CARY A. ROWE
Zoning Administrator

112 OTTER AVE., PO BOX 2808
OSHKOSH, WISCONSIN 54903-2808

OSHKOSH (920) 232-3344
FOX CITIES (920) 727-2880
FAX (920) 232-3347

zoningdepartment@co.winnebago.wi.us

Winnebago County

Zoning Department

The Wave of the Future

MEMO FOR P & Z MEETING AGENDA OF MAY 5, 2017

TO: Planning & Zoning Committee

FM: Zoning Administrator

RE: Review of Town of Utica Town Zoning Change

1. Davies - Town Zoning Change (Tax ID No: Part of 024-0544) – Town of Utica.

   The town zoning change for Davies is consistent with Winnebago County's Land Use Plan. The Town of Utica approved the zoning change from A-2 (Agriculture District – General Farming) to RR (Rural Residential Recreational) and Winnebago County's land use plan shows future land use as Agricultural and Rural.

   RECOMMENDATION: Forward zone change to County Board for action.

FLU: Ag & Rural

Town of Utica ~ Jenny Sonnleitner, Clerk
6570 Bradley Ave. Pickett, WI 54964 ~ 920-410-0347 ~ utica1730@gmail.com

SUBMITTAL FORM

Name of Property Owner: Warren Davies

Address of Owner: 6315 Country Club Road Oshkosh, WI 54964

Name of Applicant: same as above

Address of Applicant: same as above

Legal Description of Area to be Rezoned (attach CSM, if applicable):

024-0544: Section 25, T17N-R15E, 40.000 acres

597 James Road Pickett, WI 54964

Tax Parcel Number, if existing parcels: 024-0544

Section 25 Town 17N Range R15E

Existing Zoning: A2 Name of District: Agriculture District (General Farming)

Proposed Zoning: RR Name of District: Rural Residential Recreational

Town Board Action: X Approval _____ Denial

Findings: 1) Does the Town have an adopted Land Use Plan? Yes
2) Does the request agree with the Plan? Yes
3) Other findings (List). approved by Town Board vote:

Approved by the Town Board vote 3-0

I, Jenny Sonnleitner, Clerk of the Town of Utica, hereby certify that a public hearing was conducted on April 6, 2017 and that all required notices were posted and/or mailed as required by local ordinance.

Signed: Jenny Sonnleitner

Date: 4/10/2017

LISTING OF PARCELS SURROUNDING SUBJECT PARCEL FOR REZONING CHANGE

Subject Parcels: 024-0544

Owner: Warren Davies

Applicant: Warren Davies – 65315 Country Club Road Oshkosh, WI 54902

PARCEL #	OWNER(S)	MAILING ADDRESS	
0120541	BETHESDA CEMETARY ASSOC – BETHESDA CHURCH	PO BOX 303	PICKETT, WI 54964
012053901	BETHESDA CEMETARY ASSOC	7257 JAMES ROAD	OSHKOSH, WI 54904
0120538	BUEHRING, JOYCE	624 CLAIRVILLE ROAD	OSHKOSH, WI 54904
0240779 0240780	DAVIES, SUSAN E – DAVIES TST, RICHARD	455 JAMES ROAD	PICKETT, WI 54964
0240543 0240544	DAVIES, WARREN W	597 JAMES ROAD	PICKETT, WI 54964
0120539	KLABUNDE, THOMAS L	203 STATE ROAD 26	OSHKOSH, WI 54904
0240541 0240542	KONRAD, DAVID J & JUDITH A	4838 COUNTY ROAD FF	OSHKOSH, WI 54904
0120557	TVKVF INVESTMENTS LLC	1364 COUNTY ROAD I	OSHKOSH, WI 54902
012053902	WEISTER, JEFFREY S & STACY L	582 JAMES ROAD	PICKETT, WI 54964

TOWN OF UTICA
REZONING APPLICATION

Filing Fee: $400.00 (Made payable to "Town of Utica")

Date Received: MAR 14 2017

Property Address: 597 James Rd. Pickett Wi. 54964

Name of Owner(s): Warren Davies

Address, if different than above: 6315 Country Club Rd Oshkosh, W. 54902

Home Phone: 920-410-9577 Daytime Phone if different: Same

Name of Applicant(s): Tyler Davies

Address, if different than above:

Home Phone: 920-420-2577 Daytime Phone if different: Same.

Name & Address of professional in charge of proposed development (architect, engineer, contractor, etc):

Legal Description of Property:
Sec. 25 T17N, R15E, SE, SE, 40A

Tax Parcel Number: 024-0544

NOTE: Please attach a copy of the Certified Survey Map for the property.

