



Winnebago County

Zoning Department

The Wave of the Future

MEMO FOR P & Z MEETING AGENDA OF JUNE 8, 2018

TO: Planning & Zoning Committee

FM: Zoning Administrator 

RE: Review of Town Zoning Changes

1. Monteith - Town Zoning Change (Tax ID No: 018-0587-26 (pt) & 018-0586-27(pt))
– Town of Oshkosh.

The town zoning change for Monteith is consistent with Winnebago County's Land Use Plan. The Town of Oshkosh approved the zoning change from A-2 (General Farming District) to B-3 (General Business District) and Winnebago County's land use plan shows future land use as non-residential under the extra-territorial jurisdiction of the City of Oshkosh.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

2. Jaeger - Town Zoning Change (Tax ID No: 026-0300-12-02) – Town of Vinland.

The town zoning change for Jaeger is consistent with Winnebago County's Land Use Plan. The Town of Vinland approved the zoning change from A-2 (General Agriculture District) to R-1 (Rural Residential District) and Winnebago County's land use plan shows future land use as Rural Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

3. Radloff - Town Zoning Change (Tax ID No: 024-0225-01-02) – Town of Utica.

The town zoning change for Radloff is consistent with Winnebago County's Land Use Plan. The Town of Utica approved the zoning change from A-2 (General Agricultural District) to RR (Rural Residential Recreational Mixed Use) and Winnebago County's land use plan shows future land use as Residential under the extra-territorial jurisdiction of the City of Oshkosh.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

018-0587-26(PT) > A-2 to B-3
 018-0587-27(PT) FLU: Non-res (cash)

Received

FEB 19 2018

Town of Oshkosh
Zoning Change/Amendment Application

Town of Oshkosh
 Winnebago, WI

Check or Money Order payable to Town of Oshkosh Fee: \$450.00 receipt # _____ ID Number _____
 (Please print using black ink for duplication purposes)

A. CONTACT INFORMATION**1.) PROPERTY OWNER:**

Name: Bill Montreth
 Mailing Address: 4735 Island View Dr. Oshkosh, WI 54901
 Phone: _____ Cell: 920-420-1354 Email: wam@new.rr.com

Permission is hereby granted for appropriate Town Staff to enter upon the property for the placement and removal of hearing notice sign, and conducting inspections prior to hearing. Said permission is to remain in force until the conclusion of the Public Hearing and is binding upon all heirs and assigns.

Signature: WA Montreth Date: 2-7-18

2.) APPLICANT INFORMATION (If different than owner):

Name: Bob Reider - Carow Land Surveying
 Mailing Address: 615 N. Lynndale Dr. Appleton, WI 54901
 Phone: 920-731-4168 Cell: 920-915-5466 Email: bobr@carowlandsurveying.com

B. PROPERTY INFORMATION:

- 1.) Tax Key/Parcel #: 018-0587-26(PT)
018-0587-27(PT)
- 2.) Lot _____ Block _____ Subdivision _____ or CSM# _____
 Section 30 Town 19 North _____ Range 17 East Acres _____
- 3.) Location of Property: 4870 County Rd "A"
- 4.) Zoning (Existing): A-2 Zoning Proposed: B-3
- 5.) Use (Existing): Storage
 Use (Proposed): Storage
- 6.) Existing Sewer: Septic _____ Mound _____ Holding Tank _____ Municipal _____ or Needed _____
- 7.) Proposed site plan AND map of existing location as described in instructions included: _____

C.) REASONS FOR CHANGE:

Describe the MAIN USE:

Storage Buildings & Roofing Company

A836.181-17

Describe the PROPOSED USE:

Storage & Roofing Business

Describe the essential services (sewer, water, streets, etc.) for present and future uses:

All existing

Describe why the proposed use would be the highest and best for the property:

Matches what is there now

Describe the property use compatibility with surrounding land use:

Matches what is there now

A Public Hearing will be set upon the receipt of applications Z-100 & Z-101 including supplemental material and payment, whereas the applicant will furnish necessary information to the Zoning Administrator for processing of this application.

I ACCEPT THESE TERMS AND HEREBY SUBMIT THE APPLICATION FOR APPROVAL:

SIGNED:

William A. Monteith

DATE: 2-7-18

Print name:

William A. Monteith

Date Application Received by Zoning Administrator: _____

Received

Zoning Administrator signature: _____

FEB 19 2018

Town of Oshkosh
Winnebago, WI



A036.181-17

PLANNING & ZONING COMMISSION RECOMMENDATION OF DECISION TO TOWN BOARD

Town Plan Commission Secretary: _____ Date: _____

Town Plan Commission Chair: _____ Date: _____

Decision Date: March 22, 2018

Approved ☒ Denied ☐

Published Dates of public hearing (class 2 notice): March 6 & 13, 2018

Reasons for findings, including any stipulations or conditions: Stated in Minutes

FINAL APPROVAL OF ZONING CHANGE REQUEST BY TOWN BOARD

Town Clerk: Janette M. Muter Date: 3-26-18

Town Board Chairman: _____ Date: _____

Decision Date: March 26, 2018

Approved ☒ Denied ☐

Resolution Number to Ordinance Zoning Map change: 01-2018

Reasons for findings, including any stipulations or conditions:
Stated in Resolution

A836.181-17

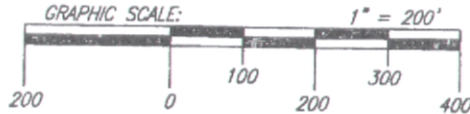
"REZONING MAP"

BEING ALL OF LOTS 1 AND 2 OF CERTIFIED SURVEY MAP NO. 6654 AS RECORDED IN VOLUME 1 OF CERTIFIED SURVEY MAPS ON PAGE 6654 AS DOCUMENT NO. 1610669 AND PART OF LOT 3 OF CERTIFIED SURVEY MAP NO. 5000 AS RECORDED IN VOLUME 1 OF CERTIFIED SURVEY MAPS ON PAGE 5000 AS DOCUMENT NO. 1181761, LOCATED IN GOVERNMENT LOT 1 AND THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4, ALL IN SECTION 30, TOWNSHIP 19 NORTH, RANGE 17 EAST, TOWN OF OSHKOSH, WINNEBAGO COUNTY, WISCONSIN.

LEGEND:

- = 3/4" X 18" SOLID ROUND IRON REBAR SET, WEIGHING 1.502 LBS. PER LIN. FT.
- ⊙ = 3/4" SOLID ROUND IRON REBAR FOUND
- = 1/2" SOLID ROUND IRON REBAR FOUND
- ⊖ = 1" I.D. ROUND IRON PIPE FOUND
- ⊙ = BERNTSEN MONUMENT
- () = RECORDED AS BEARING AND/OR DISTANCE
- x- = EXISTING FENCE

GRAPHIC SCALE:

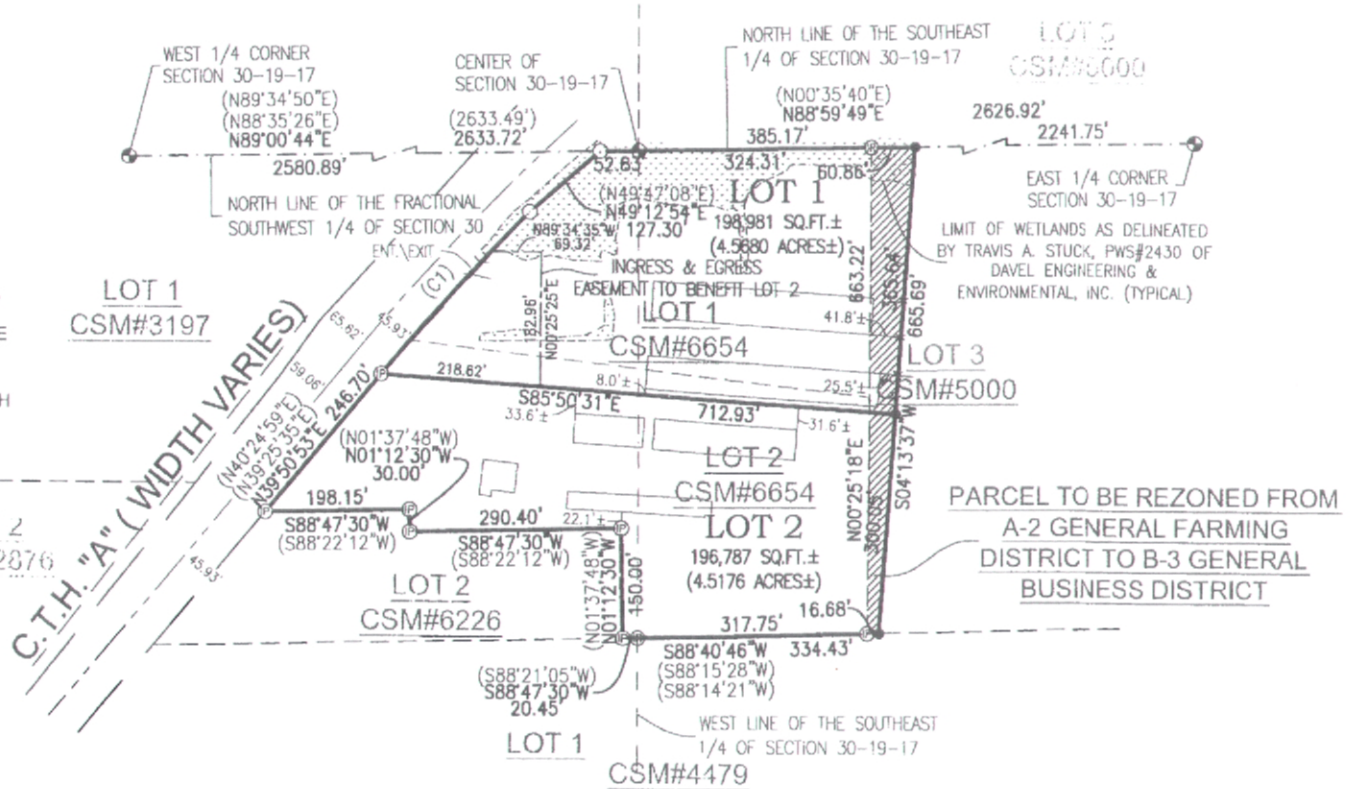


NORTH IS REFERENCED TO THE NORTH LINE OF THE FRACTIONAL SOUTHWEST 1/4 OF SECTION 30, TOWNSHIP 19 NORTH, RANGE 17 EAST, TOWN OF OSHKOSH, WINNEBAGO COUNTY, WISCONSIN, WHICH BEARS N89°00'44"E PER THE WISCONSIN COUNTY COORDINATE SYSTEM (WINNEBAGO COUNTY)

OWNERS OF RECORD:
MONTEITH PROPERTIES, LLC
PARCEL ID: 01805871904 & 018057405
AND
WILLIAM A. MONTEITH
PARCEL ID: 0180587

CURVE TABLE:

CURVE	RADIUS	CENTRAL ANGLE	ARC LENGTH	CHORD BEARING	CHORD LENGTH	TANGENT BEARING
C1	3234.90	05°20'26"	301.52	N42°31'06"E	301.41	N39°50'53"E N45°11'19"E



CAROW LAND SURVEYING CO., INC.

615 N. LYNDALE DRIVE, P.O. BOX 1297
APPLETON, WISCONSIN 54912-1297
PHONE: (920)731-4168 FAX: (920)731-5673

SCALE
1" = 200'

DRAWN BY
RDD

PROJECT NO.
A836.181-1-17



FEBRUARY 9, 2018

615 N. Lynndale Drive.
P.O. Box 1297
Appleton, Wisconsin 54912-1297
Phone (920) 731-4168
Fax (920) 731-5873

RE: BILL MONTEITH
A836.181-17

DESCRIPTION OF PARCEL TO BE REZONED FROM A-2 TO B-3:

A PARCEL OF LAND BEING PART OF LOT 3 OF CERTIFIED SURVEY MAP NO. 500 AS RECORDED IN VOLUME 1 OF CERTIFIED SURVEY MAPS ON PAGE 5000 AS DOCUMENT NO. 1181761, LOCATED IN GOVERNMENT LOT 1 OF SECTION 30, TOWNSHIP 19 NORTH, RANGE 17 EAST, TOWN OF OSHKOSH, WINNEBAGO COUNTY, WISCONSIN, BOUNDED AND DESCRIBED AS FOLLOWS: COMMENCING AT THE EAST $\frac{1}{4}$ CORNER OF SECTION 30; THENCE $S88^{\circ}59'49''W$, 2241.75 FEET ALONG THE NORTH LINE OF THE SOUTHEAST $\frac{1}{4}$ OF SECTION 30 TO THE POINT OF BEGINNING; THENCE $S04^{\circ}13'37''W$, 665.69 FEET TO THE SOUTH LINE OF LOT 3 OF CERTIFIED SURVEY MAP NO. 5000; THENCE $S88^{\circ}40'46''W$, 16.68 FEET ALONG SAID SOUTH LINE TO THE EAST LINE OF CERTIFIED SURVEY MAP NO. 6654; THENCE $N00^{\circ}25'18''E$, 663.22 FEET ALONG SAID EAST LINE TO THE NORTH LINE OF THE SOUTHEAST $\frac{1}{4}$ OF SECTION 30; THENCE $N88^{\circ}59'49''E$, 60.86 FEET ALONG SAID NORTH LINE TO THE POINT OF BEGINNING. SAID DESCRIBED PARCEL CONTAINS 0.5900 ACRES OF LAND MORE OR LESS. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

**TOWN OF OSHKOSH
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN THAT THE PLANNING & ZONING COMMISSION OF THE TOWN OF OSHKOSH will conduct PUBLIC HEARINGS at **6:00 P.M. on THURSDAY, MARCH 22, 2018**, in the TOWN HALL located at 230 E. COUNTY RD. Y, OSHKOSH, WI 54901. The purpose of the Public Hearings is to RECEIVE PUBLIC COMMENT regarding the following RE-ZONING application:

- A. THE PETITIONERS: Applicant: BOB REIDER (KAROW LAND SURVEYING), 615 N LYNNDAL DR., APPLETON, WI 54912 and Property Owner: WILLIAM MONTIETH, 4735 Island View Dr., Oshkosh WI 54901 request that the following property be rezoned from A-2 (General Farming District) to B-3 (General Business District), property located at 4870 County Road A, Oshkosh WI 54901; specifically described as Tax ID #018-0587, DESCRIBED AS FOLLOWS: COMMENCING AT THE EAST ¼ CORNER OF SECTION 30; THENCE S88°59'49"W, 2241.75 FEET ALONG THE NORTH LINE OF THE SOUTHEAST ¼ OF SECTION 30 TO THE POINT OF BEGINNING; THENCE S04°13'37"W, 665.69 FEET TO THE SOUTH LINE OF LOT 3 OF CERTIFIED SURVEY MAP NO. 5000; THENCE S88°40'46"W, 16.68 FEET ALONG SAID SOUTH LINE TO THE EAST LINE OF CERTIFIED SURVEY MAP NO. 6654; THENCE N00°25'18"E, 663.22 FEET ALONG SAID EAST LINE TO THE NORTH LINE OF THE SOUTHEAST ¼ OF SECTION 30; THENCE N88°59'49"E, 60.86 FEET ALONG SAID NORTH LINE TO THE POINT OF BEGINNING. SAID DESCRIBED PARCEL CONTAINS 0.5900 ACRES OF LAND MORE OR LESS. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

All interested parties and any objections to the granting of this request will be heard at the Public Hearing.

Dated this 27TH, day of February 2018.

