(4.00)
Library fees due for County resident usage of other library systems	38,939	42,850	42,133	(717)	(1.67)
Regional Planning Commission	200,000	193,573	194,000	427	0.22
Housing Authority	1,200	1,200	1,200	0	0.00
ADVOCAP	31,926	32,565	32,891	326	1.00
County Fair Association	50,000	50,000	50,000	0	0.00
Centennial Celebration	0	0	0	0	0.00
Solid Waste Grant	0	0	0	0	0.00
Ambulance Service	3,264	3,329	3,363	34	1.02
Industrial Development Board Grant	86,600	86,600	160,000	73,400	84.76
Railroad Consortium	25,000	25,000	25,000	0	0.00
Scholarship Fund	7,000	9,000	9,000	0	0.00
Subtotal	\$ 2,503,670	\$ 2,510,872	\$ 2,501,700	(9,172)	(0.37)
Culvert and Bridge Aide (Note 1)	176,118	44,525	44,050	(475)	(1.07)
Totals	2,679,788	2,555,397	2,545,750	(9,647)	(0.38)

Note 1: Starting in 2013, we are now showing the Culvert and Bridge Aide budget as part of this department. It was previously reported in County Road Maintenance but it really has nothing to do with that area.

**COUNTY LIBRARY LEVY REQUEST
COMPARATIVE DATA
LEVY ANALYSIS**

	<u>Used for 2013 library allocation</u>		2011 Library Allocation	2012 Library Allocation	2013 Library Allocation	<u>Change 2013 over / (under) 2012</u>	
	2012 Net Library Budget	Percent of County Users/Usage				Amount	Percent
Operating:							
Menasha	\$ 1,228,086	25.30% *	\$ 339,461	\$ 337,168	\$ 310,706	\$ (26,462)	(7.85)
Neenah	1,825,036	36.80% *	656,479	673,846	671,613	(2,233)	(0.33)
Omro	166,807	47.20%	75,872	83,460	78,733	(4,727)	(5.66)
Oshkosh	2,970,909	18.30% *	611,744	586,709	543,676	(43,033)	(7.33)
Winneconne	204,140	57.90% *	111,931	122,265	118,197	(4,068)	(3.33)
Total operating	<u>6,394,978</u>		<u>1,795,487</u>	<u>1,803,448</u>	<u>1,722,925</u>	<u>(80,523)</u>	<u>(4.46)</u>
Facilities:							
Menasha	224,400	25.30% *	57,446	56,773	56,773	0	0.00
Neenah	286,304	36.80% *	100,779	102,783	105,360	2,577	2.51
Omro	0	47.20%	0	0	0	0	0.00
Oshkosh	433,031	18.30% *	85,740	82,709	79,245	(3,464)	(4.19)
Winneconne	34,214	57.90% *	20,289	21,042	19,810	(1,232)	(5.85)
Total operating	<u>977,949</u>		<u>264,254</u>	<u>263,307</u>	<u>261,188</u>	<u>(2,119)</u>	<u>(0.80)</u>
Special Project Grant (Note below)			<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00</u>
Unbudgeted amount						<u>0</u>	<u>0.00</u>
Totals	\$ <u><u>7,372,927</u></u>		\$ <u><u>2,059,741</u></u>	\$ <u><u>2,066,755</u></u>	\$ <u><u>1,984,113</u></u>	\$ <u><u>(82,642)</u></u>	<u><u>(4.00)</u></u>

2013 Net Library Budget - the 2013 library tax levy is based on the 2012 budget. The formula is always based on the past year budget because the municipalities do not prepare their library budgets for the next year until after the County has completed it's budget process.

Percent of County Users/Usage - the formula is set to allocate the County share of the library budget based on actual usage by County residents. This percent is based on the number of users outside of the municipality responsible for the library divided by the total of all usage of the facility.

* Percent of actual circulation

DEBT SERVICES

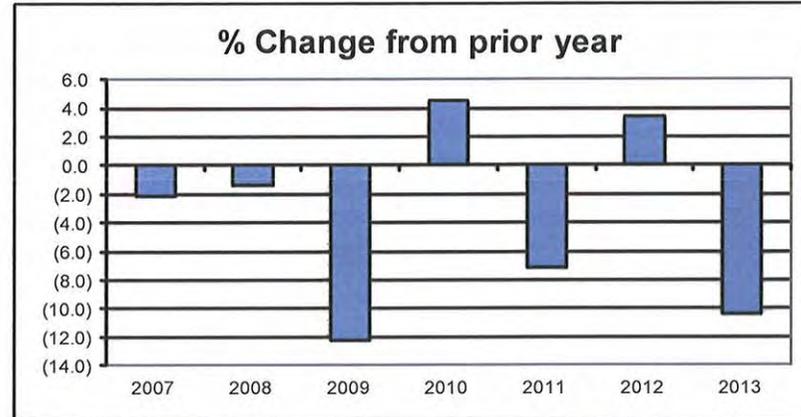
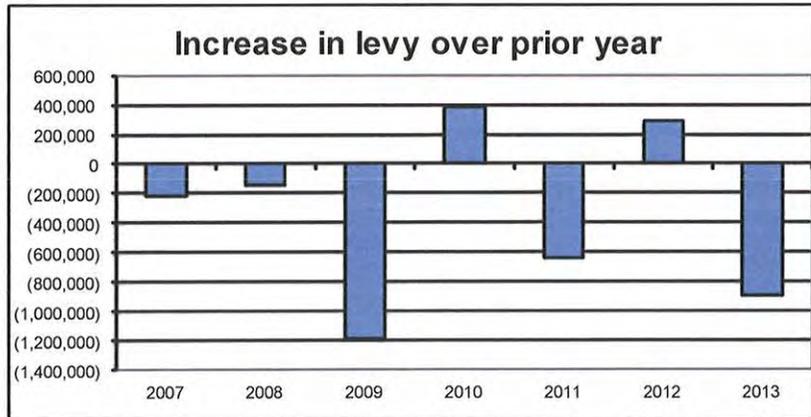
DEBT SERVICE

2013 BUDGET NARRATIVE HIGHLIGHTS

2013 BUDGET DETAIL:

NOTE: Debt of proprietary funds such as Airport, Park View Health Center, Solid Waste and Highway Department are reflected in the budgets of those departments and are backed out of the totals here. This debt service in this section only applies to the governmental funds.

The 2013 net levy supported debt service in the Debt Service Fund is \$7,671,000, a decrease of \$887,000 or 10.1% under 2012. The County has applied \$200,000 of reserves in 2012 and 2013 to lower the tax levy for debt service. Reserves are available as a result of funds remaining from prior bonding issues. These funds must be applied to reduce debt service in subsequent years to avoid arbitrage penalties. There will be a borrowing for new projects in 2013 for an estimated \$14 million. Projects included in the 2013 borrow include; Roof replacements, Courthouse windows and remodeling, various road resurfacing and reconstruction projects.



Borrowing transactions that occurred during 2012 follow:

Notes:	ISSUE DATE	MATURITY DATE	NET EFFECTIVE INTEREST RATE	2012 New Debt
General Obligation Notes Series 2012A Refunding	03/15/12	04/01/2020	1.6100%	3,875,000
General Obligation Notes Series 2012B Refunding	03/15/12	04/01/2016	0.7100%	8,915,000
General Obligation Notes Series 2012C	11/06/12	04/01/2022	2.7600%	18,100,000

INDEBTEDNESS LIMITATIONS:

Total estimated outstanding debt is projected to be \$63,485,000 at the end of 2013. This is well below our debt limit of over \$595 million.

OUTSTANDING INDEBTEDNESS AND REPAYMENT:

Amounts of outstanding debt along with schedules of principal and interest due by year are on schedules that follow. All debt is fully retired after 10 years. The Levy & Non-Levy Debt graph that follows (a few pages later) shows our policy of maintaining level debt service payments each year while leaving room in the later years to accommodate new debt.

Debt service principal and interest on debt incurred to finance proprietary activities is accounted for in those proprietary funds. The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs, for governmental funds. See the glossary at the end of the budget book for a definition of proprietary type activities. This section of the budget summarizes all debt service of the County and identifies that portion attributable to proprietary type activities. Explanations are only provided for those debt obligations that are still outstanding. These explanations are found later in this section just prior to debt service schedules.

Winnebago County
Budget Detail - 2013
Debt Service (Dollars in thousands)

	2009 ACTUAL RESULTS	2010 ACTUAL RESULTS	2011 ADOPTED BUDGET	2012 ADOPTED BUDGET	2013 ADOPTED BUDGET
Investment income	-	38	-	-	-
TOTAL REVENUES	-	38	-	-	-
<u>Principal payments:</u>					
G.O. Notes, Series 2000	310	-	-	-	-
G.O. Notes, Series 2001	1,395	-	-	-	-
G.O. Notes, Series 2002A	3,500	3,700	-	-	-
G.O. Notes, Series 2003B	70	71	75	80	85
G.O. Notes, Series 2003D	400	400	400	400	-
G.O. Notes, Series 2004 B Refunding	190	220	259	300	346
G.O. Notes, Series 2004 C Refunding	1,020	-	-	-	-
G.O. Notes, Series 2005 B	225	235	240	250	-
G.O. Notes, Series 2006 A	3,050	2,500	3,275	2,235	2,340
G.O. Notes, Series 2007 A	325	340	355	370	385
G.O. Notes, Series 2008 A	390	1,325	465	544	565
G.O. Notes, Series 2009 Trust Fund Loan	-	-	226	248	255
G.O. Notes, Series 2009 Refunding	-	1,790	1,525	-	-
G.O. Notes, Series 2009 BAB	-	655	40	355	365
G.O. Notes, Series 2010 refunding	-	-	3,875	3,940	-
G.O. Notes, Series 2010 BAB	-	-	232	1,280	1,295
G.O. Notes, Series 2011 A	-	-	-	355	335
G.O. Notes, Series 2012 A	-	-	-	-	85
G.O. Notes, Series 2012 B	-	-	-	-	845

	2009 ACTUAL RESULTS	2010 ACTUAL RESULTS	2011 ADOPTED BUDGET	2012 ADOPTED BUDGET	2013 ADOPTED BUDGET
G.O. Notes, Series 2012 C	-	-	-	-	3,275
Total Principal	10,875	10,875	11,236	10,357	10,176
<u>Interest payments:</u>					
G.O. Notes, Series 2000	23	-	-	-	-
G.O. Notes, Series 2001	145	-	-	-	-
G.O. Notes, Series 2002A	573	423	-	-	-
G.O. Notes, Series 2003B	50	47	43	39	2
G.O. Notes, Series 2003D	62	51	38	26	-
G.O. Notes, Series 2004 B Refunding	208	201	191	180	25
G.O. Notes, Series 2004 C Refunding	15	-	-	-	-
G.O. Notes, Series 2005 B	58	50	42	33	-
G.O. Notes, Series 2006 A	807	692	573	459	48
G.O. Notes, Series 2007 A	125	112	99	86	72
G.O. Notes, Series 2008 A	240	171	149	137	120
G.O. Notes, Series 2009 Trust Fund Loan	-	51	138	98	86
G.O. Notes, Series 2009 Refunding	-	84	17	-	-
G.O. Notes, Series 2009 BAB	-	-	108	104	95
G.O. Notes, Series 2010 refunding	-	-	98	29	-
G.O. Notes, Series 2010 BAB	-	-	226	239	156
G.O. Notes, Series 2011 A	-	-	-	107	70
G.O. Notes, Series 2012 A	-	-	-	-	54
G.O. Notes, Series 2012 B	-	-	-	-	203
G.O. Notes, Series 2012 C	-	-	-	-	369
Total Interest	2,306	2,306	1,882	1,537	1,300
TOTAL EXPENSES	13,181	13,181	13,118	11,894	11,476

	2009 ACTUAL RESULTS	2010 ACTUAL RESULTS	2011 ADOPTED BUDGET	2012 ADOPTED BUDGET	2013 ADOPTED BUDGET
Less amounts charged to:					
Airport fund	(56)	(123)	(177)	(193)	(152)
Solid Waste fund	(375)	(12)	(13)	(14)	(14)
Park View Health center	(3,768)	(3,128)	(3,813)	(2,855)	(3,380)
Highway	(34)	(36)	(38)	(74)	(59)
NET EXPENSES	8,948	9,882	9,077	8,758	7,871
LEVY BEFORE ADJUSTMENTS	8,948	9,844	9,679	8,758	7,871
Reserves Applied	(425)	(950)	(375)	(200)	(200)
Adjusted Levy	<u>8,523</u>	<u>8,894</u>	<u>9,304</u>	<u>8,558</u>	<u>7,671</u>

WINNEBAGO COUNTY
OUTSTANDING INDEBTEDNESS - ALL

(Includes Solid Waste and Highway Debt because they are included in Debt Limit Calculations)

Notes:	ISSUE DATE	MATURITY DATE	NET EFFECTIVE INTEREST RATE	OUTSTANDING 12/31/12	2013 PRINCIPAL PAID	2013 REFINANCED	2013 NEW DEBT	12/31/13 OUTSTANDING DEBT (Projected)
General Obligation Refunding Bonds, Series 2003B - refunding 2003 NAN's	03/01/03	04/01/2019	5.2704%	85,000	85,000	-	-	-
General Obligation Refunding Bonds, Series 2004B - refunding State Trust Fund Loan 2003	04/15/04	04/01/2020	4.5690%	736,000	346,000	-	-	390,000
General Obligation Notes, Series 2006A	09/01/06	04/01/2016	4.5000%	2,340,000	2,340,000	-	-	-
General Obligation Notes, Series 2007A	10/09/07	10/01/2017	3.7024%	2,105,000	385,000	-	-	1,720,000
General Obligation Notes, Series 2008A	10/01/08	10/01/2018	4.0700%	3,775,000	565,000	-	-	3,210,000
Taxable Gen Oblig (Build America Bonds) Series 2009B	11/10/09	04/01/2019	2.9900%	2,775,000	365,000	-	-	2,410,000
Taxable Recovery Zone Economic Devel Bonds (State Trust Fund Loan) Series 2009C	11/10/09	04/01/2019	2.4700%	1,919,000	255,000	-	-	1,664,000
General Obligation Notes Series 2010B	11/19/10	04/01/2020	3.7100%	11,095,000	1,295,000	-	-	9,800,000
State of Wisconsin Trust Fund Loan Series 2010C	11/22/10	03/15/2025	5.2500%	1,020,000	57,000	-	-	963,000
State of Wisconsin Trust Fund Loan Series 2010D	12/15/10	03/15/2020	5.0000%	115,000	12,000	-	-	103,000
General Obligation Notes Series 2011A	11/08/11	04/01/2021	2.6800%	3,375,000	335,000	-	-	3,040,000
General Obligation Notes Series 2012A Refunding	03/15/12	04/01/2020	1.6100%	3,875,000	85,000	-	-	3,790,000
General Obligation Notes Series 2012B Refunding	03/15/12	04/01/2016	0.7100%	8,915,000	845,000	-	-	8,070,000
General Obligation Notes Series 2012C	11/06/12	04/01/2022	2.7600%	18,100,000	3,275,000	-	-	14,825,000
NEW ISSUES - 2013:								
General Obligation Notes Series 2013A	11/08/13	04/01/2023	2.7000%	-	-	-	13,500,000	13,500,000
GRAND TOTALS				<u>\$ 60,230,000</u>	<u>\$ 10,245,000</u>	<u>\$ -</u>	<u>\$ 13,500,000</u>	<u>\$ 63,485,000</u>

WINNEBAGO COUNTY, WISCONSIN
INDEBTEDNESS LIMITATIONS (Dollars in thousands)
DECEMBER 31, 2013 (Projected)

LEGAL DEBT LIMIT

Chapter 67, section .03 of Wisconsin Statutes reads: The aggregate amount of indebtedness, including existing indebtedness of any municipality shall not exceed 5% of the value of the taxable property located therein as equalized for State purposes.

