

COUNTY HIGHWAY DEPT

**APPLICATION/PERMIT to CONSTRUCT, OPERATE,
and MAINTAIN UTILITIES WITHIN HIGHWAY
RIGHT-OF-WAY**

Applicant/Company: _____
 Address: _____

 Office Phone: _____
 Local Phone & Pager: _____
 Plans Prepared By: _____
 Preparer's Phone: _____

LOCATION INFORMATION

Highway(s): _____

Town/Village/City of: _____

¼ of the ¼ T N R E
 Sec _____ _____

ADDITIONAL INFORMATION

Annual Service Connection Permit? ☐ Yes ☐ No

Utility Work Order # _____

Fee Required? ☐ Yes ☐ No Amount \$ _____

DESCRIPTION OF PROPOSED WORK (Check and fill out all that apply)

UTILITY TYPE: ☐ Electric ☐ Gas/petroleum ☐ Communications ☐ Water ☐ Sanitary sewer ☐ Private line
☐ Transmission ☐ Distribution ☐ Service Facility Size/Capacity: _____
 (diameter, # fibers, psi, Kv, etc.)

ORIENTATION: ☐ Overhead ☐ Underground ☐ Parallel to hwy centerline ☐ Hwy crossing ☐ Bridge attachment ☐ Tunnel

WORK TYPE: ☐ New construction ☐ Improve/repair existing ☐ Maintenance ☐ Removal ☐ Abandon in place

CONSTRUCTION METHOD(S): ☐ Plow ☐ Trench ☐ Bore ☐ Suspend on poles/towers ☐ Open cut hwy ☐ Cased

☐ Tree cutting/removal ☐ Chemical treatment of trees/brush Erosion Control Designation: ☐ Major ☐ Minor

Provide additional narrative if needed: _____

NAME AND PHONE NUMBER OF UTILITY REPRESENTATIVE
 RESPONSIBLE FOR CONSTRUCTION: _____

Estimated Starting Date: _____ Estimated Completion/Restoration Date: _____

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions of the Utility Accommodation Policy of the above-named county in effect at the time of this application, and with any special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made a part thereof.

By: _____
 (Signature of Applicant/Company Authorized Representative) (Title) (Date)

(Typed/Printed Name of Person Signing Above or Electronic Signature Code) (Authorized Applicant/Company Representative Telephone Number)

DO NOT WRITE BELOW THIS LINE

PERMIT APPROVAL BY PERMITTING AUTHORITY

The foregoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated in the Utility Accommodation Policy of the above-named county including the Indemnification as included in 96.03 of the WCHA Utility Accommodation Policy in effect on the date of this application.

Supplemental Provisions Attached: ☐ Yes ☐ No

By: _____
 (Authorized Representative for County)

 (Title) (Date)

Date Revised: 9/8/00 clm

FEE RECEIVED: \$ _____

CHECK NUMBER: _____

DATE ISSUED: _____

HWY PROJECT #: _____

PERMIT NUMBER: _____

WINNEBAGO COUNTY HIGHWAY DEPARTMENT PERMIT FEES
(NON-REGULATED UTILITIES)

Application Fee		\$ 75.00
Boring Fee	\$100.00/project	\$ _____
Open Cut(s)	_____ x \$500.00/ea.	\$ _____
Contractor Closing Road	_____ days @ \$300.00/day	\$ _____
Lineal Foot – Trenching	_____ x \$ 0.10/ft.	\$ _____
Lineal Foot – suspended on poles, towers or plowed	_____ x \$ 0.05/ft.	\$ _____
TOTAL		\$ _____

PERMIT PROVISIONS AND CONDITIONS OF ISSUANCE

Pursuant to Wisconsin Statutes, this permit is granted to allow performance of the specific work described herein. The following standard provisions and any included special provisions shall govern:

- (1) The Applicant agrees to indemnify and hold harmless the Permitting Authority, its employees and its agents, from any cost, claim, suit, liability and/or award which might come, be brought, or be assessed, because of the issuance or exercise of this permit, or because of any adverse effect upon any person or property which is attributed to the partially or entirely completed works of the Applicant. Accomplishment of the permitted work, or any part thereof, by or on behalf of the Applicant shall bind such Applicant to abide by this permit and all its conditions and provisions.
- (2) The permitted facilities shall, if necessary, be altered at the expense of the Applicant to permit alteration, improvement, or maintenance of the highway as may hereafter be ordered. The entire cost of constructing and maintaining the permitted facilities shall be the obligation of the Applicant unless a contract for such costs has been executed.
- (3) No open cutting for utility crossings will be allowed without specific authorization by the Permitting Authority. At least one-way traffic must be maintained at all times throughout the utility installation, unless specific approval that states otherwise has been received from the Permitting Authority.
- (4) When one-way traffic or a detour is used, the Applicant shall provide ALL NECESSARY SIGNS, FLAGMEN AND LIGHTS required according to the "Manual on Uniform Traffic Control Devices."
- (5) All disturbed areas shall be returned to their present condition or better, subject to the satisfaction of the Permitting Authority. Access to all private drives and public street intersections shall be maintained, and all disturbed areas completely restored.
- (6) Any trenching, tunneling, or excavating shall be performed in accordance with the requirements of OSHA and the Wisconsin Department of Industry, Labor and Human Relations, and the Wisconsin DOT Policy for the accommodation of Utilities within Highway right of way.
- (7) Upon the completion of the permitted work, the Applicant will return to the Permitting Authority the **COMPLETION CERTIFICATE** notice provided to him at the time of permit approval. In cases of emergency or short time constraints, the Applicant shall notify the Highway Engineering Technician by telephone (920) 232-1713.
- (8) A copy of this approval, along with any plans and special provisions, shall be available on the job site.
- (9) Special Provisions:

Return completed forms to: Winnebago County Highway Department
901 W. County Rd. Y
P. O. Box 2764
Oshkosh, WI 54903-2764
(920) 232-1700

(nonregulated052310)