



WINNEBAGO COUNTY

ENVIRONMENTAL HEALTH FOOD SAFETY AND RECREATIONAL LICENSING PROGRAM



WINNEBAGO COUNTY ORDINANCE 11.11, Appendix A

2024/2025 Establishment License Application

Establishment Information:

Establishment Name/DBA Name:	
Establishment Street Address:	
City:	ZIP:
Phone:	Fax:
Website:	Email address:

Utility Information:

Water Source: Public <input type="checkbox"/> Private <input type="checkbox"/>	Sewage Service: Public <input type="checkbox"/> Private <input type="checkbox"/>
Proposed Opening Date:	

Legal Entity Information:

Legal Entity (sole proprietor, partnership, LLC, LLP, Inc)		
Legal Entity Mailing Address:		
City:	State:	ZIP:
Phone:		
Email address:		
Certified Food Manager (If required)		
Name:	Expiration Date:	

Contact Information:

Contact person:	Title:
Phone number:	Email:

License Code	License Description	Fee
The undersigned hereby certifies that this is a true, complete, and accurate application for the Establishment License under Wis. Stat § 97.30.		Total Amount \$

Print Name

Signature

Date

Make payment to and submit to:
Winnebago County Health Dept
 112 Otter Avenue – PO Box 2808
 Oshkosh WI 54903-2808
health@winnebagoountywi.gov

FOR OFFICE USE ONLY

Amount Paid:	Date:	<input type="checkbox"/> New <input type="checkbox"/> Reinstate <input type="checkbox"/> Change of Operator <input type="checkbox"/> Other
Permit Issued:	Account Clerk:	



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FOOD FACILITIES			
RETAIL FOOD ESTABLISHMENT (RFE) and MOBILE RFE – SERVING MEALS*			
CODE	LICENSE TYPES:	DESCRIPTION	FEE
FRP	Prepackaged TCS Food	Prepackaged	\$219.00
FRL	Simple	Simple	\$417.00
FRM	Moderate	Medium	\$519.00
FRC	Complex	Complex	\$630.00
*total meal sales exceed 50% of all retail food sales.			

RETAIL FOOD ESTABLISHMENT (RFE) and MOBILE RFE – NOT SERVING MEALS**			
CODE	LICENSE TYPES:	DESCRIPTION	FEE
70-55	Prepackaged - TCS Food	No exposed food	\$142.00
70-44	Simple – Final product Non TCS	Does not require temp control	\$214.00
70-33	Simple – TCS Food	Requires temp control	\$382.00
70-22	Moderate		\$641.00
70-11	Complex		\$1368.00
**the total non-meal sales exceed 50% of all retail food sales			

RETAIL FOOD ESTABLISHMENT (RFE) - MICROMARKET			
CODE	LICENSE TYPES:	DESCRIPTION	FEE
70-MM	Micro market	1 unit in building	\$44.40
70-MM2	Micro market	2+ in same bldg	\$66.60

RETAIL FOOD ESTABLISHMENT (RFE) - SERVICE BASE			
CODE	LICENSE TYPES:	DESCRIPTION	FEE
FBP	Mobile Retail Food Service Base	No food prep/prepkg	\$219.00
FBS	Mobile Retail Food Service Base	Simple	\$417.00
FBM	Mobile Retail Food Service Base	Moderate	\$519.00
FBC	Mobile Retail Food Service Base	Complex	\$630.00

TRANSIENT RETAIL FOOD ESTABLISHMENTS (RFE) - SPECIAL EVENT FOOD SALES			
CODE	LICENSE TYPES:	DESCRIPTION	FEE
	TRF Processing - TCS – for profit	Temp R for profit	\$198.00
	TRF Processing TCS –nonprofit	TR>3 days nonprofit	\$106.00
	Temporary Inspection Fee	Inspection only	\$63.00
	TRF Processing - NON TCS food	Temp Retail	\$113.00
	Transient Retail Food –Prepackage	Prepackaged	\$113.00
	Temporary Event - Late Application	Double Permit fee	