Published on March 6, 2018
And March 13, 2018
Jeannette Merten, Town Clerk
Town of Oshkosh

STATE OF WISCONSIN
BROWN COUNTY

Received

MAR 22 2018

**Town of Oshkosh
Winnebago, WI**

TOWN OF OSHKOSH

1076 COZY LN
OSHKOSH

WI 549011404

Being duly sworn, doth depose and say that she/he is an authorized representative of the Oshkosh Northwestern, a daily newspaper published in the city of Oshkosh, in Winnebago County, Wisconsin, and that an advertisement of which the annexed is a true copy, taken from said paper, which was published therein on

Account Number: GWM-N5839
Order Number: 0002762112
No. of Affidavits: 1
Total Ad Cost: \$69.75
Published Dates: 03/06/18, 03/13/18

(Signed)



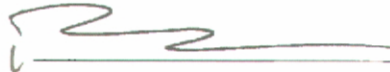
Legal Clerk

(Date)

3-20-17

Signed and sworn before me

BERGEN GORNOWICH
Notary Public
State of Wisconsin



My commission expires

12/14/2021

TOWN OF OSHKOSH
NOTICE OF PUBLIC HEARING
NOTICE IS HEREBY GIVEN THAT THE PLANNING & ZONING COMMISSION OF THE TOWN OF OSHKOSH will conduct PUBLIC HEARINGS at 8:00 P.M. on THURSDAY, MARCH 22, 2018, in the TOWN HALL located at 230 E. COUNTY RD. Y, OSHKOSH, WI 54901. The purpose of the Public Hearings is to RECEIVE PUBLIC COMMENT regarding the following RE-ZONING application:
A. THE PETITIONERS: Applicant: BOB REIDER (KAROW LAND SURVEYING), 815 N LYNNDALE DR., APPLETON, WI 54912 and Property Owner: WILLIAM MONTIETH, 4735 Island View Dr., Oshkosh WI 54901 request that the following property be rezoned from A-2 (General Farming District) to B-3 (General Business District), property located at 4870 County Road A, Oshkosh WI 54901; specifically described as Tax ID #018-0587, DESCRIBED AS FOLLOWS: COMMENCING AT THE EAST 1/4 CORNER OF SECTION 30; THENCE S88o59'49"W, 2241.75 FEET ALONG THE NORTH LINE OF THE SOUTH-EAST 1/4 OF SECTION 30 TO THE POINT OF BEGINNING; THENCE S04o13'37"W, 665.89 FEET TO THE SOUTH LINE OF LOT 3 OF CERTIFIED SURVEY MAP NO. 5000; THENCE S88o40'46"W, 16.68 FEET ALONG SAID SOUTH LINE TO THE EAST LINE OF CERTIFIED SURVEY MAP NO. 6654; THENCE N00o25'18"E, 663.22 FEET ALONG SAID EAST LINE TO THE NORTH LINE OF THE SOUTH-EAST 1/4 OF SECTION 30; THENCE N88o59'49"E, 60.86 FEET ALONG SAID NORTH LINE TO THE POINT OF BEGINNING. SAID DESCRIBED PARCEL CONTAINS 0.5900 ACRES OF LAND MORE OR LESS. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.
All interested parties and any objections to the granting of this request will be heard at the Public Hearing. Dated this 27TH, day of February 2018. Jeannette Merten, Town Clerk
Town of Oshkosh
Run: March 6 & 13, 2018 WNAJLP

TOWN OF OSHKOSH

Re: PH 3/22

RESOLUTION 01-2018
TOWN OF OSHKOSH
Winnebago County, Wisconsin

WHEREAS, the town board of the Town of Oshkosh met at a regular town board meeting on March 26, 2018;

WHEREAS, the board made a motion carried unanimously to approve the follow:

THE PETITIONERS:

Applicant: ROB REIDER (CAROW LAND SURVEYING), 615 N LYNNDAL DR
APPLETON WI 54912 and

Property Owner: WILLIAM MONTEITH, 4735 Island View Dr., Oshkosh WI 54901
request that the following property be rezoned from:

Agricultural A-2 to Industrial B-3,
property located at 4870 County Road A, Oshkosh WI 54901; specifically described as
Parcel ID # 018-0587,

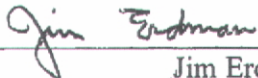
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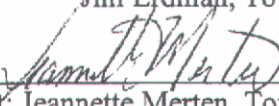
APPROX. 04.96 ACRES, Town of Oshkosh, County of Winnebago, State of Wisconsin.

WHEREAS, the reason for findings were the rezoning request meets the town's future long range zoning and is compatible with the area reflecting the same findings that the Town of Oshkosh Planning & Zoning Committee determined through their hearing process.

FURTHERMORE, the town board requests Winnebago County to reflect the determination on the town's current zoning map.

Dated this 26th day of March 2018

 **Jim Erdman - Town Chair**

Jim Erdman, Town Chair


Attest: Jeannette Merten, Town Clerk
Town of Oshkosh

PETITION FOR
ZONING CHANGE/AMENDMENTTO: Town of Oshkosh Board
1076 Cozy Lane
Oshkosh, WI 54901

The undersigned owner(s) of the property herein described petitions your honorable body for an amendment to the Town of Oshkosh Zoning Ordinance and Map to effect a change in the Zoning Classification of real estate in the Town of Oshkosh, Winnebago County, Wisconsin, more particularly described in summary as follows, to-wit:

From A-2 zoning district to B-3 zoning districtper Certified Survey Map Number CSM Approved by town 2-26-18Location of property by address/parcel number: 0180587The land described above will be used for Storage Buildings

if the amendment is adopted.

Dated this Feb day of 27, 20 18

Respectfully submitted:

William Monteth
(Name printed)4735 Island View Dr.
(Address)Oshkosh, WI 54901
(City, State, Zip)W. Monteth
(Legal Signature)

Received
FEB 19 2018
Town of Oshkosh
Winnebago, WI

A836.181-17



OSHKOSH (920) 232-3344
FOX CITIES (920) 727-2880
FAX (920) 232-3347

zoningdepartment@co.winnebago.wi.us

Winnebago County

Zoning Department

The Wave of the Future

MEMO FOR P & Z MEETING AGENDA OF JUNE 8, 2018

TO: Planning & Zoning Committee

FM: Zoning Administrator 

RE: Review of Town Zoning Changes

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RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

2. Jaeger - Town Zoning Change (Tax ID No: 026-0300-12-02) – Town of Vinland.

The town zoning change for Jaeger is consistent with Winnebago County's Land Use Plan. The Town of Vinland approved the zoning change from A-2 (General Agriculture District) to R-1 (Rural Residential District) and Winnebago County's land use plan shows future land use as Rural Residential.

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3. Radloff - Town Zoning Change (Tax ID No: 024-0225-01-02) – Town of Utica.

The town zoning change for Radloff is consistent with Winnebago County's Land Use Plan. The Town of Utica approved the zoning change from A-2 (General Agricultural District) to RR (Rural Residential Recreational Mixed Use) and Winnebago County's land use plan shows future land use as Residential under the extra-territorial jurisdiction of the City of Oshkosh.

RECOMMENDATION: Appove a motion to forward zone change to County Board for action.

026-0300-12-02 A-2 to R-1
FZU: Rural Res

TOWN OF VINLAND
6085 COUNTY ROAD T
OSHKOSH, WI. 54904
PHONE: (920) 235-6953 ** FAX: (920) 235-6994



ZONING SUBMITTAL FORM

Name of Property Owner: **ANDREW & TAMIE JAEGER**

Address of Owner: **6217 WOODENSHOE RD, NEENAH, WI. 54956**

Name of Applicant: **ANDREW JAEGER**

Address of Applicant: **SAME AS ABOVE**

Legal Description of Area to be Rezoned: **2.029 ACRES**

Tax Parcel Number (if Existing Parcel): **026-0300-10-12-02**

Section 13 **Town 19 N.** **Range 16 E.**

Existing Zoning: **A-2** Name of District: **GENERAL FARMING DISTRICT.**

Proposed Zoning: **R-1** Name of District: **RURAL RESIDENTIAL DISTRICT (NON-SUBDIVIDED).**

Town Board Action: **Approved: XX** **Denied: ____**

Findings:

- 1. Does the Town have an adopted land use plan? Yes**
- 2. Does the request agree with the plan? Yes**
- 3. Other findings (List). Approved by Town Board vote 3-0**

I, Marilyn Fahrenkrug, Clerk of the Town of Vinland, hereby certify that a public hearing was conducted on **MARCH 10, 2018** and that all required notices were posted and/or mailed as required by local ordinance.

Signed: Marilyn Fahrenkrug Dated: 3/28/18
Clerk: Marilyn Fahrenkrug

**Public Hearing Minutes
Monday, March 12, 2018 6:45pm
Town of Vinland**

The Town of Vinland held a public hearing at the Vinland Town Hall, 6085 County Rd. T, Oshkosh on Monday March 12, 2018 at 6:45 PM for public input in regards to the following:

Property owners Anthony and Kelsey Vande Hei N1592 Eveningstar Dr. Greenville, WI. requesting a Zoning Change on a 2 acre parcel they are selling to Andrew and Tamie Jaeger 6217 Woodenshoe Road Neenah, WI.

There was no public comment.

