




Winnebago County
Planning and Zoning Department

The Wave of the Future

To: Planning and Zoning Committee

From: Jerry Bougie – Director of Planning and Zoning 

Re: East Central Wisconsin Regional Planning Commission Amendments to Articles of Organization and Bylaws

Date: September 2, 2021

Attached are documents from East Central Wisconsin Regional Planning Commission detailing updates/amendments to the Commission's Article of Organization and Bylaws.

County Board Chairman Ramos requested this be placed on the Planning and Zoning agenda for action and to forward to the County Board for approval.

Staff from East Central Wisconsin Regional Planning Commission will be present at the Planning and Zoning meeting to explain the documents.

Thank you,

DATE: July 13, 2021

TO: Winnebago County Supervisors

FROM: Melissa Kraemer Badtke, Executive Director

RE: Recommendations of Amendments to Articles of Organization and By-laws

The East Central Wisconsin Regional Planning Commission (ECWRPC) is a regional planning agency serving Calumet, Fond du Lac, Menominee, Outagamie, Shawano, Waupaca, Waushara, and Winnebago Counties. Regional Planning Commissions were formed by the executive order of the governor under Wis. State Statutes §66.0309. The Wisconsin statutes specify that regional planning commissions are to provide intergovernmental planning and coordination for physical, social and economic development of the region.

The East Central Wisconsin Regional Planning Commission is recommending amendments to the East Central's Articles of Organization and By-laws to remove the Gubernatorial appointments because of the extreme delays in obtaining the Appointments for the Commission Board. The Commission Board made additional changes to the Articles of Organization and the By-laws and both documents were finalized and approved by the Commission Board on April 30, 2021.

Enclosed you will find a copy of the revised Articles of Organization and the By-laws for your review. For your convenience we are also enclosing a draft form resolution the Commission is recommending that you approve. The following steps would need to be taken by the local units of government, including the Counties to assist in this process:

1. A majority of the local units of governments (as defined as counties, towns, villages, and cities) would need to approve a resolution amending East Central's Articles of Organization and the By-laws.
2. A copy of the signed resolution will need to be sent Melissa Kraemer Badtke, Executive Director at mbadtke@ecwrpc.org.

If you have any questions, please contact:

Melissa Kraemer Badtke, Executive Director
East Central Wisconsin Regional Planning Commission
Phone: 920-886-6828
Cell Phone: 920-2020-1479
Email: mbadtke@ecwrpc.org

RESOLUTION NO. XX-21

**AMENDING THE ARTICLES OF ORGANIZATION AND THE BY-LAWS OF
EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION**

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS

WHEREAS, Winnebago County is a member of the East Central Wisconsin Regional Planning Commission;

WHEREAS, the Articles of Organization ("Articles") and the By-Laws of the East Central Wisconsin Regional Planning Commission ("Commission") authorize a majority of the counties of the Commission to make certain amendments to the Articles and By-Laws;

WHEREAS, however, the Articles and By-Laws reserve to the local units of government within the Commission the authority to determine the composition of the Commission;

WHEREAS, the Commission's Steering Committee and the Commission is recommending to both the member counties and the local units of government the amendments to the Articles and the By-Laws described below;

NOW THEREFORE, the following resolution is presented by the East Central Wisconsin Regional Planning Commission to the County Board.

RESOLVED, that the Winnebago County Board of Supervisors does hereby approve the revisions to the By-Laws as more fully set forth in Exhibit A, which is attached and incorporated by reference; and

FURTHER RESOLVED, that the County Board does hereby recommend that Article III of the Articles describing the composition of the Commission also be amended as more fully set forth in Exhibit B; and

FINALLY RESOLVED, that the Winnebago County Clerk be directed to forward a copy of the signed resolution to the Executive Director of the East Central Wisconsin Regional Planning Commission.

Effective Date: XX, 2021

Submitted By: East Central Wisconsin Regional Planning Commission

Signed: _____
Shiloh Ramos, Board Chairperson

Sue Ertmer, County Clerk

RESOLUTION NO. 11-21

**AMENDING THE ARTICLES OF ORGANIZATION AND THE BY-LAWS OF
EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION**

WHEREAS, the Articles of Organization ("Articles") and the By-Laws authorize a majority of the counties that are members of the Commission to make certain amendments to the Articles and By-Laws; and

WHEREAS, however, the Articles and By-Laws reserve to the local units within the Commission the authority to determine the composition of the Commission; and

WHEREAS, the Commission's Steering Committee has recommended to the Commission and is recommending to both the member counties and the local units the amendments to the Articles and the By-Laws described below; and

WHEREAS, the Commission's Steering Committee has reconsidered its prior recommendation and now recommends to the Commission and to the local units, respectively, their approval of the revised set of Articles and By-Laws that are attached to this resolution;

RESOLVED, that the Commission does hereby approve the revisions to the By-Laws as more fully set forth in Exhibit A, which is attached and incorporated by reference; and

FURTHER RESOLVED, that the Commission does hereby recommend that Article III of the Articles describing the composition of the Commission also be amended as more fully set forth in Exhibit B; and

FURTHER RESOLVED, that the Commission's Executive Director is authorized and directed to present the recommended amendments of the Articles and the By-Laws to both the member counties and the local units consistent with the revisions set forth in Exhibit A and Exhibit B; and

FURTHER RESOLVED, that the Commission's Executive Director is authorized and directed to take such further action as may be necessary and appropriate to accomplish the intended purposes of this Resolution.

Effective Date: April 30, 2021

Submitted By: Steering Committee

Prepared By: Melissa A. Kraemer Badtke, Executive Director

Martin Farrell

Martin Farrell (May 4, 2021 14:31 CDT)

Martin Farrell, Chair – Fond du Lac Co.






Resolution 11-21

Final Audit Report

2021-05-04

Created:	2021-04-30
By:	TIM BADTKE (TBADTKE@ECWRPC.ORG)
Status:	Signed
Transaction ID:	CBJCHBCAABAAbfYEvCoDJ_60HJvChI3C8K8YGHYJlzo

"Resolution 11-21" History

-  Document created by TIM BADTKE (TBADTKE@ECWRPC.ORG)
2021-04-30 - 5:41:09 PM GMT- IP address: 74.87.97.22
-  Document emailed to Martin Farrell (martin.farrell@fdlco.wi.gov) for signature
2021-04-30 - 5:41:23 PM GMT
-  Email viewed by Martin Farrell (martin.farrell@fdlco.wi.gov)
2021-05-04 - 7:30:49 PM GMT- IP address: 147.219.50.80
-  Document e-signed by Martin Farrell (martin.farrell@fdlco.wi.gov)
Signature Date: 2021-05-04 - 7:31:20 PM GMT - Time Source: server- IP address: 147.219.50.80
-  Agreement completed.
2021-05-04 - 7:31:20 PM GMT

ARTICLES OF ORGANIZATION
OF
EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION
September 27, 1972

**ARTICLES OF ORGANIZATION
OF
EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION**

ARTICLE I - AUTHORIZATION

The provisions of Section 66.945 of the Wis. Stats. authorizes counties, in the form of resolutions, to petition the Governor of the State of Wisconsin to create a regional planning commission within a proposed area. Upon receipt of such petitions and the holding of a public hearing, the governor may create a regional planning commission by Order and designate the areas and boundaries of the commission's jurisdiction.

Pursuant to such statutory provisions the governing bodies of Calumet, Fond du Lac, Green Lake, Marquette, Menominee, Outagamie, Shawano, Waupaca, Waushara, and Winnebago Counties, by resolution, petitioned the Honorable Patrick J. Lucey to form a regional planning commission encompassing the general area of such counties. Thereafter a public hearing on such petitions was duly held at the Winnebago Court House located in the City of Oshkosh, Wisconsin, on the 26th day of June, 1972. Subsequent to the said public hearing, the Honorable Governor Patrick J. Lucey did by an Executive Order dated June 29, 1972, create the Regional Planning Commission and designate that the area of the Commission be comprised of the Counties of Calumet, Fond du Lac, Green Lake, Marquette, Menominee, Outagamie, Shawano, Waupaca, Waushara, and Winnebago.

ARTICLE II - NAME

The said counties comprising the Regional Planning Commission, as designated by the Governor's Executive Order dated June 29, 1972, are all located within the proximity of the East Central area of Wisconsin; and, therefore, the name of the Commission shall be: **EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION.**

ARTICLE III - COMPOSITION OF COMMISSION

The area of the Commission as designated by the Executive Order of the Governor does not include a city of the first class as defined in Wis. Stat. Section 62.05 ~~of the Wis. Stats.~~ Therefore, pursuant to the provisions of Wis. Stat. Section 66.9450309 (3) ~~3.~~(b) the membership of the Commission is to be determined by resolutions duly approved by the governing bodies of a majority of the local units within the region, and these units shall have in the aggregate at least half of the population of the region.

The said ten-county area comprising the Commission includes 243 local units of government with a combined population of 474,186 as shown by the last Federal census. A majority or 145 of these local units within the designated region representing a population count of 379,773 have duly adopted the following resolutions as to membership of the Commission: **[Update numbers recited in this paragraph.]**

~~RESOLVED that the Commission consist of representatives selected in the following manner.~~

Section 1. GENERAL: Adhering to the principle of representation based on population, the membership of the Commission shall be created pursuant to the provisions of Wis. Stat. Section 66.9450309 (3) ~~3.~~(b) ~~of the Wis. Stats.~~ determined and allocated among participating counties as follows:

- A. ~~Two elected officials from each member county which comprises the Commission. The Chairperson and the County Executive from each member county within the Commission. If a member county is organized without a County Executive, the County Chairperson shall appoint a member of the County Board to serve as the second elected official from that county.~~
- B. ~~One person, who may be elected official from each participating county, selected by the Governor. One elected official from the largest city, or if no city the largest village, within each member county, appointed by the mayor, council president, or village president, depending on the specific form of government.~~
- C. ~~One (1) additional elected official from each 50,000 unit of population residing within a~~

~~member county as determined by the last federal decennial census. No additional representation hereunder shall be granted for any fractional part of the required population unit. One ex-officio representative of the Wisconsin Department of Transportation (WisDOT) may participate on transportation issues, subjects of concern and interest to their geographic areas, or due to noted/recognized expertise. This member must be appointed by WisDOT.~~

- ~~D. One ex-officio representative of a public agency that administers or operates major modes of transportation in the Fox Valley metropolitan planning organization area, including representation by providers of public transportation. [Note: This position will be held by the Transit Manager for Valley Transit.]~~

Section 2. SELECTION OF MEMBERSHIP: The Commission membership as set forth in the preceding Section 1 of this Article shall consist of members to include the following:

- ~~A. The Chairman of the County Board of each participating County and the County Executive, if any, of each participating County shall be members of said Commission.~~
- ~~B. One member from each participating County shall be appointed by the Governor from a list of six or more persons nominated by the respective County Boards, of which at least four shall be private citizens. In nominating private citizens, the County Board shall give preference to those persons having experience in multi-jurisdictional efforts in one or more of the following areas: land use planning, transportation, law, finance, engineering, recreation and natural resources development, social or economic planning.~~
- ~~C. The remaining elected officials comprising the representation allocated to each participating County under Section 1, Paragraph A, shall be appointed by the Chairman of the County Board or by the County Executive as the Wis. Stats. so provide and subject to confirmation by the County Board. In those counties having additional representation as specified in Section 1, Paragraph C, the first such representative shall be the mayor, or council president in cities with a council-manager plan, of the largest city in the County. All additional representatives~~

shall be either county supervisors, city mayors, aldermen or councilmen, village presidents or board members, town board chairmen or town board supervisors residing within the respective County.

Section 32. TERM OF OFFICE: ~~Those Commissioners who are appointed by the County Board Chairman or the County Executive~~ shall serve for a term of two (2) years, or until they cease to hold their public office, whichever comes first. Voting, ex-officio members shall serve continuously at the pleasure of the appointing body.

~~Those Commissioners appointed by the Governor shall serve for a four (4) year term.~~

Section 3. COMMISSION ALTERNATES: Any member of the Commission selected pursuant to Section 1, of this Article may designate, in writing and with the concurrence of the Commission a permanent designee.

Section 4. RESIGNATION: Any Commissioner who resigns his or her Commission membership or his or her elective office shall submit his or her resignation effective as of the last day in office, and thereafter the vacancy shall be filled by appointment for the unexpired term by the County Board Chairperson (if a county) or the city council or village board.

ARTICLE IV - PURPOSES

The purposes for which the Commission is created are to engage in any lawful activity within the purposes for which regional planning commissions may be created under Wis. Stat. Section 66.0309.

ARTICLE V - POWERS, FUNCTIONS AND DUTIES

In general, the Regional Planning Commission shall have all of the powers necessary to enable it to perform its functions and promote regional planning.

The functions of the Regional Planning Commission shall be solely advisory to the local governments and local governmental officials comprising the area and shall include but not be limited to the following because of enumeration.

- A. The Commission may conduct all types of research studies, collect and analyze data, prepare maps, charts and tables and conduct all necessary studies for the accomplishment of its other duties.
- B. The Commission may make plans for the physical, social and economic development of the region and may adopt by resolution any plan or the promotion of any plan so prepared as its official recommendation for the development of the region.
- C. The Commission may publicize and advertise its purposes, objectives and findings and may distribute reports thereon.
- D. The Commission may provide advisory services on regional planning problems to the local government units within the region and to other public and private agencies in matters relative to its functions and objectives.
- E. The Commission may act as a coordinating agency for programs and activities of such local units and agencies as the relate to its objectives.
- F. The Commission may accept aid in any form for the purpose of accomplishing regional planning from all governmental agencies whether local, state or federal if the conditions under which such aid is furnished is not incompatible with the provisions of Wis. Stat. Section 66.0309.
- G. The Commission may accept gifts and grants from public or private individuals or agencies if the conditions under which such grants are made are in accordance with the accomplishment of its objectives.
- H. The Commission shall make an annual report of its activities to the legislative bodies, the local governmental units within the region, and shall submit two copies of such report to the Legislative Reference Bureau.
- I. The Commission shall prepare a comprehensive planning program for the physical development of the region. The Commission may amend, extend or add to the comprehensive planning program or carry any part of such mater into greater detail.

- J. The Commission shall annually on or before October 1, of each year prepare and approve a budget reflecting the cost of its operation and services to the local governmental units within the region.

ARTICLE VI - PROPORTIONATE SHARE OF COSTS

The member counties of the Commission shall provide their proportionate share of the public funds necessary to meet the requirements of the budget in the amount represented by the percentage of their equalized valuation for tax purposes of the land, buildings and other improvements thereon of such local and governmental unit, within the region, to the total such equalized valuation within the region. The amount charged shall be in accordance with the most recent equalized valuation figures published by the Wisconsin Department of Taxation. The requested allocation from and levied upon each member county shall not exceed the statutory limits of a .003% of such equalized value under its jurisdiction within the region.

ARTICLE VII - ADMINISTRATION

The administrative affairs and the rules of procedure of the Regional Planning Commission shall be governed in the manner as provided for in the duly adopted By-laws of the Commission. In compliance with the statutory requirements, the said adopted By-laws shall provide for the election of a chairman and executive committee and an annual meeting of the said Commission.

ARTICLE VIII - WITHDRAWAL

A member county of the Commission may withdraw from the Regional Planning Commission at the end of any fiscal year by a two-thirds (2/3rds) vote of the members elect of its Board of Supervisors taken at least six months prior to the effective date of such withdrawal.

ARTICLE IX - AMENDMENTS

These Articles, except Article III, may be amended by resolutions duly adopted by the Board of Supervisors from a majority of the counties which are members of this Commission. Article III shall be amended only in accordance with resolutions approved by the governing bodies of a majority of local units within the region, and these units shall have in the aggregate at least half of the population of the region.

BY-LAWS
of the
EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

September 27, 1972
As Amended February 8, 1973
As Amended March 11, 1976
As Amended May 13, 1976
As Amended May 8, 1980
As Amended May 14, 1981
As Amended May 13, 1982
As Amended April 25, 1985
As Amended April 28, 1988
As Amended April 26, 1990
As Amended April 30, 1993
As Amended April 28, 1995
As Amended May 23, 2001
As Amended April 26, 2002
As Amended April 27, 2006
As Amended, April, 25, 2008
As Amended, October 30, 2009
As Amended, April 29, 2011
As Amended, October 26, 2013
As Amended, April 25, 2014
As Amended, July 25, 2014
As Amended, January 30, 2015
As Amended July 26, 2019
As Amended April 30, 2021
As Amended _____, 2021

BY-LAWS
of the
EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

PREAMBLE

These By-laws, consistent with the statutes of the State of Wisconsin, and the Articles of Organization of the East Central Wisconsin Regional Planning Commission, further define, regulate, and provide rules of procedure for the East Central Wisconsin Regional Planning Commission and those Committees and officers established by and responsible to it, and have been adopted by the Commission for that purpose. Where the word "Commission" appears hereinafter, it shall be construed to mean the East Central Wisconsin Regional Planning Commission. It is the express intent of the Commission and the purpose of these By-laws to advance the regional function of the Commission as provided for by applicable law and to carry on the business of regional metropolitan and non-metropolitan planning and development in all of its ramifications and branches and to render professional and technical services in conjunction therewith.

ARTICLE I - OFFICES

Section 1. The Commission shall establish its offices at such location as it may from time to time, except that such location will be within the East Central Wisconsin Region, which is comprised of the Counties of Calumet, Fond du Lac, Menominee, Outagamie, Shawano, Waupaca, Waushara and Winnebago.

ARTICLE II -POWERS, DUTIES AND RESPONSIBILITIES

Section 1. PURPOSE: The purposes for which the Commission is created are to engage in any lawful activity within the purposes for which regional planning commissions may be created under Section 66.0309 of the Wisconsin Statutes, as amended.

Section 2. POWERS, FUNCTIONS AND RESPONSIBILITIES: In general, the Commission shall have all of the powers necessary to enable it to perform its functions and promote regional planning.

The functions of the Commission shall be solely advisory to the local governments and local governmental officials comprising the area and shall include but not be limited to the following because of enumeration.

- A. The Commission may conduct all types of research studies, collect and analyze data, prepare maps, charts and tables and conduct all necessary studies for the accomplishment of its other duties.

- B. The Commission may make plans for the physical, social and economic development of the region and may adopt by resolution any plan or the portion of any plan so prepared as its official recommendation for the development of the region.
- C. The Commission may publicize and advertise its purposes, objectives and findings and may distribute reports thereon.
- D. The Commission may provide advisory services on regional planning problems to the local government units within the region and to other public and private agencies in matters relative to its functions and objectives.
- E. The Commission may act as a coordinating agency for programs and activities of such local units and agencies as they relate to its objectives.
- F. The Commission may accept aid in any form for the purpose of accomplishing regional planning for all governmental agencies whether local, state or federal if the conditions under which such aid is furnished is not incompatible with the provisions of Section 66.0309 of the Wisconsin Statutes, as amended.
- G. The Commission may accept gifts and grants from public or private individuals, entities or agencies if the conditions under which such grants are made in accordance with the accomplishment of its objectives.
- H. The Commission shall make an annual report of its activities to the legislative bodies of the local governmental units within the region, and shall submit two copies of such report to the Legislative Reference Bureau.
- I. The Commission shall prepare a comprehensive planning program for the physical development of the region and adopt a regional comprehensive plan consistent with Section 66.1001 of the Wisconsin Statutes, as amended. The Commission may amend, extend or add to the comprehensive planning program or carry any part of such matter into greater detail.
- J. The Commission shall annually on or before July 31 of each year prepare and approve a preliminary budget reflecting the cost of its operation and services to the participating governmental units within the region. The Commission's final budget shall be approved by or before January 31 of the year following.