OTHER FEES			
CODE	LICENSE TYPES:	DESCRIPTION	FEE
FDS	School DPI food	Satellite	\$222.00
FDM	School DPI food	Full Service	\$394.00
100	Beverage Only/ No Food		\$169.00
100A	Additional Beverage Only		\$65.00
CFPM	Operating without a CFPM		\$172.00
	Exempt Facility Inspection Fee		\$66.00
101A	Pre-Inspection – Change/New Owner		\$212.00
101B	Pre-Inspection – New Construct		\$369.00
102-1	Re-Inspection: 1st		\$181.00
102-2	Re-Inspection: 2nd		\$249.00
103	Penalty Fee		\$169.00
104	Duplicate Permit		\$30.00
	Operating w/o Permit/License Fee	Double Permit Fee	

RECREATIONAL FACILITIES			
LODGING			
CODE	LICENSE TYPES:	DESCRIPTION	FEE
LBB	Bed & Breakfast	8 rooms or less	\$151.00
LTR	Tourist Rooming House	1-4 rooms	\$151.00
LH1	Hotel / Motel	5-30 rooms	\$363.00
LH2	Hotel / Motel	31-99 rooms	\$485.00
LH3	Hotel / Motel	100-199 rooms	\$539.00
LH4	Hotel / Motel	200 or more rooms	\$627.00

CAMPS/CAMPGROUNDS			
CODE	LICENSE TYPES:	DESCRIPTION	FEE
RRE-S	Rec/Ed. Camp Simple	Simple/S+Hospitality	\$327/333
RRE-M	Rec/Ed. Camp Moderate	Mod/M+Hospitality	\$332/343
RRE-C	Rec/Ed. Camp Complex	Complex/C+ Hosp	\$336/352
RC1	Campground	1-25 sites	\$294.00
RC2	Campground	26-50 sites	\$367.00
RC3	Campground	51-99 sites	\$447.00
RC4	Campground	100-199	\$514.00
RC5	Campground	200+ sites	\$589.00
RT1	Special Event Campground	1-25 sites	\$225.00
RT2	Special Event Campground	26-50 sites	\$302.00
RT3	Special Event Campground	51-99 sites	\$375.00
RT4	Special Event Campground	100-199 sites	\$450.00
RT5	Special Event Campground	200-499 sites	\$524.00
RT6	Special Event Campground	500+ sites	\$651.00

POOL/WATER ATTRACTION			
CODE	LICENSE TYPES	DESCRIPTION	FEE
P-S	Simple Pool	Simple/S+Feature	\$401/415
P-M	Moderate Pool	Moderate/M+Feat	\$412/426
P-C	Complex Pool	Complex/C+Feature	\$420/435

TATTOO & BODY PIERCING			
CODE	LICENSE TYPES:	Description	FEE
BTP	Tattoo Establishment		\$219.00
BPP	Body Piercing Establishment		\$219.00
BCP	Combined Tattoo/Body Piercing		\$298.00
BTT	Temporary Tattoo Establishment		\$182.00
BPT	Temporary Body Piercing		\$182.00
BCT	Combined Temp Tattoo/Body Piercing		\$219.00

MOBILE HOME PARKS			
CODE	LICENSE TYPES:	DESCRIPTION	FEE
150	Manufactured Home Community	1-20 sites	\$196.00
151	Manufactured Home Community	21-50 sites	\$362.00
152	Manufactured Home Community	51-100 sites	\$515.00
153	Manufactured Home Community	101-175 sites	\$660.00
154	Manufactured Home Community	> 175 sites	\$749.00

ANIMAL FACILITIES			
CODE	LICENSE TYPES:	DESCRIPTION	FEE
PS	Pet Store		\$96.00
GS	Grooming Salon		\$86.00
KL	Commercial/Boarding Kennel		\$96.00

Information requested on this application must be provided to obtain a retail food establishment license. Personal information that you provide may be used for purposes other than that for which it was originally collected (Wis. Stat § 15.04(1)(m).) Operating without a license is a violation of Wisconsin Law. If you are operating without a license, you will be required to pay an operating without a license fee in addition to the license fee. Licenses are not transferable between persons or locations. Licenses expire annually on June 30, unless issued after April 1st, which will expire on June 30th of the following year. The license fee is not prorated for partial license years. The Winnebago County Health Department may inspect premises at any reasonable time. You are not licensed to operate until the department conducts an inspection.