**Town Board Meeting
MINUTES
Vinland Town Hall 6085 County Road T Oshkosh, WI 54904**

On Monday, **March 12, 2018 @ 7:00 PM** the Vinland Town Board held its monthly meeting. **Present were Chairman Farrey, Supervisor Devens Clark Fahrenkrug, Treasurer Brazee, Zoning Administrator Spierowski and 13 other people. Supervisor Batley was absent.**

Chairman Farrey **called the meeting to order at 7:00 pm** asking those present to participate in Pledge of Allegiance.

Clerk Fahrenkrug verified the **notice was posted as required by state statutes.**

First Responder minutes of January 9, 2018. **No comments**

Fire Department minutes of February 6, 2018. **No comments**

Approval of Minutes:

1. Town Board Meeting minutes of February 12, 2018. **Motion to approve the minutes made by Devens/second/Farrey/carried.**
2. Town Board Workshop Meeting minutes of January 17, 2018. **Motion to approve the minutes made by Devens/second/Farrey/carried.**

Financial report for February 2018:

1. Treasurers report on all accounts held by the Town. **Balance of all accounts held by Town is \$438,379.24; of which \$9,366.34 are outstanding checks; and \$121,707.75 are held in Reserve accounts.**
2. Reconciliation between the Clerk and Treasurer. **Motion to approve the reconciliation made by Devens/second/Farrey/carried.**
3. Authorization to pay all bills submitted by the Clerk. **Motion to approve payment of the bills submitted by the clerk made by Devens/second/Farrey/carried.**

Public input:

- **Pat Piper of Shawnee Lane expressed his disapproval of the job Treeos did this year with snow plowing. Last year was good.**

Discussion/Action Items:

1. Fee change schedule to reflect changes in the charges for cemetery services. (Effective Tuesday March 13, 2018). **Motion to approve the fee changes for cemetery services made by Devens/second/Farrey/carried.**
2. Ditch dug by Vande Ven. There are no permits needed from the Town or county for the ditching, however it does need to be in compliance with farm services. **Not action taken.**
3. Board of Appeals alternate member appointments. **First Alternate: Karen Brazee, Motion to approve the appointment made by Devens/second/Farrey/carried. Second alternate: Bob Weber, Motion to approve the appointment made by Farrey/second/Devens/carried.**

Zoning:

1. **CSM review for Andrew and Tamie Jaeger with Anthony and Kelsey Vande Hei N1592 Eveningstar Dr. Greenville, WI. Motion to approve the CSM made by Devens/second/Farrey/carried**
2. **Zoning Change review for Andrew and Tamie Jaeger with Anthony and Kelsey Vande Hei N1592 Eveningstar Dr. Greenville, WI to eliminate dual zoning. If the transaction is not completed this Board action will be null and void. Motion to approve the zoning change from A-2 to R-1 for the parcel bring sold to Jaeger made by Devens/second/Farrey/carried.**
3. Site plan review for house on Woodenshoe Road land zoned A-2 parcel 026030012. Farrey stated that if there are any tile lines found while excavating, the owners should keep them intact. **Motion to approve the site plan made by Devens/second/Farrey/carried.**

County Supervisor's Report.

- Farmland Preservation plan was denied by the state. The County is giving the Towns the direction to Plan for themselves.

Sharing of Correspondence.

- Email from ECWRPC for access to WISLR to start road plan
- Town may need to review further how Act 67 may impact our ordinances

Future Meeting Dates:

- Planning Commission Meeting: Monday April 2, 2018, 6:30 pm @ Vinland Town Hall 6085 County Rd T Oshkosh (if needed).
- WI Towns Association Unit Meeting Thursday April 5, 2018 Winchester Town Hall
- Town Board Meeting: Monday, April 9, 2018, 7:00 pm @ Vinland Town Hall 6085 County Rd T Oshkosh
- **ANNUAL MEETING WEDNESDAY APRIL 18, 2018 7:00 PM REFRESHMENTS SERVED**
- Board of Appeals: Monday, April 30, 2018, 6:30 pm @ Vinland Town Hall 6085 County Rd T Oshkosh (if needed).

Motion to Adjourn made at 7:21 pm by Devens/second/Farrey/carried.

Marilyn Fahrenkrug, Clerk

Chuck Farrey, Chair
Todd Devens, Supervisor
Raymond Batley, Supervisor

Wings GIS



Info: Click Anywhere In The Map Area To RECENTER The Current Map View!



0 0.1 0.2 mi

*** Powered by Mapserver ***

0 839 1669 ft

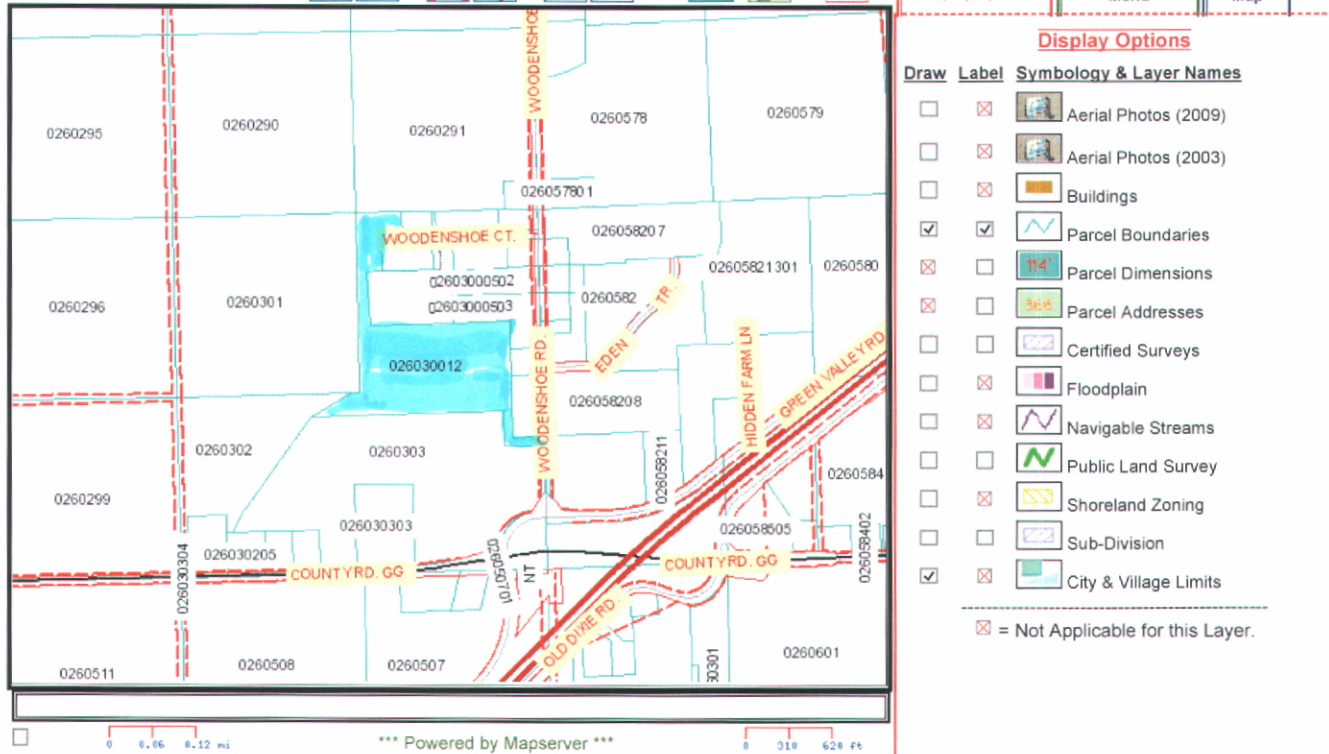
[* Profiler Tutorial *](#)
[* 8-Click Parcel Query Guide *](#)
[* Print Map - FireFox *](#)
[* Print Map - IE7&8 *](#)
Map View
Display OptionsSearch Options
MenuLocator
Map

Display Options

Draw Label Symbology & Layer Names

- | Draw | Label | Symbology & Layer Names |
|-------------------------------------|-------------------------------------|-------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Aerial Photos (2009) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Aerial Photos (2003) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Buildings |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Parcel Boundaries |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Parcel Dimensions |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Parcel Addresses |
| <input type="checkbox"/> | <input type="checkbox"/> | Certified Surveys |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Floodplain |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Navigable Streams |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Land Survey |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Shoreland Zoning |
| <input type="checkbox"/> | <input type="checkbox"/> | Sub-Division |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | City & Village Limits |