ARTICLE III - MEETINGS

Section 1. ANNUAL MEETING: There shall be an annual meeting of the Commission in conjunction with, and following, the April Quarterly Meeting for the appointment of standing committee membership, a presentation of the Commission's Annual Report of its activities and any other business as may properly come before it.

Section 2. QUARTERLY MEETINGS: In addition to the annual meeting, quarterly meetings of the Commission shall be held on the last Friday of January, April, July and October, except when a different date is designated by the officers. When the agenda of any meeting does not include resolutions for deliberation by the Commission or consideration of said resolutions may be delayed to the next meeting without adversely impacting the work flow of the Commission, the Chairperson may cancel and then reschedule any meeting at his discretion but may not cancel two consecutive meetings. The election of officers shall be conducted by the Commission at the April quarterly meeting. The annual budget, levy, and work program shall be adopted by the Commission at the July quarterly meeting. The annual budget and work program (not levy) shall be re-affirmed at the subsequent January meeting.

Section 3. SPECIAL MEETINGS: Special meetings may be called at any time by the Chairperson of the Commission. Special meetings shall also be called by the Chairperson upon written request by three or more members of the Commission.

Section 4. NOTICE OF MEETINGS: The Secretary of the Commission shall e-mail or mail to each and every member of the Commission notice of all meetings, not less than ten days prior to said meetings and such notice shall state the day, time, place and general purpose of such meeting. Notices for special meetings, as described in Section 3 shall be e-mailed, mailed, or posted not less than three (3) business days prior to said meeting. In no case, shall an agenda, or amended agenda, be e-mailed or posted less than 24 hours in advance of said meeting.

Section 5. QUORUM: The presence at any meetings (including Standing Committees, unless otherwise noted) of a majority (defined as $\geq 50\%$) of the current Commission members, which majority shall also include representation from a majority (defined as $\geq 50\%$) of the member Counties assigned to the Committee, shall be necessary and sufficient to constitute a quorum for the transaction of any business and the election of officers. All matters relating to business shall require an affirmative vote of a simple majority of those members attending a legal meeting (when a quorum is present), unless otherwise noted as a 2/3 vote requirement.

Section 6. PUBLIC MEETINGS: Member County Planning/Zoning Directors and State Legislative Representatives from the region (unless already a member of the Commission), and the Wisconsin Economic Development Corporation, the Department of Natural Resources and other agencies, as may be determined from time to time, shall be notified of all meetings pursuant to Article III, Section 4. Meeting notices shall be e-mailed or mailed to local media, posted on ECWRPC premises, and posted to the Commission's website, www.ecwrpc.org for public viewing.

ARTICLE IV - COMPOSITION OF COMMISSION

Section 1. GENERAL: Adhering to the principle of representation based on population, the membership of the Commission shall be created pursuant to the provisions of Section 66.0309 (3) (b) ~~1.~~ of the Wisconsin Statutes, as amended, determined and allocated among participating counties as follows:

- A. The Chairperson and the County Executive from each member county within the Commission. If a member county is organized without a County Executive, the County Chairperson shall appoint a member of the County Board to serve as the second elected official from that county. Two elected officials from each member county which comprises the Commission.
- ~~B. One person, who may be an elected official from each participating county, selected by the Governor.~~
- ~~C. No additional representation hereunder shall be granted for any fractional part of the required population unit. One elected official from the largest city, or if no city the largest village, within each member county, appointed by the mayor, council president, or village president, depending on the specific form of government.~~
- C. One ex-officio representative of the Wisconsin Department of Transportation (WisDOT) may participate on transportation issues, subjects of concern and interest to their geographic areas, or due to noted/recognized expertise. This member must be appointed by WisDOT.
- D. One ex-officio representative of a public agency that administers or operates major modes of transportation in the Fox Valley metropolitan planning organization area, including representation by providers of public transportation. [Note: This position will be held by the Transit Manager for Valley Transit].

~~Section 2. SELECTION OF MEMBERSHIP:~~ ~~The Commission membership as set forth in the preceding Section 1 of this Article shall consist of members to include the following:~~

- ~~A. The Chairman of the County Board of each participating County and the County Executive, if any, of each participating County shall be members of said Commission.~~
- ~~B. One member from each participating County shall be appointed by the Governor from a list of two (2) or more persons nominated by the respective County Boards, of which at least one (1) shall be a private citizens. In nominating private citizens, the County Board shall give preference to those persons having experience in multi-jurisdictional efforts in one or more of the following areas: land use planning, transportation, law, finance, engineering, recreation and natural resources development, social or economic planning. The Commission shall reimburse the member Counties for any costs incurred in seeking/fulfilling this~~

position.

~~C. The remaining elected officials comprising the representation allocated to each participating County under Section 1, Paragraph A, shall be appointed by the Chairman of the County Board or by the County Executive as the Wis. Stats. so require or provide and subject to confirmation by the County Board [Note: see determination by Outagamie County Corporation Counsel in letter dated April 27, 2012]. In those counties having additional representation as specified in Section 1, Paragraph C, the first such representation shall be the mayor, or council president in cities with a council manager plan, of the largest city in the County. All additional representatives shall be either county supervisors, city mayors, aldermen or councilmen, village presidents or board members, town board chairman or town board supervisors residing within the respective County.~~

~~D. One ex-officio representative of the Wisconsin Department of Transportation (WisDOT) may participate on transportation issues, subjects of concern and interest to their geographic areas, or due to noted/recognized expertise. This member must be appointed by WisDOT.~~

~~E. One ex-officio representative of a public agency that administers or operates major modes of transportation in the Fox Valley metropolitan planning organization area, including representation by providers of public transportation. [Note: This position will be held by the Transit Manager for Valley Transit].~~

Section-32. TERM OF OFFICE: ~~Those Commissioners who are appointed by the County Board Chairman or the County Executive shall serve for a term of two (2) years, or until they cease to hold their public office, whichever comes first. Those Commissioners appointed by the Governor shall serve for a four (4) year term.~~ Voting, ex-officio members ~~as described in Section 2.D.,~~ shall serve continuously at the pleasure of the appointing body.

Section-43. COMMISSION ALTERNATES: Any member of the Commission selected pursuant to Section-21, Paragraphs A or C of this ~~a~~Article may designate, in writing and with the concurrence of the Commission, a permanent designee. ~~representative as an alternate provided the representative meets the provisions of Section 2, Paragraph C of this article. Alternatively, for members serving under the provisions of Section 1, Paragraph C of this article as the first additional representative in counties having a population greater than 50,000, and then only when representing cities with council manager forms of municipal government, the current city manager may be designated as a permanent alternate by action of the member with concurrence by resolution of the council of said community. Such alternate representative may attend all meetings of the Commission or its committees and exercise all voting powers of the member, except when the member is present. Any member of the Commission may designate, in writing, a temporary alternate for any meeting of the Commission or its committees, except that an alternate may not be designated for more than two Commission meetings in succession. Temporary alternate representatives may attend all meetings of the Commission or its committees and exercise all voting powers of the member, except when the member is present.~~

Section-54. RESIGNATION: Any Commissioner ~~selected pursuant to Section 2, Paragraph C~~

~~of this article who resigns his or her Commission membership or his or her elective office shall submit his or her resignation effective as of his the last day in office, and thereafter the vacancy shall be filled by appointment for the unexpired term by the County Board Chairperson (if a county) or the city council or village board. only, pursuant to Section 2, Paragraph C of this article. Any Commissioner selected pursuant to Section 2, Paragraph B of this article who resigns shall submit his resignation to the Governor with a copy to the County Board Chairman or County Executive, and thereafter the vacancy shall be refilled pursuant to the provisions of Section 2, Paragraph B and Section 3 of this article.~~

ARTICLE V - OFFICERS

Section 1. NUMBER: The officers of the Commission shall be comprised of a Chairperson, Vice-Chairperson, and Secretary-Treasurer, subject to the express condition that the offices of Chairperson and Vice-Chairperson shall never be concurrently held by Commissioners from the same County.

Section 2. ELECTION: The offices of Chairperson and Vice-Chairperson of the Commission shall be selected by ballot as the last order of business at the April quarterly meeting of the Commission, to take office effective as of said date, and they shall hold their terms of office for a period of two years or until their successors have been duly elected and qualified. The Chairperson shall appoint a Nominating Committee for the purpose of nominating Commission members for election as officers, and the Chairperson shall advise the Commission of his or her selection of such a Nominating Committee at the January meeting.

Section 3. REMOVAL: Any of the officers may be removed for cause and may be removed if incapacitated or unable to attend meetings and perform the duties of his office. Removal from office shall require a two-thirds (2/3rds) vote of the Commissioners present, voting at a legal meeting.

Section 4. VACANCIES: Should any office become vacant for any cause, the Commission shall select a successor from among the Commission members who will serve until the next April quarterly meeting of the Commission when the regular elections are held.

Section 5. CHAIRPERSON: The Chairperson of the Commission shall preside, and may vote, at all meetings of the Commission. He or she may present to the Commission such matters as, in his or her judgment, require attention, and he or she shall perform such other duties as are entrusted to the Chairperson by statute or by these By-laws. Subject to any contrary requirements in these By-laws, the Chairperson shall be guided by Robert's Rules of Order in the conduct of meetings. In no event shall any one member serve as Chairperson for more than three consecutive terms. The Chairperson may also act on behalf of the Steering Committee and/or full Commission in the rare instances that a timely commitment of County levy funds is required in order to take advantage of state or federal grant funding opportunities. In such cases, the Chairperson's may approve such commitments for an amount equal to or less than \$50,000. In all cases, when such action is used, the item shall be placed on the next available Steering Committee agenda for review and follow up action by the Steering Committee as a whole. The Commission Chairperson will be compensated an additional annual net stipend

of \$1,000 beginning in 2020, with the first payment to be made in March, 2021 and then annually thereafter.

Section 6. VICE-CHAIRPERSON: The Vice-Chairperson shall preside in the absence of the Chairperson or in the event that the Chairperson is incapacitated or unable to serve, and in the absence or disability of the Chairperson, his or her duties shall be performed by the Vice-Chairperson.

Section 7. SECRETARY-TREASURER: The Executive Director of the Commission shall be designated as the Secretary-Treasurer of the Commission and shall keep and distribute minutes of all meetings of the Commission and shall counter-sign all documents as required to be executed, and shall keep and preserve all resolutions, transactions, findings and determinations of the Commission. In the absence of the Secretary-Treasurer, the Chairperson may name a Deputy Secretary-Treasurer who shall perform the duties of the Secretary-Treasurer at that meeting, or until the office shall have been filled as heretofore provided. The Secretary-Treasurer of the Commission shall keep all the funds of the Commission except those funds held by governmental agencies in trust for the Commission, and shall deposit them in a depository authorized by the Commission, and shall keep an accurate record of all receipts and disbursements. He or she shall be required to supply a bond in the amount of Fifty-Thousand Dollars (\$50,000), the premium for which shall be paid out of the Commission's funds, and he or she shall make all the disbursements under the direction of the Commission.

Section 8. ADDITIONAL OFFICERS: The Commission, at an annual, special or quarterly meeting, may create such additional officers as it may deem in its judgment advisable and prescribe their duties.

ARTICLE VI - MANAGEMENT

Section 1. EXECUTIVE COMMITTEE: The Executive Committee shall be comprised of the entire Commission membership as set forth in Article IV.

Section 2. STANDING COMMITTEES: Appointments to standing committees shall be made by the Chairperson at its Annual Meeting based on recommendations of the Nominating Committee. Such appointments shall not include designation of the committee chairperson and vice-chairperson as such positions are nominated and elected by the Committees themselves.

There shall be Standing Committees and sub-committees including but not limited to the following:

- A. **Steering Committee:** The Steering Committee shall be composed of at least eight (8) members who serve as their respective county board chair or their designee. The Chairperson and Vice-Chairperson positions for the Committee can, but is not required to be, the same as the current Commission Chairperson and Vice-Chairperson positions. The Secretary-Treasurer of the Commission shall be the secretary of the Steering Committee and shall attend all meetings of the Committee,

keep a record of the proceedings and perform such other duties as may be designated to him or her by the Committee. The Secretary-Treasurer shall be an ex-officio member of this Committee without voting privileges. The duties of the Committee shall include:

1. Ensure proper coordination and cooperation among the planning committees of the Commission and their respective citizens' or technical advisory committees.
 2. Act in emergency situations with the full power and authority of the Commission taking appropriate action until action is taken at the next Commission meeting, subject only to the limitation of \$50,000 for any expenditure resulting from such action. Refer also to Article V, Section 5 regarding additional Chairperson authorities for the timely approval of County levy commitments for state and federal funding opportunities, and the Commission's Financial Procedures Manual for authorities of the Executive Director.
 3. Keep the Commission advised of pending legislation affecting the Commission, its policies and its programs.
 4. Prepare and submit at the quarterly July meeting a preliminary budget and work program for the purposes of establishing the levy.
 5. Recommend entering into contracts with member governmental units for the provision of staff planning services.
 6. Recommend the employment of auditors to audit the books of the Commission.
 7. Direct the payment of any bills, claims or expenses incurred on behalf of and approved by the Commission.
 8. Recommend the appointment of employees necessary to administer and carry out the functions of the Commission.
 9. Recommend the salaries and wages of all employees of the Commission.
 10. Recommend a per diem compensation, mileage and other expenses to be paid members of the Commission.
 11. Direct and monitor the current planning, information system and administration, and overhead program elements.
- B. Planning Committees:** The composition of the various planning committees shall be determined by the Steering Committee. The general functions of the committees include:
1. Elect a Committee Chairperson and Vice-Chairperson as their first order of business at the first regular Committee meeting following the Annual Meeting.

The Steering Committee Chairperson and Vice Chairperson shall generally be the same as the current Commission Chairperson and Vice-Chairperson, but it is not required.

2. Provide orientation information for new Planning Committee members at the first meeting following the Annual Meeting.
3. Prepare the annual work program statement of activities for their respective program element(s).
4. Review detailed study designs for major work elements.
5. Monitor progress on work activities, review staff drafts of analytical reports and alternative plan and program proposals.
6. Report, advise and recommend on activities for their respective program element(s) including their responsibilities for elements of the regional comprehensive plan to the full Commission for action.
7. Review specific project proposals for conformance with adopted plans and policies.
8. Coordinate activities with those of other committees when necessary and desirable.
9. Maintain liaison with appropriate citizen and technical advisory committees.

The specific duties of the Planning committees are as follows:

- (a) **Regional Comprehensive Planning Committee:** This committee directs and monitors the regional comprehensive plan and oversees other matters of regional impact. The committee is also responsible for intergovernmental coordination and serves as the Regional Clearinghouse Review Sub-Committee which administers the review process according to procedures outlined in the Clearinghouse Review Manual.
- (b) **Economic Development Committee:** This Committee directs and monitors the economic development and housing program element and maintains liaison with respective technical advisory committees, including the Comprehensive Economic Development Strategy (CEDS) Committee. The CEDS Committee composition and operational structure is managed through the guidelines adopted by the Commission in Resolution No. 29-09.
- (c) **Transportation Committee:** This committee directs and monitors the transportation program element and maintains liaison with the Transportation Policy Advisory Committees and the Transportation Technical Advisory Committee.
- (d) **Open Space and Environmental Management Committee:** This committee

directs and monitors the open space and environmental management program element and maintains liaison with the Open Space Technical Advisory Committee and the Environmental Management Technical Advisory Committee.

- (e) **Community Facilities Committee:** This committee directs and monitors the community facilities program element. The committee has responsibility to act on-behalf of the Commission for sewer service area amendments and reviews. The committee maintains liaison with the Sewer Service Area Technical Advisory Committee.

Section 3. SPECIAL PROJECT COMMITTEES: The Commission may from time to time create special project committees from the Commission membership to perform under delegated authority of the Commission.

Section 4. ADVISORY COMMITTEES: The Commission shall seek the advice and cooperation of interested citizens, public officials and agency administrators. Citizen and Technical Advisory Committees shall be established as the Commission shall deem necessary to effectively carry out the purposes of the organization. The membership of the Citizen and Technical Advisory Committees shall be established in such manner as determined by the Commission.

Section 5. NOMINATING COMMITTEE: The Nominating Committee shall consist of one Commissioner from each County appointed by the Chairperson and approved by the Commission at their January meeting, provided that no officer may serve on the Committee. The nominating Committee shall review the results of an internal survey of Commissioners (developed and mailed by staff) as part of their deliberations on Committee assignments. The Committee may, at its discretion, develop and institute a standard rotation schedule of Committee assignments based on agreed upon criteria.

Section 6. STAFF: The Commission may conduct its operations through a permanent staff hired in a manner that the Steering Committee may determine, or through retention of part-time professional, technical and clerical employees, through consultants or through other personnel that it may deem qualified to assist in its business. The Commission may delegate to the staff and to those persons hired by it those functions that the Commission may determine, but the said Commission will remain solely responsible in all matters.

Section 7. DEPOSITORY: The Commission shall determine a depository for the funds of the Commission and direct the Secretary-Treasurer therein to deposit the funds in such designated depository in such manner so the deposits will not be made inconsistent with Wisconsin Law and which may be subject to review by the Commission as a body. The terms and conditions of the agreements between the depository and the Commission shall be incorporated as a part of the By-laws of the Commission.

Section 8. MEETING PAYMENTS AND EXPENSES: A payment for meetings, mileage, and other expenses shall be paid to Commissioners-by the Commission. All members shall be reimbursed for actual expenses incurred as members of the Commission in attending meetings

and in carrying out the work of the Commission.

ARTICLE VII - CONTRACTS AND EXECUTION OF INSTRUMENTS, CHECKS AND DRAFTS

Section 1. CONTRACTS: The Commission may enter into such contracts which are necessary to carry out the purposes and duties of the Commission and which are not inconsistent with the provisions of the Wisconsin law. The Commission may apply, contract for, receive, and expend for its purposes, any funds, grants, gifts or donations from any local governmental unit, the State of Wisconsin, the Federal Government or any other source.

Section 2. EXECUTION OF INSTRUMENTS: When the execution of any contract, conveyance or other instrument has been authorized without specification of the executing officers, the Chairperson or Vice-Chairperson, and the Secretary-Treasurer may execute the same in the name and behalf of the Commission per the limits expressed in the Financial Procedures Manual. The Commission shall have the power to designate the officers and agents who shall have authority to execute any instrument in behalf of the Commission.