Location of the property in relation to nearby roadways, buildings, or other landmarks
Located West of James Rd and would be located on the Northeast corner of the property.

1. What is the current use of this property? Family Farm Dwelling & agricultural use of the land.

2. What is the intended use of this property? Most to remain agricultural field. Farm house wants to be replaced with new dwelling.

3. Please mark the current zoning for the property:

____	Single Family Residence	____	Industrial
____	Two Family Residence	____	Commercial
____	Multiple Family Dwelling	____	Institutional and Recreational
X	Agricultural	____	Planned Residential Development
____	Rural Recreational	____	Residential Mixed Use

4. What is the requested zoning for the property: Rural Recreational

5. Please explain the reason for this rezoning request. My Son Tyler would like to build a house on the property to live in and tear down the old farm house.

6. If this is a Rural Recreational rezoning request, please specify what type of conditions are being requested

No special requests.

7. Please explain why this is the best proposed use for this property.

It appears to be my best option to be able to allow Tyler to build a new house on the family farm.

8. Please explain the compatibility of the proposes use(s) with the surrounding land uses.

There will be very little change. a new house would be built next to the existing farm house, then the old house would be torn down. The remaining land would be used for growing crops as it is now.

9. List all property owners within 300 feet and their mailing addresses.

1. Dave Konrad
   4838 County Rd FF
   Oshkosh Wi 54904

2. Sue Davies
   455 James Rd.
   Pickett Wi 54960

3. Jeff Weister
   582 James Rd
   Pickett Wi 54964

4. Joyce Buehring
   624 Clairville Rd.
   Oshkosh Wi 54904

5. Tom Klabunde
   203 State Rd 26
   Oshkosh Wi 54904

6. Verma Schultz
   5221 County N
   Pickett Wi 54964

Twelve (12) copies of the application and all attachments shall be submitted to the Town Clerk, Town Zoning Administrator or other designated representative no later than twenty-one (21) days prior to the meeting.