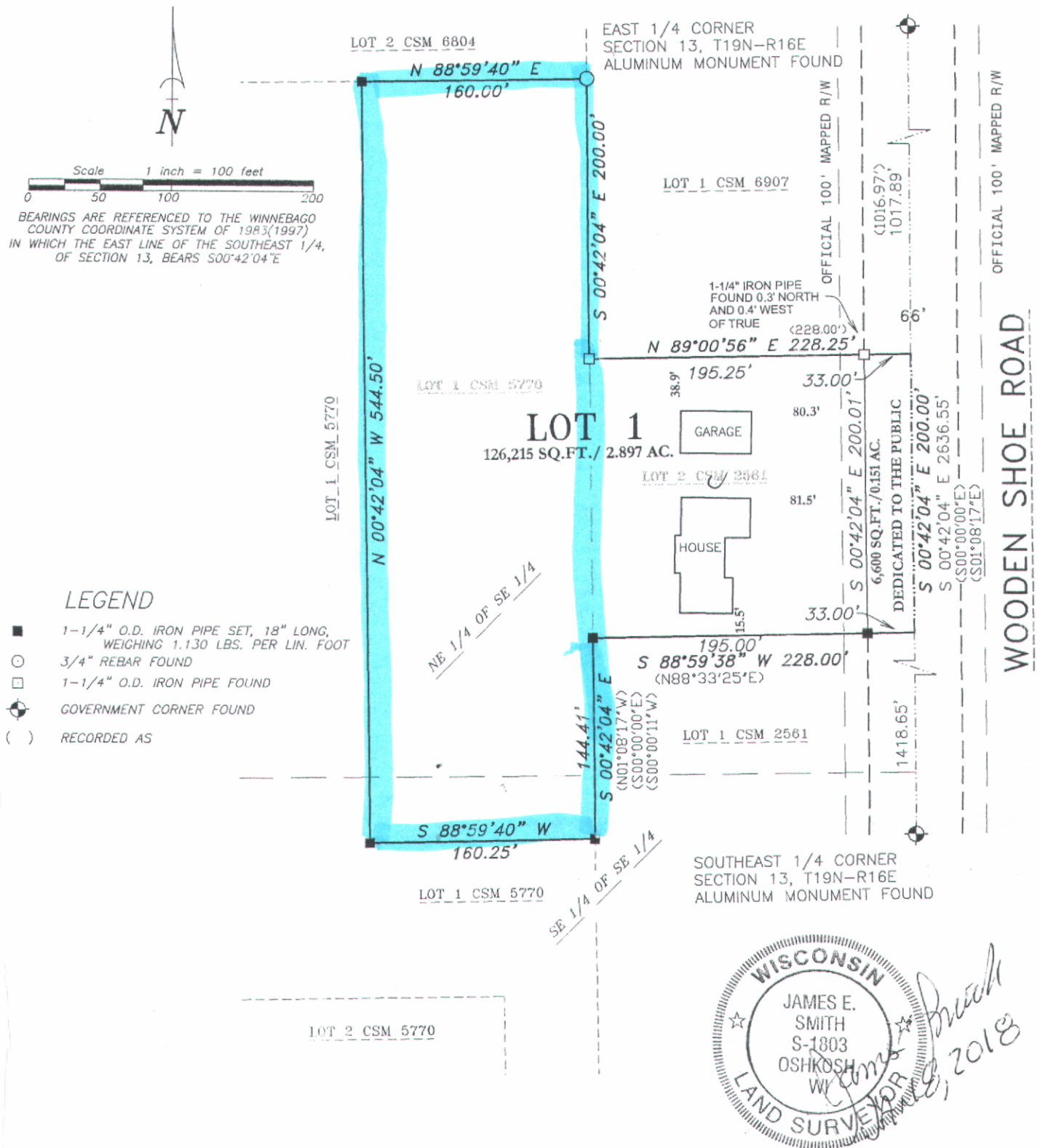
☒ = Not Applicable for this Layer.



CERTIFIED SURVEY MAP NO.

ALL OF 2 OF CERTIFIED SURVEY MAP 2561, AND PART OF LOT 1 OF CERTIFIED SURVEY MAP 5770, BEING PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4, AND PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4, ALL IN SECTION 13, TOWNSHIP 19 NORTH, RANGE 16 EAST, TOWN OF VINLAND, WINNEBAGO COUNTY, WISCONSIN.

SURVEY FOR:
ANTHONY VANDE HEI
N1592 EVENING START DRIVE
GREENVILLE, WI 54942



Martenson & Eisele, Inc.

101 West Main Street
Omro, WI 54963
www.martenson-eisele.com
P 920.685.6240 F 920.685.6340

Planning
Environmental
Surveying
Engineering
Architecture

PROJECT NO. 0-2157-001
FILE 2157001CSM SHEET 1 OF 3
This instrument was drafted by: DSL



OSHKOSH (920) 232-3344
FOX CITIES (920) 727-2880
FAX (920) 232-3347

zoningdepartment@co.winnebago.wi.us

Winnebago County

Zoning Department

The Wave of the Future

MEMO FOR P & Z MEETING AGENDA OF JUNE 8, 2018

TO: Planning & Zoning Committee

FM: Zoning Administrator 

RE: Review of Town Zoning Changes

1. Monteith - Town Zoning Change (Tax ID No: 018-0587-26 (pt) & 018-0586-27(pt)) – Town of Oshkosh.

The town zoning change for Monteith is consistent with Winnebago County's Land Use Plan. The Town of Oshkosh approved the zoning change from A-2 (General Farming District) to B-3 (General Business District) and Winnebago County's land use plan shows future land use as non-residential under the extra-territorial jurisdiction of the City of Oshkosh.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

2. Jaeger - Town Zoning Change (Tax ID No: 026-0300-12-02) – Town of Vinland.

The town zoning change for Jaeger is consistent with Winnebago County's Land Use Plan. The Town of Vinland approved the zoning change from A-2 (General Agriculture District) to R-1 (Rural Residential District) and Winnebago County's land use plan shows future land use as Rural Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

3. Radloff - Town Zoning Change (Tax ID No: 024-0225-01-02) – Town of Utica.

The town zoning change for Radloff is consistent with Winnebago County's Land Use Plan. The Town of Utica approved the zoning change from A-2 (General Agricultural District) to RR (Rural Residential Recreational Mixed Use) and Winnebago County's land use plan shows future land use as Residential under the extra-territorial jurisdiction of the City of Oshkosh.

RECOMMENDATION: Appove a motion to forward zone change to County Board for action.

024-0225-01-02 A-2 to RR
FLU: Res(cash)

Town of Utica ~ Jenny Sonnleitner, Clerk
6570 Bradley Ave. Pickett, WI 54964 ~ 920-410-0347 ~ utica1730@gmail.com

SUBMITTAL FORM

Name of Property Owner: Wesley & Shirley Radlff

Address of Owner: 2061 James Road Oshkosh, WI 54904

Name of Applicant: same as above

Address of Applicant: same as above

Legal Description of Area to be Rezoned (attach CSM, if applicable):

024-0225-01: Section 12, T17N-R15E; E 657.5 FT OR NE NW 20.00 A.

Tax Parcel Number, if existing parcels: 024-0225-01

Section 12 Town 17N Range R15E

Existing Zoning: A2 Name of District: Agricultural District (General Farming)

Proposed Zoning: RR (Lot 1) Name of District: Rural Residential Recreational Mixed Use

Town Board Action: X Approval Denial

Findings: 1) Does the Town have an adopted Land Use Plan? Yes

2) Does the request agree with the Plan? Yes

3) Other findings (List). approved by Town Board vote:

Approved by the Town Board vote 3-0

I, Jenny Sonnleitner, Clerk of the Town of Utica, hereby certify that a public hearing was conducted on April 5, 2018 and that all required notices were posted and/or mailed as required by local ordinance.

Signed: Jenny Sonnleitner

Date: 4/21/2018

LISTING OF PARCELS SURROUNDING SUBJECT PARCEL FOR REZONING CHANGE

Subject Parcels: 024-0225-01

Owner: Wesley & Shirley Radloff

Applicant: same as above

OWNER(S)	MAILING ADDRESS
Marohn Farms – Daniel Marohn	5262 County Road K Oshkosh, WI 54904
Robert & Marilyn Potratz	2381 James Road Oshkosh, WI 54904
Nicholas & Jaimee Radloff	2025 James Road Oshkosh, WI 54904
Paul Tichonchik	5186 W Ripple Ave Oshkosh, WI 54904

TOWN OF UTICA

Plan Commission Notice

Notice is hereby given that a public meeting in the Town of Utica, County of Winnebago, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town. Town Board members may be present.