2012

For Winnebago County (includes TIF Districts)	\$ <u>11,729,287</u>
Debt Limit at 5%	586,464
Debt outstanding as of December 31, 2013 (projected)	63,485
Percent of debt limit used	<u>10.83%</u>
Remaining Debt Margin	\$ <u>522,979</u>

INFORMATION ON COUNTY TAX RATE AND DEBT SERVICE RATE:

YEAR	EQUALIZED VALUE (000) (TID OUT)	TAX LEVY (in thousands)		TAX RATE	
		TOTAL	DEBT SERVICE	TOTAL	DEBT SERVICE
2004	8,961,053	50,372	9,317	5.62	1.04
2005	9,581,695	54,400	9,600	5.68	1.00
2006	10,123,586	56,551	10,258	5.59	1.01
2007	10,772,552	60,722	12,340	5.64	1.15
2008	11,163,115	63,878	12,745	5.72	1.14
2009	11,546,865	66,013	12,381	5.72	1.07
2010	11,617,689	67,791	12,069	5.84	1.04
2011	11,439,687	68,591	12,263	6.00	1.07
2012	11,452,052	68,160	11,806	5.95	1.03
2013	11,167,428	67,378	11,203	6.03	1.00

Levy Funded Debt

Descriptions of Issues

Issue	Description
2003 B	The 2003B bonding was for the purpose of refunding the Note Anticipation Notes that were issued January 8, 2003 for the purpose of paying the cost of financing the balance of the County's unfunded prior service liability contributions under the Wisconsin Retirement System. This excludes the portion associated with the Solid Waste and Highway Departments. Their proportionate share of the debt shows up under non-levy supported debt.
2003 D	The 2003 D bonding was to pay for costs of courthouse security, public safety system, CTH JJ and K, a replacement generator for Park View Health Center and for a restroom / shower and animal wash rack facility at the Parks Exposition Center.
2004 B	The 2004B bonding was to refund The State Trust Fund Loan whose purpose was to pay off Winnebago County's unfunded pension liability balance. This borrowing was limited to \$5 million so Note Anticipation Notes were used to temporarily finance the balance of the liability. This section again excludes the debt related to the Solid Waste and Highway departments.
2005 B	The 2005B bonding is for the Facility Roof Replacement, Public Safety System, County Highways Y and M, and Park View Health Center Facility.
2006 A	The 2006A bonding was for parking lot resurfacing, roof replacements, courthouse wheel chair ramp, a Sheriff Dept radio system upgrade and court video conferencing system, road construction and resurfacing projects, and a new nursing home and rehabilitation facility.
2007 A	The 2007 A bonding was done for parking lot resurfacing, telephone system upgrade, Sheriff radio system upgrade, county road resurfacing and construction, renovation of a nursing home building for office use, a noise barrier around pit area at the County race track and a new communication arts facility at our UW Fox Valley campus.
2008A	The 2008 A bonding was done for a new or remodeled building for additional office and other department space, roof and parking lot capital improvements, road improvements, HVAC and door replacements, County road resurfacing or reconstruction capital expenditures.
2009A	Refunding of Series 2000A and 2001B. Series 2000A was for the purchase of the Williams Property, Outdoor Warning Siren System and County Highways JJ, A, and Y. Series 2001B was for the Roof Replacement Program, Law Enforcement Center, Transmitter Site Improvements, Public Safety System, County Roads JJ & Y, Airport Fire Truck Replacement, Portable Aircraft Storage Hangers, Park View Nurse Call System, Quick Chill Food Delivery System, and the UW Fox Valley Classroom Upgrade.
2009B Build America Bonds	This borrowing is for air conditioning the equipment room in the jail, various county road resurfacing projects, engineering costs for a satellite Highway facility in Winchester and HVAC and door replacement at the County Expo Center.
2009C Recovery Zone Notes	This borrowing is for various road resurfacing projects and an airport rescue and fire fighting vehicle.

Levy Funded Debt

Descriptions of Issues

Issue	Description
2010 A	This borrowing was to refinance the Series 2002A notes. The 2002A bonding was for the Roof Replacement Program, Law Enforcement Center, Transmitter Site Improvements, Public Safety System, County Highways JJ, K & A, County Highway Bridges E & D, PVHC Nurse Call System and Fiber Optic Cabling along County Rd A.
2010 B	This financing is for various projects including; demolition of old nursing home facilities, parking lot resurfacing, Info Sys Hub relocation, central dictation system, purchase and remodeling of the B'Gosh properties in downtown Oshkosh, new financial software, Fairview tower fiber installation, various road resurfacing projects, Expo Center air conditioning and UW Fox Valley parking lot resurfacing.
2010 C	This was a State Trust Fund loan we took out and "passed through" to the Winnebago County Housing Authority for remodeling of some low income housing units. They will be reimbursing us each year the amount that is due on this loan.
2010 D	This was a State Trust Fund loan we took out and "passed through" to the East Central Wisconsin Regional Planning Commission. They used these funds to refinance their past service pension liability. Each year they will be reimbursing us as we pay the principal and interest on this loan.
2011 A	This borrowing is for various projects including; Utility extension & infrastructure - NW Hanger development at our airport, computer aided dispatch and mobile data computer replacement, UW Fox Valley engineering building renovations, various road reconstruction and resurfacing projects, Sheriff Department radio system upgrade / replacement, airport runway resurfacing and land acquisition.
2012 A	This bond issue refunded our Series 2003 B and Series 2004 B. Both of these issues are described above.
2012 B	This bond issue refunded our Series 2003 D, 2005 B and Series 2006 A. All of these issues are described above.
2012 C	This bond issue will finance the following projects: facility tuckpointing, remainder of the financial software replacement, courthouse window replacement, demolition of old buildings, Sheriff radio system project, jail chiller upgrade, public safety answering point consolidation, various road resurface and reconstructions projects, tennis court rehabilitation project , UW Fox Valley engineering building remodeling, Airport runway broom and Park View storage and therapy addition.

Principal Payment Schedule - Levy Funded Debt

(In Thousands)

Year	2003 B	2004 B	2006 A	2007 A	2008 A	2009 B	2009 C	2010 B	2010 C	2010 D	2011A	2012 A	2012 B	2012 C	Total		
2013	77	315	2,340	385	565	364	255	1,295	57	12	321	77	845	3,275	10,183		
2014		355	-	405	590	369	261	1,315	60	13	330	159	2,705	1,500	8,062		
2015		-	-	420	615	383	268	1,340	63	13	340	556	2,780	1,529	8,307		
2016		-	-	440	640	393	273	1,365	66	14	345	593	2,585	1,560	8,274		
2017		-	-	455	670	403	281	1,395	70	15	353	633	-	1,595	5,870		
2018		-	-	-	695	418	287	1,425	73	15	369	679	-	1,636	5,597		
2019		-	-	-	-	433	294	1,460	77	16	378	728	-	1,675	5,061		
2020		-	-	-	-	-	-	1,500	81	17	393	105	-	1,720	3,816		
2021		-	-	-	-	-	-	-	85	-	401	-	-	1,774	2,260		
2022		-	-	-	-	-	-	-	90	-	-	-	-	1,836	1,926		
2023		-	-	-	-	-	-	-	95	-	-	-	-	-	95		
2024		-	-	-	-	-	-	-	99	-	-	-	-	-	99		
2025		-	-	-	-	-	-	-	104	-	-	-	-	-	104		
Totals	77	670	2,340	2,105	3,775	2,763	1,919	11,095	1,020	115	3,230	3,530	8,915	18,100	59,654		
																Add 2013 new issue	13,500
																Less 2013 principal retirement	(10,183)
																Net outstanding projected 12/31/13	<u>62,971</u>

Interest Payment Schedule - Levy Funded Debt

(In Thousands)

Year	2003 B	2004 B	2006 A	2007 A	2008 A	2009 B	2009 C	2010 B	2010 C	2010 D	2011A	2012 A	2012 B	2012 C	Total
2013	2	22	48	72	120	62	86	156	54	6	67	49	203	369	1,316
2014		8	-	57	103	56	75	146	51	5	61	48	167	365	1,142
2015		-	-	41	84	48	63	133	47	5	54	45	109	334	963
2016		-	-	25	62	39	51	118	44	4	47	41	39	303	773
2017		-	-	9	39	29	39	98	41	3	40	32	-	270	600
2018		-	-	-	13	18	26	76	37	2	33	22	-	231	458
2019		-	-	-	-	6	13	48	33	2	24	9	-	190	325
2020		-	-	-	-	-	-	17	29	1	15	1	-	143	206
2021		-	-	-	-	-	-	-	25	-	5	-	-	91	121
2022		-	-	-	-	-	-	-	20	-	-	-	-	32	52
2023		-	-	-	-	-	-	-	16	-	-	-	-	-	16
2024		-	-	-	-	-	-	-	11	-	-	-	-	-	11
2025		-	-	-	-	-	-	-	5	-	-	-	-	-	5
Totals	2	30	48	204	421	258	353	792	413	28	346	247	518	2,328	5,988

Total Payment Schedule - Levy Funded Debt

(In Thousands)

Year	2003 B	2004 B	2006 A	2007 A	2008 A	2009 B	2009 C	2010 B	2010 C	2010 D	2011A	2012 A	2012 B	2012 C	Total		
2013	79	337	2,388	457	685	426	341	1,451	111	18	388	126	1,048	3,644	11,499		
2014	-	363	-	462	693	425	336	1,461	111	18	391	207	2,872	1,865	9,204		
2015	-	-	-	461	699	431	331	1,473	110	18	394	601	2,889	1,863	9,270		
2016	-	-	-	465	702	432	324	1,483	110	18	392	634	2,624	1,863	9,047		
2017	-	-	-	464	709	432	320	1,493	111	18	393	665	-	1,865	6,470		
2018	-	-	-	-	708	436	313	1,501	110	17	402	701	-	1,867	6,055		
2019	-	-	-	-	-	439	307	1,508	110	18	402	737	-	1,865	5,386		
2020	-	-	-	-	-	-	-	1,517	110	18	408	106	-	1,863	4,022		
2021	-	-	-	-	-	-	-	-	110	-	406	-	-	1,865	2,381		
2022	-	-	-	-	-	-	-	-	110	-	-	-	-	1,868	1,978		
2023	-	-	-	-	-	-	-	-	111	-	-	-	-	-	111		
2024	-	-	-	-	-	-	-	-	110	-	-	-	-	-	110		
2025	-	-	-	-	-	-	-	-	109	-	-	-	-	-	109		
Totals	79	700	2,388	2,309	4,196	3,021	2,272	11,887			3,576	3,777	9,433	20,428	65,642		
																Add 2013 new issue	13,500
																Less 2013 principal retirement	(10,183)
																Net outstanding principal and interest projected 12/31/13	<u>68,959</u>

Non Levy Funded Debt

Descriptions of Issues

Issue	Description
2003 B	The 2003 B bonding was done to refinance Note Anticipation Notes that were used to refinance the pension past service unfunded liability balance associated with the Solid Waste and Highway Departments.
2004 B	The 2004 B bonding was done to refinance the State Trust Fund Loan which paid off the balance of the pension past service unfunded liability, again associated with the Solid Waste and Highway Departments.
2009B Build America Bonds	This borrowing is for engineering costs for a satellite Highway facility in Winchester.
2011 A	This borrowing is for the construction of a Highway Satellite shop in Winchester.
2012 A	This bond issue refunded our Series 2003 B and Series 2004 B. Both of these issues are described above.

Principal Payment Schedule - Non Levy Funded Debt
(In Thousands)

Year	2003 B	2004 B	2009 B	2011A	2012A	Total
2013	8	31	1	14	8	62
2014	-	35	1	15	16	67
2015	-	-	2	15	54	71
2016	-	-	2	16	58	76
2017	-	-	2	16	62	80
2018	-	-	2	17	66	85
2019	-	-	2	17	71	90
2020	-	-	-	17	10	27
2021	-	-	-	18	-	18
2022	-	-	-	-	-	-
Totals	<u>8</u>	<u>66</u>	<u>12</u>	<u>145</u>	<u>345</u>	<u>576</u>
						<u>(62)</u>
						<u>514</u>

Less 2012 prior Less 2012 principal retirements

Net outstanding Net outstanding projected 12/31/2013

Interest Payment Schedule - Non Levy Funded Debt
(In Thousands)

Year	2003 B	2004 B	2009 B	2011A	2012A	Total
2013	-	3	-	3	5	11
2014	-	1	-	3	5	9
2015	-	-	-	2	4	6
2016	-	-	-	2	4	6
2017	-	-	-	2	3	5
2018	-	-	-	2	3	5
2019	-	-	-	1	1	2
2020	-	-	-	1	-	1
2021	-	-	-	-	-	-
2022	-	-	-	-	-	-
Totals	-	4	-	16	25	45

Total Payment Schedule - Non Levy Funded Debt
(In Thousands)

Year	2003 B	2004 B	2009 B	2011A	2012A	Total
2013	8	34	1	17	13	73
2014	-	36	1	18	21	76
2015	-	-	2	17	58	77
2016	-	-	2	18	62	82
2017	-	-	2	18	65	85
2018	-	-	2	19	69	90
2019	-	-	2	18	72	92
2020	-	-	-	18	10	28
2021	-	-	-	18	-	18
2022	-	-	-	-	-	-
Totals	<u>8</u>	<u>70</u>	<u>12</u>	<u>161</u>	<u>370</u>	<u>621</u>
						Less 2012 principal & interest retirements
						<u>(73)</u>
						Net outstanding principal & interest projected 12/31/2013
						<u>548</u>

Interest Payment Schedule - All Debt

(In Thousands)