Warren Dos — 3-10-17

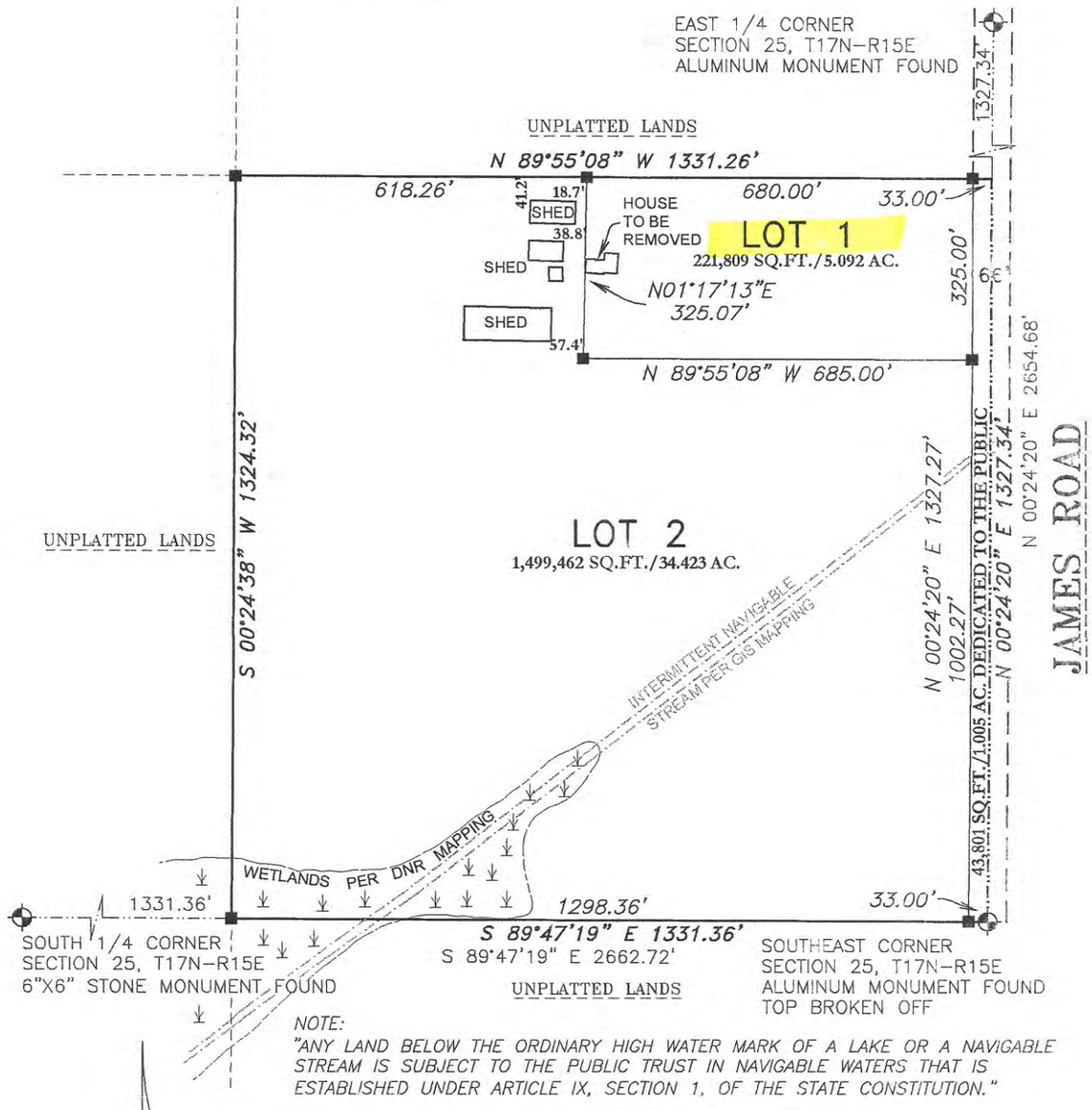
Signature of Owner — Date

Signature of Owner — Date

CERTIFIED SURVEY MAP NO. _____

ALL OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 25, TOWNSHIP 17 NORTH, RANGE 15 EAST, TOWN OF UTICA, WINNEBAGO COUNTY, WISCONSIN.

SURVEY FOR:
WARREN DAVIES
597 JAMES ROAD
PICKETT, WI 54964



NOTE:
"ANY LAND BELOW THE ORDINARY HIGH WATER MARK OF A LAKE OR A NAVIGABLE STREAM IS SUBJECT TO THE PUBLIC TRUST IN NAVIGABLE WATERS THAT IS ESTABLISHED UNDER ARTICLE IX, SECTION 1, OF THE STATE CONSTITUTION."

N

Scale 1 inch = 300 feet
0 150 300 600

BEARINGS ARE REFERENCED TO THE WINNEBAGO COUNTY COORDINATE SYSTEM OF 1983(1997) IN WHICH THE EAST LINE OF THE SOUTHEAST 1/4, OF SECTION 25, BEARS N00°24'20"E

WISCONSIN
JAMES E. SMITH
S-1803
OSHKOSH, WI
LAND SURVEYOR

3.9.17

LEGEND

- ■ *1-1/4" O.D. IRON PIPE SET, 18" LONG, WEIGHING 1.130 LBS. PER LIN. FOOT*
- ⊕ *GOVERNMENT CORNER FOUND*
- –×–×– *FENCE LINE*
- ( ) *RECORDED AS*

Martenson & Eisele, Inc.

101 West Main Street
Omro, WI 54963
www.martenson-eisele.com
P 920.685.6240 F 920.685.6340

Planning
Environmental
Surveying
Engineering
Architecture

PROJECT NO. 0-2133--001

FILE 2133001CSM SHEET 1 OF 3

This instrument was drafted by: DSL

Certified Survey Map _____

ALL OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 25, TOWNSHIP 17 NORTH, RANGE 15 EAST, TOWN OF UTICA, WINNEBAGO COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

I, James E. Smith, Professional Land Surveyor, do hereby certify:

That I have surveyed, divided and mapped, at the direction of Warren Davies, all of the Southeast 1/4 of the Southeast 1/4 of Section 25, Township 17 North, Range 15 East, Town of Utica, Winnebago County, Wisconsin, described as follows:

Beginning at the Southeast corner of said Section 25; thence North 00 degrees 24 minutes 20 seconds East 1327.34 feet, along the East line of the said Southeast 1/4 of the Southeast 1/4; thence North 89 degrees 55 minutes 08 seconds West 1331.26 feet, along the North line of the said Southeast 1/4 of the Southeast 1/4; thence South 00 degrees 24 minutes 38 seconds West 1324.32 feet, along the West line of the said Southeast 1/4 of the Southeast 1/4; thence South 89 degrees 47 minutes 19 seconds East 1331.36 feet, along the South line of the said Southeast 1/4 of the Southeast 1/4, to the point of beginning.

That I have fully complied with Chapter 236.34 of the Wisconsin Statutes in surveying, dividing, and mapping the same and the Town of Utica, and Winnebago County Subdivision Ordinances.