Thursday, April 5, 2018

7:00 pm

To hear testimony for approval of a CSM (certified survey map) Parcel # 024-0225-01 (20 acres) currently zoned A2, owned by Wesley & Shirley Radloff 2061 James Rd Oshkosh, WI 54904. The purpose is to split off 5 acres with existing home and buildings to be zoned RR (Lot 1), and Lot 2 remaining land will remain as Ag land and remained zoned as A2. The properties within 300' for notification in the Town of Utica, Winnebago County, Wisconsin are:

OWNER(S)	MAILING ADDRESS
Marohn Farms – Daniel Marohn	5262 County Road K Oshkosh, WI 54904
Robert & Marilyn Potratz	2381 James Road Oshkosh, WI 54904
Nicholas & Jaimee Radloff	2025 James Road Oshkosh, WI 54904
Paul Tichonchik	5186 W Ripple Ave Oshkosh, WI 54904

Public testimony will be taken at the time of the hearing. All written testimony must be received prior to the hearing and can be sent to Thomas Thiel, 1209 County Road M Pickett, WI 54964. For further information, contact Thomas Thiel (920) 589-3005.

Jenny Sonnleitner, Clerk & Planning/Zoning Secretary
Posted: 3/22/2018

Any person wishing to attend who, because of a disability, requires special accommodation, should contact Plan Chairman Tom Thiel at 920-579-3025 at least twenty four (24) hours before the scheduled meeting time so appropriate arrangements can be made.

This is a public meeting. As such, all members or a majority of the members of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the above committee will take official action.

Posted at: Town Hall, Co-op, and Jasper's. To receive email updates, e-mail the Clerk at utica1730@gmail.com.

TOWN OF UTICA RE-ZONING PERMIT APPLICATION

Please print or type your responses to the questions on this application.
A non-refundable application fee of \$400.00 is required for each permit application.
The fee is payable to the **Town of Utica** and is due at the time the application is submitted.

Filing Fee: \$400.00

Date Received: _____
Office Use

Property Address: 5143 W. RIPLE AVE

Name of Owner(s): WESLEY RADLOFF

Address, if different than above: 2061 JAMES ROAD

Home Phone: 920-589-3679 Daytime Phone, if different: _____

Name of Applicant(s): WESLEY RADLOFF

Address, if different than above: _____

Home Phone: _____ Daytime Phone, if different: _____

Name & Address of professional in charge of proposed development (architect, builder, contractor, engineer, etc): _____

JAMES E. SMITH MPE 601 W. MAIN ST OMRO 54963

Legal Description of Property: LOT 1 PER ATTACHED CSM

Tax Parcel Number(s) (REQUIRED): 024022501

NOTE: Please attach a copy of the Certified Survey Map for the property.

Location of the property in relation to nearby roadways, building, or other landmarks: _____

5143 W. RIPLE AVE

1. What is the current use of the property? SINGLE FAMILY RES
WITH OUT BUILDINGS

2. What is the intended use of this property? SINGLE FAMILY RES
WITH OUT BUILDINGS

3. Please mark the current zoning for the property:

<input type="checkbox"/> Single-Family Residence	<input type="checkbox"/> Industrial
<input type="checkbox"/> Two-Family Residence	<input type="checkbox"/> Commercial
<input type="checkbox"/> Multiple-Family Dwelling	<input type="checkbox"/> Institutional & Recreational
<input checked="" type="checkbox"/> Agricultural	<input type="checkbox"/> Planned Residential Development
<input type="checkbox"/> Rural Recreational	<input type="checkbox"/> Residential Mixed Use

4. What is the requested zoning for the property? RR

5. Please explain the reason for this rezoning request: SPLITTING OFF

SAC WITH EXISTING HOME & BUILDINGS

6. If this is a Rural Recreational rezoning request, please specify what type of conditions are being requested: _____

7. Please explain why this is the best proposed use for this property: USE DOES NOT CHANGE, JUST SPLITTING OFF EXISTING BUILDINGS FROM SURROUNDING AG LAND

8. Please explain the compatibility of the proposed use(s) with the surrounding land uses:

USE DOES NOT CHANGE, SURROUNDING LAND USE IS MIX OF HOME SITES AND AG LAND

9. List all property owners within 300 feet and their mailing addresses:

1) ROBERT POTRATZ 4)
2381 JAMES ROAD
OSHKOSH, 54904

2) PAUL TICHONCHIK 5)
5186 RIPPLE AVE
OSHKOSH, 54904

3) DAN MARON 6)
5262 CTH "K"
OSHKOSH, 54904

Twelve (12) copies of the application and all attachments shall be submitted to the Town Clerk, Town Zoning Administrator or other designed representative no later than twenty-one (21) days prior to the meeting.

Wesley Reddy
Signature of Owner

2.28.18
Date

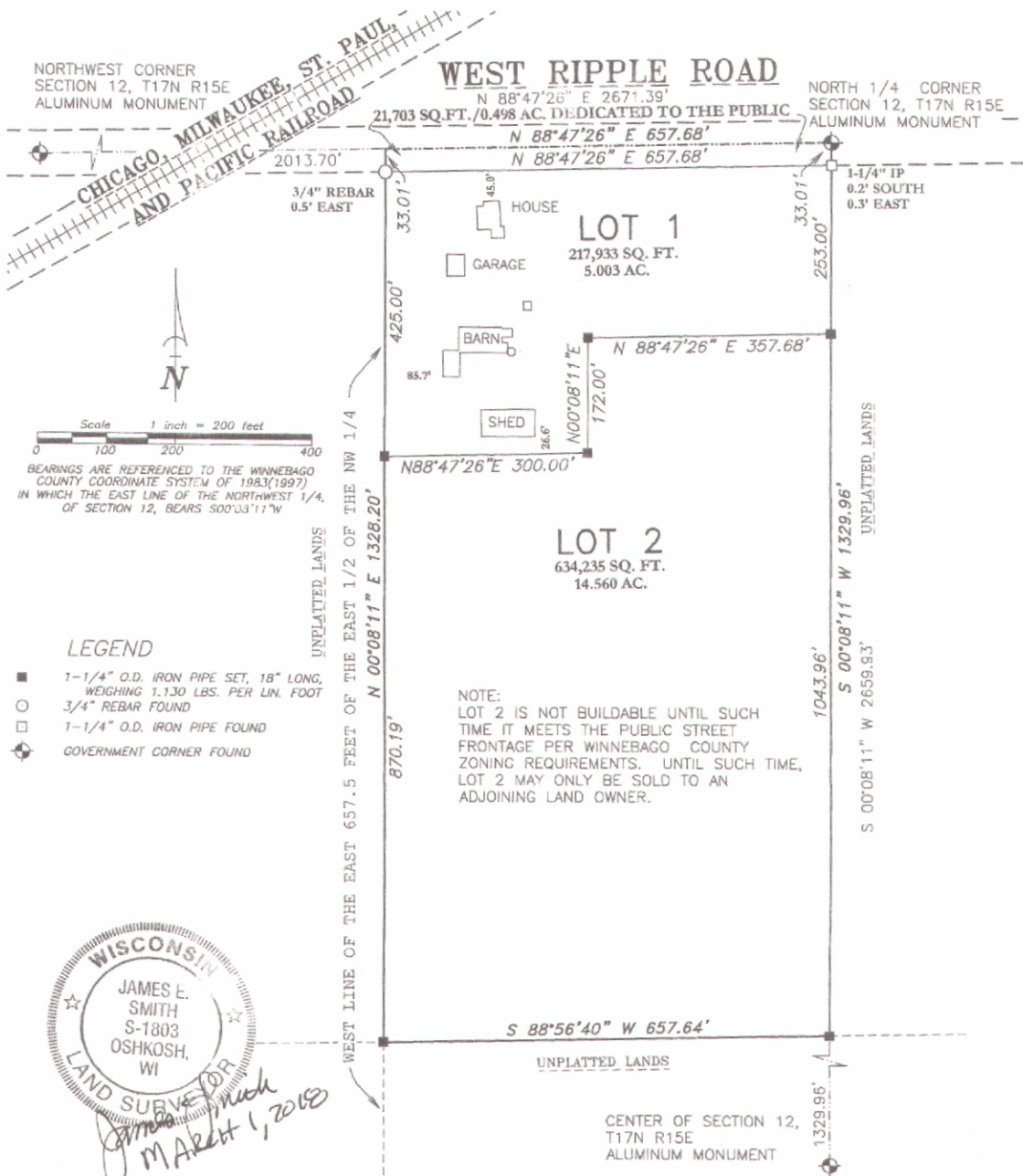
Shirley Reddy
Signature of Owner

2-28-18
Date

CERTIFIED SURVEY MAP NO. _____

ALL OF THE EAST 657.5 FEET OF THE NORTHEAST
1/4 OF THE NORTHWEST 1/4 OF SECTION 12,
TOWNSHIP 17 NORTH, RANGE 15 EAST, TOWN OF
UTICA, WINNEBAGO COUNTY, WISCONSIN.