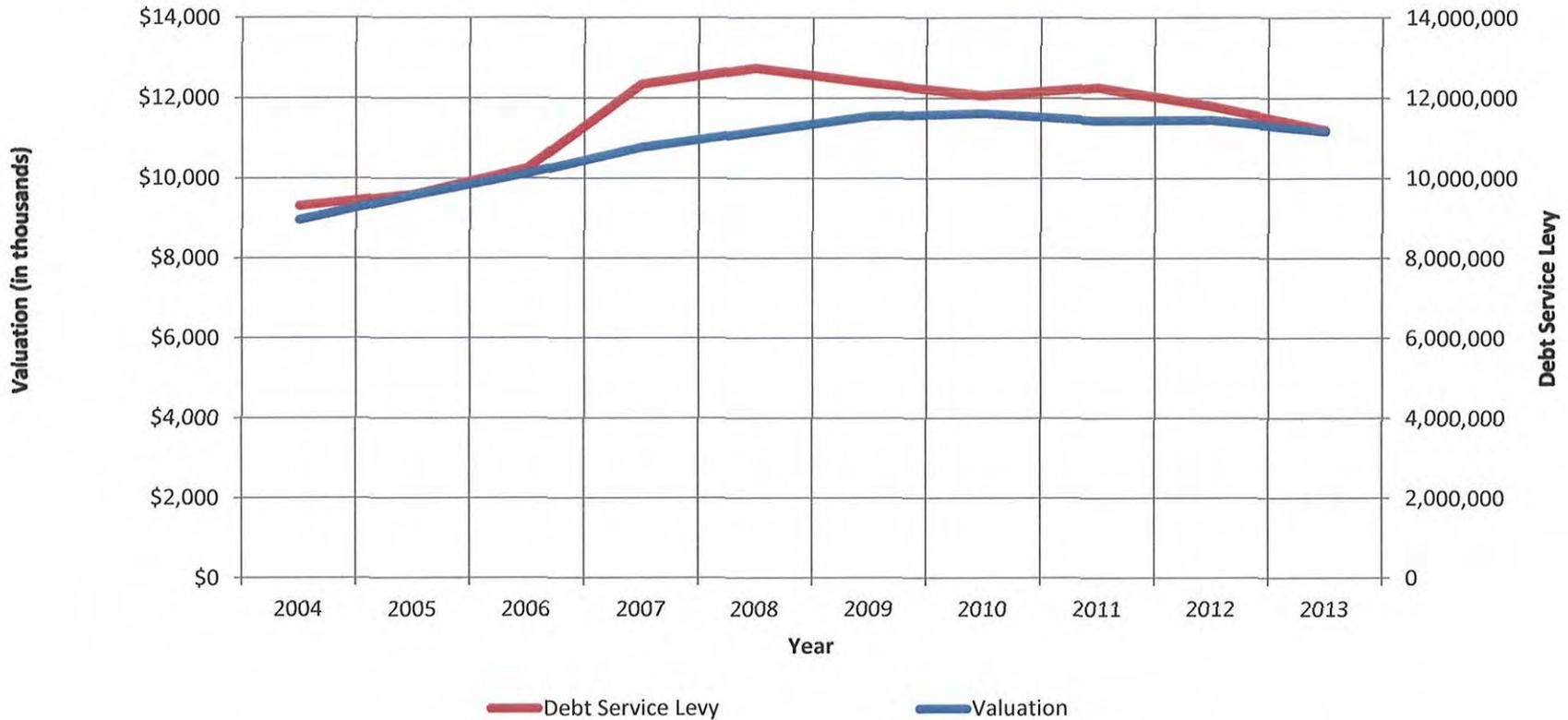
Year	2003 B	2004 B	2006 A	2007 A	2008 A	2009 B	2009 C	2010 B	2010 C	2010 D	2011A	2012 A	2012 B	2012 C	Total
2013	2	25	48	72	120	62	86	156	54	6	70	54	203	369	1,327
2014	-	9	-	57	103	56	75	146	51	5	64	53	167	365	1,151
2015	-	-	-	41	84	48	63	133	47	5	56	49	109	334	969
2016	-	-	-	25	62	39	51	118	44	4	49	45	39	303	779
2017	-	-	-	9	39	29	39	98	41	3	42	35	-	270	605
2018	-	-	-	-	13	18	26	76	37	2	35	25	-	231	463
2019	-	-	-	-	-	6	13	48	33	2	25	10	-	190	327
2020	-	-	-	-	-	-	-	17	29	1	16	1	-	143	207
2021	-	-	-	-	-	-	-	-	25	-	5	-	-	91	121
2022	-	-	-	-	-	-	-	-	20	-	-	-	-	32	52
2023	-	-	-	-	-	-	-	-	16	-	-	-	-	-	16
2024	-	-	-	-	-	-	-	-	11	-	-	-	-	-	11
2025	-	-	-	-	-	-	-	-	5	-	-	-	-	-	5
Totals	2	34	48	204	421	258	353	792	413	28	362	272	518	2,328	6,033

Total Payment Schedule - All Debt

(In Thousands)

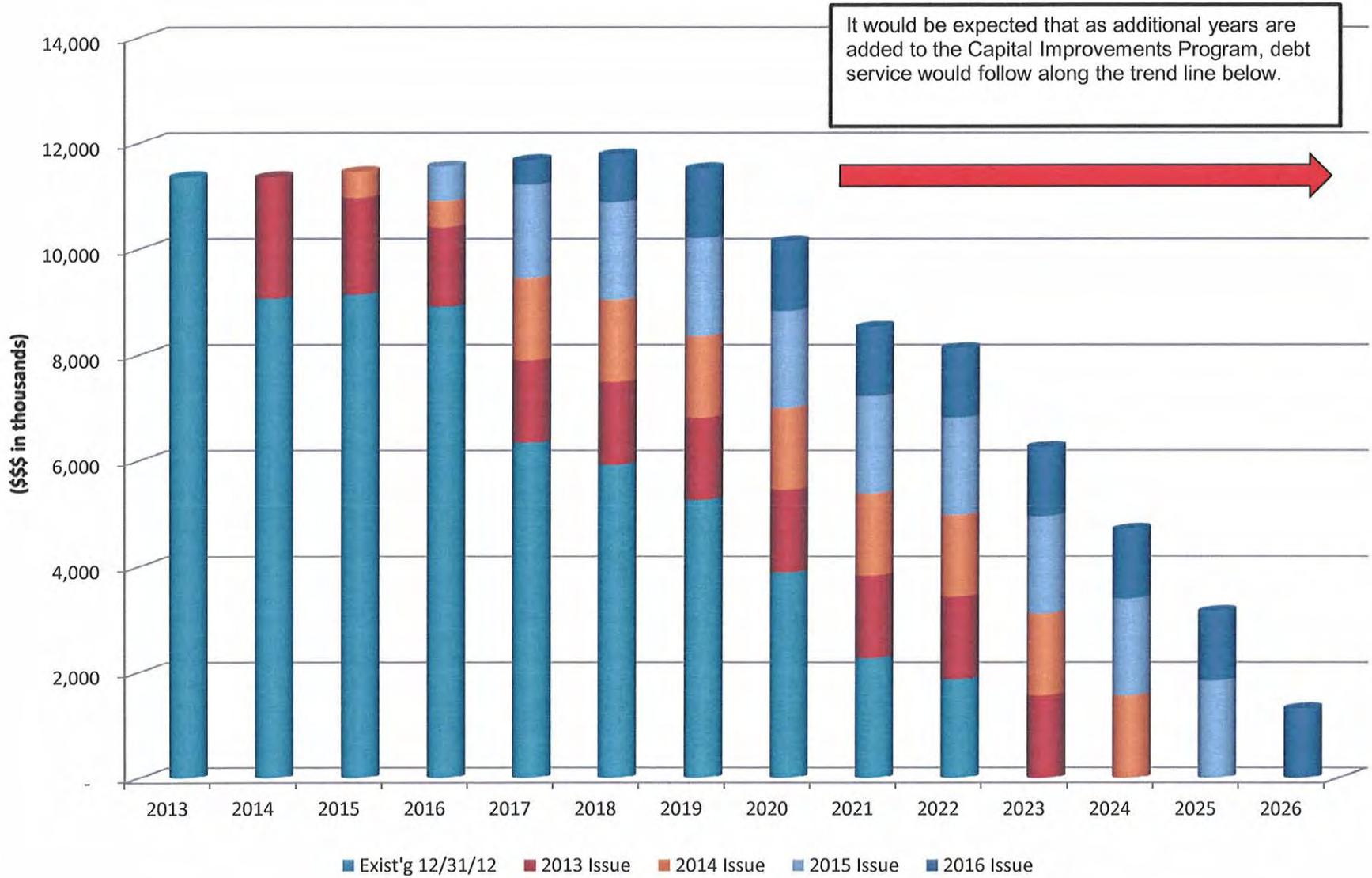
Year	2003 B	2004 B	2006 A	2007 A	2008 A	2009 B	2009 C	2010 B	2010 C	2010 D	2011A	2012 A	2012 B	2012 C	Total		
2013	87	371	2,388	457	685	427	341	1,451	111	18	405	139	1,048	3,644	11,572		
2014	-	399	-	462	693	426	336	1,461	111	18	409	228	2,872	1,865	9,280		
2015	-	-	-	461	699	433	331	1,473	110	18	411	659	2,889	1,863	9,347		
2016	-	-	-	465	702	434	324	1,483	110	18	410	696	2,624	1,863	9,129		
2017	-	-	-	464	709	434	320	1,493	111	18	411	730	-	1,865	6,555		
2018	-	-	-	-	708	438	313	1,501	110	17	421	770	-	1,867	6,145		
2019	-	-	-	-	-	441	307	1,508	110	18	420	809	-	1,865	5,478		
2020	-	-	-	-	-	-	-	1,517	110	18	426	116	-	1,863	4,050		
2021	-	-	-	-	-	-	-	-	110	-	424	-	-	1,865	2,399		
2022	-	-	-	-	-	-	-	-	110	-	-	-	-	1,868	1,978		
2023	-	-	-	-	-	-	-	-	111	-	-	-	-	-	111		
2024	-	-	-	-	-	-	-	-	110	-	-	-	-	-	110		
2025	-	-	-	-	-	-	-	-	109	-	-	-	-	-	109		
Totals	87	770	2,388	2,309	4,196	3,033	2,272	11,887	1,433	143	3,737	4,147	9,433	20,428	66,263		
																Add 2013 new issue	16,493
																Less 2013 principal & interest retirement	(11,572)
																Net outstanding principal and interest projected 12/31/13	<u>71,184</u>

Growth in Valuation Vs Growth in Debt Levy

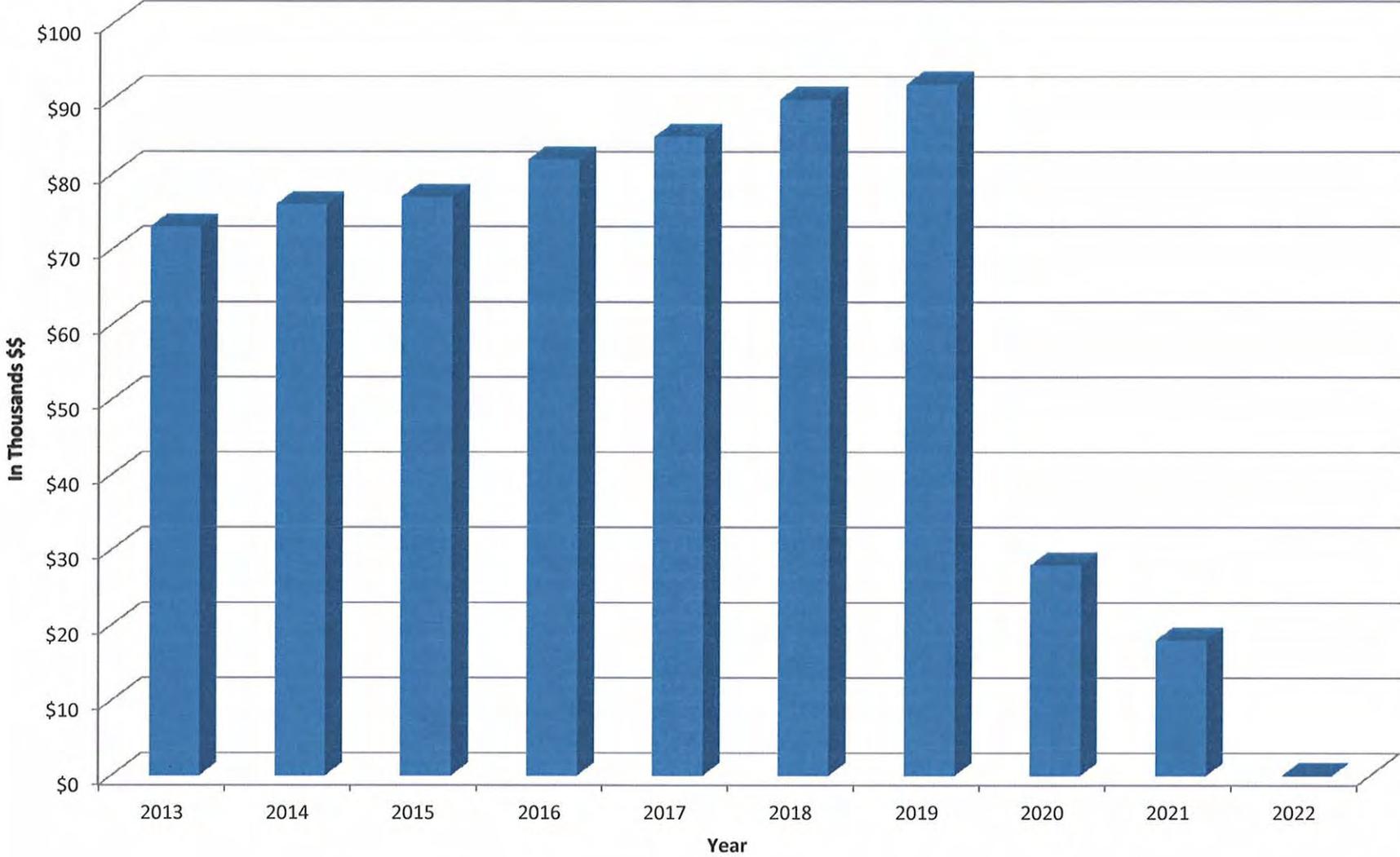


Note: This chart shows that the debt service levy is growing at about the same rate as property values. It shows that we schedule debt repayment using a level debt service philosophy. It keeps the tax rate for debt service relatively level with the growth in valuation, although we have allowed it to grow slowly in the past. Keeping the tax rate relatively level prevents large spikes up and down in taxpayers property tax bills.

