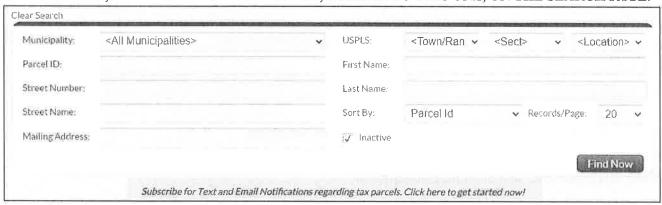
### Text & Email Notifications

Modified on: Wed, 14 Jul, 2021 at 9:43 AM

# THIS FUCTIONALITY MAY NOT BE AVAILABLE IN ALL COUNTIES. IF AVAILABLE, YOU SHOULD SEE A MESSAGE, SIMILAR TO THIS ONE, ON THE SEARCH PAGE.



IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT YOUR COUNTY DIRECTLY.

### **AVAILABLE NOTIFICATIONS**

- Tax bill has been created. Subscribers will receive a notification 24 hours after tax bills are calculated and published for web viewing.
- Tax bill payment is being processed. This notification will be generated after a receipt for payment has been received for processing by the County Treasurer.
- Tax bill installment payment is due. Subscribers will receive a notification that an installment payment is due if the full amount has not been paid in the 1st or subsequent installments.
- Tax bill is marked as delinquent. A notification is sent that a tax bill is delinquent 24 hours after the County Treasurer marks the bill as delinquent.

### HOW TO SIGN UP/CREATE AN ACCOUNT

• Click on the subscription link (may not be exactly as shown):

• If you choose email, you will be returned to the Subscribe/Log In screen. Once you are returned to this screen, check your email - you will be receiving a confirmation from the County. This email (shown below) contains the link which you will need to continue.

## Thank you for Subscribing!

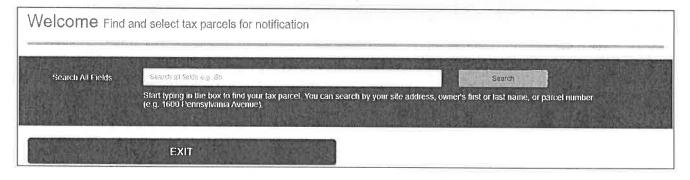
Thank you for subscribing to the Ozaukee County Text and Email Notification System! Before you can select tax parcels for notification, you will need to confirm you signed up for this service. By clicking **CONFIRM**, you agree to the <u>Terms and Conditions</u> set out by this agreement.



If you did not sign up for this service or wish to cancel your subscription, please click  $\underline{\text{UNSUBSCRIBE}}$  now.

Please contact Ozaukee County for questions regarding this service.

• Upon confirmation, you will be taken to the Log In screen. Once logged in, a dialog box will open so you can search for your parcel(s) and set up the notifications.



• Click a box next to a parcel to open the selection window.

# By clicking SUBMIT CHOICES your tax parcel selection(s) will be updated for your subscription. You will receive text of email notifications based on your selection(s), Selections made or updated during this session will replace any previously selected options. Standard message & data rates may apply.

- Once you have subscribed, you will be taken to the selection screen whenever you log in to the system. From there, you can change your notification preferences (parcels and type) or you can Unsubscribe.
- If you click Unsubscribe, a notification will pop up asking you to confirm:

# Notice By clicking UNSUBSCRIBE your subscription information will be removed and you will no longer receive notifications. If you wish to receive notifications in the future you must SUBSCRIBE again. UNSUBSCRIBE

• Subscribing and Unsubscribing may be done at any time.

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