This map is a correct representation of all of the exterior boundaries of land surveyed and the division thereof.

Given under my hand this 9 day of March 2017.

James E. Smith

James E. Smith, WI Land Surveyor, S-1803

Winnebago County Planning and Zoning Committee Certificate:

Pursuant to the Land Subdivision Regulations of the County of Winnebago, Wisconsin, all the requirements for approval have been fulfilled. This Minor Subdivision was approved by the Winnebago County Planning and Zoning Committee on _____day of _____, 2017.

_____
Chairman, Planning and Zoning Committee

This CSM is contained wholly within the property described in the following recorded instruments:

Owner(s) of record	Document(s)	Parcel Number(s)
Warren W. Davies	1402840	0240544

Certified Survey Map _____

ALL OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 25, TOWNSHIP 17 NORTH, RANGE 15 EAST, TOWN OF UTICA, WINNEBAGO COUNTY, WISCONSIN.

OWNERS CERTIFICATE:

As owner, I the undersigned, hereby certify that I caused the land above described to be surveyed, divided, dedicated to the public, and mapped all as shown and represented on this map.

_____
Warren W. Davies Date

State of Wisconsin)
)SS
Winnebago County)

Personally came before me on the _____day of _____, 2017, the above owners to me known to be the persons who executed the foregoing instrument and acknowledge the same.

_____ My Commission Expires_____

Treasurer's Certificate:

I hereby certify that there are no unpaid taxes or unpaid special assessments on any of the lands shown hereon.

_____ _____
Town Treasurer Date County Treasurer Date

Town Board Approval:

We hereby certify that the Town of Utica has reviewed and approved this certified survey map.

_____ _____
Town Chairman Date Town Clerk Date

PROJECT NO. 0-2133-001 SHEET 3 of 3

TOWN OF UTICA
Plan Commission Notice

Notice is hereby given that a public meeting in the Town of Utica, County of Winnebago, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town. Town Board members may be present.

Thursday, April 6, 2017 **7:30 pm**

To hear testimony for approval of a CSM (certified survey map) parcel # 024-0544 (40.00 acres) currently zoned A2 and owned by Warren Davies 597 James Road Pickett, WI 54964. The purpose is to build a house and raze the old farm house, keep remaining land to grow crops as it is now. Rezone 5.092 acreage to RR. The properties within 300' for notification in the Town of Utica, Winnebago County, Wisconsin are:

PARCEL #	OWNER(S)	MAILING ADDRESS	
0120541	BETHESDA CEMETARY ASSOC – BETHESDA CHURCH	PO BOX 303	PICKETT, WI 54964
012053901	BETHESDA CEMETARY ASSOC	7257 JAMES ROAD	OSHKOSH, WI 54904
0120538	BUEHRING, JOYCE	624 CLAIRVILLE ROAD	OSHKOSH, WI 54904
0240779 0240780	DAVIES, SUSAN E – DAVIES TST, RICHARD	455 JAMES ROAD	PICKETT, WI 54964
0240543 0240544	DAVIES, WARREN W	597 JAMES ROAD	PICKETT, WI 54964
0120539	KLABUNDE, THOMAS L	203 STATE ROAD 26	OSHKOSH, WI 54904
0240541 0240542	KONRAD, DAVID J & JUDITH A	4838 COUNTY ROAD FF	OSHKOSH, WI 54904
0120557	TVKVF INVESTMENTS LLC	1364 COUNTY ROAD I	OSHKOSH, WI 54902
012053902	WEISTER, JEFFREY S & STACY L	582 JAMES ROAD	PICKETT, WI 54964

Public testimony will be taken at the time of the hearing. All written testimony must be received prior to the hearing and can be sent to Thomas Thiel, 1209 County Road M Pickett, WI 54964. For further information, contact Thomas Thiel (920) 589-3005.

Jenny Sonnleitner, Clerk & Planning/Zoning Secretary
Posted: 3/22/2017

Any person wishing to attend who, because of a disability, requires special accommodation, should contact Plan Chairman Tom Thiel at 920-579-3025 at least twenty four (24) hours before the scheduled meeting time so appropriate arrangements can be made.

This is a public meeting. As such, all members or a majority of the members of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the above committee will take official action.

Posted at: Town Hall, Co-op, and Jasper's. To receive email updates, e-mail the Clerk at utica1730@gmail.com.

TOWN OF UTICA
Plan Commission Meeting Agenda

Notice is hereby given that a Town Plan Commission meeting in the Town of Utica, County of Winnebago, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town.