Levy Supported Debt Current and Future Payments

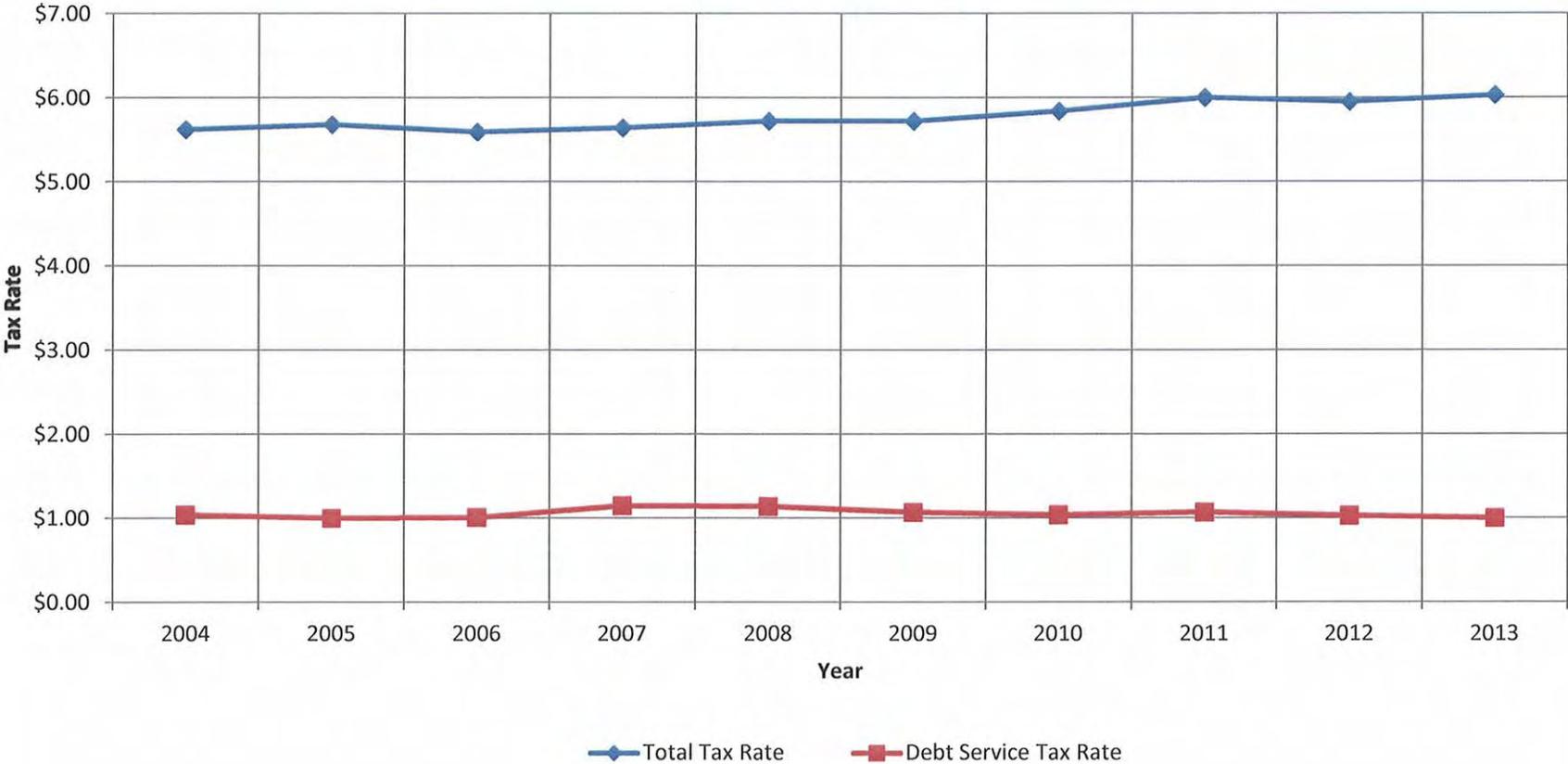


Non-Levy Supported Debt Service



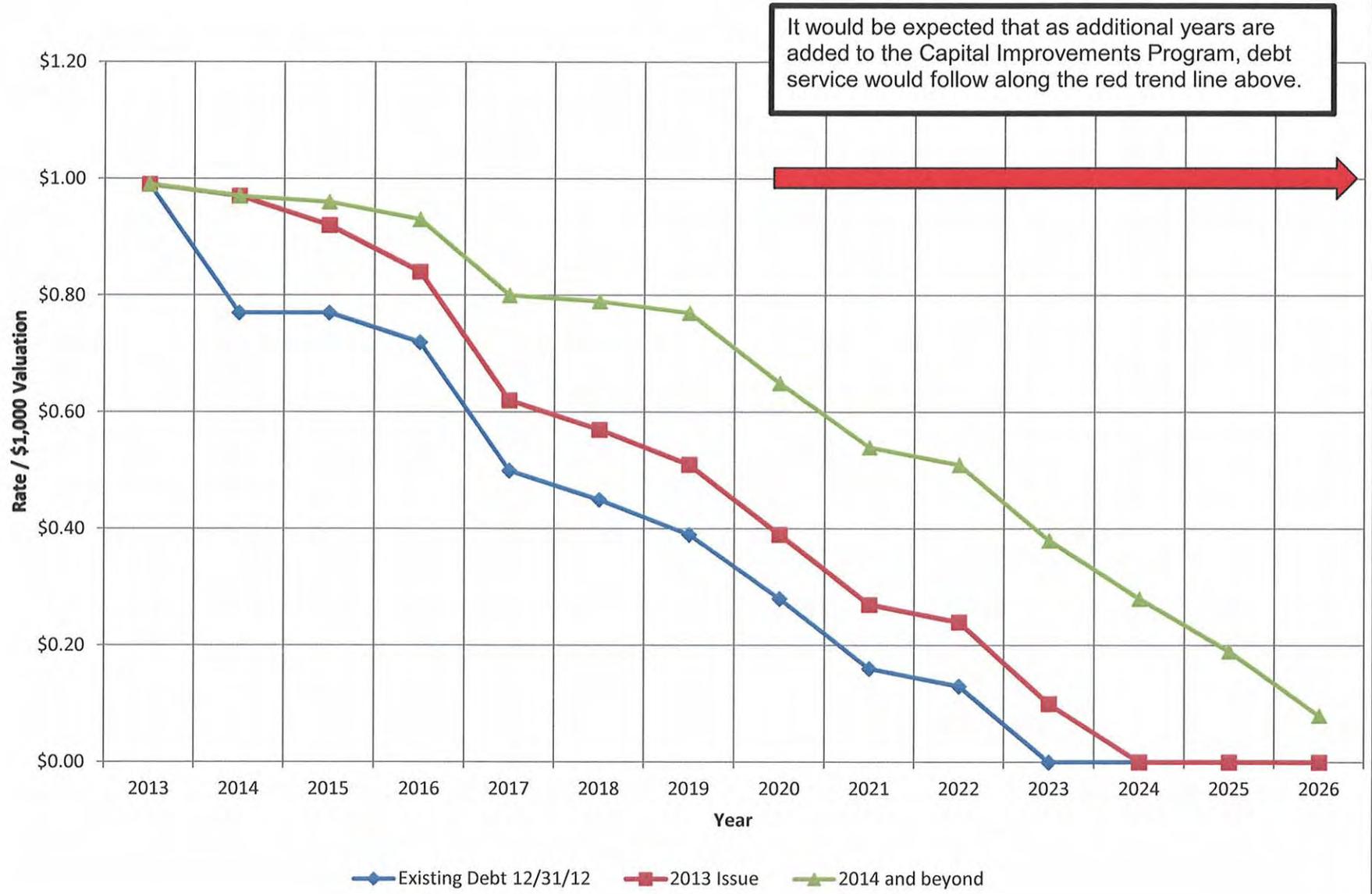
■ Existing Debt 12/31/2012

Tax Rate Information - Historical

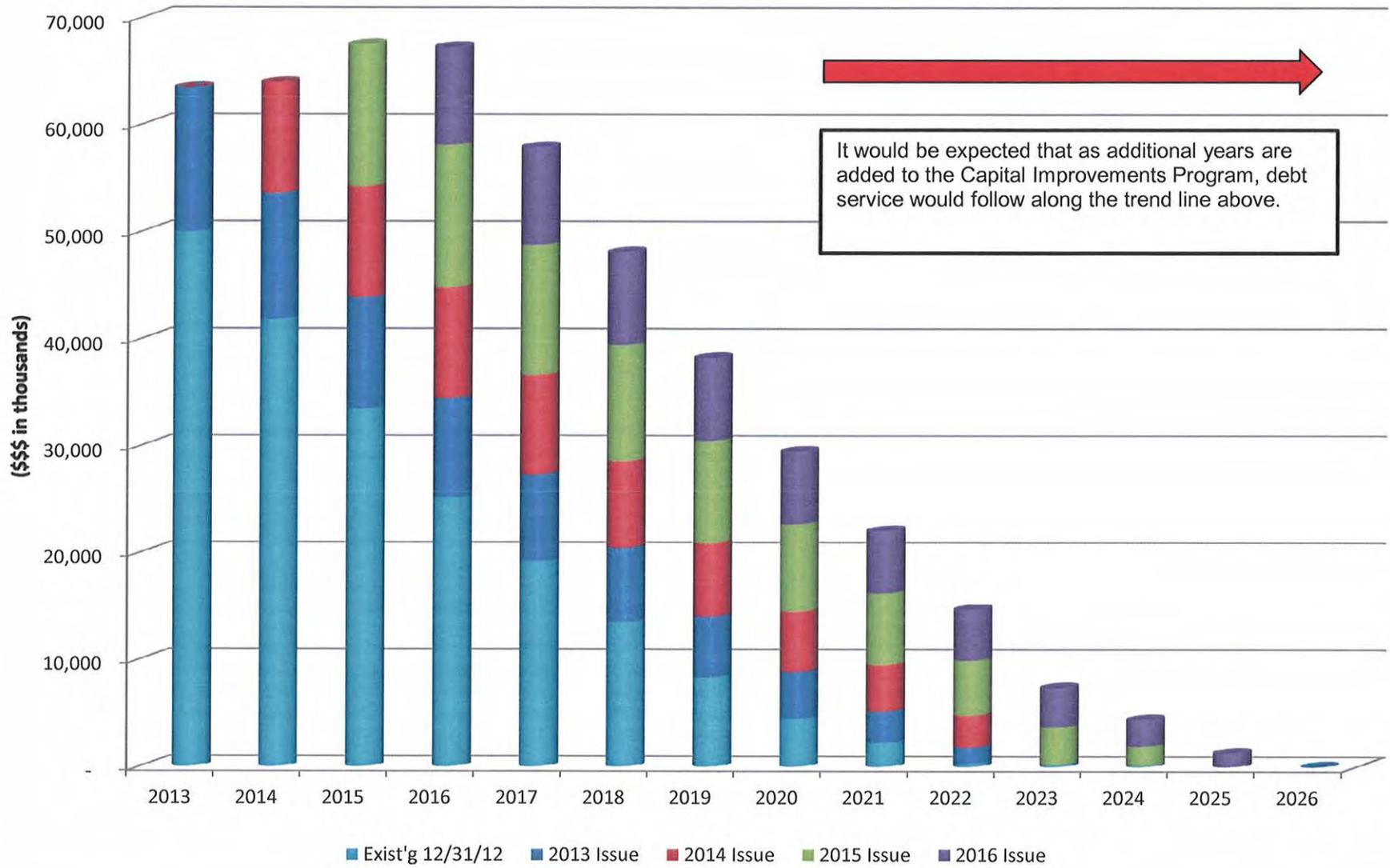


Note: this chart shows that both the overall tax rate and debt service rate remain relatively flat. It means that both total spending as well as debt service are growing at about the same rate as valuation.

Debt Service Tax Rate - Current & Future Years



Principal Outstanding End of Year - All Debt Current and Future



CAPITAL PROJECTS

CAPITAL PROJECT FUNDS

2013 BUDGET NARRATIVE

HIGHLIGHTS

Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities which are financed primarily through general obligation debt. There is no tax levy being requested to fund any capital project costs this year other than debt service.

Generally if there is any levy funding requested for capital projects, it would be included here. That could include small start up project costs or costs to fund furniture or other things the County would not desire to bond for. There is no funding being requested for any of these types of costs in this 2013 budget.

WINNEBAGO COUNTY
2013 BUDGET
CAPITAL PROJECTS
(See Note Below)

Project	Project Balance 12/31/11	Bonding 2012	Bonding 2013 (Projected)	Projected Spending 2012- 13	Projected Fund Balance 12/31/13
Existing Approved Projects:					
Radio System Upgrade	\$ (1,105,459)	\$ 9,213,000	\$ 500,000	\$ (8,607,541)	\$ -
HVAC Room 1442 Jail	145,548			(145,548)	-
Asphalt Replacement Program	265,546			(265,546)	-
Roof Replacement Program	82,553		980,000	(1,062,553)	-
Financial Software Replacement	83,830	50,000		(133,830)	-
UW Fox Valley Engineering Building	(145,785)	1,189,000		(1,043,215)	-
Communication Arts Center	(12,618)			12,618	-
Chiller Upgrade - Jail	307,969	100,000		(407,969)	-
Demolition Park View Old Buildings	445,952	345,000		(790,952)	-
Computer Aided Dispatch	557,395			(557,395)	-
Road Construction and Resurfacing	870,143	5,741,000	8,110,000	(14,721,143)	-
New projects approved during 2012:					
Courthouse Window Replacement		60,000	600,000	(660,000)	-
Facility Tuck pointing		185,000	100,000	(285,000)	-
New projects to be proposed for 2013:					
Courthouse Remodel			750,000	(750,000)	-
Expo Maintenance Shop & Storage Facility			705,000	(705,000)	-

WINNEBAGO COUNTY
2013 BUDGET
CAPITAL PROJECTS
(See Note Below)

Project	Project Balance 12/31/11	Bonding 2012	Bonding 2013 (Projected)	Projected Spending 2012- 13	Projected Fund Balance 12/31/13
Courthouse Boiler Replacement			240,000	(240,000)	-
Community Park Road and Parking Lot Repaving			918,000	(918,000)	-
Capital Project Fund Totals	1,495,074	16,883,000	12,903,000	(31,281,074)	-
Proprietary Fund Projects					
Storage Therapy Addition Park View		216,000		(216,000)	-
Snow Removal Equipment Airport		372,000	750,000	(1,122,000)	-
Parking Lot Addition / Expansion - Park View			200,000	(200,000)	-
Nurse Call System - Park View			250,000	(250,000)	-
Roof Gable Sprinkler System - Park View			125,000	(125,000)	-
Debt Issue Costs - Projected		54,000	54,000	(108,000)	-
Totals	\$ 1,495,074	\$ 17,525,000	\$ 14,282,000	\$ (33,302,074)	\$ -

NOTE:

The approval of the County's Annual budget is not an approval of any capital project or borrowing shown above. All Capital projects and borrowings are approved by separate resolution of the County Board apart from the annual budget process.

