

## **SUNNYVIEW CAMPING PERMIT REGULATIONS**

### **1. RESPONSIBILITIES OF THE PERSON IN CHARGE:**

- a. The individual designated as the Person in Charge on this Camping Permit must be at least 18 years or older. Throughout the reservation, the Person in Charge is held responsible for the preservation of order, noise control, and clean-up.
- b. The Winnebago County Parks Camping Permit is recognized as proof of reservation. The Person in Charge is to have this Camping Permit in their possession while occupying the site. The Person in Charge will receive an official Camping Permit upon check-in, which must be displayed on your vehicle's dashboard at all times while occupying your site.
- c. Use of the Sunnyview camping area is subject to municipal and county ordinances and can be terminated at the discretion of the local municipal police department or County Parks Department if any term of the Camping Permit is violated or when public safety is threatened.

### **2. CANCELLATION POLICY & TRANSFERS:**

- a. Cancellations must be made 14 days before the scheduled reservation in order to receive a full refund. If a cancellation is made less than 14 days before the reservation, the reservation fee will be forfeited.
- b. Before a guest checks in to their site, a reservation can be transferred to another party by the Person in Charge. Once a guest checks in to their site, the reservation cannot be transferred to another party.

### **3. ACCESS & PARK HOURS:**

- a. The Sunnyview Expo Grounds are not open for public use. All guests must stay within the camping area. Do not venture outside this area. The Sunnyview Expo Grounds are monitored by video surveillance. If anyone from your group is caught outside the camping area, your reservation will be terminated without refund and you will have to leave the camping area immediately.
- b. Campers are encouraged to use the Winnebago County Community Park, which is located across the road from the camping area. Park hours are 7 a.m. to 11 p.m.

### **4. ARRIVAL:**

- a. Check in time is after 1 p.m. on your day of arrival.
- b. Check out time is before 12 p.m. on your day of departure.
- c. Early check in is allowed if your reserved site is unoccupied on the morning of your reservation.
- d. Check in at the Parks Department office upon arrival. Hours for check-in are 8 a.m. to 4:30 p.m. If a guest arrives after hours, they must check in the following day at 8 a.m.

5. PROHIBITED ACTIVITIES:

- a. Venturing outside the camping area is prohibited.
- b. Glass beverage containers are prohibited on all Parks Dept. properties.
- c. Parking of vehicles is allowed in designated areas only. Parking on the grass or road is prohibited.
- d. Campfires are not allowed.
- e. Smoking is not allowed in any of the camping area facilities.
- f. With the exception of service dogs, all other dogs are only allowed on leash. All animal waste must be picked up immediately. Animal noise/barking is the owner's responsibility and must be kept to a minimum.

6. CAPACITIES & LIMITS:

- a. Only one RV or camping trailer is allowed per site. Tents are not allowed.
- b. Only one vehicle is allowed per site unless special permission is granted by the Parks Department. Additional vehicles must be parked in overflow parking areas.
- c. Camping equipment and vehicles must not encroach upon or block another site.

7. TOILETS & SHOWERS:

- a. Toilets and showers are available to paid guests only.
- b. Toilets and showers will be cleaned once per day, typically around 9 a.m., and then spot-checked in the afternoon.
- c. If maintenance or supplies are needed, please contact the Parks office at 920-232-1964.

8. WASTE REMOVAL:

- a. Waste removal is available upon request by calling Ray's Sanitation at 920-203-2485.
- b. Ray's Sanitation will coordinate pumping times directly with campers. Each camper will be responsible for payment directly to Ray's Sanitation.

9. GARBAGE REMOVAL:

- a. Renters are responsible for placing all debris in the dumpster available at the camping area.

10. CLEAN-UP & END OF RESERVATION:

- a. All sites are expected to be neat, clean, and damage-free at the conclusion of the reservation. If additional clean-up and/or repairs are required as a result of the reservation, the labor and material costs will be charged to the Person in Charge.
- b. Sites must be vacated by 12 p.m. No check-out is necessary.

11. RESPECT & COURTESY:

- a. All campers must be respectful and courteous of fellow campers and Parks staff at all times.

- b. Quiet hours are from 10 p.m. to 7 a.m. At no time may the noise on a campsite create a disturbance or interfere with other's enjoyment of the property.
- c. If someone from your group is deemed as a nuisance by Parks staff, your reservation will be terminated without refund and you will have to leave the camping area immediately.

12. PARKS EMPLOYEE ASSISTANCE:

- a. The Parks Department office is open Monday through Friday from 8 a.m. to 4:30 p.m. Campers can visit the office or call 920-232-1964 during regular office hours to address any questions or concerns. Park staff will not be available after-hours.
- b. If assistance is required on weekends, contact the on-call Parks employee at 920-420-1803 or 920-420-2135. On-call employees are available from 7 a.m. to noon.

ADDITIONAL INFORMATION

Parks Department Office Address:

625 E. County Road Y, Suite 500, Oshkosh, WI 54901

Sunnyview Address:

500 E. County Road Y, Oshkosh, WI 54901

Parks Department Office Hours:

Monday through Friday from 8 a.m. to 4:30 p.m.

Parks Department Contact Info:

Ph: 920-232-1964

E: [parks@winnebagocountywi.gov](mailto:parks@winnebagocountywi.gov)

Ray's Sanitation Contact Info:

Ph: 920-203-2485