SURVEY FOR:
WESLEY RADLOFF
2061 JAMES ROAD
OSHKOSH, WI 54904



Martenson & Eisele, Inc.



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Omro, WI 54963
www.martenson-eisele.com
P 920.685.6240 F 920.685.6340

Planning
Environmental
Surveying
Engineering
Architecture

PROJECT NO. 0-0386-006

FILE 0386006CSM SHEET 1 OF 3

This instrument was drafted by: DSL

TOWN OF UTICA

Plan Commission Meeting Agenda

Notice is hereby given that a Town Plan Commission meeting in the Town of Utica, County of Winnebago, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town.

Thursday, April 5, 2018

7:00 pm

1. Call the Meeting to Order
2. Take Roll Call:
 - A. *Members:* Terry Beck, Darwin Briggs, Ralph Kalies, Tim Oliver, Ken Schmick, Grant Stettler, Tom Thiel
 - B. *Alternates:* Chad Bowman, Eric Whiting
3. Approve December 7, 2017 Plan Commission Meeting Minutes
4. Affidavit of Posting/Publication – Secretary and Plan Chairman to sign
5. Public Forum
6. Discuss/Recommend to the Town Board: Consideration of and action on zoning boundary designation between Elo Church and the adjacent Williams agricultural land.
7. Discuss/Recommend to the Town Board: approval of CSM Parcel #024-0225-01 (20 acres) currently zoned A2, owned by Wesley & Shirley Radloff 2061 James Rd Oshkosh, WI 54904. The purpose is to split off 5 acres with existing home and buildings to be zoned RR (Lot 1), and Lot 2 remaining land will remain as Ag land and remained zoned as A2.
8. Future Agenda Items
9. Adjournment

Jenny Sonnleitner, Clerk
Posted: 4/2/2018

The Plan Commission meets as needed on the FIRST THURSDAY OF EACH MONTH AT 7:30PM (unless otherwise noted). All meetings are open to the public. Discussion and action may occur on any of the above agenda items.

Any person wishing to attend who, because of a disability, requires special accommodation, should contact Plan Commission Chairman Tom Thiel at 920-579-3025 at least twenty four (24) hours before the scheduled meeting time so appropriate arrangements can be made.

This is a public meeting. As such, all members or a majority of the members of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the above committee will take official action based on the above agenda.

Posted at: townofutica.org, Town Hall, Co-op, and Jasper's. To receive email updates, e-mail the Clerk at utica1730@gmail.com.

TOWN OF UTICA

Plan Commission Meeting ~ Minutes

Thursday, April 5, 2018

7:00 pm

DRAFT

1. Call the Meeting to Order

This meeting was called to order by Chairman Tom Thiel at 7:30pm at the Utica Town Hall; 8 present

2. Roll Call:

- A. *Members Present:* Terry Beck, Darwin Briggs, Ralph Kalies, Tim Oliver, Grant Stettler, Tom Thiel
- B. *Alternates Present:* Eric Whiting
- C. *Members Absent:* Ken Schmick (arrived late)
- D. *Alternates Absent:* Chad Bowman
- E. *Board Members Present:* Leonard Schmick, Chuck Kuhrt

3. Approve December 7, 2017 Plan Commission Meeting Minutes

Grant Stettler motions to approve as submitted, seconded by Darwin Briggs. Carried

4. Affidavit of Posting/Publication – Secretary and Plan Chairman to sign

5. Public Forum

6. Discuss/Recommend to the Town Board: Consideration of and action on zoning boundary designation between Elo Church and the adjacent Williams agricultural land.

Vicki Williams said the current parcel line is not where the existing land use is right now. Half of the church parking lot is on the Williams' land, and a triangle of land is owned by the Church. We would like to make the boundary change as how the land use is now.

Leonard Schmick said the Town Attorney was involved to verify the lines and process are correct.

Public Session closed. Tom Thiel said this was surveyed and made legal. Tom Thiel recommends what the CSM says now is accurate and recommends to the Town Board to pass through, seconded by Tim Oliver. Carried

7. Discuss/Recommend to the Town Board: approval of CSM Parcel #024-0225-01 (20 acres) currently zoned A2, owned by Wesley & Shirley Radloff 2061 James Rd Oshkosh, WI 54904. The purpose is to split off 5 acres with existing home and buildings to be zoned RR (Lot 1), and Lot 2 remaining land will remain as Ag land and remained zoned as A2.

Tom Thiel said the land is adjacent to the property so this can be done. Public session closed. There are no objections. Grant Stettler motions to change Lot 1 to RR, seconded by Tom Thiel. Carried

8. Future Agenda Items

None mentioned

9. Adjournment

Adjourned at 7:04pm

"These meeting minutes are only a draft of the minutes of the meeting. They have not been approved yet. They are subject to change and you may not rely on their accuracy. For more information please contact the clerk or a town board member."

Jenny Sonleitner, Clerk & Planning/Zoning Secretary

Thomas Thiel, Plan Chairman

Jenny Sonleitner, Clerk & Planning/Zoning Secretary

TOWN OF UTICA

Town Board Meeting ~ Minutes

Thursday, April 5, 2018
7:30pm – Town Board Meeting

Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town.

1. CALL THE MEETING TO ORDER

This meeting was called to order by Chairman Schmick at 7:30pm at the Utica Town Hall.

PRESENT: Chairman Leonard Schmick, Supervisor #1 Chuck Kuhrt, Supervisor #2 Grant Stettler
Clerk Jenny Sonleitner, Treasurer Brenda Morrell; 12 citizens present

DRAFT

2. PLEDGE OF ALLEGIANCE

3. CONSENT AGENDA:

A) APPROVE MARCH 12, 2018 TOWN BOARD MEETING MINUTES

B) AFFIDAVIT OF POSTING/PUBLICATION

Chairman Schmick made a motion to approve the Consent Agenda, seconded by Supervisor Stettler. Carried

"These meeting minutes are only a draft of the minutes of the meeting. They have not been approved yet. They are subject to change and you may not rely on their accuracy. For more information please contact the clerk or a town board member."

4. APPROVE PAYMENT OF BILLS FOR APRIL & LUCY TREBIATOWSKI'S EXPENSE SHEET

Chairman Schmick motions to approve the payments of bills from April and wait to pay Lucy's expense report until more details are provided, seconded by Grant Stettler. Carried

5. TREASURER'S REPORT FROM MARCH; BMO HARRIS BANK

Receipts: \$1504.12; Disbursements: \$36,862.56; Total Balance: \$367,693.14

Total cash on hand including Fire/EMS account: \$396,372.04

6. PUBLIC FORUM (*Opportunity to comment about an Agenda item or new business; say your name & address (no action taken by the Board)*)

Darlene Metz lives in Imperial Hills and says there is no mention of dog bites in the Ordinance, would like our Ordinance to include that. Has some examples of Ordinances from other towns. Attorney Blazel said our Ordinance mentions if a dog is off their property, a citation could be sent. A \$187 citation was sent to the dog owner with an April 17 court date, the cost includes \$100 for forfeiture and remaining is court costs. Attorney Blazel said the County has a "running at large" citation that the Sheriff's Dept can issue, typically don't issue on the first offense. Unless there was a serious offense, they may do something right away. The County does not have a vicious dog ordinance. If there is a repeated incident with the dog, we can go through a process to deem the dog as being vicious but depends on the Ordinance. Darlene Metz said it's hard to rely on people to do the right thing. The dog owner has a fence up now, but four people had to get hurt. Chairman Schmick said we can put this on the docket to look at our Ordinance to include dogs biting. Darlene Metz said she has 2 dogs, if her dog bit or hurt someone, she would put it down. Jay Janssen also lives in Imperial Hills, and was one of the four people bitten and also would like to have an Ordinance regarding dog bites. Constable Ralph Kalies said there was a lot of activity when this happened and the Sheriff's Dept was involved. The County does not have any authority to take the dog. The dog was quarantined and was negative for rabies. He worked with the owner on the seriousness of this situation. She said she would keep the dog tethered but yet another bite, so a citation was issued. The electric fence wasn't working and was supposed to get that fixed, a professional trainer was going to be involved, and then a fence was installed. There is action being taken but nothing we can issue, nor the County. Attorney Blazel said there is a State Statute that if a dog causes serious injury and that the owner knew about the first offense, and happened off the owner's property with no reason for the dog to attack, it is possible to petition the court to euthanize the dog. We prefer not to get to that point. We would need to evaluate this and prove there was serious injury. Chairman Schmick said we will start to work on this as this has not happened before. Eric Whiting said he appreciates the concern with this situation but if it's not reported, a law doesn't help. It's the owner's responsibility to take care of the dog. An insurance company could cancel your home insurance if the dog is not put down. Health Services must know about this because of the quarantine. To say we need a law for this, I get it, but there needs to be common sense. At what point is it a civil matter versus getting the Town involved? Tom Thiel said the owner must have quite a fence. Jay Janssen said it is a decent, wrought iron fence.