2012- 2016 EXECUTIVE CAPITAL IMPROVEMENTS PROGRAM
ALL (EXCLUDING SOLID WASTE)

PROJECT DESCRIPTION	Prior Years	2012	2013	2014	2015	2016	TOTAL	Outside Planning Horizon
ADMINISTRATION:								
Roof maintenance program			980,000	200,000	311,000		1,491,000	
Repair / waterproof plaza deck at courthouse				60,000	600,000		660,000	
Courthouse window replacement		60,000	600,000				660,000	
Courthouse remodel			750,000	7,720,000			8,470,000	
Facility tuckpointing program		185,000	100,000	90,000	90,000		465,000	
Demolishment of old buildings	1,400,000	345,000					1,745,000	
Financial Software package	750,000	100,000					850,000	
Total Administration	2,150,000	690,000	2,430,000	8,070,000	1,001,000	-	14,341,000	-
PUBLIC SAFETY:								
Radio System Upgrade	1,200,000	9,213,000	500,000				10,913,000	
Jail Expansion					7,500,000	7,500,000	15,000,000	
Jail Chiller	600,000	100,000					700,000	
Public safety answering point consolidation		640,000					640,000	
Total Public Safety	1,800,000	9,953,000	500,000	-	7,500,000	7,500,000	27,253,000	-
TRANSPORTATION:								
CTH A from Indian Pt Rd to the City of Neenah			1,000,000				1,000,000	3,000,000
CTH FF (Zoar & FF intersection rebuild)			213,000				213,000	
CTH FF (STH 44 in Tn Utica to Fond du Lac Cty line)			1,375,000				1,375,000	
CTH G bridge replacement		75,000		537,000			612,000	
Highway funding available				(409,000)			(409,000)	
CTH H (CTH AH in Tn Wolf River to West Cty line)		2,200,000					2,200,000	

PROJECT DESCRIPTION	Prior Years	2012	2013	2014	2015	2016	TOTAL	Outside Planning Horizon
CTH I (City Oshkosh limits south to CTH N Tn Black Wolf)					3,000,000		3,000,000	
Fed, State funding					(1,000,000)		(1,000,000)	
CTH I (from Ripple Rd to Fox Valley Tech)					1,600,000		1,600,000	
CTH I (CTH N to CTH Z in Tn Black Wolf)			1,030,000				1,030,000	
CTH K Bridge over Fox River in Eureka			1,150,000				1,150,000	
Fed, State funding			(920,000)				(920,000)	
CTH M (STH 44 to north Fond du Lac county line)			1,375,000				1,375,000	
CTH M (CTH II Tn Winchester to STH 116 Tn Winneconne)		1,870,000					1,870,000	
Transportation aides available		(149,000)						
CTH T (CTH Y to CTH GG)		2,200,000					2,200,000	
CTH T (CTH GG to CTH G)			1,687,000				1,687,000	
Funding (CTH T)		(450,000)					(450,000)	
CTH T (CTH G to CTH II)			1,500,000				1,500,000	
CTH Z (CTH I to STH 45)				1,200,000			1,200,000	
CTH Z (STH 26 to USH 45)					1,200,000		1,200,000	
West Side Arterial - Oshkosh						300,000	300,000	
Annual County Rd paving money to be applied from General Fund		(300,000)	(300,000)	(300,000)	(300,000)		(1,200,000)	
Taxiway D apron reconstruction		325,000					325,000	
Fed, State funding		(260,000)					(260,000)	
Fund balance to be applied		(65,000)					(65,000)	

PROJECT DESCRIPTION	Prior Years	2012	2013	2014	2015	2016	TOTAL	Outside Planning Horizon
Security perimeter fencing and road reconstruction		5,750,000					5,750,000	
Fed, State funding		(5,462,500)					(5,462,500)	
Fund balance to be applied		(287,500)					(287,500)	
Snow removal equipment		465,000	750,000	450,000	400,000	400,000	2,465,000	400,000
Fund balance to be applied		(93,000)					(93,000)	
Fed, State funding				(360,000)	(320,000)	(320,000)	(1,000,000)	(320,000)
Terminal apron reconstruction				3,600,000			3,600,000	
Fed, State funding				(3,510,000)			(3,510,000)	
Total Transportation	-	5,818,000	8,860,000	1,208,000	4,580,000	380,000	20,995,000	3,080,000
HUMAN SERVICES								
Park View 50 stall parking lot adjacent to new addition			200,000				200,000	
Roof gable sprinkler installation - Park View Health Center			125,000				125,000	
Nurse Call system			250,000				250,000	
Therapy room and storage addition	1,300,000	216,000					1,516,000	
Total Human Services	1,300,000	216,000	575,000	-	-	-	2,091,000	-
Education / Recreation								
Community park road & parking lot repaving			918,000				918,000	
Community park tennis court rehabilitation		171,000					171,000	
Expo maintenance shop & storage facility			705,000				705,000	
Livestock barn						474,000	474,000	
Soccer Complex - SW Restroom				159,000			159,000	
UW Fox Valley - Engineering Bldg - Remodel	1,048,000	2,378,000					3,426,000	
Outagamie County funding	(524,000)	(1,189,000)					(1,713,000)	

PROJECT DESCRIPTION	Prior Years	2012	2013	2014	2015	2016	TOTAL	Outside Planning Horizon
Replace boilers (installed 1959)			480,000				480,000	
Outagamie County funding			(240,000)				(240,000)	
Astronomical Observation Facility					102,000		102,000	
Outagamie County funding					(51,000)		(51,000)	
Medical science and anthropology lab			2,800	19,200	276,000	276,000	574,000	
Outagamie County funding			(1,400)	(9,600)	(148,000)	(148,000)	(307,000)	
Tax levy			(1,400)	(9,600)			(11,000)	
Enlarge Music Classroom				9,000	64,000	900,000	973,000	
Outagamie County funding				(4,500)	(31,500)	(450,000)	(486,000)	
Tax levy				(4,500)	(31,500)		(36,000)	
Child Care Center Addition				4,600	31,200	446,000	481,800	
Outagamie County funding				(2,300)	(15,600)	(223,000)	(240,900)	
Tax levy				(2,300)	(15,600)		(17,900)	
Total Education / Recreation	524,000	1,360,000	1,863,000	159,000	180,000	1,275,000	5,361,000	-
Required Borrowing for Levy Supported Projects	\$ 5,774,000	\$ 18,037,000	\$ 14,228,000	\$ 9,437,000	\$ 13,261,000	\$ 9,155,000	\$ 70,041,000	\$ 3,080,000

APPENDICES

WINNEBAGO COUNTY, WISCONSIN
DEMOGRAPHIC AND ECONOMIC STATISTICS

Last Ten Fiscal Years

<u>Fiscal Year</u>	<u>Population (1)</u>	<u>Per Capita Income (2)</u>	<u>Median Age (3)</u>	<u>Public School Enrollment (4)</u>	<u>Unemployment Rate (5)</u>
2002	159,161	29,537	36.5 yrs.	19,998	4.4%
2003	160,177	30,359	36.6 yrs.	23,366	4.0%
2004	161,863	32,275	36.9 yrs.	22,831	4.2%
2005	163,244	32,572	36.9 yrs.	22,888	3.9%
2006	163,867	33,874	37.1 yrs.	22,810	4.3%
2007	164,703	36,600	37.3 yrs.	22,809	4.0%
2008	165,358	37,139	37.6yrs.	23,223	8.4%
2009	165,864	35,300	37.9yrs.	22,584	7.6%
2010	166,308	36,034	38.4yrs.	23,037	7.0%
2011	167,245	(6)	(6)	23,014	6.6%

- (1) Source: State of Wisconsin, Department of Administration - Bureau of Program Management, Demographic Services Center.
- (2) Source: U.S. Department of Commerce (provided by State of Wisconsin, Department of Development - Bureau of Research, Business Information Services.) 2005 to current are from Wisconsin Department of Workforce Development.
- (3) Source: State of Wisconsin, Department of Development - Bureau of Research, Information Services. Also, State of Wisconsin, Department of Health and Social Services, and State of Wisconsin Center for Public Health Statistics. 2005 to current are from Wisconsin Department of Workforce Development.
- (4) Source: Local School Districts.
- (5) Source: State of Wisconsin, Job Service, Labor Market Information Services.
- (6) Per capita income and median age statistics are not yet available from the U.S. Department of Commerce and the State of Wisconsin, Department of Development.

**WINNEBAGO COUNTY WISCONSIN
TAX INCREMENTAL DISTRICTS**

DISTRICT	Number	YEAR	BASE VALUE	CURRENT VALUE	INCREMENT	PLAN EXPIRATION DATE	STATUTORY MAXIMUM DATE
Village of Winneconne	03	1996	4,771,400	6,942,400	2,171,000	2023	2019
Village of Winneconne	05	2000	4,751,600	9,288,700	4,537,100	2023	2023
Village of Winneconne	06	2000	1,100,600	5,625,500	4,524,900	2023	2023
Village of Winneconne	07	2002	2,038,100	5,539,700	3,501,600	2025	2027
City of Appleton	07	2007	25,657,000	35,813,800	10,156,800	2030	2033
City of Menasha	01	1986	5,329,100	9,353,700	4,024,600	2009	2013
City of Menasha	03	1990	3,717,400	4,354,700	637,300	2013	2017
City of Menasha	04	1997	4,196,000	7,092,900	2,896,900	2020	2020
City of Menasha	05	1998	3,384,900	13,744,900	10,360,000	2021	2021
City of Menasha	06	1998	5,568,800	21,701,800	16,133,000	2021	2021
City of Menasha	07	2003	687,300	4,358,000	3,670,700	2026	2028
City of Menasha	08	2005	484,500	2,278,800	1,794,300	2026	2030
City of Menasha	10	2006	9,701,900	11,965,700	2,263,800	2026	2031
City of Menasha	11	2007	284,900	3,030,100	2,745,200	2030	2033
City of Neenah	05	1993	13,971,900	22,739,400	8,767,500	2014	2020
City of Neenah	06	1997	2,869,600	10,834,500	7,964,900	2020	2020
City of Neenah	07	2000	27,237,100	117,662,500	90,425,400	2019	2023
City of Neenah	08	2001	14,743,600	68,202,900	53,459,300	2019	2024
City of Omro	03	1988	1,933,200	4,301,700	2,368,500	2008	2015
City of Omro	05	1988	667,800	12,180,800	11,513,000	2008	2015
City of Omro	06	1991	35,700	1,226,500	1,190,800	2013	2018
City of Oshkosh	06	1989	350,900	8,689,200	8,338,300	2008	2016
City of Oshkosh	07	1989	22,309,000	172,401,500	150,092,500	2008	2016
City of Oshkosh	08	1991	11,077,500	34,108,600	23,031,100	2013	2018
City of Oshkosh	09	1991	684,300	32,455,400	31,771,100	2013	2018
City of Oshkosh	10	1993	600,300	1,083,700	483,400	2013	2020

**WINNEBAGO COUNTY WISCONSIN
TAX INCREMENTAL DISTRICTS**

DISTRICT	Number	YEAR	BASE VALUE	CURRENT VALUE	INCREMENT	PLAN EXPIRATION DATE	STATUTORY MAXIMUM DATE
City of Oshkosh	11	1995	486,300	776,600	290,300	2015	2018
City of Oshkosh	12	1997	1,715,400	5,787,700	4,072,300	2020	2020
City of Oshkosh	13	1998	5,869,100	17,069,700	11,200,600	2021	2021
City of Oshkosh	14	2000	558,400	25,210,100	24,651,700	2023	2023
City of Oshkosh	15	2001	564,900	8,026,600	7,461,700	2023	2024
City of Oshkosh	16	2001	0	4,577,600	4,577,600	2023	2024
City of Oshkosh	17	2001	2,210,600	14,066,900	11,856,300	2023	2023
City of Oshkosh	18	2002	51,300	15,961,500	15,910,200	2025	2027
City of Oshkosh	19	2003	104,200	8,500,300	8,396,100	2026	2028
City of Oshkosh	20	2005	20,815,500	16,894,500	*	2026	2030
City of Oshkosh	21	2006	1,954,900	8,410,300	6,455,400	2026	2031
City of Oshkosh	23	2009	233,700	0	*	2026	2034
City of Oshkosh	24	2010	8,464,900	16,628,000	8,163,100	2026	2035
Totals			\$ 211,183,600	\$ 768,887,200	\$ 561,858,300		

* This district has a zero or negative value increment. No increment shown.

Project costs uncollected at the dissolution date are absorbed by the municipality.

Plan Expiration: Refers to the estimated date that the project costs are expected to be fully recovered. At this point, the incremental values are expected to go back onto the property tax rolls.

Statutory Expiration: Refers to the maximum allowable time that project costs can be recovered from the tax on the incremental values generated during the life of the district. After this date, the incremental values must go onto the property tax rolls.

SOLID WASTE

SOLID WASTE

Solid Waste Fund: 520 2013 BUDGET NARRATIVE

DEPARTMENT HEAD: John M. Rabe, P.E.
LOCATION: Winnebago County
100 W. County Road Y
Oshkosh, WI 54901

Telephone: 232-1850

MISSION STATEMENT:

Provide competitive, cost-efficient Solid Waste Management systems for processing solid waste and recyclables from our Municipal partnerships and other Winnebago County customers. The Solid Waste Management Board owns and operates the Winnebago County Solid Waste/Recycling Transfer Facility, Sunnyview Landfill (closure in 2013/2014), Snell Road Landfill (closed), Household Hazardous Material (HHM) Facility and Landfill Gas Collection/Utilization Facilities.

PROGRAM DESCRIPTIONS:

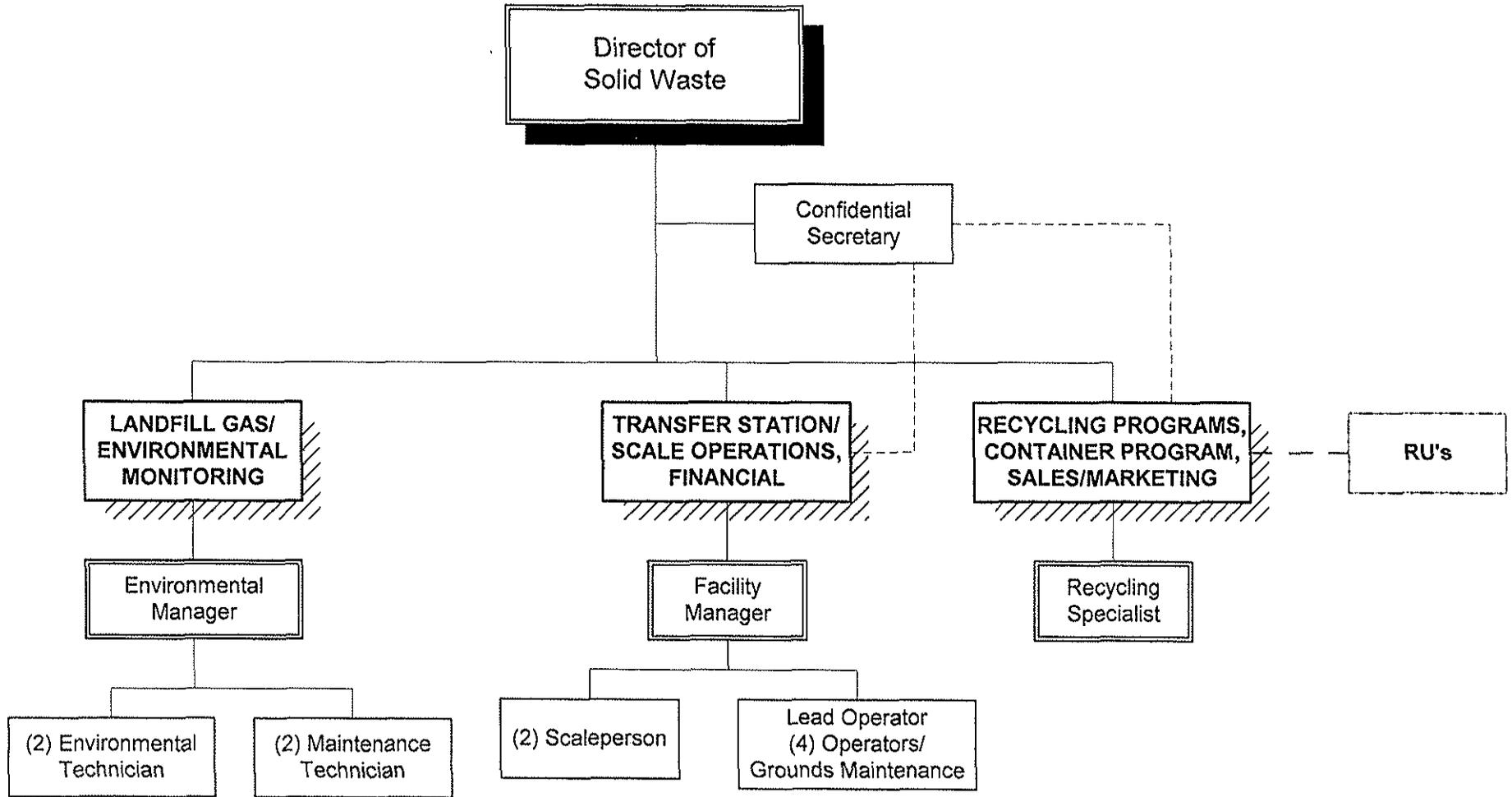
SOLID WASTE TRANSFER AND DISPOSAL – As part of the Tri-County Regional Program (Brown, Outagamie and Winnebago Counties), the Sunnyview Landfill completed its 8th and final year of providing “host” landfill disposal of non-hazardous residential, commercial and industrial solid wastes. The Sunnyview Landfill reached capacity and disposal operations ended in July 2012, and Winnebago County then began full-scale operation of a solid waste transfer facility and hauling to Outagamie County Landfill for disposal.