Section 3. CHECKS AND DRAFTS: The Commission may authorize and direct the Secretary-Treasurer to issue such checks, drafts and vouchers as it may deem necessary for the payment of bills and expenses incurred for and on behalf of the Commission. All disbursements made by check drawn on the Commission's depository bank shall be signed by the Secretary-Treasurer. In the Secretary-Treasurer's absence, the Assistant Director may sign checks, drafts, and vouchers. To facilitate prompt payment of small bills and expenses, there is established a petty cash fund of \$100. This petty cash fund is authorized to be placed in the custody of the Secretary-Treasurer, or their designee, who may make payment of claims up to \$100.

ARTICLE VIII - FISCAL YEAR

Section 1. The fiscal year of the Commission shall be the calendar year.

ARTICLE IX - SEAL

Section 1. The Commission shall procure an official seal which shall contain the following legend: "EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION."

ARTICLE X - AMENDMENTS

Section 1. Except as described in Section 2, below, these By-laws may be amended at any quarterly meeting of the Commission. The Secretary-Treasurer shall mail to each member of the Commission a copy of the proposed amendment or amendments to the By-laws. This shall be done not less than ten (10) days prior to the date of the meeting at which they will be considered. Amendment of these By-laws shall require a majority vote of the Commissioners

present, voting at a legal meeting (when a quorum is present).

Section 2. Article IV, Section 1 hereof shall be amended only in accordance with resolutions approved by the governing bodies of a majority of local units within the Commission, and these units shall have in the aggregate at least half of the population of the region.

ARTICLE XI - COMPLIANCE WITH FEDERAL AND STATE OF WISCONSIN LAW

Section 1. INCONSISTENCIES: In the event that these By-laws, or any provisions herein contained, should in any manner be contrary to or violate of the provisions of Federal or State of Wisconsin Law, the provisions of the Federal or State of Wisconsin Law shall prevail.

ARTICLE XII – METROPOLITAN PLANNING ORGANIZATION FUNCTION & RESPONSIBILITIES

Section 1: PURPOSE: To implement Federal and State level transportation planning requirements as the designated Metropolitan Planning Organization (MPO) for the Fox Cities and Oshkosh Metropolitan Planning Areas (MPAs).

Section 2. OFFICIAL DESIGNATION: The East Central Wisconsin Regional Planning Commission (Commission) through cooperative partnership agreements with the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and the Wisconsin Department of Transportation (WisDOT) is the designated Metropolitan Planning Organization (MPO) for the Fox Cities Transportation Management Area (TMA) and the Oshkosh Metropolitan Planning Area (MPA).

Section 3: URBANIZED AREA BOUNDARY & METROPOLITAN PLANNING AREA: Per the 2010 Decennial Census, the Fox Cities and Oshkosh Urbanized Areas and Metropolitan Planning Areas (MPAs) includes portions of Calumet, Outagamie and Winnebago Counties.

Section 4: MPO POLICY BOARD: The Fox Cities and Oshkosh Metropolitan Planning Organizations (MPOs) are governed by a single MPO Policy Board containing the same representation of elected and appointed representatives as those of the Commission. All functions, responsibilities, and authorities conveyed in these Bylaws, as they pertain to the Commission, are conferred to the MPO Policy Board when exercising such authority on transportation related policy matters or decisions.

Section 5: MPO STAFF: MPO staff is responsible for carrying out the federal transportation planning process in conjunction with its partners. The Commission is the hosting body for the MPO staff. As such, MPO staff are Commission employees.

Section 6: RESPONSIBILITIES MPO POLICY BOARD: In addition all other Bylaw responsibilities afforded to the Commission, the MPO Policy Board is the body that reviews and approves all transportation related activities of the MPO. This includes being a forum for cooperative decision-making with the following responsibilities:

- A. Approve goals and objectives of the transportation planning process;
- B. Review and approval the Long Range Transportation Plans (LRTPs) and its updates or revisions;
- C. Review and adopt changes in transportation planning concepts;
- D. Review and approve the Unified Planning Work Program (UPWP);
- E. Review and adopt the Transportation Improvement Program (TIP) including project priorities and approve any changes in the priority schedule;
- F. Ensure the efficient and effective use of the Federal Highway Administration (FHWA) Section 112 and the Federal Transit Administration (FTA) Section 5303 planning funds;
- G. Serve as liaison representatives between various governmental units in the study area to obtain optimum cooperation of all governmental units in implementing various elements of the plan;
- H. Ensure citizen participation and transparency within the transportation planning process through proactive policies and procedures.

Section 7: MPO SUBCOMMITTEES & INTERLOCAL AGREEMENTS: The MPO Policy Board shall have the authority to form temporary (or permanent) subcommittees to conduct the following activities in order to carry out MPO Policy Board functions:

- A. To negotiate the terms of possible funding agreements with member agencies;
- B. To investigate how MPO functions might be improved;
- C. To evaluate the MPO Director's performance and make recommendations;
- D. To conduct research and/or fact-finding regarding MPO plans, policies or operations.

All findings, recommendations and/or proposals submitted by MPO subcommittees shall not be binding, but are subject to review and final approval of the MPO Policy Board.

These By-laws were adopted by the Commission on the 27th day of September, 1972, as further amended on the 8th day of February, 1973, the 11th day of March, 1976, the 13th day of May, 1976, the 8th day of May, 1980, the 14th day of May, 1981, the 13th day of May, 1982, the 25th day of April, 1985, the 28th day of April, 1988, the 26th day of April, 1990, 30th day of April, the 28th day of April, 1995 the 23rd day of May, 2001, the 26th day of April, 2002, the 27th day of April, 2006, the 25th day of April, 2008, the 29th day of April, 2011, the 26th day of October, 2013, the 25th day of April, 2014, the 25th day of July, 2014, the 30th day of January, 2015, the 26th day of July, 2019, the 30th day of April, 2021 and the
day of , 2021.

**EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION
COMMISSION COMPOSITION & PROPOSED BYLAWS CHANGES**

Updated: 4/30/2021

COMMISSION BOARD COMPOSITION		
	Current Board Composition	New Bylaws Board Composition as approved by Commission on 4/30/2021
Number of Commissioners	36	31

CALUMET COUNTY		
	Current Board Composition	New Bylaws Board Composition as approved by Commission on 4/30/2021
Commission Board Representation	County Bd. Chair	County Bd. Chair
	County Bd. Appt.	County Bd. Appt.
	Mayor of Largest City	Mayor of Largest City
	Governor's Appt.	
Number of Commissioners	4	3

FOND DU LAC COUNTY		
	Current Board Composition	New Bylaws Board Composition as approved by Commission on 4/30/2021
Commission Board Representation	County Executive	County Executive
	County Bd. Chair	County Bd. Chair
		County Bd. Appt.
	County Bd. Appt.	Council Pres. of Largest City
	Council Pres. of Largest City	
	Governor's Appt.	
Number of Commissioners	5	4

MENOMINEE COUNTY		
	Current Board Composition	New Bylaws Board Composition as approved by Commission on 4/30/2021
Commission Board Representation	County Bd. Chair	County Bd. Chair
	County Bd. Appt.	County Bd. Appt.
	Governor's Appt.	County Bd. Appt.
Number of Commissioners	3	3

OUTAGAMIE COUNTY		
	Current Board Composition	New Bylaws Board Composition as approved by Commission on 4/30/2021
Commission Board Representation	County Executive	County Executive
	County Bd. Chair	County Bd. Chair
	Mayor of Largest City	County Bd. Appt.
	County Bd. Appt.	County Bd. Appt.
	County Bd. Appt.	Mayor of Largest City
	Governor's Appt.	
Number of Commissioners	6	5

SHAWANO COUNTY		
	Current Board Composition	New Bylaws Board Composition as approved by Commission on 4/30/2021
Commission Board Representation	County Bd. Chair	County Bd. Chair
	County Bd. Appt.	County Bd. Appt.
	Governor's Appt.	County Bd. Appt.
Number of Commissioners	3	3

WAUPACA COUNTY		
	Current Board Composition	New Bylaws Board Composition as approved by Commission on 4/30/2021
Commission Board Representation	County Bd. Chair	County Bd. Chair
	County Bd. Appt.	County Bd. Appt.
	Mayor of Largest City	Mayor of Largest City
	Governor's Appt.	
Number of Commissioners	4	3

WAUSHARA COUNTY		
	Current Board Composition	New Bylaws Board Composition as approved by Commission on 4/30/2021
Commission Board Representation	County Bd. Chair	County Bd. Chair
	County Bd. Appt.	County Bd. Appt.
	Governor's Appt.	County Bd. Appt.
Number of Commissioners	3	3

WINNEBAGO COUNTY		
	Current Board Composition	New Bylaws Board Composition as approved by Commission on 4/30/2021
Commission Board Representation	County Executive	County Executive
	County Bd. Chair	County Bd. Chair
	County Bd. Appt.	County Bd. Appt.
	County Bd. Appt.	County Bd. Appt.
	Mayor of Largest City	Mayor of Largest City
Number of Commissioners	Governor's Appt.	
	6	5

EX-OFFICIO MEMBERS APPLETON (FOX CITIES) MPO		
	Current Board Composition	New Bylaws Board Composition as approved by Commission on 4/30/2021
Commission Board Representatives	WisDOT	WisDOT
	Valley Transit	Valley Transit
Number of Commissioners	2	2



Winnebago County

Zoning Department

The Wave of the Future

MEMO FOR P & Z MEETING AGENDA OF SEPTEMBER 10, 2021

TO: Planning & Zoning Committee

FM: Zoning Administrator

RE: Review of Town Zoning Changes

1. Leonard & Teresa Schmick - Town Zoning Change (Tax ID No: 024-0164-02) – Town of Utica.

The town zoning change for Leonard & Teresa Schmick is consistent with Winnebago County's Future Land Use Plan. The Town of Utica approved the zoning change from R-1 (Rural Residential) to RR (Rural Residential Recreational) and Winnebago County's future land use plan shows future land use as Agricultural and Rural.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

2. Gregory Jackson - Town Zoning Change (Tax ID No: 020-0469-03) – Town of Poygan.

The town zoning change for Gregory Jackson is consistent with Winnebago County's Future Land Use Plan. The Town of Poygan approved the zoning change from RR (Rural Residential) to A2 (General Agricultural) and Winnebago County's future land use plan shows future land use as Agricultural and Rural.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

3. Mary Alice Eisch - Town Zoning Change (Tax ID Nos: 028-0957, 028-0636, 028-0636-02-01, 028-0636-06, 028-0636-07 and 028-0636-08) – Town of Winchester.

The town zoning change for Mary Alice Eisch is consistent with Winnebago County's Future Land Use Plan. The Town of Winchester approved the zoning

change from R-1 (Rural Residential District) and R-2 (Suburban Residential District) to R-2 (Suburban Residential District) and Winnebago County's future land use plan shows future land use as Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

4. Michael and Cindy Kronberg - Town Zoning Change (Tax ID No: 028-0661) – Town of Winchester.

The town zoning change for Michael and Cindy Kronberg is consistent with Winnebago County's Future Land Use Plan. The Town of Winchester approved the zoning change from A-2 (General Agricultural District) to I-1 (Light Industrial District) and Winnebago County's future land use plan shows future land use as Non-Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

5. Steve Liermann / Nik's Auto Parts Inc / Breezewood Yards LLC - Town Zoning Change (Tax ID Nos: 026-0050-01, 026-0051-01, 026-0051-02, 026-0051-03 and 026-0050-01-01) – Town of Vinland.

The town zoning change for Steve Liermann / Nik's Auto Parts Inc / Breezewood Yards LLC is consistent with Winnebago County's Future Land Use Plan. The Town of Vinland approved the zoning change from B2 (Highway Business Park District) and B3 (General Business District) to M2 (Heavy Industrial District) and Winnebago County's future land use plan shows future land use as Non-Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

SUBMITTAL FORM

Name of Property Owner: Leonard & Teresa Schmick / Kevin & Cindy Fritz

Address of Owner: 5669 Angle Road Pickett, WI 54964 / 5981 Fisk Ave. Oshkosh, WI 54904

Name of Applicant: Leonard & Teresa Schmick

Address of Applicant: 5669 Angle Road Pickett, WI 54964

Legal Description of Area to be Rezoned (attach CSM, if applicable):

PT E1/2 SE1/4 DESC AS LOT 1 OF CSM-6521 5.01 A.

Property address: 1790 Elo Road Pickett, WI 54964

Tax Parcel Number, if existing parcel: 024-0164-02

Section 9 Town 17N Range R15E

Existing Zoning: R1 Name of District: Rural Residential

Proposed Zoning: RR Name of District: Rural Residential Recreational

Town Board Action: X Approval Denial

Findings: 1) Does the Town have an adopted Land Use Plan? Yes

2) Does the request agree with the Plan? Yes

3) Other findings (List). approved by Town Board vote:

Approved by the Town Board vote 3-0

I, Jenny Sonnleitner, Clerk of the Town of Utica, hereby certify that a public hearing was conducted on March 3, 2011 and that all required notices were posted and/or mailed as required by local ordinance.

Signed: Jenny Sonnleitner

Date: 1/22/2015

LISTING OF PARCELS SURROUNDING SUBJECT PARCEL FOR REZONING CHANGE

Subject Parcel: 024-0164-02 / 024-0164 & 024-0160

Owner: Leonard & Teresa Schmick / Kevin & Cindy Fritz

Applicant: Leonard & Teresa Schmick

OWNER 1	MAILING ADDRESS	CITY/STATE/ZIP
Kevin & Cindy Fritz	5981 Fisk Ave.	Oshkosh, WI 54904
Ralph & Joan Hunter	1789 Elo Road	Pickett, WI 54964
Ralph Hunter	1785 Elo Road	Pickett, WI 54964
Wayne Coe	6185 Fisk Ave.	Oshkosh, WI 54904
Brian & Wendy Fisher	2360 Elo Road	Pickett, WI 54964

Town of Utica Public Hearing

Teresa and Leonard Schmick, owners/applicants, are requesting a zoning change for Tax Parcel #024-0164-02 (2.34 acres) located at 1790 Elo Road, Pickett, WI 54964 from Rural Residential to Rural Recreational and Residential Mixed Use. They are also requesting that approximately 2.76 acres owned by Kevin and Cindy Fritz be divided from a larger parcel and the zoning be changed from A-1 to Rural Recreational and Residential Mixed Use. A Conditional Use Permit for a horse and other small animals has also been requested.

The hearing will be held on Thursday, March 3, 2011, at 7:30 p.m. at the Utica Town Hall, 1730 County Road FF, Oshkosh, WI 54904. Public testimony will be taken at the time of the hearing. All written testimony must be received prior to the hearing and can be sent to Thomas Thiel, 1209 County Road M, Pickett, WI 54964.

Shirley Gallert, Plan Commission Secretary

Town of Utica

Plan Commission

Town of Utica Plan Commission Meeting Agenda

The Town of Utica Plan Commission will hold a meeting on Thursday, March 3, 2011 at 7:30 p.m. at the Utica Town Hall, 1730 County Road FF, Oshkosh, WI 54904. Town Board members may also be present.

1. Call the meeting to order.
2. Take roll call.
3. Approve minutes from the meeting held on January 6, 2011.
4. Read the Agenda.
5. Hold a Public Hearing for a request for a Commercial Conditional Use Permit from the United Cooperative, N 7160 Raceway Rd., Beaver Dam, WI 53916 for temporary grain storage on approximately 1.37 acres of a 13 acre site in Pickett, WI 54964. The 1.37 acres is located on the North side of the WSOR railroad tracks by the United Cooperative's Agronomy Center at 6664 State Road 44, Pickett, WI 54964. An asphalt pad has been placed on the site and no structures will be built. The site is shown as Lot 2 on CSM 6004 and is in Section 29, T17N, R15E in the Town of Utica, Winnebago County, Wisconsin, Tax Parcel #024-062801. Action will be taken by the Plan Commission following the Public Hearing.
6. Hold a Public Hearing for a request from Teresa and Leonard Schmick, owners/applicants, for a zoning change for Tax Parcel #024-0164-02 (2.34 acres) located at 1790 Elo Rd., Pickett, WI 54964 from Rural Residential to Rural Recreational and Residential Mixed Use. They are also requesting that approximately 2.76 acres owned by Kevin and Cindy Fritz be divided from a larger parcel and the zoning be changed from A-1 to Rural Recreational and Residential Mixed Use. The 2.34 acre parcel and the new parcel would be combined to make a new 5+ acre parcel zoned Rural Recreational and Residential Mixed Use. A Conditional Use Permit for a horse and other small animals has also been requested. The parcels are located in Section 9, T17N, R15E, Town of Utica, Winnebago County, Wisconsin. The Plan Commission will act on the request following the Public Hearing.
7. Consider the changes to the Land Use Plan discussed at the Workshop on February 3, 2011 on the south end of County Road FF and around the Town Hall.
8. Plan Commission will further take into consideration the Radloff and Bargenquast changes to the Land Use Plan that were also discussed at the February Workshop.
9. Entertain requests for Informal Opinions.
10. Move to Adjourn.

For further information concerning this notice, please contact:
Thomas Thiel-(920)-589-3005 or Shirley Gallert-(920)-589-3454

Posted: February 16, 2011

**TOWN OF UTICA
REZONING APPLICATION**

Filing Fee: \$400.00
(Made payable to Town of Utica)

Date Received: 2-10-11

Property Address: 1790 Elo Road, Pickett, WI

Name of Owner(s): Leonard & Teresa Schmick

Address, if different than above: 5669 Angle Rd, Oshkosh, WI

Home Phone: 920-850-0758 Daytime Phone if different: —

Name of Applicant(s): Leonard & Teresa Schmick

Address, if different than above: 5669 Angle Rd, Oshkosh, WI

Home Phone: 920-850-0758 Daytime Phone if different: —

Name & Address of professional in charge of proposed development (architect, builder, contractor, engineer, etc):

Leonard & Teresa Schmick

Legal Description of Property: PT SE SE Desc AS Lot 2
OF CSM-5155
2.34 acres

Tax Parcel Number: 1790 Elo Road 024016402/Kevin Fritz land 0240164 &
0240160

NOTE: Please attach a copy of the Certified Survey Map for the property.

Location of the property in relation to nearby roadways, buildings, or other landmarks:

North of Fisk Ave and South of Bradley Road

1. What is the current use of this property? Residential R-1 on the
2.34 acres. The additional land of approx. 2.76 acres
is Agricultural now and is cropland.

2. What is the intended use of this property? to have a horse and possibly a goat for companion, Maybe, some laying hens

3. Please mark the current zoning for the property:

☒ Single Family Residence
☐ Two Family Residence
☐ Multiple Family Dwelling
☐ Agricultural
☐ Rural Recreational

☐ Industrial
☐ Commercial
☐ Institutional and Recreational
☐ Planned Residential Development
☐ Residential Mixed Use

4. What is the requested zoning for this property? R.R.R.

5. Please explain the reason for this rezoning request. Our daughter has a horse that we have been keeping at our property. She is planning on buying the property in the next year and would like her horse there at the property. She may want to have chickens and a goat also.