Art Rathjen from Greater Oshkosh – will be inviting the Board for a time to meet with the other Greater Oshkosh members.

7. DISCUSS/ACT ON POSSIBLE BUDGET AMENDMENTS

No amendments needed this month.

8. DISCUSS/APPROVE RETURNING STACY VERWIEL'S TOWN RENTAL SECURITY DEPOSIT

Stacy was not present to discuss

9. DISCUSS DOG ISSUES IN IMPERIAL HILLS

Discussed during Public Forum

10. DISCUSS/APPROVE SOMEONE TO MOW THE DITCHES JUNE AND SEPTEMBER, 10 DAYS FOR EACH TIME

Someone Chairman Schmick talked with is not present. Still looking for someone to mow the roadsides; \$18/hour.

11. OSHA LOG – KEEP TRACK OF HOURS WORKING FOR THE TOWN, NEED TO REPORT ANNUALLY

Everyone who gets paid by the Town needs to keep track of their hours and notify Clerk Sonleitner.

12. PLAN COMMISSION:

- A) Discuss/Approve recommendation from the Plan Commission: Consideration of and action on zoning boundary designation between Elo Church and the adjacent Williams agricultural land
Chairman Schmick strongly supports adopting the Plan Commission's recommendation. Supervisor Kuhrt motions to accept both plans presented for the Williams Ag land and the Radloff land, seconded by Chairman Schmick. Carried
- B) Discuss/Approve recommendation from the Plan Commission: approval of CSM Parcel #024-0225-01 (20 acres) currently zoned A2, owned by Wesley & Shirley Radloff 2061 James Rd Oshkosh, WI 54904. The purpose is to split off 5 acres with existing home and buildings to be zoned RR (Lot 1), and Lot 2 remaining land will remain as Ag land and remained zoned as A2.
See 12A above
- C) Farmland Preservation and Livestock Facility Siting: April 17 at 9am – JP Coughlin Center
Supervisor Kuhrt said as of the end of 2018, FPP may cease to exist. There is a possibility it could be renewed for another year, but unlikely. DATCP is wanting to circumvent Winnebago County and come directly to the Towns. There are a number of people in our Town that will be affected by this. Credits will be issued this year, but not after. The State won't accept anything less than 80% involved and we are not even near that percent now. Winnebago County is the only county that won't force people in or force them not to be involved, it's voluntary.

13. DISCUSS/APPROVE WINNEBAGO COUNTY CERTIFIED SURVEY MAP: WESLEY RADLOFF

Chairman Schmick motions to approve Winnebago County's CSM for Wesley Radloff, seconded by Supervisor Stettler. Carried

14. BOARD OF APPEALS – Discuss/Approve reappointing Nelson Hinz for a 3-year term

Nelson is not interested in reappointment. We will be looking for someone to replace Nelson.

15. ANNUAL MEETING: TUESDAY, APRIL 24, 2018 AT 7:30PM AT THE UTICA TOWN HALL

16. RUSH LAKE STEERING COMMITTEE: APRIL 19, 2018 AT 7PM AT THE WAUKAU COMMUNITY YOUTH BUILDING

17. EDUCATION

- A) DNR ELECTRONICS COLLECTOR, STORM DEBRIS & RESPONSIBLE UNIT WORKSHOP – APRIL 11 AT WI RURAL WATER ASSOC IN PLOVER
- B) UW-EXTENSION LOCAL GOVERNMENT ESSENTIALS \$25: 4/12/18 FISCAL STRESS; 5/8/18 ALCOHOL BEVERAGE REGULATION & LICENSING

18. FIRE DEPARTMENT / EMS – MARCH CALLS: 3 EMS / 4 Mutual Aid EMS & 1 Mutual Aid Fire

A) FIRE CHIEF TIM OLIVER TO DISCUSS FIRE AUDIT

Training records and personnel files are in line but personnel files need to be locked and are now. We will need a list of all businesses in the Town with a contact. We can get that from the Assessment Roll in May during Open Book. Tim was not officially the Fire Chief as he needed to take an Oath, which is signed now. The Auditor was not impressed with how the 5% fire dues was used. A suggested use is to pay \$5 for trainings, and \$2 for meetings as an incentive to get volunteers involved; can be used as the Future Truck Fund. Things need to be documented, show itemization on the check how the fire dues were applied. Otherwise, we passed with flying colors. Fire Dues are supposed to be paid to the Fire Dept but was paid to the Town last year. Supervisor Kuhrt asked if that has been changed. Tim said Yes and he would like to see it applied to the Future Fire Truck Fund.

19. ITEMS FOR INCLUSION IN NEWSLETTER

- A) Open Book – May 5, 2018; 8-10am
- B) Town Board Meeting – April 5, 2018; 7:30pm at the Utica Town Hall
- C) Board of Review – May 22, 2018 7pm-9pm
- D) 2018 ELECTIONS: Aug 14 / Nov 6 - Interested working during elections? Contact Clerk Sonleitner at utica1730@gmail.com or 410-0347. Training and meals provided; Poll Workers \$9/hour, Chief Inspectors \$12.50/hour
- E) Radon kits are available for \$5 each. Contact Clerk Sonleitner.

20. CORRESPONDENCE RECEIVED (Discuss & Act on, if needed):

- A) WI Towns Association Monthly Mailing
- B) Property Transfers
- C) Correspondence – Winnebago County Board of Supervisors Shoreland Zoning Code Update, Oshkosh Public Library 12/21/17 & 1/25/18 Minutes; East Central WI Regional Planning Commission Report; Winnebago County Ag & Household Hazardous Waste Clean Sweep – Friday, April 20 at Omro Fire Dept 520 W. Huron St 9-11am

"These meeting minutes are only a draft of the minutes of the meeting. They have not been approved yet. They are subject to change and you may not rely on their accuracy. For more information please contact the clerk or a town board member."

21. ADJOURNMENT

Adjournment 8:13pm

Jenny Sonleitner, Clerk

Leonard Schmick – Chairman	Brenda Morrell – Treasurer
Chuck Kuhrt – Supervisor #1	Jenny Sonleitner - Clerk
Grant Stettler – Supervisor #2	

Resolution

Date: _____

To the Board of Supervisors of Winnebago County, Wisconsin:

Amendatory Ordinance

Whereas, it is desirable to amend the Zoning Ordinance and the Zoning Map of the Town of Utica in accordance with the petition of Wesley & Shirley Radloff;

Whereas said request is in compliance with the adopted Winnebago County Land Use Plan.

Now, therefore, the County Board Supervisors of Winnebago County do ordain that the Zoning Ordinance and the Zoning Map of the Town of Utica, be and the same, are amended to provide that the attached described property be changed from the classification of One (1) parcel zoned A2 of said ordinance, which it now and heretofore had, to the zoned district of splitting the parcel into two (2) parcels: Lot 1 to be zoned RR and Lot 2 to remain zoned A2.

County Board Supervisor
(Town of Utica)

Parcel Nos: 024-0225-01

County Disclaimer:

County Board approval does not include any responsibility for County liability for the legality or effectiveness of the Town Zoning Amendment or the Town Zoning Ordinance.

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS _____ DAY OF _____, _____.

Mark Harris

County Board Supervisory District