LANDFILL GAS COLLECTION AND UTILIZATION – Collects landfill gas (by-product of solid waste decomposition containing 50% methane) from the Sunnyview Landfill (closure in 2013/2014) and Snell Road Landfill (closed) for beneficial utilization. Landfill gas is converted to electrical energy in five engine/generators and the electric power and environmental credits are sold to a local utility. Landfill gas is also directly utilized in two boilers at the Winnebago County Highway Department. Waste heat from two engine/generators is utilized for heating and cooling at the Winnebago County Sheriff's Office/Law Enforcement Center.

RECYCLING TRANSFER/PROCESSING FACILITY – As part of the Tri-County Regional Program (Brown, Outagamie and Winnebago Counties), provides drop-off collection, transportation and off-site processing of recyclable materials (paper and commingled containers) for residential and commercial customers in Winnebago County. Also provides drop-off collection opportunities and off-site processing for household/agricultural hazardous materials and computers/electronics/bulbs for Winnebago County residents.

MARKETING/CONTAINER RENTAL AND LEASE PROGRAM – Provides marketing services for solid waste and recyclable material to maximize tonnages and allow Winnebago County to remain competitive within the industry. Container rental and lease program provides customers with a cost-efficient alternative option for the delivery of solid waste and recyclable materials to the Winnebago County Solid Waste facilities.

SOLID WASTE



SOLID WASTE

Solid Waste Fund: 520 2013 BUDGET NARRATIVE

DEPARTMENT HEAD: John M. Rabe, P.E.
LOCATION: Winnebago County
100 W. County Road Y
Oshkosh, WI 54901

Telephone: 232-1850

2012 ACCOMPLISHMENTS:

- 1. Completed 8th and final year of “host” landfill operation for the Tri-County Regional Program (Brown, Outagamie and Winnebago Counties) – processed over 537,000 tons of solid waste in 2011. The Sunnyview Landfill reached capacity and disposal operations ended in July 2012.**
- 2. Began full-scale solid waste transfer facility operation and hauling to Outagamie County Landfill for disposal in July 2012.**
- 3. Provided technical assistance to Outagamie County Solid Waste during start-up/operation of 20 acre new regional landfill facility.**
- 4. Continued operation of recycling transfer facility by providing drop-off collection, transportation and off-site processing of dual and single stream recyclable materials as part of the Tri-County Regional Program.**
- 5. Continued to assist with the operation of a Tri-County Regional Program single stream recycling processing facility at Outagamie County to provide additional service opportunities for Winnebago County customers. Assisted with production of first Tri-County Regional Program recycling guide.**
- 6. Continued to rebate surplus recycling revenues to our 15 signing municipalities resulting from the efficient recycling operations and strong commodity markets.**
- 7. Continued operation of landfill gas collection and utilization systems at the Snell Road and Sunnyview Landfill facilities. Landfill gas is converted into electricity in five (5) engine/generators and the power and environmental credits are sold to a local utility (estimated revenues are expected to meet or exceed the budget estimate of \$2,800,000).**
- 8. Continued to supply the Winnebago County Highway Department with landfill gas (as a fuel source) for utilization in two boilers (estimated annual savings of approximately \$10,000).**

9. Completed enhancements to the landfill gas engine/generator #4 & 5 waste heat recovery systems at the Winnebago County Sheriff's Office/Law Enforcement Center, which will provide efficient, low-cost "green" energy (heating and cooling) while reducing utility costs (estimated annual savings of approximately \$50,000 to \$100,000). This project will be completed by October 1, 2012.
10. Expanded the landfill gas collection system (12 vertical gas wells) within the Co-Disposal Site to facilitate increased landfill gas collection, while maintaining WDNR/EPA air permit compliance. Expanded the pneumatic leachate extraction system in the Co-Disposal site adding pumps to 19 gas wells and an upgraded air compressor system.
11. Completed construction of a new landfill gas blower and flare system at the Snell Road Landfill to maintain WDNR/EPA air permit compliance.
12. Completed installation of a 3rd blower, oil/water separator and modified flare stack at the Sunnyview Landfill compressor/flare facility to improve operational performance/reliability, while maintaining WDNR/EPA air permit compliance.
13. Continued Tri-County Regional Program operation of Winnebago County's seasonal household hazardous material collection facility (staffed by Brown County personnel) to provide convenient, environmentally safe disposal options for Winnebago County residents. Also coordinated regional "Clean Sweep" events for residents/qualifying businesses and Ag "Clean Sweep" event for farmers, providing convenient, low cost/environmentally safe disposal options for hazardous chemicals/pesticides.
14. Continued recycling program to include year-round computer/electronics/bulb recycling opportunities for Winnebago County residents; improved the cost-efficiency of computer/electronics program by registering as a "Collector" and participating in the electronics recycling program established by 2009 Wisconsin Act 50.
15. Assisted with Pharmaceutical sorts and disposal for items collected at permanent drug drop boxes located in the Cities of Oshkosh and Neenah. Assisted with the launch of a drug drop box located in the Town of Menasha.
16. Continued operation of container rental and lease program to provide customers with competitive/low cost options for managing solid waste and recyclable materials.
17. Provided representation on Winnebago County's Sustainability Committee, which fosters "green" practices for employees.
18. Provided representation on Winnebago County's newly formed Safety Committee, which fosters safe work practices for employees.
19. Continued to explore/evaluate/promote "green" energy projects for solid waste department operations.
20. Continued preparation of the Budget Narrative and other supporting documents as part of the 2012 Solid Waste budget process.

2013 GOALS & OBJECTIVES:

1. Continue with full-scale solid waste transfer facility operation and hauling to the Outagamie County landfill for disposal (Tri-County Regional Program).
2. Began final closure of the Sunnyview Landfill by constructing 15 acres of final cover sequence C-4A (final closure will take place in 2014).
3. Continue with operation of recycling transfer facility by providing drop-off collection, transportation and off-site processing of dual and single stream recyclable materials as part of the Tri-County Regional Program.
4. Continue to provide technical assistance to Outagamie County Solid Waste for regional landfill operations.
5. Continue to assist with the operation of a Tri-County Regional Program single stream recycling processing facility located in Outagamie County to provide additional service opportunities for Winnebago County customers.
6. Pursue amendment to Municipal Recycling Agreements resulting from the improved efficiencies realized by construction/operation of the Tri-County Regional Program single stream recycling processing facility.
7. Continue operation of landfill gas collection & utilization systems at the Snell Road and Sunnyview Landfill facilities to generate revenues (to offset operational expenses) while maintaining WDNR/EPA air permit compliance.
8. Continue construction of landfill gas system components (additional vertical gas wells and pneumatic leachate extraction pumps) within Phases 1-6 of the Co-Disposal Site to increase landfill gas collection, while maintaining WDNR/EPA air permit compliance.
9. Continue operation of container rental and lease program to provide customers with competitive/low cost options for managing solid waste and recyclable materials.
10. Continue efforts to increase/maintain solid waste and recycling tonnages for Winnebago County and the Tri-County Regional Program.
11. Continue to explore/evaluate/promote additional "green" energy projects/grant opportunities for solid waste department operations.
12. Continue to explore other options for excess landfill gas usage.

SOLID WASTE

2013 BUDGET NARRATIVE HIGHLIGHTS

DEPARTMENT STAFFING:

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Full Time	23	25	23	23	24	23	23	22	21	17	16
Part Time	1	1	2	2	2	2	2	1	1	1	0
Total	24	26	25	25	26	25	25	23	22	18	16

DEPARTMENT SUMMARY: The Solid Waste Department operates as a proprietary-type activity (enterprise fund) and as such does not have a direct effect on the tax levy. The department charges user (tipping) fees, which supports all operations. The 2013 net deficit is budgeted at (\$694,842) with a \$2.00/ton increase to the solid waste tipping fee and no change to the recycling tipping fee. This deficit was planned as the transition from regional landfill operation to full-time transfer station operation that took place in July 2012. Since 2007, the County has not levied \$47,500 to support the Household Hazardous Material facility operation. Since 2007, the Solid Waste Department has reduced utility costs for the Law Enforcement Center and Highway Department facilities through the landfill gas utilization program (estimated 2013 tax levy savings of approximately \$50,000 to \$100,000). The Solid Waste Department also agreed to a \$6,900 increase in the indirect cost allocation plan (Interfund charges) for 2013 at the request of the Finance Department.

SIGNIFICANT CHANGES:

Revenues:

WI Dept of Administration – Increase of \$5,000 due to WDNR pharmaceutical management grant.

Landfill Fees – Increase of \$616,850 due to \$2.00/ton increase in the solid waste tipping fee, higher sludge site tonnages and larger SSR commodity revenues.

Other Fees – Increase of \$51,500 due to additional SSR hauling costs shared with Outagamie County.

Refunds Municipal – Decrease of \$147,864 resulting from budgeted SSR surplus commodity refunds for Signing Municipalities.

Interest Investments – Increase of \$51,737 due to higher projected interest rates provided by the Finance Department.

Sale of Scrap – Increase of \$28,500 due to higher projected scrap metal market rates.

Expenses:

Wages – Decrease of \$243,533 due to staff reductions related to the transition from regional landfill operation to transfer station operation (reduced Regular Pay and Overtime).

Fringe Benefits – Decrease of \$78,803 due staff reductions related to the transition from regional landfill operation to transfer station operation (reduced Regular Pay and Overtime).

Equipment (Capital Outlay) – Increase of \$842,000 due to additional landfill gas equipment purchases.

Telephone – Decrease of \$8,600 due to telephone costs now being budgeted separately, and to bring in line with current costs.

Small Equipment – Decrease of \$20,991 because less is required for transfer station operation.

Shop Supplies – Decrease of \$11,500 because less is required for transfer station operation.

Landfill Cover Materials – Decrease of \$10,000 because the landfill is closed.

Motor Fuel – Decrease of \$112,600 because less is required for transfer station operation.

Equipment Rental – Decrease of \$11,000 because less is required after purchase of aerial lift in 2012.

Operating Licenses Fees – Decrease of \$492,450 resulting from the transition from regional landfill operation to transfer station operation.

State Special Charges – Decrease of \$392,500 resulting from the transition from regional landfill operation to transfer station operation.

Crushed Stone – Decrease of \$26,900 because less is required since the landfill is closed.

Lubricants – Increase of \$37,400 due to planned usage in engine/generators and projected market rates.

Machine Equip Parts – Decrease of \$34,500 because less is required for transfer station operation.

Tires Batteries – Decrease of \$14,700 because less is required for transfer station operation.

Maintenance Grounds – Decrease of \$8,400 because less is required for transfer station operation.

Repair Maintenance Supplies – Decrease of \$5,600 because less is required for transfer station operation.

Consumable Tools – Increase of \$4,400 to bring in line with current costs.

Equipment Repairs – Increase of \$111,000 because more maintenance is required for landfill gas system equipment.

Machinery (Ldfl from Hwy) – Decrease of \$5,650 because less is required for transfer station operation.

Maintenance Buildings – Decrease of \$3,950 because less is required for transfer station operation.

Maintenance Grounds – Decrease of \$5,900 because less is required for transfer station operation.

Heat – Decrease of \$6,700 to bring in line with current usage and projected market rates.

Power and Light – Increase of \$18,600 due to planned usage and projected market rates.

Water and Sewer – Increase of \$19,425 based on planned usage and to bring in line with current leachate disposal/stormwater management rates.

Legal Services – Increase of \$17,500 due to planned legal needs for landfill/landfill gas operations.

Grounds Maintenance – Decrease of \$66,600 because less is required for transfer station operation.

Building Repairs – Decrease of \$35,000 because of major repairs in 2012.

Professional Service – Decrease of \$28,500 because less is required for transfer station operation.

Architect Engineer – Decrease of \$84,500 because less is required due to project needs and landfill closure.

Other Contract Serv – Decrease of \$2,001,000 because new Regional Fees account was created for 2013 Budget (for solid waste disposal at the Outagamie County Landfill).

Regional Fees – Increase of \$3,635,000 because this is a new account created in 2013 Budget for solid waste disposal at the Outagamie County Landfill.

Hauling Fees – Increase of \$606,250 because full-scale transfer station operation requires transport of solid waste to the Outagamie County Landfill.

Prop Liab Insurance – Decrease of \$9,866 due to a reduction in pollution liability insurance costs.

Provision for Closing – Decrease of \$625,503 because the landfill is closed and the WDNR escrow account is fully funded.

Provision for Long Term Care – Decrease of \$422,790 because the landfill is closed and the WDNR escrow account is fully funded.

Depreciation Expense – Decrease of \$358,572 because the landfill is closed.

Amortization of SSR – Increase of \$17,405 due to the debt service schedule for SSR.

Debt Interest Payments – Decrease of \$11,747 due to debt service payments made for SSR.