6. If this is a Rural Recreational rezoning request, please specify what type of conditions are being requested. To be allowed to have a horse and goat and maybe some laying hens.

Please explain why this is the best proposed use for this property: It is by itself across from a farm and was a farm with animals in the past.

8. Please explain the compatibility of the proposed use(s) with the surrounding land uses. Farm land surrounds it and there is a farm across the road from the property.

9. List all property owners within 300 feet and their mailing addresses.

1. Kevin Fritz
5981 Fisk Ave.
Oshkosh, WI. 54904

4. Wayne Coe

2. Ralf Hunter
1789 Elo Road
Pickett, WI. 54904

5. Brian & Wendy Fisher

3. Ralf R. Hunter
1785 Elo Rd
Pickett, WI. 54904

6.

Twelve (12) copies of the application and all attachments shall be submitted to the Town Clerk, Town Zoning Administrator or other designated representative no later than twenty-one (21) days prior to the meeting

Leard Schick

Signature of Applicant

1/7/11

Date

Teresa Schick

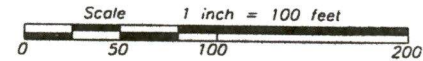
Signature of Owner

1/7/11

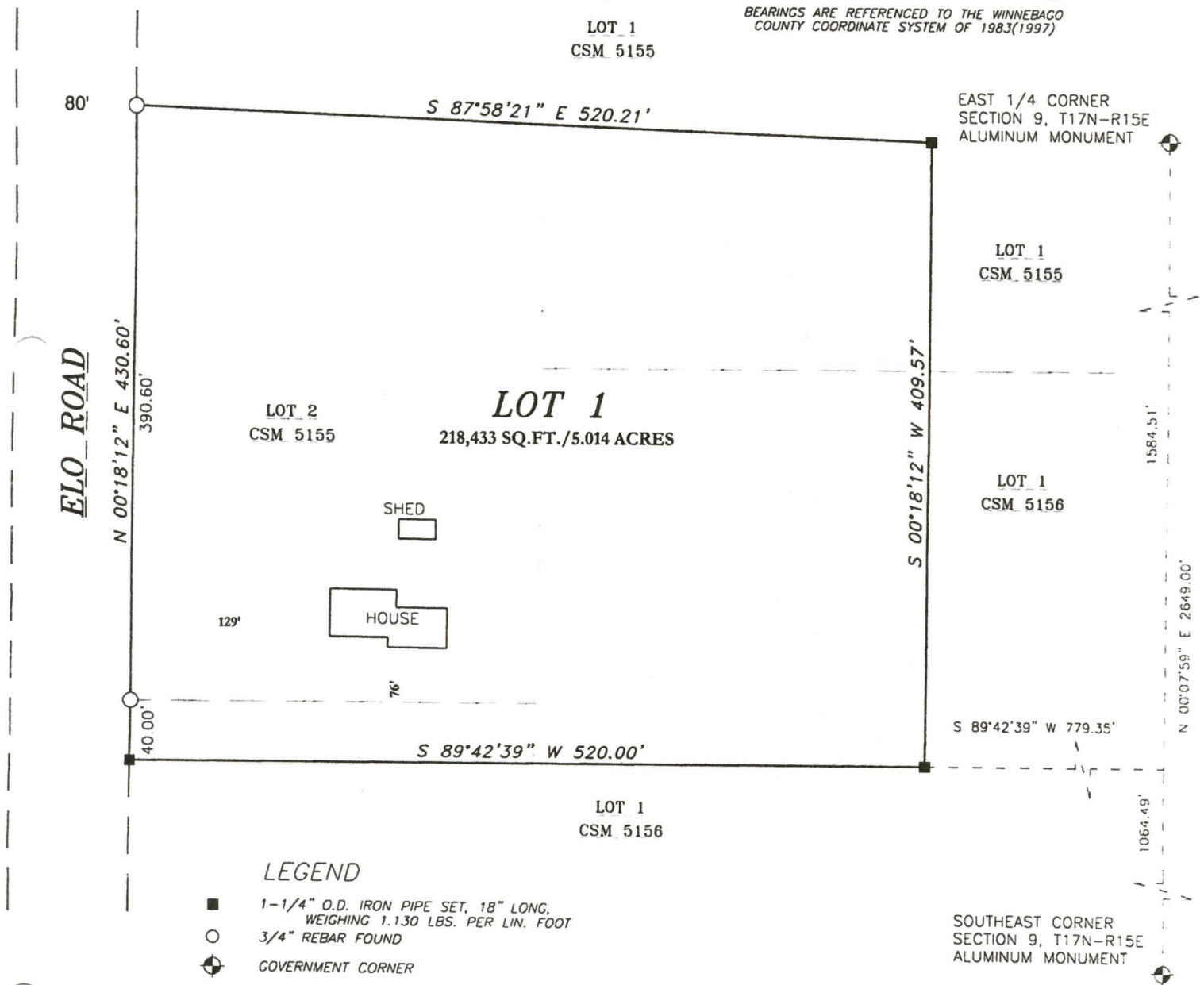
Date

AND PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4, ALL IN SECTION 9, TOWNSHIP 17 NORTH, RANGE 15 EAST, TOWN OF UTICA, WINNEBAGO COUNTY, WISCONSIN.

SURVEY FOR:
LEONARD SCHMICK
5669 ANGLE ROAD
OSHKOSH, WI 54904



BEARINGS ARE REFERENCED TO THE WINNEBAGO
COUNTY COORDINATE SYSTEM OF 1983(1997)



LEGEND

- 1-1/4" O.D. IRON PIPE SET, 18" LONG,
 WEIGHING 1.130 LBS. PER LIN. FOOT
 ○ 3/4" REBAR FOUND
 ⊕ GOVERNMENT CORNER

SOUTHEAST CORNER
SECTION 9, T17N-R15E
ALUMINUM MONUMENT



FYI

Town of Utica Plan Commission

Members of the Town of Utica Plan Commission, Town Board, and Board of Appeals participated in a workshop session at the Utica Town Hall in Fisk on Thursday, February 3, 2011. The purpose of the workshop was to review the *Comprehensive Land Use Plan*. The group was also going to try to determine where the Farmland Preservation area(s) would be designated based on the slips turned in by the agricultural property owners in the township. Town Attorney, Steve Sorenson, was the leader for the workshop session which started at 7:00 p.m. and ended at 8:55 p.m. Individuals in attendance are on the attached sheet.

General Information

Attorney Sorenson explained the purpose for the workshop. The Town of Utica has decided that the *Comprehensive Land Use Plan* would be reviewed annually in February. He clarified that Winnebago County can't tell the Town of Utica what to do because it has Village Powers, but the County has to review and approve what the Town does. Two green lights are needed to amend the Plan, one from the County and one from the Town. In the extraterritorial area, three green lights are needed, one from the Town, one from the City and one from the County. If significant changes are made to the *Future Land Use Map*, the map will have to be submitted to the County. Attorney Sorenson cautioned the group that when considering a change on the map, you think about the area and not individuals.

After a question was raised about land being zoned Industrial on the *Future Land Use Map* and is currently zoned A-1 and in Farmland Preservation, Attorney Sorenson emphasized that Farmland Preservation is use not zoning. Owners can continue to use the property as it has been, but if that use is changed then it has to be what is on the *Future Land Use Map*.

Informal Opinions-Zoning Change Required

Individuals had made requests for a zoning change during the "Informal Opinion" section of Plan Commission meetings. During the workshop session, the group considered whether or not to change the zoning in those areas on the Future Land Use Map.

- **Gary and Wendy Groves wanted to purchase 2.4 acres on Ripple Road between County Road FF and Elo Road**
- **Lynda Kleinschmidt-Johnson's daughter wanted to purchase the house and 31/2 acres on the family farmstead located at the corner of Ripple Road and County Road FF.**

These two requests were taken under consideration at the same time because they are both located in the same area and both properties are currently zoned A-1 and would be changed to R-1. A discussion took place as to whether or not a residential corridor should be created on Ripple Road between Elo Road and County Road FF. It was felt that when Gary and Wendy Groves left the Plan Commission meeting after making their inquiry, they sensed it was not going to happen. According to Chairman Hinz who has

talked to the Kleinschmidt-Johnson family, they indicated that they were going to create a forty (40) acre parcel. Nobody spoke in favor of this idea. The three homes on this road are where former farmsteads were located. Comments were made that there are large tracts of land for cropping and that when the Future Land Use Map was created this area was thought to remain as an agricultural area of the township.

- Wes and Shirley Radloff have built a home for their grandson who is involved in the family farming operation on James Road. It currently is a second house on a family farm, but they would like 5.273 to be changed from A-1 to Rural Recreational and Residential Mixed Use (RRR).

The Radloffs questioned whether it could be a smaller parcel and be zoned R-1. They were told it needed to be RRR because it is in a transition area from farming to residential areas along State Road 44. The *Ordinance* could be changed so that two houses could be on a farm and have different owners for family members. It was decided to change the Future Land Use Map from A-1 to RRR starting at the corner of Ripple Road and James Road going south to State Road 44. Attorney Sorenson will draw this corridor and get it to the Plan Commission prior to the Plan Commission's meeting on March 3, 2011.

- Leslie Bradley wants to build a house on a parcel taken off her parents' farm located on County Road FF near the corner of County Road N. The zoning is currently A-1 and would have to be changed to Rural Recreational and Residential Mixed Use (RRR).

The *Future Land Use Map* was reviewed and it was noted that a large stretch of land along County Road FF south of State Road 44 is shown as RRR. Through the years, a considerable number of homes have been built in that area as well. The "Soils Map" for the township was looked at and the map indicates that much of the land is not the best for cropping. It was agreed that the area where Leslie would like to build has many stones which makes it difficult to crop. The decision was to have Attorney Sorenson draw a corridor along County Road FF south of Angle Road to County Road N. He will review the "Soils Map" and take that into consideration. That drawing will be submitted to the Plan Commission for their consideration before the meeting on March 3, 2011. The acreage in the corridor could be zoned Rural Residential or Rural Recreational and Residential Mixed Use.

- Amy Bargaquist wants to build a house on a parcel to be taken off her dad's farm on the east side of County Road FF between 2308 County Road FF and 2398 County Road FF. She requested that 5+ acres of wooded land be changed from A-1 to Rural Recreational and Residential Mixed Use (RRR).

The *Future Land Use Map* was referred to. There are some other RRR parcels in the area. The request is for wooded land that is not used for cropping. It was decided that a RRR sliver will be added south of the RRR parcel at 2398 County Road FF instead of a corridor.

- There was another request for a zoning change from R-1 to Rural Recreational

and Residential Mixed Use (RRR) at 1790 Elo Road.

Attorney Sorenson explained that since the request is to make a small parcel into a larger parcel, the *Future Land Use Map* does not have to be changed. The R-1 parcel and the A-1 property around it will blend into RRR. The purpose of the Town's Plan is to have as much agricultural land as possible and this request is in agreement with that purpose.

The applicant will have to apply for a zoning change along with a conditional use for what they want to do on the property.

- **A Plan Commission member suggested that the land east of the Town Hall, (north of the Christianson and Culver homes) along with the Rich house on the corner of Fisk Ave. and County Road FF be shown on the *Future Land Use Map* as Institutional and Recreational. It was felt that this would provide land for expansion of the Town Hall, Fire Department, or recreational areas for the Town in the future. This was agreed on.**

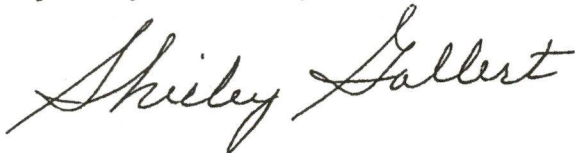
Farmland Preservation Areas

Attorney Sorenson suggested that the Town "hold off" on this until the *Farmland Preservation Law* is solidified. Both the State and County continue to make many changes in their requirements.

Miscellaneous

Mini-warehouses could be allowed in the Rural Recreational and Residential District. A house would have to be on the lot.

Respectfully submitted by Shirley Gallert, Plan Commission Secretary.

A handwritten signature in cursive script, reading "Shirley Gallert". The signature is written in dark ink and is positioned below the typed name of the signatory.

Town of Utica

Plan Commission

Town of Utica Plan Commission Meeting

March 3, 2011

Meeting was called to order by Chair, **Thomas Thiel**, at 7:30 p.m. at the Utica Town Hall, 1730 County Road FF, Oshkosh, WI 54904.

Roll Call

Members Present: Shirley Gallert, Jonathan Groth, Frederick Marohn, Thomas Thiel, Donavon Bradley (alternate), Michael Christianson (alternate)

Excused: Deanna Bradley, Sandy Forsgren, David Sweet

Absent: None

Town Board Members Present: Charles Kuhrt, Frederick Marohn

Other People Present: (See attached sheet.)

Minutes

Thiel moved to approve the minutes as read from the meeting held on January 6, 2011. **Christianson** gave a Second. The minutes were approved with a voice vote.

Chair, **Thiel**, read the agenda.

Public Hearing for United Cooperative

Public Hearing for a request for a Commercial Conditional Use Permit from the United Cooperative, N7160 Raceway Road, Beaver Dam, WI 5316 for temporary grain storage on approximately 1.37 acres of a 13 acre site in Pickett, WI 54964. The 1.37 acres is located on the North side of the WSOR railroad tracks by the United Cooperative's Agronomy Center at 6644 State Road 44, Pickett, WI 54964. An asphalt pad has been placed on the site and no structures will be built. The site is shown as Lot 2 on CSM 6004 and is in Section 29, T17N, R15E in the Town of Utica, Winnebago County, Wisconsin, Tax Parcel #024-062801.

Al Jentz, a representative from the United Cooperative, explained the request.

Public Session:

Bill Santiago, a neighbor, asked that the easements be kept open and if any structures go up he'd like for the Cooperative to come back to the Plan Commission.

Public Session was closed.

Regular Session:

The conditions submitted with the application were reviewed and discussed. **Al Jentz** stated that the corn would be picked up by March 31st of a given year, but if it remained out that long it would be covered. He also informed the Commission that they probably wouldn't use the site every year as they have been granted a Conditional Use Permit and are in the process of acquiring a Building Permit to put up a grain bin in Ripon, WI.

Rodent control was also discussed.

Christianson moved that we approve the Conditional Use Permit for the United Cooperative to store grain on property per conditions that are stated in the application as well as implement rodent control.

Groth gave a Second.

Discussion: There was no discussion.

Vote: The motion passed with a unanimous voice vote. (6-0)

Public Hearing for Teresa and Leonard Schmick

Public Hearing for a request from Teresa and Leonard Schmick, owners/applicants, for a zoning change for Tax Parcel #024-0164-02 (2.34 acres) located at 1790 Elo Rd., Pickett, WI 54964 from Rural Residential to Rural Recreational and Residential Mixed Use. They are also requesting that approximately 2.76 acres owned by Kevin and Cindy Fritz be divided from a larger parcel and the zoning be changed from A-1 to Rural Recreational and Residential Mixed Use. The 2.34 acre parcel and the new parcel would be combined to make a 5+ acre parcel zoned Rural Recreational and Residential Mixed Use. A Conditional Use Permit for a horse and other small animals has also been requested. The parcels are located in Section 9, T17N, 15E, Town of Utica, Winnebago County, Wisconsin.

Teresa Schmick explained the request.

Public Session:

A five (5) acre parcel has been surveyed, but the Schmicks don't own it. **Attorney Sorenson** said that they can't rezone land they don't own. He went on to say that the following procedure needs to be followed: 1) The parcel needs to become a CSM. 2) Plan Commission needs to approve the CSM. 3) The Plan Commission needs to recommend to the Town Board that the Rural Recreational and Residential zoning takes place. 4) The Conditional Use would be given.

The Plan Commission can pass a resolution stating that the intention of the Commission is to recommend the zoning change to the Town Board. Then, at the next meeting the Plan Commission needs to review and approve the CSM, review and recommend the zoning change to the Town Board, and discuss and give conditions.

Christianson made a motion that we support the request of Teresa and Leonard Schmick to purchase land from Kevin and Cindy Fritz and have the 5+ acres of land rezoned to Rural Recreational and Residential Mixed Use.

Thiel gave a Second.

Discussion: There was no discussion.

Vote: Motion passed with a unanimous voice vote. (6-0)

Land Use Changes

The Plan Commission considered four changes to the *Future Land Use Plan* that were

discussed at the Workshop on February 3, 2011.

1. Consider a Recreational and Residential Mixed Use corridor along the Northeast side of County Road FF from County Road N to Angle Road .

A drawing of the corridor made by Attorney Sorenson was reviewed. It was agreed that the soil for farming in this area is marginal. It connects two Rural Recreational and Residential districts. The West side of County Road FF in this area is low and not a buildable area.

Groth made a motion to change the *Future Land Use Map* from Agricultural land to Rural Recreational and Residential Mixed Use along the Northeast side of County Road FF from County Road N to Angle Road.

Donavon Bradley gave a Second.

Discussion: **Donavon Bradley** clarified the motion. The change will actually be from Mahlke Road to Angle Road as County Road N joins County Road FF for a short distance.

Vote-Motion passed with a unanimous voice vote. (6-0)

2. Consider changing the land East of the Town Hall to Institutional and Recreational.

The change was suggested for possible future expansion of the Town Hall, Fire Department, and/or other needs of the community. **Howard Christianson**, owner of the property under consideration, gave a brief history of the property. He also informed the Commission that he does not plan on changing the property, but feels the considered change would infringe on the future value of the property. A discussion took place about the rights of property owners vs. the need to plan for the future.

Marohn made a motion to table the considered changes around the Town Hall. Christianson gave a Second.

Vote-The motion passed with a unanimous voice vote. (6-0)

3. Consider changing the *Future Land Use Map* on the West side of James Road between Ripple Road and Highway 44 from A-1 to Rural Recreational and Residential Mixed Use.

Attorney Sorenson also made a drawing showing this change to be made to Parcels numbered 024-0221 and 024-0224. The change shown would be for all of the two forty (40) acre parcels. A question was raised if the change should include all of the two parcels instead of a strip along the road. Some individuals felt that changing the complete parcels would give the owner more flexibility.

Donavon Bradley made a motion to change the *Future Land Use Map* on the West side of James Road between Ripple and Highway 44 (Parcels # 024-0221 and 024-0224) from Agriculture to Rural Recreational and Residential Mixed Use.

Marohn gave a Second.

Discussion: There was no discussion.

Vote-Motion passed with a voice vote. (4-2)

4. Consider changing the *Future Land Use Map* from A-1 to Rural Recreational

and Residential Mixed Use on the East side of County Road FF between 2308 County Road FF and 2398 County Road FF.

The *Future Land Use Map* was looked at. This area is wooded and it would not take any land out of agriculture.

Groth made a motion to recommend to change the *Future Land Use Map* to the Rural Recreational and Residential Mixed Use classification on the parcel immediately South of the ten (10) acre Parcel #024-0033-01 on the East side of County Road FF.