Thursday, April 6, 2017 **7:30 pm**

1. Call the Meeting to Order

2. Take Roll Call:
   A. *Members:* Terry Beck, Donavon Bradley (last meeting), Darwin Briggs, Robert Kumbier, Tim Oliver, Ken Schmick, Tom Thiel
   B. *Alternates:* Chad Bowman
   C. *Not Present:* Ralph Kalies

3. Approve September 1, 2016 Plan Commission Meeting Minutes

4. Affidavit of Posting/Publication – Secretary and Plan Chairman to sign

5. Public hearing to consider and recommend to the Town Board approving Parcel #024-0544 (40.00 acres) currently zoned A2 and owned by Warren Davies 597 James Road Pickett, WI 54964. The purpose is to build a house and raze the old farm house, keep remaining land to grow crops as it is now. Rezone 5.092 acres to RR.

6. Discuss the Sexual Offender Ordinance.

7. Future Agenda Items

8. Adjournment

Jenny Sonnleitner, Clerk
Posted: 4/5/2017

The Plan Commission meets as needed on the FIRST THURSDAY OF EACH MONTH AT 7:30PM (unless otherwise noted).
All meetings are open to the public. Discussion and action may occur on any of the above agenda items.

Any person wishing to attend who, because of a disability, requires special accommodation, should contact Plan Commission Chairman Tom Thiel at 920-579-3025 at least twenty four (24) hours before the scheduled meeting time so appropriate arrangements can be made.

This is a public meeting. As such, all members or a majority of the members of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the above committee will take official action based on the above agenda.

Posted at: townofutica.org, Town Hall, Co-op, and Jasper's. To receive email updates, e-mail the Clerk at utica1730@gmail.com.

TOWN OF UTICA

Plan Commission Meeting ~ Minutes

Thursday, April 6, 2017 **7:30 pm**

DRAFT

1. **Call the Meeting to Order**
   This meeting was called to order by Chairman Tom Thiel at 7:30pm at the Utica Town Hall; 10 present
2. **Roll Call:**
   A. *Members Present:* Donavon Bradley, Darwin Briggs, Robert Kumbier, Ken Schmick, Tom Thiel
   B. *Members Absent*: Terry Beck, Ralph Kalies
   C. *Alternates Present:* Tim Oliver
   D. *Board Members Present:* Leonard Schmick
3. **Approve September 1, 2016 Plan Commission Meeting Minutes**
   Darwin Briggs motions to approve as submitted, seconded by Robert Kumbier. Carried
4. **Affidavit of Posting/Publication – Secretary and Plan Chairman to sign**
5. **Public hearing to consider and recommend to the Town Board approving Parcel # 024-0544 (40.00 acres) currently zoned A2 and owned by Warren Davies 597 James Road Pickett, WI 54964. The purpose is to build a house and raze the old farm house, keep remaining land to grow crops as it is now. Rezone 5.092 acres to RR.**
   Warren Davies – Tyler Davies is living in the farmhouse now and the foundation is shaky. Tyler would like to build a house next to the farm house and then eventually tear down the existing old farmhouse. Len Schmick asked to confirm the rest of the property will stay agriculture. Warren owns 80 acres, only rezoning 5 acres to RR, the remaining land will join with the other parcel as agriculture. Public Session closed.

   Tom Thiel said if there is an issue with the driveway and if another would be needed on the farmland, we can work that out later. Darwin Briggs asked if all the sheds are 10' away from the lot line. Tom Thiel said all setback requirements are met. Robert Kumbier said it is fine as long as the house will meet all the restrictions.

   Donavon Bradley motions to allow them do what they want to do, as in the permit, seconded by Tim Oliver. Carried
6. **Discuss the Sex Offender Ordinance**
   Len Schmick said we have been having issues with group homes. Over 1/3 of the Fire and EMS calls have been to these group homes. We have been pursing this legally and talking with the Town Attorney. Rep Michael Schraa will be coming to May's Board meeting. The state needs to do something about this and is not allowing us, as a Town, to do anything. The state is legally binding us but state laws cannot be superseded by Town rules. We would like to have something that has effect. Constable Ralph Kalies is at a Winnebago Towns Association meeting about this subject. The Town's Attorney drafted an Ordinance for our review. Group homes are a "family unit" and cannot defer from our town. They are run by someone who is paid by the State to provide a place for people that need care. The staff is watching these people and there is a 'safe room' where the staff can go into if there are any problems. We need to find ways to make sure the residents in the area know they are there. People residing in these group homes can leave the group home and walk around to another home. We will continue to look into this to find the best way to resolve this. Tom Thiel feels this would be good to have and recommends to the Town Board to accept the Sex Offender Ordinance so we have some protection in our township, seconded by Darwin Briggs. Carried
7. **Future Agenda Items**
   Tom Thiel – was brought to his attention about the frontage, if it's continuous or could be broken up on lots; need 66' right-of-ways. We can talk about this at another meeting later. Suggests to the other members to look over the Ordinance and come with any suggestions.
8. **Adjournment**
   Adjourned at 7:46pm