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
520 - Solid Waste									
Revenue									
Intergov Rev:									
WI Dept of Administration	42002	0	15,000	0	0	5,000	5,000	5,000	100.00%
Intergov Rev Subtotal:		0	15,000	0	0	5,000	5,000	5,000	100.00%
Public Services:									
Forms Copies Etc	45003	2,750	0	0	0	0	0	0	0.00%
Rental Revenues	45011	269,090	258,294	288,666	240,000	250,000	250,000	250,000	4.17%
Power Sales	45029	2,043,466	2,190,989	3,042,938	2,800,000	2,800,000	2,800,000	2,800,000	0.00%
Donations	45034	13	11	16	25	25	25	25	0.00%
Refunds Public	45040	(20,055)	11,076	0	0	0	0	0	0.00%
Landfill Fees	45051	3,715,339	4,134,665	4,030,131	5,028,950	5,645,800	5,645,800	5,645,800	12.27%
Admission	45053	(6,365)	0	0	0	0	0	0	0.00%
Other Public Charges	45057	1,575	2,450	1,750	1,500	350,000	0	0	-100.00%
Public Services Subtotal:		6,005,813	6,597,485	7,363,501	8,070,475	9,045,825	8,695,825	8,695,825	7.75%
Intergov Services:									
Other Fees	43001	0	(5,016)	135,636	125,000	176,500	176,500	176,500	41.20%
Landfill Fees	43010	8,074,476	9,970,859	9,514,504	57,500	60,000	60,000	60,000	4.35%
Refunds Municipal	43015	(111,327)	(329,687)	(1,005,444)	0	(138,204)	(147,864)	(147,864)	100.00%
Intergov Services Subtotal:		7,963,149	9,636,156	8,644,696	182,500	98,296	88,636	88,636	-51.43%
Interfund Revenue:									
Landfill Fees	65051	6,316	7,220	10,762	7,500	7,500	7,500	7,500	0.00%
Other Department Charges	65081	16,096	13,130	13,525	95,000	95,000	95,000	95,000	0.00%
Interfund Revenue Subtotal:		22,413	20,349	24,287	102,500	102,500	102,500	102,500	0.00%
Total Operating Revenue:		13,991,375	16,268,990	16,032,485	8,355,475	9,251,621	8,891,961	8,891,961	6.42%
Interest:									
Interest Investments	48000	571,773	999,498	978,167	748,811	800,548	800,548	800,548	6.91%
Interest IDB Loans	48001	94,482	45,685	0	0	0	0	0	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
520 - Solid Waste									
Interest Subtotal:		666,254	1,045,184	978,167	748,811	800,548	800,548	800,548	6.91%
Misc Revenues:									
Rental Equipment	48101	24,250	0	12,450	0	0	0	0	0.00%
Sale Of Prop Equip	48104	0	0	3,939	0	0	0	0	0.00%
Sale of Scrap	48106	7,362	99,440	104,535	56,500	85,000	85,000	85,000	50.44%
Other Miscellaneous Revenues	48109	8,481	1,358	13,468	200	0	0	0	-100.00%
Cost Sharing Allocations	48110	23,971	0	0	0	0	0	0	0.00%
Misc Revenues Subtotal:		64,063	100,799	134,392	56,700	85,000	85,000	85,000	49.91%
Other Financing Srcs:									
Gain Sale of Assets	49000	0	8,933	1,822	0	0	0	0	0.00%
Other Financing Srcs Subtotal:		0	8,933	1,822	0	0	0	0	0.00%
Total Non-Operating Revenue:		730,317	1,154,915	1,114,381	805,511	885,548	885,548	885,548	9.94%
Revenue Total:		14,721,692	17,423,906	17,146,866	9,160,986	10,137,169	9,777,509	9,777,509	6.73%
Expense									
Wages:									
Regular Pay	51100	966,638	906,208	964,514	993,271	777,427	777,427	777,427	-21.73%
Elected Officials	51103	7,412	7,084	6,050	6,500	6,500	6,500	6,500	0.00%
Overtime	51105	114,026	100,062	88,708	68,297	40,608	40,608	40,608	-40.54%
Wages Allocated	51199	0	0	(38,036)	0	0	0	0	0.00%
Wages Subtotal:		1,088,076	1,013,355	1,021,236	1,068,068	824,535	824,535	824,535	-22.80%
Fringes Benefits:									
FICA Medicare	51200	404,419	418,246	433,418	432,821	55,550	55,550	55,550	-87.17%
Health Insurance	51201	0	0	0	0	244,603	221,855	221,855	100.00%
Dental Insurance	51202	0	0	0	0	11,308	11,308	11,308	100.00%
Workers Compensation	51203	0	0	0	0	11,622	11,622	11,622	100.00%
Unemployment Comp	51204	9,512	148	0	20,531	17,424	17,424	17,424	-15.13%
Compensated Absences Resrv	51205	662	2,100	1,018	0	0	0	0	0.00%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
520 - Solid Waste									
WI Retirement	51206	0	0	0	0	46,266	46,266	46,266	100.00%
Fringe Benefits Other	51207	0	0	(1,114)	0	4,027	4,027	4,027	100.00%
Fringe Benefit- OT Temp	51208	0	0	0	0	6,497	6,497	6,497	100.00%
Fringes Allocated	51299	0	0	(17,683)	0	0	0	0	0.00%
Fringes Benefits Subtotal:		414,593	420,495	415,639	453,352	397,297	374,549	374,549	-17.38%
Total Labor:		1,502,669	1,433,849	1,436,875	1,521,420	1,221,832	1,199,084	1,199,084	-21.19%
Travel:									
Registration Tuition	52001	7,624	3,468	3,650	4,560	3,685	3,685	3,685	-19.19%
Automobile Allowance	52002	6,002	4,215	3,643	7,595	5,145	5,145	5,145	-32.26%
Commercial Travel	52004	0	0	0	1,200	1,200	1,200	1,200	0.00%
Meals	52005	581	521	202	2,165	1,455	1,455	1,455	-32.79%
Lodging	52006	1,347	1,273	370	3,090	2,820	2,820	2,820	-8.74%
Other Travel Exp	52007	5	71	23	70	30	30	30	-57.14%
Taxable Meals	52008	195	170	160	0	200	200	200	100.00%
Travel Subtotal:		15,752	9,718	8,048	18,680	14,535	14,535	14,535	-22.19%
Total Travel:		15,752	9,718	8,048	18,680	14,535	14,535	14,535	-22.19%
Capital Outlay:									
Buildings	58001	0	362,456	28,450	0	0	0	0	0.00%
Improvements	58002	298,730	1,383,345	0	0	0	0	0	0.00%
Equipment	58004	918,142	113,790	81,447	0	1,132,000	1,132,000	1,132,000	100.00%
Capital Outlay Subtotal:		1,216,872	1,859,591	109,897	0	1,132,000	1,132,000	1,132,000	100.00%
Total Capital:		1,216,872	1,859,591	109,897	0	1,132,000	1,132,000	1,132,000	100.00%
Office:									
Office Supplies	53000	5,573	7,170	8,899	5,900	5,650	5,650	5,650	-4.24%
Printing Supplies	53002	1,481	1,475	199	1,050	650	650	650	-38.10%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
520 - Solid Waste									
Print Duplicate	53003	4,212	3,357	3,327	4,900	4,900	4,900	4,900	0.00%
Postage and Box Rent	53004	1,481	1,469	2,808	1,900	2,250	2,250	2,250	18.42%
Computer Supplies	53005	0	774	0	0	0	0	0	0.00%
Computer Software	53006	945	133	14,931	1,500	0	0	0	-100.00%
Telephone	53008	18,281	21,175	10,758	21,000	12,400	12,400	12,400	-40.95%
Telephone Supplies	53009	0	26	0	0	0	0	0	0.00%
Telephone Comm Lines	53010	0	1	0	0	0	0	0	0.00%
Wireless	53012	0	0	1,557	0	2,150	2,150	2,150	100.00%
Pagers	53013	0	0	90	0	200	200	200	100.00%
Office Subtotal:		31,974	35,579	42,569	36,250	28,200	28,200	28,200	-22.21%
Operating:									
Advertising	53500	55,862	51,027	46,943	48,500	49,000	49,000	49,000	1.03%
Subscriptions	53501	827	748	669	950	800	800	800	-15.79%
Membership Dues	53502	1,942	1,630	2,087	2,000	2,300	2,300	2,300	15.00%
Publish Legal Notices	53503	291	398	214	200	700	700	700	250.00%
Household Supplies	53516	3,665	1,012	1,702	990	990	990	990	0.00%
Clothing Uniforms	53517	1,065	847	1,507	750	750	750	750	0.00%
Food	53520	223	81	127	325	350	350	350	7.69%
Small Equipment	53522	79,778	15,057	22,027	63,991	43,000	43,000	43,000	-32.80%
Shop Supplies	53523	22,888	25,920	18,244	25,500	14,000	14,000	14,000	-45.10%
Medical Supplies	53524	2,763	964	689	750	800	800	800	6.67%
Legal Fees	53530	(8,475)	0	0	0	0	0	0	0.00%
Other Operating Supplies	53533	25	696	0	0	0	0	0	0.00%
Landfill Cover Material	53544	9,657	9,020	18,040	10,000	0	0	0	-100.00%
Motor Fuel	53548	207,370	270,862	398,786	213,100	100,500	100,500	100,500	-52.84%
Equipment Rental	53551	24,178	29,358	20,185	17,500	6,500	6,500	6,500	-62.86%
Operating Licenses Fees	53553	2,419,386	3,395,356	3,173,513	511,150	18,700	18,700	18,700	-96.34%
Bad Debts Expense	53561	0	0	8,074	0	0	0	0	0.00%
State Special Charges	53563	1,862,370	2,853,517	2,615,501	400,000	7,500	7,500	7,500	-98.13%
Other Miscellaneous	53568	70	1,318	(303)	0	500	500	500	100.00%
Loss on Sale of Assets	53573	0	165,944	0	0	0	0	0	0.00%
Print Duplicate	73003	3,099	3,660	3,783	3,450	2,950	2,950	2,950	-14.49%
Postage and Box Rent	73004	2,961	2,176	2,051	2,720	2,170	2,170	2,170	-20.22%
Motor Fuel	73548	9,264	13,829	15,619	10,150	13,000	13,000	13,000	28.08%
Operating Subtotal:		4,699,210	6,843,418	6,349,458	1,312,026	264,510	264,510	264,510	-79.84%

Winnebago County Budget Detail - 2013

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
520 - Solid Waste									
Repairs & Maint:									
Crushed Stone	54000	56,109	71,922	70,344	47,000	20,100	20,100	20,100	-57.23%
Sand and Gravel	54001	0	0	7,190	0	0	0	0	0.00%
Calcium Chloride	54003	0	528	377	275	0	0	0	-100.00%
Other Supplies and Expense	54004	0	943	0	0	0	0	0	0.00%
Parks	54005	1,080	0	0	0	0	0	0	0.00%
Steel and Iron	54006	0	0	405	500	0	0	0	-100.00%
Metal Pipe & Fittings	54007	2,826	65	900	100	0	0	0	-100.00%
Small Hardware	54008	43	0	0	0	0	0	0	0.00%
Electrical Products	54010	1,189	451	31	300	0	0	0	-100.00%
Electrical Fixtures	54011	56	0	0	0	0	0	0	0.00%
Other Elect Products	54012	531	169	165	150	200	200	200	33.33%
Other Plumbing Prod.	54014	0	28	0	0	100	100	100	100.00%
Other Building Materials	54015	262	156	0	0	0	0	0	0.00%
Lubricants	54016	109,270	132,178	196,212	192,600	230,000	230,000	230,000	19.42%
Machine Equip Parts	54017	222,413	255,909	445,723	300,600	266,100	266,100	266,100	-11.48%
Tires Batteries	54018	12,533	13,796	19,965	17,200	2,500	2,500	2,500	-85.47%
Road Maintenance Materials	54019	0	0	1,608	0	0	0	0	0.00%
Maintenance Buildings	54020	441	742	520	950	1,750	1,750	1,750	84.21%
Maintenance Grounds	54021	14,302	16,468	5,950	14,100	5,700	5,700	5,700	-59.57%
Maintenance Equipment	54022	570	808	3,394	900	3,800	3,800	3,800	322.22%
Maintenance Vehicles	54023	62	981	67	200	500	500	500	150.00%
Repair Maintenance Supplies	54024	2,618	25,275	18,754	26,500	20,800	20,800	20,800	-21.51%
Painting Supplies	54025	0	0	0	100	100	100	100	0.00%
Consumable Tools	54026	1,060	3,796	3,196	1,350	5,750	5,750	5,750	325.93%
Sign Parts Supplies	54027	0	546	139	1,000	1,000	1,000	1,000	0.00%
Other Maint Supplies	54028	2,277	2,348	1,966	1,525	1,725	1,725	1,725	13.11%
Equipment Repairs	54029	678,929	931,604	871,677	693,700	554,700	554,700	554,700	-20.04%
Machine Equip Parts	74017	292	13	0	0	50	50	50	100.00%
Labor-Ldfl from Hwy	74018	9,389	1,872	15,818	3,600	3,150	3,150	3,150	-12.50%
Machinery-Ldfl from Hwy	74019	3,738	3,335	16,746	7,500	350	350	350	-95.33%
Maintenance Buildings	74020	0	3,996	3,996	5,000	1,050	1,050	1,050	-79.00%
Maintenance Grounds	74021	5,039	4,365	60,984	8,400	2,500	2,500	2,500	-70.24%
Repair Maintenance Supplies	74024	0	166	0	0	0	0	0	0.00%
Equipment Repairs	74029	990	776	782	793	370	370	370	-53.34%
Repairs & Maint Subtotal:		1,126,019	1,473,236	1,746,912	1,324,343	1,122,295	1,122,295	1,122,295	-15.26%

Utilities:

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
520 - Solid Waste									
Heat	54700	23,362	14,021	10,759	22,800	16,100	16,100	16,100	-29.39%
Power and Light	54701	137,550	137,515	163,903	168,400	171,000	171,000	171,000	1.54%
Water and Sewer	54702	217,257	102,700	120,591	318,525	329,250	329,250	329,250	3.37%
Utilities Subtotal:		378,169	254,236	295,253	509,725	516,350	516,350	516,350	1.30%
Contractual Services:									
Medical and Dental	55000	370	915	615	600	500	500	500	-16.67%
Legal Services	55001	57,465	7,761	7,050	17,500	35,000	35,000	35,000	100.00%
Pest Extermination	55002	1,920	1,885	1,920	2,075	2,075	2,075	2,075	0.00%
Other Repair Maint Streets	55004	58	0	0	0	0	0	0	0.00%
Vehicle Repairs	55005	12,828	16,682	1,913	5,500	5,000	5,000	5,000	-9.09%
Grounds Maintenance	55007	216,868	46,365	127,040	241,600	175,000	175,000	175,000	-27.57%
Building Repairs	55008	20,907	22,470	28,963	67,000	32,000	32,000	32,000	-52.24%
Accounting Auditing	55012	2,200	4,500	4,500	2,200	0	0	0	-100.00%
Professional Service	55014	53,699	44,760	63,345	49,500	21,000	21,000	21,000	-62.50%
Collection Services	55015	561	419	353	1,000	0	0	0	-100.00%
Janitorial Services	55016	24,376	20,739	21,404	22,600	24,900	24,900	24,900	10.18%
Architect Engineer	55019	371,908	393,598	489,228	786,000	701,500	701,500	701,500	-23.00%
Management Services	55020	346,947	250,587	323,412	278,300	289,800	289,800	289,800	-2.03%
Other Contract Serv	55030	521,045	400,277	440,365	2,001,500	500	500	500	-99.98%
Regional Fees	55048	0	0	0	0	3,635,000	3,635,000	3,635,000	100.00%
Hauling Fees	55049	81,943	23,465	168,010	575,000	1,181,250	1,181,250	1,181,250	105.43%
Accounting Auditing	75012	25,632	30,000	32,496	34,500	36,750	36,750	36,750	6.52%
Data Processing	75013	10,752	15,600	16,704	17,700	18,550	18,550	18,550	4.80%
Professional Services	75014	46,968	55,404	58,800	62,100	64,050	64,050	64,050	3.14%
Contractual Services Subtotal:		1,796,447	1,335,426	1,786,119	4,164,675	6,222,875	6,222,875	6,222,875	44.26%
Insurance Expenses:									
Prop Liab Insurance	56000	39,332	39,332	39,332	39,332	39,332	39,332	39,332	0.00%
Prop Liab Insurance	76000	42,791	47,088	58,920	55,657	45,791	45,791	45,791	-17.73%
Insurance Expenses Subtotal:		82,123	86,420	98,252	94,989	85,123	85,123	85,123	-10.39%
Deprec & Amort:									
Provision for Closing	56501	658,560	467,628	1,431,763	720,203	94,700	94,700	94,700	-86.85%
Provision for Long Term Care	56502	782,701	439,325	1,816,012	460,690	37,900	37,900	37,900	-91.77%
Depreciation Expense	56503	2,500,188	1,557,793	1,812,454	921,561	562,989	562,989	562,989	-38.91%
Amortization of SSR	56504	46,577	227,591	236,932	235,211	252,616	252,616	252,616	7.40%