Thiel gave a Second.

Discussion: There was no discussion.

Vote-Motion passed with a unanimous voice vote. (6-0)

Informal Opinions: †

An attendee asked if there were regulations in the *Town of Utica Zoning Ordinance* as to where trees could be planted. This would include the distance from lot lines or property lines.

Trees can't be in the right-of-way or in a visual corner. There are no regulations as to the distance from lot and property lines.

Marohn made a motion to adjourn. Christianson gave a Second.

Motion passed with a voice vote.

The meeting adjourned at 9:35 p.m.

Respectfully submitted by Shirley Gallert, Secretary.

Shirley Gallert

TOWN OF UTICA

TOWN BOARD MEETING

Notice is hereby given that a Town Board meeting in the Town of Utica, County of Winnebago, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town.

Date: Monday, MARCH 14, 2011.

Time: 7:30 PM

1. CALL THE MEETING TO ORDER.
2. APPROVE FEBRUARY 14, 2011 MINUTES.
3. APPROVE TREASURER'S REPORT.
4. ADOPT AGENDA.
5. PUBLIC FORUM.
6. ANIMAL IMPOUND AND MAINTENANCE CONTRACT.
7. TEMPORARY LIQUOR LICENSE FOR DARTBALL TOURNAMENT - JPF
8. FINAL ZONING ORDINANCE.
9. TOWN HALL REPAIRWORK BIDS.
10. INSURANCE CONTRACT.
11. DONATION PICKETT COMMUNITY CENTER.
12. SIGNING OF CERTIFIED SURVEY MAP FOR LEONARD SCHMICK CHANGE IN ZONING FROM A-1 AND R-1 TO RRR AND ACCEPTANCE OF RESOLUTION OF THE PLAN COMMISSION FOR THE CONDITIONAL USE OF THE LAND.
13. ITEMS FOR INCLUSION IN PICKETT NEWSLETTER.
14. REPORTS:
 - Board of Appeals.
 - Fire Department.
 - Plan Commission.
 - Educational Opportunities.
15. CORRESPONDENCE.
16. POINTS OF INTEREST.
 - Lawn mowing contract in 2010 was approved for 2 years therefore, bids will are not being accepted for 2011 work.
 - Open book is April 30, 2011 from 8-10am. This day is intended for the public to come and review their assessment and compare with others with the Town Appraiser.
 - Board of Review is May 14, 2011 from 11am-1pm in which you have the opportunity to appeal your property assessment. At this meeting you need to prove to the Board of Review that your property's assessment is inaccurate.
17. APPROVE PAYMENT OF BILLS.
18. ADJOURNMENT.

Brenda Morrell, Clerk
Posted: 3-12-2011

Also posted on the town website at: www.townofutica.org
If you would like to have these notices e-mailed to you, please e-mail Clerk at utica1730@gmail.com to be put on Town of Utica e-mail list.

TOWN OF UTICA
TOWN BOARD MEETING MINUTES
March 14, 2011

1. CALL THE MEETING TO ORDER.

The March 14, 2011 meeting was called to order by Chairman Nelson Hinz at 7:30 p.m. at the Utica Town Hall. Nelson Hinz, Chairman; Charles Kuhrt, Supervisor #1; Betty Messerschmidt, Treasurer and Jenny Sonnleitner, Clerk Assistant were present. 18 citizens were in the audience.

2. APPROVE FEBRUARY 14, 2011 TOWN MEETING MINUTES.

The minutes of the February, 2011 Town board meeting were reviewed. Supervisor Kuhrt made a motion, seconded by Chairman Hinz motioned to accept the minutes as presented. 2 ayes and 0 nays. Carried.

3. APPROVE TREASURER'S REPORT.

Treasurer Messerschmidt read the Treasurer's Report. Receipts were \$518,810.87. Disbursements were \$961,678.23. The checkbook balance is \$261,383.62. Supervisor Kuhrt made a motion, seconded by Chairman Hinz to accept the Treasurer's Report as read. 2 ayes and 0 nays. Carried.

4. ADOPT AGENDA.

5. PUBLIC FORUM.

Kevin Fritz questioned the crack down the middle of Bradley Road and if road signs will be posted. Garbage should be in containers for pickup, Veolia was not supposed to pick up, but is at some residences. Asking if weight limit signs will be posted on the roads for spring thaw. Only local truck traffic or delivery use. Concerns for road maintenance if enough money will be used to maintain road usage.

6. ANIMAL IMPOUND AND MAINTENANCE CONTRACT.

Supervisor Kuhrt made a motion, seconded by Chairman Hinz to have the Oshkosh Animal Center be the main animal shelter for the Town of Utica's stray animal needs. 2 ayes and 0 nays. Carried.

7. TEMPORARY LIQUOR LICENSE FOR DARTBALL TOURNAMENT - JPF

Chairman Hinz made a motion, seconded by Supervisor Kuhrt to approve the temporary liquor license for the dartball tournament on March 27, 2011 at the Pickett Community Center. 2 ayes and 0 nays. Carried.

8. FINAL ZONING ORDINANCE.

New zoning ordinance is approved and will be using the revised version from July 2010 to be part of the working Town's zoning plan. Chairman Hinz made a motion, seconded by Supervisor Kuhrt. 2 ayes, 0 nays. Carried.

TOWN OF UTICA
TOWN BOARD MEETING MINUTES
March 14, 2011

9. TOWN HALL REPAIRWORK BIDS.

Chairman Hinz made a motion, seconded by Supervisor Kuhrt to have Jim Wiesner do the repair work for the Town Hall. 2 ayes and 0 nays. Carried.

Jim Wiesner mentioned to possibly reseal around the outside, since it has been about 7 years ago; and is unable to make predictions of all work that will be needed until the walls are opened up. Jim did not look at work for the bathroom remodel to give a comparison quote. Walt Whiting thought there were partitions in the old firehouse, but some may have gone into the scrap yard about 10 years ago according to Chairman Hinz. Homestead Builders could complete in about 1 month. Jim Wiesner is unable to give completion time until he looks over the bathroom for remodel. Will put brakes on the wheels for the front desks. The Town would like the remodel to start after elections to avoid a mess during elections.

10.INSURANCE CONTRACT.

No information has been received.

11.DONATION PICKETT COMMUNITY CENTER.

Chairman Hinz made a motion, seconded by Supervisor Kuhrt to approve a donation of \$1,000 to Jasper Pickett Foundation. 2 ayes and 0 nays. Carried

**12.SIGNING OF CERTIFIED SURVEY MAP FOR LEONARD SCHMICK
CHANGE IN ZONING FROM A-1 AND R-1 TO RRR AND ACCEPTANCE
OF RESOLUTION OF THE PLAN COMMISSION FOR THE
CONDITIONAL USE OF THE LAND.**

13.ITEMS FOR INCLUSION IN NEWSLETTER.

- Open book is April 30, 2011 from 8-10am. This day is intended for the public to come and review your assessment and compare with others with the Town Appraiser.
- Board of Review is May 14, 2011 from 11am-1pm in which you have the opportunity to appeal your property assessment. At this meeting you need to prove to the Board of Review that your property's assessment is inaccurate.
- Installation of New Town Officers April 11, 2011 at 7:30 p.m.
- Annual Meeting – April 12, 2011 at 7:30 p.m.
- Election including Town Board officials – April 5, 2011 from 7am to 8pm
- Make sure dumpsters, as provided, are used to make sure your trash will get picked up. If you do not have a dumpster please notify the Town Treasurer, Betty Messerschmidt. If a second dumpster is needed, contact Veolia at 685-6666.

14.REPORTS:

- Board of Appeals.
- Fire Department.

Received 4 or 5 First Responder calls, nothing major.

TOWN OF UTICA

TOWN BOARD MEETING MINUTES

March 14, 2011

Discussing in the near future to replace "grass truck" possibly within the next 5 years.

CPR class will be open to the public, 12 participants will be needed.

Newsletter-Jay Roberts. Dates will be determined.

- **Plan Commission.**

Rush Lake meeting next week. Likes to keep track of the watershed from Rush Lake through our area.

Looking at taking different corridors on the map. Co-op will store corn at the Co-op in Pickett if needed – will issue a conditional use permit.

A public hearing will be held regarding changes to land use map. Notice will be in the newspaper and posted on the agenda in April.

- **Educational Opportunities.**

- 1) Wind Tower workshop next Friday for residential or small use.

- 2) Town Association Meeting on May 3 for new members and also discuss any new legislature.

Electors meeting regarding levy limits – Town Board are also members and can also place votes.

- 3) Asphalt Pavers Association

- 4) Town Lawyer's Association – April 29, 2011

15. CORRESPONDENCE.

Recycling letter from Governor Walker regarding funding for recycling programs.

16. POINTS OF INTEREST.

- Lawn mowing contract in 2010 was approved for 2 years therefore, bids are not being accepted for 2011 work Brian Trebakowski.
- Open book is April 30, 2011 from 8-10am. This day is intended for the public to come and review their assessment and compare with others with the Town Appraiser.
- Board of Review is May 14, 2011 from 11am-1pm in which you have the opportunity to appeal your property assessment. At this meeting you need to prove to the Board of Review that your property's assessment is inaccurate.
- Election April 5, 2011 7 am to 8 pm
- Installation of new officers – Town Board meeting – April 11 at 7:30
- Annual Meeting April 12 at 7:30
- Property next door to the Town Hall belongs to the county (Nichols property).

17. APPROVE PAYMENT OF BILLS.

Supervisor Kuhrt made a motion, seconded by Chairman Hinz to pay the bills as submitted by the Clerk. 2 ayes and 0 nays. Carried.

TOWN OF UTICA
TOWN BOARD MEETING MINUTES
March 14, 2011

18.ADJOURNMENT.

Supervisor Kuhrt made a motion, seconded by Chairman Hinz to adjourn. 2 ayes and 0 nays. Carried.

Jenny Sonnleitner, Assistant to the Clerk

<u>Nelson Hinz</u>	Nelson Hinz, Chairman
<u>Charles Kuhrt</u>	Charles Kuhrt, Supervisor #1
<u>Betty Messerschmidt</u>	Betty Messerschmidt, Treasurer
<u>Jenny Sonnleitner</u>	Jenny Sonnleitner, Assistant to Clerk

Resolution

Date: _____

To the Board of Supervisors of Winnebago County, Wisconsin:

Amendatory Ordinance

Whereas, it is desirable to amend the Zoning Ordinance and the Zoning Map of the Town of Utica in accordance with the petition of Leonard & Teresa Schmick;

Whereas said request is in compliance with the adopted Winnebago County Land Use Plan.

Now, therefore, the County Board Supervisors of Winnebago County do ordain that the Zoning Ordinance and the Zoning Map of the Town of Utica, be and the same, are amended to provide that the attached described property be changed from the classification of one (1) parcel 2.34 acres zoned R1 of said ordinance, which is now and heretofore had, to the zoned district of one (1) parcel 5.014 acres zoned RR.

County Board Supervisor

Parcel No: 024-0164-02

County Disclaimer:

County Board approval does not include any responsibility for County liability for the legality or effectiveness of the Town Zoning Amendment or the Town Zoning Ordinance.

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS _____ DAY OF _____, 2015.

Mark Harris

County Board Supervisory District



Winnebago County

Zoning Department

The Wave of the Future

MEMO FOR P & Z MEETING AGENDA OF SEPTEMBER 10, 2021

TO: Planning & Zoning Committee

FM: Zoning Administrator

RE: Review of Town Zoning Changes

1. Leonard & Teresa Schmick - Town Zoning Change (Tax ID No: 024-0164-02) – Town of Utica.

The town zoning change for Leonard & Teresa Schmick is consistent with Winnebago County's Future Land Use Plan. The Town of Utica approved the zoning change from R-1 (Rural Residential) to RR (Rural Residential Recreational) and Winnebago County's future land use plan shows future land use as Agricultural and Rural.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

2. Gregory Jackson - Town Zoning Change (Tax ID No: 020-0469-03) – Town of Poygan.

The town zoning change for Gregory Jackson is consistent with Winnebago County's Future Land Use Plan. The Town of Poygan approved the zoning change from RR (Rural Residential) to A2 (General Agricultural) and Winnebago County's future land use plan shows future land use as Agricultural and Rural.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

3. Mary Alice Eisch - Town Zoning Change (Tax ID Nos: 028-0957, 028-0636, 028-0636-02-01, 028-0636-06, 028-0636-07 and 028-0636-08) – Town of Winchester.

The town zoning change for Mary Alice Eisch is consistent with Winnebago County's Future Land Use Plan. The Town of Winchester approved the zoning

change from R-1 (Rural Residential District) and R-2 (Suburban Residential District) to R-2 (Suburban Residential District) and Winnebago County's future land use plan shows future land use as Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

4. Michael and Cindy Kronberg - Town Zoning Change (Tax ID No: 028-0661) – Town of Winchester.

The town zoning change for Michael and Cindy Kronberg is consistent with Winnebago County's Future Land Use Plan. The Town of Winchester approved the zoning change from A-2 (General Agricultural District) to I-1 (Light Industrial District) and Winnebago County's future land use plan shows future land use as Non-Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

5. Steve Liermann / Nik's Auto Parts Inc / Breezewood Yards LLC - Town Zoning Change (Tax ID Nos: 026-0050-01, 026-0051-01, 026-0051-02, 026-0051-03 and 026-0050-01-01) – Town of Vinland.

The town zoning change for Steve Liermann / Nik's Auto Parts Inc / Breezewood Yards LLC is consistent with Winnebago County's Future Land Use Plan. The Town of Vinland approved the zoning change from B2 (Highway Business Park District) and B3 (General Business District) to M2 (Heavy Industrial District) and Winnebago County's future land use plan shows future land use as Non-Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

Recommendation of the Town of Poygan Planning and Zoning Commission

From the April 14, 2016 Planning and Zoning meeting:

It is the recommendation of the Town of Poygan Planning and Zoning Commission to the Town Board of the Town of Poygan to approve the new CSM and zoning change to A2 for Gregory Jackson.

The property in question is located at 5013 Rushford Ave, Omro, Wisconsin. Tax parcel number 020-046901 (5.6 acres) currently zoned as RR and part of tax parcel number 020-046902 (6.027 acres) currently zoned A2, being all of the NE 1/4 of the SE 1/4 and part of the SE 1/4 of the SE 1/4 all in Section 33, Township 19 North, Range 14 East, Town of Poygan to be changed to A2. This property is located approximately 0.1 mile south of Oak Hill and Rushford Ave. intersection.

Motion by Derrald McDaniel and second by Dave Buech to recommend to the Town Board to approve the CSM and Zoning change.

Roll call vote:

Dave Buech- yes
Derrald McDaniel-yes
Don Bredbeck-yes
John Meyerhofer-yes
Susan Schwartz-yes

Respectfully submitted,

Susan Schwartz
Planning and Zoning Secretary

TOWN OF POYGAN TOWN BOARD MEETING MINUTES April 20, 2016

Officers Present, Chairman Martin Johnson, Supervisor Ron Flegner, Supervisor John Meyerhofer, Clerk Julia Reinert and Treasurer Trina Herbst-Gutche.

Gregory Jackson is requesting approval of a new CSM with zoning change to A-2. The original parcel was zoned RR. Gregory is purchasing more land and is requesting a zoning change to A2. Chairman Johnson read the recommendation submitted by the Planning and Zoning Commission that the CSM and zoning change be approved.

MOTION TO APPROVE THE ZONING CHANGE FROM RR TO A2 ON THE 6.027 ACRES FOR

GREGORY JACKSON, MARTIN JOHNSON, 2ND BY JOHN MEYERHOFER, CARRIED.

MOTION TO APPROVE THE CSM, PROJECT NUMBER 0-1170-003 FOR GREGORY JACKSON,

MARTIN JOHNSON, 2ND BY JOHN MEYERHOFER, CARRIED.

Full text available from <http://www.elsevier.com/locate/jmb>

Oshkosh
Northwestern
media
A GANNETT COMPANY

STATE OF WISCONSIN
BROWN COUNTY

POYGAN TOWN OF

7839 OAK HILL RD

OMRO

WI 549639789

Being duly sworn, doth depose and say that she/he is an authorized representative of the Oshkosh Northwestern, a daily newspaper published in the city of Oshkosh, in Winnebago County, Wisconsin, and that an advertisement of which the annexed is a true copy, taken from said paper, which was published therein on

Account Number: GWM-1056937
Order Number: 0001157849
No. of Affidavits: 1
Total Ad Cost: \$42.26
Published Dates: 03/31/16, 04/07/16

(Signed)

Christ Ambrosio

(Date)

4-7-16

Legal Clerk

Signed and sworn before me

Kristine Feldman

My commission expires

12-7-19



Notice of Public Hearing
Town of Poygan

Notice is hereby given of a public hearing to be held by the Town of Poygan Planning and Zoning Commission on April 14, 2016 at the Poygan Town Hall, 8699 Town Hall Road beginning at 7:00 P.M. to hear testimony on the following requests:

Gregory Jackson is requesting approval of a new CSM with zoning change to A2. The property in question is located at 5013 Rushford Ave, Omro, Wisconsin. Tax parcel number 020-046901 (5.6 acres) currently zoned as RR and part of tax parcel number 020-0469 (6.027 acres) currently zoned A2, being all of the NE 1/4 of the SE 1/4 and part of the SE 1/4 of the SE 1/4 all in Section 33, Township 19 North, Range 14 East, Town of Poygan to be changed to A2. This property is located approximately 0.1 mile south of Oak Hill and Rushford Ave intersection.

All neighboring property owners within 300 feet of the subject location will be notified by mail. Any person may speak at the hearing or present written testimony to the Town Clerk, Julia Reinert (605) 585-2695 or Planning and Zoning Secretary (920) 420-2670 prior to the hearing. Susan Schwartz, Planning and Zoning Secretary
March 31 & April 7, 2016 WNAAG.P

POYGAN, TOWN OF

Re: Zoning P16-Jackson

GANNETT WI MEDIA
435 EAST WALNUT ST
PO BOX 21430
GREEN BAY, WI 54305-3430

GANNETT

Wisconsin Media

Delivering Customers. Defining Results.

PHONE 1-877-943-0446

FAX 877-943-0443

EMAIL legals@thenorthwestern.com

**TOWN OF POYGAN
PLANNING AND ZONING**

Poygan Town Hall
8693 Town Hall Road
Thursday, April 14, 2016 @ 7:00 p.m.

1. Call to Order

2. Zoning Meeting for the Public Hearing.

Notice of Public Hearing
Town of Poygan

Notice is hereby given of a public hearing to be held by the Town of Poygan Planning and Zoning Commission on April 14, 2016 at the Poygan Town Hall, 8693 Town Hall Road beginning at 7:00 P.M. to hear testimony on the following requests:

I) Benjamin Giddings is requesting conditional use permit for a home based welding business on a parcel zoned A 2.