Jenny Sonnleitner, Clerk & Planning/Zoning Secretary

_____ Thomas Thiel, Plan Chairman

_____ Jenny Sonnleitner, Clerk & Planning/Zoning Secretary

"These meeting minutes are only a draft of the minutes of the meeting. They have not been approved yet. They are subject to change and you may not rely on their accuracy. For more information please contact the clerk or a town board member."

TOWN OF UTICA
Town Board Meeting ~ Agenda

Monday, April 10, 2017

7:00pm – Review Invoices
7:30pm – Town Board Meeting

Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town.

1. Call the Meeting to Order
2. Pledge of Allegiance
3. CONSENT AGENDA:
   A) Approve March 20, 2017 Town Board Meeting Minutes
   B) Affidavit of Posting/Publication
   C) Approve Payment of Bills for April
4. Treasurer's Report for March
5. Public Forum: *Opportunity to comment about an Agenda item or new business; say your name & address (no action taken by the Board)*
6. Discuss/Act on Possible Budget Amendments
7. Discuss/Approve Operators License for Jasper's: Dawn Brantley
8. ROADS:
   A) Road Inspection – April 17, 2017 at 8am starting at the Town Hall
   B) Discuss/Approve ordering road signs for residents to purchase
9. ANNUAL MEETING – April 19, 2017 at 7:30pm at the Town Hall
10. PLAN COMMISSION
    A) Discuss/Approve recommendation by the Plan Commission to approve Parcel #024-0544 (40.00 acres) currently zoned A2 and owned by Warren Davies 597 James Road Pickett, WI 54964. The purpose is to build a house and raze the old farmhouse, keep remaining land to grow crops as it is now. Rezone 5.092 acres to RR.
    B) Discuss/Approve recommendation by the Plan Commission to adopt/approve the Sex Offender Ordinance.
    C) Winnebago Towns Association Unit Meetings – Town of Utica hosts Thursday, July 13, 2017 at 6:30pm
    D) Discuss/Appoint new member to the Plan Commission replacing Donavon Bradley
11. RUSH LAKE COMMITTEE – Meeting April 20, 2017
12. FIRE DEPARTMENT / EMS
    A) March: 5 Fire Calls / 5 EMS Calls (11 Mutual Aid)
13. EDUCATION
    A) Core – Pipeline Safety – April 19 @ 5:30pm – WWII Memorial Hall, Wautoma
    B) UW-EXTENSION – 2017 Town Officials Workshop / Local Land Use, Planning & Zoning Teleconferences: 10:30am-12:00pm - $20 or $35 (materials) 04/19/17–Case Law & Legislative Update; 0517/17–Business Improvement Districts & Main St
14. ITEMS FOR INCLUSION IN NEWSLETTER
    A) Town Board Meeting – May 8, 2017; 7:30pm at the Utica Town Hall
    B) **Keep the fire sign address number on your property so it is visible from the road & headlights reflect when dark!**
    C) Radon kits are available for $10 each from Clerk Sonnleitner, call/text/email: 920-410-0347, utica1730@gmail.com
    D) Open Book: Saturday, April 22, 2017 8am-10am / Board of Review: Saturday, May 20, 2017 8am-10am
15. FUTURE AGENDA ITEMS
    A) Treasurer Morrell to present other business account options, including Verve Credit Union from January's meeting
16. CORRESPONDENCE RECEIVED (Discuss & act on):
    A) WI Towns Association – Monthly Mailing
    B) Property Transfers – March 2017
    C) Building Permits – Kevin Kasuboski 2452 Elo Rd
    D) Catalogs – EconoSigns
17. Adjournment