**Winnebago County
Budget Detail - 2013**

Description	Object	2009 Actual	2010 Actual	2011 Actual	2012 Adopted	2013 Request	2013 Executive	2013 Adopted	% Change From Prior Yr Adopted
520 - Solid Waste									
Deprec & Amort Subtotal:		3,988,026	2,692,337	5,297,161	2,337,665	948,205	948,205	948,205	-59.44%
Total Other Operating:		12,101,967	12,720,652	15,615,723	9,928,673	9,187,558	9,187,558	9,187,558	-7.46%
Debt Payments:									
Debt Principal Payments	57000	364,178	6,641	7,672	243,913	254,616	254,616	254,616	4.39%
Debt Interest Payments	57001	8,481	5,601	5,293	82,921	71,174	71,174	71,174	-14.17%
Debt Service Fees	57002	442	0	0	0	0	0	0	0.00%
Loss on Advance Refunding	57005	2,373	0	0	0	0	0	0	0.00%
Debt Payments Subtotal:		375,474	12,242	12,965	326,834	325,790	325,790	325,790	-0.32%
Total Non-Operating Expense:		375,474	12,242	12,965	326,834	325,790	325,790	325,790	-0.32%
Expense Total:		15,212,735	16,036,052	17,183,508	11,659,307	11,881,715	11,858,967	11,858,967	0.54%
Solid Waste Surplus/(Deficit)		(492,853)	1,383,409	(39,236)	(2,498,321)	(1,744,546)	(2,081,458)	(2,081,458)	-16.67%
Less:									
Capital Outlay		1,216,872	1,859,591	109,897	290,000	1,132,000	1,132,000	1,132,000	290.34%
Debt Principal Payments		364,178	6,641	7,672	243,913	254,616	254,616	254,616	4.39%
Net Solid Waste Surplus/(Deficit)		1,088,197	3,249,641	78,332	(1,964,408)	(357,930)	(694,842)	(694,842)	-66.92%
Fund Adjustments:		(1,088,197)	(3,249,641)	(78,332)	1,964,408	357,930	694,842	694,842	-66.92%
Net Solid Waste		0	(0)	0	0	0	0	0	0.00%

**WINNEBAGO COUNTY
CAPITAL OUTLAY - 2013**

<u>Department</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Capital Outlay</u>
Solid Waste -	Equipment Trailer	1	20,000.00	20,000.00
	Scale Replacement	1	100,000.00	100,000.00
	Siloxane Removal System	1	1,000,000.00	1,000,000.00
	Landfill Gas Meter	1	12,000.00	12,000.00
		4		1,132,000.00

GLOSSARY / INDEX

GLOSSARY

Accrual Accounting: A method of accounting in which revenues are recognized in the accounting period in which they are earned. Expenditures are recognized in the accounting period in which the liability is incurred. This method also is often contrasted with **Cash Accounting**.

Agency Fund: A **Fiduciary Fund** in which the government is a temporary agent.

Appropriations: The amount of money granted by the legislative body to units of local government for most activities in the coming **Fiscal Year**. Appropriations are usually reported in the budget by **Line Item**; and they allow governmental units to make new expenditures and incur new obligations up to the amount of the appropriation. Appropriations are also called budgeted expenditures.

Assessed Valuation: This is the value of the property that is available for taxation which is determined annually and is based on the ratio of the property's assessed value to its "fair market value." The process of determining a property's assessed value is called an **Assessment**, and assessors consider many factors when valuing properties. See **Equalized Assessed Valuation**.

Assets: As reported on a **Balance Sheet** for a given fund, assets include any financial resources available to government such as cash, expected tax revenues, payments due from other funds or governmental units, and inventories.

Balance Sheet: A periodic report on the government's **Assets, Liabilities, and Fund Equity**, and all **Governmental Funds**. The governmental financial officer or the Accounting division usually prepares these reports.

Bonds (Municipal): A method of issuing **long-term Debt** to local governments or semi-independent agencies associated with local government such as authorities or corporations. The two primary types of bonds are: **General Obligation** and **Revenue**. All municipal bonds are tax exempt, and therefore are usually bought by investors with high marginal tax rates such as commercial banks and high-income individuals. Investment patterns in municipal bonds have changed dramatically since the late 70's due to revenue limitations, radical changes in interest rates, and the national Tax Reform Act of 1986 that eliminated the benefits of using revenue bonds for "private purpose development."

Bond Rating: A judgement on the investment quality of the **Bond** which reflects the government's ability to repay the debt or its creditworthiness. The stronger the rating, the lower the interest rate assigned to the bond by the underwriters. There are three rating agencies: Moody's Investors Service, Standard & Poor's Corporation, and Fitch's. A variety of characteristics about the government and community are examined to determine its rating such as the strength of the local economy, the financial management practices of the government, debt factors, and administrative practices.

Budget: The budget is one of the primary financial documents of the government, in addition to the **Comprehensive Annual Financial Report**. The budget is prepared before the beginning of the **Fiscal Year** and documents expected **Revenues**, and **Appropriations** for the entire government and for the various departments and divisions of the government.

Cash Accounting: Different from accrual accounting in that both revenues and expenditures are not recognized until the cash transfers are actually made. This method of accounting is not recognized by **Generally Accepted Accounting Principles (GAAP)**.

Comprehensive Annual Financial Report (CAFR): In addition to the **Budget**, the CAFR is one of the primary financial documents of the government. The document is prepared at the end of the **Fiscal Year** and presents summaries of the government's fiscal activities in the past year (in comparison to previous years and the budget). Specifically, the document contains comprehensive (combined) **Balance Sheets**, statements of **Revenues** and **Expenditures** and changes in the **Fund Balance** for all **Governmental Funds**.

Current Assets: include any financial resource available to a government unit to meet any obligations due within a year. This would include non-cash assets that could be convertible to cash to meet obligations due within a year. For instance, receivables would be classified as a current asset if they would be collectible within one year.

Current Liabilities: include any amount owed to outside parties where the amounts must be repaid within a year. An example would include telephone and utility bills. These obligations are due within a year.

Debt Limit: The maximum amount of gross or net debt which is legally permitted by state mandate, constitution, or voter approval. These limits usually apply only to **General Obligation Bonds** rather than **Revenue Bonds**.

Debt Service Fund: A fund that accounts for the payment of principal and interest on the government's **long-term Debt**.

Depreciation: Expiration in the service of a **Fixed Asset** which is considered a portion of the total cost of the fixed asset and charged as an expense during a particular period.

Encumbrance: A commitment to expend funds for a particular purpose (even prior to establishing a legal obligation or liability). They are not recorded as **Expenditures, Appropriations, or Liabilities** but as a reduction in the **Fund Equity** (as reported on the **Balance Sheets**). Encumbrances become **Expenditures** when cash payments are actually made.

Enterprise Fund: A fund that accounts for services that are supported primarily by **User Charges** such as golf courses, swimming pools, or garbage collection.

Equalized Assessed Valuation: Because **Assessed Valuation** (and therefore the **Tax Rate**) may vary from market values of property in different communities, state governments establish an equalized assessed valuation of property to be used for taxation at other levels of government such as the county. In this case, the equalization ensures that taxpayers within the county will be taxed at the same level of market value, for the county's portion of the **Property Tax**, even though municipalities within the county will calculate **Assessed Valuation** of properties within their borders at different times and, therefore, have different estimates of market values.

Executive Budget: A type of budgeting process in which the **Chief Executive** has primary responsibility for preparing the budget and authority over budget that is presented to the legislative body for approval.

Expendable Fund: Accounting or budgeting funds in which authorization for new spending or incurring new obligations expires at the end of the **Fiscal Year**. **Governmental Funds** are usually expendable.

Expenditures: The actual cash payments of governmental units for all activities, which are monitored throughout the year, but are calculated for an entire **Line-item** or **Program** in the budget for a previous **Fiscal Year**.

Fiscal Year: A twelve-month period of time for which governmental activities are budgeted and the **Budget** is prepared. This is also the time allotted to record and present other summary financial statements such as the **Comprehensive Annual Financial Report**. Technically, a fiscal year can be any set of 12 months, but most municipalities operate on a January 1 to December 31 fiscal year.

Fixed Assets: Long-term assets that the government intends to use or hold for a relatively long period of time, such as land, buildings, machinery, and equipment.

Fund Balance: As defined in the **Balance Sheets** of all **Governmental Funds**, it is that part of the **Fund Equity** that is available for future commitment, expenditure, or appropriation. More specifically, it is that part of the fund equity that is not reserved for **Encumbrances**, and may be called the **Unreserved Fund Balance**.

Fund Equity: As reported in the **Balance Sheets** of all **Governmental Funds**, fund equity is defined as fund **Assets** minus fund **Liabilities**.

GAAP: Stands for Generally Accepted Accounting Principles. These are national standards of financial reporting as established by the Governmental Accounting and Standards Board (GASB).

General Fund: The fund that accounts for and supports most services in government.

General Obligation Bond: long-term Debt, which is secured by the government's full faith and credit (i.e. its taxing powers). These bonds usually have a lower rate of interest than **Revenue Bonds** because of lesser risk associated with a very secure source of repayment. They often require an affirming vote of the public, and their principal retired or repaid in the future from the **General Fund**. Once the debt is issued, payment of interest and principal is handled through a **Debt Service Fund**.

Goal: a long-term, attainable target for an organization — its vision of the future.

Governmental Funds: Four different accounting or budgetary groups which, generally, are unique to government and which account for most governmental activities. These funds are the: **General Fund**, **Capital Project Fund**, **Debt Service Fund**, and **Special Revenue Fund**.

Home Rule: State laws or constitutional stipulations regarding local government in the following areas: 1) its form; 2) the type or extent of services provided; 3) the range of revenues that they can levy, and tax, debt, or expenditure limitations.

Intergovernmental Revenue: Revenues that are transferred from other governments to the local government or are passed through the local government directly to individuals or other entities. There are three broad types of intergovernmental revenues: **Grants-in-Aid**, **Shared Revenues**, and **Transfer Payments**.

Internal Service Fund: A fund that accounts for the provision of goods and services from one agency or department to another within the government (e.g. maintenance on equipment, printing and copying, or information services).

Liabilities: As reported in the **Balance Sheet** for a given fund, liabilities include amounts owed to persons or organizations outside that fund. Examples of liabilities are: payable vouchers, amounts due to other funds or units, and deferred revenues.

Line-item Budget: Line-item budget presentations group expenditures according to the object of expenditure such as salaries, benefits, supplies, equipment, and maintenance. These categories, such as salaries, may be further divided into temporary wages, permanent wages, and overtime.

Long-Term Debt: A governmental unit may issue long-term debt to finance capital and infrastructure expenditures. In contrast to **Short-Term Debt**, it should not be used for regular operations. The two primary means of issuing or financing long-term debt are: **General Obligation Bonds** and **Revenue Bonds**.

Matching Grant: A specific type of **Conditional Grant** in which the local government must contribute some percentage of funds in order to receive the grant.

Millage: A term applied to the **Tax Rate** of a **Property Tax** which specifies the rate of taxation on a dollar of assessed value (or on a \$1,000). The term "20 mills" would mean two cents for every dollar of assessed value (or two dollars for every \$1,000).

NA: Not applicable or does not apply.

Objective: a specific, measurable and observable result of an organization's activity which advances the organization toward its goal.

Other Operating Expenses: Within Winnebago County, this group of expenditures includes all expenses other than labor, capital outlay and travel. Examples of groups of items include office expenses such as supplies, stationery and forms, postage and others. Other expenses also includes publications, subscriptions, dues, telephone other operating expenses, repairs and supplies, utilities, contractual expenses such as accounting, and legal services. This category also includes rental expense and insurance.

Policy: a plan, course of action or guiding principle, designed to set parameters for decisions and actions.

Program Budget: Programmatic budget presentations group the **Line-Items** into units that represent service objectives or functions such as crime prevention, fire education (Stop, Drop, & Roll), or small business incentive loans.

Proprietary Funds: General accounting or budgetary groups that are analogous to private commercial organizations. Government recognizes two types of proprietary funds: **Enterprise Funds** and **Internal Service Funds**.

Retained Earnings: is the cumulative amount by which revenues and operating transfer from other funds have exceeded expenses and transfers to other funds.

Revenues: All funds used by local government report revenues as the primary source of monetary input. There are six primary sources of revenues for **General Fund** of the local government: taxes, licenses and permits, **Intergovernmental Revenues**, **User Charges**, fines and forfeitures, and miscellaneous. Expected or

budgeted revenues are those that are estimated for the coming fiscal year. Actual revenues represent the amount of money that was actually collected by the government.

Shared Revenues: A type of Intergovernmental Revenue in which revenues collected by another government which are distributed to a local government according to a formula such as number of children enrolled, population or per capita income.

Short-Term Debt: Debt that is issued for less than a year to ease temporary cash flow deficiencies until expected **Revenues** from taxes, bonds, or other governments are received.

Special Revenue Fund: A fund that accounts for specific services or projects that are funded through contractually or legally earmarked revenues.

Tax Incremental Finance (TIF) Districts: An area within the boundaries of a local government that is designated for redevelopment. Revenue from the incremental growth of the property tax base is used to provide additional funds for further redevelopment or for debt service on bonds issued for the original redevelopment efforts.

Unreserved Fund Balance: This is a component of the **Fund Balance**, which specifies money available for future commitments, expenditures, or appropriations.

Working Capital: is the excess of current assets over current liabilities. At the end of a fiscal year, working capital can represent the net available remaining current resources of an entity available after all obligations of the current fiscal period has ended. It can represent an estimate of an entity's undesignated financial resources, similar to undesignated fund balance.

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