The property in question is located at 5605 County Road F, being part of Section 26 Township 19 north, Range 14 east, described as part of the PT NE NW & PT SE NW Described as Lot 2 OF CSM-6950 (10 acres) in the Town of Poygan, Winnebago County, Wisconsin. Tax parcel number 020-029902. The property located approximately 0.2 miles south of County Road D and County Road F intersection in the Town of Poygan.

II) Gregory Jackson is requesting approval of a new CSM with zoning change to A2.

The property in question is located at 5013 Rushford Ave, Omro, Wisconsin. Tax parcel number 020-046901 (5.6 acres) currently zoned as RR and part of tax parcel number 020-0469 (6.027 acres) currently zoned A2, being all of the NE ¼ of the SE ¼ and part of the SE ¼ of the SE 1/4 all in Section 33, Township 19 North, Range 14 East, Town of Poygan to be changed to A2. This property is located approximately 0.1 mile south of Oak Hill and Rushford Ave intersection.

All neighboring property owners within 300 feet of the subject location will be notified by mail. Any person may speak at the hearing or present written testimony to the Town Clerk, Julia Reinert (920) 685-2686 or Planning and Zoning Secretary (920) 420-2670 prior to the hearing.

Susan Schwartz,

Planning and Zoning Secretary

Published March 31st and April 7th, 2016

3. Minutes

Read and approve

4. Discussion of the Public Hearing and recommendation to the Town Board.

- Benjamin Giddings conditional use permit.
- Gregory Jackson CSM and zoning request.

5. Upcoming Meetings:

- Poygan Town Board Meeting-April 20, 2016 – 7:00 p.m.

8. Next Meeting

May 12, 2016 - 7:00 p.m.

9. Adjourn

A majority of the Town Board may be present.

Susan Schwartz, Deputy Clerk

Page 1 of 1

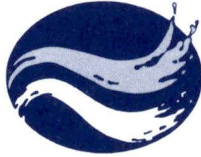
0200 45805
0200 469
Charles Kahlstrom Dixon
4903 Rushford Ave
Greg Jackson
5013 Rushford Ave
0200 46901

0200 470
Michael Katema Juedes
5064 Rushford Ave
Omro, WI 54963

0200 48702
Samuel + Patricia MARONN
5012 Rushford Ave
Omro, WI 54963

0200 474
Charles Kahlstrom Dixon
4903 Rushford Ave

0200 488
Samuel + Patricia MARONN
5012 Rushford Ave



Winnebago County

Zoning Department

The Wave of the Future

MEMO FOR P & Z MEETING AGENDA OF SEPTEMBER 10, 2021

TO: Planning & Zoning Committee

FM: Zoning Administrator

RE: Review of Town Zoning Changes

1. Leonard & Teresa Schmick - Town Zoning Change (Tax ID No: 024-0164-02) – Town of Utica.

The town zoning change for Leonard & Teresa Schmick is consistent with Winnebago County's Future Land Use Plan. The Town of Utica approved the zoning change from R-1 (Rural Residential) to RR (Rural Residential Recreational) and Winnebago County's future land use plan shows future land use as Agricultural and Rural.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

2. Gregory Jackson - Town Zoning Change (Tax ID No: 020-0469-03) – Town of Poygan.

The town zoning change for Gregory Jackson is consistent with Winnebago County's Future Land Use Plan. The Town of Poygan approved the zoning change from RR (Rural Residential) to A2 (General Agricultural) and Winnebago County's future land use plan shows future land use as Agricultural and Rural.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

3. Mary Alice Eisch - Town Zoning Change (Tax ID Nos: 028-0957, 028-0636, 028-0636-02-01, 028-0636-06, 028-0636-07 and 028-0636-08) – Town of Winchester.

The town zoning change for Mary Alice Eisch is consistent with Winnebago County's Future Land Use Plan. The Town of Winchester approved the zoning

change from R-1 (Rural Residential District) and R-2 (Suburban Residential District) to R-2 (Suburban Residential District) and Winnebago County's future land use plan shows future land use as Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

4. Michael and Cindy Kronberg - Town Zoning Change (Tax ID No: 028-0661) – Town of Winchester.

The town zoning change for Michael and Cindy Kronberg is consistent with Winnebago County's Future Land Use Plan. The Town of Winchester approved the zoning change from A-2 (General Agricultural District) to I-1 (Light Industrial District) and Winnebago County's future land use plan shows future land use as Non-Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

5. Steve Liermann / Nik's Auto Parts Inc / Breezewood Yards LLC - Town Zoning Change (Tax ID Nos: 026-0050-01, 026-0051-01, 026-0051-02, 026-0051-03 and 026-0050-01-01) – Town of Vinland.

The town zoning change for Steve Liermann / Nik's Auto Parts Inc / Breezewood Yards LLC is consistent with Winnebago County's Future Land Use Plan. The Town of Vinland approved the zoning change from B2 (Highway Business Park District) and B3 (General Business District) to M2 (Heavy Industrial District) and Winnebago County's future land use plan shows future land use as Non-Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

Town of Winchester

Ordinance 2021-05

Ordinance to Amend the Official Town of Winchester Zoning Ordinance Map

- WHEREAS,** One or more applications for amendments to the Map of the Town of Winchester Zoning Code of Ordinances have been filed with the Town Clerk as described herein; and
- WHEREAS,** following the requisite Notices and Public Hearings, the proposed amendment(s) have been reviewed and recommended to the Town Board by the Town's Plan Commission; and
- WHEREAS,** the application(s) for amendment(s) to the Map of the Town of Winchester Zoning Code of Ordinances does comply with both the Town's existing land use and future land use elements of the CY 2016 update to the Town's Comprehensive Plan; and
- WHEREAS,** all other procedural requirements have been met for purposes of consideration of the amendment(s) as provided in Section 17.59 of the Town of Winchester Zoning Code of Ordinances:

Section 1: The Official Zoning Map of the Town of Winchester is amended as follows:

A. Property Owner: Mary Alice Eisch, Trustee

Legal description of property: The property located at and by 5345 Ann St, Larsen in the Town of Winchester and being specifically described as Tax IDs 028-0957, 028-0636, 028-0636-0201, 028-0636-06, 028-0636-07, and 028-0636-08 all in Section 23, Town 20 North, Range 15 East, Town of Winchester, County of Winnebago, State of Wisconsin. The application is to re-zone the property from R-1 (Rural Residential District) and R-2 (Suburban Residential District) to R-2 (Suburban Residential District).

Findings of Fact:

1. The Town of Winchester has an adopted Land Use Plan
2. The Adopted 20-year Future Land Use Map in the Land Use Plan shows the parcels as Single Family Residential and Natural Area
3. R-2 (Suburban Residential District) zoning is consistent with the aforementioned land use districts.
4. Therefore, a zoning change from R-1 and R-2 to R-2 is consistent with the adopted Land Use Plan.
5. The zoning change is compatible with adjacent land uses.

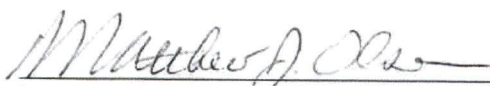
The above described property is hereby rezoned from:

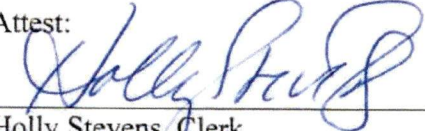
R-1 (Rural Residential District) and R-2 (Suburban Residential District) to R-2 (Suburban Residential District).

Section 2: This Ordinance shall be submitted to the Winnebago County Board for approval. The amendment to the Town of Winchester Zoning Code of Ordinances shall be effective upon approval by the Winnebago County Board.

Adopted this 19th, day of July, 2021

Vote: Yes: 3 No: 0 Absent: 0 Abstain: 0


Matthew J Olson, Chairman












Attest:

Holly Stevens, Clerk

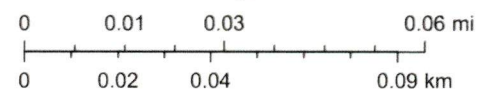
ReZone all to R-2; Parcel boundaries being redefined by CSM



7/22/2021, 10:11:50 AM

1:1.814

-  Adjacent Counties
-  Lakes, Ponds and Rivers
- Navigable Waterways
-  Navigable - Permanent (unchecked)
-  Navigable - Intermittent (unchecked)
-  Navigable - Stream (unchecked)
-  Navigable - Permanent (checked)
-  Navigable - Intermittent (checked)
-  Navigable - Stream (checked)
-  Tax Parcel Boundary
-  Road ROW
-  Municipal Boundary



Winnebago County GIS, Imagery Date: April 2020

Winnebago County GIS
Winnebago County GIS | Imagery Date: April 2020 |

All of Lots 2 and 3 of Winchester Hill Top Assessor's Plat, all of Lots 1,2 and 3 of C.S.M. No. 2707 and a part of the NE.1/4 of the NE.1/4 of Section 23, T.20N., R.15E., Town of Winchester, Winnebago County, Wisconsin.

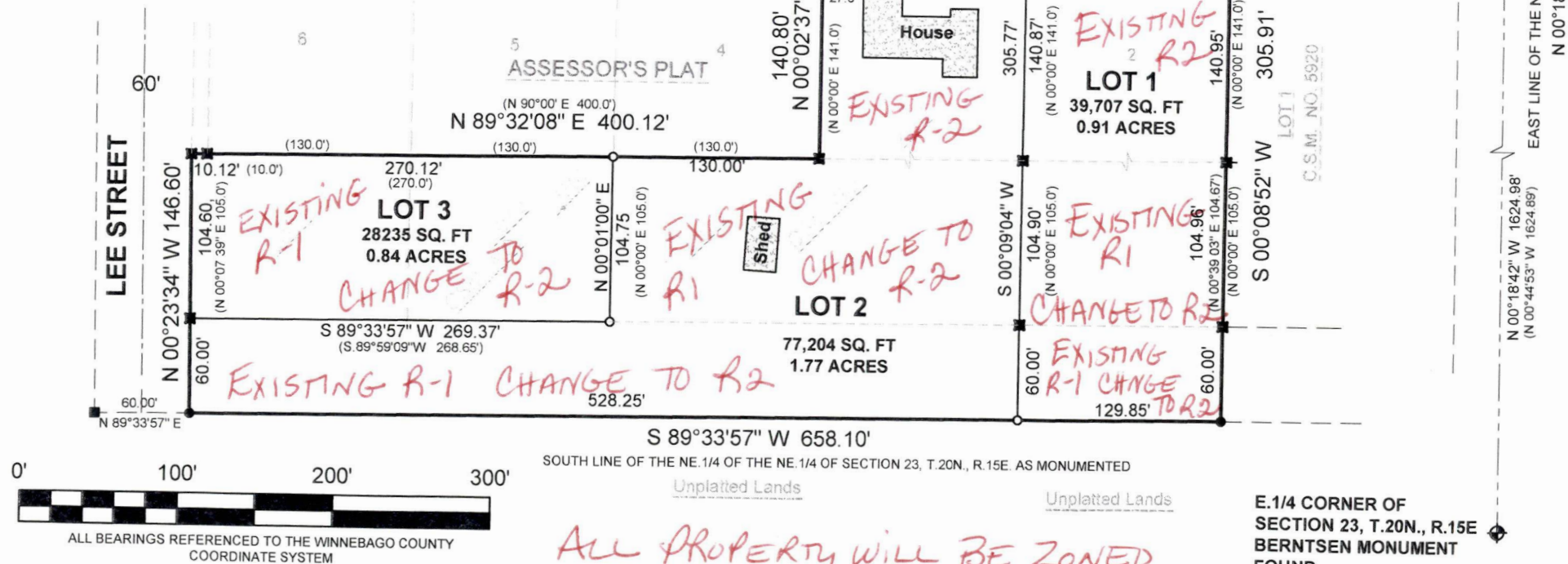
WISCONSIN PROFESSIONAL LAND SURVEYOR S-1599
LAWRENCE C. KRIESCHER

SURVEY FOR: M.A. EISCH
5345 ANN STREET
LARSEN, WI 54947

LEGEND

- 1" X 18" DIA. IRON REBAR SET, WEIGHING
 NOT LESS THAN 1.5 LBS PER LINEAR FOOT.
 ■ 1 IRON PIPE FOUND
 ● 3/4" IRON ROD FOUND
 ⊕ WINNEBAGO COUNTY MONUMENT
 (100) RECORDED OR PLAT DATA

Revised 6-6-21 and 6-21-21 per client's request.



ALL PROPERTY WILL BE ZONED
R-2

NE. CORNER OF
SECTION 23, T.20N., R.15E
SURVEY NAIL FOUND

L.C.KRIESCHER AND ASSOCIATES LLC

5251 GRANDVIEW ROAD

**WILSON, WI 54
920-836-3576**

BOUNDARY SURVEY
&
LAND DESIGN

PROJECT NO. 2020-11-02
FILE NO. M.A. EISCH.DWG
DWG. L-544

Town of Winchester

8522 Park Way, Larsen, WI 54947
920.836.2948



July 20, 2021

County Zoning Office
Attn: Cary A. Rowe
112 Otter Avenue
Oshkosh, WI 54901

Re: Town Board approved amendment to the Town's Zoning Code of Ordinances Map.

Dear Mr. Rowe,

Enclosed please find the material relative to the following amendment(s) to the Zoning Code of Ordinances, Zoning Map in the Town of Winchester:

Re-zoning application submitted by Mary Alice Eisch, 5345 Ann St, Larsen in the Town of Winchester and being specifically described as Tax IDs 028-0957, 028-0636, 028-0636-0201, 028-0636-06, 028-0636-07, and 028-0636-08 all in Section 23, Town 20 North, Range 15 East, Town of Winchester, County of Winnebago, State of Wisconsin. The application is to modify the property boundaries and re-zone the properties from R-1 (Rural Residential District) and R-2 (Suburban Residential District) to R-2 (Suburban Residential District).

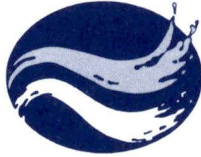
Should you have any questions relative to this request, please feel free to call or email me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Holly Stevens".

Holly Stevens
Town of Winchester Clerk

CC County Clerk, Sue Ertmer



Winnebago County

Zoning Department

The Wave of the Future

MEMO FOR P & Z MEETING AGENDA OF SEPTEMBER 10, 2021

TO: Planning & Zoning Committee

FM: Zoning Administrator

RE: Review of Town Zoning Changes

1. Leonard & Teresa Schmick - Town Zoning Change (Tax ID No: 024-0164-02) – Town of Utica.

The town zoning change for Leonard & Teresa Schmick is consistent with Winnebago County's Future Land Use Plan. The Town of Utica approved the zoning change from R-1 (Rural Residential) to RR (Rural Residential Recreational) and Winnebago County's future land use plan shows future land use as Agricultural and Rural.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

2. Gregory Jackson - Town Zoning Change (Tax ID No: 020-0469-03) – Town of Poygan.

The town zoning change for Gregory Jackson is consistent with Winnebago County's Future Land Use Plan. The Town of Poygan approved the zoning change from RR (Rural Residential) to A2 (General Agricultural) and Winnebago County's future land use plan shows future land use as Agricultural and Rural.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

3. Mary Alice Eisch - Town Zoning Change (Tax ID Nos: 028-0957, 028-0636, 028-0636-02-01, 028-0636-06, 028-0636-07 and 028-0636-08) – Town of Winchester.

The town zoning change for Mary Alice Eisch is consistent with Winnebago County's Future Land Use Plan. The Town of Winchester approved the zoning

change from R-1 (Rural Residential District) and R-2 (Suburban Residential District) to R-2 (Suburban Residential District) and Winnebago County's future land use plan shows future land use as Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

4. Michael and Cindy Kronberg - Town Zoning Change (Tax ID No: 028-0661) – Town of Winchester.

The town zoning change for Michael and Cindy Kronberg is consistent with Winnebago County's Future Land Use Plan. The Town of Winchester approved the zoning change from A-2 (General Agricultural District) to I-1 (Light Industrial District) and Winnebago County's future land use plan shows future land use as Non-Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

5. Steve Liermann / Nik's Auto Parts Inc / Breezewood Yards LLC - Town Zoning Change (Tax ID Nos: 026-0050-01, 026-0051-01, 026-0051-02, 026-0051-03 and 026-0050-01-01) – Town of Vinland.

The town zoning change for Steve Liermann / Nik's Auto Parts Inc / Breezewood Yards LLC is consistent with Winnebago County's Future Land Use Plan. The Town of Vinland approved the zoning change from B2 (Highway Business Park District) and B3 (General Business District) to M2 (Heavy Industrial District) and Winnebago County's future land use plan shows future land use as Non-Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

Town of Winchester

Ordinance 2021-06

Ordinance to Amend the Official Town of Winchester Zoning Ordinance Map

- WHEREAS,** One or more applications for amendments to the Map of the Town of Winchester Zoning Code of Ordinances have been filed with the Town Clerk as described herein; and
- WHEREAS,** following the requisite Notices and Public Hearings, the proposed amendment(s) have been reviewed and recommended to the Town Board by the Town's Plan Commission; and
- WHEREAS,** the application(s) for amendment(s) to the Map of the Town of Winchester Zoning Code of Ordinances does comply with both the Town's existing land use and future land use elements of the CY 2016 update to the Town's Comprehensive Plan; and
- WHEREAS,** all other procedural requirements have been met for purposes of consideration of the amendment(s) as provided in Section 17.59 of the Town of Winchester Zoning Code of Ordinances:

Section 1: The Official Zoning Map of the Town of Winchester is amended as follows:

A. Property Owner: Michael and Cindy Kronberg

Legal description of property: The property located 5651 County Road II, Larsen in the Town of Winchester and being specifically described as part of Tax ID 028-0661 in Section 23, Town 20 North, Range 15 East, Town of Winchester, County of Winnebago, State of Wisconsin. The application is to re-zone the property from A-2 (General Agricultural District) to I-1 (Light industrial District).

Findings of Fact:

1. The Town of Winchester has an adopted Land Use Plan
2. The Adopted 20-year Future Land Use Map in the Land Use Plan shows the Lot as Highway Commercial
3. I-2 (Light Industrial District) zoning is consistent with the aforementioned land use district.
4. Therefore, a zoning change from A-2 to I-1 is consistent with the adopted Land Use Plan.
5. The zoning change is compatible with adjacent land uses.

The above-described property is hereby rezoned from:

A-2 (General Agricultural District) to I-1 (Light industrial District)

Section 2: This Ordinance shall be submitted to the Winnebago County Board for approval. The amendment to the Town of Winchester Zoning Code of Ordinances shall be effective upon approval by the Winnebago County Board.