Jenny Sonnleitner, Clerk ***Posted: 4/8/2017***

Plan Commission Members (7, 2 alternates) ***(3-year term):*** *Robert Kumbier 6/2014; Darwin Briggs 12/2014, Ken Schmick 2/2014, Tim Oliver (alternate) 1/2015; Tom Thiel 6/2015 (Chair); Ralph Kalies 7/2015; Chad Bowman (alternate) 8/2015; Terry Beck 11/2015; Donavon Bradley until 4/17/2017*
Board of Appeals Members (5, 2 alternates) ***(3-year term):*** *Robert Potratz 3/2015; Nelson Hinz 4/2015; Greg Stettler 6/2015; Michael Christianson (alternate) 8/2015; Walt Whiting 12/2015; Vicki Williams 5/2016 (Chair) /* **Rush Lake Steering Committee (3)** ***(3-year term):*** *Chuck Kuhrt 9/2014, Kevin Fritz 2/2015; Tom Davis 5/2015*

The Town Board meets regularly the SECOND MONDAY OF EACH MONTH AT 7:30PM (unless otherwise noted). All meetings are open to the public. Discussion and action may occur on any of the above agenda items. Any person wishing to attend who, because of a disability, requires special accommodation, should contact Chairman Len Schmick at 920-589-6774 at least twenty four (24) hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such, all members or a majority of the members of the Town Board may be in attendance. While a majority of the Town Board members or the majority of any given Town Board Committee may be present, only the above committee will take official action based on the above agenda. Posted at townofutica.org, Town Hall, Co-op, and Jasper's. E-mail utica1730@gmail.com for email updates.

TOWN OF UTICA
Town Board Meeting ~ Minutes

Monday, April 10, 2017

7:00pm – Board & Public to view invoices being paid
7:30pm – Town Board Meeting

Notice is hereby given that a Town Board meeting in the Town of Utica, Winnebago County, and State of Wisconsin for the transaction of business as is by law required or permitted to be transacted at such a meeting will be held at the Utica Town Hall, 1730 County Road FF in said Town.

DRAFT

1. CALL THE MEETING TO ORDER
This meeting was called to order by Chairman Schmick at 7:30pm at the Utica Town Hall.
PRESENT: Chairman Leonard Schmick, Supervisor #1 Chuck Kuhrt, Supervisor #2 Donavon Bradley
Clerk Jenny Sonnleitner; 6 citizens present
ABSENT: Treasurer Brenda Morrell

"These meeting minutes are only a draft of the minutes of the meeting. They have not been approved yet. They are subject to change and you may not rely on their accuracy. For more information please contact the clerk or a town board member."

2. PLEDGE OF ALLEGIANCE

3. CONSENT AGENDA:
A) APPROVE MARCH 20, 2017 TOWN BOARD MEETING MINUTES
B) AFFIDAVIT OF POSTING/PUBLICATION
C) APPROVE PAYMENT OF BILLS FOR APRIL
Chairman Schmick made a motion, seconded by Supervisor Kuhrt to approve the consent agenda. Carried

4. TREASURER'S REPORT FROM MARCH; BMO HARRIS BANK
Receipts: $919.14; Disbursements: $44,298.85; Total Balance: $364,351.00; Total cash on hand including Fire/EMS account: $395,631.85

5. PUBLIC FORUM *(Opportunity to comment about an Agenda item or new business; say your name & address (no action taken by the Board)*
No comments

6. DISCUSS AND ACT ON POSSIBLE BUDGET AMENDMENTS
No Amendments

7. DISCUSS/APPROVE OPERATORS LICENSE FOR JASPER'S: DAWN BRANTLEY
Chairman Schmick motions to approve the Operator's License, seconded by Supervisor Kuhrt. Carried

8. ROADS:
A) Road Inspection – April 17, 2017 at 8am starting at the Town Hall
B) Discuss/Approve ordering road signs for residents to purchase
Yes

9. ANNUAL MEETING – April 19, 2017 at 7:30pm at the Town Hall

10. PLAN COMMISSION
A) DISCUSS/APPROVE RECOMMENDATION BY THE PLAN COMMISSION TO APPROVE PARCEL #024-0544 (40.00 ACRES) CURRENTLY ZONED A2 AND OWNED BY WARREN DAVIES 597 JAMES ROAD PICKETT, WI 54964. THE PURPOSE IS TO BUILD A HOUSE AND RAZE THE OLD FARMHOUSE, KEEP REMAINING LAND TO GROW CROPS AS IT IS NOW. REZONE 5.092 ACRES TO RR.
Chairman Schmick motions to approve, seconded by Supervisor Bradley. Carried
Tyler Davies mentioned on James Road, North of County Road N, trees are getting overgrown and scratching equipment.