Adopted this 16th, day of August, 2021

Vote: Yes: 3 No: 0 Absent: 0 Abstain: 0


Matthew J Olson, Chairman

Attest:

Holly Stevens, Clerk

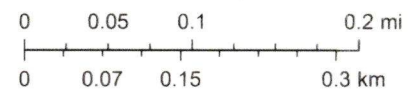
ReZoning: Part of 028-0661 Kronberg



8/19/2021, 2:13:58 PM

1:7,258

- Adjacent Counties
- Lakes, Ponds and Rivers
- Navigable Waterways
 - Navigable - Permanent (unchecked)
 - Navigable - Intermittent (unchecked)
 - Navigable - Stream (unchecked)
- Navigable - Permanent (checked)
- Navigable - Intermittent (checked)
- Navigable - Stream (checked)
- Tax Parcel Boundary
- Road ROW
- Municipal Boundary



Winnebago County GIS, Imagery Date: April 2020

CERTIFIED SURVEY MAP NUMBER

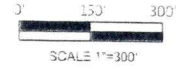
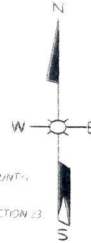
BEING A PART OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER AND A PART OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 23, TOWN 20 NORTH, RANGE 15 EAST, TOWN OF WINCHESTER, WINNEBAGO COUNTY, WISCONSIN

LEGEND

- WINNEBAGO COUNTY SECTION CORNER MONUMENT
- 1 1/4" D.D. X 24" IRON PIPE SET WITH CAP AT 1.18 LBS / 1.5" SET
- 3/4" REBAR FOUND
- 1 1/4" D.D. IRON PIPE FOUND
- D.B. POINT OF BEGINNING
- RECORDED AS

NORTH REFERENCE

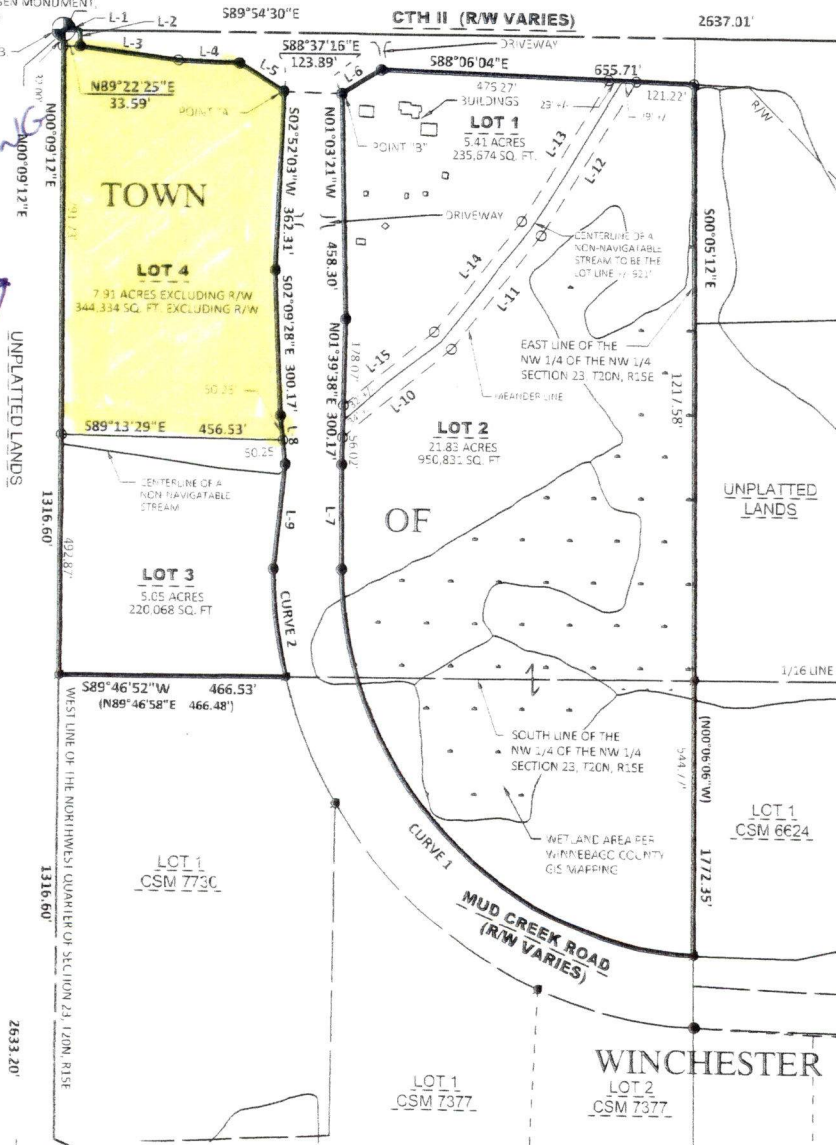
BEARINGS ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM WINNEBAGO COUNTY, WAD 83 (1981), IN WHICH THE WEST LINE OF THE WEST LINE OF THE NORTHWEST QUARTER OF SECTION 23, T20N, R15E IS ASSUMED TO BEAR N00°09'12"E



NORTHWEST CORNER, SEC 23, T20N, R15E
BERNTSEN MONUMENT, FOUND

NORTH QUARTER CORNER, SEC 23, T20N, R15E
MAG NAIL, FOUND

REZONING LOT 4



LINE TABLE

LINE	BEARING	DISTANCE
L-1	S89°54'30"E	33.41'
L-2	S00°14'55"E	31.80'
L-3	S82°33'37"E	201.81'
L-4	S88°06'04"E	126.70'
L-5	S59°40'17"E	110.76'
L-6	N59°40'54"E	96.80'
L-7	N00°14'55"W	215.12'
L-8	S05°57'34"E	100.50'
L-9	S06°22'48"W	216.57'
L-10	N50°49'56"E	292.61'
L-11	N38°40'10"E	300.91'
L-12	N32°43'30"E	372.82'
L-13	S32°43'30"W	340.40'
L-14	S38°40'10"W	292.98'
L-15	S50°49'56"W	244.08'

CURVE INFORMATION

CURVE 1

Δ = 87°09'34"
T = 738.45'
R = 776.00'
L = 1180.46'
LC = 1069.89'
LCB = N43°49'43"W

CURVE 2

Δ = 13°48'30"
T = 111.52'
R = 921.00'
L = 221.96'
LC = 221.43'
LCB = S07°09'11"E

DATE 06/16/2021	DIRECTORY NO. 3001299
PROJECT NO. 3001299	DRAFTED BY JLS
SHEET 1 OF 3	DRAWING NAME ERW

SURVEY FOR: MICHAEL S. KRONBERG
5651 COUNTY ROAD II
LARSEN, WISCONSIN 54947
1-920-809-9862

Westwood

Phone: (820) 735-4900 One Systems Drive
Fax: (820) 735-4900 Appleton, WI 54912-1554
Email: (920) 735-4900 westwoodcp.com
Westwood Professional Services

Town of Winchester

8522 Park Way, Larsen, WI 54947
920.836.2948



August 17, 2021

County Zoning Office
Attn: Cary A. Rowe
112 Otter Avenue
Oshkosh, WI 54901

Re: Town Board approved amendment to the Town's Zoning Code of Ordinances Map.

Dear Mr. Rowe,

Enclosed please find the material relative to the following amendment(s) to the Zoning Code of Ordinances, Zoning Map in the Town of Winchester:

Re-zoning application submitted by Michael and Cindy Kronberg, 5651 County Road II, Larsen in the Town of Winchester and being specifically described as Tax IDs 028-0661 in Section 23, Town 20 North, Range 15 East, Town of Winchester, County of Winnebago, State of Wisconsin. The application is to modify the property boundaries and re-zone Lot 4 of the enclosed CSM from A-2 (General Agricultural District) to I-1 (Light Industrial District).

Should you have any questions relative to this request, please feel free to call or email me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Holly Stevens".

Holly Stevens
Town of Winchester Clerk

CC County Clerk, Sue Ertmer



Winnebago County

Zoning Department

The Wave of the Future

MEMO FOR P & Z MEETING AGENDA OF SEPTEMBER 10, 2021

TO: Planning & Zoning Committee

FM: Zoning Administrator

RE: Review of Town Zoning Changes

1. Leonard & Teresa Schmick - Town Zoning Change (Tax ID No: 024-0164-02) – Town of Utica.

The town zoning change for Leonard & Teresa Schmick is consistent with Winnebago County's Future Land Use Plan. The Town of Utica approved the zoning change from R-1 (Rural Residential) to RR (Rural Residential Recreational) and Winnebago County's future land use plan shows future land use as Agricultural and Rural.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

2. Gregory Jackson - Town Zoning Change (Tax ID No: 020-0469-03) – Town of Poygan.

The town zoning change for Gregory Jackson is consistent with Winnebago County's Future Land Use Plan. The Town of Poygan approved the zoning change from RR (Rural Residential) to A2 (General Agricultural) and Winnebago County's future land use plan shows future land use as Agricultural and Rural.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

3. Mary Alice Eisch - Town Zoning Change (Tax ID Nos: 028-0957, 028-0636, 028-0636-02-01, 028-0636-06, 028-0636-07 and 028-0636-08) – Town of Winchester.

The town zoning change for Mary Alice Eisch is consistent with Winnebago County's Future Land Use Plan. The Town of Winchester approved the zoning

change from R-1 (Rural Residential District) and R-2 (Suburban Residential District) to R-2 (Suburban Residential District) and Winnebago County's future land use plan shows future land use as Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

4. Michael and Cindy Kronberg - Town Zoning Change (Tax ID No: 028-0661) – Town of Winchester.

The town zoning change for Michael and Cindy Kronberg is consistent with Winnebago County's Future Land Use Plan. The Town of Winchester approved the zoning change from A-2 (General Agricultural District) to I-1 (Light Industrial District) and Winnebago County's future land use plan shows future land use as Non-Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

5. Steve Liermann / Nik's Auto Parts Inc / Breezewood Yards LLC - Town Zoning Change (Tax ID Nos: 026-0050-01, 026-0051-01, 026-0051-02, 026-0051-03 and 026-0050-01-01) – Town of Vinland.

The town zoning change for Steve Liermann / Nik's Auto Parts Inc / Breezewood Yards LLC is consistent with Winnebago County's Future Land Use Plan. The Town of Vinland approved the zoning change from B2 (Highway Business Park District) and B3 (General Business District) to M2 (Heavy Industrial District) and Winnebago County's future land use plan shows future land use as Non-Residential.

RECOMMENDATION: Approve a motion to forward zone change to County Board for action.

TOWN OF VINLAND
6085 COUNTY ROAD T
OSHKOSH, WI. 54904
PHONE: (920) 235-6953 ** FAX: (920) 235-6994

ZONING SUBMITTAL FORM

Name of Property Owner: Steve Liermann/ Nik's Auto Parts Inc/Breezewood Yards LLC

Address of Owner: 3581 Breezewood Lane Neenah, WI 54956

Name of Applicant: Steve Lieermann/ Nik's Auto Parts Inc

Address of Applicant: same as above

Legal Description of Area to be Rezoned: PT E ½ NE NW DESC AS LOT 1 and 2 OF CSM-5706, CSM 3366, LOT 1 and 2 OF CSM 2729, CSM; total of approx. 22.83A.

Tax Parcel Numbers: 026005001, 026-005101, 026-005102, 026-005103, 026-0050-01-01

Section 3 Town 19 N. Range 16E.

Existing Zoning: B2 & B3 Name of District: Highway Business Park District, General Business District

Proposed Zoning: M2 Name of District: Heavy Industrial District

Town Board Action: **Approved: XX** **Denied:**

Findings:

1. Does the Town have an adopted land use plan? Yes
2. Does the request agree with the plan? Yes
3. Other findings (List). **Approved by Town Board vote 3-0**
4. Parcel# 02600500101 was missed in the publication, but **approved for change as well.**

I, Karen Brazee, Clerk/Treasurer of the Town of Vinland, hereby certify that a public hearing was conducted on 8/09/2021 and that all required notices were posted and/or mailed as required by local ordinance.

Signed: Karen Brazee Dated: 8-9-21
Clerk/Treasurer: Karen Brazee

Town of Vinland
General Application Form

ORIGINAL

APPLICATION TYPE:

- ☒ ZONING CHANGE (\$300.00)
☐ VARIANCE (\$300.00)
☒ CONDITIONAL USE PERMIT (\$300.00)
☐ SWIMMING POOL PERMIT (\$40.00)
☐ POND PERMIT (\$40.00)
☐ SIGN PERMIT (\$50.00)
☐ CSM REVIEW (\$150.00)

SITE PLAN IS REQUIRED

PLEASE PRINT OR TYPE:

PROPERTY OWNER: Steven T. Liermann

MAILING ADDRESS: 3581 Brezewood Ln.

CITY: Neenah STATE: WI ZIP CODE: 54956

PHONE: 920 836 2036 FAX: 920 836 2010 DATE: 7-2-21

SIGNATURE: [Signature]

APPLICANT'S NAME: Steven T. Liermann

MAILING ADDRESS: 3581 Brezewood Ln.

CITY: Neenah STATE: WI ZIP CODE: 54956

PHONE: 920 836 2036 FAX: 920 836 2010 DATE: 7.2.21

SIGNATURE: [Signature]

ADDRESS OF AFFECTED PROPERTY: 3581 Brezewood Ln, Neenah WI 54956

TAX KEY/PARCEL NO. 005001, 00500101, 005101, 005102, 005103
SECTION 3 T19N R16E RANGE: _____

1. ZONING: EXISTING B2 OVERLAY _____ PROPOSED M2

2. SEWER: EXISTING: _____ NEW _____ COUNTY PERMIT# _____

3. EXISTING USE OF PROPERTY: Auto Salvage/Parts Business

Town of Vinland
General Application Form

4. PROPOSED USE OF THE PROPERTY: Auto Salvage Parts Business

5. ATTACH A COPY OF A DETAILED LEGAL DESCRIPTION OF THE PROPERTY.

PLEASE MAKE ALL CHECKS PAYABLE TO THE TOWN OF VINLAND

PLEASE SEND THE REQUIRED INFORMATION TO:

TOM SPIEROWSKI
6085 County Rd. T
Oshkosh, WI 54904

IF YOU HAVE ANY QUESTIONS, PLEASE CALL TOM AT:
920-428-3361

REMEMBER! ALL APPLICATIONS MUST BE RECEIVED A MINIMUM OF TWENTY-ONE (21) DAYS PRIOR TO MONTHLY TOWN BOARD MEETINGS WHICH ARE HELD THE SECOND MONDAY OF EACH MONTH.

TOWN OF VINLAND
6085 COUNTY ROAD T
OSHKOSH, WI. 54904

PHONE: (920) 235-6953 ** FAX: (920) 235-6994

NOTICE OF PUBLIC HEARING

The Town of Vinland, Winnebago County, WI. Plan Commission & Town Board will hold the following
Public Hearings at the Vinland Town Hall.

DATES/TIMES: August 2, 2021 @ 6:30 PM.--PLAN COMMISSION
August 9, 2021 @ 6:45 PM.-- TOWN BOARD

SUBJECT: CONDITIONAL USE PERMIT (CUP) APPLICATION/ ZONING CHANGE.

DESCRIPTION OF SUBJECT SITES: Four Parcels totaling 7.63 Acres, Zoned B-2 and B-3 .

PROPERTY OWNER: Niks Auto Parts Inc
3581 Breezewood Ln
Neenah WI 54956

APPLICANT: Steve Liermann 3581 Breezewood Ln Neenah WI 54956

EXISTING ZONING: B-2, B-3 A-2.

PROPOSED ZONING: M-2

LOCATION OF PREMISES AFFECTED: 3581 Breezewood Ln.

LEGAL DESCRIPTION: PART OF SECTION 19, TOWN 19N. RANGE16E., TOWN OF VINLAND, WINNEBAGO COUNTY, WI.

TAX PARCEL NOS: 026-0050-01, 026-0051-01, 026-0051-02, 026-0051-03

EXPLANATION: APPLICANT IS APPLYING FOR A CONDITIONAL USE PERMIT
FOR AN AUTO SALVAGE YARD/RECYCLING CENTER

ORDINANCE & SECTION AFFECTED: CHAPTER 410, TOWN OF VINLAND ZONING
CODE, ARTICLE IV, CONDITIONAL USES.

All interested persons wishing to be heard are invited to be present.
Tom Spierowski, Zoning Administrator, Town of Vinland.

PUBLIC HEARING MINUTES
Monday, August 9, 2021 @ 6:45 PM

The public hearing for the zoning change for Nik's Auto Parts Inc/Breezewood Yard LLC/tax# 026-0050-01, 026-0051-01, 026-0051-02 and 026-0051-03.

ZA Spierowski noted that the multiple parcels had different zoning, and this change would match the correct zoning for the business. ZA Spierowski will check with Winnebago County Planning and Zoning to see if they will allow an administrative decision to add the missed parcel of 026-005001-01 will allow the parcels to all match the correct zoning. 2nd and 3rd notice for any input was put forth without input. **Motion made by Devens to close public hearing/seconded by Frakes.**

Town Board Meeting of August 9, 2021 Minutes

The Vinland Town Board held its monthly meeting in the Vinland Town Hall, 6085 County Road T Oshkosh, WI 54904. Present were Supervisors Todd Devens & Stacy Frakes, Clerk/Treasurer Karen Brazee, Building Inspector Tom Spierowski and 13 others. Chairman Don O'Connell was in attendance by phone.

Clerk/Treasurer Brazee called the meeting to order asking for a motion to appoint Stacy Frakes as pro tem of the meeting. Motion made by Devens/seconded by O'Connell.

Supervisor Frakes began by asking all present to join in the pledge of allegiance.

Approval of Minutes:

1. Town Board Meeting minutes of 7/12/21; **O'Connell/Devens, accepted as submitted.**
2. Special Town Board Mtg minutes of 7/23/21; **O'Connell/Devens, accepted as submitted.**

County Supervisor Report: County Supervisor Chuck Farrey extended a belated thank you to everyone for the retirement party and all the well wishes, cards and gifts.

He then asked the Town Board to support his concern on a committee looking to reduce the number of County Supervisors from 38 to 26. Rural areas need the support. He request the Board send a letter or adopt a resolution noting the concern regarding the number reduction.

County Executive Doemel is looking for options to utilize the \$30 million in surplus while trying to avoid affecting tax levy limits. Co Supervisor Farrey did get support from other County Supervisors to diminish the County debt.

Public Input:

1. Greater Oshkosh just got approval from the USDA for revolving loan fund to be available to companies outside of the City of Oshkosh city limits.

Zoning:

1. Zoning change for Nik's Auto Parts Inc/Breezewood Yards LLC parcels noted above:
Per ZA Spierowski- looking to update the zoning of the multiple parcels to coincide with the business use. **Motion to approve zoning change to M2 made by Devens/seconded by O'Connell. Motion carried.**

2. CUP application for Nik's Auto Salvage/Breezewood Yard LLC: ZA Spierowski noted that the Vinland Town Board would like CUP for every salvage yard. He's received no complaints on Nik's Auto Salvage/Breezewood Yard LLC. **Motion made by Devens to approve CUP with following conditions/seconded by O'Connell.**

1. **Maintain fence**
2. **Continue normal business hours (Monday thru Friday from 8am to 5pm)**
3. **Provide results of a well test**
4. **Provide copy of DNR permit for salvage**
5. **Obtain annual salvage permit from the Town of Vinland.**

Motion carried.

Clerk/Treasurer Brazee noted the total of all bank accounts as \$357,321.26 with outstanding checks totaling \$30,967.66 and the total of receipts for the month of July equaling \$61,187.58.

Discussion/Action Items:

1. Approve financial report, vouchers, payroll and banking transactions: **Motion to approve by Devens/seconded by O'Connell. Motion carried.**
2. Board of Appeals: **Motion made by Devens to reappoint Matt Kirkman as Chairman and Jerry Maxwell as an alternate/seconded by O'Connell. Motion carried.**
3. Operator's license for Jocelyn Harvell: **Motion made by O'Connell to approve based on knowing that Angie Dorton is aware of Jocelyn's background record/seconded by Devens. Motion carried.**
4. Operator's license for Jennifer Kealiher: **Motion to approve made by Devens/seconded by O'Connell. Motion carried.**
5. Salvage permit for Nik's Auto Parts Inc: **Motion to approve made by Devens/seconded by Frakes. Motion carried.**
6. Site plan review for Chris Thorpe/mini storage units/parcel# 026-058303: Stormwater Erosion permit is pending with Winnebago County. Mr. Thorpe does not expect any drastic changes to the site plan. ZA Spierowski indicated that he will not be able to issue a building permit until the Stormwater Erosion permit is obtained, so he did not see any reason to hold up the site plan because of the County permit. **Motion by Frakes to approve site plan with condition that Mr. Thorpe acquires the Winnebago County Stormwater Erosion permit and proceeds with current site plan. Any major changes on site plan will need a new site plan review by the Town Board/seconded by Devens. Motion carried.**
7. Site plan review for WI Superior Painting & Coating/ parcel# 026-050205: Owners are currently working with the County and have an addition planned for 2021 to add an enclosed blasting booth. They are in the process of obtaining the Stormwater/Erosion permit from Winnebago County also. Chairman O'Connell asked if they have been in contact with the DNR. Owners advised that due to the size of their company/business- the DNR are not required to be involved, but will confirm. **Motion made by Devens to approve site plan with condition that property owners acquire the Winnebago County Stormwater Erosion permit and proceeds with current site plan. Any major changes on site plan will need a new site plan review by the Town Board/seconded by Frakes. Motion carried.**

8. Letter regarding the number of Winnebago County Supervisors: Supervisor Frakes read the letter drafted by Chairman O'Connell. **Motion made by Frakes to approve/send letter/seconded by Devens. Motion carried.** County Supervisor Farrey advised to have letter sent to the County Clerk to distribute to all Winnebago County Supervisors.

Sharing of correspondence:

1. Chairman O'Connell gave brief synopsis of his meeting w/ County Executive Doemel. Doemel would like to continue quarterly meetings with Town Chairpersons. Chairman O'Connell requested for anyone to reach out to him if there's anything that they would like addressed at the next meeting.
2. MS4: (Municipal Stormwater Management). Chairman O'Connell gave input to attendees on how the Town will need to resubmit their MS4 plan for 2021 to be in compliance. 3 major areas are needing to be addressed (public education, outreach and illicit discharge monitoring). Will plan on addressing MS4 concerns at future town board meetings more extensively.

Motion to adjourn made by Devens/seconded by O'Connell.

Meeting adjourned at 7:45pm

Respectfully submitted,

Karen Brazee
Clerk/Treasurer

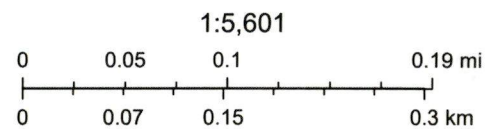
Don O'Connell, Chairman

Site Map



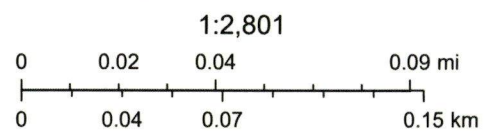
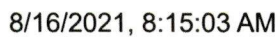
8/16/2021, 8:15:51 AM

- | | |
|--------------------------------------|------------------------------------|
| Adjacent Counties | Navigable - Permanent (checked) |
| Lakes, Ponds and Rivers | Navigable - Intermittent (checked) |
| Navigable Waterways | |
| Navigable - Permanent (unchecked) | Navigable - Stream (checked) |
| Navigable - Intermittent (unchecked) | Tax Parcel Boundary |
| Navigable - Stream (unchecked) | Road ROW |
| | Municipal Boundary |



Winnebago County GIS, Imagery Date: April 2020

BREEZEWOOD LN **Town of Clayton**
#0.01' **Town of Vinland**



Winnebago County GIS
Winnebago County GIS | Imagery Date: April 2020 |

CONFIRMATION



PART OF THE USA TODAY NETWORK

435 E. Walnut
Green Bay, WI 54301
(888)774-7744

TOWN OF VINLAND
6085 COUNTY ROAD T
OSHKOSH WI 54904-9734

Account	AD#	Net Amount	Tax Amount	Total Amount	Payment Method	Payment Amount	Amount Due
GWM-N5845	0004837969	\$58.83	\$0.00	\$58.83	Credit Card	\$0.00	\$58.83

Sales Rep: asathisarg Order Taker: asathisarg Order Created: 07/23/2021

Product	# Ins	Start Date	End Date
GWM-ONW-Oshkosh Northwestern	2	07/26/2021	08/02/2021
GWM-ONWW-Oshkosh Northwestern Digital	28	07/26/2021	08/22/2021

* ALL TRANSACTIONS CONSIDERED PAID IN FULL UPON CLEARANCE OF FINANCIAL INSTITUTION

Text of Ad: 07/23/2021

TOWN OF VINLAND
6085 COUNTY ROAD T
OSHKOSH, WI. 54904
PHONE: (920) 235-6953
** FAX: (920) 235-6994

NOTICE OF PUBLIC HEARING
The Town of Vinland, Winnebago County, WI. Plan Commission & Town Board will hold the following Public Hearings at the Vinland Town Hall.

DATES/TIMES:
August 2, 2021 @ 6:30 PM.--PLAN COMMISSION
August 9, 2021 @ 6:45 PM.-- TOWN BOARD

SUBJECT: CONDITIONAL USE PERMIT (CUP) APPLICATION/ ZONING CHANGE.

DESCRIPTION OF SUBJECT SITES:
Four Parcels totaling 7.63 Acres, Zoned B-2 and B-3.

PROPERTY OWNER:
Niks Auto Parts Inc
3581 Breezewood Ln
Neenah WI 54956

APPLICANT: Steve Liermann 3581 Breezewood Ln Neenah WI 54956

EXISTING ZONING: B-2, B-3.
PROPOSED ZONING: M-2

LOCATION OF PREMISES AFFECTED:
3581 Breezewood Ln.

LEGAL DESCRIPTION: PART OF SECTION 19, TOWN 19N. RANGE 16E., TOWN OF VINLAND, WINNEBAGO COUNTY, WI.

TAX PARCEL NOS: 026-0050-01, 026-0051-01, 026-0051-02, 026-0051-03

EXPLANATION: APPLICANT IS APPLYING FOR A CONDITIONAL USE PERMIT FOR AN AUTO SALVAGE YARD/RECYCLING CENTER

ORDINANCE & SECTION AFFECTED:
CHAPTER 410, TOWN OF VINLAND ZONING CODE, ARTICLE IV, CONDITIONAL USES.

All interested persons wishing to be heard are invited to be present.
Tom Spierowski, Zoning Administrator,
Town of Vinland.
Run: July 26, August 2, 2021 WNAJLP

To print, click the disk icon below -> then PDF

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Find | Next



Parcel Profile Report for 02600500101

Real Estate Property & Tax Information

[Interactive Map](#)

This tax information was compiled on THURSDAY, JULY 15, 2021

[More Details](#)

Mailing Address:

**BREEZEWOOD YARD LLC
3581 BREEZEWOOD LN
NEENAH WI 54956**

Owner(s):

BREEZEWOOD YARD LLC

Tax Parcel Number:

02600500101

Tax District:

026-TOWN OF VINLAND

Acres:

15.20

School District:

6608-WINNECONNE COMMUNITY SCHOOL DISTRICT

[Interactive Map](#)

Assessed Values

[More Assessment Details](#)

Land:

\$2,400

Improvements:

\$0

Total:

\$2,400

Brief Property Description (for a complete legal description, see recorded document):

PT E1/2 NE NW DESC AS LOT 2 OF CSM-5706 15.20 A.

Document Number:

1352984

Site Address(es):

NO SITE ADDRESS ASSIGNED

Public Land Survey System (PLSS) Information

[Interactive Map](#)

Physical Location(s):

NE 1/4, NW 1/4 of Section 3, T.19N. - R.16E., TOWN OF VINLAND

General Zoning Information

District:

Description:

Jurisdiction:

A-2

GENERAL FARMING DISTRICT

TOWN OF VINLAND

[Interactive Map](#)

A-2

GENERAL AGRICULTURE DISTRICT

WINNEBAGO COUNTY

[Interactive Map](#)

Extraterritorial:

CITY OF NEENAH

Shoreland:

ALL OR A PORTION OF THIS PROPERTY IS LOCATED IN THE SHORELAND AREA

[Interactive Map](#)

Navigable Stream and Surface Water Drainage Information

[Interactive Map](#)

Classification:

NON-NAVIGABLE - PERMANENT (CHECKED)

Source:

WI DNR DETERMINATION

Type:

UNKNOWN

Surface Water Drainage Dist:

NONE

Airport Zoning and Height Limitation Information

Airport:

NONE

District(s):

-

Elevation Range:

820 - 828

Height Limitation(s):

NONE

Building Height:

County Floodplain and FEMA Special Flood Hazard Area (SFHA) Information

[Interactive Map](#)

County District:

NONE

SFHA Zone:

ZONE X

SFHA Zone Type:

OUTSIDE FLOODPLAIN

FIRM Panel:

55139C0100E

Map Effective Date:

MARCH 17, 2003

Wisconsin Wetland Inventory Information

[Interactive Map](#)

Area Code: Area Description:

Source:

To print, click the disk icon below -> then PDF

1 of 1

Find | Next



Parcel Profile Report for 026005103

Real Estate Property & Tax Information

[Interactive Map](#)

This tax information was compiled on THURSDAY, JULY 15, 2021

[More Details](#)

Mailing Address:

**BREEZEWOOD YARD LLC
3581 BREEZEWOOD LN
NEENAH WI 54956**

Owner(s):

BREEZEWOOD YARD LLC

Tax Parcel Number:

026005103

Tax District:

026-TOWN OF VINLAND

Acres:

3.73

School District:

6608-WINNECONNE COMMUNITY SCHOOL DISTRICT

[Interactive Map](#)

Assessed Values

[More Assessment Details](#)

Land:

\$48,000

Improvements:

\$348,100

Total:

\$396,100

Brief Property Description (for a complete legal description, see recorded document):

PT NE NW DESC AS LOT 1 OF CSM-3366 3.73 A.

Document Number:

1225011

Site Address(es):

3581 BREEZEWOOD LN

NEENAH WI 54956

Public Land Survey System (PLSS) Information

[Interactive Map](#)

Physical Location(s):

NE 1/4, NW 1/4 of Section 3, T.19N. - R.16E., TOWN OF VINLAND

General Zoning Information

District:

B-3

Description:

GENERAL BUSINESS DISTRICT

Jurisdiction:

TOWN OF VINLAND

[Interactive Map](#)

Extraterritorial:

CITY OF NEENAH

Shoreland:

NONE

[Interactive Map](#)

Navigable Stream and Surface Water Drainage Information

[Interactive Map](#)

Classification:

NONE

Source:

Type:

Surface Water Drainage Dist:

NONE

Airport Zoning and Height Limitation Information

Airport:

NONE

District(s):

Elevation Range:

826 - 830

Height Limitation(s):

NONE

Building Height:

County Floodplain and FEMA Special Flood Hazard Area (SFHA) Information

[Interactive Map](#)

County District:

NONE

SFHA Zone:

ZONE X

SFHA Zone Type:

OUTSIDE FLOODPLAIN

FIRM Panel:

55139C0100E

Map Effective Date:

MARCH 17, 2003

Wisconsin Wetland Inventory Information

[Interactive Map](#)

Area Code: Area Description:

NONE

Source:

Future Land Use Planning Information

To print, click the disk icon below -> then PDF

1 of 1

Find | Next



Parcel Profile Report for 026005102

Real Estate Property & Tax Information

[Interactive Map](#)

This tax information was compiled on THURSDAY, JULY 15, 2021

[More Details](#)

Mailing Address:

**BREEZEWOOD YARD LLC
3581 BREEZEWOOD LN
NEENAH WI 54956**

Owner(s):

BREEZEWOOD YARD LLC

Tax Parcel Number:

026005102

Tax District:

026-TOWN OF VINLAND

Acres:

0.30

School District:

6608-WINNECONNE COMMUNITY SCHOOL DISTRICT

[Interactive Map](#)

Assessed Values

[More Assessment Details](#)

Land:

\$3,900

Improvements:

\$0

Total:

\$3,900

Brief Property Description (for a complete legal description, see recorded document):

PT NW1/4 DESC AS LOT 1 OF CSM-2729 .30 A.

Document Number:

1225011

Site Address(es):

NO SITE ADDRESS ASSIGNED

Public Land Survey System (PLSS) Information

[Interactive Map](#)

Physical Location(s):

NE 1/4, NW 1/4 of Section 3, T.19N. - R.16E., TOWN OF VINLAND

NW 1/4, NW 1/4 of Section 3, T.19N. - R.16E., TOWN OF VINLAND

General Zoning Information

District:

Description:

Jurisdiction:

B-2

**HIGHWAY BUSINESS PARK
DISTRICT**

TOWN OF VINLAND

[Interactive Map](#)

Extraterritorial:

Shoreland:

CITY OF NEENAH

NONE

[Interactive Map](#)

Navigable Stream and Surface Water Drainage Information

[Interactive Map](#)

Classification:

Source:

Type:

Surface Water Drainage Dist:

NONE

NONE

Airport Zoning and Height Limitation Information

Airport:

District(s):

Elevation Range:

Height Limitation(s):

Building Height:

NONE

830 - 830

NONE

County Floodplain and FEMA Special Flood Hazard Area (SFHA) Information

[Interactive Map](#)

County District:

SFHA Zone:

SFHA Zone Type:

FIRM Panel:

Map Effective Date:

NONE

ZONE X

OUTSIDE FLOODPLAIN

55139C0100E

MARCH 17, 2003

Wisconsin Wetland Inventory Information

[Interactive Map](#)

Area Code: Area Description:

Source:

NONE

To print, click the disk icon below -> then PDF

1 of 1

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Parcel Profile Report for 026005101

Real Estate Property & Tax Information

[Interactive Map](#)

This tax information was compiled on THURSDAY, JULY 15, 2021

[More Details](#)

Mailing Address:

**BREEZEWOOD YARD LLC
3581 BREEZEWOOD LN
NEENAH WI 54956**

Owner(s):

BREEZEWOOD YARD LLC

Tax Parcel Number:

026005101

Tax District:

026-TOWN OF VINLAND

Acres:

1.34

School District:

6608-WINNECONNE COMMUNITY SCHOOL DISTRICT

[Interactive Map](#)

Assessed Values

[More Assessment Details](#)

Land:

\$17,400

Improvements:

\$0

Total:

\$17,400

Brief Property Description (for a complete legal description, see recorded document):

**PT NE NW COM CL RD AT PT S25DG4W 142.7 FT FR N SL SW ON RD 220.8 FT W 173.6 FT N
200 FT E 267.1 FT TO BEG NOW DESC AS LOT 2 OF CSM-2729 1.34 A.**

Document Number:

1225011

Site Address(es):

3583 BREEZEWOOD LN

NEENAH WI 54956

Public Land Survey System (PLSS) Information

[Interactive Map](#)

Physical Location(s):

NE 1/4, NW 1/4 of Section 3, T.19N. - R.16E., TOWN OF VINLAND

NW 1/4, NW 1/4 of Section 3, T.19N. - R.16E., TOWN OF VINLAND

General Zoning Information

District:

Description:

Jurisdiction:

B-2

**HIGHWAY BUSINESS PARK
DISTRICT**

TOWN OF VINLAND

[Interactive Map](#)

Extraterritorial:

Shoreland:

CITY OF NEENAH

NONE

[Interactive Map](#)

Navigable Stream and Surface Water Drainage Information

[Interactive Map](#)

Classification:

Source:

Type:

Surface Water Drainage Dist:

NONE

NONE

Airport Zoning and Height Limitation Information

Airport:

District(s):

Elevation Range:

Height Limitation(s):

Building Height:

NONE

828 - 830

NONE

County Floodplain and FEMA Special Flood Hazard Area (SFHA) Information

[Interactive Map](#)

County District:

SFHA Zone:

SFHA Zone Type:

FIRM Panel:

Map Effective Date:

NONE

ZONE X

OUTSIDE FLOODPLAIN

55139C0100E

MARCH 17, 2003

Wisconsin Wetland Inventory Information

[Interactive Map](#)

Area Code: Area Description:

Source:

To print, click the disk icon below -> then PDF

1 of 1

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Parcel Profile Report for 026005001

Real Estate Property & Tax Information

[Interactive Map](#)

This tax information was compiled on THURSDAY, JULY 15, 2021

[More Details](#)

Mailing Address:

**BREEZEWOOD YARD LLC
3581 BREEZEWOOD LN
NEENAH WI 54956**

Owner(s):

BREEZEWOOD YARD LLC

Tax Parcel Number:

026005001

Tax District:

026-TOWN OF VINLAND

Acres:

2.26

School District:

6608-WINNECONNE COMMUNITY SCHOOL DISTRICT

[Interactive Map](#)

Assessed Values

[More Assessment Details](#)

Land:

\$29,300

Improvements:

\$0

Total:

\$29,300

Brief Property Description (for a complete legal description, see recorded document):

PT E1/2 NE NW DESC AS LOT 1 OF CSM-5706 2.26 A.

Document Number:

1352984

Site Address(es):

NO SITE ADDRESS ASSIGNED

Public Land Survey System (PLSS) Information

[Interactive Map](#)

Physical Location(s):

NE 1/4, NW 1/4 of Section 3, T.19N. - R.16E., TOWN OF VINLAND

General Zoning Information

District:

Description:

Jurisdiction:

B-2

**HIGHWAY BUSINESS PARK
DISTRICT**

TOWN OF VINLAND

[Interactive Map](#)

Extraterritorial:

Shoreland:

CITY OF NEENAH

NONE

[Interactive Map](#)

Navigable Stream and Surface Water Drainage Information

[Interactive Map](#)

Classification:

Source:

Type:

Surface Water Drainage Dist:

NONE

NONE

Airport Zoning and Height Limitation Information

Airport:

District(s):

Elevation Range:

Height Limitation(s):

Building Height:

NONE

824 - 828

NONE

County Floodplain and FEMA Special Flood Hazard Area (SFHA) Information

[Interactive Map](#)

County District:

SFHA Zone:

SFHA Zone Type:

FIRM Panel:

Map Effective Date:

NONE

ZONE X

OUTSIDE FLOODPLAIN

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NONE