B) DISCUSS/APPROVE RECOMMENDATION BY THE PLAN COMMISSION TO ADOPT/APPROVE THE SEX OFFENDER ORDINANCE
Chairman Schmick motions to accept the Plan Commission recommendation and the attorney's draft of the Ordinance. Supervisor Bradley said this isn't an Ordinance that the town's people want. They want an Ordinance about the Group Homes. Chairman Schmick said Representative Schraa will be at next month's Board meeting to talk about Group Homes. Supervisor Kuhrt attended the Winnebago Towns Association meeting last week and Constable Ralph Kalies and Sheriff Matz gave a presentation about Group Homes; of the town representatives attending, none knew of the Group Homes. Attorney Blazel said this Ordinance restricts where an offender can live and prohibits offenders from being in child-safety zones. If there is a complaint, there would be an after-the-fact enforcement since there is no police department in Utica. We will need to create a map that shows where people can't live based on the 2000' rule. Someone would need to measure the 2000' from certain locations to create this map. Seconded by Supervisor Kuhrt. Carried

C) WINNEBAGO TOWN ASSOCIATION MEETINGS – Town of Utica hosts Thursday, July 13, 2017 at 6:30pm
D) DISCUSS/APPROVE APPOINTING A MEMBER TO THE PLAN COMMISSION REPLACING DONAVON BRADLEY
Chairman Schmick motions to appoint Grant Stettler as the new Plan Commission member to replace Donavon Bradley. Seconded by Supervisor Kuhrt. Carried

11. RUSH LAKE COMMITTEE – Meeting April 20, 2017

12. FIRE DEPARTMENT / EMS
    A) MARCH: 5 FIRE CALLS / 5 EMS CALLS (11 MUTUAL AID)

13. EDUCATION:
    A) Core – Pipeline Safety – April 19 @ 5:30pm – WWII Memorial Hall, Wautoma
    B) UW-EXTENSION – 2017 Town Officials Workshop / Local Land Use, Planning & Zoning Teleconferences 10:30am-12:00pm - $20 or $35 (materials) 04/19/17–Case Law & Legislative Update; 0517/17–Business Improvement Districts & Main Streets

14. ITEMS FOR INCLUSION IN NEWSLETTER
    A) Town Board Meeting – May 8, 2017; 7:30pm at the Utica Town Hall
    B) **Keep the fire sign address number on your property so it is visible from the road & headlights reflect when dark**
    C) Radon kits are available for $10 each from Clerk Sonnleitner, call/text/email; 920-410-0347, utica1730@gmail.com
    D) Open Book: Saturday, April 22, 2017 8am-10am / Board of Review: Saturday, May 20, 2017 8am-10am

15. FUTURE AGENDA ITEMS
    A) Treasurer Morrell to present other business account options, including Verve Credit Union & Horicon Credit Union

16. CORRESPONDENCE RECEIVED (Discuss & Act on):
    A) WI Towns Association – Monthly Mailing
    B) Property Transfers – March 2017
    C) Building Permits – Kevin Kasuboski 2452 Elo Road
    D) Catalogs – EconoSigns

17. ADJOURNMENT
    Adjournment 8:09pm

Jenny Sonnleitner, Clerk

_____ Leonard Schmick-Chairman

_____ Chuck Kuhrt-Supervisor 1

_____ Donavon Bradley-Supervisor 2

_____ Brenda Morrell-Treasurer

"These meeting minutes are only a draft of the minutes of the meeting. They have not been approved yet. They are subject to change and you may not rely on their accuracy. For more information please contact the clerk or a town board member."

Resolution

WINNEBAGO CTY
APR 13 2017
PLANNING DEPT

Date: 4-10-2017

To the Board of Supervisors of Winnebago County, Wisconsin:

Amendatory Ordinance

Whereas, it is desirable to amend the Zoning Ordinance and the Zoning Map of the Town of Utica in accordance with the petition of MS Real Estate Holdings, LLC;

Whereas said request is in compliance with the adopted Winnebago County Land Use Plan.

Now, therefore, the County Board Supervisors of Winnebago County do ordain that the Zoning Ordinance and the Zoning Map of the Town of Utica, be and the same, are amended to provide that the attached described property be changed from the classification of one (1) parcel zoned A2 of said ordinance, which it now and heretofore had, to the zoned district of Lot 2 parcel remaining zoned A2 and Lot 1 parcel be zoned RR.

_____
County Board Supervisor
(Town of Utica)

Parcel Nos: 024-0544

County Disclaimer:

County Board approval does not include any responsibility for County liability for the legality or effectiveness of the Town Zoning Amendment or the Town Zoning Ordinance.

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS _____ DAY OF _____, 2017.

_____
Mark Harris

County Board Supervisory District